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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **19 February 2019**

**Warwick Bennett**  
**General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:  
 Tuesday, 19 February 2019 at 6pm  
 in the Council Chambers, Civic Centre  
 184 - 194 Bourke Street, Goulburn

**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Opening Prayer .....</b>	<b>5</b>
<b>3</b>	<b>Late Items / Urgent Business .....</b>	<b>5</b>
<b>4</b>	<b>Disclosure of Interests .....</b>	<b>5</b>
<b>5</b>	<b>Presentations .....</b>	<b>5</b>
	Nil	
<b>6</b>	<b>Public Forum / Addresses to Council.....</b>	<b>5</b>
<b>7</b>	<b>Confirmation of Minutes .....</b>	<b>6</b>
	7.1 Minutes of the Ordinary Meeting of Council held on 5 February 2019 .....	6
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<b>9</b>	<b>Notice of Motion.....</b>	<b>24</b>
	Nil	
<b>10</b>	<b>Notice of Rescission .....</b>	<b>24</b>
	Nil	
<b>11</b>	<b>Mayoral Minute.....</b>	<b>24</b>
	Nil	
<b>12</b>	<b>Items for Determination .....</b>	<b>25</b>
	12.1 Planning Proposal to Rezone and Reclassify Council Land at Dossie Street Goulburn .....	25
	12.2 1819T0005 Seiffert Oval Lighting Tender Report .....	33
	12.3 Water Mains Renewal Tender 1819T0004 .....	36
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	12.5 Air Quality Monitoring Station - Leggett Park - Cnr Howard Boulevard & McDermott Drive, Goulburn .....	46
	12.6 Workers Compensation Quarterly Report.....	54
	12.7 Water Outstanding Report .....	56
	12.8 Quarterly Budget Review .....	58
	12.9 Monthly Financial Report .....	83
	12.10 Statement of Investments and Bank Balances .....	100
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12.12	Utilities Departmental Report - November 2018 .....	117
12.13	Corporate & Community Services Directorate Report December 2018 & January 2019 .....	135
12.14	Operations Departmental Report - December 2018 and January 2019 .....	170
12.15	Minutes of the Traffic Committee Meeting held on 7 February 2019 .....	223
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12.17	Councillor Briefing Session Summary .....	232
<b>13</b>	<b>Closed Session .....</b>	<b>235</b>
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13.2	Al-Mabararat Benevolent Society Limited .....	235
13.3	Debt Recovery / Sale of Land for Unpaid Rates .....	235
13.4	Minutes of the General Manager Performance Review Meeting held on 6 February 2019 .....	235

**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**



**1 APOLOGIES**

The Mayor will call for any apologies.

Council may resolve that the apologies be received and leave of absence granted.

**2 OPENING PRAYER**

The Mayor will call upon one of the Councillors to recite the Prayer.

**3 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept the late item, information or urgent business into the Meeting.

**4 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**5 PRESENTATIONS**

Nil

**6 PUBLIC FORUM / ADDRESSES TO COUNCIL**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting. The maximum time to be set aside for this will be 30 minutes.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address, Councillors must be addressed as 'Councillor X'. If the chairperson is the Mayor he or she should be addressed as 'Mr. Mayor' or 'Madam Mayor'. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager. The general standards that apply in Council's Code of Conduct and Code of Meeting Practice are applicable to addresses made by the public in Public Forum.

**7 CONFIRMATION OF MINUTES**

**7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 5 FEBRUARY 2019**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 5 February 2019

**RECOMMENDATION**

That the Council minutes from Tuesday 5 February 2019 and contained in Minutes Pages No 1 to 12 inclusive and in Minute Nos 2019/01 to 2019/21 inclusive be confirmed.



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# MINUTES

## Ordinary Council Meeting

### 5 February 2019

**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>3</b>
<b>2</b>	<b>Opening Prayer .....</b>	<b>3</b>
<b>3</b>	<b>Late Items / Urgent Business .....</b>	<b>3</b>
<b>4</b>	<b>Disclosure of Interests .....</b>	<b>3</b>
<b>5</b>	<b>Presentations .....</b>	<b>3</b>
	Nil	
<b>6</b>	<b>Public Forum / Addresses to Council.....</b>	<b>3</b>
<b>7</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
	7.1 Minutes of the Ordinary Meeting of Council held on 18 December 2018 .....	4
<b>8</b>	<b>Matters Arising.....</b>	<b>4</b>
	8.1 Matters Arising from Council Meeting Minutes from the 18 December 2018.....	4
	8.2 Outstanding Task List from All Previous Meetings .....	4
<b>9</b>	<b>Notice of Motion.....</b>	<b>4</b>
	Nil	
<b>10</b>	<b>Notice of Rescission .....</b>	<b>4</b>
	Nil	
<b>11</b>	<b>Mayoral Minute.....</b>	<b>4</b>
	Nil	
<b>12</b>	<b>Items for Determination .....</b>	<b>5</b>
	12.1 Goulburn Barefoot Waterski Club Proposal.....	5
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	12.3 Request To Amend Spelling - Wistringia Place, Tallong Park Estate, Tallong .....	6
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<b>13</b>	<b>Closed Session .....</b>	<b>12</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 5 FEBRUARY 2019 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James & Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick L. Bennett (General Manager), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations), Brendan Hollands (Director Business Services) and Amy Croker (Executive Officer)

**1 APOLOGIES**

Nil

**2 OPENING PRAYER**

The opening prayer was read by Cr Alfie Walker.

**3 LATE ITEMS / URGENT BUSINESS**

Nil

Mayor Bob Kirk notified the meeting that he was expecting residents and staff from Shibetsu City to attend the meeting and he would be welcoming them when they arrived.

**4 DISCLOSURE OF INTERESTS**

Mayor Bob Kirk declared a non-pecuniary/non-significant conflict of interest in Item 12.4 "Mary Street Realignment Project" as the land owner affected was a neighbour who from time to time Mayor Kirk socialises with. As the disclosure was not of a significant nature Mayor Bob Kirk will remain in the meeting while discussion take place.

Cr Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

**5 PRESENTATIONS**

Nil

**6 PUBLIC FORUM / ADDRESSES TO COUNCIL**

Nil

**7 CONFIRMATION OF MINUTES**

**7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 DECEMBER 2018**

**RESOLUTION 2019/1**

**Moved: Cr Carol James**

**Seconded: Cr Peter Walker**

**That the Council minutes from Tuesday 18 December 2018 and contained in Minutes Pages No 1 to 28 inclusive and in Minute Nos 2018/597 to 2018/647 inclusive be confirmed.**

**CARRIED**

**8 MATTERS ARISING**

**8.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 18 DECEMBER 2018**

Nil

**8.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2019/2**

**Moved: Cr Peter Walker**

**Seconded: Cr Alfie Walker**

**That Council notes the Matters Arising and authorises the deletion of completed tasks.**

**CARRIED**

**9 NOTICE OF MOTION**

Nil

**10 NOTICE OF RESCISSION**

Nil

**11 MAYORAL MINUTE**

Nil

**12 ITEMS FOR DETERMINATION****12.1 GOULBURN BAREFOOT WATERSKI CLUB PROPOSAL****RESOLUTION 2019/3****Moved: Cr Andrew Banfield****Seconded: Cr Peter Walker****That:**

- 1. The report from the Director Utilities on Goulburn Barefoot Water Ski Club Proposal be received.**
- 2. Council undertakes a 28 day public consultation process on the proposal for the Goulburn Barefoot Water Ski Club to use Copford Reach, on the Wollondilly River. The Goulburn Barefoot Water Ski Club be allowed to have a trial period of three days per week from 9am to 7pm during the consultation process.**

**CARRIED****12.2 NAMING OF CROWN ROAD ACCESSED VIA BULLS PIT ROAD, BRAYTON**

Cr Denzil Sturgiss left the meeting at 6.21pm

**RESOLUTION 2019/4****Moved: Cr Peter Walker****Seconded: Cr Alfie Walker****That:**

- 1. The report from the Property Coordinator on a request received from a property owner to name a Crown Road accessed via Bulls Pit Road, Brayton be received.**
- 2. Council support the naming of a Crown Road off Bulls Pit Road, Brayton as 'Kimridge Lane'.**
- 3. The Department of Industry – Crown Land & Water (DPI) be consulted to endorse the naming of this Crown Road as 'Kimridge Lane'.**
- 4. Subject to receiving endorsement of this proposal from DPI and there being no objections following a 28 day exhibition period, the proposal be forwarded to the NSW Geographical Names Board for approval and gazettal.**
- 5. A road sign be supplied and installed to identify 'Kimridge Lane' subject to this proposal being approved and gazetted.**

**CARRIED**

**12.3 REQUEST TO AMEND SPELLING - WISTRINGIA PLACE, TALLONG PARK ESTATE, TALLONG**

Cr Sturgiss returned to the meeting at 6.25pm

**RESOLUTION 2019/5**

**Moved: Cr Bob Kirk**

**Seconded: Cr Margaret O'Neill**

**That the report from the Property Coordinator on a request for amended spelling of a place name in Tallong Park Estate, Tallong known as Wistringia Place to Westringia Place be received and no further action be taken.**

**CARRIED**

**12.4 MARY STREET ROAD REALIGNMENT PROJECT****RESOLUTION 2019/6**

**Moved: Cr Peter Walker**

**Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The report from the Business Manager Property & Community Services on the Marys Street Road Realignment Project be received.**
- 2. Council acquires approximately 285m<sup>2</sup> on the intersection of Mary Street and Shannon drive (legal address being 62 Foord Road), Goulburn (Lot 337 in DP750015) and dedicates this land as public road.**
- 3. Council meets all costs associated with this land acquisition, including;**
  - Compensating property owner \$5,700**
  - Relocation / reinstatement of road boundary fencing**
  - Providing a compliant entry to Lot 337 in DP750015 from the new road including supply / installation of a gate near the subject land**
  - Paying survey preparation fees and plan registration fees specifically relating to the 285m<sup>2</sup> parcel of land, legal fees, production of title fees and cost of independent legal advice (if required)**
- 4. The General Manager sign a Land Transfer Agreement as pursuant to Section 377 Local Government Act 1993 as Council's authorised delegate.**
- 5. The Council seal be affixed to all documentation necessary to finalise registration of this land dealing.**

**CARRIED**



## 12.5 HERITAGE GRANT APPLICATIONS - AUBURN STREET

### MOTION

Moved: Cr Margaret O'Neill

That:

1. The report from the Landscape & Heritage Planner be received.
2. The following grant applications be offered heritage funding in the amounts shown with conditions where relevant.
  - (a) Application No. 7/2018-2019, 127 Auburn Street - Offer \$2,500 grant
  - (b) Application No. 8/2018-2019, 212 Auburn Street - Offer \$2,500 grant
  - (c) Application No. 9/2018-2019, 214 Auburn Street - Offer \$2,145 grant
  - (d) Application No. 10/2018-2019, 129 Auburn Street - Offer \$2,365 grant
  - (e) Application No. 11/2018-2019, 137 Auburn Street - Offer \$2,500 grant
  - (f) Application No. 12/2018-2019, 135 Auburn Street - Offer \$814 grant
  - (g) Application No. 13/2018-2019, 76 Auburn Street - Offer \$5,000 grant with the following conditions:
    - *Paint original facia (do not replace with Cor-ten steel as included in application);*
    - *Guttering & downpipe profiles are to match existing and be made of galvanised iron;*
    - *Roof material is to be galvanised iron.*
3. The following condition be applied for all applications:
  - *Colour scheme to be agreed with Council prior to commencement of work.*

The motion lapsed due to the lack of a seconder.

### RESOLUTION 2019/7

Moved: Cr Alfie Walker

Seconded: Cr Carol James

That:

1. The report from the Landscape & Heritage Planner be received.
2. The following grant applications be offered heritage funding in the amounts shown with conditions where relevant.
  - (a) Application No. 7/2018-2019, 127 Auburn Street - Offer \$4,500 grant
  - (b) Application No. 8/2018-2019, 212 Auburn Street - Offer \$2,500 grant
  - (c) Application No. 9/2018-2019, 214 Auburn Street - Offer \$2,145 grant
  - (d) Application No. 10/2018-2019, 129 Auburn Street - Offer \$2,365 grant
  - (e) Application No. 11/2018-2019, 137 Auburn Street - Offer \$2,500 grant
  - (f) Application No. 12/2018-2019, 135 Auburn Street - Offer \$814 grant
  - (g) Application No. 13/2018-2019, 76 Auburn Street - Offer \$5,000 grant with the following conditions:
    - *Paint original facia (do not replace with Cor-ten steel as included in application);*
    - *Guttering & downpipe profiles are to match existing and be made of galvanised iron;*
    - *Roof material is to be galvanised iron.*

**3. The following condition be applied for all applications:**

- *Colour scheme to be agreed with Council prior to commencement of work.*

**CARRIED****12.6 RE-ALLOCATION OF CAPITAL WORKS BUDGET 2018/19****RESOLUTION 2019/8****Moved: Cr Andrew Banfield****Seconded: Cr Denzil Sturgiss****That**

1. The report from the Business Manager of Works on the re-allocation of Capital Works budget be received.
2. Council approve to transfer the budget for Brayton Road Urban Road Rehabilitation (\$147,445) to existing Capital Works re-sealing project in George Street Marulan
3. Council allocate \$147,445 from Gunlake s94 reserve (1272) for the works required on Brayton Road under the 2018/19 Urban Road Rehabilitation program

**CARRIED****12.7 AMENDMENT TO THE 2018/19 CAPITAL WORKS PROGRAM****RESOLUTION 2019/9****Moved: Cr Andrew Banfield****Seconded: Cr Denzil Sturgiss****That**

1. The report from the Business Manager of Works on the amendment to the 2018/19 Capital Works Program be received
2. Council approve the urgent urban road pavement rehabilitation on Union Street at a cost of \$238,140 and authorise the deferral of the 2018/19 Citizen Street urban road rehabilitation until the 2019/20 financial year.
3. Council approve to transfer \$23,436 from the Rural Re Sealing budget to joint fund the urgent works required on Union Street increasing the total budget for the project to \$238,140.

**CARRIED**

**12.8 CBD ENHANCEMENT MONITORING & PROGRESS REPORT****RESOLUTION 2019/10**

**Moved: Cr Peter Walker**  
**Seconded: Cr Andrew Banfield**

**That:**

- 1. The report from the General Manager on the CBD Enhancement progress be received**
- 2. Council defers the public consultation for the closure of the intersection of Market and Auburn Streets so that this matter can be further considered by Council at a later time as this closure is distracting from the other good CBD initiatives being promoted by Council through this public consultation process.**
- 3. The General Manager publicise widely that the closure of the intersection of Market and Auburn Streets is to be deferred at this time until Council reconsiders the matter and if the closure of the intersections of Market and Auburn Streets is to be further promoted then a further public consultation process will occur.**

**CARRIED**

**12.9 REPLACEMENT OF EXISTING STREET LIGHTS WITH LED LIGHTS - SOUTHERN LIGHTS****RESOLUTION 2019/11**

**Moved: Cr Leah Ferrara**  
**Seconded: Cr Sam Rowland**

**That**

- 1. The report from the Director Operations on the street lighting changeover program to LED lights be accepted.**
- 2. That Council support the business case for funding of the smart street lighting program by the NSW Government at a cost of \$61.4 million and seek support for the project from the local member.**
- 3. That Council support the rollout of LED lighting with smart technology capability for all street lights in the Goulburn Mulwaree local government area.**

**CARRIED**

**12.10 CBD PIGEON PROBLEM****RESOLUTION 2019/12**

**Moved: Cr Sam Rowland**  
**Seconded: Cr Peter Walker**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 7:03 pm.

**CARRIED**

**RESOLUTION 2019/13**

**Moved: Cr Andrew Banfield**  
**Seconded: Cr Sam Rowland**

**That Council move back into Open Council.**

Council moved back into Open Council at 7:15 pm.

**CARRIED**

**RESOLUTION 2019/14**

**Moved: Cr Peter Walker**  
**Seconded: Cr Andrew Banfield**

**That:**

- 1. The report from the General Manager on the CBD Pigeon Problem be received.**
- 2. Council advise property owners in Goulburn that the control of pigeons is a property owner responsibility and not the total responsibility of Council.**
- 3. Council refers property owners to the State Government websites for guidance on the control of pigeons.**
- 4. Council develops a plan of action and strategy to take to property owners in Goulburn for the eradication of pigeons including Council's offer to contribute on a dollar for dollar basis monies into a fund to address the pigeon problem.**

**CARRIED**

The meeting was adjourned at 7.17pm to welcome the delegation from Shibetsu City.

The meeting was reconvened 7.20pm

**12.11 STATEMENT OF INVESTMENTS AND BANK BALANCES****RESOLUTION 2019/15**

**Moved: Cr Peter Walker**  
**Seconded: Cr Sam Rowland**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of December 2018 be received.**

**CARRIED**

**12.12 MONTHLY FINANCIAL REPORT****RESOLUTION 2019/16**

**Moved: Cr Leah Ferrara**  
**Seconded: Cr Denzil Sturgiss**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Financial Statements to 07 January 2019 be received and noted for information.**

**CARRIED**

**12.13 RATES OUTSTANDING REPORT**

**RESOLUTION 2019/17**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That the report from the Revenue Coordinator on Rates Outstanding be received.**

**CARRIED**

**12.14 DEBTORS OUTSTANDING REPORT**

**RESOLUTION 2019/18**

**Moved: Cr Denzil Sturgiss**

**Seconded: Cr Carol James**

**That the report from the Revenue Officer on Debtor Collections be received**

**CARRIED**

**12.15 BUNGONIA VILLAGE DISCRETIONARY FUND ALLOCATION WORKING PARTY NOTES - 11 DECEMBER 2018**

**RESOLUTION 2019/19**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Peter Walker**

**That the report of the General Manager on the discussion items from the Bungonia Village Discretionary Fund Allocation Plan Working Party held on the 11 December 2018 be received.**

**CARRIED**

**12.16 MARULAN VILLAGE PLAN WORKING PARTY NOTES - 13 DECEMBER 2018**

**RESOLUTION 2019/20**

**Moved: Cr Peter Walker**

**Seconded: Cr Sam Rowland**

**That the report of the General Manager on the notes from the Marulan Village Plan Working Party held 13 December 2018 be received.**

**CARRIED**

**12.17 EXTERNAL MEETING MINUTES**

**RESOLUTION 2019/21**

**Moved: Cr Carol James**

**Seconded: Cr Alfie Walker**

**That the report from the General Manger on the minutes from the following meeting be noted:**

- 1. Canberra Region Joint Organisation Board Meeting held 7 December 2018**
- 2. Heron Community Consultative Committee Minutes 16 January 2019**

**CARRIED**

**13 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

The Meeting closed at 7.24pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 February 2019.**

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**8 MATTERS ARISING**

**8.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 5 FEBRUARY 2019**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

**8.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Matters Arising - 19 February 2019 [↓](#) 

**RECOMMENDATION**

That Council notes the Matters Arising and authorises the deletion of completed tasks.



Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council in March for determination and then we will finalise the land purchase for road.</p> <p>Discussions continue with RMS</p>
<p><u>Community Centre</u></p> <p>The General Manager undertake further investigations and draft design into this site being used for community centre and community workshop.</p>	<p>General Manager</p>	<p>Undertaking discussions and negotiations with potential tenants and will report back to Council.</p>
<p><u>Racecourse Drive</u></p> <p>Council undertakes a consultation process with the affected land owners to determine how the individual connections to the 375mm storm water drainage pipe will occur and the timeframe for the works</p>	<p>Director Operations</p>	<p>Design being undertaken and subject to adjacent land owners approval work to commence in 2019</p>
<p><u>Recreation Area</u></p> <p>Investigate promotional sign at VIC Centre and flyer be included in the rates notice</p>	<p>Director Corporate and Community Services</p>	<p>Report will be presented in March 2019</p>
<p><u>Lansdowne Street Development</u></p> <p>The decision on any zoning matter for Lot 10 DP 1247119 be deferred at this time.</p> <p>A development control plan be prepared that is consistent with the planning proposal</p> <p>That the applicant be requested to consider a proposed alternate access to this subdivision directly on to both Cathcart and Robinson Streets and to consider proposing the closure of Theatre Drive access onto Lansdowne Street.</p>	<p>Director Planning &amp; Environment</p>	<p>Documentation being prepared.</p> <p>Discussions being held with proponent</p>

Item/Task	Responsible Officer	Status
<p><u>Goulburn Barefoot Waterski Club</u></p> <p>Council is to undertake a public consultation process on the barefoot water ski clubs proposal</p>	<p>Director Utilities</p>	<p>Consultation has commenced</p>
<p><u>Weeds Management Plan</u></p> <p>Council endorse the Draft Local Weed Management Plan to be placed on public exhibition for a period of 28 days during late January and February 2019. The submissions and any recommended amendments as a result of the submission process be report back to Council for the adoption of the final Local Weed Management Plan.</p> <p>A Biosecurity Enforcement Policy be developed and presented to Council for endorsement and public consultation that has the purpose to guide the enforcement process operationally under the Local Plan.</p>	<p>Director Planning &amp; Environment</p>	<p>Document currently on public exhibition</p> <p>This policy will be presented to Council in April 2019</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>That Council endorse the Draft Urban and Fringe Housing Strategy for public exhibition subject to:</p> <ul style="list-style-type: none"> <li>(a) Further document editing/corrections;</li> <li>(b) The inclusion of the irrigation area for the decommissioned sewer treatment plant on Gorman Road for rezoning recommendations, including potential for residential development;</li> <li>(c) Inclusion of Water NSW constraint mapping; and</li> <li>(d) Further assessment of the planning proposal for E4 section of Mistful Park, including potential for residential development.</li> </ul> <p>That Council resolve to place the Draft Urban and Fringe Housing Strategy on Public Exhibition from 10 January 2019 to 22 February 2019.</p> <p>Council refer the Draft Strategy to relevant government and statutory agencies for comment.</p>	<p>Director Planning &amp; Environment</p>	<p>Housing currently on public exhibition until the end of February</p>

Item/Task	Responsible Officer	Status
<p><u>Hospital Parking</u></p> <p>Council generally support the proposed temporary timed parking arrangements in the Goulburn Base Hospital precinct for the duration of the construction period only with the following amendment:-</p> <ol style="list-style-type: none"> <li>a. Areas outlined in yellow be removed from the proposed timed parking arrangements and remain untimed.</li> <li>b. Prell Oval entrance road and car park areas (currently in blue) be restricted to two hours timed parking</li> </ol> <p>All parking restrictions be limited to Monday to Friday between 8am and 6pm.</p> <p>Any changes needed to infrastructure to implement this process such as signage and road markings be funded by Health Infrastructure</p> <p>Council and Health Infrastructure jointly develop a community consultation plan for the proposed temporary timed parking arrangements in the Goulburn Base Hospital precinct.</p>	<p>Director Operations</p>	<p>Public consultation process currently underway</p>
<p><u>MultiQuip VPA</u></p> <p>The draft Voluntary Planning Agreement be placed on public exhibition for a period of four weeks.</p>	<p>Director Operations</p>	<p>Currently on public exhibition</p>
<p><u>Draft VPA and Land Dedication Policy</u></p> <p>The Draft VPA and Land Dedication Policy be publicly exhibited for 21 days commencing in late January and all submissions reported back to Council</p>	<p>Director Planning &amp; Environment</p>	<p>Currently on public exhibition</p>
<p><u>Community Plus and Workspace2580</u></p> <p>The General Manager to report to Council in February 2019 to outline the outcome of all the negotiations and transfers of lease agreements and how the debt has been offset.</p>	<p>Director Corporate and Community Services</p>	<p>Council has taken over the management of Workspace 2580 and a full report will be presented in March 2019.</p>
<p><u>Goulburn Pigeon Problem</u></p> <p>Council to prepare a draft strategy to deal with the pigeon problem in Goulburn</p>	<p>General Manager</p>	<p>A timeframe for the preparation of this Strategy is not known as yet pending internal discussions on available resources</p>

**9 NOTICE OF MOTION**

Nil

**10 NOTICE OF RESCISSION**

Nil

**11 MAYORAL MINUTE**

Nil

**12 ITEMS FOR DETERMINATION**

**12.1 PLANNING PROPOSAL TO REZONE AND RECLASSIFY COUNCIL LAND AT DOSSIE STREET GOULBURN**

**Author:** Bennett Kennedy, Senior Strategic Planner  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Strategy EN4 Maintain a balance between growth, development and environmental protection through sensible planning.  Strategy EC1 Capitalise on the region’s close proximity to Canberra and its position as a convenient location to attract industry and investment.  Strategy IN3 Maintain and improve road infrastructure and connectivity
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report of the Senior Strategic Planner regarding the rezoning of land at Dossie Street Goulburn be received.
2. Council resolve to rezone the following land from RU2 Rural Landscape to IN1 General Industrial and delete the 100 Hectare Minimum Lot Size under *Goulburn Mulwaree Local Environmental Plan 2009 (GM LEP 2009)*:
  - (a) Lot 1 DP 1034565
  - (b) Lot 3 DP 1008818
  - (c) Part Lot 2 PPN DP 1238214 subject to registration (STR)
3. Council resolve to rezone the following land (Site B) from RU2 Rural Landscape to RE1 Public Recreation and delete the 100 ha minimum lot size under *Goulburn Mulwaree Local Environmental Plan 2009*:
  - Lot 3 PPN DP 1238214 subject to registration (STR).
4. Council prepare a Planning Proposal in accordance with the resolution and forward this to the Department of Planning and Environment (DPE) to issue a Gateway Determination.
5. Council waive Planning Proposal fees that would be paid for lodgement of the documentation in support of the Planning Proposal to rezone Part Lot 2 PPN DP 1238214 (STR).
6. The proponent for the privately owned land be requested to provide a Preliminary Site Investigation/ Phase 1 Assessment in accordance with *State Environmental Planning Policy – Remediation of Land*) to address the contamination identified on their site.

**PURPOSE**

The purpose of this report is to consider the preparation of a Planning Proposal to amend the *Goulburn Mulwaree (GM) Local Environmental Plan (LEP) 2009* by rezoning land identified in the South Goulburn Industrial Precinct of the *Goulburn Employment Lands Strategy (ELS) 2016*, from

zone RU2 Rural Landscape to zone IN1 General Industrial and Part RE1 Public Recreation, and remove the minimum lot size provision as mapped under GM LEP 2009.

The subject Council land is identified (refer p.31 *GMC Land and Property Audit 2018 Doc #1047346*) as follows:

Property Identifiers	Current Zoning	Area/Size	Current Use
Lot 1 DP 1034565	RU2 Rural Landscape	125,100 m <sup>2</sup>	Old Nursery (Operational)
Lot 3 DP 1008818	RU2 Rural Landscape	51,870 m <sup>2</sup>	Vacant (Operational)
Lot 3 DP 1238214 (STR)	RU2 Rural Landscape	432 m <sup>2</sup>	Vacant (Operational)

The following adjoining privately owned land is proposed to be included in the Planning Proposal:

Property Identifiers	Current Zoning	Area/Size	Current Use
Pt Lot 2 DP 1238214 (STR)	RU2 Rural Landscape	116,795 m <sup>2</sup>	Occupied/habitable shed

**Please Note:** Due to the imminent registration of a subdivision associated with the connection of Tait Crescent and Lockyer Street, the proposed Lot/DP numbers are used in this report. The area identified in this report as being lot 2 DP1238214 (STR) is currently identified as Lot 47 DP1204727 and the area identified as Lot 3 DP1238214 (STR) is currently identified as Lot 1 DP1008818. The areas identified above are identified in Figure 1.

**BACKGROUND**

This Planning Proposal has not been raised previously with Council however the following four (4) independent actions have been raised over the course of the last eighteen (18) months in support of the intended amendment to the GM LEP 2009. The four (4) independent actions that are giving this Planning Proposal momentum are:

1. Consistency with the objectives and recommendations of the ELS 2016;
2. The rezoning of surplus Council owned land classified as “operational” with the intention of recouping market value;
3. The interest of an adjoining landowner in rezoning and subdividing their land; and
4. The conclusion of negotiations for the connection of Tait Crescent and Lockyer Street.

The above four (4) independent actions have now gained the required momentum to achieve the objectives of the ELS 2016 Strategy. It is considered that these should continue and would be better managed if considered holistically in one Planning Proposal where the area can be treated as a precinct. In relation to action (2), on 20 November 2018 Council resolved (Resolution 2018/554) as follows:

*That Council rezone Lot 1 DP 1034565, Lot 3 DP 1008818 and Lot 1 DP 157664 (Dossie Street Goulburn) to IN1 – General Industrial and the General Manager prepare a master plan for Council’s consideration that will maximise the land’s sale potential. The property then be sold by way of public auction with proceeds from the sale being used to offset the capital cost of the consolidation of the Depots at Hetherington Street Goulburn*

Further to the above resolution, the subject Planning Proposal is proposed in this report to be expanded to include adjoining privately owned land (Part Lot 2 in PPN DP 1238214) and to rezone a previously unidentified lot (Lot 3 in PPN DP 1238214).

**REPORT**

Figure 1 identifies the subject land in the South Goulburn Industrial Precinct recommended in Council’s ELS 2016 to be rezoned to IN1 General Industrial under GM LEP 2009 with edits for clarity. The layout of the cadastre in Figure 1 shows the current cadastral boundary (as at 4 Feb 2019) and will be revised subject to the registration of a revised cadastre required by action (4) above (showing the path of the Tait/Lockyer connection).

A portion of the area identified in the ELS 2004 has been excluded from the Planning Proposal because these locations are already zoned IN1 General Industrial under the current GM LEP 2009. Site B (Lot 3 DP 1238214 - STR) is Council owned land that is currently zoned RU2 Rural Landscape under GM LEP 2009. This area will be included in the Planning Proposal and is proposed to be rezoned RE1 Public Recreation to preserve it for the following reasons:

- This site was identified in Council’s *South Goulburn Endangered/Threatened Species Management Plan (SMP) 2004* however was not identified at that time as being in public ownership.
- Site B was also not identified as being part of the remnant vegetation communities (SMP 2004). Since that time however, aerial photos of the area indicate that the tree canopy has developed therefore could now form an integral part of the fauna corridor intended by the SMP 2004.
- Land to the west (at the end of Lockyer Street) has subsequently been zoned RE1 Public Recreation under GM LEP 2009 to further protect this corridor.

It is recommended that Site B be included in the Planning Proposal to support the SMP 2004. Land between the subject site and the motorway is proposed to remain RU2 Rural Landscape under GM LEP 2009 as it is understood that this land forms part of a travelling stock route. Further there would be no benefit in rezoning this land to IN1 General Industrial as it is constrained due to the steep and rocky gradient and would better serve as a vegetation buffer from the motorway.

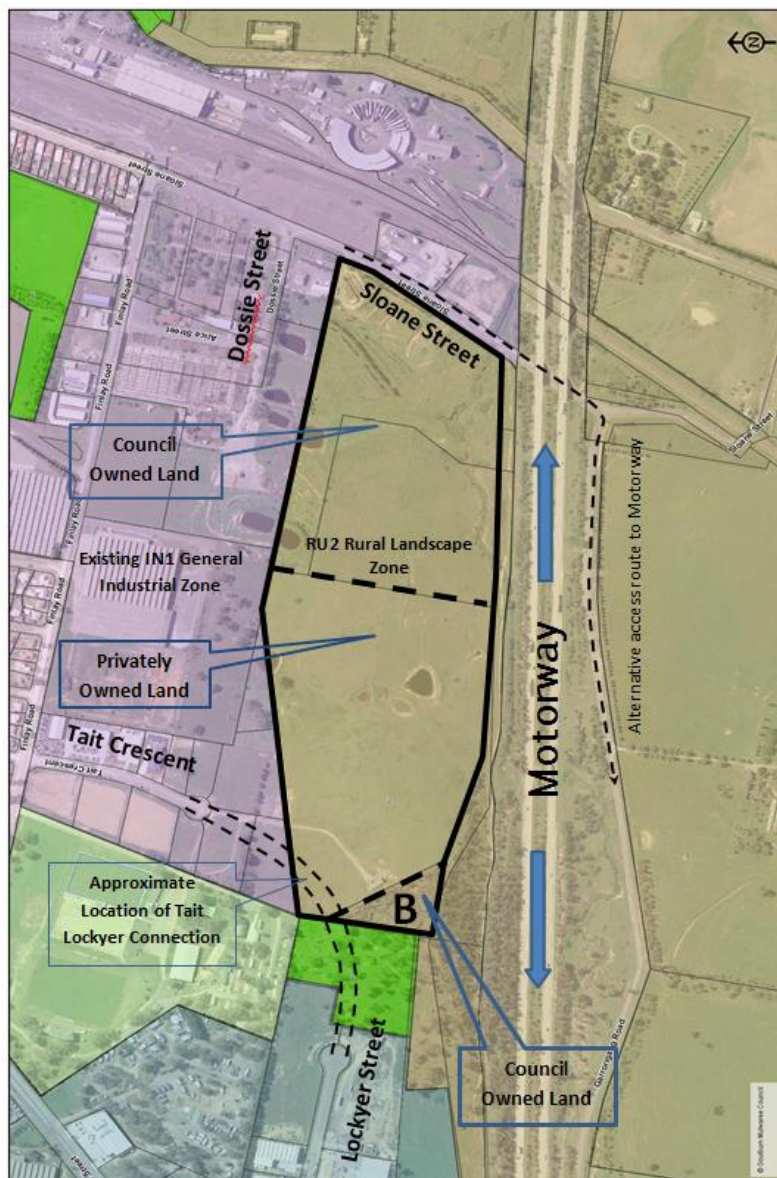




Figure 1: The existing zoning of the subject land outlined in black and located in the South Goulburn Industrial Precinct.

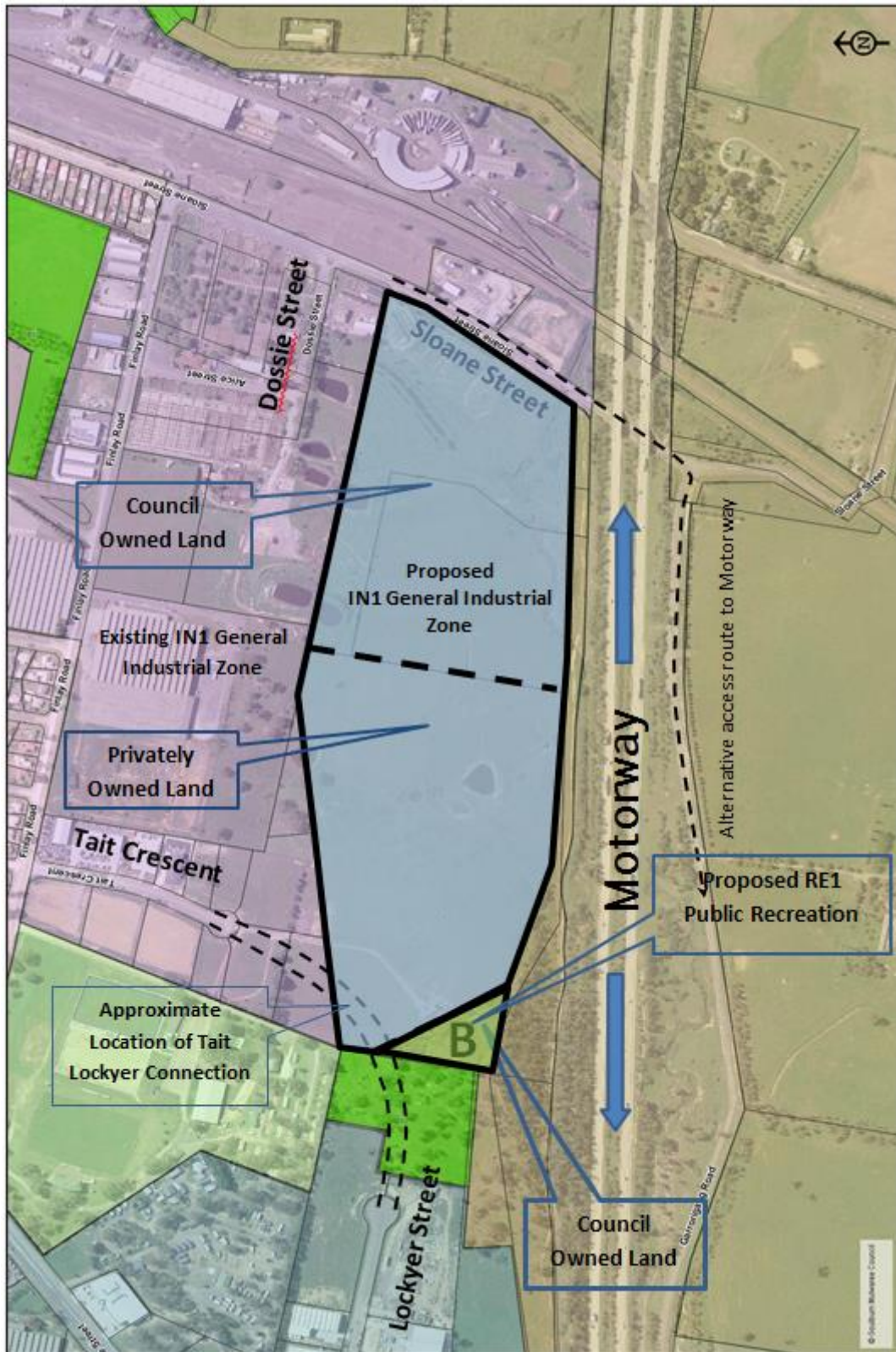


Figure 2 Proposed zones of land to be included in the Planning Proposal.

**Employment Land Strategy 2016**

The purpose of the *Employment Land Strategy (ELS) 2016* is to guide decisions to rezone land for industrial land uses so that there is an adequate supply of employment lands in appropriate locations to provide for sustainable employment growth into the future. This is particularly relevant due to the anticipated residential growth identified by the Draft Urban and Fringe Housing Strategy.



The recommendation of the ELS 2016 for the South Goulburn Industrial Precinct is that this area *be supported for industrial land uses*. With regard to the subject site it states *'There is a rural zoned area to the south of this precinct as shown in Figure 41 (of the ELS 2016) which may be suitable for rezoning should additional land be required in the future. The rural zoning is no longer appropriate in the long term given surrounding land uses*.

The ELS 2016 noted that the adjacent saleyards and wool stores are underutilised. It is understood that work has begun by the Saleyards owner to remove the existing buildings and structures in preparation for the redevelopment of this site.

One of the constraints to developing this precinct beyond the end of Lockyer Street is access. It is considered that this will be addressed with the connection of Tait Crescent and Lockyer Street and the proposed subdivision of Part Lot 2 PPN DP 1238214. It is further considered that connection of internal roads to Sloane Street as an alternative access route (Figure 1) to the Motorway can be provided via the existing underpass and Garroorigang Road.

The rezoning of the subject land to IN1 General Industrial under GM LEP 2009 is therefore considered consistent with the objectives of the ELS 2016.

### **Subdivision of Adjoining Privately Owned Land**

The owner of 12 Tait Crescent (Part Lot 2 PPN DP 1238214) has expressed an interest in subdividing that land. The owner and proponent have approached Council with proposed subdivision layouts and have also expressed their willingness to cooperate with Council to enable connections with the properties on Dossie and Sloane Streets. The master planning of Council's properties is an appropriate starting point to identify the most suitable and efficient routes.

From a strategic perspective, the inclusion of the privately owned land in the planning proposal is important as otherwise the remaining rural zoned parcel will be relatively isolated from other rural land being fragmented by the rezoning to industrial of the Council owned sites.

### **Connection of Tait Crescent and Lockyer Street**

The owner and proponent of 12 Tait Crescent has concluded discussions with Council to facilitate the connection of these two streets. The details of these discussions are not essential for the purpose of resolving to prepare the subject Planning Proposal, however it is confirmed that the terms have been agreed upon and entered into for the purpose of this report (this will be effective upon registration of the revised cadastre PPN DP 1238214).

### **Consideration of Relevant Issues**

- Development Potential

The development potential of land is considered to be high given its visual prominence and proximity to the motorway. To optimise access to the motorway, suitable travel paths could be considered at the development application (subdivision) or master planning stage. To enable these connections, advice to potential developers, or relating to any intended site layout, would be include provision of suitable heavy vehicle connections to Tait and Lockyer Streets. Master planning could also consider future heavy vehicle travel paths through Sloane, Dossie or Alice Streets. Any subdivision of the precinct would be more effective if the zoning of surrounding land is known rather than as a piecemeal planning proposal and development.

- Visual Impact

The site is visually prominent from the Hume Motorway. This provides both an attractive element to businesses looking for proximity to the motorway, however, there is also the potential to impact negatively on the regional urban landscape. It is considered that this can be managed by providing controls that will require development to carefully consider the visual appearance of development.

Controls could include requiring buildings to use non-reflective materials and ensuring that facades presenting to the motorway are consistent with the character of regional urban landscape. Visual impact mitigation measures could also include tree planting and encouraging building design to be unobtrusive through articulation.

- Signage

Signage will be an important element of business development in this precinct and will be required to address the provisions of *State Environmental Planning Policy 64 Advertising and Signage* (SEPP 64). SEPP 64 requires any proposed signage to be consistent with Schedule 1 of SEPP 64 which includes but is not limited to the impact of signage on the landscape, desired future character of the area and the safety of road users.

- Flooding

The subject site is subject to flooding in the lower areas adjacent to Sloane Street however it is considered that this would not unduly impede development of the site for industrial land uses or the implementation of stormwater management and flooding measures to address the flooding of the site in this area.

- Contamination

The privately owned land is identified on Council's land contamination register therefore a Preliminary Site Investigation (PSI) or Phase 1 Assessment (as required under *State Environmental Planning Policy – Remediation of Land*) will be required to identify the risks that may arise from the rezoning of land. This will be irrespective of the intended use of the site, in this case Industrial land uses, however more sensitive land uses would require a more detailed investigation subject to the outcome of the Phase 1 assessment.

Privately owned land identified on Council's contaminated land register would not be removed with the rezoning of the land and therefore would continue to be a consideration beyond the making of any LEP amendment to the DA stage. This would raise a continual hurdle for development, to which cautionary conditions would still be required, however if a PSI is provided at the Planning Proposal stage, there would be a clear 'line of sight' between any conditions of consent and any works required as part of a development application.

Given the potential improvement of property value resulting from a rezoning of the privately owned land it is considered appropriate that any contamination assessment for this site should be undertaken by the landowner.

- Ecology

The rezoning of the subject site is considered to have minimal impact on any EEC or threatened Species (there are few trees on Council land). The identification of the area adjacent to Site B in Council's Threatened Species Study from 2004 is considered to provide a suitable and appropriate offset to the ecological impact from the rezoning of Council's land.

The ecological assessment undertaken for the privately owned land found that there are a number of hollow bearing trees that will require protection, therefore any proposed concept plan or master plan would need to address this.

Any Planning Proposal prepared will be referred to the Office of Environment and Heritage (OEH Ecological) for their comments prior to exhibition.

- Archaeological Heritage

Advice from the proponent of the privately owned land indicates that there are a number of possible sites of significance to be considered which has arisen from an independent assessment. They have verbally advised that this has prompted a reconsideration of their concept plan of subdivision which would dovetail with Council's master planning of the site.

A preliminary AHIMS register investigation has been undertaken for existing Lot 47 DP 1204727 which does not identify any known sites on the privately owned land but identifies 4 known sites in the vicinity. Any Planning Proposal prepared would require an Aboriginal Due Diligence Assessment and will be referred to both the Local Aboriginal Land Council and the OEH (Archaeological) for their comment prior to exhibition.

- Services

Water, Sewer and Stormwater infrastructure are available at the periphery of the subject land but will require connection and design work as upgrades are likely given the increase likely in demand. These could be considered in more detail through master planning.

- Timeframe

It is estimate that the subject Planning Proposal can be concluded 12 months after the issuing of a Gateway Determination. This is a best case scenario. In view of the land contamination identified on the adjoining site, this could be extended due to the delay in providing the Preliminary Site Investigation (PSI)/Phase 1 Report with the Planning Proposal for the Gateway determination (though the Department has previously issued a Gateway and requested the PSI prior to exhibition).

- Fees

With regard to Council owned land, it is intended that a Planning Proposal be prepared in-house to rezone Council's land. If Council intended to take advantage of the synergies in including the adjoining privately owned land, a Preliminary Site Investigation (PSI)/Phase 1 Contamination Assessment would still be required.

The proponent had already intended to lodge a Planning Proposal to rezone the privately owned land to IN1 Industrial under GM LEP 2009 and has already had prepared a Planning Proposal and an Ecological and Archaeological Assessment in support of their application. They have verbally agreed to have a PSI prepared for their site and include this with their PP.

In view of these circumstances, and the additional expense that the proponent must go to (in preparing a PSI), it is recommended that the fees be waived (that is the adjoining owner informally provide the documentation they have had prepared) and this land be included in the Planning Proposal to be prepared in-house.

## **ASSESSMENT**

Any land zoned IN1 General Industrial under GM LEP 2009 is not inclusive of a minimum lot size provision, therefore the amendment of the zone will require deletion of the existing 100 hectare minimum lot size as it applies to the subject lands. The removal of the minimum lot size provides a high degree of flexibility for the subdivision of the land. Any subdivision layout is required to demonstrate that the proposed configuration will not compromise future development within the zone or the fragmentation or sterilisation of land for future development. This inherent flexibility is a very attractive proposition for both developers and purchasers of individual lots because it reduces the cost of development.

The other advantage of development of the land for industrial uses, particularly in a high profile location such as this, is that it signals to proponents that Council is being proactive in enabling and facilitating business opportunities outside the metro area and thereby encourages businesses to look into the shire.

The privately owned land is identified on Council's land contamination register therefore is difficult to develop for sensitive land uses such as residential and open space. The advantage of proceeding with the Planning Proposal (subject to a Preliminary Site Investigation – PSI) is that the land can therefore be used for productive purposes (industrial) that have less stringent requirements than more sensitive land uses.

In terms of the preparation of a master plan, it is better to consider the site for master planning *in toto* (including the adjoining privately owned land) and in the context of all road and circulation connections rather than as a piecemeal project. Master planning of the site can commence following endorsement for the preparation of the proposed amendment.

The disadvantage of proceeding with a Planning Proposal to rezone the land would be the loss of area zoned RU2 Rural Landscape under GM LEP 2009. It is considered however that there is sufficient land on the southern side of the Hume Highway to retain the Rural Landscape character along the Hume Motorway. Furthermore the viability of the land for rural use is somewhat limited due to the fragmentation of this precinct from other rural land due to the Hume Highway.

## **CONCLUSION**

In conclusion, the Planning Proposal to rezone the site from RU2 Rural Landscape to IN1 General Industrial and part RE1 Public Recreation involving the removal of the 100 ha minimum lot size provision under *GM LEP 2009* is supported.

It is concluded that the momentum gained by the four (4) independent initiatives is sufficient justification for Council to resolve to prepare a Planning Proposal and forward supporting documentation to the Department of Planning and Environment for a Gateway determination.

There are issues (Ecological, Archaeological and site contamination) to be raised and discussed in any Planning Proposal however at this point in time, it is considered that these are not insurmountable and may be positively incorporated into any future master planning for the site.

In view of the positive outcomes that could be achieved from considering the site holistically by including the adjoining privately owned land, and given the proponent's work already undertaken to support the rezoning of the privately owned land, the proponent's agreement to providing a Preliminary Site Investigation (PSI) Study it is recommended that the proponent not be required to pay the application fees to rezone their land (as the cost of the Planning Proposal administration would be absorbed by the administration involved in preparing the Planning Proposal for the Council land anyway).

**12.2 1819T0005 SEIFFERT OVAL LIGHTING TENDER REPORT**

**Author:** Robert Hughes, Business Manager Community Facilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 1819T0005 Evaluation Sheet - Confidential  
 2. 1819T0005 Tender Evaluation Report for Public Tender - Confidential

<b>Link to Community Strategic Plan:</b>	CSP: IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.  IN4.2.5 – Upgrade community facilities to improve service provision: commence implementation of Victoria Park Plan of Management
<b>Cost to Council:</b>	The available budget for this project is \$578,174,00 which is amount of the grant approved by the state government.  There is sufficient funds for this work.
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That:

1. The report from the Business Manager Community Facilities on 1819T0005 Seiffert Oval Lighting Tender Report be received.
2. Council accepts the tender from Havencord Pty Limited T/A Conner Electrical Services for the design and installation of the lighting upgrade at Seiffert Oval as per the specification outlined in tender 1819T0005 for \$425,700.00.
3. The General Manager is authorised to approve a variation of up to ten percent (\$42,570.00) for this project.

**BACKGROUND**

To summarise tenders received for the design and installation of lighting at Seiffert Oval under tender 1819T0005 and recommend a successful tenderer to undertake the proposed works.

**REPORT**

The work is for the design and installation of lighting upgrade to the playing surface of Seiffert Oval under tender 1819T0005. The project was identified as part of the Plan of Management for Victoria Park. The completed project will provide a far more efficient and upgraded lighting system to the playing surface.

This project will provide greater options for the use of Seiffert Oval Sporting Ground, by providing a facility that could host sporting events at night. Upgrading of the lights will provide light levels of 200 lux on the playing surface with 300 lux on the cricket square. This is a major increase on what is already in place, which is estimated to be around 100 lux. The increased light levels will allow for night cricket at a regional level and the potential to host other field sports. The cycle track will receive a light level of just under 200 lux, an improvement on current levels. This will provide a safer environment for cycle events and provide more options for major events during the year.

The project is expected to take approximately twenty weeks from engagement, with a majority of the time being off site construction of materials. The project will provide potential operational

savings through more efficient LED light fittings and a system that is at the beginning of its asset life cycle, thereby reducing maintenance costs.

Tenders were called for on 30 October 2018 under 1819T0005 Seiffert Oval Lighting. The tender process was conducted in accordance with the Division of Local Government Tendering Guidelines. Tenders closed on 27 November 2018.

A single tender submission was received from the following company:

Company	Address
Havencord Pty Limited T/A Conner Electrical Services	PO Box 3047 Parramatta NSW 2124.

An Evaluation Panel was established comprising of:

- Business Manager Community Facilities (Chair)
- Business Manager Projects
- Aquatic Centre Manager

The Evaluation Panel met to evaluate RFT submission on 7 December 2018. Even though only one conforming submission was received the Evaluation Panel assessed the submission in accordance with the evaluation plan. The submission as evaluated against price and non-price criteria to establish a Value for Money (VFM) ranking. A weighting of 50% was assigned to non-price criteria and 50% to price.

The Evaluation Panel initially considered the non-price criteria, outlined as follows:

- Company experience and performance;
- Company capability and resourcing;
- Project appreciation and methodology;
- Local Business and Industry Participation; and
- Management systems.

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation.

Company	Non-price Score	Price Score	Combined Score	VFM Ranking
Havencord Pty Limited T/A Conner Electrical Services	77.7	100	89	1

Havencord Pty Limited T/A Connor Electrical Services scored well as per the evaluation and probity plan and is within the project budget. Therefore the Evaluation Panel recommends the tender submission from Havencord Pty Limited T/A Connor Electrical Services be approved in accordance with the RFT documentation for 1819T0005.

Additional items were also included in the submission from Havencord Pty Limited T/A Connor Electrical Services which brought the tender price to \$425,700.00 for the total project. These items included:

- Upgrade the Cycle Track Lights with the addition of 17 LED fittings on existing poles with cabling to be upgrading to flexible metallic conduit to prohibit bird damage.

- Install 4 additional LED light fittings to the new sport lighting poles to achieve a lighting level of 300 lux on the cricket wicket. The additional fittings will be separately switched to allow an even 200 lux across the playing surface for other events.
- The installation of underground cabling to each of the existing track light poles with the inclusion of metallic guards to the top of each of the track light poles. This will also include the removal of the overhead aerial supply to the lights, improving aesthetics to the site.

The total budget for this project is \$578,174.00, the total cost of all the work identified within this report is within budget. The remaining budget of \$152,474.00 will be allocated to the upgrade of the power supply to this section of Victoria Park. The upgrade is to accommodate this work and allow for future expansion in this section of the park.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**12.3 WATER MAINS RENEWAL TENDER 1819T0004**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 1819T0004 Water Main Renewal Evaluation Report - Confidential

<b>Link to Community Strategic Plan:</b>	IN5.1 Operate, maintain and upgrade water systems to provide high quality water to our customers.
<b>Cost to Council:</b>	The 2018/19 budget allocation for this project is \$2,500,000
<b>Use of Reserve Funds:</b>	This project is being funded by water fund revenue.

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>The report from the Director Utilities be received on the Tender 1819T0004 Water Main Renewal.</li> <li>The Tender from Killard Excavation Pty Ltd is accepted for the Water Mains Renewal Contract in accordance with the specification and documents for Tender No 1819T0004. This acceptance is based on their lump sum price of \$2,490,336 (incl.GST).</li> <li>The General Manager be given a delegated authority for variations up to 10% of the contract lump sum. This being \$249,033.60 (incl.GST).</li> </ol>
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**BACKGROUND**

Council has an annual program for the replacement of water mains based criteria including pipe age, material and history of breaks.

**REPORT**

Tenders were called for the Water Mains Renewal contract on the 22 December 2018. The tender process was conducted consistent with the requirements of the *Local Government Act 1983, Local Government (General) Regulations 2009* and the Division of Local Government Tendering Guidelines.

Tenders closed on 29 January 2019 and submissions were received from the following companies:

<b>Company</b>	<b>Address</b>
Interflow Pty Ltd	17 Amax Avenue Girraween NSW 2145
J Group Corporation	PO Box 116 Emu Plains NSW 2750
Killard Excavation Pty Ltd	2 Shirley Street Rosehill NSW 2142

A Tender Evaluation Panel was established and included:

- Mathew Jones (Chair) Business Manager Infrastructure
- James Walsh Networks Supervisor
- Andrew Cartwright Business Manager Works

The evaluation process was carried out by The Panel following the process as outlined in the Evaluation and Probity Plan. The Procurement Plan and the Evaluation and Probity Plan were completed and signed prior to advertisement.



The final Evaluation Report is attached to this Council report.

The evaluation process was undertaken in four (4) distinct phases (Refer to the evaluation report for further details).

**Phase 1: Preliminary Evaluation (excluding Price)**

The panel met to determine whether the tenders were conforming to the mandatory submission requirements. For this evaluation all tenders conformed.

**Phase 2: Detailed Evaluation of Non-price Evaluation Criteria**

The panel completed the detailed evaluation of Non-price criteria in accordance with the following weightings:

- Company experience and Performance 30%
- Company capability and resourcing 25%
- Project appreciation and methodology 30%
- Local Business and Industry Participation 10%
- Management systems 5%

**Phase 3: Detailed Evaluation including consideration of Price**

Price schedules were reviewed and combined with the non-price criteria. The weightings for this were:

- Non-price criteria 60%
- Price criteria 40%

**Phase 4: Final Evaluation**

The overall value for money was assessed and the overall ranking was determined to be:

<b>Ranking</b>	<b>Tenderer</b>
1	Killard Excavations Pty Ltd
2	JG Corporation
3	Interflow Pty Ltd

Following the completion of the tender evaluation process, The Panel recommends Killard Excavation Pty Ltd be nominated as the preferred tenderer in accordance with the documentation for 1819T0004. This recommendation is based on Killard Excavation Pty Ltd being the highest ranking proponent at the completion of the evaluation process combining both non-price and price criteria.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**12.4 DRAFT YOUTH SERVICES POLICY**

**Author:** Luke Wallace, Youth Services Coordinator

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Draft Youth Services Policy  

<b>Link to Community Strategic Plan:</b>	CO1.1 - Advocate and facilitate discussions with relevant authorities and funding bodies to improve access to services and facilities for youth  CO3.1- Develop and implement programs for youth to encourage empowerment, resilience and capacity building  EC5.1 - Advocate for the education and training needs of the young people in the region
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That;

1. The report from the Youth Services Coordinator on the draft Youth Services Policy be received.
2. The draft Youth Services policy be placed on exhibition for a period of 28 days and be adopted subject to no objections being received.

**BACKGROUND**

The draft Youth Services policy has been developed to support and guide Council’s dealings and work with all youth. It is important for Council to have a Youth Services policy to develop and implement actions and strategies and meet industry standards. This policy will guide all of Council’s youth programs and activities.

**REPORT**

The purpose of this report is to outline the need and importance of having a youth services policy to:

- Protect staff dealing with young people and the general public
- Protect Council from legal issues relating to young people
- Guide staff in their dealings with young people and the community through Council’s Youth Services team.
- Assist Council in the development and implementation of new programs targeting youth needs and community issues.

The Youth Services policy has been prepared in consultation with the following organisations;

- Headspace Goulburn
- PCYC Goulburn
- Mission Australia Goulburn
- Anglicare
- FACS

- FACS – Place making
- Goulburn High School
- Mulwaree High School
- Goulburn Mulwaree Youth Council and;
- The youth of Goulburn Mulwaree

A draft Youth Services Action Plan has also been prepared to compliment the Youth Services policy. This Action Plan has been presented to Council's Executive staff and will feed into future Council budgets for delivery of the Youth Services programs. This Action Plan will be presented to a Councillor Briefing Session in the coming months.



## **Draft Youth Services Policy**



## GOULBURN MULWAREE COUNCIL DRAFT YOUTH SERVICES POLICY

### POLICY OBJECTIVE

To guide Council in dealing with all young people aged 12-25 years and also guide Council's development and implementation of programs and activities to address the needs of the LGA's youth and improve outcomes for youth.

### LEGISLATIVE PROVISIONS

- *Advocate for Children and Young People Act 2014*
- *Local Government Act 1993*
- *Commission for Children and Young People Act 1998*
- *Young Offenders Act 1997*
- *Child Protection (Offenders Prohibition Orders) Act 2004*
- *Child Protection (Offenders Registration) Act 2000*
- *Child Protection (Working with Children) Act 2012*
- *Child Protection (Working with Children) Regulation 2013*
- *Children and Young Persons (Care and Protection) Act 1998*
- *Children and Young Persons (Care and Protection) Regulation 2012*

### POLICY STATEMENT

#### 1 Background

Council is committed to the health and wellbeing of its youth. Council values the importance of its youth and the value they provide to the community. Council is committed to developing and delivering holistic youth services to the LGA.

This policy has been developed in response to extensive community engagement with young people and external youth and community services in the LGA and will underline the annual youth action plans to be delivered.

#### 2 Purpose

The purpose of this policy is to guide Council and its employees in decision making and project delivery that affects young people aged 12-25 in the LGA.

Council recognises the importance of young people to the future of our community and the value of considering young people and facilities for the region. Council is committed to addressing the needs of youth in our community, both directly and indirectly, through collaboration with other agencies and non-government organisations (NGOs). Emphasis will be on building partnerships, developing young people to have a voice and supporting them to become self-sufficient.



## GOULBURN MULWAREE COUNCIL DRAFT YOUTH SERVICES POLICY

### 3 Scope

This policy applies to all young people aged 12-25 in the Goulburn Mulwaree LGA area and all aspects of Council's delivery of services to young people providing guidance, planning and delivery of services and programs to young people (12-25) who live, work, and play or visit the LGA.

### 4 Principles

The Youth Services Policy is underpinned by the following four (4) core principles.

#### **Communication**

Ensure effective communication and engagement with young people, including genuine and regular communication between Council and young people.

#### **Building Community Capacity**

Increase the capacity of young people and youth organisations to respond to the current and future needs of the Goulburn Mulwaree community.

#### **Leadership**

Provide leadership opportunities and skills development for young people and represent youth interests at all levels of government and the broader community.

#### **Equity and Inclusiveness**

Consider the diverse needs of young people, providing for all ages, abilities and backgrounds across the Goulburn Mulwaree region.

### 5 Role of Council

In accordance with the Goulburn Mulwaree Council Operational & Delivery Plan 2017 – 2021, Council is committed to;

- Fostering and encouraging positive social behaviours to maintain our safe, healthy and connected community
- Developing and implementing programs for youth to encourage empowerment, resilience and capacity building
- Building social capital and;
- Advocating for the education and training needs of young people in the region

#### **Advocate**

Council will advocate the local needs and priority concerns of the LGA's young people to all levels of Australian Government (State and Federal) and within the community services sector.

#### **Youth Development**

Council will in partnership provide youth activities and programs to build the capacity and develop the skills of the regions young people. This will include workshops, training, recreation and events.



## GOULBURN MULWAREE COUNCIL DRAFT YOUTH SERVICES POLICY

### **Partner**

Council will partner with young people, service providers, stakeholders and community to support and facilitate collaboration, identify service needs and opportunities for the region's young people.

### **Community Engagement**

Council will collaborate with the youth services sector, young people and the community to identify local needs and concerns of young people and youth stakeholders in the region by facilitating actions, projects and strategies to address identified needs and concerns.

## **6 Objectives**

### **Participation & Engagement**

Council recognises the importance of youth participation and engagement in Council processes, civic activities, active recreation, sports activities and the broader community. Council is committed to positively encouraging young people through participatory leadership processes to empower them to make decisions and actively participate in their community. Furthermore, Council will seek appropriate forms of communication to connect with young people in general.

### **Partnerships, Roles and Collaboration**

Council recognises the value of the Youth Council, including their role, and the importance of the retention of youth leaders in the region. Council will endeavour to consult with the Youth Council and all young people and youth stakeholders within the region in a timely and appropriate manner on matters that will, or are likely to, impact youth. Council will create effective partnerships with the community and service sector in the development and implementation of programs and initiatives.

### **Planning and Decision Making**

Council acknowledges the importance of planning communities and the provision of public, recreational and sporting facilities that are inclusive of, and addresses the needs of, young people. Council is committed to proactively involving young people and youth stakeholders through consultation and decision making processes.

### **Sport and Recreation**

Council will ensure that a range of recreational facilities and affordable, appropriate activities exist for young people, through working in partnership with other tiers of government, young people, stakeholders and the broader community.

Council will investigate initiatives such as sporting camps / programs for young people to enhance their health and wellbeing and actively promote the importance of teamwork, mateship / camaraderie and being part of a sporting community. Possible examples of initiatives may include, but not limited to, clinics for soccer, football, cricket, tennis, dancing and other forms of recreational arts.





## GOULBURN MULWAREE COUNCIL DRAFT YOUTH SERVICES POLICY

### **Employment, Education and Training**

Council is committed to working in partnership with all tiers of government and the community, to encourage the development of employment, education and training opportunities for young people within the region.

### **Diversity**

Council recognises its role and responsibility to consider the diversity of young people and their particular needs when making decisions and considering relevant planning, policy and projects within the community. Council recognises the value of, and will encourage, young people from all backgrounds to participate in the cultural life of the community.

### **Funding**

Council is committed to funding youth services programs through its annual budget to implement the Youth Services Policy and annual action plans. Council will also strive to attract and secure funding for youth development, recreation and participation opportunities for young people across the region.

### **Services and Strategies**

Council is committed to working with young people and youth stakeholders to plan, innovate and support strategies that can improve access, identify gaps and promote a range of youth services within the region including, but not limited to, Education and Employment, Drug and Alcohol, Transport, Housing, Health Services, Sport and Recreation.

### **Health and Wellbeing**

Council recognises the importance of supporting and promoting the health and wellbeing of young people across the LGA and raise awareness of existing services and current health issues for young people.

### **Crime Prevention**

Council recognises that by investing in activities and programs that have a crime prevention outcome, financial savings can be achieved by creating a more connected community. These programs include, but are not limited to, 'Fit for Life', holiday programs, sports clinics, community murals etc.

### **Safety**

Council recognises the need for young people to live in a safe community and will work in partnership with other tiers of government, young people, stakeholders, police and other relevant bodies and the broader community to achieve this aim.





**GOULBURN MULWAREE COUNCIL**  
**DRAFT YOUTH SERVICES POLICY**

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	19 February 2019			
<b>All policies can be reviewed or revoked by resolution of Council at anytime.</b>				

**DIRECTORATE:** Corporate & Community Services

**BUSINESS UNIT:** Property & Community Services

**12.5 AIR QUALITY MONITORING STATION - LEGGETT PARK - CNR HOWARD BOULEVARD & MCDERMOTT DRIVE, GOULBURN**

**Author:** Ken Wheeldon, Business Manager Property & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Letter, map and sample from OEH [↓](#)   
 2. Amended Location of AQMS - Leggett Park [↓](#) 

<b>Link to Community Strategic Plan:</b>	EN1.3 Facilitate legislative compliant public health and environmental protection outcomes
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Property & Community Services on a proposed Air Quality Monitoring Station in Leggett Park on the Corner of Howard Boulevard and McDermott Drive, Goulburn be received.
2. In accordance with s47 and s47A of the *Local Government Act 1993*, Council give public notice of this proposal and exhibit a notice of this proposal on the land to which the proposal relates in the manner prescribed by s47 of the Act.
3. Council enters into a five year lease (with one x five-year option) with the Office of Environment and Heritage for use of part Leggett Park on terms referred to in this report.
4. The Office of Environment and Heritage pay an annual Lease of \$2,500 per annum (ex GST) plus CPI each year over the term of the Lease and any option period.
5. The Office of Environment and Heritage pay for relocation and replacement of the existing park table and benches with a new table and benches and also construct a permanent shelter over these new assets.
6. The Council Seal be affixed to any document necessary to complete this matter.

**BACKGROUND**

Council has been approached by the Office of Environment and Heritage to install and operate an air quality monitoring station within Goulburn (refer attached letter including map of proposed location and photo of an Air Quality Monitoring Station - AQMS).

Several properties owned and/or managed by Council have been inspected throughout the city and part of Leggett Park was identified as the preferred site for such an AQMS.

This report seeks Council's approval to enter into a lease agreement with the Office of Environment and Heritage to install and operate this AQSM on part of Leggett Park located at the corner of Howard Boulevard and McDermott Drive, Goulburn.

## REPORT

Air quality is mainly affected by pollution particles which come directly from natural sources such as bushfires and dust storms, and also from human activities such as wood burning, mining, industrial processes and motor vehicle use. Air pollution has negative effects on health and wellbeing.

The Environment Minister has committed the Office of Environment and Heritage (“OEH”) to install and operate an air quality monitoring station (“AQMS”) within Goulburn, as part of the rural air quality monitoring network, to monitor air quality and collect real-time data for uploading to the OEH website on an hourly basis, which is publicly freely accessible. Attachment 1 is an example of an AQMS.

The benefit of being able to monitor particle matter in the air is that the community can become aware of the risk posed by poor air quality over time and can initiate changes in policy and practice to improve air quality. In addition, once the quality of Goulburn’s air is known on particular days, steps can be taken to ensure vulnerable community members including the elderly, young children and asthma sufferers are made aware and take further precautions to reduce their exposure and risk of poor health.

OEH has advised that the main key points for considering the best location for an AQMS is that it be located in an open area with a 120 degree sky angle without obstructions that would filter or obstruct sampling. Taking into account such key points, and proximity within the Goulburn’s CBD, OEH has determined the exact preferred location for the AQMS falls within the area of Leggett Park which is freehold land owned by Council. Attachment 2 is a map depicting the revised location of the AQSM following an on-site meeting with OEH representatives on 7 February 2019. The size of the proposed AQMS footprint is 5.2m x 5.2m. Power to the AQMS would be run from an existing electricity pole in Howard Boulevard and would be separately metered at cost to OEH.

The Manager Property & Community Services has negotiated a 5 year lease commencing with \$2,750 per annum (including GST) plus CPI each year and an Option to Renew for a further 5 years, subject to OEH paying for relocation and replacement of existing park table and benches with a new table and benches and constructing a permanent shelter over these new assets.

Leggett Park is classified as ‘Community Land’ under the provisions of s26 of the *Local Government Act 1993* and leasing of Community Land may only be granted under the provisions of s46 of the Act and in accordance with Council’s generic Plan of Management for Parks and Playgrounds. Council has reviewed the provisions of s46 of the Act and the generic Plan of Management and has determined the AQMS would be permissible on the land as the AQMS would promote educational activities (Section 46(1)(b)(i) and the physical, cultural social and intellectual welfare or development of persons (Section 46(4)(a)(ii)).

In addition, s47 and s47A of the Act provide that Council must give public notice of the proposal and exhibit notice of the proposal on the land to which the proposal relates in the manner prescribed by s47 of the Act.

In order to comply with the legislative requirements, Council proposes that a Lease be entered into between Council and OEH for the area required for accommodating the AQMS and associated infrastructure and incorporating the following terms:

- OEH to be responsible for preparation of the agreement and all legal costs associated with preparation of the agreement including any legal costs Council may incur in having the agreement reviewed by its legal representative.
- OEH to be responsible for all maintenance, insurances, upgrades and management.
- OEH to affix signage on the AQMS and associated infrastructure stating its specific purpose, (signage to be approved by Council’s authorised delegate prior to affixing).
- OEH to pay for relocation and replacement of existing park table and benches with a new table and benches and constructing a permanent shelter over these new assets.

Consideration has been given to the recommendation's impact on Council's community services delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.



Ken Wheeldon  
 Business Manager Property & Community Services  
 Goulburn Mulwaree Council  
 Locked Bag 22  
 Goulburn NSW 2580

20 November 2018

Our reference:

Dear Ken,

Your REF:

**Approval to install a NSW Office of Environment and Heritage (OEH) Air Quality Monitoring Station (AQMS) in the Park corner of Howard Street and McDermott Street Goulburn.**

On 27 June 2017, the Hon. Gabrielle Upton, Minister for the Environment announced at the NSW Clean Air Summit that NSW Government will have one long-term air quality monitoring station in Goulburn CBD area.

The long-term Goulburn CBD air quality monitoring station is to be incorporated within the NSW Air Quality Monitoring Network which is operated by the NSW Office of Environment and Heritage (OEH) to provide the community with accurate, real-time air quality data and information via the OEH website. We are seeking your approval to locate the proposed Air Quality Monitoring Site in the Park corner of Howard Street and McDermott Street as indicated in the picture below.



Location of proposed AQM site -

PO Box 29 Lidcombe NSW 1825  
 480 Weeroona Road Lidcombe NSW  
 Tel: (02) 9995 5000 Fax: (02) 9995 5999  
 ABN 30 841 387 271  
[www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

**Design and construction:**

We intend to install a portable building on concrete slab position a 2.5m x 2.4m mist green site compound on the concrete slab. This will accommodate the instrumentation and ancillary equipment to monitor continuous air quality and meteorology. The station will also have stairs and a roof platform for access to the sample inlets for maintenance. The buildings perimeter would be enclosed by a spear crimped security fence. Inside the fence would be a 10m mast to accommodate our weather measurements. A drawing and photograph of a site similar to what we propose for Goulburn Mulwaree City Council can be found in attachments 1 and 2.

The monitoring station will accommodate:

PM10 and PM2.5 continuous monitor

Meteorology such as: Wind speed, wind direction, ambient temperature, relative humidity and rain fall.

Ancillary equipment such as, data logger and 4G modem for remote access to data.

**Cost:**

All construction, lease fees and ongoing operational cost will be covered by NSW OEH.

**Electrical work:**

Power requirement for these stations are 240volt/20amp connection. The electrical works will be directed by Public Works. OEH will cover any costs for installation and connection.

**Next steps:**

- a) In principal written agreement by Goulburn Mulwaree City Council on the location
- b) Long term lease agreement with Goulburn Mulwaree City Council for the location if required.
- c) Indication by Goulburn Mulwaree City Council if any building consent is required. In general Air Quality Monitoring Stations are exempt from SEP approval (<https://www.legislation.nsw.gov.au/#/view/EPI/2007/641/part3/div16>) but we are happy to comply with Goulburn Mulwaree City Council requirements.

**Timeline:**

The NSW Environment Minister has committed OEH to install and operate the monitoring station and we are seeking the permission from Goulburn Mulwaree Council to meet the ministers request.

For further information concerning any matter related to this application, please do not hesitate to contact either:

Guna J Gunashanhar, (02) 9995 5051 or 0411250793; [gunashanharg@environment.nsw.gov.au](mailto:gunashanharg@environment.nsw.gov.au)

John Kirkwood, (02) 9995 5064 or 0411250794; [john.kirkwood@environment.nsw.gov.au](mailto:john.kirkwood@environment.nsw.gov.au)

Yours sincerely

**Guna J Gunashanhar**  
**Senior Air Quality Monitoring Officer,**  
**Air Quality Monitoring Unit**  
**Climate and Atmospheric Science**  
**NSW Office of Environment and Heritage**



**Attachment 1 - A photo of the Air Quality Monitoring Station - an example of what the monitoring shed, and compound could look like**









Blue denotes revised location of Station post discussion with council on site 7/2/19

Proposed station footprint is 5.2m x 5.2m

Red denotes proposed location of repositioned park table and bench.

**12.6 WORKERS COMPENSATION QUARTERLY REPORT**

**Author:** Neil Weatherstone, Return to Work & Wellbeing Advisor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Claims costs are monitored on a monthly basis and it is not possible to accurately forecast increases or decreases to the premium during the year due to movement in claims costs. A definitive monetary cost for Council will be available after June 30 2019.
<b>Use of Reserve Funds:</b>	Nil

**Recommendation**

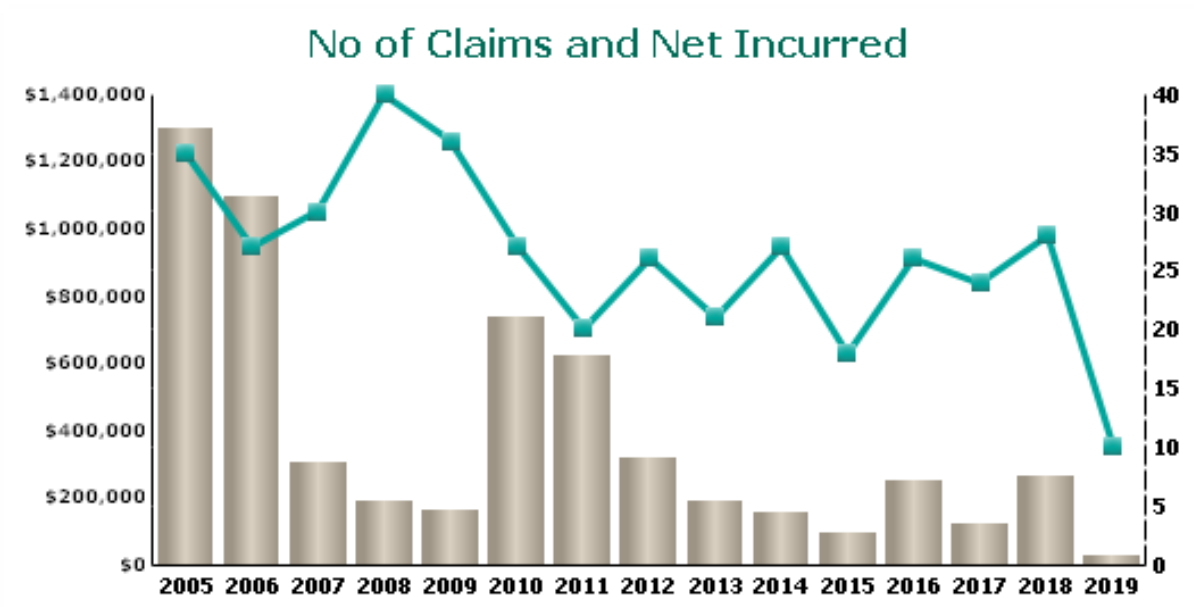
That the report from the General Manager on Workers Compensation be noted.

**BACKGROUND**

To report on workers compensation trends from July to January of the 2018/2019 financial year.

**REPORT**

The below graph demonstrates the trends in Goulburn Mulwaree Council's workers compensation costs.



For the 2018/19 financial year there has been a total of ten claims to date with six of those claims having no lost time. Nine of the ten claims have been finalised with the employees back to full capacity. The one ongoing claim is on suitable duties.

Council's success in the workers compensation field is largely due to initiatives undertaken to ensure rapid return to work for injured workers and to reduce workplace incidents. These initiatives include:

- Comprehensive Return to Work Plans for each claimant and interaction with the nominated treating doctors and specialists. This process ensures suitable duties are implemented as soon as possible after the injury occurring. Early return to work allows for a discount of 5, 10 or 15 percent depending on how soon the worker returns to work in some capacity after the injury occurring;
- Promoting strong relationships and advice seeking forums with Goulburn's Safe Work NSW regional office inspectors.
- Work Health and Safety related training such as traffic control, manual handling, work near overhead power lines, working in confined spaces, chemical handling and bullying and harassment are provided to raise the safety capability of the organisation;
- Various health and wellbeing initiatives available to all staff including skin screening sessions available to all staff and an extensive employee assistance program. Council has now instigated a Health and Wellbeing Working Party which meets monthly to put forward initiatives for the program;
- Continuous promotion of Council's safety slogan "Think Safe, Work Safe Home Safe".

Council will continue to strive for further improvements in this area by ongoing review and continuous improvement of our Work Health and Safety system and taking quick action to eliminate hazards and control risks in our workplace.

**12.7 WATER OUTSTANDING REPORT**

**Author:** Karen Gray, Administration Team Leader  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Outstanding water continue to accrue interest at a rate some 5% above the rate at which Council could invest its cash.  Water outstanding remain a charge on the land and are always collectable.
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the Administration Team Leader on Water Outstanding be received.

**BACKGROUND**

The purpose of this report is to advise on the status of rates collections as at 31 January 2019.

**REPORT**

The following table summarises the water transactions and collections processed up to 31 January 2019.

	Amount
Water Outstanding at 1 July 2018	\$ 623,395.17
Levies	\$ 10,306,673.19
Total Collectable	\$ 10,930,068.36
Outstanding Collected	\$ 11,088,332.35
Amount Outstanding	\$ -158,263.99
Less Amount Not Yet Due(incorporates Credit balances)	\$ -509,970.76
Total Overdue Amount	\$ 351,706.77
Percentage of Water Outstanding	3.22%

Analysis of the outstanding debts greater than \$100 shows that there are a total of 660 properties with a total accumulated balance of \$345,264.54.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	104	\$ 15,477.05	\$ 148.82
\$200-\$500	402	\$ 130,559.58	\$ 324.78
Above \$500	154	\$ 199,227.91	\$ 1,293.69

Please note the following:

The Quarterly accounts were due on 14 December 2018 and the overdue notices were posted 8 January 2019. Monthly accounts are due on 8 February 2019.

There is an amount of \$599,537.69 in credit balances which affects the overall amount outstanding.

There are currently 23 restrictors in place with a combined outstanding balance of \$66,469.20; 3 accounts totalling \$ 4,301.65 that have legal action started; 4 properties totalling \$10,829.71 that have been disconnected and 2 properties totalling \$1,891.87 for deceased estates.

**12.8 QUARTERLY BUDGET REVIEW**

**Author:** Belinda Morrison, Senior Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Quarterly Budget Review Statement [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL 1.2 – Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL 1 – Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Changes proposed will decrease Council’s projected unrestricted cash balance by \$212,795
<b>Use of Reserve Funds:</b>	The revotes results in a net reduction in transfer from Reserves of \$3.815 million. Of which \$4.6 million is being transferred to the 19/20 budget.

**RECOMMENDATION**

That:

1. The report of the Director Corporate & Community Services and Senior Accountant on the December 2018 Quarterly Budget Review be noted.
2. The requested budgeted variations contained within the December 2018 Quarterly Review be approved.

**BACKGROUND**

To report on the results of the Budget review carried out as at 31 December 2018 in accordance with the *Local Government Act 1993* and the *Financial Management Regulation 1999*.

**REPORT**

Finance staff has carried out the Budget Review as at 31 December 2018 in accordance with the *Local Government Act 1993* and Regulation.

The Regulation prescribes that estimates need to be revised where necessary and a statement made by the Responsible Accounting Officer on whether the financial position is satisfactory, and if not, any remedial action required.

Budgetary information is presented in three main sections:

- Operating Income & Expenditure
- Capital Expenditure
- Cash & Investments

Unlike previous quarterly reports where the list of the proposed revisions to the original budget was provided in each of the above sections, the list is now in its own separate section following the cash and investments information. It can be seen from the bottom line of this section that the proposed changes would result in a decrease to Council’s projected unrestricted cash balance of \$212,795. Consisting of \$225,059 reduction in General Fund, an increase of \$12,264 in Domestic Waste Management Fund and no change to the projected unrestricted cash balances of the Water and Sewer Funds. With the delay of the aquatic centre and proposed grants and borrowing Council \$400,000 of unrestricted cash is being used and reimbursed in the latter stages of this project.

As part of the part of the preparations for the 2019/20 draft budget, the December budget review includes several adjustments to major capital works projects to better reflect the project timeframes. These projects include May Street Bridge and ancillary works, Performing Arts Centre, Aquatic Centre and Growing Local Economies (North Goulburn Business Precinct). As a result significant reductions to proposed capital grants, reserves and loan proceeds have been made, with these now being included in the 2019/20 draft budget, along with the reimbursement of unrestricted cash as mentioned above.

The review also brings into account the budget changes resulting from acceptance of successful grants for such projects as the Wollondilly Walking Trail Solar Lighting, several Stronger Country Community projects and Black Spot funding.

There is a net movement in reserve funds being utilised for the 2018/19 budget of \$783,210 (excluding abovementioned timing adjustment), notably \$670,060 from developer contributions for repetitive heavy load roadwork and \$130,000 toward the Bradley/Cowper roundabout. These items have been approved by Council in separate reports during the quarter.

Goulburn Mulwaree Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

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Goulburn Mulwaree Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2018

It is my opinion that the Quarterly Budget Review Statement for Goulburn Mulwaree Council for the quarter ended 31/12/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 7/2/19

Brendan Hollands  
Responsible Accounting Officer



Date Report Run: 05-Feb-2019

**December Quarterly Budget Review Statement by Entity**  
for YTD Period Ending December

**10 - General Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>Income</b>							
100	Rates & Annual Charges	19,961,040	0	0	19,961,040	19,935,039	0	19,961,040
105	User Charges & Fees	6,269,522	0	0	6,269,522	2,970,330	0	6,269,522
110	Interest & Investment Revenue	685,000	0	0	685,000	62,933	0	685,000
115	Other Revenues	823,488	0	24,173	847,661	625,866	15,000	862,661
120	Operating Grants & Contributions	8,530,552	0	20,200	8,550,752	3,271,093	397,803	8,948,555
130	Internal Income	17,450,628	0	35,000	17,485,628	8,218,284	-12,264	17,473,364
	<b>Total Income</b>	<b>53,720,230</b>	<b>0</b>	<b>79,373</b>	<b>53,799,603</b>	<b>35,083,545</b>	<b>400,539</b>	<b>54,200,142</b>
	<b>Expense</b>							
200	Employee costs	19,663,555	60,000	93,247	19,816,802	9,579,752	-191,449	19,625,353
205	Materials & Contracts	7,710,225	269,424	186,917	8,166,566	3,757,285	643,133	8,809,699
210	Borrowing Costs	206,632	0	0	206,632	89,541	0	206,632
215	Depreciation & Impairment	12,050,007	0	0	12,050,007	5,909,789	0	12,050,007
220	Other Expenses	4,629,060	0	-35,332	4,593,728	2,797,716	-14,800	4,578,928
230	Internal Expenses	11,056,989	0	15,037	11,072,026	5,465,212	-13,125	11,058,901
	<b>Total Expense</b>	<b>55,316,468</b>	<b>329,424</b>	<b>259,869</b>	<b>55,905,761</b>	<b>27,599,294</b>	<b>423,759</b>	<b>56,329,520</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-1,596,238</b>	<b>-329,424</b>	<b>-180,496</b>	<b>-2,106,158</b>	<b>7,484,251</b>	<b>-23,220</b>	<b>-2,129,378</b>
	<b>Capital Income</b>							
125	Capital Grants & Contributions	12,541,522	-18,494	2,411,309	14,934,337	1,956,257	-6,519,160	8,415,177
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>10,945,284</b>	<b>-347,918</b>	<b>2,230,813</b>	<b>12,828,179</b>	<b>12,828,179</b>	<b>-6,542,380</b>	<b>6,285,799</b>



Date Report Run: 05-Feb-2019

**December Quarterly Budget Review Statement by Entity**  
for YTD Period Ending December

**20 - Domestic Waste Management**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>Income</b>							
100	Rates & Annual Charges	3,277,756	0	0	3,277,756	3,612,553	0	3,277,756
105	User Charges & Fees	952	0	0	952	1,333	0	952
110	Interest & Investment Revenue	5,000	0	0	5,000	13,909	0	5,000
115	Other Revenues	20,800	0	0	20,800	9,790	0	20,800
120	Operating Grants & Contributions	101,175	0	0	101,175	286,481	0	101,175
	<b>Total Income</b>	<b>3,405,683</b>	<b>0</b>	<b>0</b>	<b>3,405,683</b>	<b>3,924,066</b>	<b>0</b>	<b>3,405,683</b>
	<b>Expense</b>							
200	Employee costs	712,371	0	0	712,371	385,210	0	712,371
205	Materials & Contracts	1,235,880	0	0	1,235,880	201,627	0	1,235,880
215	Depreciation & Impairment	693	0	0	693	350	0	693
220	Other Expenses	8,000	0	0	8,000	250	0	8,000
230	Internal Expenses	2,864,215	0	0	2,864,215	1,034,771	-12,264	2,851,951
	<b>Total Expense</b>	<b>4,821,159</b>	<b>0</b>	<b>0</b>	<b>4,821,159</b>	<b>1,622,207</b>	<b>-12,264</b>	<b>4,808,895</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-1,415,476</b>	<b>0</b>	<b>0</b>	<b>-1,415,476</b>	<b>2,301,859</b>	<b>12,264</b>	<b>-1,403,212</b>
	<b>Capital Income</b>							
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>-1,415,476</b>	<b>0</b>	<b>0</b>	<b>-1,415,476</b>	<b>-1,415,476</b>	<b>12,264</b>	<b>-1,403,212</b>



Date Report Run: 05-Feb-2019

**December Quarterly Budget Review Statement by Entity**  
for YTD Period Ending December

**30 - Water Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>Income</b>							
100	Rates & Annual Charges	2,217,521	0	0	2,217,521	1,120,976	0	2,217,521
105	User Charges & Fees	6,932,675	0	0	6,932,675	2,365,267	0	6,932,675
110	Interest & Investment Revenue	300,000	0	0	300,000	80,938	0	300,000
115	Other Revenues	17,700	0	0	17,700	52,340	0	17,700
120	Operating Grants & Contributions	96,000	0	0	96,000	91,162	0	96,000
	<b>Total Income</b>	<b>9,563,896</b>	<b>0</b>	<b>0</b>	<b>9,563,896</b>	<b>3,710,682</b>	<b>0</b>	<b>9,563,896</b>
	<b>Expense</b>							
200	Employee costs	1,592,596	0	0	1,592,596	728,940	0	1,592,596
205	Materials & Contracts	1,987,303	113,972	0	2,101,275	500,312	0	2,101,275
210	Borrowing Costs	974,617	0	0	974,617	361,105	0	974,617
215	Depreciation & Impairment	3,850,000	0	0	3,850,000	1,601,976	0	3,850,000
220	Other Expenses	340,000	0	0	340,000	123,335	0	340,000
230	Internal Expenses	1,634,784	0	35,000	1,669,784	817,365	0	1,669,784
	<b>Total Expense</b>	<b>10,379,300</b>	<b>113,972</b>	<b>35,000</b>	<b>10,528,272</b>	<b>4,133,033</b>	<b>0</b>	<b>10,528,272</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-815,404</b>	<b>-113,972</b>	<b>-35,000</b>	<b>-964,376</b>	<b>-422,351</b>	<b>0</b>	<b>-964,376</b>
	<b>Capital Income</b>							
125	Capital Grants & Contributions	750,000	0	35,000	785,000	390,861	0	785,000
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>-65,404</b>	<b>-113,972</b>	<b>0</b>	<b>-179,376</b>	<b>-179,376</b>	<b>0</b>	<b>-179,376</b>



Date Report Run: 05-Feb-2019

**December Quarterly Budget Review Statement by Entity**  
for YTD Period Ending December

**40 - Sewer Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>Income</b>							
100	Rates & Annual Charges	8,967,669	0	0	8,967,669	4,492,698	0	8,967,669
105	User Charges & Fees	2,008,480	0	0	2,008,480	751,563	4,539	2,013,019
110	Interest & Investment Revenue	400,000	0	0	400,000	48,563	0	400,000
115	Other Revenues	0	0	0	0	15,308	0	0
120	Operating Grants & Contributions	94,000	0	0	94,000	88,031	0	94,000
	<b>Total Income</b>	<b>11,470,149</b>	<b>0</b>	<b>0</b>	<b>11,470,149</b>	<b>5,396,164</b>	<b>4,539</b>	<b>11,474,688</b>
	<b>Expense</b>							
200	Employee costs	2,346,792	0	0	2,346,792	811,681	0	2,346,792
205	Materials & Contracts	1,190,000	80,895	30,000	1,300,895	322,537	4,539	1,305,434
210	Borrowing Costs	278,885	0	0	278,885	102,293	0	278,885
215	Depreciation & Impairment	2,200,000	0	0	2,200,000	722,020	0	2,200,000
220	Other Expenses	1,225,000	0	0	1,225,000	189,738	0	1,225,000
230	Internal Expenses	1,668,944	0	0	1,668,944	897,543	0	1,668,944
	<b>Total Expense</b>	<b>8,909,621</b>	<b>80,895</b>	<b>30,000</b>	<b>9,020,516</b>	<b>3,045,812</b>	<b>4,539</b>	<b>9,025,055</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>2,560,528</b>	<b>-80,895</b>	<b>-30,000</b>	<b>2,449,633</b>	<b>2,350,352</b>	<b>0</b>	<b>2,449,633</b>
	<b>Capital Income</b>							
125	Capital Grants & Contributions	1,650,000	0	0	1,650,000	291,654	0	1,650,000
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>4,210,528</b>	<b>-80,895</b>	<b>-30,000</b>	<b>4,099,633</b>	<b>4,099,633</b>	<b>0</b>	<b>4,099,633</b>



Date Report Run: 05-Feb-2019

**December Quarterly Budget Review Statement by Entity**  
for YTD Period Ending December

**Total Council Summary**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	<b>Income</b>							
100	Rates & Annual Charges	34,423,986	0	0	34,423,986	29,161,267	0	34,423,986
105	User Charges & Fees	15,211,629	0	0	15,211,629	6,088,493	4,539	15,216,168
110	Interest & Investment Revenue	1,390,000	0	0	1,390,000	206,343	0	1,390,000
115	Other Revenues	861,988	0	24,173	886,161	703,303	15,000	901,161
120	Operating Grants & Contributions	8,821,727	0	20,200	8,841,927	3,736,767	397,803	9,239,730
130	Internal Income	17,450,628	0	35,000	17,485,628	8,218,284	-12,264	17,473,364
	<b>Total Income</b>	<b>78,159,958</b>	<b>0</b>	<b>79,373</b>	<b>78,239,331</b>	<b>48,114,457</b>	<b>405,078</b>	<b>78,644,409</b>
	<b>Expense</b>							
200	Employee costs	24,315,314	60,000	93,247	24,468,561	11,505,583	-191,449	24,277,112
205	Materials & Contracts	12,123,408	464,291	216,917	12,804,616	4,781,760	647,672	13,452,288
210	Borrowing Costs	1,460,134	0	0	1,460,134	552,939	0	1,460,134
215	Depreciation & Impairment	18,100,700	0	0	18,100,700	8,234,135	0	18,100,700
220	Other Expenses	6,202,060	0	-35,332	6,166,728	3,111,039	-14,800	6,151,928
230	Internal Expenses	17,224,932	0	50,037	17,274,969	8,214,891	-25,389	17,249,580
	<b>Total Expense</b>	<b>79,426,548</b>	<b>524,291</b>	<b>324,869</b>	<b>80,275,708</b>	<b>36,400,346</b>	<b>416,034</b>	<b>80,691,742</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-1,266,590</b>	<b>-524,291</b>	<b>-245,496</b>	<b>-2,036,377</b>	<b>11,714,111</b>	<b>-10,956</b>	<b>0%</b>
	<b>Capital Income</b>							
125	Capital Grants & Contributions	14,941,522	-18,494	2,446,309	17,369,337	2,638,772	-6,519,160	10,850,177
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>13,674,932</b>	<b>-542,785</b>	<b>2,200,813</b>	<b>15,332,960</b>	<b>15,332,960</b>	<b>-6,530,116</b>	<b>10,850,177</b>



Date Report Run: 06-Feb-2019

**December Quarterly Budget Review Capital Program Statement**  
for YTD Period Ending December

**10 - General Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	<b>New Assets</b>							
10	Plant & Equipment	1,862,000	387,400	156,010	2,405,410	782,215	15,000	2,420,410
20	Land	0	0	254,000	254,000	221,761	0	254,000
30	Infrastructure	33,001,844	1,323,777	-785,658	33,539,963	2,159,570	-22,050,154	11,489,809
40	Other Assets	145,000	0	0	145,000	7,600	-70,000	75,000
	<b>Renewal Assets (Replacement)</b>							
10	Plant & Equipment	764,500	0	100,000	864,500	450,031	-41,230	823,270
30	Infrastructure	11,207,730	1,609,663	1,343,637	14,161,030	3,549,196	-996,219	13,164,811
40	Other Assets	126,000	0	0	126,000	62,862	0	126,000
	Loan Repayments	677,498	0	0	677,498	409,680	0	677,498
	<b>Total Capital Program</b>	<b>47,784,572</b>	<b>3,320,840</b>	<b>1,067,989</b>	<b>52,173,401</b>	<b>7,642,914</b>	<b>-23,142,603</b>	<b>29,030,798</b>
	<b>Funding Source</b>							
120	Operating Grants & Contributions	1,082,500	0	-100,245	982,255	455,817	0	982,255
125	Capital Grants & Contributions	11,781,522	-18,494	2,411,309	14,174,337	1,733,604	-6,519,160	7,655,177
130	Internal Income	950,000	0	35,000	985,000	0	-12,264	972,736
400	Sale of Assets	11,000	0	0	11,000	0	0	11,000
405	Proceeds from Borrowings	14,760,000	0	-750,000	14,010,000	0	-13,010,000	1,000,000
410	Transfers from Internal Reserves	4,467,116	2,974,812	-300,000	7,141,928	0	-2,223,690	4,918,238
415	Transfers from Developer Contributions	1,863,427	104,000	0	1,967,427	0	-344,736	1,622,691
420	Transfers from Other External Reserves	799,230	260,522	402,276	1,462,027	0	-336,800	1,125,227
	<b>Total Funding Source</b>	<b>35,714,795</b>	<b>3,320,839</b>	<b>1,698,340</b>	<b>40,733,974</b>	<b>2,189,421</b>	<b>-22,446,650</b>	<b>18,287,324</b>
	<b>Net General Revenue Funding Required</b>	<b>12,069,777</b>	<b>1</b>	<b>-630,351</b>	<b>11,439,427</b>	<b>5,453,493</b>	<b>-695,953</b>	<b>10,743,474</b>



Date Report Run: 06-Feb-2019

**December Quarterly Budget Review Capital Program Statement**  
for YTD Period Ending December

**30 - Water Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>New Assets</b>							
30	Infrastructure	1,210,000	91,000	0	1,301,000	54,943	0	1,301,000
	<b>Renewal Assets (Replacement)</b>							
30	Infrastructure	3,525,847	134,000	0	3,659,847	174,360	0	3,659,847
	Loan Repayments	456,924	0	0	456,924	225,352	0	456,924
	<b>Total Capital Program</b>	<b>5,192,771</b>	<b>225,000</b>	<b>0</b>	<b>5,417,771</b>	<b>454,655</b>	<b>0</b>	<b>5,417,771</b>
	<b>Funding Source</b>							
125	Capital Grants & Contributions	250,000	0	0	250,000	145,538	0	250,000
415	Transfers from Developer Contributions	500,000	0	0	500,000	0	0	500,000
420	Transfers from Other External Reserves	937,856	225,000	0	1,162,856	0	0	1,162,856
	<b>Total Funding Source</b>	<b>1,687,856</b>	<b>225,000</b>	<b>0</b>	<b>1,912,856</b>	<b>145,538</b>	<b>0</b>	<b>1,912,856</b>
<b>Net General Revenue Funding Required</b>		<b>3,504,915</b>	<b>0</b>	<b>0</b>	<b>3,504,915</b>	<b>309,118</b>	<b>0</b>	<b>3,504,915</b>





Date Report Run: 06-Feb-2019

**December Quarterly Budget Review Capital Program Statement**  
for YTD Period Ending December

**40 - Sewer Fund**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>New Assets</b>							
30	Infrastructure	3,000,000	0	0	3,000,000	34,691	0	3,000,000
	<b>Renewal Assets (Replacement)</b>							
30	Infrastructure	4,320,000	1,322,814	2,423,972	8,066,786	4,348,941	0	8,066,786
	Loan Repayments	494,745	0	0	494,745	247,591	0	494,745
	<b>Total Capital Program</b>	<b>7,814,745</b>	<b>1,322,814</b>	<b>2,423,972</b>	<b>11,561,531</b>	<b>4,631,222</b>	<b>0</b>	<b>11,561,531</b>
	<b>Funding Source</b>							
125	Capital Grants & Contributions	1,000,000	0	0	1,000,000	0	0	1,000,000
415	Transfers from Developer Contributions	600,000	0	0	600,000	0	0	600,000
420	Transfers from Other External Reserves	2,300,000	1,322,814	2,423,972	6,046,786	0	0	6,046,786
	<b>Total Funding Source</b>	<b>3,900,000</b>	<b>1,322,814</b>	<b>2,423,972</b>	<b>7,646,786</b>	<b>0</b>	<b>0</b>	<b>7,646,786</b>
<b>Net General Revenue Funding Required</b>		<b>3,914,745</b>	<b>0</b>	<b>0</b>	<b>3,914,745</b>	<b>4,631,222</b>	<b>0</b>	<b>3,914,745</b>



Date Report Run: 06-Feb-2019

**December Quarterly Budget Review Capital Program Statement**  
for YTD Period Ending December

**Total Council Capital Consolidated**

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	<b>New Assets</b>							
10	Plant & Equipment	1,862,000	387,400	156,010	2,405,410	782,215	15,000	2,420,410
20	Land	0	0	254,000	254,000	221,761	0	254,000
30	Infrastructure	37,211,844	1,414,777	-785,658	37,840,963	2,249,204	-22,050,154	15,790,809
40	Other Assets	145,000	0	0	145,000	7,600	-70,000	75,000
	<b>Renewal Assets (Replacement)</b>							
10	Plant & Equipment	764,500	0	100,000	864,500	450,031	-41,230	823,270
30	Infrastructure	19,053,577	3,066,477	3,767,609	25,887,663	8,072,497	-996,219	24,891,444
40	Other Assets	126,000	0	0	126,000	62,862	0	126,000
	Loan Repayments	1,629,167	0	0	1,629,167	882,623	0	1,629,167
	<b>Total Capital Program</b>	<b>60,792,088</b>	<b>4,868,654</b>	<b>3,491,961</b>	<b>69,152,703</b>	<b>12,728,792</b>	<b>-23,142,603</b>	<b>46,010,100</b>
	<b>Funding Source</b>							
120	Operating Grants & Contributions	1,082,500	0	-100,245	982,255	455,817	0	982,255
125	Capital Grants & Contributions	13,031,522	-18,494	2,411,309	15,424,337	1,879,142	-6,519,160	8,905,177
130	Internal Income	950,000	0	35,000	985,000	0	-12,264	972,736
400	Sale of Assets	11,000	0	0	11,000	0	0	11,000
405	Proceeds from Borrowings	14,760,000	0	-750,000	14,010,000	0	-13,010,000	1,000,000
410	Transfers from Internal Reserves	4,467,116	2,974,812	-300,000	7,141,928	0	-2,223,690	4,918,238
415	Transfers from Developer Contributions	2,963,427	104,000	0	3,067,427	0	-344,736	2,722,691
420	Transfers from Other External Reserves	4,037,086	1,808,336	2,826,248	8,671,669	0	-336,800	8,334,869
	<b>Total Funding Source</b>	<b>41,302,651</b>	<b>4,868,653</b>	<b>4,122,312</b>	<b>50,293,616</b>	<b>2,334,959</b>	<b>-22,446,650</b>	<b>27,846,966</b>
	<b>Net General Revenue Funding Required</b>	<b>19,489,437</b>	<b>1</b>	<b>-630,351</b>	<b>18,859,087</b>	<b>10,393,833</b>	<b>-695,953</b>	<b>18,163,134</b>



**Projected Restricted Asset Balances for December Quarterly Budget Review Statement**  
for YTD Period Ending Period 13 2019

Date Report Run: 06-Feb-2019

Description	Opening Balances	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
<b>Total Unrestricted Funds</b>	4,880,529	-1,878,066	-1	595,784	-1,282,283	6,414,623	-225,059	-1,507,342	3,373,187
<b>Externally Restricted Funds</b>									
Ext Res - Unexpended Loans	937,857	-937,856	0	0	-937,856	937,857	0	-937,856	1
Ext Res - Developer Contributions	16,995,821	-1,094,972	-104,000	0	-1,198,972	18,190,475	289,736	-909,235	16,086,585
Ext Res - Unexpended Grants	3,596,242	-799,230	-260,522	-447,268	-1,507,020	3,596,242	501,057	-1,005,962	2,590,279
Ext Res - Incomplete Works	10,711,675	-2,300,000	-1,742,681	-2,453,972	-6,496,653	10,711,675	0	-6,496,653	4,215,022
Ext Res - Water Fund Cash	18,728,849	-296,084	0	0	-296,084	14,016,647	0	-296,084	18,432,765
Ext Res - Sewer Fund Cash	15,342,293	994,425	0	0	994,425	-21,371,596	0	994,425	16,336,718
Ext Res - Domestic Waste Cash	1,982,075	-1,414,783	0	0	-1,414,783	1,131,355	12,264	-1,402,519	579,556
<b>Total Externally Restricted Funds</b>	68,294,810	-5,848,500	-2,107,203	-2,901,240	-10,856,942	27,212,654	803,057	-10,053,885	58,240,925
<b>Internally Restricted Funds</b>									
Int Res - Plant & Vehicle	2,014,192	-230,000	-387,400	-125,000	-742,400	2,014,192	0	-742,400	1,271,792
Int Res - Employee Leave Entitlements	1,065,937	0	0	0	0	1,065,937	0	0	1,065,937
Int Res - Asset Management	145,439	0	-99,424	0	-99,424	145,439	0	-99,424	46,015
Int Res - Bridges	932,572	-932,572	0	0	-932,572	932,572	850,000	-82,572	850,000
Int Res - Cemeteries	5,837	0	0	0	0	5,837	0	0	5,837
Int Res - Environment	872,855	-450,000	-422,855	400,000	-472,855	872,855	0	-472,855	400,000
Int Res - Community Assistance Scheme	286,505	0	0	0	0	286,505	-91,207	-91,207	195,298
Int Res - Energy Efficiency	4,507	0	0	0	0	4,507	0	0	4,507
Int Res - Election Reserve	40,000	40,000	0	0	40,000	40,000	0	40,000	80,000
Int Res - Fife Place Foot	90,000	-90,000	0	0	-90,000	90,000	0	-90,000	0
Int Res - Financial Assistance Grant	2,504,322	0	0	0	0	2,504,322	0	0	2,504,322
Int Res - Gallery	137,764	-123,421	-10,000	-30,000	-163,421	137,764	40,000	-123,421	14,343
Int Res - Insurance Rebates	160,148	-15,000	0	0	-15,000	160,148	-8,000	-23,000	137,148
Int Res - Libaray Development	361,404	0	-110,000	30,000	-80,000	361,404	0	-80,000	281,404
Int Res - Local Roads	1,854,286	-296,000	-445,648	0	-741,648	1,854,286	335,756	-405,892	1,448,394
Int Res - Marulan Hall	138,384	0	0	0	0	138,384	0	0	138,384
Int Res - Museums	1,103,763	-135,000	-956,263	0	-1,091,263	1,103,763	0	-1,091,263	12,500
Int Res - Swimming Pool	372,872	-350,000	0	0	-350,000	372,872	0	-350,000	22,872
Int Res - Performing Arts Centre	452,006	-452,006	0	0	-452,006	452,006	1,252,081	800,075	1,252,081
Int Res - Collex/Veolia Host Fee	631,091	109,527	0	0	109,527	631,091	0	109,527	740,618



**Projected Restricted Asset Balances for December Quarterly Budget Review Statement**  
for YTD Period Ending Period 13 2019

Date Report Run: 06-Feb-2019

Description	Opening Balances	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
		Original Budget							
Int Res - Land Sales	-228,879	0	-90,000	0	-90,000	-228,879	0	-90,000	-318,879
Int Res - Risk Management	138,612	0	0	-20,259	-20,259	138,612	0	-20,259	118,353
Int Res - Social Plan	73,000	-40,000	0	0	-40,000	73,000	0	-40,000	33,000
Int Res - Special Projects	128,697	-100,000	-157,500	59,567	-197,933	128,697	0	-197,933	-69,236
Int Res - Strategic Planning	374,637	-106,320	-160,000	0	-266,320	374,637	-30,000	-296,320	78,317
Int Res - Technology	92,258	-92,258	0	0	-92,258	92,258	0	-92,258	0
Int Res - Tip Replacement	187,736	-187,736	0	0	-187,736	187,736	187,736	0	187,736
Int Res - Tourism	144,926	-70,000	0	0	-70,000	144,926	0	-70,000	74,926
Int Res - Training	157,644	-20,000	-60,000	-50,000	-130,000	157,644	0	-130,000	27,644
Int Res - Seiffert Oval Pavillion	400,000	-400,000	0	0	-400,000	400,000	0	-400,000	0
Int Res - Landscaped Areas	101,996	0	-101,996	0	-101,996	101,996	0	-101,996	0
Int Res - Wollondilly Walking Track	175,000	-175,000	0	0	-175,000	175,000	0	-175,000	0
Int Res - Buildings	188,689	525,018	-303,150	0	221,868	188,689	0	221,868	410,557
Int Res - Public Entertainment Venue	509,032	-488,123	0	0	-488,123	509,032	488,123	0	509,032
Int Res - Other	49,941	0	0	0	0	49,941	0	0	49,941
<b>Total Internally Restricted Funds</b>	<b>15,667,174</b>	<b>-4,078,891</b>	<b>-3,304,236</b>	<b>264,308</b>	<b>-7,118,819</b>	<b>15,667,174</b>	<b>3,024,489</b>	<b>-4,094,330</b>	<b>11,572,844</b>
<b>Total Council Funds</b>	<b>88,842,513</b>	<b>-11,805,457</b>	<b>-5,411,439</b>	<b>-2,041,148</b>	<b>-19,258,044</b>	<b>49,294,450</b>	<b>3,602,487</b>	<b>-15,655,557</b>	<b>73,186,956</b>



Date Report Run: 06-Feb-2019

List By	Project	Project Description	Natural Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
					Carry Overs	QBRs - Sept					
		<b>Income</b>									
100054-1001-41129	100054	Economic Development Service	Sundry Income	5,000	0	0	5,000	0	-5,000	0	Q2.34 To make Project inactive and return to cash
100121-1001-40319	100121	Compliance Services	Fees - S735A Outstanding Notice Certificate	0	0	0	0	4,815	10,000	10,000	Q2.53 Correct Project number for compliance income
100126-1001-40319	100126	Building Certification Operations	Fees - S735A Outstanding Notice Certificate	10,000	0	0	10,000	0	-10,000	0	Q2.53 Correct Project number for compliance income
100145-1001-41508	100145	NSW Senior Festival Grant (G)	Op Grants - Community Care Services	0	0	0	0	3,250	3,250	3,250	Q2.47 To accept Seniors week Grant
100161-1001-41101	100161	Landscaped Areas	Fees - Hire Marulan Hall	3,120	0	0	3,120	0	-3,120	0	Q2.36 To move hire income to Marulan Hall Project
100175-1001-41101	100175	Buildings Maint - Halls/Community Centre	Fees - Hire Marulan Hall	0	0	0	0	5,412	3,120	3,120	Q2.36 To move hire income to Marulan Hall Project
100192-1001-41129	100192	Roads Management	Sundry Income	0	0	0	0	1,323	20,000	20,000	Q2.40 To co-fund Woodlawn traffic assessment
100250-1001-41515	100250	Poidevin Oval 2nd Playing Field SCC (G)	Op Grants - Recreation & Culture	0	0	0	0	49,500	150,000	150,000	Q2.14 To account for SCC grant funding & Rugby Club contribution - Playing fields
100250-1001-41754	100250	Poidevin Oval 2nd Playing Field SCC (G)	Op Conts - Recreation & Culture	0	0	0	0	0	24,077	24,077	Q2.14 To account for SCC grant funding & Rugby Club contribution - Playing fields
100251-1001-41515	100251	SCC - Bungonia community sign (G)	Op Grants - Recreation & Culture	0	0	0	0	7,438	22,540	22,540	Q2.19 Accept Village fund Grant - Bungonia Community Sign
100252-1001-41515	100252	SCC - Windellama Hall (G)	Op Grants - Recreation & Culture	0	0	0	0	10,571	32,034	32,034	Q2.20 Accept Village fund Grant - Windellama hall
100253-1001-41515	100253	SCC - Parkesbourne (hall) (G)	Op Grants - Recreation & Culture	0	0	0	0	4,634	14,042	14,042	Q2.22 Accept Village fund Grant - Parkesbourne Hall
100254-1001-41515	100254	SCC - Towrang Sign & Landscape (G)	Op Grants - Recreation & Culture	0	0	0	0	5,854	17,740	17,740	Q2.23 Accept Village fund Grant - Towrang Community Sign & Landscape
100255-1001-41515	100255	SCC - Middle Arm Sign (G)	Op Grants - Recreation & Culture	0	0	0	0	4,415	13,380	13,380	2.25 Accept Village fund Grant - Middle Arm Community Sign
100256-1001-41515	100256	SCC - Tallong hall (G)	Op Grants - Recreation & Culture	0	0	0	0	10,144	30,740	30,740	Q2.24 Accept Village fund Grant - Tallong Hall
100258-1001-41515	100258	Crown Reserve POMs (G)	Op Grants - Recreation & Culture	0	0	0	0	30,000	30,000	30,000	Q2.38 To accept grant on Crown Reserve POM's
100269-1001-41512	100269	Volunteer Museum Project Development Grant (G)	Op Grants - Heritage & Cultural Services	0	0	0	0	7,500	7,500	7,500	Q2.43 To accept Rocky Hill War Memorial Project Development Grant funds
100270-1001-41507	100270	Highlands Way Hazard Reduction (G)	Op Grants - Bushfire & Emergency Services	0	0	0	0	0	52,500	52,500	Q2.54 Acceptance of Hazard reduction grant
190046-1001-74275	190046	Goulburn WMC Improvements - New	Internal - Cont Other	750,000	0	0	750,000	0	-12,264	737,736	Q2.45 To carry over Improvements Budget to 19/20 Program
190147-1001-41759	190147	RRP - Bungendore Rd SRR Repair (G)	Op Conts - Road Repair Program	26,447	0	0	26,447	0	-447	26,000	Q2.56 Reallocate RRP as per Grant approved
190148-1001-41759	190148	RRP - Taralga Rd SRR Repair (G)	Op Conts - Road Repair Program	37,967	0	0	37,967	0	-19,967	18,000	Q2.56 Reallocate RRP as per Grant approved
190149-1001-41759	190149	RRP - Taralga Urban Repair (G)	Op Conts - Road Repair Program	15,586	0	0	15,586	0	20,414	36,000	Q2.56 Reallocate RRP as per Grant approved
200002-1001-41522	200002	Domestic Waste Collection	Op Grants - Waste Services	35,675	0	0	35,675	0	-35,675	0	Q2.1 To Set up Organics Collection Grant in Tech One
200008-1001-41522	200008	Organics Collection Grant - operating (G)	Op Grants - Waste Services	0	0	0	0	219,852	35,675	35,675	Q2.1 To Set up Organics Collection Grant in Tech One
400005-1001-40312	400005	Waste Water Mains	Fees - Private Works	0	0	0	0	4,539	4,539	4,539	Q2.6 Account for Sundry Debtor - Damage to Sewer Main
		<b>Total Income</b>		<b>883,795</b>	<b>0</b>	<b>0</b>	<b>883,795</b>	<b>369,248</b>	<b>405,078</b>	<b>1,288,873</b>	
		<b>Expense</b>									
100008-1001-60300	100008	Technical Services	Contracts - IT Support/Maintenance	671,600	0	-25,000	646,600	500,142	77,120	723,720	Q2.7 & Q2.55 & Q2.72 Fund Delegation & Legislative compliance database from Insurance reserve & Rural Waste Card IT phase 2 & Library information System



Date Report Run: 06-Feb-2019

List By	Project	Project Description	Natural Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
					Carry Overs	QBR5 - Sept					
100044-1001-60001	100044	Customer Liaison	Salaries and Wages	718,538	0	0	718,538	219,060	-105,000	613,538	Q2.9 Tfr Staff members from Customer service to Development Assessment
100054-1001-60001	100054	Economic Development Service	Salaries and Wages	100,070	0	0	100,070	0	-100,070	0	Q2.34 To make Project inactive and return to cash
100056-1001-60302	100056	University Scholarship	Contracts - Tendered Work	2,000	0	0	2,000	0	-2,000	0	Q2.35 To make Project inactive and return to cash
100063-1001-60303	100063	Strategies & Policies Operations	Contracts - Replacing Staff	0	0	0	0	9,314	14,000	14,000	Q2.8 Tfr Trainee budget to Cost Centre 1023
100064-1001-60302	100064	Strategy Implementation	Contracts - Tendered Work	60,000	0	0	60,000	280	-60,000	0	2.31 To allocate 18/19 Budget across Strategic Planning projects
100064-1001-60320	100064	Strategy Implementation	Consultancy Fees	0	160,000	0	160,000	0	-160,000	0	2.31 To allocate 18/19 Budget across Strategic Planning projects
100065-1001-60302	100065	Review Program	Contracts - Tendered Work	73,000	0	0	73,000	0	-73,000	0	2.31 To allocate 18/19 Budget across Strategic Planning projects
100065-1001-60320	100065	LEP & DCP Review Program	Consultancy Fees	0	0	0	0	0	30,000	30,000	2.31 To allocate 18/19 Budget across Strategic Planning projects
100070-1001-60001	100070	Development Assessments Operations	Salaries and Wages	615,478	0	0	615,478	326,659	105,000	720,478	Q2.9 Tfr Staff members from Customer service to Development Assessment
100070-1001-60320	100070	Development Assessments Operations	Consultancy Fees	30,000	0	0	30,000	38,013	30,000	60,000	Q2.49 To fund consultancy from Reserve for Development Assessment
100082-1001-60303	100082	Migr Marketing & Culture	Contracts - Replacing Staff	14,000	0	0	14,000	0	-14,000	0	Q2.8 Tfr Trainee budget to Cost Centre 1023
100086-1001-61110	100086	VIC Operations	Donations General	15,000	0	0	15,000	0	-15,000	0	Q2.3 Donation to ARTC for 40% share of new fence - correct budget set up
100120-1001-60001	100120	Public Health Services	Salaries and Wages	146,110	0	0	146,110	37,563	-7,668	138,442	Q2.48 To fund Consultant Environmental Health Services from Staff vacancy
100120-1001-60320	100120	Public Health Services	Consultancy Fees	0	0	0	0	7,668	7,668	7,668	Q2.48 To fund Consultant Environmental Health Services from Staff vacancy
100127-1001-60001	100127	Project Management	Salaries and Wages	96,533	0	0	96,533	178,282	-15,132	81,401	Q2.26 Accept Village fund Grant and GMC Inkind salaries
100130-1001-60001	100130	Engineering Design	Salaries and Wages	251,454	0	126,381	377,835	44,937	-16,000	361,835	Q2.41 To fund Contracted Design work from staff vacancy
100145-1001-60204	100145	NSW Senior Festival Grant (G)	Materials - Catering	0	0	0	0	0	1,250	1,250	Q2.47 To accept Seniors week Grant
100145-1001-60205	100145	NSW Senior Festival Grant (G)	Materials - General	0	0	0	0	66	1,550	1,550	Q2.47 To accept Seniors week Grant
100145-1001-60307	100145	NSW Senior Festival Grant (G)	Contracts - Hire	0	0	0	0	0	900	900	Q2.47 To accept Seniors week Grant
100145-1001-60600	100145	NSW Senior Festival Grant (G)	Advertising - Cr Projects & Events	0	0	0	0	0	500	500	Q2.47 To accept Seniors week Grant
100145-1001-61107	100145	NSW Senior Festival Grant (G)	Donations - Senior Citizens Week	1,500	0	0	1,500	0	-1,500	0	Q2.47 To accept Seniors week Grant
100145-1001-61303	100145	NSW Senior Festival Grant (G)	P&S - Stationery	0	0	0	0	0	600	600	Q2.47 To accept Seniors week Grant
100145-1001-61900	100145	NSW Senior Festival Grant (G)	Other Expenses	0	0	0	0	0	600	600	Q2.47 To accept Seniors week Grant
100149-1001-60302	100149	Goulburn WMC	Contracts - Tendered Work	190,000	0	0	190,000	37,815	-4,320	185,680	Q2.55 Transfer budget to IT to fund Rural Waste Card Project Phase 2
100150-1001-60302	100150	Marulan WMC	Contracts - Tendered Work	60,000	0	0	60,000	5,868	-4,000	56,000	Q2.55 Transfer budget to IT to fund Rural Waste Card Project Phase 2
100151-1001-60302	100151	Tarago WMC	Contracts - Tendered Work	80,000	0	0	80,000	2,072	-4,000	76,000	Q2.55 Transfer budget to IT to fund Rural Waste Card Project Phase 2
100170-1001-60302	100170	Buildings Maint - General	Contracts - Tendered Work	22,000	0	0	22,000	15,623	14,520	36,520	Q2.52 Reallocate Civic Centre building maintenance MAT to CONTTEND
100171-1001-60205	100171	Buildings Maint - Civic Centre	Materials - General	21,000	0	0	21,000	1,878	-14,520	6,480	Q2.52 Reallocate Civic Centre building maintenance MAT to CONTTEND
100186-1200-60001	100186	Urban Roads - Local	Salaries and Wages	195,300	0	0	195,300	69,802	-66,500	128,800	Q2.57 To accept Solar lighting grant for WWT
100186-1200-76200	100186	Urban Roads - Local	Internal - Plant Hire Charge	101,700	0	0	101,700	10,435	-13,125	88,575	Q2.57 To accept Solar lighting grant for WWT
100192-1001-60320	100192	Roads Management	Consultancy Fees	0	0	0	0	2,500	40,000	40,000	Q2.40 To co-fund Woodlawn traffic assessment
100220-1001-60203	100220	Heavy Fleet	Materials - Fuel	0	0	0	0	272,658	520,000	520,000	Q2.50 To reallocate Fleet resource codes
100220-1001-60205	100220	Heavy Fleet	Materials - General	586,572	0	0	586,572	164,194	-370,000	216,572	Q2.50 To reallocate Fleet resource codes
100220-1001-61201	100220	Heavy Fleet	Insurance - Property	113,000	0	0	113,000	126,031	-113,000	0	Q2.50 To reallocate Fleet resource codes
100220-1001-61204	100220	Heavy Fleet	Insurances - Other	0	0	0	0	32,514	114,545	114,545	Q2.50 To reallocate Fleet resource codes
100221-1001-60203	100221	Light Fleet	Materials - Fuel	0	0	0	0	95,583	200,000	200,000	Q2.50 To reallocate Fleet resource codes





Date Report Run: 06-Feb-2019

List By	Project	Project Description	Natural Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
					Carry Overs	QBRs - Sept					
100221-1001-60205	100221	Light Fleet	Materials - General	513,128	0	0	513,128	82,074	-350,000	163,128	Q2.50 To reallocate Fleet resource codes
100221-1001-61201	100221	Light Fleet	Insurance - Property	85,000	0	0	85,000	31,408	-85,000	0	Q2.50 To reallocate Fleet resource codes
100221-1001-61204	100221	Light Fleet	Insurances - Other	0	0	0	0	24,630	85,000	85,000	Q2.50 To reallocate Fleet resource codes
100222-1001-61201	100222	Minor Plant	Insurance - Property	1,545	0	0	1,545	0	-1,545	0	Q2.50 To reallocate Fleet resource codes
100246-1001-60320	100246	s64 Marys Mount Stormwater Drainage Plan	Consultancy Fees	0	0	0	0	0	0	35,000	Q2.42 To fund Consultants for Marys Mount Sec94 drainage plan from Reserve
100250-1001-60001	100250	Poidevin Oval 2nd Playing Field SCC (G)	Salaries and Wages	0	0	0	0	0	2,919	2,919	Q2.14 To account for SCC grant funding & Rugby Club contribution - Playing fields
100250-1001-60302	100250	Poidevin Oval 2nd Playing Field SCC (G)	Contracts - Tendered Work	0	0	0	0	0	171,158	171,158	Q2.14 To account for SCC grant funding & Rugby Club contribution - Playing fields
100251-1001-60001	100251	SCC - Bungonia community sign (G)	Salaries and Wages	0	0	0	0	0	1,741	1,741	Q2.19 Accept Village fund Grant - Bungonia Community Sign
100251-1001-60302	100251	SCC - Bungonia community sign (G)	Contracts - Tendered Work	0	0	0	0	0	32,096	32,096	2.19 Accept Village fund Grant - Bungonia Community Sign
100252-1001-60001	100252	SCC - Windellama Hall (G)	Salaries and Wages	0	0	0	0	0	1,685	1,685	Q2.20 Accept Village fund Grant - Windellama hall
100252-1001-60302	100252	SCC - Windellama Hall (G)	Contracts - Tendered Work	0	0	0	0	0	31,062	31,062	Q2.20 Accept Village fund Grant - Windellama hall
100253-1001-60001	100253	SCC - Parkesbourne (hall) (G)	Salaries and Wages	0	0	0	0	0	931	931	Q2.22 Accept Village fund Grant - Parkesbourne Hall
100253-1001-60302	100253	SCC - Parkesbourne (hall) (G)	Contracts - Tendered Work	0	0	0	0	0	17,157	17,157	Q2.22 Accept Village fund Grant - Parkesbourne Hall
100254-1001-60001	100254	SCC - Towrang Sign & Landscape (G)	Salaries and Wages	0	0	0	0	0	3,986	3,986	Q2.23 Accept Village fund Grant - Towrang Community Sign & Landscape
100254-1001-60302	100254	SCC - Towrang Sign & Landscape (G)	Contracts - Tendered Work	0	0	0	0	0	73,476	73,476	Q2.23 Accept Village fund Grant - Towrang Community Sign & Landscape
100255-1001-60001	100255	SCC - Middle Arm Sign (G)	Salaries and Wages	0	0	0	0	0	1,052	1,052	Q2.25 Accept Village fund Grant - Middle Arm Community Sign
100255-1001-60302	100255	SCC - Middle Arm Sign (G)	Contracts - Tendered Work	0	0	0	0	0	19,395	19,395	Q2.25 Accept Village fund Grant - Middle Arm Community Sign
100256-1001-60001	100256	SCC - Tallong hall (G)	Salaries and Wages	0	0	0	0	0	1,607	1,607	Q2.24 Accept Village fund Grant - Tallong Hall
100256-1001-60302	100256	SCC - Tallong hall (G)	Contracts - Tendered Work	0	0	0	0	0	29,621	29,621	Q2.24 Accept Village fund Grant - Tallong Hall
100258-1001-60302	100258	Crown Reserve POMs (G)	Contracts - Tendered Work	0	0	0	0	0	30,000	30,000	Q2.38 To accept grant on Crown Reserve POM's
100259-1001-60320	100259	Sec94 Plans Review	Consultancy Fees	0	0	0	0	0	48,000	48,000	2.31 To allocate 18/19 Budget across Strategic Planning projects
100265-1001-60320	100265	Housing Strategy	Consultancy Fees	0	0	0	0	0	125,000	125,000	2.31 To allocate 18/19 Budget across Strategic Planning projects
100267-1001-60320	100267	Recreational Needs Strategy	Consultancy Fees	0	0	0	0	60,750	90,000	90,000	2.31 To allocate 18/19 Budget across Strategic Planning projects
100269-1001-60320	100269	Volunteer Museum Project Developmnt Grant (G)	Consultancy Fees	0	0	0	0	0	7,500	7,500	Q2.43 To accept Rocky Hill War Memorial Project Development Grant funds
100270-1202-60302	100270	Highlands Way Hazard Reduction (G)	Contracts - Tendered Work	0	0	0	0	0	52,500	52,500	Q2.54 Acceptance of Hazard reduction grant
200001-1001-76275	200001	Domestic Waste Management	Internal - Contribution Other	750,000	0	0	750,000	0	-12,264	737,736	Q2.46 Reduce Int Contribution to WMC Improvements return to cash and to be included in 19/20
200002-1001-60205	200002	Domestic Waste Collection	Materials - General	720,880	0	0	720,880	11,398	-679,880	41,000	Q2.1 To Set up Organics Collection Grant in Tech One
200002-1001-60302	200002	Domestic Waste Collection	Contracts - Tendered Work	8,000	0	0	8,000	347	-8,000	0	Q2.1 To Set up Organics Collection Grant in Tech One
200008-1001-60205	200008	Organics Collection Grant - operating (G)	Materials - General	0	0	0	0	0	679,880	679,880	Q2.1 To Set up Organics Collection Grant in Tech One
200008-1001-60302	200008	Organics Collection Grant - operating (G)	Contracts - Tendered Work	0	0	0	0	12,940	8,000	8,000	Q2.1 To Set up Organics Collection Grant in Tech One
400005-1200-60302	400005	Waste Water Mains	Contracts - Tendered Work	80,000	80,895	0	160,895	65,361	4,539	165,434	Q2.6 Account for Sundry Debtor - Damage to Sewer Main
		<b>Total Expense</b>		<b>6,323,408</b>	<b>240,895</b>	<b>101,381</b>	<b>6,665,684</b>	<b>2,487,865</b>	<b>416,034</b>	<b>7,081,718</b>	
		<b>Operating Surplus/(Deficit) before Capital</b>		<b>-5,439,613</b>	<b>-240,895</b>	<b>-101,381</b>	<b>-5,781,889</b>	<b>-2,118,618</b>	<b>-10,956</b>	<b>-5,792,845</b>	
		<b>Capital Income</b>									
190026-1001-41605	190026	Performing Arts Centre (G)	Cap Grants - Heritage & Cultural Services	1,150,000	0	0	1,150,000	100,000	-1,050,000	100,000	Q2.16 Transfer Unspent PAC to 19/20 budget



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List By	Project	Project Description	Natural Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
					Carry Overs	QBRs - Sept					
190031-1001-41610	190031	Growing Local Economies (G)	Cap Grants - Roads & Bridges	6,200,000	0	0	6,200,000	0	-5,812,249	387,751	Q2.28 Accept Growing Local Economies Grant - 18/19 Portion Unrestricted cash to be returned in 19/20
190052-1001-41608	190052	Aquatic Centre Upgrade (G)	Cap Grants - Recreation & Culture	750,000	0	0	750,000	0	-750,000	0	Q2.17 Tfr Unspent Aquatic Centre to 19/20
190121-1001-41610	190121	Blackspot - Roundabout (G)	Cap Grants - Roads & Bridges	0	0	0	0	0	130,000	130,000	Q2.29 To accept Black Spot Grant fund 50% GMC contribution from Road reserve
190123-1001-41902	190123	Parkesbourne Road SRR Construction	Cap Conts - Roadworks	0	0	0	0	50,000	50,000	50,000	Q2.5 To increase budget for Capital co contribution - Parkesbourne Rd
190132-1001-41608	190132	SCC Riverside Park Project (G)	Cap Grants - Recreation & Culture	0	0	0	0	271,057	271,057	271,057	Q2.12 To account for SCC grant funding - Riverside Park
190151-1001-41910	190151	Library Management System	Cap Conts - Regional Library	0	0	0	0	0	15,570	15,570	Q2.72 To account ULSC contribution and transfer budget to IT
190155-1001-41610	190155	Blackspot Highlands Way (G)	Cap Grants - Roads & Bridges	0	0	-88,860	-88,860	0	-11,323	-100,183	Q2.44 To reduce 2018/19 Blackspot funding to actual received
190164-1001-41610	190164	Oallen Ford Rd Fatal Crash Response (G)	Cap Grants - Roads & Bridges	0	0	-80,000	-80,000	0	-6,314	-86,314	Q2.51 To reduced Grant by amount acquitted
190202-1001-41612	190202	Community Recycling Facility (G)	Cap Grants - Waste Services	0	0	0	0	20,000	20,000	20,000	Q2.2 To set up Community Recycling Grant for 2019/20 Budget
190205-1001-41610	190205	NSW Safer Roads Flashing Signs (G)	Cap Grants - Roads & Bridges	0	0	0	0	0	11,608	11,608	Q2.10 Accept Grant funding for Windellama PS BAS signage
190206-1001-41608	190206	SCC Hudson park Toilet Block (G)	Cap Grants - Recreation & Culture	0	0	0	0	50,165	152,014	152,014	Q2.13 To account for SCC grant funding - Hudson Park Amenities
190207-1001-41608	190207	SCC - Tarago Playground Equip (G)	Cap Grants - Recreation & Culture	0	0	0	0	9,502	28,790	28,790	Q2.18 Accept Village fund Grant - Tarago Playground
190208-1001-41608	190208	SCC - Marulan Amenities Block (G)	Cap Grants - Recreation & Culture	0	0	0	0	17,853	54,100	54,100	Q2.21 Accept Village fund Grant - Marulan Amenities Block
190222-1001-41608	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Cap Grants - Recreation & Culture	0	0	0	0	0	377,587	377,587	Q2.57 To accept Solar lighting grant for WWT
		<b>Operating Surplus/(Deficit) after Capital Non Cash</b>		<b>2,660,387</b>	<b>-240,895</b>	<b>-270,241</b>	<b>2,149,251</b>	<b>2,149,251</b>	<b>-6,530,116</b>	<b>-4,380,865</b>	
		<b>Total Non Cash</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
		<b>Investing Fund Flows</b>									
		<b>Capital Works</b>									
190007-8025-60302	190007	VIC New Assets	Contracts - Tendered Work	0	0	0	0	0	-15,000	-15,000	Q2.3 Donation to ARTC for 40% share of new fence - correct budget set up
190015-8025-60205	190015	Public Art and Street Art	Materials - General	-135,000	0	0	-135,000	0	70,000	-65,000	Q2.27 Tfr Street Art and Part WWT Sculpture to 19/20 Budget
190016-8015-60302	190016	Collection Store	Contracts - Tendered Work	-90,700	0	0	-90,700	-72,000	-20,000	-110,700	Q2.4 Bring in Unspent funds from CP00680 17/18 for Collection Store Upgrade
190026-8015-60302	190026	Performing Arts Centre (G)	Contracts - Tendered Work	-9,813,679	0	0	-9,813,679	-167,722	9,135,000	-678,679	Q2.16 Transfer Unspent PAC to 19/20 budget
190031-8015-60302	190031	Growing Local Economies (G)	Contracts - Tendered Work	-6,200,000	0	0	-6,200,000	0	5,798,762	-401,238	Q2.28 Accept Growing Local Economies Grant - 18/19 Portion Unrestricted cash to be returned in 19/20
190031-8020-60001	190031	Growing Local Economies (G)	Salaries and Wages	0	0	0	0	-3,072	-21,117	-21,117	Q2.28 Accept Growing Local Economies Grant - 18/19 Portion Unrestricted cash to be returned in 19/20
190046-8015-60302	190046	Goulburn WMC Improvements - New	Contracts - Tendered Work	-4,000,000	0	0	-4,000,000	-271,605	3,200,000	-800,000	Q2.2 To set up Community Recycling Grant for 2019/20 Budget
190049-8015-60302	190049	Aquatic Centre Renewal	Contracts - Tendered Work	-2,350,000	0	0	-2,350,000	-303,338	1,600,000	-750,000	Q2.17 Tfr Unspent Aquatic Centre to 19/20
190052-8015-60302	190052	Aquatic Centre Upgrade (G)	Contracts - Tendered Work	-3,000,000	0	0	-3,000,000	-36,250	3,000,000	0	Q2.17 Tfr Unspent Aquatic Centre to 19/20
190085-8000-60320	190085	Drainage Racecourse Drive CO	Consultancy Fees	0	0	0	0	0	-8,000	-8,000	Q2.41 To fund Contracted Design work from staff vacancy
190087-8000-60320	190087	Drainage Church Street Roundabout	Consultancy Fees	0	0	0	0	0	-8,000	-8,000	Q2.41 To fund Contracted Design work from staff vacancy
190096-8015-60001	190096	FP May Street (Park Rd - bridge)	Salaries and Wages	-5,177	0	0	-5,177	-997	5,177	0	Q2.15 To transfer May St FP to 19/20 Budget (funded from 17/18 carry over)





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					Carry Overs	QBR5 - Sept					
190096-8015-60302	190096	FP May Street (Park Rd - bridge)	Contracts - Tendered Work	-96,292	0	0	-96,292	0	96,292	0	Q2.15 To transfer May St FP to 19/20 Budget (funded from 17/18 carry over)
190096-8015-76200	190096	FP May Street (Park Rd - bridge)	Internal - Plant Hire Charge	-2,071	0	0	-2,071	0	2,071	0	Q2.15 To transfer May St FP to 19/20 Budget (funded from 17/18 carry over)
190113-8015-60001	190113	Rural Resealing	Salaries and Wages	-30,000	0	-12,153	-42,153	-14,095	1,201	-40,952	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190113-8015-60302	190113	Rural Resealing	Contracts - Tendered Work	-558,000	0	-201,049	-759,049	-71,962	22,331	-736,718	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190113-8015-76200	190113	Rural Resealing	Internal - Plant Hire Charge	-12,000	0	-4,862	-16,862	-3,222	480	-16,382	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190120-8015-60001	190120	K&G May Street (Existing - Bridge)	Salaries and Wages	-6,400	0	0	-6,400	0	6,400	0	Q2.15 To transfer May St K&G to 19/20 Budget (funded from 17/18 carry over)
190120-8015-60302	190120	K&G May Street (Existing - Bridge)	Contracts - Tendered Work	-119,040	0	0	-119,040	0	119,040	0	Q2.15 To transfer May St K&G to 19/20 Budget (funded from 17/18 carry over)
190120-8015-76200	190120	K&G May Street (Existing - Bridge)	Internal - Plant Hire Charge	-2,560	0	0	-2,560	0	2,560	0	Q2.15 To transfer May St K&G to 19/20 Budget (funded from 17/18 carry over)
190121-8015-60302	190121	Blacksport - Roundabout (G)	Contracts - Tendered Work	0	0	0	0	0	-260,000	-260,000	Q2.29 To accept Black Spot Grant fund 50% GMC contribution from Road reserve
190123-8015-60001	190123	Parkebourne Road SRR Construction	Salaries and Wages	-17,300	0	-2,305	-19,605	-91,948	-45,230	-64,835	Q2.5/15 balance resource codes in postponed works
190123-8015-60302	190123	Parkebourne Road SRR Construction	Contracts - Tendered Work	-321,780	0	-83,000	-404,780	-113,215	16,071	-388,709	Q2.5/15 & 11 bal resource codes in postponed works & To increase budget for Capital co contribution - Parkebourne Rd
190123-8015-76200	190123	Parkebourne Road SRR Construction	Internal - Plant Hire Charge	-6,920	0	0	-6,920	-80,346	-20,841	-27,761	Q2.5/15 balance resource codes in postponed works
190125-8015-60001	190125	Widening - Range Rd	Salaries and Wages	-58,782	0	-31,287	-90,069	-724	27,495	-62,574	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190125-8015-60205	190125	Widening - Range Rd	Materials - General	-9,798	0	-5,215	-15,013	0	4,583	-10,430	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190125-8015-60302	190125	Widening - Range Rd	Contracts - Tendered Work	-97,970	-124,610	-52,145	-274,725	-1,818	170,435	-104,290	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190125-8015-76200	190125	Widening - Range Rd	Internal - Plant Hire Charge	-29,390	0	-15,643	-45,033	0	13,747	-31,286	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190130-8015-60001	190130	UR Con Lockyer - Tait Extension	Salaries and Wages	-290,000	0	0	-290,000	-8,021	280,000	-10,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190130-8015-60205	190130	UR Con Lockyer - Tait Extension	Materials - General	-50,000	0	0	-50,000	-500	50,000	0	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190130-8015-60302	190130	UR Con Lockyer - Tait Extension	Contracts - Tendered Work	-530,000	0	0	-530,000	-97,999	440,000	-90,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190130-8015-76200	190130	UR Con Lockyer - Tait Extension	Internal - Plant Hire Charge	-130,000	0	0	-130,000	0	130,000	0	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190132-8000-60302	190132	SCC Riverside Park Project (G)	Contracts - Tendered Work	0	0	0	0	0	-30,259	-30,259	Q2.12 To account for SCC grant funding - Riverside Park
190132-8015-60302	190132	SCC Riverside Park Project (G)	Contracts - Tendered Work	0	0	0	0	0	-9,222	-9,222	Q2.12 To account for SCC grant funding - Riverside Park
190132-8020-60001	190132	SCC Riverside Park Project (G)	Salaries and Wages	0	0	0	0	0	-10,519	-10,519	Q2.12 To account for SCC grant funding - Riverside Park
190135-8015-60302	190135	Riverside Walkway - Tree Planting CO	Contracts - Tendered Work	-700,000	0	0	-700,000	0	700,000	0	Q2.58 Remove Budget item - Project is grant funded 190132 for 2019/20
190143-8015-60302	190143	BR May St Bridge replacement	Contracts - Tendered Work	-930,000	0	0	-930,000	0	850,000	-80,000	Q2.15 To transfer may St BR to 19/20 Budget (funded from 17/18 Reserves)
190147-8015-60302	190147	RRP - Bungendore Rd SRR Repair (G)	Contracts - Tendered Work	-49,192	0	0	-49,192	0	895	-48,297	Q2.56 Reallocate RRP as per Grant approved
190148-8015-60302	190148	RRP - Taraiga Rd SRR Repair (G)	Contracts - Tendered Work	-28,990	0	0	-28,990	0	-4,829	-33,819	Q2.56 Reallocate RRP as per Grant approved
190149-8015-60302	190149	RRP - Taraiga Urban Repair (G)	Contracts - Tendered Work	-70,618	0	0	-70,618	-64,304	3,934	-66,684	Q2.56 Reallocate RRP as per Grant approved
190151-8030-60302	190151	Library Management System	Contracts - Tendered Work	-60,000	0	0	-60,000	0	41,230	-18,770	Q2.68 Reallocate Depn between projects
190155-8015-60302	190155	Blacksport Highlands Way (G)	Contracts - Tendered Work	0	-40,333	88,860	48,527	-78,643	11,323	59,850	Q2.44 To reduce 2018/19 Blackspot funding to actual received



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					Carry Overs	QBRs - Sept					
190160-8015-60001	190160	UR Rehab - Sloane St CO	Salaries and Wages	0	0	4,957	4,957	0	4,957	9,914	Q2.5 Tfr from Sloane CO to Range Rd Reseal Line marking
190160-8015-60302	190160	UR Rehab - Sloane St CO	Contracts - Tendered Work	0	0	92,204	92,204	-9,147	67,004	159,208	Q2.5 Tfr from Sloane CO to Range Rd Reseal Line marking
190160-8015-76200	190160	UR Rehab - Sloane St CO	Internal - Plant Hire Charge	0	0	1,983	1,983	0	1,983	3,966	Q2.5 Tfr from Sloane CO to Range Rd Reseal Line marking
190164-8015-60302	190164	Oallen Ford Rd Fatal Crash Response (G)	Contracts - Tendered Work	0	0	80,000	80,000	-73,215	6,314	86,314	Q2.51 To reduced Grant by amount acquitted
190167-8015-60302	190167	CRIFP Rec Area Amenities Renewal (G)	Contracts - Tendered Work	0	0	168,022	168,022	0	15,000	183,022	Q2.21 Accept Village fund Grant - Marulan Amenities Block
190202-8015-60302	190202	Community Recycling Facility (G)	Contracts - Tendered Work	0	0	0	0	0	-5,000	-5,000	Q2.2 To set up Community Recycling Grant for 2019/20 Budget
190202-8015-60320	190202	Community Recycling Facility (G)	Consultancy Fees	0	0	0	0	0	-15,000	-15,000	Q2.2 To set up Community Recycling Grant for 2019/20 Budget
190205-8015-60302	190205	NSW Safer Roads Flashing Signs (G)	Contracts - Tendered Work	0	0	0	0	-11,608	-11,608	-11,608	Q2.10 Accept Grant funding for Windellama PS BAS signage
190206-8015-60302	190206	SCC Hudson park Toilet Block (G)	Contracts - Tendered Work	0	0	0	0	0	-140,958	-140,958	Q2.13 To account for SCC grant funding - Hudson Park Amenities
190206-8020-60001	190206	SCC Hudson park Toilet Block (G)	Salaries and Wages	0	0	0	0	0	-11,056	-11,056	Q2.13 To account for SCC grant funding - Hudson Park Amenities
190207-8015-60302	190207	SCC - Tarago Playground Equip (G)	Contracts - Tendered Work	0	0	0	0	0	-32,034	-32,034	Q2.18 Accept Village fund Grant - Tarago Playground
190207-8020-60001	190207	SCC - Tarago Playground Equip (G)	Salaries and Wages	0	0	0	0	0	-1,738	-1,738	Q2.18 Accept Village fund Grant - Tarago Playground
190208-8015-60302	190208	SCC - Marulan Amenities Block (G)	Contracts - Tendered Work	0	0	0	0	0	-82,641	-82,641	Q2.21 Accept Village fund Grant - Marulan Amenities Block
190208-8020-60001	190208	SCC - Marulan Amenities Block (G)	Salaries and Wages	0	0	0	0	0	-4,483	-4,483	Q2.21 Accept Village fund Grant - Marulan Amenities Block
190209-8015-60001	190209	UR Rehab - Sloane/Grafton St	Salaries and Wages	0	0	0	0	0	-280,000	-280,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190209-8015-60205	190209	UR Rehab - Sloane/Grafton St	Materials - General	0	0	0	0	0	-50,000	-50,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190209-8015-60302	190209	UR Rehab - Sloane/Grafton St	Contracts - Tendered Work	0	0	0	0	0	-340,000	-340,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190209-8015-76200	190209	UR Rehab - Sloane/Grafton St	Internal - Plant Hire Charge	0	0	0	0	-142	-130,000	-130,000	Q2.30 To bring forward Bungonia Rd from 19/20 and deferred Tait Lockver to 19/20
190210-8015-60302	190210	Range Road - Fixing Country Roads (G)	Contracts - Tendered Work	0	0	0	0	0	-80,000	-80,000	Q2.5 To start the FCC Grant 18/19-19/20
190215-8015-60302	190215	RHL Brayton Rd - Gunlake Sec 94	Contracts - Tendered Work	0	0	0	0	0	-268,000	-268,000	Q2.32/33 To allocate budget to Ambrose/Brayton Road as per Council Res
190216-8015-60302	190216	RHL Ambrose Rd - Gunlake Sec 94	Contracts - Tendered Work	0	0	0	0	-19,000	-402,060	-402,060	Q2.32/33 To allocate budget to Ambrose/Brayton Road as per Council Res
190222-8015-60001	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Salaries and Wages	0	0	0	0	0	-66,500	-66,500	Q2.57 To accept Solar lighting grant for WWT
190222-8015-60205	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Materials - General	0	0	0	0	0	-306,014	-306,014	Q2.57 To accept Solar lighting grant for WWT
190222-8015-60302	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Contracts - Tendered Work	0	0	0	0	0	-37,500	-37,500	Q2.57 To accept Solar lighting grant for WWT
190222-8015-76200	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Internal - Plant Hire Charge	0	0	0	0	0	-13,125	-13,125	Q2.57 To accept Solar lighting grant for WWT
190222-8020-60001	190222	Wollondilly Walking & Cycle Trail Lighting (G)	Salaries and Wages	0	0	0	0	0	-20,948	-20,948	Q2.57 To accept Solar lighting grant for WWT
		Asset Sales									
		<b>Total Investing Fund Flows</b>		-29,801,659	-164,943	28,367	-29,938,235	-1,594,895	23,142,603	-6,795,632	
		<b>Financing Fund Flows</b>									
		Loan Proceeds									
190026-8050-23001	190026	Performing Arts Centre (G)	Loan Borrowing Income	5,760,000	0	0	5,760,000	0	-5,760,000	0	Q2.16 Transfer Unspent PAC to 19/20 budget



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190046-8050-23001	190046	Goulburn WMC Improvements - New	Loan Borrowing Income	3,000,000	0	0	3,000,000	0	-3,000,000	0	Q2.45 To carry over Improvements Budget to 19/20 Program
190049-8050-23001	190049	Aquatic Centre Renewal	Loan Borrowing Income	2,000,000	0	0	2,000,000	0	-2,000,000	0	Q2.17 Tfr Unspent Aquatic Centre to 19/20
190052-8050-23001	190052	Aquatic Centre Upgrade (G)	Loan Borrowing Income	2,250,000	0	0	2,250,000	0	-2,250,000	0	Q2.17 Tfr Unspent Aquatic Centre to 19/20
		<b>Total Financing Fund Flows</b>		13,010,000	0	0	13,010,000	0	-13,010,000	0	
		<b>Net Inc/(Dec) in Funds before Transfers</b>		-14,131,272	-405,838	-241,874	-14,778,984	-14,778,984	3,602,487	-11,176,497	
		<b>Reserve Movements</b>									
190026-1390-76000	190026	Performing Arts Centre (G)	Transfer to Internal Reserves	0	0	0	0	0	-800,075	-800,075	Q2.16 Transfer Unspent PAC to 19/20 budget
190096-1390-76000	190096	FP May Street (Park Rd - bridge)	Transfer to Internal Reserves	0	0	0	0	0	-3,540	-3,540	Q2.15 To transfer May St FP to 19/20 Budget (funded from 17/18 carry over)
190113-1390-76000	190113	Rural Resealing	Transfer to Internal Reserves	0	0	0	0	0	-97,956	-97,956	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190125-1390-76000	190125	Widening - Range Rd	Transfer to Internal Reserves	0	0	0	0	0	-11,650	-11,650	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190132-1390-76002	190132	SCC Riverside Park Project (G)	Transfer to Unexpended Grants	0	0	0	0	0	-221,057	-221,057	Q2.12 To account for SCC grant funding - Riverside Park 18/19 portion
		<b>Transfers from Reserves</b>									
100008-1390-74000	100008	Technical Services	Transfer from Internal Reserves	0	0	-25,000	-25,000	0	8,000	-17,000	Q2.7 Fund Delegation & Legislative compliance database from insurance reserve
100008-1390-74002	100008	Technical Services	Transfer from Unexpended Grants	0	0	0	0	0	56,800	56,800	Q2.72 To account ULSC contribution and transfer budget to IT
100070-1001-74000	100070	Development Assessments Operations	Transfer from Internal Reserves	0	0	0	0	0	30,000	30,000	Q2.49 To fund consultancy from Reserve for Development Assessment
100192-1390-74001	100192	Roads Management	Transfer from Developer Contributions	233,312	0	0	233,312	0	20,000	253,312	Q2.40 To co-fund Woodlawn traffic assessment
100246-1390-74001	100246	s64 Marys Mount Stormwater Drainage Plan	Transfer from Developer Contributions	0	0	0	0	0	35,000	35,000	Q2.42 To fund Consultants for Marys Mount Sec94 drainage plan from Reserve
100251-1390-74000	100251	SCC - Bungonia community sign (G)	Transfer from Internal Reserves	0	0	0	0	0	9,556	9,556	Q2.19 Accept Village fund Grant - Bungonia Community Sign
100253-1390-74000	100253	SCC - Parkesbourne (hall) (G)	Transfer from Internal Reserves	0	0	0	0	0	3,115	3,115	Q2.22 Accept Village fund Grant - Parkesbourne Hall
100254-1390-74000	100254	SCC - Towrang Sign & Landscape (G)	Transfer from Internal Reserves	0	0	0	0	0	55,736	55,736	2.23 Accept Village fund Grant - Towrang Community Sign & Landscape
100255-1390-74000	100255	SCC - Middle Arm Sign (G)	Transfer from Internal Reserves	0	0	0	0	0	6,015	6,015	2.25 Accept Village fund Grant - Middle Arm Community Sign
190015-1390-74000	190015	Public Art and Street Art	Transfer from Internal Reserves	50,000	0	0	50,000	0	-40,000	10,000	Q2.27 Tfr Street Art and Part WWT Sculpture to 19/20 Budget
190015-1390-74002	190015	Public Art and Street Art	Transfer from Unexpended Grants	45,000	0	0	45,000	0	-30,000	15,000	Q2.27 Tfr Street Art and Part WWT Sculpture to 19/20 Budget
190016-1390-74002	190016	Collection Store	Transfer from Unexpended Grants	0	0	0	0	0	20,000	20,000	Q2.4 Bring in Unspent funds from CP00680 17/18 for Collection Store Upgrade
190026-1390-74000	190026	Performing Arts Centre (G)	Transfer from Internal Reserves	940,129	0	0	940,129	0	-940,129	0	Q2.16 Transfer Unspent PAC to 19/20 budget
190026-1390-74001	190026	Performing Arts Centre (G)	Transfer from Developer Contributions	314,796	0	0	314,796	0	-314,796	0	Q2.16 Transfer Unspent PAC to 19/20 budget
190026-1390-74002	190026	Performing Arts Centre (G)	Transfer from Unexpended Grants	370,000	0	0	370,000	0	-270,000	100,000	Q2.16 Transfer Unspent PAC to 19/20 budget
190046-1390-74000	190046	Goulburn WMC Improvements - New	Transfer from Internal Reserves	187,736	0	0	187,736	0	-187,736	0	Q2.45 To carry over Improvements Budget to 19/20 Program
190096-1390-74000	190096	FP May Street (Park Rd - bridge)	Transfer from Internal Reserves	100,000	0	0	100,000	0	-100,000	0	Q2.15 To transfer May St FP to 19/20 Budget (funded from 17/18 carry over)
190120-1390-74000	190120	K&G May Street (Existing - Bridge)	Transfer from Internal Reserves	128,000	0	0	128,000	0	-128,000	0	Q2.15 To transfer May St K&G to 19/20 Budget (funded from 17/18 carry over)



Date Report Run: 06-Feb-2019

List By	Project	Project Description	Natural Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
					Carry Overs	QBRS - Sept					
190121-1390-74000	190121	Blackspot - Roundabout (G)	Transfer from Internal Reserves	0	0	0	0	0	130,000	130,000	Q2.29 To accept Black Spot Grant fund 50% GMC contribution from Road reserve
190125-1390-74000	190125	Widening - Range Rd	Transfer from Internal Reserves	0	124,610	0	124,610	0	-124,610	0	Q2.5 To Postpone Range Road works to 20/21 as part of FCC grant
190135-1390-74001	190135	Riverside Walkway - Tree Planting CO	Transfer from Developer Contributions	700,000	0	0	700,000	0	-700,000	0	Q2.58 Remove Budget item - Project is grant funded 190132 for 2019/20
190143-1390-74000	190143	BR May St Bridge replacement	Transfer from Internal Reserves	932,572	0	0	932,572	0	-850,000	82,572	Q2.15 To transfer may St BR to 19/20 Budget (funded from 17/18 Reserves)
190151-1390-74002	190151	Library Management System	Transfer from Unexpended Grants	60,000	0	0	60,000	0	-56,800	3,200	Q2.72 To account ULSC contribution and transfer budget to IT
190207-1390-74000	190207	SCC - Tarago Playground Equip (G)	Transfer from Internal Reserves	0	0	0	0	0	3,244	3,244	Q2.18 Accept Village fund Grant - Tarago Playground
190208-1390-74000	190208	SCC - Marulan Amenities Block (G)	Transfer from Internal Reserves	0	0	0	0	0	13,541	13,541	Q2.21 Accept Village fund Grant - Marulan Amenities Block
190215-1390-74001	190215	RHL Brayton Rd - Gunlake Sec 94	Transfer from Developer Contributions	0	0	0	0	0	268,000	268,000	Q2.32/33 To allocate budget to Ambrose/Brayton Road as per Council Res
190216-1390-74001	190216	RHL Ambrose Rd - Gunlake Sec 94	Transfer from Developer Contributions	0	0	0	0	0	402,060	402,060	Q2.32/33 To allocate budget to Ambrose/Brayton Road as per Council Res
<b>Total Reserve Movements</b>				<b>4,061,545</b>	<b>124,610</b>	<b>-25,000</b>	<b>4,161,155</b>	<b>0</b>	<b>-3,815,282</b>	<b>345,873</b>	
<b>Net Inc/(Dec) in Unrestricted Funds</b>				<b>-10,069,727</b>	<b>-281,228</b>	<b>-266,874</b>	<b>-10,617,829</b>	<b>-10,617,829</b>	<b>-212,795</b>	<b>-10,830,624</b>	

Goulburn Mulwaree Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2018

**Part A - Contracts Listing** - contracts entered into during the quarter

<b>Contractor</b>	<b>Contract detail &amp; purpose</b>	<b>Contract Value</b>	<b>Start Date</b>	<b>Duration of Contract</b>	<b>Budgeted (Y/N)</b>	<b>Notes</b>
ARW Mutligroup Pty Ltd	1718T0020 - Seiffert Oval Sports Pavillion 1yr	\$ 778,332	02/10/18	01/10/19	Y	
Euro Civil Pty Ltd	1718T0025 - Safety Barrier Systems Supply & Installation Services 2y + 2y	\$ 550,000	16/10/18	15/10/20	Y	
Rage Cage Sports Pty Ltd	1819T0001 - Multi- Purpose Sports Playground	\$ 188,881	06/11/18	05/11/19	Y	
Dynamick Fire Installation P/L	1718T0019 - Fire Protection Systems Periodic Maintenance	\$ 31,944	29/10/18	28/10/20	Y	
Komatsu Australia Pty Ltd	VP121176 - Backhoe Loader Plant 60	\$ 184,085	18/12/18	17/12/19	Y	
Downer EDI Works Pty Ltd	VP129895 - Stablised Heavy Patching	\$ 187,065	18/12/18	17/12/19	Y	
Endeavour Industries	Resolution 2018-565 - Recycling Service Contract	\$ 677,109	20/12/18	17/12/23	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xxxxxx and should be read in conjunction with the total QBRS report

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	179,310	Y
Legal Fees	269,520	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

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**12.9 MONTHLY FINANCIAL REPORT**

**Author:** Kylie Newton, Business Manager Finance & Customer Service

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Monthly Financial Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Financial Statements to 31 January 2019 be received and noted for information.

**BACKGROUND**

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.



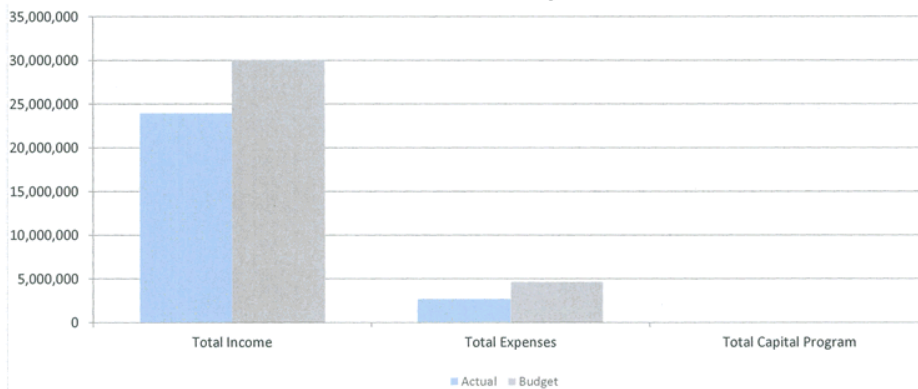


Council Directorate Summary Report for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Description	Original Budget 19PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJQ1	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								59%
Rates & Annual Charges	19,551,040	19,524,404	0	0	19,524,404	19,551,040	26,636	100%
User Charges & Fees	5,942	7,263	0	0	7,263	5,942	-1,321	122%
Interest & Investment Revenue	650,000	51,810	0	0	51,810	650,000	598,190	8%
Other Revenues	69,802	101,123	0	0	101,123	82,975	-18,148	122%
Operating Grants & Contributions	5,678,500	1,863,757	0	0	1,863,757	5,683,500	3,819,743	33%
Internal Income	4,139,447	2,414,685	0	0	2,414,685	4,139,447	1,724,762	58%
<b>Total Income</b>	<b>30,094,731</b>	<b>23,963,041</b>	<b>0</b>	<b>0</b>	<b>23,963,041</b>	<b>30,112,904</b>	<b>6,149,863</b>	<b>80%</b>
<b>Expense</b>								
Employee costs	3,112,114	1,867,090	29,282	0	1,896,372	3,235,287	1,338,915	59%
Materials & Contracts	222,350	137,472	12,506	0	149,978	257,941	107,963	58%
Depreciation & Impairment	1,709	957	0	0	957	1,709	752	56%
Other Expenses	696,240	391,477	15,644	0	407,121	660,908	253,787	62%
Internal Expenses	489,194	278,475	0	0	278,475	489,194	210,719	57%
<b>Total Expense</b>	<b>4,521,607</b>	<b>2,675,471</b>	<b>57,432</b>	<b>0</b>	<b>2,732,902</b>	<b>4,645,039</b>	<b>1,912,137</b>	<b>59%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>25,573,124</b>	<b>21,287,570</b>	<b>-57,432</b>	<b>0</b>	<b>21,230,139</b>	<b>25,467,865</b>	<b>4,237,726</b>	<b>83%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capit</b>	<b>25,573,124</b>	<b>21,287,570</b>	<b>-57,432</b>	<b>0</b>	<b>21,230,139</b>	<b>25,467,865</b>	<b>4,237,726</b>	<b>83%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,709	957	0	0	957	1,709	752	56%
<b>Total Non Cash</b>	<b>1,709</b>	<b>957</b>	<b>0</b>	<b>0</b>	<b>957</b>	<b>1,709</b>	<b>0</b>	<b>56%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>25,574,833</b>	<b>21,288,527</b>	<b>-57,432</b>	<b>0</b>	<b>21,231,096</b>	<b>25,469,574</b>	<b>4,238,478</b>	<b>83%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-696,690	0	0	0	0	-696,690	-696,690	0%
Transfers from Internal Reserves	211,690	0	0	0	0	341,949	341,949	0%
<b>Total Reserve Movements</b>	<b>-485,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-354,741</b>	<b>-354,741</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>25,089,833</b>	<b>21,288,527</b>	<b>-57,432</b>	<b>0</b>	<b>21,231,096</b>	<b>25,114,833</b>	<b>3,883,737</b>	<b>85%</b>

Summary





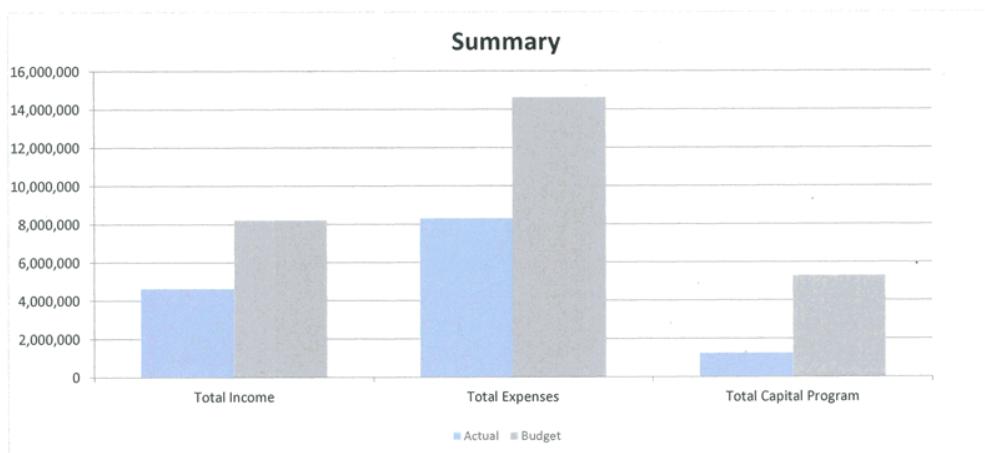


Council Directorate Summary Report for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Corporate and Community Services

Description	Original Budget 19P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19P/Q1	% of Time:	
							\$ Variance	59%
<b>Income</b>								
User Charges & Fees	334,529	200,403	0	0	200,403	334,529	134,126	60%
Interest & Investment Revenue	35,000	19,171	0	0	19,171	35,000	15,829	55%
Other Revenues	627,382	360,467	0	0	360,467	637,382	276,915	57%
Operating Grants & Contributions	473,600	388,250	0	0	388,250	484,600	96,350	80%
Internal Income	5,834,152	3,403,239	0	0	3,403,239	5,869,152	2,465,913	58%
<b>Total Income</b>	<b>7,304,663</b>	<b>4,371,530</b>	<b>0</b>	<b>0</b>	<b>4,371,530</b>	<b>7,360,663</b>	<b>2,989,133</b>	<b>59%</b>
<b>Expense</b>								
Employee costs	6,181,923	3,261,974	7,296	0	3,269,270	6,181,923	2,912,653	53%
Materials & Contracts	2,502,623	1,412,617	349,084	0	1,761,700	2,591,433	829,733	68%
Depreciation & Impairment	860,761	577,290	0	0	577,290	860,761	283,471	67%
Other Expenses	2,179,900	1,542,081	101,875	0	1,643,956	2,179,900	535,944	75%
Internal Expenses	2,815,989	1,516,921	0	0	1,516,921	2,815,989	1,299,068	54%
<b>Total Expense</b>	<b>14,541,196</b>	<b>8,310,882</b>	<b>458,255</b>	<b>0</b>	<b>8,769,137</b>	<b>14,630,006</b>	<b>5,860,869</b>	<b>60%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-7,236,533</b>	<b>-3,939,352</b>	<b>-458,255</b>	<b>0</b>	<b>-4,397,607</b>	<b>-7,269,343</b>	<b>-2,871,736</b>	<b>60%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	1,187,500	260,021	0	0	260,021	1,313,735	1,053,714	20%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-6,049,033</b>	<b>-3,679,331</b>	<b>-458,255</b>	<b>0</b>	<b>-4,137,586</b>	<b>-5,955,608</b>	<b>-1,818,022</b>	<b>69%</b>
<b>Non Cash</b>								
Depreciation & Impairment	860,761	577,290	0	0	577,290	860,761	283,471	67%
<b>Total Non Cash</b>	<b>860,761</b>	<b>577,290</b>	<b>0</b>	<b>0</b>	<b>577,290</b>	<b>860,761</b>	<b>0</b>	<b>67%</b>
<b>Investing Fund Flows</b>								
Capital Works	-3,381,871	-1,235,160	-370	-2,622,938	-3,858,468	-5,300,579	-1,442,111	73%
Asset Sales	1,500	0	0	0	0	1,500	1,500	0%
<b>Total Investing Fund Flows</b>	<b>-3,380,371</b>	<b>-1,235,160</b>	<b>-370</b>	<b>-2,622,938</b>	<b>-3,858,468</b>	<b>-5,299,079</b>	<b>-1,440,611</b>	<b>73%</b>
<b>Financing Fund Flows</b>								
Proceeds from Borrowings	650,000	0	0	0	0	1,000,000	1,000,000	0%
<b>Total Financing Fund Flows</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,918,643</b>	<b>-4,337,201</b>	<b>-458,625</b>	<b>-2,622,938</b>	<b>-7,418,764</b>	<b>-9,393,926</b>	<b>-1,975,162</b>	<b>79%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	0	0	0	0	0	-59,567	-59,567	0%
Transfers to Developer Contributions	0	-4,250	0	0	-4,250	0	4,250	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	600,679	0	0	0	0	1,801,942	1,801,942	0%
Transfers from Other External Reserves	185,000	0	0	0	0	268,255	268,255	0%
<b>Total Reserve Movements</b>	<b>705,679</b>	<b>-4,250</b>	<b>0</b>	<b>0</b>	<b>-4,250</b>	<b>1,920,630</b>	<b>1,924,880</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,212,964</b>	<b>-4,341,451</b>	<b>-458,625</b>	<b>-2,622,938</b>	<b>-7,423,014</b>	<b>-7,473,296</b>	<b>-50,281</b>	<b>99%</b>

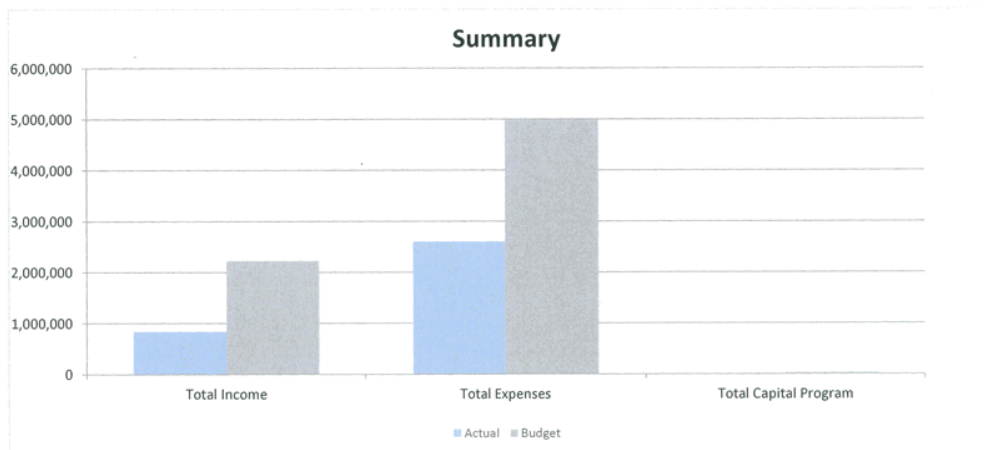




Council Directorate Summary Report for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Description	Original Budget 19PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJQ1	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								59%
User Charges & Fees	1,632,828	640,887	0	0	640,887	1,632,828	991,941	39%
Other Revenues	70,320	61,384	0	0	61,384	70,320	8,936	87%
Operating Grants & Contributions	506,333	141,899	0	0	141,899	506,333	364,434	28%
<b>Total Income</b>	<b>2,209,481</b>	<b>844,171</b>	<b>0</b>	<b>0</b>	<b>844,171</b>	<b>2,209,481</b>	<b>1,365,310</b>	<b>38%</b>
<b>Expense</b>								
Employee costs	2,738,641	1,448,865	0	0	1,448,865	2,738,641	1,289,776	53%
Materials & Contracts	656,700	316,043	287,505	0	603,548	823,882	220,334	73%
Depreciation & Impairment	18,496	10,028	0	0	10,028	18,496	8,468	54%
Other Expenses	45,900	38,264	0	0	38,264	45,900	7,636	83%
Internal Expenses	1,354,399	790,826	0	0	790,826	1,354,399	563,573	58%
<b>Total Expense</b>	<b>4,814,136</b>	<b>2,604,027</b>	<b>287,505</b>	<b>0</b>	<b>2,891,532</b>	<b>4,981,318</b>	<b>2,089,786</b>	<b>58%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-2,604,655</b>	<b>-1,759,856</b>	<b>-287,505</b>	<b>0</b>	<b>-2,047,361</b>	<b>-2,771,837</b>	<b>-724,476</b>	<b>74%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	0	92	0	0	92	0	-92	0%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-2,604,655</b>	<b>-1,759,764</b>	<b>-287,505</b>	<b>0</b>	<b>-2,047,269</b>	<b>-2,771,837</b>	<b>-724,568</b>	<b>74%</b>
<b>Non Cash</b>								
Depreciation & Impairment	18,496	10,028	0	0	10,028	18,496	8,468	54%
<b>Total Non Cash</b>	<b>18,496</b>	<b>10,028</b>	<b>0</b>	<b>0</b>	<b>10,028</b>	<b>18,496</b>	<b>0</b>	<b>54%</b>
<b>Investing Fund Flows</b>								
Capital Works	-30,000	0	-5,645	0	-5,645	-30,000	-24,356	19%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-30,000</b>	<b>0</b>	<b>-5,645</b>	<b>0</b>	<b>-5,645</b>	<b>-30,000</b>	<b>-24,356</b>	<b>19%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfer</b>	<b>-2,616,159</b>	<b>-1,749,735</b>	<b>-293,150</b>	<b>0</b>	<b>-2,042,885</b>	<b>-2,783,341</b>	<b>-740,456</b>	<b>73%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-300,000	-141,992	0	0	-141,992	-300,000	-158,008	47%
Transfers from Internal Reserves	176,320	0	0	0	0	336,320	336,320	0%
Transfers from Other External Reserves	0	0	0	0	0	7,182	7,182	0%
<b>Total Reserve Movements</b>	<b>-123,680</b>	<b>-141,992</b>	<b>0</b>	<b>0</b>	<b>-141,992</b>	<b>43,502</b>	<b>185,494</b>	<b>-326%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-2,739,839</b>	<b>-1,891,727</b>	<b>-293,150</b>	<b>0</b>	<b>-2,184,877</b>	<b>-2,739,839</b>	<b>-554,962</b>	<b>80%</b>

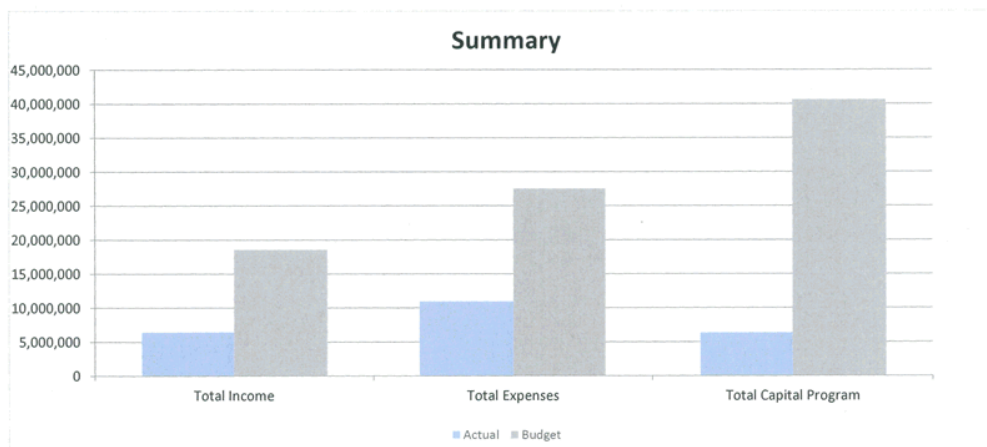




Council Directorate Summary Report for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Operations								% of Time:	59%
Description	Original Budget 19PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJQ1	\$ Variance	% of Budget	
<b>Income</b>									
User Charges & Fees	1,157,401	648,786	0	0	648,786	1,157,401	508,615	56%	
Other Revenues	35,184	26,984	0	0	26,984	36,184	9,200	75%	
Operating Grants & Contributions	1,872,119	1,290,895	0	0	1,290,895	1,876,319	585,424	69%	
Internal Income	4,569,029	2,624,186	0	0	2,624,186	4,569,029	1,944,844	57%	
<b>Total Income</b>	<b>7,633,733</b>	<b>4,590,849</b>	<b>0</b>	<b>0</b>	<b>4,590,849</b>	<b>7,638,933</b>	<b>3,048,084</b>	<b>60%</b>	
<b>Expense</b>									
Employee costs	6,162,803	3,800,306	0	23,089	3,823,395	6,192,877	2,369,482	62%	
Materials & Contracts	3,795,552	2,469,061	3,905	494,779	2,967,745	3,960,310	992,565	75%	
Borrowing Costs	206,632	108,803	0	0	108,803	206,632	97,829	53%	
Depreciation & Impairment	10,920,587	881,580	0	0	881,580	10,920,587	10,039,007	8%	
Other Expenses	1,699,020	1,039,050	0	681	1,039,731	1,699,020	659,289	61%	
Internal Expenses	4,544,143	2,683,738	0	0	2,683,738	4,559,180	1,875,442	59%	
<b>Total Expense</b>	<b>27,328,737</b>	<b>10,982,538</b>	<b>3,905</b>	<b>518,549</b>	<b>11,504,992</b>	<b>27,538,606</b>	<b>16,033,614</b>	<b>42%</b>	
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-19,695,004</b>	<b>-6,391,688</b>	<b>-3,905</b>	<b>-518,549</b>	<b>-6,914,142</b>	<b>-19,899,673</b>	<b>-12,985,531</b>	<b>35%</b>	
<b>Capital Income</b>									
Capital Grants & Contributions	11,354,022	1,881,548	0	0	1,881,548	13,639,096	11,757,548	14%	
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-8,340,982</b>	<b>-4,510,140</b>	<b>-3,905</b>	<b>-518,549</b>	<b>-5,032,594</b>	<b>-6,260,577</b>	<b>-1,227,983</b>	<b>80%</b>	
<b>Non Cash</b>									
Depreciation & Impairment	10,920,587	881,580	0	0	881,580	10,920,587	10,039,007	8%	
<b>Total Non Cash</b>	<b>10,920,587</b>	<b>881,580</b>	<b>0</b>	<b>0</b>	<b>881,580</b>	<b>10,920,587</b>	<b>0</b>	<b>8%</b>	
<b>Investing Fund Flows</b>									
Capital Works	-38,555,203	-6,347,834	-8,509	-4,684,777	-11,041,121	-40,625,963	-29,584,842	27%	
Asset Sales	2,449,500	0	0	0	0	2,449,500	2,449,500	0%	
<b>Total Investing Fund Flows</b>	<b>-36,105,703</b>	<b>-6,347,834</b>	<b>-8,509</b>	<b>-4,684,777</b>	<b>-11,041,121</b>	<b>-38,176,463</b>	<b>-27,135,342</b>	<b>29%</b>	
<b>Financing Fund Flows</b>									
Loan Principal	-677,498	-418,835	0	0	-418,835	-677,498	-258,663	62%	
Proceeds from Borrowings	11,110,000	0	0	0	0	10,010,000	10,010,000	0%	
<b>Total Financing Fund Flows</b>	<b>10,432,502</b>	<b>-418,835</b>	<b>0</b>	<b>0</b>	<b>-418,835</b>	<b>9,332,502</b>	<b>9,751,337</b>	<b>-4%</b>	
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-23,093,596</b>	<b>-10,395,230</b>	<b>-12,414</b>	<b>-5,203,326</b>	<b>-15,610,970</b>	<b>-24,183,951</b>	<b>-8,572,981</b>	<b>65%</b>	
<b>Reserve Movements</b>									
Transfers to Internal Reserves	-525,018	0	0	0	0	-525,018	-525,018	0%	
Transfers to Developer Contributions	-1,005,000	-547,181	0	0	-547,181	-1,005,000	-457,819	54%	
Transfers from Internal Reserves	3,674,174	0	0	0	0	4,864,292	4,864,292	0%	
Transfers from Developer Contributions	2,048,094	0	0	0	0	2,152,094	2,152,094	0%	
Transfers from Other External Reserves	694,230	0	0	0	0	1,321,582	1,321,582	0%	
<b>Total Reserve Movements</b>	<b>4,886,480</b>	<b>-547,181</b>	<b>0</b>	<b>0</b>	<b>-547,181</b>	<b>6,807,950</b>	<b>7,355,131</b>	<b>-8%</b>	
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-18,207,116</b>	<b>-10,942,411</b>	<b>-12,414</b>	<b>-5,203,326</b>	<b>-16,158,152</b>	<b>-17,376,001</b>	<b>-1,217,849</b>	<b>93%</b>	



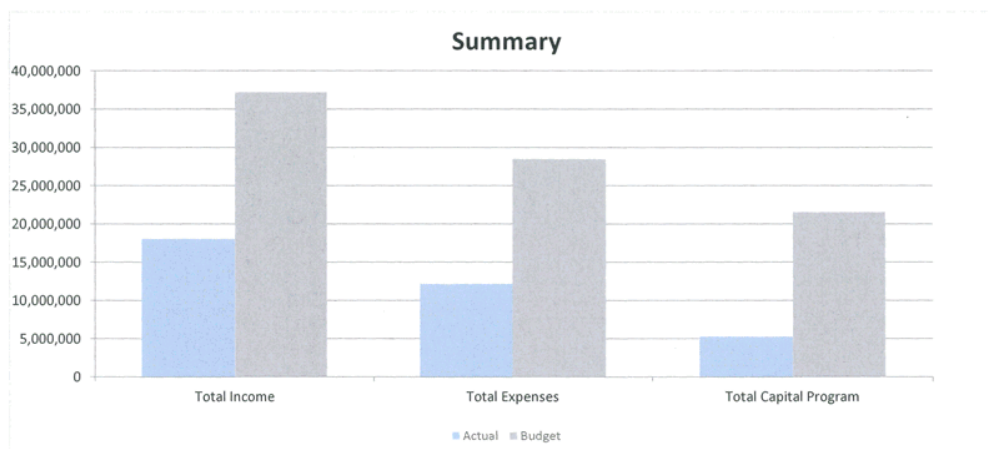




Council Directorate Summary Report for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Utilities							% of Time:	59%
Description	Original Budget 19P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19P/Q1	\$ Variance	% of Budget
<b>Income</b>								
Rates & Annual Charges	14,872,946	9,699,225	0	0	9,699,225	14,872,946	5,173,721	65%
User Charges & Fees	12,080,929	5,683,128	0	0	5,683,128	12,080,929	6,397,801	47%
Interest & Investment Revenue	705,000	153,088	0	0	153,088	705,000	551,912	22%
Other Revenues	59,300	219,596	0	0	219,596	59,300	-160,296	370%
Operating Grants & Contributions	291,175	465,674	0	0	465,674	291,175	-174,499	160%
Internal Income	2,908,000	1,142,162	0	0	1,142,162	2,908,000	1,765,838	39%
<b>Total Income</b>	<b>30,917,350</b>	<b>17,362,874</b>	<b>0</b>	<b>0</b>	<b>17,362,874</b>	<b>30,917,350</b>	<b>13,554,476</b>	<b>56%</b>
<b>Expense</b>								
Employee costs	6,119,833	3,080,228	0	0	3,080,228	6,119,833	3,039,605	50%
Materials & Contracts	4,946,183	1,416,628	4,779	1,051,529	2,472,936	5,171,050	2,698,114	48%
Borrowing Costs	1,253,502	567,718	0	0	567,718	1,253,502	685,784	45%
Depreciation & Impairment	6,299,147	2,371,450	0	0	2,371,450	6,299,147	3,927,697	38%
Other Expenses	1,581,000	382,203	0	814	383,018	1,581,000	1,197,982	24%
Internal Expenses	8,021,207	4,379,179	0	0	4,379,179	8,056,207	3,677,028	54%
<b>Total Expense</b>	<b>28,220,872</b>	<b>12,197,405</b>	<b>4,779</b>	<b>1,052,343</b>	<b>13,254,528</b>	<b>28,480,739</b>	<b>15,226,211</b>	<b>47%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>2,696,478</b>	<b>5,165,468</b>	<b>-4,779</b>	<b>-1,052,343</b>	<b>4,108,346</b>	<b>2,436,611</b>	<b>-1,671,735</b>	<b>169%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	2,400,000	684,539	0	0	684,539	2,416,506	1,731,967	28%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>5,096,478</b>	<b>5,850,007</b>	<b>-4,779</b>	<b>-1,052,343</b>	<b>4,792,885</b>	<b>4,853,117</b>	<b>60,232</b>	<b>99%</b>
<b>Non Cash</b>								
Depreciation & Impairment	6,299,147	2,371,450	0	0	2,371,450	6,299,147	3,927,697	38%
<b>Total Non Cash</b>	<b>6,299,147</b>	<b>2,371,450</b>	<b>0</b>	<b>0</b>	<b>2,371,450</b>	<b>6,299,147</b>	<b>0</b>	<b>38%</b>
<b>Investing Fund Flows</b>								
Capital Works	-17,195,847	-5,228,288	0	-2,122,564	-7,350,853	-21,566,994	-14,216,141	34%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-17,195,847</b>	<b>-5,228,288</b>	<b>0</b>	<b>-2,122,564</b>	<b>-7,350,853</b>	<b>-21,566,994</b>	<b>-14,216,141</b>	<b>34%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-951,669	-522,527	0	0	-522,527	-951,669	-429,142	55%
Proceeds from Borrowings	3,000,000	0	0	0	0	3,000,000	3,000,000	0%
<b>Total Financing Fund Flows</b>	<b>2,048,331</b>	<b>-522,527</b>	<b>0</b>	<b>0</b>	<b>-522,527</b>	<b>2,048,331</b>	<b>2,570,858</b>	<b>-26%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,751,891</b>	<b>2,470,641</b>	<b>-4,779</b>	<b>-3,174,908</b>	<b>-709,046</b>	<b>-8,366,399</b>	<b>-7,657,353</b>	<b>8%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-1,150,000	-501,232	0	0	-501,232	-1,150,000	-648,768	44%
Transfers from Internal Reserves	637,736	0	0	0	0	1,055,591	1,055,591	0%
Transfers from Developer Contributions	1,501,877	0	0	0	0	1,501,877	1,501,877	0%
Transfers from Other External Reserves	3,237,856	0	0	0	0	7,434,509	7,434,509	0%
<b>Total Reserve Movements</b>	<b>4,227,469</b>	<b>-501,232</b>	<b>0</b>	<b>0</b>	<b>-501,232</b>	<b>8,841,977</b>	<b>9,343,209</b>	<b>-6%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>475,578</b>	<b>1,969,410</b>	<b>-4,779</b>	<b>-3,174,908</b>	<b>-1,210,277</b>	<b>475,578</b>	<b>1,685,855</b>	<b>-254%</b>



Operations Capital Report by Business Unit for 2018/19  
for YTD Period Ending January



Date Report Run: 01-Feb-2019

Description	Renewal %	Original Budget 19/19/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19/19/01	\$ Variance	% of Time:	% of Budget	Status	Comments
<b>200 - Projects</b>												
Rocky Hill Museum Extension - Construct (G)	Renewal 0%	0	527	0	0	527	0	0	0%	0%	On time, on budget	Earthworks and demolition commenced
Performing Arts Centre (G)	Renewal 0%	9,935,000	204,142	0	0	204,142	9,730,858	0	2%	0%	On time, on budget	SI phase commenced with tenders closing 19 March 19
Sandstone Restoration McDermott Centre (G)	Renewal 100%	100,000	0	0	0	0	100,000	0	0%	0%	Not due to commence	Scope to be identified
Nadigumar Bridge Replacement (G)	Renewal 100%	392,145	392,145	0	0	392,145	468,710	76,565	84%	0%	Completed	Project has been deferred
Community Centre (G)	Renewal 0%	1,100,000	0	0	0	0	0	0	0%	0%	Not commenced	Currently evaluating RFQ responses for traffic modelling
Growing Local Economies (G)	Renewal 0%	6,200,000	15,433	0	0	15,433	6,200,000	0	0%	0%	On time, on budget	Design completed to 75%, proposed scope change
Aquatic Centre Renewal	Renewal 100%	2,350,000	337,079	0	0	337,079	2,350,000	2,012,921	14%	0%	On time, on budget	Design completed to 75%, proposed scope change
Aquatic Centre Upgrade (G)	Renewal 0%	3,000,000	40,228	0	0	40,228	3,000,000	2,959,772	1%	0%	On time, on budget	
Nadigumar Realignment	Renewal 100%	0	225,476	0	0	225,476	188,038	-35,438	113%	0%	Completed	RFQ for concrete work to close mid February, construction in March
Blackspot - Roundabout (G)	Renewal 0%	0	10,011	0	0	10,011	0	-10,011	0%	0%	On time, on budget	Designer and REF consultants engaged
SCC Riverside Park Project (G)	Renewal 0%	0	303	0	0	303	0	-303	0%	0%	Not commenced	Pre work meeting early February 19
Woolindilly River/Trail - Stage 2 (G)	Renewal 0%	1,735,000	534,128	0	0	534,128	1,936,302	1,402,174	28%	0%	Late, expected to be on budget	Grant requirements have changed, proposed start next FY
BR May St Bridge replacement	Renewal 100%	1,000,000	27,100	0	0	27,100	1,000,000	972,900	3%	0%	Not due to commence	Reviewing scope and negotiating with single tenderer
Blackspot Sandy Point Road (G)	Renewal 60%	0	8,286	0	0	8,286	445,000	436,714	2%	0%	Not due to commence	
Quillen Ford Rd Fatal Crash Response (G)	Renewal 0%	0	75,671	0	0	75,671	80,000	4,329	95%	0%	Completed	
NSW Selter Roads Flashing Signs (G)	Renewal 0%	0	11,608	0	0	11,608	0	-11,608	0%	0%	Completed	
SCC - Tanga Playground Equip (G)	Renewal 0%	0	604	0	0	604	0	-604	0%	0%	On time, on budget	Procurement underway
SCC - Marulan Amenities Block (G)	Renewal 0%	0	2,069	0	0	2,069	0	-2,069	0%	0%	On time, on budget	Awaiting decision of working group on demolition of the toilet block
<b>210 - Operations</b>												
RRBG - Highland Way (G)	Renewal 100%	364,462	1,882,809	0	0	1,882,809	25,703,050	23,820,241	7%	0%	Not due to commence	Construction due to commence in April 20
RRBG - Taranga Road - Rural (G)	Renewal 100%	118,843	58,864	0	0	58,864	118,843	59,979	50%	0%	Not due to commence	Construction due to commence in Feb 19
RRBG - Taranga Road - Urban (G)	Renewal 100%	68,277	6,678	0	0	6,678	68,277	61,599	10%	0%	Not due to commence	
Bus Shelters Renewal	Renewal 100%	15,000	11,331	0	0	11,331	15,000	3,669	76%	0%	Completed	
Drainage Racecourse Drive CO	Renewal 0%	0	23,277	0	0	23,277	0	-23,277	0%	0%	Completed	
Drainage Slocombe St - Loder to Stewart St CO	Renewal 100%	0	165,526	0	0	165,526	98,000	-64,526	166%	0%	Completed	
Drainage Church Street Roundabout	Renewal 100%	80,000	6,700	0	0	6,700	80,000	73,300	8%	0%	Not due to commence	
Drainage General Urban	Renewal 100%	120,000	612	0	0	612	120,000	119,388	1%	0%	Not due to commence	
CBID Masterplan Implementation	Renewal 0%	300,000	72,709	0	0	72,709	300,000	227,291	24%	0%	On time, on budget	Pending Council agreement
FP Auburn St - Walker to Mundy St CO	Renewal 100%	0	12,276	0	0	12,276	13,367	1,091	92%	0%	Not commenced	Project deferred
FP Auburn St - Mundy to Elton St CO	Renewal 100%	0	13,054	0	0	13,054	14,215	1,161	92%	0%	Not commenced	Project deferred
FP Addison St - Decan to College St CO	Renewal 100%	0	2,714	0	0	2,714	2,955	241	92%	0%	Not due to commence	
FP Clinton Street (Bourke - Auburn) Replacement	Renewal 100%	45,001	886	0	0	886	0	-886	0%	0%	Not due to commence	
FP Auburn Street (Citizen - Shepherd) Replacement	Renewal 100%	45,953	6,111	0	0	6,111	45,953	39,842	13%	0%	Not due to commence	
FP Auburn Street (Glebe - Walker) Replacement	Renewal 100%	20,476	1,565	0	0	1,565	20,476	18,911	8%	0%	Not due to commence	
FP May Street (Park Rd - bridge)	Renewal 0%	103,540	997	0	0	997	103,540	102,543	1%	0%	Not due to commence	Grant requirements have changed, proposed start next FY
FP Rhoda Street (Combermere - Garfield)	Renewal 0%	30,290	232	0	0	232	30,290	30,058	1%	0%	Not commenced	Project deferred
FP Rhoda Street (Garfield - Addison)	Renewal 0%	40,950	8,411	0	0	8,411	40,950	32,539	21%	0%	Not commenced	Project deferred
FP Addison Street (Rhoda - Duke)	Renewal 0%	13,260	2,556	0	0	2,556	10,704	10,704	19%	0%	Not commenced	
FP Addison Street (Coonilda Cl - Francis)	Renewal 0%	11,960	1,346	0	0	1,346	11,960	10,614	11%	0%	Not due to commence	
Gravel Resurfacing	Renewal 100%	451,554	420,578	0	0	420,578	30,576	30,576	93%	0%	On time, on budget	Due to commence this month - awaiting program
Guardrails - Sealed Rural - Local	Renewal 100%	42,797	219	0	0	219	42,797	42,578	1%	0%	Not commenced	Delays in program, awaiting gas services to be lowered
K&G Memorial Road (Southbound toward War Memorial)	Renewal 100%	41,671	2,364	0	0	2,364	41,671	39,307	6%	0%	Late, expected to be on budget	
K&G Mulwaree Street (Bradley St end)	Renewal 100%	28,000	6,216	0	0	6,216	28,000	21,784	22%	0%	Late, expected to be on budget	Delays in program, awaiting gas services to be lowered
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	84,000	0	0	0	0	84,000	84,000	0%	0%	Late, expected to be on budget	Delays in program, awaiting gas services to be lowered
RHL Collector Rd - Voilla	Renewal 100%	43,686	22,375	0	0	22,375	43,686	21,311	51%	0%	Not due to commence	
RHL Bungendore Rd - Voilla	Renewal 100%	131,058	20,832	0	0	20,832	131,058	110,226	16%	0%	Not due to commence	
RTR Dallen Ford Road - RR Rehab (G)	Renewal 100%	235,712	25,954	0	0	25,954	235,712	209,758	11%	0%	On time, on budget	

Operations Capital Report by Business Unit for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019



Description	Renewal %	Original Budget 19PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PQ1	\$ Variance	% of Budget	Status	Comments
RTR Currawang Road - RR Rehab (G)	Renewal 100%	223,520	14,733	0	0	14,733	123,520	108,787	12%	On time, on budget	1 week delay in construction commencing
RTR Mountain Ash Road - RR Rehab (G)	Renewal 100%	48,768	366,914	0	0	366,914	471,970	105,056	78%	Completed	
Rural Resealing	Renewal 100%	600,000	93,771	0	0	93,771	361,936	268,165	25%	On time, on budget	
UR Rehab - Brynton Rd (Woolldilly - George)	Renewal 100%	147,445	186,468	0	0	186,468	430,812	244,344	43%	On time, on budget	
UR Rehab - Sowerby St	Renewal 100%	126,605	67	0	0	67	147,445	147,378	0%	Not due to commence	
UR Rehab - Old Sydney Rd (Old Hume Hwy - end)	Renewal 100%	58,251	67	0	0	67	126,605	126,538	0%	Not due to commence	
UR Rehab - Wheoco Rd	Renewal 100%	126,147	3,227	0	0	3,227	58,251	58,251	0%	Not due to commence	
UR Rehab - Mary St	Renewal 100%	558,630	40,640	0	0	40,640	126,147	122,920	3%	Late, expected to be on budget	Contractors commenced 28-Feb-19
K&G May Street (Existing - Bridges)	Renewal 0%	128,000	40	0	0	40	558,630	517,900	7%	Late, expected to be on budget	Grant requirements have changed, proposed start next FY
Norwood Rd SRR Construction (G)	Renewal 0%	46,000	22,264	0	0	22,264	128,000	127,960	0%	Completed	
Parkebourne Road SRR Construction	Renewal 0%	346,000	296,500	0	0	296,500	269,695	-35,805	114%	Completed	
Windellama Rd - Widening	Renewal 0%	396,500	50,073	0	0	50,073	296,500	246,427	17%	On time, on budget	Project deferred to 19-20 in accordance with co funding grant received
Widening - Range Rd	Renewal 0%	195,840	2,543	0	0	2,543	216,260	213,717	1%	Not commenced	Combined with RTP, widening and resealing
Widening - Mountain Ash Rd	Renewal 0%	161,514	14	0	0	14	0	-14	0%	Completed	
SL Lighting and Traffic facilities	Renewal 0%	24,000	827	0	0	827	24,000	23,173	3%	On time, on budget	
UR Con Sanctuary Dr - complete to River St	Renewal 0%	68,000	36,764	0	0	36,764	201,000	164,236	18%	Late, expected to be on budget	Underpend to be adjusted in quarterly review
UR Con Lockyer - Tail Extension	Renewal 0%	1,000,000	117,210	0	0	117,210	1,000,000	882,790	12%	Not commenced	Deferred to 19-20
Riverside Walkway - Tree Planting CO	Renewal 0%	700,000	0	0	0	0	700,000	700,000	0%	Not commenced	Project not required
City Wide Exercise Equipment	Renewal 0%	40,000	45,000	0	0	45,000	40,000	-5,000	113%	Completed	
Other Parks/Reserves/Replacements	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not commenced	Playground completed, skate ramp outstanding
Upgrade Leggett Park (G)	Renewal 100%	0	50,526	0	0	50,526	0	-526	101%	Late, expected to be overspent	Willow removal below the Weir to commence in April 19
City Wide Creek Bed Improvements	Renewal 100%	35,000	0	0	0	0	41,000	41,000	0%	On time, on budget	Review in progress
Light Fleet Replacements	Renewal 0%	500,000	183,840	30,286	0	214,127	500,000	285,873	43%	Late, expected to be on budget	
Minor Fleet Replacements	Renewal 0%	45,000	46,446	9,687	0	56,133	45,000	-11,133	125%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	1,210,000	486,482	0	0	486,482	1,110,318	1,597,400	30%	Late, expected to be on budget	Review in progress
RRP - Bungendore Rd SRR Repair (G)	Renewal 100%	52,895	1,906	0	0	1,906	52,895	50,989	4%	Not due to commence	
RRP - Taralga Rd SRR Repair (G)	Renewal 100%	31,171	1,382	0	0	1,382	31,171	29,789	4%	Not commenced	Construction due to commence in January 19
RRP - Taralga Urban Repair (G)	Renewal 100%	75,934	64,371	0	0	64,371	75,934	11,563	85%	Not due to commence	
Blackspot Highlands Way (G)	Renewal 100%	0	82,426	0	0	82,426	129,193	46,767	64%	Completed	
FF Mundy St - Sloane to Auburn Sts CO	Renewal 100%	0	13,282	0	0	13,282	14,464	1,182	92%	Not commenced	Project deferred
UR Rehab - Sloane St CO	Renewal 100%	0	9,672	0	0	9,672	99,144	89,472	10%	Not commenced	Budget transferred to R2R Mountain Ash Road
K&G Ruby St Renewal CO	Renewal 100%	6,150	6,150	0	0	6,150	0	-6,150	0%	Completed	
CPTISS Bus Shelters (G)	Renewal 70%	0	225,472	0	0	225,472	128,000	128,000	0%	On time, on budget	Shelters to be delivered and installed in March 19
Gurrundah Rd SRR Reconstruction	Renewal 100%	0	2,809	0	0	2,809	204,290	-21,182	110%	On time, expected to be overspent	Budget review required
K&G Foster St Renewal	Renewal 100%	0	458	0	0	458	0	-458	0%	Late, expected to be overspent	Delays in program, awaiting gas services to be lowered
K&G Opal St Renewal	Renewal 100%	0	8,138	0	0	8,138	0	-8,138	0%	On time, on budget	Delays in program, awaiting gas services to be lowered
Jerrara Rd / Quillen Ford Rd Rural/Local Rehab	Renewal 100%	0	99,863	0	0	99,863	0	-99,863	0%	On time, on budget	Project expenditure to be transferred to 190215
Mayfield Rd SRR Construction (11m)	Renewal 0%	0	20,498	0	0	20,498	29,772	9,274	69%	Completed	
Drainage Hetherington St Depot	Renewal 0%	0	32,701	0	0	32,701	23,736	-8,965	138%	On time, expected to be overspent	Project budget to be transferred to Sloane/Grafton St
UR Rehab - Citizen St (Auburn to Victoria)	Renewal 100%	0	6,500	0	0	6,500	214,704	214,704	0%	Not due to commence	Report to Council 5 Feb to recommend budget
UR Bugonia Rd Reconstruction	Renewal 100%	0	276	0	0	276	0	-276	0%	Not commenced	2 week delay in construction commencing
RHL Brynton Rd - Gunlake Sec 94	Renewal 100%	0	239	0	0	239	0	-239	0%	On time, on budget	3 week delay in construction commencing
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	0	19,000	0	0	19,000	0	-19,000	0%	On time, on budget	
<b>220 - Community Facilities</b>		<b>10,009,810</b>	<b>3,520,952</b>	<b>39,973</b>	<b>0</b>	<b>3,570,925</b>	<b>10,998,519</b>	<b>7,467,567</b>	<b>32%</b>		
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	13,929	0	0	13,929	30,000	16,071	46%	On time, on budget	Upgrading plant and equipment
Plant & Equipment - Aquatic Centre	Renewal 100%	50,000	18,679	0	0	18,679	50,000	31,321	37%	On time, on budget	Upgrading plant and equipment
Recreation Area Improvements	Renewal 100%	50,000	13,145	0	0	13,145	50,000	36,855	26%	On time, on budget	





Operations Capital Report by Business Unit for 2018/19  
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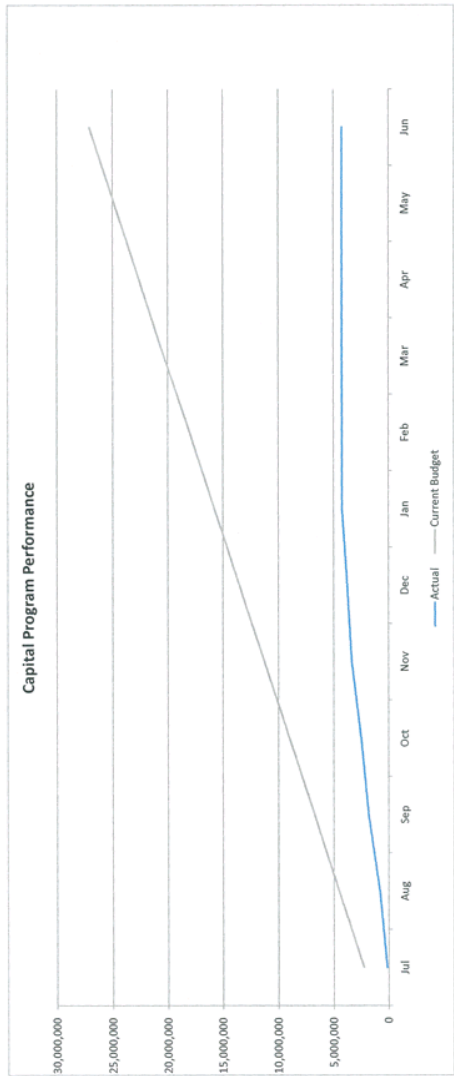
Description	Renewal %	Original Budget 19PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJOB	% of Time:		Status	Comments
								\$ Variance	% of Budget		
Electrical Renewal Rec Area	Renewal 100%	50,000	12,746	0	0	12,746	50,000	37,254	25%	Not commenced	Project slipped due to Civic job upgrade, due to commence in April 19
Security Renewal Rec Area	Renewal 100%	40,000	0	0	0	0	40,000	40,000	0%	Not commenced	Project slipped due to Civic job upgrade, due to commence in April 20
Belmore Park Improvements	Renewal 100%	145,000	1,437	0	0	1,437	145,000	143,563	1%	Not due to commence	Project to commence in March 19
Avenues of Honour - Tree Planting	Renewal 0%	50,000	2,624	0	0	2,624	83,269	80,645	3%	On time, on budget	
Skate Park Upgrade (G)	Renewal 100%	366,671	638	0	0	638	366,671	366,033	0%	On time, on budget	Expect concept design early February 19
CBD Asset Renewals	Renewal 100%	20,000	19,758	0	0	19,758	20,000	242	99%	On time, on budget	
Playground Facility Renewals	Renewal 100%	70,000	5,192	0	0	5,192	70,000	64,809	7%	On time, on budget	
Seiffert Oval Lighting Renewal (G)	Renewal 100%	528,174	0	0	0	0	578,174	578,174	0%	Not due to commence	RFQ recommendation to go to February Council Meeting
Seiffert Oval Pavilion (G)	Renewal 100%	830,000	46,707	0	0	46,707	830,103	783,396	6%	On time, on budget	
Rage Cage (G)	Renewal 0%	260,536	652	0	0	652	260,526	259,874	0%	On time, on budget	Manufacturing commenced, 12 week build time
Memorial Gardens Beams	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	Project to commence in May 19
Irrigation & Turfing - General Cemetery	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	Project to commence in February 19
Building Asset Replacement	Renewal 100%	40,000	432	0	0	432	40,000	39,568	1%	On time, on budget	
Civic Centre Furniture & Fittings	Renewal 100%	10,000	6,541	0	0	6,541	10,000	3,459	65%	On time, on budget	
Civic Centre Landscaping	Renewal 100%	30,000	156,026	0	0	156,026	51,500	-104,526	303%	On time, expected to be overspent	Budget review required
Civic Centre Office Renovations	Renewal 100%	0	203,481	0	0	203,481	200,000	-3,481	102%	On time, on budget	Budget review required
Visitor Information Centre Renewals	Renewal 100%	0	14,895	0	0	14,895	0	-14,895	0%	Not commenced	Not facilities project
Civic Centre Upgrade	Renewal 0%	80,000	998	0	0	998	116,500	117,502	1%	On time, on budget	
Clinton St Offices Upgrade	Renewal 100%	0	137,114	0	0	137,114	132,800	-4,314	103%	On time, on budget	Budget review required
Civic Centre Carpet Renewal	Renewal 100%	20,000	3,088	0	0	3,088	20,000	16,913	15%	On time, on budget	
City Entrances - Welcome Signs	Renewal 0%	50,000	11,186	0	0	11,186	50,000	38,814	22%	On time, on budget	
Hetherington St Depot Amenities Block	Renewal 0%	30,000	28,141	0	0	28,141	30,000	1,859	94%	On time, on budget	Duplicate project
CHIFF Rec Area Amenities - Renewal (G)	Renewal 100%	100,000	0	0	0	0	0	0	0%	Not commenced	
Tarago Toilet/RV Dump Point (G)	Renewal 0%	123,022	100,154	0	0	100,154	92,260	-7,894	109%	Completed	Overbudget
Civic Centre Security Renewal	Renewal 100%	0	0	0	0	0	21,850	21,850	0%	Not commenced	Awaiting a start date from the security contractor
Goodliew Hockey Fields - Design	Renewal 0%	0	18,608	0	0	18,608	136,000	117,393	14%	On time, on budget	Council resolved to proceed to DA
Goodliew Park Renewal (G) CO	Renewal 100%	0	49,856	0	0	49,856	43,992	-5,864	113%	Completed	
Hudson Park Playground Renewal (G) CO	Renewal 100%	0	58,314	0	0	58,314	58,727	413	99%	Late, expected to be overspent	Budget review required
CHIFF Rec Area Amenities Renewal (G)	Renewal 100%	0	765	0	0	765	168,022	167,257	0%	Not due to commence	Project to commence construction after the Goulburn Sho
Victoria park Lighting	Renewal 0%	0	0	0	0	0	25,000	25,000	0%	Not due to commence	
SCC Hudson park Toilet Block (G)	Renewal 0%	0	640	0	0	640	0	-640	0%	Not due to commence	RFQ closes February 19
<b>230 - Asset &amp; Design</b>		<b>3,098,393</b>	<b>925,654</b>	<b>0</b>	<b>0</b>	<b>925,654</b>	<b>3,897,394</b>	<b>2,971,740</b>	<b>24%</b>		
Survey Equipment	Renewal 100%	27,000	8,419	0	0	8,419	27,000	18,581	31%		
<b>Total Capital Program</b>		<b>25,703,469</b>	<b>4,231,889</b>	<b>26,649</b>	<b>0</b>	<b>4,258,538</b>	<b>27,083,975</b>	<b>22,852,886</b>	<b>16%</b>		



Operations Capital Report by Business Unit for 2018/19  
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Description	Renewal %	Original Budget 19P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19P/Q1	% of Time: \$ Variance	% of Budget	Status	Comments
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Utilities Capital Report by Business Unit for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Description	Renewal %	Original Budget 19P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	% of Time:		Status	Comments
							Current Budget 19P/01	\$ Variance		
<b>240 - Waste Management</b>								60%		
Environmental Improvement Works Goulburn	Renewal 100%	150,000	7,357	0	0	7,357	150,000	5%	On time, underspent	All funds may not be needed this year due to works completed last financial year. If not fully spent, funds to be transferred to reserve for other projects (eg RUG upgrade, compost or drill road).
Environmental Improvement Works Manulan	Renewal 100%	200,000	7,541	0	0	7,541	200,000	4%	On time, underspent	More work completed from 17/18 allocation than expected. Looking at options to utilise funds for alternative cover to better meet operational requirements.
Goulburn WMC Improvements - Renewal CO	Renewal 100%	0	0	0	0	0	192,460	0%	On time, on budget	Refer 190046 Funds won't be required until next financial year
Replacement Bins & Lifters	Renewal 100%	80,000	3,839	0	0	3,839	175,000	5%	On time, on budget	
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	54,843	0	0	54,843	76,161	78%	On time, on budget	
Tarago WMC Environmental Works	Renewal 100%	20,000	0	0	0	0	15,157	0%	On time, on budget	
Green Waste Processing	Renewal 0%	200,000	464	0	0	464	20,000	0%	On time, expected to be overspent	
Tarago WMC Improvements - Power CO	Renewal 0%	0	11,600	0	0	11,600	199,536	0%	On time, on budget	Grant funding sought for half funding to purchase a loader and extend the compost pad. If successful, Council contribution would be \$392,000, which would be matched by the Environmental Trust.
Goulburn WMC Liquid Waste Facilities	Renewal 0%	450,000	0	0	0	0	60,000	19%	Late, not expected to be completed this year	DA process underway. Construction process to commence following DA approval and receipt of EPA Licence Variation.
WMC Fencing - Cont to illegal CO	Renewal 100%	0	0	0	0	0	525,000	0%	Late, not expected to be completed this year	A grant has become available to assist with litter fencing so these funds may be carried over to form part of a contribution toward this grant if successful in 19/20
Goulburn WMC Improvements - New	Renewal 0%	4,000,000	271,645	0	0	271,645	19,361	0%	Late, not expected to be completed this year	Design underway. Construction will be dependent on DA approval.
Commercial Waste Tubs - Renew	Renewal 100%	35,000	29,423	0	0	29,423	3,728,355	7%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,577	84%	On time, on budget	
		5,140,000	386,711	0	0	386,711	5,559,361	7%	On time, on budget	
<b>250 - Water Services</b>										
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	100,000	0	0	0	0	100,000	0%	On time, on budget	
Goulburn Telemetry Upgrade - Water	Renewal 100%	250,000	0	0	0	0	250,000	0%	On time, underspent	360 Engineering engaged to undertake works.
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	150,000	3,372	0	0	3,372	150,000	2%	On time, on budget	
Renewable Energy Project - Water	Renewal 100%	100,000	0	0	0	0	146,628	0%	On time, on budget	Consultant ARUP engaged to undertake detailed feasibility study for solar systems at Goulburn WWTP and Manulan WTP.
Goulburn WTP Raw Water Augmentation	Renewal 0%	900,000	17,052	0	0	17,052	100,000	2%	On time, underspent	Safe and secure grant application submitted.
Re-wiring Utility Wing	Renewal 100%	15,000	0	0	0	0	973,948	0%	On time, on budget	Tenders closed, Scheduled to be completed early July
Reticalation Renewal	Renewal 100%	2,500,000	0	0	0	0	15,000	0%	Late, not expected to be completed this year	
Water Connections - Private Works	Renewal 100%	155,847	149,130	0	0	149,130	2,500,000	96%	On time, on budget	Quotes received, evaluation in process
Chlorine Dosing Trailer	Renewal 100%	75,000	0	0	0	0	155,847	0%	On time, on budget	Obtaining quotations
Hetherington St Depot Improvements	Renewal 100%	80,000	0	0	0	0	75,000	0%	On time, on budget	will finish June 30
Water Meter Replacement	Renewal 100%	100,000	25,470	0	0	25,470	80,000	25%	On time, underspent	commencing March
Portable Low Level Standpipes	Renewal 0%	150,000	0	0	0	0	100,000	0%	On time, underspent	
Water Quality Sampling System	Renewal 0%	160,000	66,199	0	0	66,199	150,000	41%	On time, on budget	
Goulburn WTP Soda Ash Feeder Replacement CO	Renewal 100%	0	3,368	0	0	3,368	93,801	8%	On time, on budget	
Manulan WTP & Balance Tank - Hatch/Ladder Renewal CO	Renewal 100%	0	0	0	0	0	41,000	0%	On time, on budget	
Craig's Hill Reservoir Renewal CO	Renewal 100%	0	0	0	0	0	26,000	0%	On time, on budget	
		4,735,847	264,590	0	0	264,590	67,000	5%	On time, on budget	
<b>260 - Waste Water Services</b>										
Bonnet Park PS Augmentation	Renewal 100%	500,000	0	0	0	0	4,960,847	0%	On time, on budget	due for completion June 30
Manulan Pump Station Improvements	Renewal 100%	60,000	0	0	0	0	500,000	0%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	0	0	0	0	60,000	0%	On time, on budget	
Goulburn Main Rehabilitation	Renewal 100%	2,000,000	1,440,685	0	0	1,440,685	45,000	72%	On time, on budget	
Performing Arts Centre Rehabilitation	Renewal 100%	0	48,630	0	0	48,630	559,315	37%	Completed	
Manulan WWTP - Feasibility & Concept Des	Renewal 100%	100,000	0	0	0	0	131,904	0%	On time, on budget	
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	3,014,959	0	0	3,014,959	100,000	83%	On time, on budget	

Utilities Capital Report by Business Unit for 2018/19  
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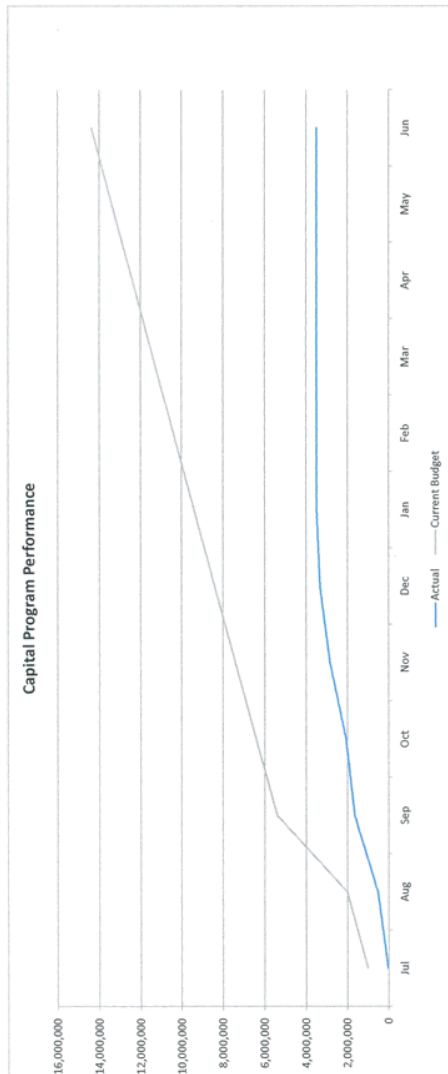
Description	Renewal %	Original Budget 19PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PQ1	\$ Variance	% of Time:	% of Budget	Status	Comments
Demolition of Old WWTP	Renewal 1.00%	500,000	0	0	0	0	500,000	500,000	0%	0%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	2,500,000	72,713	0	0	72,713	2,500,000	2,427,287	3%	0%	On time, underspent	Consultant Cardno engaged to undertake concept design and detailed design of reuse transfer and irrigation system. Funds carryover expected for construction in 19/20.
Clive St SPS Access Road	Renewal 1.00%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	fence to be installed March
Kenmore Bridge Rising Main	Renewal 1.00%	500,000	0	0	0	0	500,000	500,000	0%	0%	Not commenced	Under review
Nth Gbn PS Rising Main-Capacity & Storage	Renewal 1.00%	250,000	0	0	0	0	250,000	250,000	0%	0%	On time, on budget	
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	0%	Late, not expected to be completed this year	
Re-wiring Utility Wing	Renewal 1.00%	15,000	0	0	0	0	15,000	15,000	0%	0%	On time, on budget	Power supply subject to land matters that are unable to be resolved at this time.
Hume St. - Finish to Ducks Ln New Sewer Line	Renewal 0%	300,000	0	0	0	0	300,000	300,000	0%	0%	Not commenced	Investigation underway
Gaulburn WWTP Telemetry Upgrade	Renewal 1.00%	250,000	0	0	0	0	250,000	250,000	0%	0%	On time, underspent	360 Engineering engaged to undertake works.
<b>Total Capital Program</b>		<b>11,463,898</b>	<b>3,485,526</b>	<b>0</b>	<b>0</b>	<b>4,576,987</b>	<b>11,066,796</b>	<b>6,489,799</b>	<b>41%</b>	<b>24%</b>		



Utilities Capital Report by Business Unit for 2018/19  
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Description	Renewal %	Original Budget 19PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJQ1	% of Budget	Status	Comments
								60%		





Planning & Environment Capital Report by Business Unit for 2018/19  
for YTD Period Ending January

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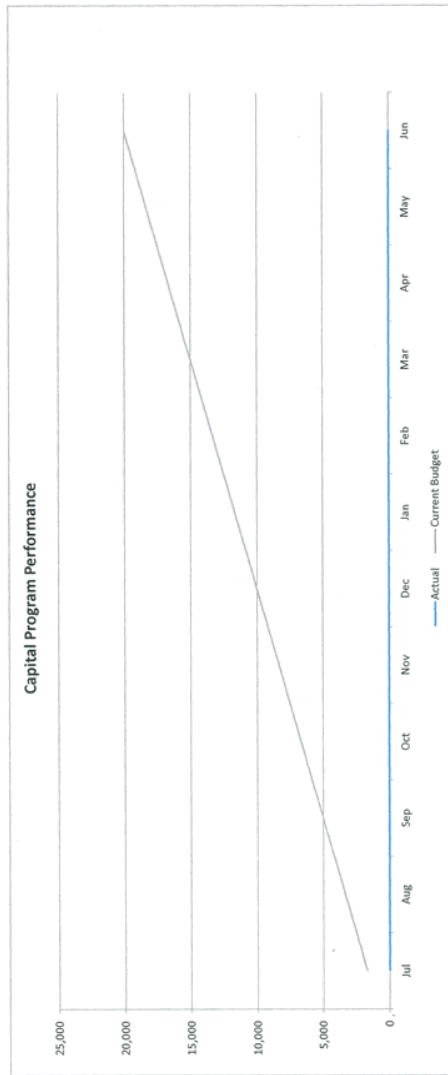
Description	Renewal %	Original Budget 19PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJQ1	% of Time:		Status	Comments
								\$ Variance	% of Budget		
190 - Environment & Health Livestock Paddock Fence	Renewal 100%	30,000	0	5,488	0	5,488	30,000	24,513	18%	On time, expected to be overspent	As part of CAF redevelopment additional funds required for completion of gate and additional works
		30,000	0	5,488	0	5,488	30,000	30,000	0%		
<b>Total Capital Program</b>		<b>20,000</b>	<b>0</b>	<b>3,658</b>	<b>0</b>	<b>3,658</b>	<b>20,000</b>	<b>20,000</b>	<b>0%</b>		



Planning & Environment Capital Report by Business Unit for 2018/19  
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Description	Renewal %	Original Budget 19/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19/01	% of Time: \$ Variance	% of Budget	Status	Comments
								59%			





Corporate and Community Services Capital Report by Business Unit for 2018/19  
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Description	Renewal %	Original Budget 19PJ08		Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 19PJ01		% of Budget	Status	Comments
		Budget	%					Budget	%			
<b>140 - Innovation &amp; Technology</b>										61%		
IT Renewal Assets	Renewal 100%	300,000	0	330,246	0	0	330,246	400,000	68,754	83%	On time, on budget	
Technics Upgrade	Renewal 100%	200,000	0	55,614	0	0	55,614	200,000	144,386	28%	On time, expected to be overspent	
Contingency	Renewal 0%	100,000	0	95,933	0	0	95,933	135,000	41,067	70%	On time, on budget	
Floor Coverings Records Storage Area	Renewal 0%	27,000	0	27,000	0	0	27,000	27,000	0	0%	Not commenced	
CCTV Belmore Park (G)	Renewal 0%	0	0	91,010	0	0	91,010	91,010	0	100%	Completed	
		627,000	0	570,803	0	0	570,803	853,010	282,207	67%		
<b>180 - Marketing &amp; Culture</b>												
VIC Replacement Assets	Renewal 100%	2,500	0	0	0	0	0	2,500	2,500	0%	Not due to commence	
VIC New Assets	Renewal 0%	2,000	0	0	0	0	0	2,000	2,000	0%	Not due to commence	
Library Renewal Assets	Renewal 100%	2,500	0	572	0	0	572	2,500	1,928	23%	On time, on budget	
Book Resources Gbn Library	Renewal 100%	118,500	68,165	370	0	0	68,535	118,500	49,965	58%	On time, on budget	
Courtyard Shade Sail	Renewal 0%	0	0	0	0	0	0	80,000	80,000	0%	Not due to commence	
Gallery Inv & Design CO	Renewal 0%	0	11,000	0	0	0	11,000	30,000	19,000	37%	On time, on budget	
Art Gallery Acquisitions	Renewal 0%	10,000	7,600	0	0	0	7,600	10,000	2,400	76%	On time, on budget	
Public Art and Street Art	Renewal 0%	135,000	0	0	0	0	0	135,000	135,000	0%	Not due to commence	
Collection Store	Renewal 100%	90,700	72,000	0	0	0	72,000	90,700	18,700	79%	On time, expected to be overspent	Purchases already allocated for full year. Relates to overall courtyard development. Plans being finalised
Art Gallery - P&E Renewal	Renewal 100%	5,000	3,005	0	0	0	3,005	5,000	1,995	60%	On time, on budget	
Gallery Renewal Works	Renewal 100%	60,000	6,144	0	0	0	6,144	60,000	53,856	10%	On time, on budget	
Museum Capital Works - Renewal	Renewal 100%	5,000	0	0	0	0	0	5,000	5,000	0%	Not due to commence	
Rocky Hill Museum Extension - Construct (G)	Renewal 0%	1,658,671	197,642	0	0	0	197,642	2,517,504	2,319,862	8%	Late, expected to be on budget	One artist confirmed. Negotiations underway with another artist. Civic Centre public art call for artists currently open. Project underway. Will be completed late February. Additional funds being brought forward in QBR
St Clair Museum Restoration Works (G)	Renewal 100%	600,000	53,093	0	0	0	53,093	1,039,865	986,772	5%	Late, not expected to be completed this year	To be used for Jetty reconstruction. To commence in March/April
Power Bollards at Waterworks	Renewal 0%	5,000	0	0	0	0	0	5,000	5,000	0%	Not due to commence	Van Mal Group have commenced work on site at Rocky Hill. The paths and retaining walls have been demolished to make way for the new Museum and associated works
Library Management System	Renewal 100%	60,000	94	0	0	0	94	60,000	59,906	0%	On time, on budget	Works completed. Other works pending final approval from OEH. OEH are currently assessing the S7 and S60 application for the works.
Art Gallery Website Design	Renewal 0%	0	23,283	0	0	0	23,283	30,000	6,718	78%	On time, on budget	Early investigations indicate there may not be enough power available for the site to undertake these works.
		2,754,671	442,597	370	0	0	442,967	4,193,569	3,750,972	11%		Underway. New system will go live 1 July 2019
<b>270 - Property &amp; Community Services</b>												
Lockyer St & Tait Cr	Renewal 0%	0	221,761	0	0	0	221,761	254,000	32,239	87%	On time, on budget	New website will go live mid-February
		0	221,761	0	0	0	221,761	254,000	32,239	87%		
<b>Total Capital Program</b>		<b>2,254,681</b>	<b>823,440</b>	<b>247</b>	<b>0</b>	<b>0</b>	<b>823,687</b>	<b>3,533,719</b>	<b>2,710,279</b>	<b>23%</b>		

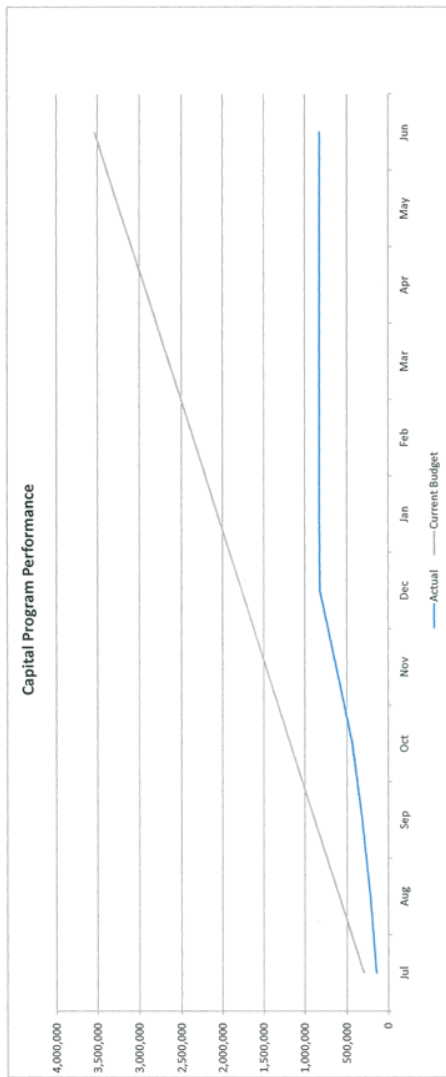




Corporate and Community Services Capital Report by Business Unit for 2018/19  
for YTD Period Ending January

Date Report Run: 01-Feb-2019

Description	Renewal %	Original Budget 191908	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 1919Q1	% of Budget	Status	Comments
								61%		



**12.10 STATEMENT OF INVESTMENTS AND BANK BALANCES**

**Author:** Kylie Newton, Business Manager Finance & Customer Service

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Statement of Investments [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of January 2018 be received.

**BACKGROUND**

To report on the Investment Performance and Bank balances as at 31 January 2019.

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of December 2018 was \$91,111,052 meaning that this month’s balance of \$89,657,797 equates to a decrease of \$1,453,255 in investments and cash held.

The table on the following page outlines the reasons for this decrease.



<b>Receipts</b>		
Rates and Water Receipts	1,028,131	
Financial Assistance Grant		
Sundry Debtors	1,478,740	
Investment Redeemed		
S64/94 Income	156,410	
Other Income (including interest, term deposits redeemed)	278,133	
<b>Total Receipts</b>		<b>2,941,414</b>
<b>Payments</b>		
Salaries and Wages	1,664,116	
Payments to Creditors	2,730,553	
<b>Total Payments</b>		<b>4,394,669</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>(1,453,255)</b>

**3. Investments matured/defaulted this financial year**

No investments have matured or defaulted in the 2018/19 financial year.

Performance Indicators - Investments and Interest Earned - As at 01 February 2019

Rating	Long Term Ratings	Short Term Rating	Diversification & Credit Risk			Total %	Max
			Long Term	Short Term	Total		
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	19,884,686	19,884,686	22.34%	100%
2	A+ to A	A1	0	21,000,000	21,000,000	23.59%	75%
3	BBB+ to BBB-	A2	0	31,015,131	31,015,131	34.84%	60%
4	Hourglass		0	0	0	0.00%	60%
5	Other		17,000,000	124,147	17,124,147	19.24%	25%
			<b>17,000,000</b>	<b>72,023,964</b>	<b>89,023,964</b>	<b>100.00%</b>	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
			Actual	Actual %	Maximum
A	At Call	(Current)	8,023,964	9.01%	100.00%
B	Working Capital	(0-3 Months)	16,000,000	17.97%	90.00%
C	Short Term	(3-12 Months)	58,000,000	65.15%	80.00%
D	Medium Term	(1-3 Years)	7,000,000	7.86%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			<b>89,023,964</b>		

A Within Policy Guidelines  
 B Within Policy Guidelines  
 C Within Policy Guidelines  
 D Within Policy Guidelines  
 E Within Policy Guidelines  
 F Within Policy Guidelines

Benchmark Interest Rates Performance			
<b>1 Benchmark Rate - Average for 2017/2018</b>			
Benchmark Rate - Average for 2017/2018		<b>1.9294%</b>	
Portfolio Over Benchmark		80,875,853	99.85%
Portfolio under Benchmark		124,147	0.15%
Total		<b>81,000,000</b>	
Excludes At Call		8,023,964	
Total including At Call		89,023,964	
<b>2 Average Benchmark Rate for Financial Year</b>			
Benchmark - 90 Day BBSW Average for July 2018		2.0179%	
Benchmark - 90 Day BBSW Average for August 2018		1.9576%	
Benchmark - 90 Day BBSW Average for September 2018		1.9576%	
Benchmark - 90 Day BBSW Average for October 2018		1.9283%	
Benchmark - 90 Day BBSW Average for November 2018		1.9399%	
Benchmark - 90 Day BBSW Average for December 2018		2.0185%	
Benchmark - 90 Day BBSW Average for January 2019		2.0682%	
Benchmark - 90 Day BBSW Average for February 2018		1.7688%	
Benchmark - 90 Day BBSW Average for March 2018		1.7924%	
Benchmark - 90 Day BBSW Average for April 2018		1.7924%	
Benchmark - 90 Day BBSW Average for May 2018		1.9557%	
Benchmark - 90 Day BBSW Average for June 2018		1.9557%	
<b>Average Benchmark Rate for Financial Year to Date</b>		<b>1.9294%</b>	

**Summary by Credit Rating**

Rating	Percentage
AA+ to AA- A1+	22%
A+ to A A1	24%
BBB+ to BBB- A2	35%
Other	19%
Hourglass	0%

**Portfolio Allocation by Investment Horizon**

Horizon	Percentage
(3-12 Months)	65%
(0-3 Months)	18%
(1-3 Years)	8%
(Current)	9%
(5+ Years)	0%
(3-5 Years)	0%

**Statement of Investment and Bank Balances as at 01 February 2019**

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.95%	\$ 7,884,686
Lehman Global Property Note (Jun-09)	15/06/2009	CAPNOTE	UNRATED	0.00%	\$ 124,147
Rabo 1462 Day TD - Curve	9/09/2019	TD	A1	3.25%	\$ 3,000,000
Bendigo & Adelaide Smr FRN	18/08/2020	FRN	A2	3.24%	\$ 2,000,000
Rabo 1826 Day TD - Curve	1/06/2021	TD	A1	3.30%	\$ 3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A2	3.50%	\$ 2,000,000
Bendigo & Adelaide Bank Ltd 735 Day TD - RimSec	26/06/2019	TD	A2	2.85%	\$ 2,000,000
ING Bank Australia 735 Day TD - RimSec	10/09/2019	TD	A1	2.75%	\$ 2,000,000
ING Bank Australia 735 Day TD - RimSec	18/09/2019	TD	A1	2.75%	\$ 3,000,000
Bank Of Queensland 730D TD - Curve	18/09/2019	TD	A2	2.80%	\$ 3,000,000
ING Bank Australia 551 Day TD - RimSec	2/04/2019	TD	A1	2.70%	\$ 3,000,000
ING Bank Australia 730 Day TD - RimSec	17/10/2019	TD	A1	2.94%	\$ 2,000,000
IMB Cash Management Account		AC	A2	0.50%	\$ 15,131
Defence Bank 730D TD - Curve	25/10/2019	TD	A2	2.95%	\$ 3,000,000
Bendigo & Adelaide Bank Ltd 553 Day TD - RimSec	4/09/2019	TD	A2	2.72%	\$ 2,000,000
Defence Bank 364D TD - Curve	7/03/2019	TD	A2	2.67%	\$ 1,000,000
Credit Union Australia 337 Day TD - Curve	12/02/2019	TD	A2	2.67%	\$ 2,000,000
Defence Bank 364D TD - Curve	14/03/2019	TD	A2	2.70%	\$ 2,000,000
Banana Coast Community CU 365 Day TD - RimSec	14/03/2019	TD	UNRATED	2.75%	\$ 1,000,000
The Capricornian 365D TD - Curve	14/03/2019	TD	UNRATED	2.75%	\$ 1,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	14/03/2019	TD	A1+	2.70%	\$ 6,000,000
Wodonga & Wangaratta CU 487 D TD - Curve	22/07/2019	TD	UNRATED	2.75%	\$ 1,000,000
My State Financial Credit Union 369 Day TD - RimSec	18/06/2019	TD	A2	2.83%	\$ 2,000,000
SA Police Credit Union 371 Day TD - RimSec	20/06/2019	TD	UNRATED	2.90%	\$ 1,000,000
Qbank 371 Day Term Deposit - RimSec	20/06/2019	TD	UNRATED	2.85%	\$ 1,000,000
Auswide Bank Ltd 365D TD - RimSec	25/06/2019	TD	A2	2.88%	\$ 3,000,000
Queensland Country Credit Union Ltd - 365 Day TD - RIMSec	26/06/2019	TD	UNRATED	2.88%	\$ 1,000,000
Coastline CU 365 Day TD - RimSec	26/06/2019	TD	UNRATED	2.88%	\$ 1,000,000
Hunter UECU 365 Day TD - RimSec	26/06/2019	TD	UNRATED	2.90%	\$ 1,000,000
Heritage Bank Ltd 365 Day TD - FIIG	27/06/2019	TD	UNRATED	3.05%	\$ 1,000,000
Bankwest 365 Day TD - Bankwest	27/06/2019	TD	UNRATED	2.80%	\$ 4,000,000
AMP 368 Day TD - RimSec	7/08/2019	TD	A1+	2.85%	\$ 2,000,000
Warwick 365 Day TD - RIMSec	16/08/2019	TD	A1	2.85%	\$ 1,000,000
G & C Mutual Bank 365 Day TD - FIIG	16/08/2019	TD	UNRATED	2.85%	\$ 1,000,000

AMP 365 Day TD - RimSec	12/09/2019 TD	A1	2.80%	\$	3,000,000
My State Financial Credit Union 371 Day TD - RimSec	22/10/2019 TD	A2	2.75%	\$	2,000,000
Move 365 Day TD - RimSec (Railways Credit Union t/as)	24/10/2019 TD	UNRATED	2.90%	\$	1,000,000
Maitland Mutual Building Society 365 Day TD - RimSec	31/10/2019 TD	UNRATED	2.85%	\$	1,000,000
Peoples Choice Credit Union 187 Day TD - RIMSec	14/05/2019 TD	A2	2.70%	\$	3,000,000
Credit Union Australia 181 Day TD - Curve	13/05/2019 TD	A2	2.70%	\$	2,000,000
Bank of Sydney Ltd 188 Day TD - RimSec	28/05/2019 TD	UNRATED	2.80%	\$	1,000,000
NAB 365 Day TD - NAB 9295 1144	28/11/2019 TD	A1+	2.75%	\$	2,000,000
AMB 180 Day TD - Curve	28/05/2019 TD	UNRATED	2.80%	\$	1,000,000
Summerland CU 370 Day TD - RimSec	10/12/2019 TD	UNRATED	2.93%	\$	518,931
Summerland CU 370 Day TD - RimSec	10/12/2019 TD	UNRATED	2.93%	\$	481,069
Bank of Us 174 Day TD - Curve	5/06/2019 TD	UNRATED	2.90%	\$	1,000,000
<b>Total Investments Held (excl. pipeline)</b>				\$	<b>89,023,964</b>

**Total Highland Source (pipeline) Loan Investments**

<b>Total Investments Held (Incl pipeline)</b>				\$	<b>89,023,964</b>
Balance as per Passbook-Commonwealth Bank		318,345.75			
Add: Outstanding deposits		45,915.34			
Less: Unpresented cheques		68,162.63			
<b>Balance as per Cash Book-Commonwealth Bank</b>					<b>296,098.46</b>
Add-Library					0.00
Add- Trust Fund-Other					337,735.00
Add- Trust Fund					
<b>Total Cash &amp; Investments @ 01/02/2019</b>					<b>89,657,797.59</b>

**12.11 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - DECEMBER 2018 & JANUARY 2019**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Planning & Environment Directorate Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report from the Director Planning and Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning and Environment Directorate.

**REPORT**

Please find attached the December 2018 and January 2019 monthly report on the activities of the Planning and Environment Directorate.

# planning & environment

february 2019



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## 1 Development Assessment

### 1.1 Progress of LEC Proceedings

- DA/0330/1617 (288 Tiyces Lane) – Jasminco Resources Pty Ltd – A second directions hearing was held on 8 October 2018 and it was agreed that the proceedings be listed for hearing on 3, 4 and 5 April 2019 with the Land and Environment Court in Sydney. Public Exhibition has closed and submissions received. A draft Statement of Facts and Contentions has been requested by the JRPP prior to being filed and lodged with LEC 15/2/19.

### 1.2 State Significant Development

- Woodlawn Waste Facility - modification to Woodlawn Bioreactor Expansion – Proponent reviewing submissions.
- Woodlawn Waste Facility - Modification to enable the construction and operation of a Solid Recovered Fuel (SRF) processing area within the Woodlawn Eco Precinct – Proponent reviewing submissions.
- Goulburn Base Hospital Redevelopment – Determination was made on 3/12/2018 to approve the project.
- Ardmore Park Quarry Modification 3 – Extension to extraction area, increase in production, increase in hours of operation – More information required.
- Carrick Solar Farm – Development of a 144 MW solar farm and associated infrastructure - SEARs have been issued.
- Marulan South Limestone Mine open cut mine extension project – SEARS have been issued.
- Peppertree Quarry Modification 5 – Development of a new overburden emplacement and amending western overburden emplacement, construct new haulage road and intersection – Proponent is reviewing submissions.
- Goulburn Poultry Processing Mixed Use Development – SEARs have been issued.
- Parkesbourne Solar Farm - Involves the development of a 600 MW solar photovoltaic (PV) facility with battery storage and ancillary infrastructure – SEARs have been issued.

### 1.3 Regional Projects requiring Joint Regional Planning Panel (JRPP) approval

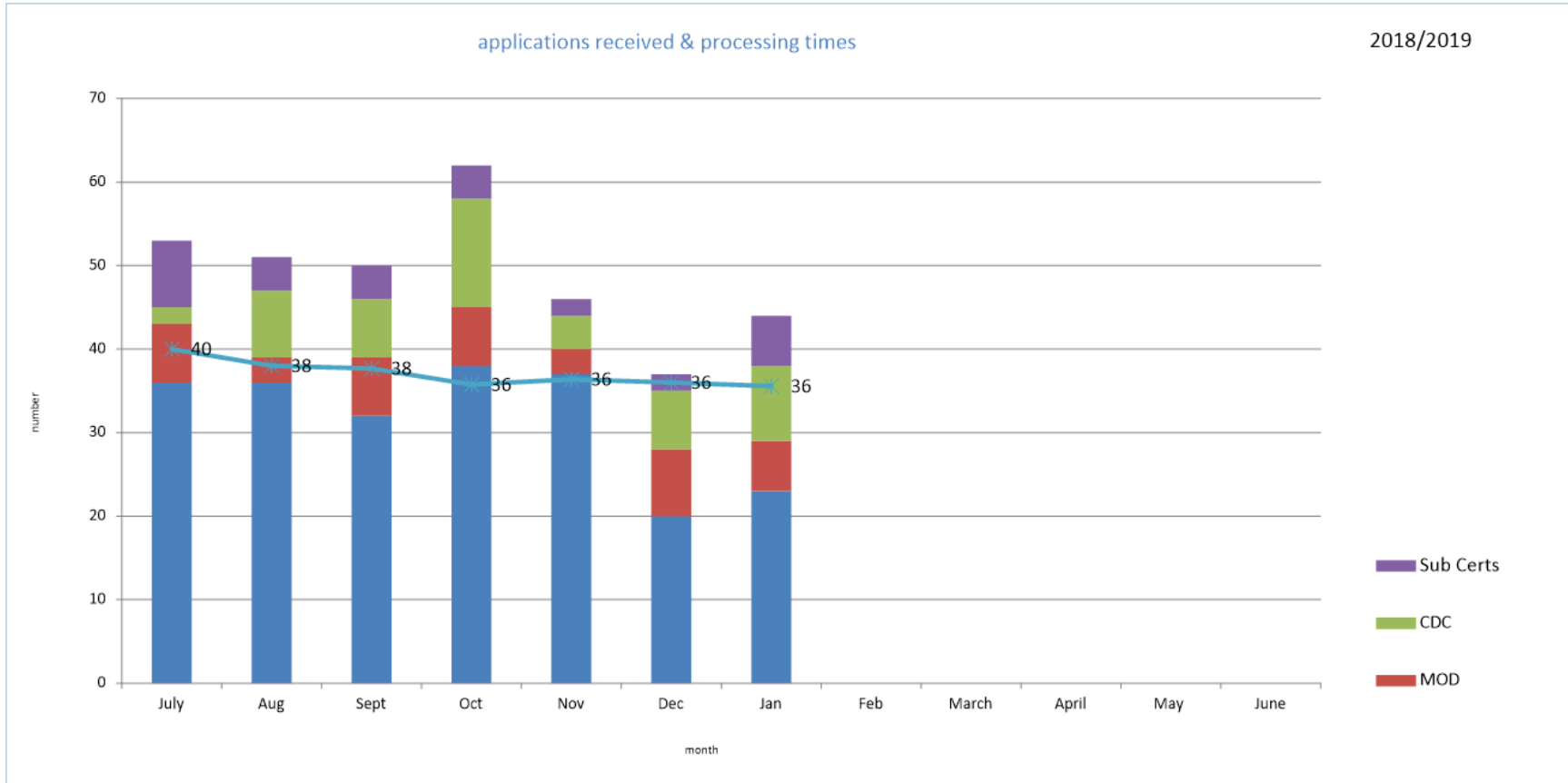
- DA/0425/1718 – Goulburn’s Aquatic Centre Redevelopment for 85 Deccan Street was lodged on 29 June 2018. A joint site inspection with the JRPP was undertaken on the 25 September 2018. The inspection identified some matters of concern that will require further consideration by the proponent. Additional information was provided by the applicant on 15 January 2019 and is currently under consideration by the assessing officer.

### 1.4 Overview of Development Applications

New Applications Lodged with Council December 2018 – January 2019				
DAs	Modifications	CDCs	Subdivision Certificates	Total New Applications
43	14	16	8	81
<b>Total cost of New Development</b> December 2018 – January 2019: \$11,946,845.00				
<b>Of Note:</b>	Nil.			
Determined Applications December 2018 – January 2019				
DAs	Modifications	CDCs	Subdivision Certificates	Total Determined Applications
58	10	13	5	86



### 1.5 Applications received and processing times



## 2 Strategic Planning

### 2.1 Overview

The Strategic Planning unit is responsible for a broad range of projects related to strategic land use planning, economic development, landscape design, sustainability and heritage management.

Project	Progress in last month	Anticipated Completion Date
<b>Housing Strategy</b>	<ul style="list-style-type: none"> <li>• A Draft Housing Strategy document has been provided to Council from Council’s consultant (Eltons). The draft is subject to some additional content and drafting amendments but is proposed to be presented to Council for endorsement for exhibition on 18 December, 2018.</li> <li>• Advice from Eltons and the NSW Department of Planning and Environment (DPE) is that the Planning Proposal that will bring any proposed amendments into effect (including any identified growth areas) should not be exhibited until the Housing Strategy has been endorsed by the NSW DPE following exhibition.</li> </ul>	<p>The Housing Strategy is scheduled to be adopted after consultation process February/March 2019.</p> <p>The Planning Proposal component recommendations are pending the adoption of the Strategy following DPE endorsement.</p>
<b>Section 94 and 94A plans Review</b>	<ul style="list-style-type: none"> <li>• No further progress on review of current plans</li> <li>• Draft Section 94 and 94A Plans scheduled for public exhibition first quarter 2019</li> </ul>	Scheduled June 2019
<b>Riverside Park, Ken Brown Reserve and Peter Mowle Reserve (Design Work)</b>	<ul style="list-style-type: none"> <li>• Concept design works being undertaken and staging strategy being developed pending available funds</li> </ul>	Draft plan completed October 2018
<b>Planning Proposals</b>	<ul style="list-style-type: none"> <li>• Review <b>Cemetery</b> definition in the Rural zones.                             <ul style="list-style-type: none"> <li>○ Planning Proposal is being prepared to be forwarded to the Department of Planning and Environment for Gateway Determination</li> </ul> </li> <li>• <b>Common Street:</b> Planning Proposal being prepared to Rezone land to IN1 General Industrial as per Employment Lands Strategy (Poultry Processing) – subject to grant funding</li> <li>• <b>Dossie Street:</b> Rezone land to IN1 General Industrial as per Employment Lands Strategy</li> <li>• Review <b>Height of Buildings Limit (HOB)</b> in the CBD</li> <li>• Increasing <b>Floor Area</b> for commercial development at Mary’s Mount (currently 1,000 sqm)</li> </ul>	<p>December 2018</p> <p>Common Street report to Council December 2018.</p> <p>Dossie Street report to Council February/March 2019.</p> <p>Commence January 2019.</p> <p>Subject to further negotiations with the owners/proponent.</p>
<b>Recreational Needs Strategy</b>	<ul style="list-style-type: none"> <li>• Came off preliminary consultation on 31 August</li> <li>• Preliminary Draft provided for internal comment</li> <li>• Consultant to reengage with stakeholders firm up recommendations</li> </ul>	February 2019
<b>Goulburn Mulwaree LEP 2009 Review – Amendment 8</b>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>	Completed 19 October 2018

Project	Progress in last month	Anticipated Completion Date
<b>Goulburn Mulwaree DCP 2009 Rolling Review – Amendment 5</b>	<ul style="list-style-type: none"> <li>Completed</li> </ul>	Adopted 7 August 2018
<b>Goulburn Mulwaree Heritage DCP Controls – Amendment 6</b>	<ul style="list-style-type: none"> <li>Completed</li> </ul>	February 2019
<b>Goulburn Mulwaree LEP 2009 Review – Stage 2</b>	<ul style="list-style-type: none"> <li>Investigating replacing this project with the Strategic Planning Statement required under new legislation.</li> </ul>	June 2019
<b>Motorsports Project</b>	<ul style="list-style-type: none"> <li>Additional information from proponents required, expected to be provided February/March.</li> </ul>	June 2019
<b>Planning Proposals – non Housing Strategy promoted by land owners</b>	<ul style="list-style-type: none"> <li>Bungonia Heritage Conservation Area Amendment No. 9 (Completed)</li> <li>Goulburn Health Hub Awaiting applicant response from proponent to issues raised by State agencies and meeting with SES.</li> <li>150 Lansdowne Street, Goulburn (Rezoning): Completed 25 January 2019. The rezoning Lot 10 DP1247119 is to be deferred pending further examination as per Council resolution on 18 December 2018. A meeting with the proponent was held and a further submission is to be prepared for Council’s consideration.</li> <li>Racecourse Drive – Rezoning RU6 Transition to R5 Large Lot Residential (Completed)</li> <li>Kingsdale Wines GMC LEP Schedule 1 Submitted to Department of Planning and Environment for a gateway determination.</li> </ul>	<p>Completed 27 July 2018</p> <p>Early 2019 (Depending on Applicant)</p> <p>December 2018 (TBC)</p> <p>Completed 7 September 2018</p> <p>June 2019</p>
<b>Voluntary Planning Agreements and Land Dedication Policy</b>	<ul style="list-style-type: none"> <li>Draft combined VPA and Land Dedication Policy placed on public exhibition until 7 February 2019.</li> </ul>	First Quarter 2019 (Budget Dependent)
<b>Car Parking Strategy</b>	<ul style="list-style-type: none"> <li>To be undertaken as part of s94 plan review.</li> </ul>	First Quarter 2019.
<b>CBD Master Plan</b>	<ul style="list-style-type: none"> <li>Community consultation currently underway</li> </ul>	To be determined, depending on outcome of community engagement.
<b>Goulburn Mulwaree DCP 2009 Comprehensive Review to create Goulburn Mulwaree DCP 2019</b>	<ul style="list-style-type: none"> <li>Comprehensive review has commenced with ongoing internal consultation ongoing.</li> </ul>	Draft to Council March 2019. Completed after consultation in line with DPE
<b>Agriculture and Resource Lands Strategy</b>	<ul style="list-style-type: none"> <li>On hold while the Department of Planning and Environment to undertake mapping of Agricultural Lands.</li> <li>Council staff attended a stakeholder workshop run by NSW Department of Primary Industries (Lands) relating to agricultural land mapping in November, 2018</li> </ul>	Late 2019 (Budget Dependent)

## 2.2 Planning Proposals

Planning proposals are the mechanism by which Goulburn Mulwaree LEP 2009 can be amended. The Strategic Planning unit is currently assessing three (3) planning proposals, prepared on behalf of landowners requesting site specific amendments to LEP provisions, and two (2) Council planning proposals. One (1) has been deferred.

Proposal No.	Location	Proposal	Jan/ Feb Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	Awaiting applicant response from proponent to issues raised by State agencies and meeting with SES.
REZ/0001/1516	1 Racecourse Drive, Goulburn (Lot 1 DP 171661)	Rezoning	Completed 7 September 2018
REZ/0003/1516	LGA Wide	Amendment 8 - Minor amendments and corrections	Completion 19 October 2018
REZ/0004/1516	Bungonia	Bungonia Village Heritage Conservation Area	Completed 27 July 2018.
REZ/0001/1617	150 and 170 Lansdowne Street, Goulburn	Rezone land from B6 Enterprise Corridor to R5 Large Lot Residential	Completed 25 January 2019. The rezoning Lot 10 DP1247119 is to be deferred pending further examination as per Council resolution on 18 December 2018. A meeting with the proponent was held and a further submission is to be prepared for Council's consideration.
REZ/0001/1718	'Mistful Park' Crookwell Road	Rezoning - Deferred to Housing Strategy	To be considered with the Housing Strategy.
REZ/0002/1718	745 Crookwell Road 'Kingsdale Wines'	Include Restaurant or café in Schedule 1 of GM LEP 2009.	Submitted to Department of Planning and Environment for a gateway determination.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	Additional information from proponents required, expected to be provided February/March.

## 2.3 Legislative Updates

There are no specific updates to report since the last Council Meeting.

**3 Environment and Compliance**

**3.1 Ranger Services**

Companion Animal Facility December 2018	Number of Animals ...	Dogs	Cats
	Impounded this month *	29	5
	Surrendered by Owner	2	0
	Returned to Owner	14	0
	Sold	3	1
	Transferred to Animal Welfare Organisations	5	9
	Euthanised **	2	1
	Remaining in the facility	11	4

\*Some animals are able to be immediately returned to their owners without needing to be impounded.

\*\*The animals euthanized this month were all animals that were surrendered and deemed unsuitable to be rehomed. The cats euthanized this month were all considered feral and unable to rehome. Please note that animals euthanised this month may have been impounded in previous months.

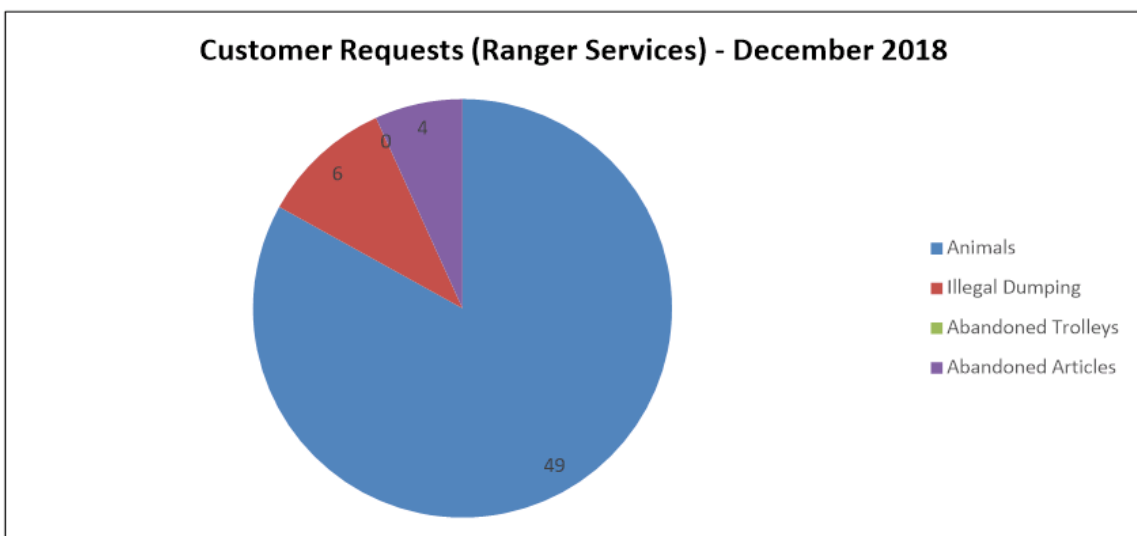
Companion Animal Facility January 2019	Number of Animals ...	Dogs	Cats
	Impounded this month *	31	7
	Surrendered by Owner	3	0
	Returned to Owner	13	0
	Sold	3	1
	Transferred to Animal Welfare Organisations	3	0
	Euthanised **	13	6
	Remaining in the facility	7	4

\*Some animals are able to be immediately returned to their owners without needing to be impounded.

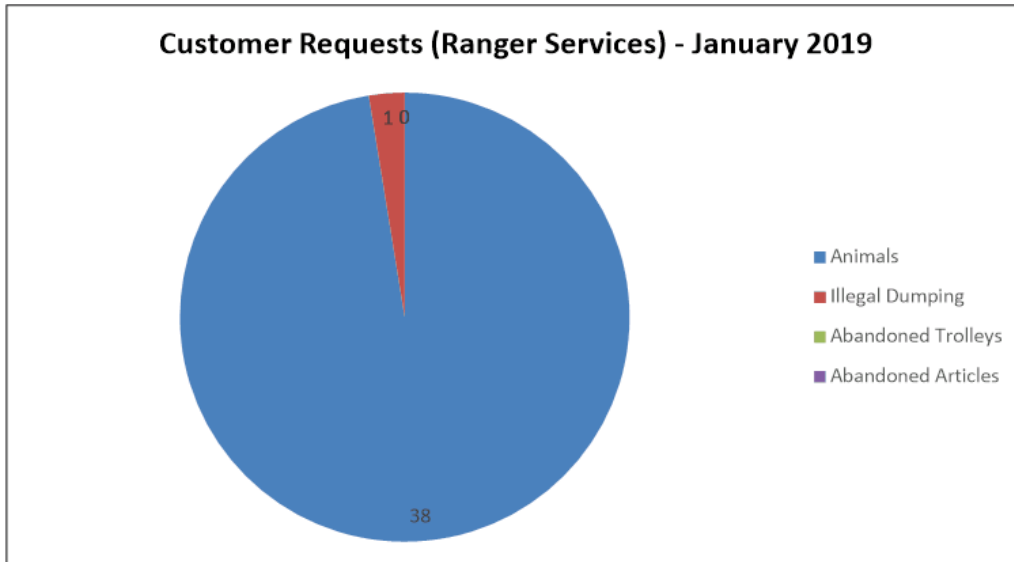
\*\*The animals euthanized this month were all animals that were surrendered and deemed unsuitable to be rehomed. The cats euthanized this month were all considered feral and unable to rehome. Please note that animals euthanised this month may have been impounded in previous months.

In addition to the above it should be noted that the higher number of dogs euthanised in January is attributed to the recent Parvovirus outbreak which saw a number of dogs surrendered or impounded at the facility that were already infected with the virus. Upon presentation of symptoms and following veterinary consultation the only option for these dogs was euthanasia. It is also noted that not all animals diagnosed as having contracted the virus were euthanized. Where possible, dogs were treated and (or are still being) nursed back to health.

Customer Requests December 2018	Animals	Illegal dumping	Abandoned Trolleys Reported	Abandoned Articles	Total CRM's completed
	49	6	0	4	59

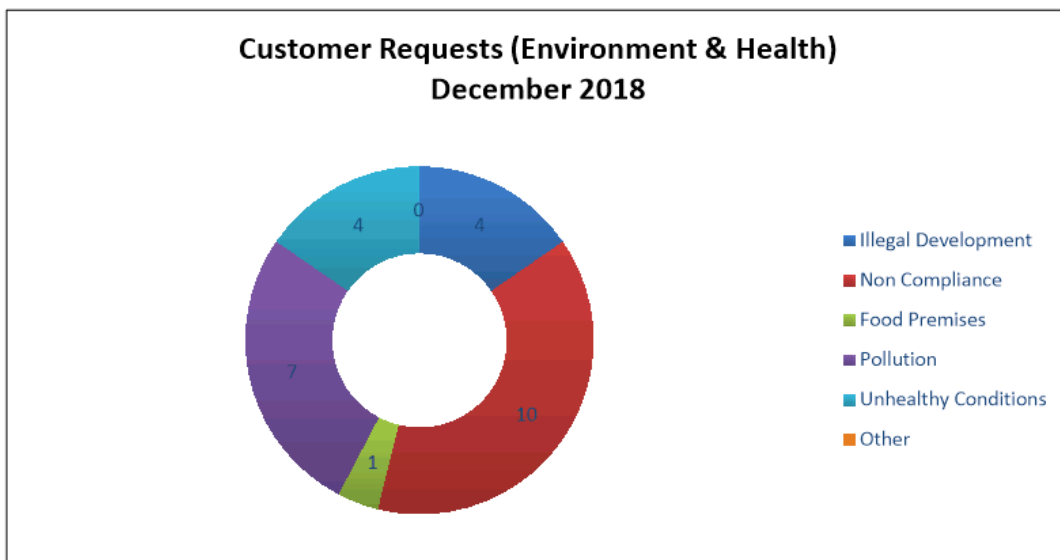


Customer Requests	Animals	Illegal dumping	Abandoned Trolleys Reported	Abandoned Articles	Total CRM's completed
January 2019	38	1	0	0	39



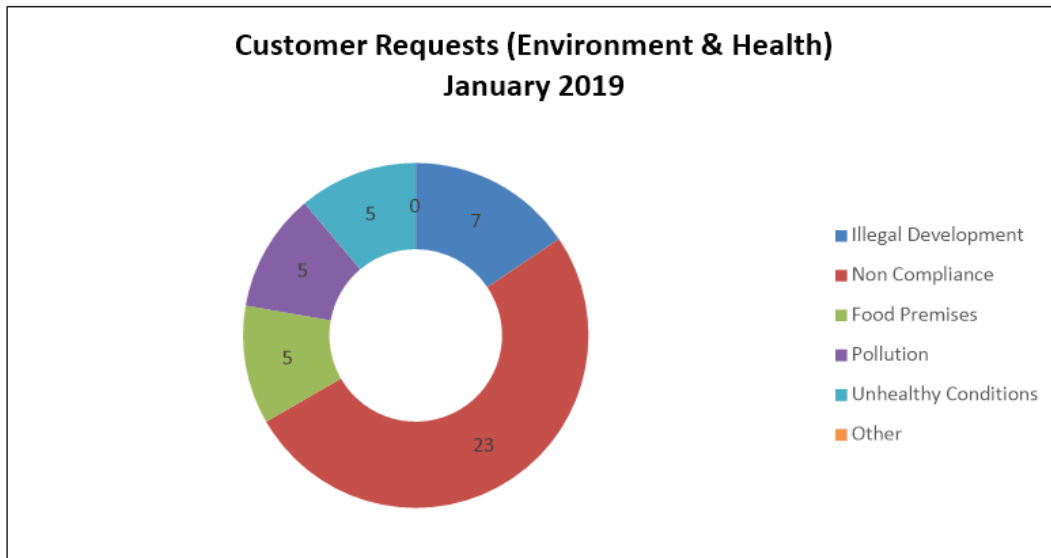
**3.2 Environment & Health**

Customer Requests	Development and Land Use		Health and Pollution			Other*	Total CRM's completed
	Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions		
December 2018	4	10	1	7	4	0	26



Customer Requests January 2019	Development and Land Use		Health and Pollution			Other*	Total CRM's completed
	Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions		
	7	23	5	5	5	0	45

\*'other' this month included some vegetation clearing concerns.



**Community Enforcement**

Parking December 2018	Number of Parking patrols conducted ...			Total Infringements for ...			
	In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
	34	5	1	57	5	1	2

Patrols in Hospital zone decreased due to signs obstructed by trees. Service request has been entered for follow up with appropriate department.

Parking January 2019	Number of Parking patrols conducted ...			Total Infringements for ...			
	In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
	50	1	1	65	3	1	0

Patrols in Hospital zone decreased due to signs obstructed by trees. Service request has been entered for follow up with appropriate department.

Customer Requests December 2018	Parking	Unkempt or Overgrown Land	Abandoned Vehicles/Articles	Total CRM's completed
	6	2	3	11

Customer Requests January 2019	Parking	Unkempt or Overgrown Land	Abandoned Vehicles/Articles	Total CRM's completed
	7	24	16	47

### 3.3 Biosecurity Weeds

On 18 December 2018 Council resolved to place the Draft Local Weed Management Plan (the Plan) on public exhibition and invite submissions from the public.

The Plan has been developed as part of Council's response to the implementation of the Biosecurity Act 2015, and identifies the weeds with which Goulburn Mulwaree Council maintains an active management and compliance program. It also specifies the extent to which land managers within the Council area must manage these priority weeds in the absence of State legislated requirements.

The Plan will be on public exhibition from **7 February 2019 to 6 March 2019**.



**12.12 UTILITIES DEPARTMENTAL REPORT - NOVEMBER 2018**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Departmental Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities regarding the operational and capital performance of the Utilities Department be received

**BACKGROUND**

To provide information on the operational and capital performance of Goulburn Mulwaree Utilities.

**REPORT**

Please find attached the monthly report on the operational and capital performance of the Goulburn Mulwaree Utilities business unit.



December 2018 &  
January 2019

# Goulburn Mulwaree Utilities



Departmental Report

GOULBURN MULWAREE UTILITIES

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GOULBURN MULWAREE UTILITIES

## 1.0 Utilities Performance

### 1.1 Finance

The following table provides a list of current Goulburn Mulwaree Utilities Job Numbers that are either over expended or under pressure to be over expended.

Job number	Description	Initial Allocation	Current Expenditure	Comment

### 1.2 WHS Incidents

Incident Number	Time & Date	Incident Location & Description	Treatment	Lost Time (hours)
147	6/12/2018	Contractor removing concrete slab for repairs exposed gas main under slab Gas main was exposed approximately 1hour then a on the house service line began to leak	No treatment	Nil
155	11/12/2018	A worker was weed spraying around the sludge lagoon using a small trailer mounted weed spraying unit attached to a ride on lawn mower. The worker attempted to conduct a three point turn with the small trailer attached, as there was a large trailer blocking the workers way forward. During this manoeuvre he put his foot on the accelerator instead of the reverse pedal and drove straight into the sludge lagoon. The worker and lawn mower were submerged in the sludge lagoon. Walking Backward and feel in to Sed Tank full of sewage	No treatment	Nil
158	14/12/2018	A worker was plugging trailer plug into Ute while the scissor lift was being loaded onto the trailer. As the trailer pivoted down to the flat position the weight transferred to the ute causing it to drop quickly coming in contact with dangerous head and neck. The worker was not interested in going to get checked out.	No treatment	Nil
173	31/12/2018	Fire started in the landfill cell. Fire fighters attended the site	No treatment	Nil

**GOULBURN MULWAREE UTILITIES**

		and extinguished the fire.		
<b>179</b>	11/01/2019	Opening toolbox, got finger twisted up in toolbox lock	No treatment	Nil
<b>183</b>	17/01/2019	17/01/2019 – Asbestos disposed of incorrectly at Goulburn Waste Management Centre. Waste was buried in the asbestos pit immediately.	No treatment	Nil
<b>190</b>	23/01/2019	Waste vehicle clipped a pillar in the Goulburn waste centre shed. Insignificant damage.	No treatment	Nil
<b>193</b>	30/01/2019	Whilst reversing in narrow driveway to tip a load of gravel , the side of tipper truck came in contact with brick pillar causing it dislodge from the brick wall	No treatment	Nil

**GOULBURN MULWAREE UTILITIES**

**1.3 Outstanding SRP's December 2018**

<b>Work Group</b>	<b>Primary Category</b>	<b>New Requests</b>	<b>Completed Requests</b>	<b>% Completed</b>
<b>Water Services</b>	Private works	3	3	100%
<b>Water Services</b>	Water quality	2	2	100%
<b>Water Services</b>	Meter	2	2	100%
<b>Water Services</b>	Minor water leak	24	24	100%
<b>Water Services</b>	Major water break	0	0	100%
<b>Water Services</b>	Water pressure	0	0	100%
<b>Water Services</b>	Water maintenance	6	6	100%
<b>Water Services</b>	Sewer blockage	15	15	100%
<b>Water Services</b>	Sewer overflow	6	6	100%
<b>Water Services</b>	Sewer odour	3	3	100%
<b>Water Services</b>	Sewer maintenance	3	3	100%
<b>Waste &amp; Recycling</b>	Missed bins	43	43	100%
<b>Waste &amp; Recycling</b>	Bin maintenance	18	18	100%
<b>Waste &amp; Recycling</b>	New or replacement bins	24	24	100%
<b>Waste &amp; Recycling</b>	Extra commercial pickup	15	15	100%
<b>Waste &amp; Recycling</b>	Street sweeping	3	3	100%

**GOULBURN MULWAREE UTILITIES**

**Outstanding SRP's January 2019**

<b>Work Group</b>	<b>Primary Category</b>	<b>New Requests</b>	<b>Completed Requests</b>	<b>% Completed</b>
<b>Water Services</b>	Private works	9	8	89%
<b>Water Services</b>	Water quality	9	9	100%
<b>Water Services</b>	Meter	3	3	100%
<b>Water Services</b>	Minor water leak	26	26	100%
<b>Water Services</b>	Major water break	2	2	100%
<b>Water Services</b>	Water pressure	0	0	100%
<b>Water Services</b>	Water maintenance	5	5	100%
<b>Water Services</b>	Sewer blockage	14	14	100%
<b>Water Services</b>	Sewer overflow	15	15	100%
<b>Water Services</b>	Sewer odour	9	9	100%
<b>Water Services</b>	Sewer maintenance	3	3	100%
<b>Waste &amp; Recycling</b>	Missed bins	68	68	100%
<b>Waste &amp; Recycling</b>	Bin maintenance	32	32	100%
<b>Waste &amp; Recycling</b>	New or replacement bins	29	29	100%
<b>Waste &amp; Recycling</b>	Extra commercial pickup	18	18	100%
<b>Waste &amp; Recycling</b>	Street sweeping	10	10	100%

**GOULBURN MULWAREE UTILITIES**

**1.4 Water Revenue**

Income raised from 01/07/2018 to 31/1/2019

Water Usage	\$2,624,855.23
Water Availability	\$1,224,461.51
<b>Water Total</b>	<b>\$3,849,316.74</b>
Sewer Usage	\$618,227.94
Sewer Availability	\$4,602,512.88
Liquid Trade Waste Usage	\$136,278.32
Liquid Trade Waste Availability	\$10,522.49
<b>Sewer Total</b>	<b>\$5,367,541.63</b>
<b>TOTAL INCOME</b>	<b>\$9,216,858.37</b>

Total income raised from 01/07/2017 to 30/06/2018 was \$19,510,300.09

Total water balance as at 30/06/2018 is \$623,395.17

Total water balance as at 8/1/2019 is \$376,524.39

Total water balance as at 31/1/2019 is \$158,263.99CR

Currently there are:

- 23 properties that have a restrictor in place
- 4 properties that have been disconnected from Council's water supply
- 0 account that is in bankruptcy/receivership
- 3 accounts that have legal action started
- 2 accounts that are for deceased estates



GOULBURN MULWAREE UTILITIES

## 2.0 Water Services Operational Performance

### 2.1 Water Performance

#### 2.1.1 GOULBURN STORAGES

The following table shows the status of the water storages at 31 December 2018:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-0.88	7790	86.6%	90	1%	7700	85.6%
Sooley	6250	-1.90	3661	58.6%	300	5%	3361	53.8%
Rossi	330	0.04	337	102.2%	100	30%	237	71.9%
Total	15580		11789	75.7%	490	3.1%	11299	72.5%

The following table shows the status of the water storages at 31 January 2019:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-1.05	7569	84.1%	90	1%	7479	83.1%
Sooley	6250	-2.05	3499	56.0%	300	5%	3199	51.2%
Rossi	330	-0.90	184	55.9%	100	30%	84	25.6%
Total	15580		11252	72.2%	490	3.1%	10762	69.1%

#### 2.1.2 CONSUMPTION

Consumption in December 2018

	Total Consumption (ML)	Daily Average (ML)
Goulburn	276	8.9
Marulan	8.2	0.266

Consumption in January 2019

	Total Consumption (ML)	Daily Average (ML)
Goulburn	278	9.0
Marulan	9.5	0.306

#### 2.1.3 SOURCE OF WATER TREATED/DAM RELEASES

During December and January water was sourced from Rossi Weir with six days of Sooley Dam release for supply in Goulburn.

During December and January in Marulan, water was drawn directly from the onsite raw water storage. 9.5ML was pumped from the Wollondilly River during the period to the onsite storage.

**GOULBURN MULWAREE UTILITIES**

**2.1.4 ESTIMATED LOSSES**

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

	Total Estimated Evaporation Loss for December 2018 (ML)
<b>Sooley Dam</b>	126
<b>Pejar Dam</b>	126
<b>TOTAL</b>	<b>252</b>

	Total Estimated Evaporation Loss for January 2019 (ML)
<b>Sooley Dam</b>	165
<b>Pejar Dam</b>	208
<b>TOTAL</b>	<b>373</b>

**2.1.5 RAINFALL**

Goulburn received 58 mm of rainfall during December and 73.8 in January

**2.1.6 WATER QUALITY**

**a) Raw Water Quality**

Raw water quality was generally good during December and January with no issues in the water sourced preventing effective treatment.

Soluble manganese was identified in the raw water being drawn from Rossi Weir following a significant rainfall event in the catchment on the 14<sup>th</sup> December. Potassium Permanganate is in use to treat the manganese present in the raw water. No manganese has been detected in the treated water leaving the Goulburn water treatment plant.

Blue green algae levels have been low at all Goulburn and Marulan storages in December and January.

The algal analysis from Lake Wingecarribee taken at DWI1 on the 24th of December returned a reduction from the previous month in the number of potentially toxin producing cells, with 15,090 cells/mL of Microcystis found to be present in the sample. The sample returned a result of 0.35 ug/L combined microcystins. The ADWG guideline for Microcystin in drinking water is 1.3ug/L

The algal analysis from Lake Wingecarribee taken at DWI1 on the 29th of January returned 26,926 cells/mL of potentially toxin producing cyanobacteria. The combined microcystin from the sample remains pending.

No water has been pumped to Goulburn through the Highlands Source Pipeline during December or January.

**GOULBURN MULWAREE UTILITIES**

**b) Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system are shown below.

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	3	8
Iron	mg/L	0.3	N/A	0.01	0
Manganese	mg /L	0.1	0.5	0.008	0
pH		6.5-8.5	N/A	7.9	7.9
Turbidity	NTU	5	N/A	0.4	0.5
Hardness	mg/L	200	N/A	202	209
Aluminium	mg/L	0.2	N/A	0.040	*

\* Coagulants not currently in use at Marulan, Aluminium analysis not required.

## 3.0 Water and Sewer Capital Works

### 3.1 Sewer Rehabilitation



Interflow Relining crew

#### 3.1.1 OVERVIEW

Goulburn Mulwaree Council’s Contractor Interflow will be carrying out the last year of its 5 year contract. This year’s focus will be on Cleaning and CCTV of the CBD, and Relining of the large diameter trunk mains in Sloane St Goulburn. There is also some ongoing works on Hume St that will need to be completed.

#### 3.1.2 TIMETABLE

Task	Due to be completed by	Task Status
Cleaning and assessment	November 2018	Ongoing
Relining	December 2018	Ongoing
Practical Completion	December 2018	Ongoing

#### 3.1.3 BUDGET

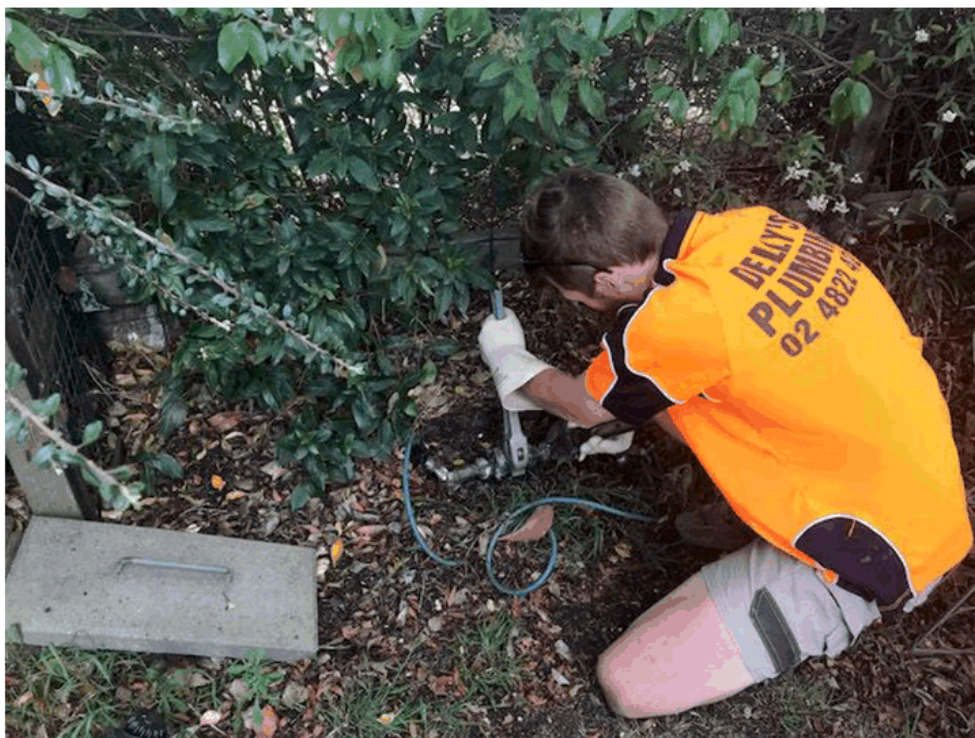
Item	Value
Contract Value	\$2,000,000
General Manager variation Approval	Nil
Variations to date	Nil
Contracts Payment to date	\$1,109,970.43

#### 3.1.4 PROJECT STATUS

Relining of Trunk mains are complete, relining of reticulation mains is still ongoing. Cleaning of CBD is complete.

GOULBURN MULWAREE UTILITIES

3.2 Water Meter Replacement



Contractor on site

3.2.1 OVERVIEW

Goulburn Mulwaree Council’s Contractor, Dellys Plumbing, will be carrying out the water meter replacement throughout Goulburn. The water meters changed will be domestic 20mm and 25mm sized water meters.

3.2.2 TIMETABLE

Task	Due to be completed by	Task Status
<b>Establishment</b>	November 2018	Complete
<b>Replacement Program</b>	December 2018	Ongoing
<b>Completion</b>	June 2019	

3.2.3 BUDGET

Item	Value
<b>Contract Value</b>	\$100,000
<b>General Manager variation Approval</b>	Nil
<b>Variations to date</b>	Nil
<b>Contracts Payment to date</b>	\$21,005

3.2.4 PROJECT STATUS

Currently Replacing 20mm Water meters, approximately 450 replaced this year with 550 still to be completed.



**GOULBURN MULWAREE UTILITIES**

**3.3 Clyde St SPS Access Road**



New Access road turning pad

**3.3.1 OVERVIEW**

Goulburn Mulwaree Council’s Contractors will be constructing an access road for the Clyde St pump station. This will allow easy access for the operators and trucks for maintenance purposes.

**3.3.2 TIMETABLE**

Task	Due to be completed by	Task Status
Concrete Layback	November 2018	Complete
Access Road	November 2018	Complete
Fencing	December 2018	Ongoing
Completion	January 2019	

**3.3.3 BUDGET**

Item	Value
Contract Value	\$150,000
General Manager variation Approval	Nil
Variations to date	Nil
Contracts Payment to date	\$45,600

**3.3.4 PROJECT STATUS**

Currently sourcing quotations for security fencing to be installed.

## GOULBURN MULWAREE UTILITIES

## 4.0 Waste and Recycling Initiatives

### 4.1 Education Initiatives

A waste education stall was held at the Australia Day event in Victoria Park on 26 January 2019 in partnership with Endeavour Industries. Staff were available to answer questions from the community about waste and recycling, and promote the upcoming organic waste bin and caddy roll out that will occur in July 2019.

Council's Waste Education Officer, also attended and supported the Towards a Zero Waste Life Talk with Erin Rhoads, held at the Goulburn Mulwaree Library on 30 January 2019. The talk provided attendees with ideas and tips to reduce waste everyday life. Questions were answered and advice provided about local waste and recycling services.

### 4.2 Goulburn Waste Management Centre Waste Streams Received

December 2018

Product	Number/Tonne
Mattress	80
Clean Fill	1964.3t
Green Waste (self-haul to centre)	54.8t
General Waste	683.5t
Asbestos	4.7t
Concrete	15.4t
Metal	3.5t
Commercial Waste Collections (Council)	274.72t
Domestic Waste Collections (Council)	331.5t
Green Waste Collections (Council)	81.7t
Large Street Sweeper (Council)	40.8 t
Residual waste from Endeavour Industries (waste collected in recycling bins and not recycled)	137.5t

January 2019

Product	Number/Tonne
Mattress	95
Clean Fill	1645t
Green Waste (self-haul to centre)	55t
General Waste	768t
Asbestos	12t
Concrete	11t
Metal	3t
Commercial Waste Collections (Council)	260t
Domestic Waste Collections (Council)	464t
Green Waste Collections (Council)	189t
Large Street Sweeper (Council)	42t
Residual waste from Endeavour Industries (waste collected in recycling bins and not recycled)	116t

GOULBURN MULWAREE UTILITIES

4.3 Endeavour Industries Domestic Recycling Contract

The following table outlines Endeavour Industries' Recycling Statistics provided for 2018/19:

<i>Goulburn Mulwarree Council &amp; Endeavour Industries Monthly Recycling Meeting 2018-2019</i>													
Service Performance	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Total No. of Services	11,017	11,017	11,017	11,017	11,017	11,017							66,102
Total No. of services missed	2	8	3	11	18	7							49
Reasons for Missed Services	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Contaminated	2	8	3	16	18	7	0	0	0	0	0	0	54
Overloaded	0	0	0	0	0	0	0	0	0	0	0	0	0
Missed	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Contamination Comments	Cloths, Needles, Dirty Nappies, Bricks, Household Rubbish, Dirt, Furniture-TV, Building Products, Pillows/Sheets, Grass/Greenwaste Food Scraps, Car Parts, Toys, Hose, Greenwaste												
Materials Out	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Cardboard	181.64	226.46	229.33	226.74	192.60	187.96							1244.73
Glass				86.54									86.54
Plastic Film													0.00
White Paper	18.22			18.86									37.08
Other Paper													0.00
Steel Cans													0.00
Scrap Metal													0.00
Printers													0.00
PET			10.32										10.32
LDPE													0.00
HDPE			13.72	7.92									21.64
Aluminum													0.00
Mixed Plastic													0.00
Other													0.00
<b>Total Tonnage</b>	<b>199.86</b>	<b>226.46</b>	<b>253.37</b>	<b>340.06</b>	<b>192.60</b>	<b>187.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,400.31</b>
Materials In	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Commercial Cardboard Collection	118.92	173.59	142.94	148.34	170.85	95.74							850.38
Commercial Plastic Collection	2.54	2.22	2.18	2.31	2.42	3.04							14.71
Combined Comingled Pick up	133.55	112.51	121.24	145.2	142.5	125.34							780.34
<b>Total Tonnage</b>	<b>255.01</b>	<b>288.32</b>	<b>266.36</b>	<b>295.85</b>	<b>315.77</b>	<b>224.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,645.43</b>



## 5.0 Interesting News, Facts and Information

### **New recycling technology to keep 90 per cent of household waste out of landfill**

A new resource recovery centre in the Shoalhaven region of New South Wales will see 90 per cent of red bin household waste recycled when it is built by 2021.

The Shoalhaven recycling facility will be the first of its kind outside Poland and just the third centre built in the world. Residents will put their normal rubbish in the red-lidded bin, as they do now, and have it collected as usual. Contents will then be taken to the new facility for sterilisation, drying, and separation into various groups of recyclable materials. Anything not able to be recycled would still be sent to landfill, but would be inert and much less risky for the environment than the current waste output. Plastic, glass, metals and organics will all be separated and put back into construction aggregate, bricks and glass wool. Sterilised organic matter will be used for bricks, render, and has the potential to be used as fuel for energy recovery.

Head of Bioelektra Australia, which will build and run the facility, Freddie Itaoui, said the idea was to get consumers thinking about what they were consuming, rather than which bin it was being thrown in.

"We want people to be conscious of what they are throwing in the bin," Mr Itaoui said.  
"That's the whole idea behind our technology. It's going to be a revolution in the Shoalhaven economy by creating resources out of the red bin."

The current green bin system could be replaced if more areas take on the technology. Many councils currently use green bins for food waste, however this technology would eliminate the need for those bins as the centre would sort out food waste automatically. There had been a push for green bins in the Shoalhaven, but Mayor Amanda Findley said the problem with those bins was the levy charged by the State Government as waste goes over the weighbridge and into landfill.

"What this technology will do, is stop it going into landfill from the get-go," Ms Findley said. Bioelektra said the facility in the Shoalhaven could also accommodate much of the waste from neighbouring areas, with the capacity to process around 150,000 tonnes of waste a year. The Shoalhaven only produces 55,000t annually.

The company had also been in discussions with councils in the Sydney metro area and Geelong in Victoria, which were considering their options for waste management.

"Every council is looking at ways to manage their red-lid bins," Mr Itaoui said. Head of development for the project, Michal Paca, said the new building would blend in with the environment and would not produce any smell. Waste will also be transferred to larger trucks before being taken to the centre to limit the amount of traffic coming in and out. He said part of the design for these waste management centres was to make them into something people would want in their backyard. The facility's interior has just one "dirty area" before the waste is put into vats to be dried and chemically treated.

"It's more like a lab than a recycle facility," Mr Paca said.  
"It's a job that's clean, our facility is clean."

## GOULBURN MULWAREE UTILITIES

The company has been trialling the technology for 12 years and would operate on a 20-year contract in the Shoalhaven, with plans to expand into other council areas as soon as possible.



**Photo:** [Two autoclaves in the Polish Bioelektra recycle facility where household waste is processed and recycled. \(Supplied: Bioelektra\)](#)

<https://www.abc.net.au/news/2019-01-23/new-recycle-technology-to-keep-90pc-of-waste-out-of-landfill/10736142>

**12.13 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT DECEMBER 2018 & JANUARY 2019**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Directorate Report December 2018 - January 2019 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of December 2018 and January 2019.



# *Corporate & Community Services*

*Directorate Report*

*December 2018*

*January 2019*

**PRIDE**

*Passion Respect Innovation Dedication Excellence*

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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- 13 New virtual servers have been built and tested ready for the loading of the new version of the Tech 1 Software.
- The signal for the microwave backup link to 56 Clinton ST has been blocked by the new complex being built across the road. There is now only a single data connection to this site. 56 Clinton St is a relay point for several services used by council.
- A new software product to assist Planning, has been installed. The product is called Trapeze and will allow for more of the planning process to be done electronically.
- Version 2 of the Rural Waste Card is under testing, this should go live mid-February.

## 2. Finance

Finance activities currently underway include:

- The initial draft 2019/20 budget is with the Executive for the preliminary review, excluding fees and charges, overheads and on-costs.
- Monthly reconciliations are underway.
- Legal action and debt collection processes continue for outstanding rates and debtors.
- Procurement training continues for relevant Council staff members.
- The Grants Officers continue to identify relevant grant funding opportunities to fund Council projects.

## 3. Governance

Governance continues to be very busy with the following tasks being undertaken:

December 2018

- 39 property file requests were received.
- 8 requests for information were received and processed.
- Governance/Code of Conduct inductions have been conducted for 5 new employees.

January 2019

- 59 property file requests were received.
- 14 requests for information were received and processed.
- No Governance/Code of Conduct inductions have been conducted.

**4. Customer Service**

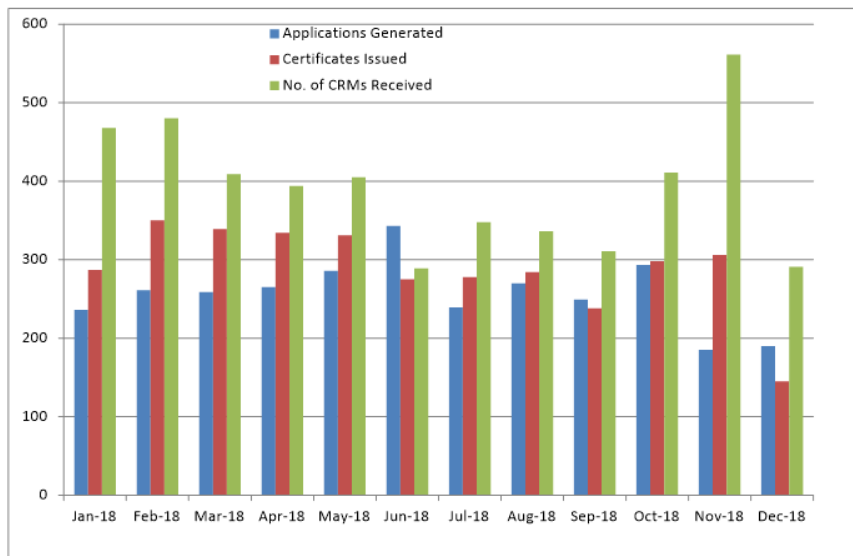
**4.1 Customer Service**

Customer Service was very busy leading up to Christmas with inspection bookings and lodgement of development applications and has had a very busy start to 2019. The following activities are currently underway:

- Updating and reviewing all SOP’s in our area, also linking these in iGMC.
- Developing a coaching program and quality control to ensure consistency through staff.
- Compiling statistics for phones and volume and time taken for calls including abandoned calls to help improve service.
- Agreeing on our non-negotiable tasks to achieve high standards and meet our KPI’s.
- New electronic format being created for customer service surveys.

Please refer to the graphs below for detailed information regarding Customer Service productivity.

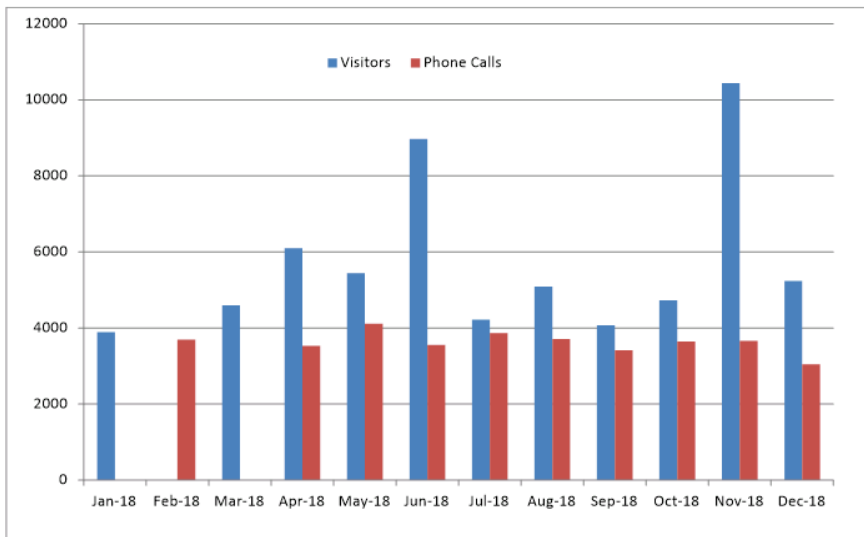
**Productivity – December 2018**



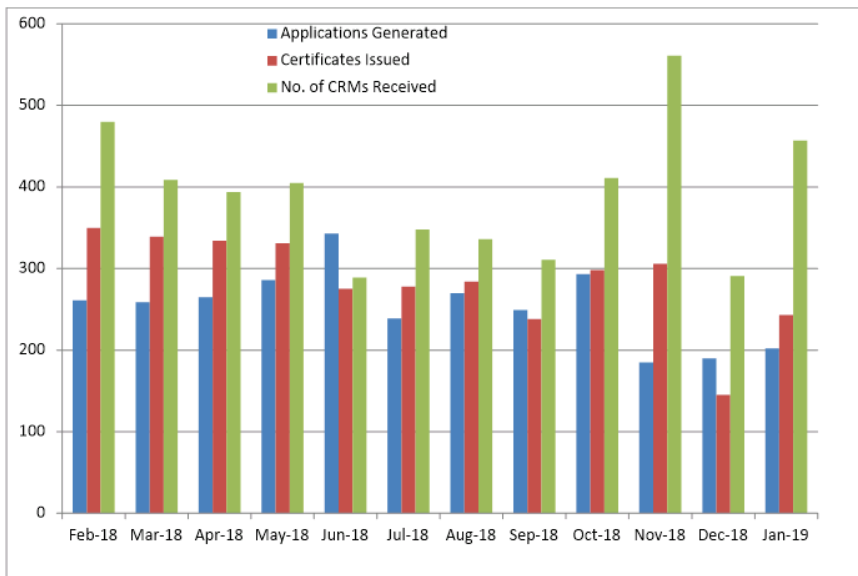


Corporate & Community Services

Visitors and Phone Calls – December 2018

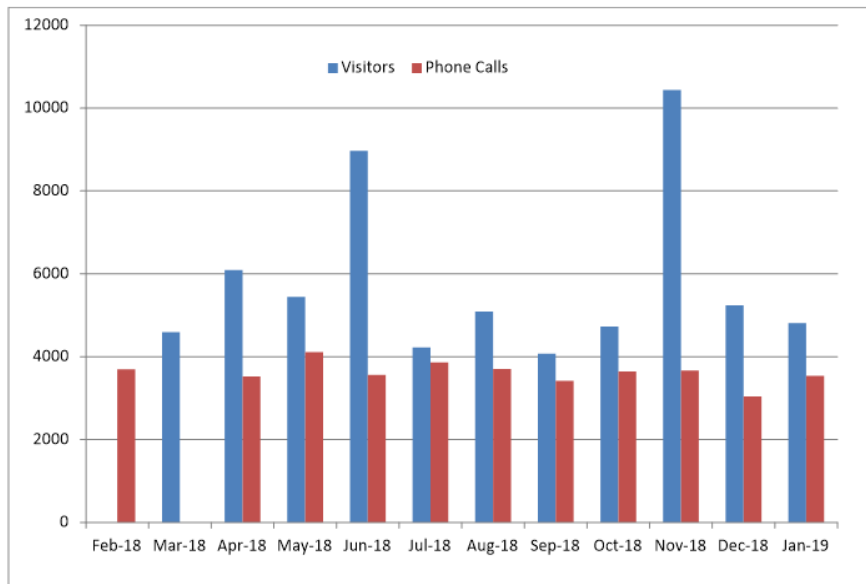


Productivity – January 2019



Corporate & Community Services

Visitors and Phone Calls – January 2019



## 1. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

Property services provided include strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system.

In addition to the above property related responsibilities, this unit also provides a central point of contact for major and minor investors to access information, support and assist in respect of prospective investment and property related enquiries. A summary of some of the projects and property matters dealt with in December 2018 and January 2019 is provided at the end of this report.

Coordination of all s10.7 Planning Certificates, GIS Sewer Main Diagrams and New Road and Place Names will continue to be managed by this Business Unit until the end of January 2019 at which time s10.7 Planning Certificates and GIS Sewer Main Diagrams will be transferred to the Planning & Development Business Unit.

Community services provided by this Business Unit include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance from our volunteers.







Preparations are underway to recruit a Community Services Facilities Manager / Team Leader based at the new Goulburn Community Centre to oversee daily operations and coordinate extensive community consultation over the next 12 – 18 months as part of preparations to establish a new Community Services Centre at the former Bourke Street Works Depot.

A summary of activities undertaken by the Neighbour Aid and Respite Programs Coordinator, Leisure Link Coordinator and Youth Services Coordinator in December 2018 and January 2019 is provided at the end of this report.

### 5.1 Projects / Property Matters

Project / Property Matter	Status	December 2018 / January 2019 Activities
Land & Property Audit / Sale of following properties: - 10 Ben Bullen Place, Goulburn - 8 Lanigan Lane, Goulburn - 23 Hercules Street, Goulburn - 43 Finlay Road, Goulburn and adjoining road reserve (titles to be consolidated) - 163-167 Hume Street, Goulburn (with full disclosure of biodiversity offset obligations)	●	<ul style="list-style-type: none"> <li>● Audit Completed</li> <li>● Preparations underway to sell first round of properties as per Council resolutions in November and December 2018.</li> <li>● Market Valuations commissioned to assist with setting Reserve Prices for auction in April</li> <li>● Ray White Real Estate selected from EoI to market and auction properties</li> <li>● Negotiations underway with Anglicare regarding possible sale of Marulan Preschool at 38 George Street, Marulan</li> </ul>
Acquisition of parcels of land in Marys Mount Road and Middle Arm Road, Goulburn	●	Negotiations with property owners still on hold pending adoption of Housing Strategy.


**Corporate & Community Services**




Project / Property Matter	Status	December 2018 / January 2019 Activities
Acquisition of land in Foord and Mary Street area for proposed intersection and road extension works.		Negotiations completed with property owner and report considered at 5 February 2019 Council Meeting.
Acquisition of land required for construction of proposed extension of Shannon Drive to Pockley Road		Negotiations still underway with 2 x property owners.
Goulburn Mulwaree Pre-Approved Names List for Roads and Places		<ul style="list-style-type: none"> <li>• Ongoing regular enquiries seeking clarification on rural and urban addressing, road names and localities and consultations with NSW Geographical Names Board (GNB)</li> <li>• Timberlight Road, Black Wattle Road and Jockey Court published in NSW Government Gazette notices on 8 February 2019.</li> <li>• Part Wheeo Road name changed to Clinton Street via NSW Government Gazette notice.</li> <li>• Proposed changes to addresses in Braidwood Road and Bungonia Road. Information Session held in Council Chambers with affected property owners / tenants on 4 February.</li> <li>• Consultation completed on proposed continuation of Taralga Road to Chantry Street. Changes to be gazetted in February.</li> </ul>
Use of Crown Roads for Development Policy		<ul style="list-style-type: none"> <li>• Policy reviewed to take into consideration biodiversity legislation and feedback from Department of Industry – Crown Lands &amp; Water.</li> <li>• Policy off public exhibition and no objections received.</li> <li>• Policy now adopted.</li> </ul>
Easements for Goulburn Performing Arts Centre (GPAC)		<ul style="list-style-type: none"> <li>• Plan of Easement finalised for PAC to include sewer and intercom relocation at rear of Goulburn Courthouse.</li> <li>• Plan and Essential Energy Deeds for Customer and Land Owner currently being reviewed before execution by all parties.</li> <li>• Report on Acquisition of Easements adopted at 4 December 2018 Council Meeting and arrangements underway for compulsory acquisition of easements.</li> </ul>
Acquisition / Transfer of various parcels of land for Locker Street and Tait Crescent, Goulburn road connection project + Part Road Closure Application for section of cul-de-sac at end of Lockyer Street.		<ul style="list-style-type: none"> <li>• Plan of Subdivision, Road Closure and Title Creation lodged with NSW Land Registry Service in January and awaiting confirmation of registration so that publication of the road closure (i.e. two small sections of Lockyer St cul-de-sac) can be published in NSW Government Gazette notices.</li> </ul>

**Corporate & Community Services**

Project / Property Matter	Status	December 2018 / January 2019 Activities
Acquisition of private lane in Bourke Street, Goulburn dedicating it as Public Road, Closing it as Public Road and transferring to developer. All associated costs to be met by developer. Matter relates to DA approved in 1988.	●	<ul style="list-style-type: none"> <li>• Deed of Agreement executed with developer.</li> <li>• Private Lane No.88 known as 118A Bourke Street off public exhibition in terms of Notice of Intention to Dedicate Land as Public Road. No objections received and now dedicated as public road via publication of NSW Government Gazette notice.</li> <li>• One objection received to proposed Road Closure and transfer to adjoining property owner/developer</li> <li>• Continuing to deal with objector’s legal representative.</li> <li>• Other surrounding property owners seeking assurance of registered Right of Carriageway providing legal access to rear of their properties.</li> <li>• Matter still progressing slowly</li> </ul>
Stage 2 Wollondilly Walkway Long Term Licence Application with Department of Industry – Lands & Water for elevated platform section of walkway near Joshua Street.	●	Completed
Investigating suitable sites in Goulburn for installation of a NSW Office of Environment and Heritage (OEH) Air Quality Monitoring facility.	●	<ul style="list-style-type: none"> <li>• Various sites inspected in Goulburn with representatives from OEH and section of Leggett Park selected.</li> <li>• OEH have sent formal request and matter to be considered at 19 February 2019 Council Meeting.</li> </ul>
Providing property conveyance and property related advice to various Business Units.	●	Ongoing
Reviewing licences at Goulburn Recreation Area and various other Crown Reserves for which Council is Trust Manager	●	<ul style="list-style-type: none"> <li>• All Licence Agreements reviewed prior to maturity and renewed to include current market rates and identify facility maintenance requirements.</li> <li>- Renewal of Goulburn Harness Racing Club (Zantis Stables) Licence reviewed and report to be considered at 18 February Council Meeting.</li> </ul>

**Corporate & Community Services**

Project / Property Matter	Status	December 2018 / January 2019 Activities
<p>In December 2018, a total of 48 x s10.7 Certificates were processed which includes 37 x s10.7 (2) Certificates and 11 x 10.7 (2) &amp; (5) Certificates. One (1) urgent s10.7 (2) application was received.</p> <p>A total of 24 Drainage Diagrams were prepared in December 2018.</p> <p>In January 2019, a total of 91 x s10.7 Certificates were processed which includes 87 x s10.7 (2) Certificates and 4 x 10.7 (2) &amp; (5) Certificates. No urgent s10.7 (2) applications were received.</p> <p>A total of 58 Drainage Diagrams were prepared in January 2019.</p>		<p>Ongoing</p>

- Key:**
-  Monitor for future attention and action
  -  Proceeding in accordance to project requirements
  -  Issue requires immediate action

## 5.2 *Neighbour Aid and Respite Programs*

December was a busy time with plenty of parties to attend. We finished the year with our combined Christmas Party at the Grace Millsom Centre on 19 December and were again assisted by the wonderful Goulburn Quota ladies. The party was attended by 80 of our senior clients who thoroughly enjoyed themselves. The food was catered at no cost by the Quota Club who as always did an awesome job of looking after our clients.

January has been a time for planning with so far 22 suggestions of places to go and things to do. We have also enquired if our seniors are interested in holidaying again this year and we have been overwhelmed with 24 people putting their name on the list. Two of our ladies have even gone to get passport applications as they want to travel overseas. We are so excited for the opportunities our clients are given that were unachievable before now.

All of our groups have also participated in a talk by Goulburn police with information about scammers, how to deal with scammers and what to do if they have already been scammed. This has been interesting with over 20,000 people in NSW being scammed last year and many of these victims have been older members of the community.

We have also taken a few of our clients to visit family and friends. These 1:1 outings are a great way for people to see each other that cannot travel alone. We have been to Culburra Beach, Dalmeny, Junee, just to name a few locations.

Each month includes a variety of fun activities to enjoy. Some of these activities include, but are not limited to, the following:

- Craft & Chat sessions and Cooking & Chat sessions at the Goulburn Community Centre
- Aqua Aerobics classes at the Aquatic Centre
- Friday Friendlies and Community Garden

McDermott Respite, Goulburn Neighbour Aid and the Brewer Centre programs have resumed for 2019 and continue to be well attended. We have organised several information sessions for our client target groups including a presentation from Service NSW on the Seniors Cost of Living Program.

## 5.3 *Leisure Link Programs*

December 2018 and January 2019 were very busy months for Goulburn Leisure Link with all our usual programs running and many group Christmas parties to finish the year. We were also planning meetings to start our 2019 programs and there were a lot of great ideas!

Activities included 'Roar and Soar' festival, the Summer Nationals in Canberra (Summernats), movies, concerts, BBQs and bowling.

All group programs continue to be well attended and new referrals and requests for individual services are increasing.

The International Day of People with Disability Event was held on 3 December 2018 which again proved to be very successful with great attendance from service providers, schools,



**Corporate & Community Services**

disability groups and the general public (approximately 500 people combined) with some excellent feedback received from many sources.



*A day out at the 'Roar & Soar' Festival in Sydney*



*International Day of People with Disability*

**5.4 Youth Opportunities**

In December we partnered with community services to put on a Christmas festival at the PCYC. The event was a huge success with well over 500 people in attendance. The feedback from the community was encouraging and everyone who attended thoroughly enjoyed themselves.

We hit the ground running in January getting ready for the year ahead. We are continuing planning and setting up the job readiness and training program Coffee Cart in the Library. This program will be working with youth and community members up-skilling and giving them opportunities to learn café and barista skills within a café style set up. We are aiming to launch the Coffee Cart café and program on 25 February so stay tuned for more information and an invitation.

The very successful FIT4LIFE program is running again this year. There have been 150 referrals to the program however we have had to cap it at 36 due to space and transportation restrictions. We are looking at running the program another day in the week and also finding other programs to get youth involved in. FIT4LIFE is a fitness program being delivered at the PCYC by a number of youth services and Council's Youth Services Coordinator. The aim of this program is to get youth engaged in fitness and back to school. The program runs from 6:30am-9:00am.

We are also developing a mentoring program to be offered and delivered to high school students and hope to commence this program in term 2.

The Youth Services unit is partnering with PCYC, Smith Family and Goulburn Place Plan to run a homework help group for students on Monday afternoons. This program will be delivered from the PCYC.

## 6.1 Marketing & Events

### Marketing & Public Relations

- Finalised the design and distributed the Autumn Seasonal Calendar of Events.
- Goulburn Australia Facebook page: Published 12 posts in December reaching 12,896 people and 12 posts in January reaching 17,035.
- Goulburn Australia Instagram: Published 5 posts in December reaching 3,531 people and 5 posts in January reaching 3,617.
- The Pictures and Popcorn – in the Park Facebook event page reached 27,500 people and gained 1100 responses.
- The Pictures and Popcorn – at the Pool Facebook event page reached 24,700 people and gained 683 responses.
- Goulburn Australia listings were viewed 97,258 times on Google Search and Google Maps.
- The Goulburn Australia website had 45,711 page views during December, and 53,546 page views as at 28 January.
- Wrote and Distributed 4 Media releases:
  - Splash into Pictures and Popcorn – at the Pool
  - Australian Street Rod Federation 2020 Nationals roll into Goulburn
  - Australian Indoor Hockey Festival returns to Goulburn Australia
  - Festival of Small Halls returns to Goulburn
- Liaised with NewsCorp to renew our digital advertising campaign for a further 3 months. We are continuing to see great results from this campaign which received:
  - 174,933 impressions and 187 clicks on display advertisements from 1 December – 29 January.
  - 137,149 impressions and 5,053 clicks on Facebook advertisements from 1 December – 29 January. (Impressions = number of times advertisements were shown to users. Clicks = number of times advertisements were clicked).
- Issued 1 Filming Permit for a Foxtel Television Commercial which was filmed on Painters Lane.
- Economic Development Marketing:
  - The Goulburn Australia Investment Prospectus has now been updated and printed.
  - Scheduled commercials and pod-casts to feature on 2GB Radio from 4<sup>th</sup> February, 2019. The pod-casts will air during the business money news feature.

Corporate & Community Services

**Groups Liaison**

- Listing appropriate Goulburn Australia venues on the Meet in Regional NSW Conference and Business Events website. This presents great exposure for our operators and is offered as part of the NSW Regional Conference Strategy & Action Plan, which aims to drive more business event visitors to regional NSW.
- Liaising with the ASRF Regional Nationals Goulburn Committee regarding the 2020 event. The committee will be attending an upcoming Chamber of Commerce meeting to present to local businesses. We will also suggest the Goulburn Connects event to get the word out to the local community.
- The Marketing and Events team has streamlined the Filming Application Process by developing a checklist that will be completed internally by both the Design & Assets team and the Marketing & Events team. We will also be involved with the S138 Business Process Review and System Configuration Project, a component of which will include Filming Applications.
- A 'Guide to Goulburn' familiarisation tour has been booked for Thursday 14<sup>th</sup> March 2019. We aim to attract Tour/Activity Coordinator representatives from Southern Highlands Clubs to Goulburn, who will in turn re-book a Guided City Tour and day out to Goulburn with their own respective clubs in the future.
- New Cruzin Magazine advertisement designed for issue 222 featuring the Goulburn Swap Meet.

**Right now in GOULBURN**  
You can set your own pace

**Great location. Fantastic facilities. Country town character.**  
Goulburn has established itself as a premier destination for motor enthusiasts – from vintage cars to modern motorcycles and everything in between.

Plan a visit to one of Australia's largest Swap Meets on Sunday 7<sup>th</sup> April, 2019. Held at the Goulburn Recreation Area, the Goulburn Swap Meet is conducted by the Goulburn Mulwaree Rotary Club and has been operating for 31 years. Far too many items to list but if it is transportable and legal, it will most likely be traded there. Primarily a market sale of used motor vehicle parts (plus some stalls for tools and bric-a-brac).

Contact our Groups Liaison Officer, Jacki, on (02) 4823 4531 to see how we can assist with your next visit or event.

**GOULBURN AUSTRALIA**  
HOME OF THE 2020 ASRF REGIONAL NATIONALS

**GOULBURN Australia**  
SHORT TRIP, BIG EXPERIENCES.

[goulburnaustralia.com.au](http://goulburnaustralia.com.au) (02) 4823 4492 VisitGoulburn

**Events – Sports:**

- **Indoor Hockey:** In December we worked closely with Hockey Australia to plan the Festival of Indoor Hockey (Australian Indoor Championships) from event signage, providing a scaffold for the video platform, invitations and presentations, managers meeting information, welcome bags, first aid supplies, repeat entry at the pool, working out logistics for the live stream as well as the event manual details.
- **Rugby Union:** The Events Officer is working closely with the Brumbies and the local club for the Plus 500 pre-season match between ACT Brumbies and NSW Waratahs on 7 February. Flyers and posters have been distributed widely. Gates open at 4pm and there will be a clinic from 4.15pm-5.30pm. Food and drinks will be available at the venue and admission is \$10 for Adults and Concession. Under 18 and Waratah or Brumbies Members are free.

Corporate & Community Services

Events – Other:

- **Pictures and Popcorn:** The first event for the calendar year was held on 19 January with approximately 1500 in attendance throughout the evening (4pm-9.30pm). The weather turned surprisingly cool after the heat wave earlier in the week. The \$5 wristbands exceeded all expectations. The kids’ activities were all well received and the DJ did a great job. It is wonderful to have the support of the Aquatic Centre staff for this event.
- **Festival of Small Halls:** St Saviour’s Hall was filled with Scandinavian fiddle music on Thursday 24<sup>th</sup> January when the Festival of Small Halls returned. The Goulburn Regional Conservatorium were a fantastic support for the event this year, providing a local artist Selena Bates and also marketing to their community and collaborating with Council’s Marketing and Events staff to ensure its success. The numbers for the event more than doubled from the previous year and the local artist, Selena was very popular with the touring artists and commented on by the Tour Manager. The Tour Manager also remarked that this was the best of the twelve events held prior, in audience appreciation, atmosphere and local performance.
- **Vibesfest:** The next Vibesfest will be held on Saturday 23<sup>rd</sup> February, 2019. The headline act is Phil Jamieson who is also the lead singer of Australian band Grinspoon. The Lieder Theatre have been engaged to hold a workshop on the day and to conduct a fire show at the conclusion of the evening. In collaboration with the Regional Conservatorium the Events Officer also selected the local line-up from the auditions received on the Facebook page. The Events Officer is also assisting the Goulburn Multicultural Centre where possible with their organisation of the Goulburn Multicultural Festival (to be held on the same day).



Visitor Services

**Mobile Visitor Information Centre (MVIC)**

The MVIC recorded 56 visitor interactions during December and 142 interactions during January (this number includes Australia Day interactions).

The MVIC was parked at Lake George, Wheatley VC, to capture school holiday traffic during December and January. The only event attended was Australia Day in Victoria Park, and during this event we interacted with a total of 82 people.

The MVIC was cancelled for two days in December due to wet weather, and once in January due to extreme heat.



Corporate & Community Services

Goulburn Visitor Information Centre (VIC)

Walk-in customers:

Month	2017	2018	Variance (#)	Variance (%)
December	2,695	2,272	-423	-16%
<b>Yearly Total (to 31<sup>st</sup> December)</b>	36,785	31,108	-5677	- 15%
	<b>2018</b>	<b>2019</b>		
January	3,267	2,578	-689	-21%

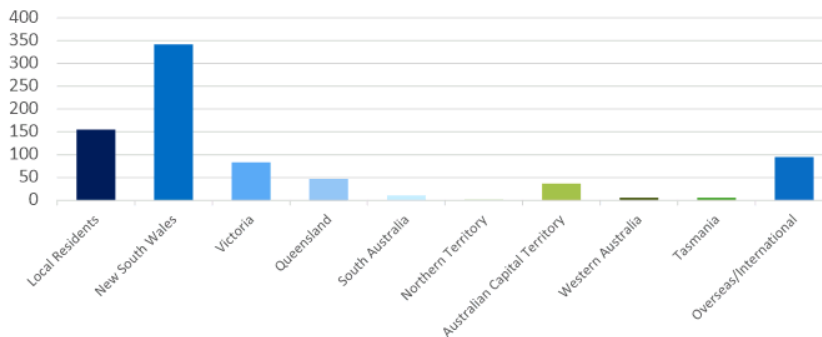
Postcodes collected during December:

Total Postcode Collected	
TOTAL	784
Local Residents	155
New South Wales	342
Victoria	83
Queensland	47
South Australia	11
Northern Territory	2
Australian Capital Territory	37
Western Australia	6
Tasmania	6
Overseas/International	95

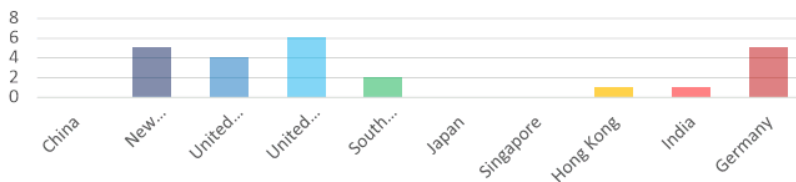
Postcodes collected during January:

Total Postcode Collected	
TOTAL	646
Local Residents	76
New South Wales	255
Victoria	91
Queensland	61
South Australia	13
Northern Territory	2
Australian Capital Territory	13
Western Australia	44
Tasmania	2
Overseas/International	89

December - Visitors by Region of Origin

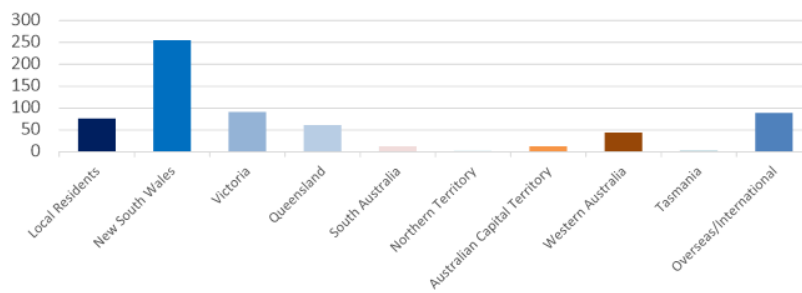


December - International Visitors from Top Source Markets

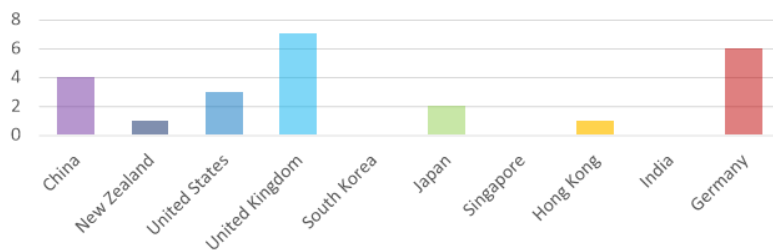


Corporate & Community Services

January - Visitors by Region of Origin



January International Visitors from Top Source Markets



**Corporate & Community Services**

**6.2 Goulburn Historic Waterworks Museum**

**Happenings during December and January at the Waterworks**



The heat has not stopped our volunteers from working hard making improvements to the site.

Left: is a newly completed tank stand which also doubles as a bench!

Work has also been carried out on a new drainage system to keep water away from the Pumphouse Museum.

The 'indoor' volunteers continue to work on cataloguing the collection of original Waterworks documents and plans pictured below and right.



**2019 Steampunk Victoriana Fair**

Grant funding has been applied for through the Regional Flagship Events Program for the 2019 Steampunk Victoriana Fair. The Regional Flagship Events Program identifies and supports events in regional NSW that have the potential to act as a 'cornerstone' or flagship tourism event for their area. If successful funding is provided to support marketing activities to attract visitation from outside the immediate area delivering long term benefits to the region.

**Steaming dates for 2019 are:**

- 10 February
- 10 March
- 21 April
- 26 May (this coincides with 150<sup>th</sup> Anniversary of the Arrival of the Railway into Goulburn)
- 8 September
- 19 & 20 October (Steampunk Victoriana Fair)



**6.3 Rocky Hill War Memorial and Museum and St Clair Villa Museum**

**Museum & tower closed**

Works commenced on the new building at Rocky Hill on 21 January. The Museum and Tower are now closed for the duration of these works which could take up to 6 months. Visitors can still access the base of the lookout and the car park during the construction period.

**Removal and storage of objects**

Rocky Hill volunteers, pictured below, have now completed storing objects currently located in the front room of the museum in preparation for work to commence in this area of the building. Ainsworth Engineering were contracted to remove outdoor museum objects and place them in storage until the construction work is completed.



**Strategic Planning**

We still await news on the application to Museums and Galleries NSW for funding towards the development of a strategic plan for the Rocky Hill War Memorial Museum, which will look at the collection, integration of the two Museums and strategies to best present the Museum and provide a coordinated and cohesive experience across the site.



Above: works underway at Rocky Hill. Taken 1 February 2019

**6.4 St. Clair Villa Museum and Archives****Final approvals**

All documentation has been submitted to the NSW Office Environment & Heritage (OEH) to obtain final approvals. The extensive documentation prepared as part of the Section 57 and Section 60 applications are expected to be the final documentation required to obtain full approvals.

Once approvals are received tender documentation for the works to the St Clair Villa and Coach House will be developed.

**Regional Cultural Funding**

We were advised late December that our grant application to the NSW Government Regional Cultural Fund was unsuccessful. We continue to pursue other grant opportunities.

**Caring for State Heritage Grant**

A grant application is currently being prepared for the Caring for State Heritage grant program. The aim of this grant is to engage a consultant to prepare an Interpretation Plan for St Clair Villa Museum and Archives. The Interpretation Plan will provide a framework for engaging the community with the site following its reopening, and take into account the many recommendations endorsed by Council in the Conservation Management Plan.

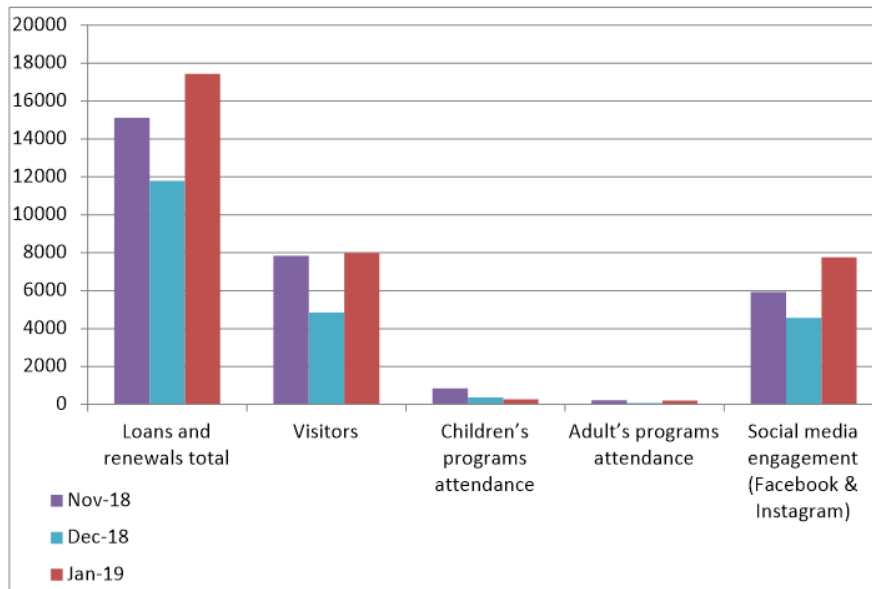
**St. Clair Villa publication**

Peter Freeman continues his work on the publication *St. Clair Villa 1842-2017: 175 Years of Goulburn History*. Chapters 1-10 are complete. We are completing the final chapter, and will then undertake the process of identifying quotes for production and identifying distributors. The publication will be published in the first half of 2019.

Corporate & Community Services

6.5 Library Services

Activity	Nov 2018	Dec 2018	Jan 2019
Loans and renewals main library	12880	9720	15348
Loans and renewals mobile library	357	287	134
eBook, eAudio, eMagazine downloads	1874	1779	1959
<b>Loans and renewals total</b>	<b>15111</b>	<b>11786</b>	<b>17441</b>
Visitors	7840	4848	7992
Internet sessions	1428	863	1346
New members	69	70	134
New collection items received	509	382	1225
Local studies enquiries	34	10	35
Children’s programs attendance	841	363	255
Adult’s programs attendance	219	65	202
Interlibrary loans requested	11	3	9
Interlibrary loans supplied	43	10	24
Book club kits supplied	5	0	6
Social media engagement (Facebook & Instagram)	5935	4553	7759



Thanks and Feedback

*“The summer reading club is such a great idea, how do I sign up!”*

*“We are very lucky in Goulburn having a wonderful library that offers so many activities.”*

*“Happy Christmas to all the wonderful staff. Thank you for providing our community with such a wonderful library.”*

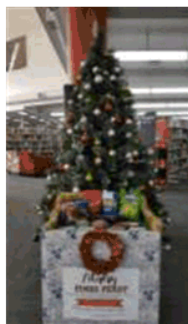
*“What wonderful and magic photography, thanks for sharing.”*

*“Such an excellent initiative; thanks to the Library crew”*

Corporate & Community Services

Library Activities

- In December the Library ran our annual food for fines program. Members with overdue fines can donate an item of food in lieu of paying their fines. This year we were proud to donate 28 boxes of food to the Salvation Army to go towards Christmas hampers for disadvantaged members of our community. Over \$1,000 worth of overdue fines were waived.



- The Library celebrated Australia Day in Victoria Park with the mobile library van, in partnership with the Art Gallery. Many people dropped by to say hello, make a paper plane or a finger puppet, and learn more about the Library and Gallery. The Library is always happy to participate in community events.
- A range of new shelving has been installed in the Library to help cope with an influx of new materials. New shelving in the children’s room, new microfilm cabinets in local studies, and new AV shelving for DVDs, CDs, and console games has helped make our collection materials easier to see and access on the .
- Plans are underway for a wonderful initiative in partnership with Council’s Youth Services Coordinator. A coffee cart will soon be opening in the Library, selling a range of hot coffees, teas, hot chocolate, cold drinks, and snacks. The coffee cart will be run by volunteers as part of an exciting new youth and disability employment training program, and the Library is thrilled to be taking part in this valuable community program. The coffee cart will be opening in late February, and we’re looking forward to seeing many new faces enjoying a delicious treat while browsing the Library shelves.



- The Library is in the process of upgrading our management system and online catalogue. The new system is a huge improvement that will really revolutionise our online presence and create many efficiencies in internal workflows. The new management system, Spydus, will take approximately 6 months to be fully customised and will be launched in early June.



Corporate & Community Services

- Plans for Goulburn Comic Con 2019 are fast becoming reality. The program of events and entertainment is locked in and the full program will be available in early February. The full recreation area is being utilised for a massively expanded event, including a gaming hall, cosplay parade, many workshops and displays, a medieval battle re-enactment, and the Aussie night markets. Goulburn Comic Con will be held on 16 March.



- Our local studies team undertook a precarious and fun excursion to the Juliet Balcony of the McDermott Centre in Auburn St to capture a wonderful 'then and now' photographic essay of the main street. The Library now has comparison photos from 1927, 1956, and 2019. When posted to Facebook, the photos reached nearly 2000 members of our community and elicited over 150 online engagements.
- The Library was delighted to receive a wonderful home-made commercial in January. Young library member Bobby Gordon made a video commercial telling everyone how great he thinks the Library is, particularly our console game collection. We're so lucky to have such a fantastic local community of supporters who love their library! Bobby's Library commercial can be seen online: <https://www.facebook.com/GoulburnLibrary/videos/543801692798776/>

**Corporate & Community Services**

**Adult's Services**

December and January were busy months in the Library, with a range of activities, workshops and author visits.

45 adults and young adults aged from 13 to 75 years participated in our annual Adult's summer reading challenge over December and January. Participants submitted over 60 reviews of books they read over the holiday period and also voted in our heroes vs villains book character tournament to see who are Goulburn's favourite literary heroes and villains. The winner – Harry Potter!!

The Library also hosted a number of talks and workshops in December and January, including making native flower Christmas wreaths, author Joanna Nell talking about her popular new book, and author and environmentalist Erin Rhoads talking about reducing waste at home. Almost 200 people attended these three events in the Library. We are proud to continue to provide high quality and informative entertainment, talks, and workshops for the Goulburn Mulwaree community.



**Corporate & Community Services**

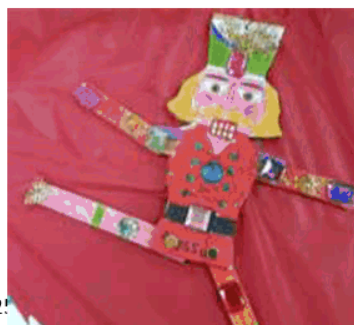
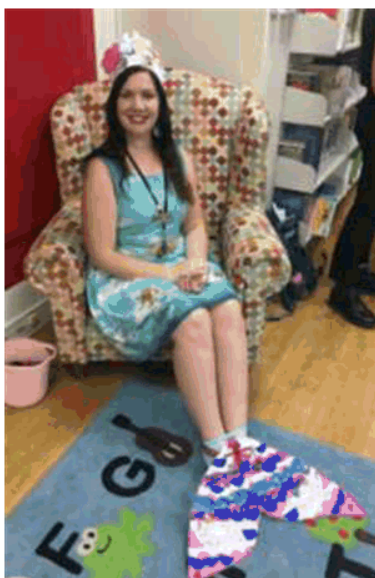
**Children's Services**

December and January were busy months for our young Library members as well, with lots of fun and engaging school holiday activities to keep the whole family busy.

Our annual Summer Reading Club proved very popular yet again, with 31 children reading a massive 950 books during December and January. Congratulations to everyone involved; and how wonderful to see our young community members enjoying a good read!



The Library also celebrated Christmas and the school holidays with a fun range of activities, including a Christmas craft afternoon, making dragon eggs, a mermaid themed story party, a llama paper cutting workshop, and a visit from Butterfly Skye and The Bug Shop. Well over 300 children and their families enjoyed the Library's programs during the school holidays.



2!



## 6.6 Art Gallery

### OF NOTE

- The Gallery supported 226 artists in 2018.
- Clara Adolphs' exhibition was featured in the Good Weekend by art critic John McDonald.
- The Gallery received coverage in the Goulburn Post about its coming year of exhibitions.
- The 2019 Forward plan has been approved by Create NSW, major program funding body.
- The Gallery's new website has been built and will go live early February.
- Crating and packing for the Gallery's touring exhibition 'Deep Revolt' will be finalised in house in January.
- The Mosaics collection database has been audited and Gallery Director and casual, Jeannette Stone are correcting and updating all 563 records.
- Construction of the new Collection Store continued in January and is scheduled to be complete first week of February.
- Gallery Director, Gina Mobayed, has been announced as a participant in the Emerging Arts Professional Program with the Australia Council for the Arts, and will be attending the Venice Biennale in May.
- The Library and Gallery are working together to promote respective events in newsletters and share content where possible.

### EXHIBITIONS

7 December 2018 – 2 February 2019

#### Clara Adolphs Remembering Words

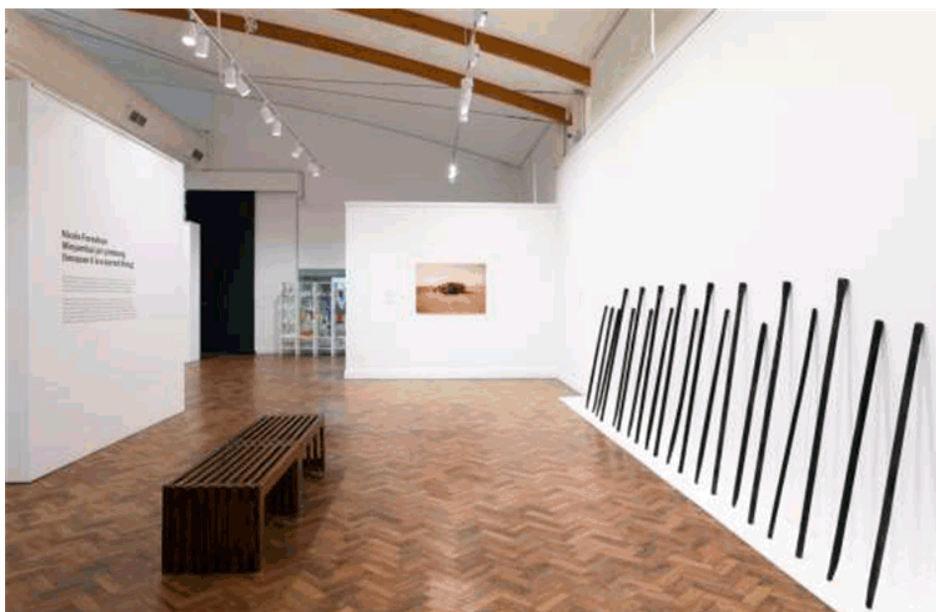
**Clara Adolphs**, a figurative painter, is based in Bundanoon and uses found photographs as source material for her work, creating expanded narratives and new histories from moments in time. 'Remembering Words' is the culmination of a year's work, beginning with a residency at the Cite International des Arts in Paris in early 2018. Continuing her interest in abandoned photography, Adolphs explores the tangibility of time and memory through her painting – her application of oil to canvas becoming more and more agile in recent works.



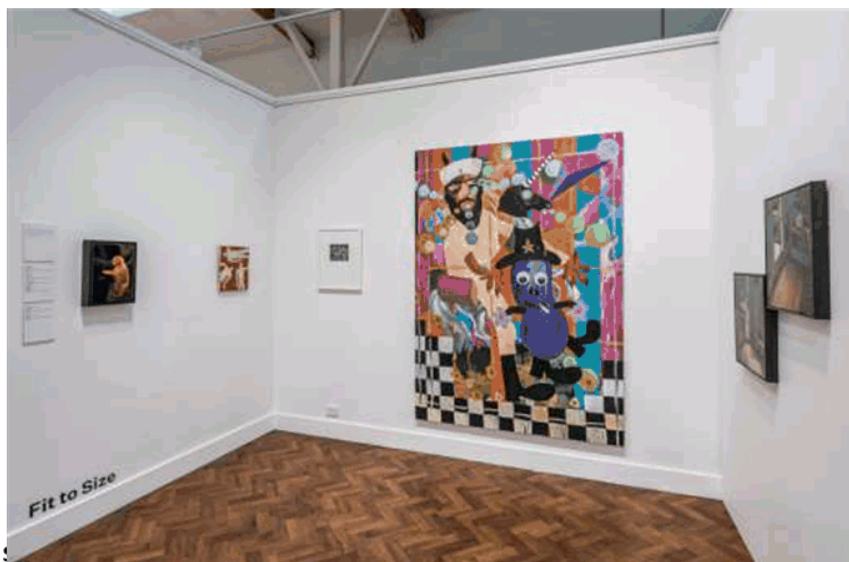
Corporate & Community Services

**Nicole Foreshew**  
**Minyambal yiri yimbang (because it is a sacred thing)**

**Nicole Foreshew** is a contemporary artist and member of the Wiradjuri nation, Central West NSW, working across an ambitious array of materials and processes. Formed from a recent residency in Morocco, this new body of work furthers Foreshew's profound connection to her Country and intense explorations of material agency.



**Fit to Size** brings together select works from our permanent collection and was extended due to the positive response.



**Corporate & Community Services**

Based in Goulburn, **Karen Egan** is an established artist with a practice spanning textiles and photography. For some years, Egan has been observing and documenting the appearance of heavy vehicles carrying metal waste into and out of town. Not knowing the finer details of where, how and why these trays were appearing, Egan instead found the form of these discarded, enigmatic objects fascinating and from them has created a new body of work, *'Metal Landscape'*.



**PUBLIC PROGRAMS**

Friday, 7 Dec	Opening night
Saturday, 8 Dec	In Conversation, Gina Mobayed and Nicole Foreshew
Monday, 10 Dec	Volunteers Morning Tea
Friday, 14 Dec	Process in Painting, Clara Adolphs and Hannah Gee + Karen Egan
Monday, 7 Jan	Quiet time with Pauline Mullen
Monday, 14 Jan	Quiet time with Pauline Mullen
Monday, 21 Jan	Quiet time with Pauline Mullen

**COMING UP**

**Goulburn Bustle, Permanent collection en masse**

Opening 6pm, Friday 15 February, continues to 16 March 2019

This exhibition was planned over a year ago and builds on the significant audit the collection has undergone. It is the largest hang of the collection the Gallery has ever presented and will be opened by the Hon Don Harwin MLC, Minister for Resources, Energy and Utilities and the Arts.

'Goulburn Bustle' is an exhibition that presents the breadth of the Gallery's permanent collection, unleashed en masse for the first time in its 37 year history. Whilst collections tell stories, they often

**Corporate & Community Services**

draw lines and loops around their histories and locales rather than offering it all along one straight path. Our story begins with The Moffitt Bequest in 1956, continues to today and we hope, well in to the future. 'Goulburn Bustle' presents over one hundred works from the collection and has been curated by previous directors Jennifer Lamb and Jane Cush, and current director Gina Mobayed. These works have never before been exhibited together and our intention is to share what should be shared, bring new dialogues to old all the while investigating the idea and relevance of collecting in the public realm today.

**Snapshot: Annika Romeyn**

Based in Canberra, Annika Romeyn's exhibition presents a sense of humility and concern for both the power and fragility of the natural environment. Through a combination of drawing, watercolour and printmaking process, Romeyn engages with sites of erosion and flux. Sites including Guerilla Bay, NSW are associated with joy, loss, calm, and upheaval, and provide Romeyn with psychological touchstones for her rendered landscapes.

**PERMANENT COLLECTION**

**Acquisitions**

The Gallery has acquired a key work from Clara Adolphs' current exhibition. This represents Adolphs' first institutional acquisition and her first work in the Collection. The Gallery has donations to the value of \$178,850 being assessed by Cultural Gifts at present.



Clara Adolphs, *Daylight hours*, 2018, Oil on linen, 125 x 168cm



**Corporate & Community Services**

**Collection Management**

To make way for the rebuild of the Collection Store, the Collection underwent a significant audit late last year. Every work stored on site has been assessed, condition checked, packed and moved offsite. Many works needed repair, treatment and conservation to bring them back to display quality. 43 works were prioritised according to their artistic and cultural value, among other criteria.

- Several works have sustained serious damage and International Conservation Services have provided in kind services and standard services to treat and repair 5 works
- 35 works required urgent reframing, or framing to protect, conserve and prepare them for display for the first time
- 3 works on paper have received conservation treatment
- Several works are damaged beyond repair, or are not suitable for display and have been stabilised for now

A series of processes and systems are being implemented to ensure the Collection is managed according to Museum standards ongoing. These include implementing movement records, separation of duties, utilising and updating the Mosaics database, and new protocols for the handling and display of the collection. The entire gallery team has undergone a one day session with the Art Gallery of NSW covering art handling, collection management and conservation.

Many works are being catalogued correctly and/or catalogued for the first time. There is a significant amount of essential detail missing in the collection records, which stymies its suitability for display or loan.

All works sent offsite will return 1 February and will be unpacked and rehoused in the new store over the course of four – six weeks. It will be an ongoing project to bring Mosaics up to date and research the collection in greater detail, as well as prepare the collection for an essential revaluation.

**PUBLIC ART**

**CBD**

The Gallery is calling for Expressions of Interest from local artists for a project at the Civic Centre. The EOI will remain open until 22 February 2019.

**WOLLONDILLY WALKING TRACK**

David Ball, local sculptor, is being commissioned to make a major work for the Track. The work is scheduled to be installed by 30 June 2019. It will be the first work of Ball's on public display in the region. David Ball was awarded the major prize at 'Sculpture by the Sea' in 2017 and is one of the region's most celebrated sculptors. This is the first work among several planned for the track.

**EDUCATION**

Saturday, 1 Dec	Pictures & Popcorn in the Park
Monday, 3 Dec	International Day for People with Disability Fun Day
Tuesday, 8 & Wednesday, 9 Jan	Claymation with Sally and Hannah, School Holiday Workshop
Wednesday, 16 Jan	Woodblock Printing with Barbara Nell, School Holiday Workshop
Friday, 25 Jan	Abstract Painting with Sally, School Holiday Workshop
Saturday, 26 Jan	Australia Day

Corporate & Community Services

**Afternoon Art Club**

Art Club finished for the year on Friday 14 Dec. The final few weeks were used to wrap up projects from term 4. The High School Afternoon Art Club participated in a small fabricated art prize. The students created 2D works in A5 format on the theme of 'experience of place'. Hannah judged the prize and the students were encouraged to vote for people's choice award. The project was designed to provide the opportunity to experience all steps of entering a prize from creating work, providing work details and giving and receiving feedback. Congratulations to Cierra and Ruby who won on the day.



The Gallery will now be accepting Creative Kids vouchers for paid programs. This initiative has inspired new interest in Afternoon Art Club. The program for term 1 is already full with long waitlists for both Weds and Thurs. The program commences Weds 7 Feb.

**School Holiday Workshops**

All School Holiday Workshops in January were very well attended. Hannah teamed up with Sally for the first holiday workshop, Claymation. This workshop was held over two days and was fully attended with a waitlist. The children created figures from modelling clay and returned to animate a short film in pairs using a stop motion app. These animations were sent to parents using Objective



Connect with thanks to James and Kathryn from IT.

Local artist Barbara Nell delivered Woodblock Printing School Holiday Workshop to another full class. The children created a design on balsa wood using an etching tool before creating a number of prints on a range of fabrics and papers.

Abstract Painting with Sally was the final holiday workshop for January. The group started with a chat about the terms

'abstract', 'semi-abstract' and 'figurative' before characterising artworks under these three terms. Lots of words were used including 'colour', 'shape', 'imaginary', 'pretend'. The group then moved to the fun part of making! Beautiful and delicate sculptures were created by tearing, taping and stapling paper into abstract forms. These sculptures inspired a series of linear drawings and a painting using a limited colour palette. The group talked about the importance of colour within a work and how it can be used by an artist in different ways such as to create mood, to explain what is seen or imagined and to provoke a certain response from the audience.



**Art Teenies**

A number of new families have been coming along to Art Teenies. Current exhibitions by Clara Adolphs, Nicole Foresheew and Karen Egan have lent wonderful inspiration to the young visitors. The groups have worked with Sally to create collages and sun prints and Pauline Mullen on 10, 17 Dec and 21 Jan for some fun yoga and movement.

**Corporate & Community Services**

**Pictures & Popcorn in the Park**

The Gallery stall was busy the whole afternoon at Pictures & Popcorn. Over the five hours 131 people visited the Gallery stall to chat about Gallery programs and create wreaths using found and upcycled material. The workshop reflects the Gallery endeavour to become sustainable and environmentally friendly in all its areas of business.



**International Day for People with Disability Fun Day**

The Gallery was proud to support the IDPWD Fun day in December. The Gallery provided a fun art activity for people to draw and decorate a calendar for 2019. Sally attended on behalf of the Gallery for a few hours in the morning before a volunteer stepped in for the afternoon.

**Australia Day**

This year Education Officer Sally teamed up with Mobile Library Operator, Maria Daly for Australia Day in Victoria Park. The Gallery had 47 people visit the stand to chat about Gallery programs and create fun Australian parrot finger puppets.

**OUTREACH**

**Arts Access Workshops**

**Warrigal Care, PGU Kenmore and the Crescent School**

Arts Access Workshops took a short break for December and January for Christmas and New Year. Commencing Monday 4 February, the coming term will see the Gallery work with 5 artists on this program delivering a broad range of workshops focussed on coming exhibiting 'Goulburn Bustle' and on the huge amount of public art in and around the Goulburn CBD.

**SACC Outreach Program**



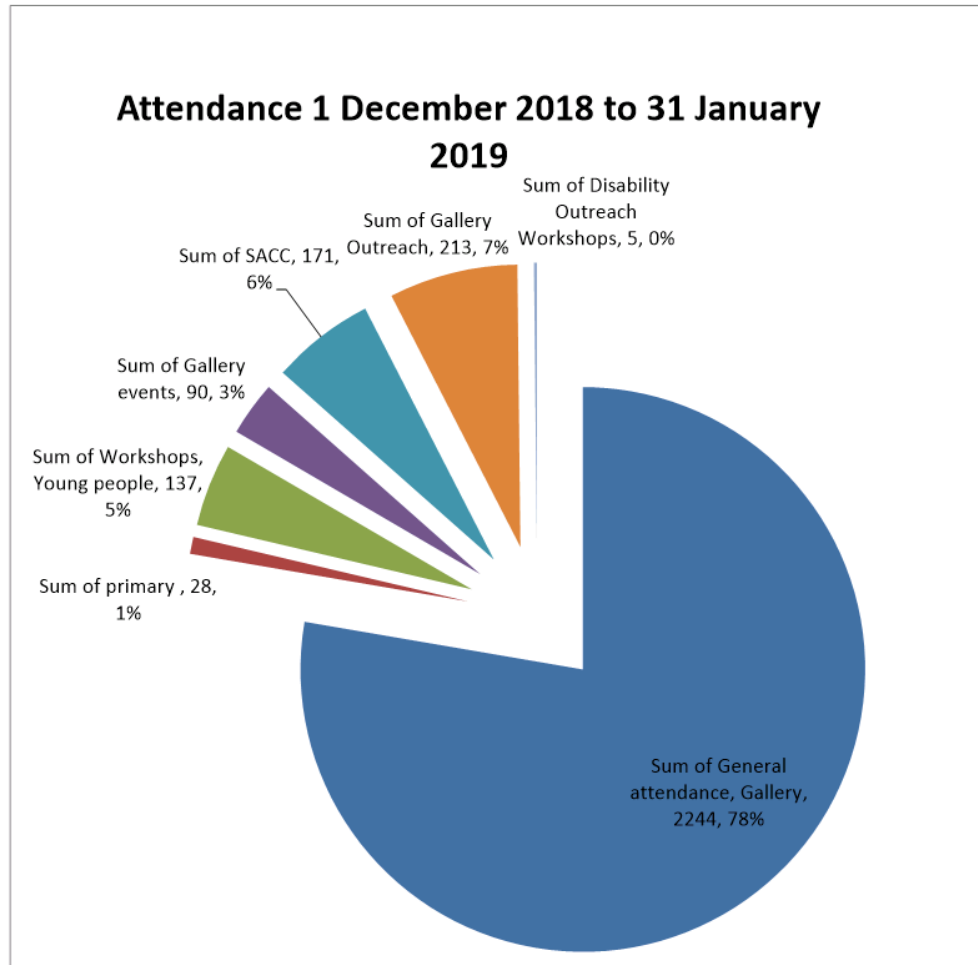
This month Janet Gordon, Outreach Officer looked at different ways to express creativity and explore identity through art. The children created Santa puppets. Some children chose to add their own face to Santa's body to create a puppet, some chose to add their face to a body they drew and some chose to use a Santa face and body. After creating their individually unique puppets, the children used them in imaginative play to talk to their peers and families.



Corporate & Community Services

Attendance at the Outreach Playgroups increased from 1396 parents/children over 2017 to 1758 over 2018. Gordon is very pleased with this result as she has developed positive relationships with the families, schools and children that have accessed the Outreach Playgroups program. The increase in numbers has been from starting the Outreach Playgroup at Marulan which has been quite popular, the fantastic attendance by my playgroup families at the Combined Playgroups Christmas Party and the consistent attendance of families at all the playgroups during this year.

AUDIENCES AND REACH



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**Corporate & Community Services**

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**FEEDBACK**

*'Thank you again to the entire Goulburn Regional Art Gallery team for making me feel so welcome and giving me the opportunity to undertake such a special residency.'*

*'Thanks for all your hard work and congratulations to you all on a wonderful show. We were thrilled to see such a great series of work presented there.'*

*'Very interesting'*

*'Sensitive works, great hang! Loved the permanent show too.'*

*'The catalogue - looks - feels terrific'*

*'Goulburn Bustle' - an important thing to do.'*

*'Thanks so much for the amazing 'Bustle' catalogue, it arrived today – congratulations a really fine piece and thank you for including my work in there pic and all!'*

**12.14 OPERATIONS DEPARTMENTAL REPORT - DECEMBER 2018 AND JANUARY 2019**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Operations Departmental Report December 2018 and January 2019**



<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Operations be received and noted for information

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

**REPORT**

Please find attached the December 2018 and January 2019 monthly report on the activities of the Operations Directorate.



December 2018 &  
January 2019

# Operations



Departmental Report

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## 1 Budget Status

### Operations Projects – Works & Community Facilities

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that were not reported in December 2018 or January 2019, which are either over expended or under pressure to be over expended. Adjustments will be proposed for the next quarterly budget update.

Table 1				
Job Number	Description	Initial Allocation	Current Expenditure	Comment
NRS0073	Gurrundah Road Rehabilitation	\$200,000	\$225,471	Estimated completed cost of works \$285,000. Budget to be transferred from under expenditure in the Sanctuary Drive project (NUS0002). A report on this transfer will be presented at the 5 March council meeting
NRS0027	Mountain Ash Road Rehabilitation	\$471,970	\$366,914	Estimated cost to complete works \$479,900. Overspend to be covered by residual funds in rural sealing budget. A report on this transfer will be presented at the 5 March council meeting

## 2 Operations WHS Summary

Incidents reported for December 2018, January 2019 are listed in the following table:

Table 2 December 2018 & January 2019				
Date	Department	Incident location & description	Treatment/Action	Lost time (hours)
9/12/18	Community Facilities – Aquatic	Glass shelf holding till drawer collapsed and struck worker below knee	Nil	Nil
9/12/18	Community Facilities – Aquatic	Glass shelf holding till drawer collapsed again, this time it didn't strike or injure anyone.	Nil	Nil
10/12/18	Works	Whilst Divall's were excavating kerb and gutter on the corner of Combermere Street and Mary's street an unidentified cable was struck but not broken by an excavator, the infrastructure has been bent and is not at the correct depth	Nil	Nil
13/12/18	Community Facilities – Aquatic	A child in the learn to swim program was swimming backstroke in the outdoor pool and hit their head on the end wall.	Nil	Nil
17/12/18	Works	Worker has twisted back when getting equipment from the back of the truck	Nil	Nil

GOULBURN MULWAREE OPERATIONS

18/12/18	Works	Excavating a trench for a stormwater line, excavator came in contact with a LV power conduit	Nil	Nil
17/18/12	Community Facility Outdoor Playground	Child sliding down pole hit mouth on pole	Nil	Nil
15/12/18	Community Facility Aquatic	Child when under water father on phone	Nil	Nil
18/12/18	Community Facility Aquatic	Visitor playing touch football with friends and twisted foot in the sand and dislocated ankle	Nil	Nil
19/12/18	Community Facility Belmore Park	Short sharp right shoulder pain when pushing. First noticed when feeding chipper but went away, then came on again when I was using crow bar and rake	Medical Treatment	No
20/12/18	Community Facility Aquatic	Visitor stung by bee	No	No
27/12/18	Community Facility Aquatic	Visitors complained eyes were effected by chlorine in the pool	No	No
27/12/18	Community Facility Aquatic	Child tripped when exiting the pool and grazed knee on the pool concourse	No	No
1/1/19	Community Facility Aquatic	Patron jumped into pool on top of another patron, landing on their neck/back	No	No
8/1/19	Works	Slashing paddock at the rear of houses in George Street Marulan, resident has enter SRP with report of property damage. Rock has smashed a window	No	No
11/1/19	Works	Closing gate at yard, a flash of lighting occurred and at the same time the fence and gate became energised. Worker received a shock through his whole body and through his back slightly. No serious injury (no first aid treatment required). Wrists are sore and throat is dry.	No	No
13/1/19	Community Facility Aquatic	Patron dived into deep end of the outdoor pool and grazed right shoulder on the bottom of the pool	No	No
10/1/19	Works	Climbing into the work truck, Foot slipped off step and felt pain in inner	Medical Treatment	Yes



		left knee		
21/1/19	Community Facility Aquatic	A patron dove off the side of lane 4 deep end and hit nose on bottom of pool	No	No
21/1/19	Community Facility Aquatic	Patron was doing freestyle pull (as instructed by coach) states her shoulder "just started hurting a lot". Patron immediately notified coach and exited the pool.	No	No
22/1/19	Works	The worker was changing cutting edges on the grader and cut his middle finger on his left hand	Medical Treatment	No
18/1/19	Works	Mower trailer pin was incorrectly positioned on trailer and has come loose, causing trailer ramp to drop onto road and has sprayed car with rocks that was parked on the side of the road.	No	No
21/1/19	Community Facility Aquatic	A patron tried to use the side gutters to exit the pool. She slipped and cut her mouth on the side of the pool.	No	No

### 3. Operations Service Response Status

Requests created and closed in December 2018 and January 2019. Over the months of December 2018 and January 2019 operations received 400 new service response requests generated from customers.

Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	6	0	0%	68%
Cemeteries	Cemetery	3	1	33%	50%
Facilities	Graffiti	0	0	0%	100%
Facilities	Parks Ovals	17	9	53%	88%
Facilities	Public Toilets	1	1	100%	100%
Facilities	Unspecified Damages	2	1	50%	87%
Facilities	Health Pollution	0	0	0%	0%
Parks	Bees Wasps	0	0	0%	0%
Parks	Fallen Tree	12	12	100%	100%
Parks	Grass Mowing	10	8	80%	95%
Parks	Tree Inspection	2	1	50%	95%
Parks	New Tree	2	2	100%	100%
Parks	Noxious Weeds	5	3	60%	90%
Parks	Remove Tree	5	3	60%	94%
Parks	Verge Maintenance	5	4	80%	96%
Parks	Root Damage	2	1	50%	89%
Parks	Trim Branches	7	5	71%	85%

GOULBURN MULWAREE OPERATIONS

Parks	Trees Unspecified	2	0	0%	88%
Parks	Weeds	0	0	0%	0%
Works	Live Stock	2	2	100%	100%
Works	Dumped Rubbish	5	4	80%	99%
Works	Bridges	0	0	0%	100%
Works	Corrugations	2	2	100%	100%
Works	Damaged Footpath	18	18	100%	98%
Works	Damaged Kerb	3	3	100%	100%
Works	Depth Gauges	0	0	0%	0%
Works	Development Works	0	0	0%	100%
Works	Edge Break	2	2	100%	100%
Works	Guide Posts	0	0	0%	100%
Works	Guard Rail	1	0	0%	50%
Works	Inspection	8	7	88%	97%
Works	Line Marking	2	2	100%	89%
Works	Loose Material	5	4	80%	97%
Works	Oil Spill	0	0	0%	100%
Works	Pot Holes	7	7	100%	100%
Works	Seal Fail	0	0	0%	100%
Works	Shoving	1	0	0%	92%
Works	Traffic Sign	9	8	89%	98%
Works	Road Unspecified	17	13	76%	96%
Works	Culvert Head	0	0	0%	100%
Works	Flooding	3	3	100%	93%
Works	Grates & Lids	3	2	67%	83%
Works	GPT	0	0	0%	100%
Works	SW Kerb & Gutter	3	3	100%	100%
Works	Storm Pipe	2	2	100%	100%
Works	Trench Subsidence	0	0	0%	0%
Works	Stormwater Unspecified	3	3	100%	87%
<b>December 2018 Totals</b>		<b>177</b>	<b>136</b>	<b>77%</b>	<b>94%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

Table 3.1b – January 2019					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	2	0	0%	81%
Cemeteries	Cemetery	4	4	100%	90%
Facilities	Graffiti	0	0	0%	100%
Facilities	Parks Ovals	25	14	56%	89%
Facilities	Public Toilets	3	3	100%	100%
Facilities	Unspecified Damages	5	4	80%	90%
Facilities	Health Pollution	0	0	0%	0%
Parks	Bees Wasps	1	1	100%	100%

GOULBURN MULWAREE OPERATIONS

Parks	Fallen Tree	17	15	88%	98%
Parks	Grass Mowing	26	25	96%	98%
Parks	Tree Inspection	10	10	100%	100%
Parks	New Tree	5	2	40%	91%
Parks	Noxious Weeds	10	9	90%	93%
Parks	Remove Tree	9	6	67%	91%
Parks	Verge Maintenance	5	4	80%	97%
Parks	Root Damage	4	1	25%	77%
Parks	Trim Branches	8	7	88%	94%
Parks	Trees Unspecified	8	6	75%	91%
Parks	Weeds	0	0	0%	0%
Works	Live Stock	3	3	100%	100%
Works	Dumped Rubbish	10	8	80%	97%
Works	Bridges	0	0	0%	100%
Works	Corrugations	4	4	100%	100%
Works	Damaged Footpath	5	5	100%	99%
Works	Damaged Kerb	8	7	88%	97%
Works	Depth Gauges	0	0	0%	0%
Works	Development Works	0	0	0%	100%
Works	Edge Break	1	1	100%	100%
Works	Guide Posts	6	3	50%	60%
Works	Guard Rail	7	1	14%	25%
Works	Inspection	2	1	50%	97%
Works	Line Marking	2	2	100%	100%
Works	Loose Material	10	10	100%	100%
Works	Oil Spill	0	0	0%	100%
Works	Pot Holes	16	14	88%	98%
Works	Seal Fail	1	1	100%	100%
Works	Shoving	0	0	0%	100%
Works	Traffic Sign	20	11	55%	89%
Works	Road Unspecified	32	21	66%	93%
Works	Culvert Head	1	1	100%	100%
Works	Flooding	9	8	89%	92%
Works	Grates & Lids	2	1	50%	88%
Works	GPT	2	2	100%	100%
Works	SW Kerb & Gutter	5	4	80%	93%
Works	Storm Pipe	7	5	71%	85%
Works	Trench Subsidence	0	0	0%	0%
Works	Stormwater Unspecified	28	16	57%	67%
<b>January 2019 Totals</b>		<b>323</b>	<b>240</b>	<b>74%</b>	<b>93%</b>

#### 4 Operations Maintenance Tasks

General Maintenance Tasks completed in December 2018 & January 2019

Table 4	
Location	Type of work
West/South Goulburn	Storm water response following 1 in 50 year rain event
Goulburn CBD	Storm water investigation and rectification
Goulburn (various)	Service Request response
Bradfordville	Storm water easement improvements
Zone 9 (Towrang area)	Maintenance grading
Zone 11 (Bungonia area)	Select maintenance grading
Zone 14 (Bullamalita area)	Select maintenance grading
Highland Way	Tree & vegetation removal

#### 5 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of February 2019

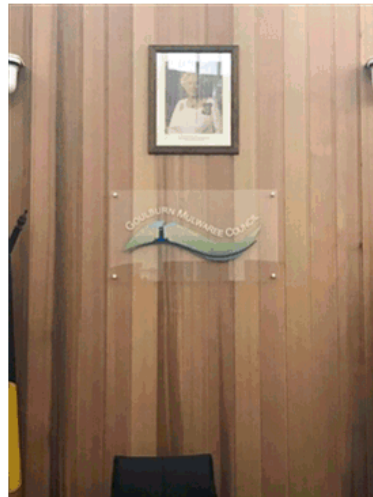
Table 5		
Location	Date	Description of works
Windellama Road	28/1/19	Road rehabilitation under traffic control, daytime lane closure
Currawang Road	08/01/19	Road rehabilitation under traffic control, daytime lane closure
Mary Street	08/01/09	Road closure between Carr Street and Ridge Street for road extension works.
Seiffert Oval	Ongoing	Demolition and pre-construction of Sporting Pavilion as per tender 1718T0020

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements

**6 Community Facilities**

**6.1 Operational**

The final sign was installed in the Civic Centre Chambers as part of the upgrade works. The Council logo was placed above the Mayoral seat finishing off the Chambers Upgrade project. The photo below is of the installed sign



*Chambers Upgrade - Signage*

New pots have been installed in front of the Civic Centre to complete and further enhance the appearance of the entrance. A pot enclosure was used that picked up design elements of the metal and timber combinations used in the CBD. Pots can easily be transferred in and out of the surrounds, allowing plantings to reflect different seasons and events throughout the year. The photo below is of the new pot surround and the layout at the entrance to the Civic Centre. The art gallery is investigating the installation of public artwork on the wall behind the pot, which will not just provide colour but a point of interest for people gathered out the front to use the library or visit the art gallery.



*Civic Centre Landscaping - Pots*

Work was carried out in Tarago to enhance the main park, after the completion of the new amenities unit. Landscaping is to occur around the amenities when the weather conditions favour the establishment of plants. The photo below is of the completed works. The amenities are a big upgrade from the previous unit which had reached the end of its effective life. A new bin surround and bin were installed next to the amenities to bring it in line with the theme used in the Goulburn CBD.



*Tarago Park New Amenities*

Work was undertaken on the entrances to Goulburn prior to Christmas to enhance the appearance for visitors and residents during the time. Work consisted of tree lifting and undergrowth removal as well as mowing and litter patrol. The focus for January shifted to the school zones in preparation for the start of the new school year.

A new bus shelter has been installed at the Corner of Auburn and Clifford Streets. This shelter was part of the 2018/19 Capital Works Program. In addition to this eight additional shelters, as part of a grant funding program, will be installed at the following locations;

- Kooringaroo Road (rural).
- Lumley Road (rural).
- Clifford Street (see attached photo).
- Taralga Road / Rex Street (intersection).
- Robinson Street (near Abbey Road).
- Goldsmith Street (near hospital).
- Churchill Street (near Bladwell Pk).
- Finlay Road (near Hume St).
- Rhoda Street (near Addison St).



The photo below is of the new bus shelter at Auburn/Clifford Street.



*Auburn/Clifford Street Bus Shelter*

With a big touch football carnival scheduled for February this year, staff have been busily working on the irrigation system in Carr Confoy Fields. The system has been expanded towards the river to allow for the inclusion of three additional touch fields. This has also benefited cricket in enhancing the outfield on these fields and potentially other sports over the winter periods. The Southern Suns Touch Football Carnival is expected to bring up to 1000 participants and visitors to the town.

Upcoming works:

- Seiffert Oval Pavilion is progressing with the completion of the construction certificate and the commencement of the footings. At this stage the project is on schedule to be completed this financial year.
- The skate park project is currently collating the data from the community consultation, which will be finalised towards the end of January. Concept plans and models will be completed by the end of February to be reviewed by the user groups for final design. At this stage the project is expected to be on time with a completion towards the end of June this year.
- The rage cage is currently in production with a completion date to be expected towards the end of May. It is expected that earthworks for the project will commence towards the end of March into April this year.



## 6.2 Aquatic Centre

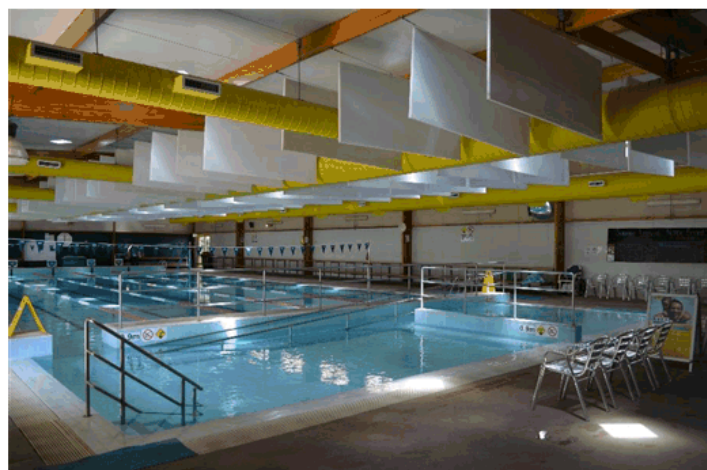
The Goulburn Aquatic and Leisure Centre experienced a busy school holiday period throughout December 2018 and January 2019 recording a combined total attendance figure **30,501**. The Centres focal activity for December 2018 and January 2019 centred on concluding the Centres 2018 program calendar, preparing for the Pictures and Popcorn at the pool event and accommodating increased recreation visitations throughout the January heat wave.

Australia Day celebrations extended to the Aquatic Centre with free entry once again offered to the community. A total of 1,055 patrons took up the waived entry to enjoy a fun filled day in the sun as the temperature reached 41 degrees. The Aquatic Inflatable was provided between 12.00pm to 4.00pm.

The Goulburn Amateur Swim Club hosted their annual Development Meet swimming carnival as part of their affiliation with ACT swimming. It was reported that 102 competitors entered into the meet and were accompanied by approximately 150 spectators and a rotation of 20 officials.



*Outdoor 50m Pool*



*Indoor 25m Pool*

**Attendance Report**

Please refer to the table below for the breakdown of December 2018 and January 2019 attendances.

<b>Table 6.2.1</b>		
<b>Program</b>	<b>December 2018</b>	<b>January 2019</b>
Aquatic memberships	553	783
Health Club (incl. Fitness Classes) memberships	274	371
Visit passes (incl. Aquatics and Fitness Classes)	374	825
Family memberships (Aquatic and Fitness)	88	214
Squad Swimming	201	209
Recreational Swimming	7,149	12,329
Children under 2 years	247	521
Spectator (exl. Carnivals)	713	715
Swimming Lessons	702	116
Swimming student out of hours	138	33
Aquathon	80	73
Fitness Passport- Aquatic	326	632
Fitness Passport- Fitness	52	70
Australia Day (free entry)	0	1,055
NSW Police Academy	39	341
Pictures and Popcorn at the Pool	0	1,278
<b>TOTAL</b>	<b>10,936</b>	<b>19,565</b>
Note: attendance for December 2017 and January 2018 was 11,615 and 18,264 respectively.		

**Program Update**

At the completion of Term 4 2019 the Centre’s learn to swim program registered a total of 461 enrolments and 105 squad swimming registrations. A one week holiday intensive program was carried out with 25 students in January and a school carnival preparation program also operated throughout the later part of the month.

The Centre’s aqua aerobics program continued to enjoy an average class attendance of over 25 participants and as at the end of January had 55 active 10 visit pass registrations. These classes have enjoyed utilising the outdoor pool throughout January and the social interaction amongst members is to be much-admired.

The Aquathon program continues to be a popular program within the community being run by the Centre in conjunction with the Goulburn Triathlon Club. The last session for 2018 was completed on 18 December 2018 with the program resuming on 8 January 2019. There are currently 15 Aquathon memberships and 33 visit pass registrations. A 5 visit membership was introduced this season aimed at attracting participants that are on school holidays, university break and shift workers.

**Pictures and Popcorn at the Pool**

The Aquatic Centre staff and Council’s Events and Marketing team worked collaboratively on delivering a successful movie night at the Centre on 19 January 2019. Free entry started at 4.00pm and featured Disney animated movie The Little Mermaid being played at dusk. A total event

attendance figure of 1,278 was registered for the event with this being in addition to the 372 visitations to the Centre prior to the 4.00pm free entry start time.

Unfortunately despite a week of pleasant swimming weather leading into the event, the weather on the day was unfavourable to which contributed to an attendance reduction of around 1,700 when compared to last year's event. The event was still deemed a success for those that attended and the Aquatic Centre staff are to once again be commended for their efforts in supervising the Aquatic activities.

Familiar activities such as the motor boats in the toddler pool, giant inflatable aqua run course and jumping castles were once again popular activities at the event. This year also had the inclusion of a giant drop water slide for the thrill seekers. A DJ was onsite to create a party vibe and food stalls were available throughout the Centre.



**Aquatic Inflatable- Staff Setup Training Session**

#### **Facility Maintenance**

The following general maintenance activities were carried out throughout the month of December 2018 and January 2019:

- Tower lights maintenance
- Boiler service
- Additional taps installed to assist garden maintenance
- Amenity fitting repairs

### 6.3 Recreation Area

#### Major and Irregular Events

The busy event season continued at the Recreation Area during December 2018, with a wide variety of major and irregular events occurring. Events throughout December included the U18 Girls Indoor State Hockey Championships, the Master’s Men and Women National Indoor Hockey Championships, International Day of People with Disability, four Christmas parties, Year 6 Farewell dinner, the New Age Caravan Club and Council’s drought relief event.

These events attracted an estimated 4,470 visitors to the facility throughout December.

The NSW State Indoor Hockey Championships held its final rounds in December 2018. The Australian National Indoor Hockey Championships the commenced with the Masters Men and Women’s competitions being held. These events attracted approximately 3,200 visitors to the facility.



U18 Girls NSW Hockey Championships



Men’s Masters Australian National Indoor Hockey Championships



International Day of People with Disability was held in December 2018, using Veolia Arena, the Basketball Stadium, The Grace Millsom Centre and the Peden Pavilion & Skillion. A wide range of activities were run throughout the day for attendees to participate in. The event attracted approximately 500 visitors to the facility.



*International Day People with Disability*

The Veolia Arena hosted its first year 6 farewell in December 2018, with 120 people in attendance. The arena was transformed into a very classy function area, and Goulburn Events Management did an amazing job catering for this number of people without the use of their fully equipped kitchen.



Year 6 Farewell

Four Christmas parties were held in the Grace Millsom Centre in December 2018 attracting approximately 420 people to the facility.



Christmas Parties



The New Age Caravan Club spent three nights at the Recreation Area in December 2018 as a Christmas get-together. This is the first time the club has visited our facility and we hope to see them return in 2019.



*New Age Caravan Club (at alternate site)*

Council’s Utilities Department kindly donated all of the bales of hay from their farm to local farmers in need in December 2018. 600 bales of hay were donated locally, and distributed from the Recreation Area by the Rapid Relief Team. Approximately 200 people were on site for the event.



*Hay Distribution*

**Regular Users and Events**

December saw an expected decline in attendances in December due to limited major events, and most organisations taking a well earned break for the holidays. The Greyhounds and Harness continued to meet through until Christmas, with a major Harness Race on Christmas Eve. A Dressage event was also held during December 2018.

Regular users occupied the facility on 32 occasions during December, approximately 1 event per day.



Dressage Event

The tables below show the breakdown of events at the Recreation Area during December 2018.

Table 6.3.1 – December 2018	
Event	Attendances
Basketball	680
Dog/Show Training	120
Badminton	210
Greyhound Racing	1,050
Harness Racing	800
Dressage	200
IDPwD	500
Christmas Parties	420
Year 6 Farewell	120
Caravan Club	30
Hockey Championships	3,200
Hay distribution	200
<b>TOTAL</b>	<b>7,530</b>

Table 6.3.2 – December 2018		
Facility	December 2018	December 2017
Veolia Arena	3,810	3,683
Grace-Millsom Function Centre	1,470	1,600
Recreation Area	2,250	2,130
<b>Total Attendances</b>	<b>7,530</b>	<b>7,413</b>

Throughout January 2019 the Recreation Area hosted two major events, being the Australian Festival of Hockey and the Classic Riders Annual Swap Meet.

These two events attracted approximately 18,325 visitors to the facility.

The Hockey Australia’s “Festival of Hockey” occupied Veolia Arena, Grace Millsom and the Basketball Stadium for 24 days in January 2019, with competitions held for U13, U15, U18, U21 and Open Men and Women. Teams from every state participated in the event with one team from New Zealand also

attending for the Open Women's competition. The event attracted approximately 16,700 people to the facility over the 24 days.

The below photos are from some of the presentations throughout the Festival.



U21 Men's Champions - NSW



U21 Women's Champions - NSW





The annual Classic Riders Swap Meet was held in January 2019 with approximately 250 stalls and 1,375 visitors to the event. Funds raised from the event will support local charities including Rotary and Can Assist.



Classic Riders Swap Meet

**Regular Users and Events**

Most regular users of the Recreation Area remained inactive throughout January 2019 due to the holiday period. Greyhounds continued their Thursday race meetings, and Harness continued their trials throughout January 2019.

The Harness Racing Club hosted two major race meetings in January 2019 attracting approximately 2,500 visitors to the facility.



Goulburn Cup winner Conviction



Hewitt Memorial Race Day

The tables below show the breakdown of events at the Recreation Area during January 2019.

<b>Table 6.3.3 – January 2019</b>	
<b>Event</b>	<b>Attendances</b>
Festival of Hockey	16,700
Swap Meet	1,625
Greyhounds	750
Harness	2,650
<b>TOTAL</b>	<b>21,725</b>

<b>Table 6.3.4 – January</b>		
<b>Facility</b>	<b>January 2019</b>	<b>January 2018</b>
Veolia Arena	10,438	6,000
Grace-Millsom Function Centre	5,875	943
Recreation Area	5,412	3,000
<b>Total Attendances</b>	<b>21,725</b>	<b>9,943</b>

**Upcoming Major Events**

The Recreation Area has a whole host of major events booked for 2019. The table below shows all major and irregular events currently booked for 2019.

<b>Table 6.3.5 – Major Events 2019</b>		
<b>Facility</b>	<b>December 2018</b>	<b>December 2017</b>
16/02/2019	SESA Netball Training	Veolia
16/02/2019	Goulburn Rodeo	Rodeo Arena
18/02/2019 – 22/03/2019	Breastscreen Van	Area J Carpark
23/02/2019	21st birthday	Grace Millsom
24/02/2019	SESA Basketball Academy	Veolia
2/03/2019	Goulburn Show 2019 and setup	Recreation Area
3/03/2019	Goulburn Show 2019 and setup	Recreation Area
9/03/2019 – 10/03/2019	Rose Festival	Veolia
9/03/2019	Travel Expo	Grace Millsom
9/03/2019	National Angora Trophy Show	Peden
16/03/2019	Comic Con	Recreation Area
18/03/2019	Film Festival	Veolia
24/03/2019	Drill Dance NSW State Titles	Veolia
30/03/2019	Haulin The Hume	Recreation Area
6/04/2019	Rotary Swap Meet	Recreation Area

GOULBURN MULWAREE OPERATIONS

7/04/2019	Rotary Swap Meet	Recreation Area
27/04/2019	South Coast Regional Netball	Veolia & Basketball
28/04/2019	South Coast Regional Netball	Veolia & Basketball
4/05/2019	Carousel of Colour Alpaca Show	Peden
5/05/2019	Carousel of Colour Alpaca Show	Peden
18/05/2019	Easy Riders 50th Anniversary	Areas H&J, Peden
25/05/2019	Pictures & Popcorn	Veolia
13/07/2019	Breeders Choice Alpaca Auction	Peden
14/07/2019	Breeders Choice Alpaca Auction	Peden
13/09/2019	Charles Ledger Alpaca Show	Peden
14/09/2019	Charles Ledger Alpaca Show	Peden
15/09/2019	Charles Ledger Alpaca Show	Peden
5/10/2019	Lilac Ball	Veolia
6/10/2019	Lilac Ball	Veolia
11/10/2019 – 13/10/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
18/10/2019 – 20/10/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
25/10/2019 – 27/10/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
1/11/2019 – 3/11/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
8/11/2019 – 10/11/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
9/11/2019	Convoy 4 Kids	Areas H & J
15/11/2019 – 17/11/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
22/11/2019 – 24/11/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
29/11/2019 – 1/12/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom
6/12/2019 – 8/12/2019	Indoor Hockey Championships	Veolia, Basketball, Grace Millsom

**Work, Health & Safety**

Recreation Area Facility Audits and Contractor Audits were carried out in conjunction with contractors and event organisers at the Recreation Area during the months of December and January.

In addition to these, Pre-Event Risk Assessment and Inspections were carried out to ensure that all events held within the Goulburn Recreation Area were carried out appropriately in a safe manner.



All contractor work carried out through the months of December and January complied with the GMC Work Health and Safety policies and guidelines. There were no reportable incidents at the Recreation Area during this period.

The action report from the risk audit conducted by State Cover earlier this year has been finalised and presented to the Recreation Area Committee of Management for consideration. Required outcomes are being addressed on a risk rated basis, and funded from the 2018-2019 Capital Works budget for the Recreation Area.

A traffic and pedestrian management audit was conducted at the Recreation Area late in October. Traffic management controls including directional arrows, no parking signs, pedestrian only access and disabled parking have now been implemented. The majority of users and visitors are following the new directions, resulting in a much safer environment for all especially during events with high attendances.



*New signage and line marking at the Recreation Area*

Dynamick Fire has completed their audit and inspection of all fire equipment at the Recreation Area. Compliance issues that need to be addressed to meet current legislation and WHS requirements will be funded from the 2018-2019 Capital Works budget.

Facility inspections are being undertaken throughout January 2018 in conjunction with user groups. A report on these inspections will be provided at the April Recreation Area Committee meeting.

It has been requested that all regular users or license holders within the Recreation Area provide Council with a copy of their Public Liability Insurance and a Risk Assessment for their events. Providing this documentation is a requirement of all license agreements, and most groups have responded favourably and provided the required documentation. All irregular events are also required to provide this information prior to their booking being approved.

## 7 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 7.1 Weed Control

Parks undertook monthly weed control on Council road reserves. The tables below outline the work completed during December 2018 and January 2019.

Table 7.1		
Date	Location	Target
1/12/2018 – 31/12/2018	Wollongong Road from Federal Highway to Hume Highway (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Cullerin Road from Hume Highway to Boundary (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Barker Lane from Hume Highway (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Old South Road from Hume Highway to Drew Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Drews Road from Old South Road to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Coles Lane from Hume Highway to Cardross Lane (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Cardross Lane from Coles Lane to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Coles Lane from Cardross Lane to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Yarra School Road from Federal Highway to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Parkebourne Road to Hume Highway to Gap Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Gap Road from Parkebourne Road to Henry Parks Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Gap Road from Henry Parks Road to Gurrundah Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Henry Parks Road from Gap Road to Merilla Lane (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Wesley Road from Henry Parks Road to Parkebourne Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Church Hall Road from Wesley Road to Weatherstone Lane (Contractor)	Blackberries
1/12/2018 – 31/1/2018	Breadalbane Road from Weatherstone Lane to Boundary (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Hunts Lane from Church Hall Road to Weatherstone Lane (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Weatherstone Lane from Hunts Lane to Boundary (Contractor)	Blackberries
1/12/2018 – 31/12/2018	School House Lane from Hunts Lane to end (Contractor)	Blackberries
1/12/2018 –	Hunts Lane from Weatherstone Lane to end	Blackberries

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31/12/2018	(Contractor)	
1/12/2018 – 31/12/2018	Sims Lane from Hunts Lane to Wesley Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Merilla Lane from Henry Parks Road to Sandy Creek Road (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Sandy Creek Road from Merilla Lane to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Foord Road from Gurrundah Road to end (Contractor)	Blackberries
1/12/2018 – 31/12/2018	Gurrundah Road from Foord Road to Boundary (Contractor)	Blackberries
30/12/2018	Urban Areas	Grass
29/12/2018	Urban Areas	Grass
21/12/2018	Hetherington Street	Blackberries, St John's Wort
21/12/2018	Garroorigang Rd	Blackberries, St john's Wort
20/12/2018	Run-O-Waters Rd No. 220 Ducks Ln	St John's Wort
20/12/2018	On Windellama Rd from Oallen Ford Rd to Windellama school	Blackberries
20/12/2018	Oallen Ford Rd from 3764 to Jacqua Rd	Blackberries, Suckers
19/12/2018	Lumley Rd	Serrated Tussock
19/12/2018	Willandra Ln	Love Grass
17/12/2018	Long St Goulburn, Chiswick St, Common St	African Love grass, St John's Wort
12/12/2018	Oallen Ford Rd from Minshull Rd to 3764	Blackberries, Suckers, St John's Wort
11/12/2018	Oallen Ford Rd Minshull Rd to 3764	Blackberries, Suckers, St John's Wort
11/12/2018	Oallen Ford Rd 2303 to Mayfield	Blackberries
10/12/2018	Mayfield Rd from Boundary to 2724 Pine Bank Rd	Blackberries, St John's Wort
10/12/2018	Stewarts crossing Rd	Blackberries
10/12/2018	Windellama Rd	Blackberries
7/12/2018	Masons & Owens Rd, Claypit Rd, Wolgon Rd, Jerralong Rd, Roberts Rd, Parkwood Ln, Mogo Rd	Weed
6/12/2018	Wollumbi Rd Marulan	Sifton Bush, St John's Wort
6/12/2018	Sanctuary Dr Goulburn	Blackberries
5/12/2018	Caoura Rd from Davenport Cl	Blackberries
5/12/2018	Bull-Pit Rd	Blackberries
4/12/2018	Caoura Rd from the Village to Davenport Cl, Tallong area	Blackberries, St John's Wort
4/12/2018	Goulburn CBD Blisters	Weeds
30/1/2019	North Park area Carr Confoy area, Paths, Blisters etc	Grass
29/1/2019	Hansom Park, North park	Grass
25/1/2019	South approach, Dog parks, Paths	Grass
24/1/2019	The Drain road to Hume Street, street Parks, blisters, streets etc.	Grass
23/1/2019	Seiffert Oval, Blisters, Trees	Grass
22/1/2019	Victoria park. Seiffert Oval over and around	Grass

GOULBURN MULWAREE OPERATIONS

	building fences, medium strips, trees etc.	
22/1/2019	Victoria Park and Seiffert oval	African Love Grass, Serrated Tussock
18/1/2019	Pool and Victoria Park	Serrated Tussock and African Love Grass
18/1/2019	BMX Track	Broad Leaf
17/1/2019	Dog run at Carr Confoy, BMX Track	Cati Eyes
17/1/2019	Blackshaw Road and Walking Track to Lower Sterne	Blackberries and Fennel
16/1/2019	Lumley Road cause way, near the dump at Tarago	Blackberries and Fennel
16/1/2019	Windellama Road from Lumley Road to 3215	Blackberries, suckers
15/1/2019	Windellama Road from 3494 to Oallen Ford Road	Blackberries, St John's Wort, Suckers
14/1/2019	Windellama Road from 3494	Blackberries, St John's Wort, Suckers
14/1/2019	Middle Arm Road 115	Bamboo
14/1/2019	Steins Lane	Blackberries, Box thorn
10/1/2019	Walking track	Cati eyes
9/1/2019	Bus shelter on Brayton Road	Cactus Plants
9/1/2019	Reserve, Mary Martin Drive	Pig Face
9/1/2019	Manfred Park, Apex Park	Cati eyes, Patersons Curse
9/1/2019	Goldsmith Street in front Coles	Cati eyes

### 7.2 Maintenance Grading

The following roads were included in the maintenance grading program for December 2018 & January 2019. The focus of work is now on capital works:

Table 7.2	
Completed by Contractor in December 2018 & January 2019	Completed by Council in December 2018 & January 2019
Caoura Road	Canyonleigh Road
Bullamalita Road	Carrick Road
Bullamalita Avenue	Arthurs Road
Lumley Road	Pomeroy Road
Barretts Lane	

### 7.3 Operational

Capital Works during December 2018 seen the Mountain Ash Road project completed with a single coat prime seal, a final seal will be applied later in the year complete with new line marking. Gurrundah Road has also now been sealed, this was completed early January 2019 due to poor contractor availability prior to Christmas.

Planning was undertaken during December 2018 for Capital Works projects in Mary Street, Windellama Road and Currawang Road. All of these projects will commence during January 2019 followed by the remaining Urban Road Rehabilitation and Footpath Replacement Programs.



Asphalt heavy patching was undertaken on the Ambrose Road/Hume Hwy intersection mid-January 2019, vastly improving driver safety when negotiating this bend. Works were undertaken in consultation with Gunlake over the weekend period, their assistance with diverting heavy vehicles during this time was much appreciated. Pre planning commenced for further improvements along the Gunlake haulage route in to form of stabilised heavy patching, a contract was awarded during December 2018 for works to commence February 2019.

Contractors have been engaged to undertake concrete and kerb and gutter replacements in Zone 2 (West Goulburn) these works will continue into January assisting with removing a back log of scheduled works.

Maintenance Grading was undertaken in Zone 14 by contractors in December 2018, this will continue through into January/February 2019. Additionally Council crews undertook maintenance grading on selected roads in Zone 9 as a result of storm damage.

Following the storm on the 11<sup>th</sup> of January 2019 crews have been busy investigating and improving affected infrastructure namely in the West Goulburn area. These investigations will continue into February 2019 to ascertain if additional infrastructure is required to assist with such events. The storm was a 1 in 50 year event causing damage to property and council infrastructure, as such contractors are

Being engaged to undertake a full CCTV camera of the trunk stormwater mains in the area to ensure that pipes and pits are clear and free from any obstructions.

**7.4 Capital Works**

**7.4.1 Wollondilly Walking Track Stage 2**

Stage 2 of the Wollondilly Walking Track is currently in the construction phase.





#### 7.4.1.1 Overview

Goulburn Mulwaree Council’s Contractor Divall’s Earthmoving and Bulk Haulage are engaged to construct an additional 1.5km of shared path, including an elevated walkway, as part of the Wollondilly Walking Track Project. Stage 2 of the Wollondilly Walking Track Project will commence from Kenmore St and finish at Tarlo St, linking back to the footpath network.

#### 7.4.1.2 Timetable

Task	Due to be completed by	Task Status
Establishment	21/01/18	Complete
Construction of path in Tully Park Golf Course	30/09/18	Complete
Construction of shared path towards Joshua St (including link back to road reserve)	12/10/18	Complete
Construction of shared path from Kenmore St to Riverview Pl	2/11/18	Completed
Construction of shared path and retaining walls on rock outcrop	1/05/19	Ongoing
Elevated Walkway Construction	28/02/19	Ongoing
Practical Completion	6/05/19	Ongoing

#### 7.4.1.3 Budget

Item	Value
Contract Value	\$1,462,530.71
General Manager variation Approval	10%
Variations to date	\$120,367.96 (8%)
Contracts Payment to date	\$540,748.53

#### 7.4.1.4 Project Status

Preliminary works on the construction of the Elevated Walkway commenced early February (minor earthworks for a temporary site access track) with an overall construction period of 2 months.

Once works on the Elevated walkway have been completed, works on the path approaches can commence.

Regular maintenance and inspections are being carried out by council staff.

#### 7.4.2 Sandy Point Road Construction

The curves approaching the intersection at Sandy Point Road and Miller Road are quite sharp and there are very few passing opportunities for traffic travelling in both directions. This creates a road safety hazard when vehicles travelling in a south-westerly direction along Sandy Point Road that wish to turn left onto Miller Road. Approach speed at the curve has been a major factor in the accidents that have occurred at the site. In addition, the current configuration of this section of Sandy Point Road and the intersection at Miller Roads is not suited to larger heavy vehicles.

Safety hazards and accidents at the Sandy Point and Oallen Ford road has raised concerns and demand road upgrade. The proposed safety improvements and realignment works will address these safety concerns and ensure public safety. This project is divided in three packages:

- Package 1 – Design & Construction work at Sandy Point Road
- Package 2 – Design & Construction work at Oallen Ford Road

- Package 3 – Shoulder widening work at Sandy Point Road

#### 7.4.2.1 Overview

The works to be executed under this Contract include three separate packages and are intended to improve the overall safety of the road. The works include but not limited to detailed design for road realignment, road construction and drainage works, installation of safety furniture and provision of full width traversable clear zone.

#### 7.4.2.2 Timetable

Task	Due to be completed by	Task Status
Tender Advertisement	30 October 2018	Complete
Pretender Briefing	6 November 2018	Complete
Tender Evaluation	11 December 2018	Complete
Tender Award	Tender Rejected	Complete
Negotiations with Contractor	15 February 2018	Ongoing
Environmental Assessment & Detailed Design	30 April 2019	Ongoing
Commence Construction	30 May 2019	Ongoing
Finish Construction and Open for Traffic	30 November 2019	Ongoing

#### 7.4.2.3 Budget

Item	Value
Approved Funding	\$945,515
Council Allocated Budget for Package 2	\$235,712
Contract Value	\$1,181,227
General Manager variation Approval	10%
Variations to date	NA
Contracts Payment to date	NA

#### 7.4.2.4 Project Status

Tender received and rejected because of the limited budget. The Council will negotiate and discuss with the perspective Contractor to exercise different options available to ensure that works can be completed within available budget. It is expected that detailed design will be completed during current financial year 2018/2019. Construction will be finished and newly built sections of the road will be opened for traffic during next financial 2019/2020

**7.4.3 2018/19 Operations Capital Works Program – December 2018**

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
<b>K&amp;G</b>	<b>Kerb &amp; Gutter Program</b>	<b>120,000</b>			<b>Yes</b>	<b>Delays in program, gas services to be lowered</b>
190119	Urban Road Reconstruction - Mary St	558,630			No	Awaiting scoping documents
190130	Urban Road Construction - Tait and Lockyer	100,000			Yes	Deferred to 19-20
<b>URR</b>	<b>Urban Road - Rehabilitation</b>	<b>1,516,296</b>			<b>No</b>	<b>Works programmed for March 19</b>
<b>SUR</b>	<b>Sealing - Urban &amp; Rural</b>	<b>788,736</b>			<b>No</b>	<b>On time on budget</b>
<b>RTR</b>	<b>Roads to Recovery Program</b>	<b>595,490</b>			<b>No</b>	<b>On time on budget</b>
190124	Road Widening – Windellama Road	296,500			No	Construction commencing January 19
<b>RW</b>	<b>Road Widening</b>	<b>0</b>			<b>Yes</b>	<b>Project deferred</b>
<b>RHL</b>	<b>Rural Haulage Line</b>	<b>844,804</b>			<b>No</b>	<b>On time on budget</b>
190123	RRC - Parkesbourne Rd (1km)	310,695			No	Completed
190166	Gurrundah Rd SRR Reconstruction	204,290			No	On time expected overspend
<b>DP</b>	<b>Drainage Program</b>	<b>231,736</b>			<b>No</b>	<b>On time on budget</b>
<b>GR</b>	<b>Gravel Resheeting</b>	<b>451,554</b>			<b>No</b>	<b>On time on budget</b>
<b>FP</b>	<b>Footpath Program</b>	<b>207,887</b>			<b>Yes</b>	<b>Delays in program, gas services to be lowered</b>
<b>SRRL</b>	<b>Sealed Rural Roads Local</b>	<b>52,036</b>			<b>No</b>	<b>On time on budget</b>
<b>SRRRP</b>	<b>Sealed Rural Regional Road Program</b>	<b>467,126</b>			<b>No</b>	<b>Construction due to commence in early 2019</b>
<b>URRP</b>	<b>Urban Roads Regional Program</b>	<b>144,211</b>			<b>No</b>	<b>On time on budget</b>
<b>C/O</b>	<b>Carry Overs 17/18</b>	<b>424,870</b>			<b>Yes</b>	<b>On time on budget, adjustment in quarterly review</b>
<b>MSB</b>	<b>May Street Bridge (incl FP and K&amp;G)</b>	<b>1,231,540</b>			<b>Yes</b>	<b>Not due to commence, awaiting grant application</b>
<b>GL</b>	<b>Guardrails Local</b>	<b>84,468</b>			<b>No</b>	<b>Construction due to commence in February 19</b>
190089	CBD Master plan implementation	300,000			No	Awaiting Council agreement

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
<b>BS</b>	<b>Bus Shelters</b>	<b>143,000</b>			<b>Yes</b>	<b>One shelter installed, others commence March 19</b>
190133	Wollondilly Walking and Cycling Trail Stage 2	1,936,302			No	Contractor re-establishing for bridge works
190132	Parks - Riverside Park	700,000			No	Funding Deed signed December 18
190135	Riverside Walkway – Tree Planting	0			No	Project not required
190138	New Playground Equip & Skate Park - Leggett Park	50,000			Yes	Late, skate ramp to be completed
<b>OOS</b>	<b>Other Open Space projects</b>	<b>101,000</b>			<b>Yes</b>	<b>Project within budget, adjustments to occur</b>
<b>ACR</b>	<b>Aquatic Centre Renewals</b>	<b>80,000</b>			<b>No</b>	<b>Upgrading plant and equipment</b>
<b>ACC</b>	<b>Aquatic Centre Capital</b>	<b>5,330,000</b>			<b>Yes</b>	<b>Design 75% complete, awaiting planning approvals</b>
<b>RAI</b>	<b>Recreation Area Improvements</b>	<b>140,000</b>			<b>No</b>	<b>Capital works as approved by Rec Committee</b>
190056	Belmore Park Improvements (Shed)	145,000			No	Construction to commence March 19
190059	Skate Park Upgrade	366,671			No	Consultation completed, design phase commenced
190064	Multipurpose Sport Cage	260,526			Yes	Reviewing construction plan
190158	Goodhew Park Renewal	43,992			Yes	Completed
190159	Hudson Park Amenities	58,727			No	RFQ to be released in January 9
<b>OLA</b>	<b>Other Landscaped Areas</b>	<b>299,769</b>			<b>Yes</b>	<b>Works proceeding as requested</b>
190062	Seiffert Oval Lighting Renewals	528,174			No	RFT recommendations to go to Council meeting
190063	Seiffert Oval Pavilion	830,103			No	On time on budget
190156	Goulburn Hockey Fields - Design	136,000			No	Council resolved to proceed to DA
<b>CC</b>	<b>Cemeteries Capital</b>	<b>125,000</b>			<b>No</b>	<b>Construction to commence early 19</b>
<b>B</b>	<b>Buildings</b>	<b>573,150</b>			<b>Yes</b>	<b>Projects within budget, adjustments to occur</b>
190141	Public Conveniences	0			No	Duplicate project
190142	Tarago new Toilet Block	92,260			No	Landscaping to be completed

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
190167	Recreation Area Amenities Renewal	153,022	✓	✓	No	Construction to commence after Goulburn Show
190026	Goulburn Performing Arts Centre	9,935,000	✓	✓	No	STI phase commenced RFT closing 19 March 19
190027	Sandstone Restoration McDermott Centre	100,000	✓	✓	No	Scope to be identified
190030	Community Centre	0	✓	✓	No	Project has been deferred
190031	North Goulburn Employment Precinct	7,788,082	✓	✓	No	On time on budget
<b>NB</b>	<b>Nadgigomar Bridge Replacement and Realignment</b>	<b>656,748</b>	✓	✓	<b>No</b>	<b>Completed</b>
190021	Rocky Hill War Memorial Museum Upgrade	2,250,000	✓	✗	Yes	Contractor establishing site during January 19
	Hudson Park Playground Upgrade	152,014	✓	✓	No	Funding Deed signed 15 December 2018
100250	Poidevin Oval Second Field	175,000	✓	✓	No	Funding Deed signed 15 December 2018
<b>SPR</b>	<b>Sandy Point Road</b>	<b>1,181,227</b>	✗	✓	<b>Yes</b>	<b>Reviewing scope and negotiating with tenderer</b>
	Mountain Ash Road - Blackspot	0	✓	✓	No	Awaiting response to Blackspot application
190205	NSW Safer Roads Flashing Lights	15,000	✗	✓	Yes	Completed under budget
190164	Oallen Ford Road – FCRP	80,000	✗	✓	Yes	Completed under budget
190121	Cowper/Bradley Roundabout	260,000	✓	✓	Yes	Construction due to commence in March19
<b>VEP</b>	<b>Village Enhancement Program</b>	<b>120,896</b>	✓	✓	<b>No</b>	<b>Funding Deed signed 15 December 19</b>
	Mortis Street Cemetery Fencing	0	✓	✓	No	Awaiting outcome of grant application
190210	Range Road Upgrade	93,000	✓	✓	No	Construction due to commence in April 19

**7.4.4 2018/19 Operations Capital Works Program – January 2019**

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
<b>K&amp;G</b>	<b>Kerb &amp; Gutter Program</b>	<b>120,000</b>			<b>Yes</b>	<b>Delays in program, gas services to be lowered</b>
190119	Urban Road Reconstruction - Mary St	558,630			Yes	Contractors commenced 28 Feb 19
190130	Urban Road Construction - Tait and Lockyer	100,000			Yes	Deferred to 19-20
190209	UR Rehab – Sloane/Grafton St	0			Yes	Report to Council 5 Feb to recommend budget
190192	UR Rehab – Citizen St (Auburn to Victoria)	214,704			No	Project budget to be transferred to Sloane/Grafton St
<b>URR</b>	<b>Urban Road – Rehabilitation</b>	<b>1,381,592</b>			<b>No</b>	<b>Works programmed for March 19</b>
<b>SUR</b>	<b>Sealing - Urban &amp; Rural</b>	<b>788,736</b>			<b>No</b>	<b>On time on budget</b>
<b>RTR</b>	<b>Roads to Recovery Program</b>	<b>595,490</b>			<b>Yes</b>	<b>1 week delay in construction commencing</b>
190124	Road Widening – Windellama Road	296,500			No	On time, on budget
<b>RW</b>	<b>Road Widening</b>	<b>0</b>			<b>Yes</b>	<b>Project deferred</b>
190215	RHL Brayton Rd – Gunlake Sec94	268,000			Yes	2 week delay in construction commencing
190216	RHL Ambrose Rd – Gunlake Sec94	402,060			Yes	2 week delay in construction commencing
<b>RHL</b>	<b>Rural Haulage Line</b>	<b>174,744</b>			<b>No</b>	<b>On time on budget</b>
190123	RRC - Parkesbourne Rd (1km)	310,695			No	Completed
190166	Gurrundah Rd SRR Reconstruction	204,290			Yes	Budget review required in quarterly review
<b>DP</b>	<b>Drainage Program</b>	<b>231,736</b>			<b>Yes</b>	<b>On time on budget</b>
<b>GR</b>	<b>Gravel Resheeting</b>	<b>451,554</b>			<b>No</b>	<b>On time on budget</b>
<b>FP</b>	<b>Footpath Program</b>	<b>207,887</b>			<b>Yes</b>	<b>Delays in program, gas services to be lowered</b>
<b>SRRL</b>	<b>Sealed Rural Roads Local</b>	<b>52,036</b>			<b>Yes</b>	<b>Expenditure transfer required</b>



Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
190079	RRBG – Highland Way	264,217	✓	✓	No	Construction due to commence in April 20
<b>SRRRP</b>	<b>Sealed Rural Regional Road Program</b>	<b>206,843</b>	✓	✓	<b>No</b>	<b>Construction due to commence in early 2019</b>
<b>URRP</b>	<b>Urban Roads Regional Program</b>	<b>140,277</b>	✓	✓	<b>No</b>	<b>Not due to commence</b>
<b>C/O</b>	<b>Carry Overs 17/18</b>	<b>424,870</b>	✗	✓	<b>Yes</b>	<b>On time on budget, adjustment in quarterly review</b>
<b>MSB</b>	<b>May Street Bridge (incl FP and K&amp;G)</b>	<b>1,231,540</b>	✗	✗	<b>Yes</b>	<b>Not due to commence, start in 19-20</b>
<b>GL</b>	<b>Guardrails Local</b>	<b>84,468</b>	✓	✓	<b>No</b>	<b>Construction due to commence in February 19</b>
190089	CBD Master plan implementation	300,000	✓	✓	No	Awaiting Council agreement
<b>BS</b>	<b>Bus Shelters</b>	<b>143,000</b>	✓	✓	<b>No</b>	<b>One shelter installed, others commence March 19</b>
190133	Wollondilly Walking and Cycling Trail Stage 2	1,936,302	✗	✓	Yes	Contractors commenced on site early Feb 19
190222	Wollondilly Walking and Cycling Trail Lighting	444,087	✓	✓	No	Procurement processes have begun
190132	Parks - Riverside Park	700,000	✓	✓	No	Designer and REF consultant have been engaged
190135	Riverside Walkway – Tree Planting	0	✓	✓	No	Project not required
190138	New Playground Equip & Skate Park - Leggett Park	50,000	✗	✓	Yes	Playground completed, skate ramp outstanding
<b>OOS</b>	<b>Other Open Space projects</b>	<b>101,000</b>	✗	✓	<b>Yes</b>	<b>Project within budget, adjustments to occur</b>
<b>ACR</b>	<b>Aquatic Centre Renewals</b>	<b>80,000</b>	✓	✓	<b>No</b>	<b>Upgrading plant and equipment</b>
<b>ACC</b>	<b>Aquatic Centre Capital</b>	<b>5,350,000</b>	✓	✓	<b>No</b>	<b>Design 75% complete, awaiting planning approvals</b>
<b>RAI</b>	<b>Recreation Area Improvements</b>	<b>140,000</b>	✓	✗	<b>Yes</b>	<b>Capital works as approved by Rec Committee</b>
190056	Belmore Park Improvements (Shed)	145,000	✓	✓	No	Construction to commence March 19
190059	Skate Park Upgrade	366,671	✓	✓	No	Concept design to be completed early Feb 19
190064	Multipurpose Sport Cage	260,526	✓	✗	Yes	Manufacturing commenced, 12 week build time
<b>OLA</b>	<b>Other Landscaped Areas</b>	<b>402,488</b>	✗	✓	<b>Yes</b>	<b>Works proceeding as requested</b>

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
190062	Seiffert Oval Lighting Renewals	528,174	✓	✓	No	RFTQ recommendations to go to Council meeting
190063	Seiffert Oval Pavilion	830,103	✓	✓	No	On time on budget
190156	Goulburn Hockey Fields - Design	136,000	✓	✓	No	Council resolved to proceed to DA
<b>CC</b>	<b>Cemeteries Capital</b>	<b>125,000</b>	✓	✓	<b>No</b>	<b>Construction to commence early 19</b>
<b>B</b>	<b>Buildings</b>	<b>573,150</b>	✗	✗	<b>Yes</b>	<b>Projects within budget, adjustments to occur</b>
190141	Public Conveniences	0	✓	✓	No	Duplicate project
190142	Tarago new Toilet Block	92,260	✗	✓	Yes	Completed over budget
190167	Recreation Area Amenities Renewal	153,022	✗	✓	Yes	Construction to commence after Goulburn Show
190026	Goulburn Performing Arts Centre	9,935,000	✓	✓	No	STI phase commenced RFT closing 19 March 19
190027	Sandstone Restoration McDermott Centre	100,000	✓	✓	No	Scope to be identified
190030	Community Centre	0	✓	✓	No	Project has been deferred
190031	North Goulburn Employment Precinct	7,788,082	✓	✓	No	Currently evaluating RFQ responses for traffic modelling
<b>NB</b>	<b>Nadgigomar Bridge Replacement and Realignment</b>	<b>656,748</b>	✓	✓	<b>No</b>	<b>Completed</b>
190021	Rocky Hill War Memorial Museum Upgrade	2,250,000	✓	✗	Yes	Earthworks and demolition commenced
190206	Hudson Park Toilet Block	152,014	✗	✓	Yes	RFQ to close February 19
100250	Poidevin Oval Second Field	175,000	✓	✗	Yes	Awaiting requirements from Rugby Club
<b>SPR</b>	<b>Sandy Point Road</b>	<b>1,181,227</b>	✓	✓	<b>No</b>	<b>Reviewing scope and negotiating with tenderer</b>
	Mountain Ash Road - Blackspot	0	✓	✓	No	Grant successful to commence next financial year
190205	NSW Safer Roads Flashing Lights	11,608	✓	✓	No	Completed
190164	Oallen Ford Road – FCRP	73,686	✗	✓	Yes	Completed
190121	Cowper/Bradley Roundabout	260,000	✓	✓	No	RFQ for concrete works to close mid February 19

Project ref in budget	Project Title/Description	Budget	Budget Traffic Light	Schedule Traffic Light	Outlined Proposed Action	Comment
<i>VEP</i>	<i>Village Enhancement Program</i>	<i>120,896</i>			<i>No</i>	<i>Procurement underway</i>
	Mortis Street Cemetery Fencing	0			No	Awaiting outcome of grant application
190210	Range Road Upgrade	80,000			No	RFQ has been released

## 8 Asset Management & Design

### 8.1 Asset Management Planning

For the month of December 2018 and January 2019, the Asset Management team undertook the following tasks:

- Preparing project brief and handing over of urban road rehabilitation program.
- Preparing project brief and handing over of Bungendore Road under RRRP and Block grant
- Preparing project brief and handing over of Guardrail program.
- Preparing draft Funding deed of Fixing Country Road for Range Road.
- Preparing Draft Strategic Asset Management Plan
- Developing Inspection Schedule for Asset Inspection

### 8.2 Data or Condition Assessment

For the month of December 2018 and January 2019, the Asset Management team undertook the following tasks:

- Liaison with ARRB for road condition assessment.

### 8.3 Design Projects

The following projects were formally handed over to Works in December 2018 and January 2019:

- Mary St extension
- Guardrail program
- Urban road rehabilitation

Following projects are under various stages as stated and due for formal handover in February 2019:

- Racecourse Drive drainage – identification of service locations before formal handover
- Bungonia Road rehabilitation – detailed design stage
- Church Street – ready for final review and handover
- Bungendore Rd – ready for final review and handover

### 8.4 Application Status

**s138**

Application	Date Received	Date Approved	Days to approval
S138/0080/1819	5/12/2018	11/01/2019	18
S138/0083/1819	7/12/2018	11/01/2019	16
S138/0085/1819	14/12/2018	18/01/2019	16
S138/0088/1819	19/12/2018	17/01/2019	17
S138/0090/1819	20/12/2018	10/01/2019	6
S138/0091/1819	19/12/2018	17/01/2019	12
S138/0092/1819	21/12/2018	17/01/2019	10
S138/0094/1819	08/01/2019	14/01/2019	5
S138/0100/1819	09/01/2019	17/01/2019	7
S138/0101/1819	09/01/2019	10/01/2019	1
S138/0103/1819	08/01/2019	Not Decided Yet	
S138/0104/1819	14/01/2019	17/01/2019	3

**Heavy Vehicle**

<b>Table 8.4.2</b>			
<b>Application No.</b>	<b>Received from NHVR</b>	<b>Date Processed by GMC</b>	<b>Days to approval</b>
118854r6v2	03-Dec-2018	12-Dec-18	8
200553r1v2	04-Dec-2018	16-Dec-18	10
190467r5v1	06-Dec-2018	13-Dec-18	6
205538r1v1	07-Dec-2018	10-Jan-19	25
200979r10v1	11-Dec-2018	17-Jan-19	28
205538r2v1	11-Dec-2018	6-Jan-19	20
209084	11-Dec-2018	9-Jan-19	22
210610r1v1	18-Dec-2018	16-Jan-19	22
159758r7v1	18-Dec-2018	15-Jan-19	21
190467r14v1	24-Dec-2018	21-Jan-19	21
124947r2v3	28-Dec-2018	12-Jan-19	12
211542r1v1	02-Jan-2019	21-Jan-19	14
107367r5v3	02-Jan-2019	18-Jan-19	13
107367r5v3	02-Jan-2019	18-Jan-19	13
107367r6v3	02-Jan-2019	18-Jan-19	13
107367r8v3	02-Jan-2019	18-Jan-19	13
107367r11v3	02-Jan-2019	18-Jan-19	13
107367r13v3	02-Jan-2019	18-Jan-19	13
107367r15v3	02-Jan-2019	18-Jan-19	13
107367r18v3	02-Jan-2019	17-Jan-19	12
211994r1v1	04-Jan-2019	21-Jan-19	12
205538r5v1	04-Jan-2019	21-Jan-19	12
208653	07-Jan-2019	21-Jan-19	11
99820r5v2	07-Jan-2019	21-Jan-19	11
122470r50v3	08-Jan-2019	21-Jan-19	10
200553r1v3	10-Jan-2019	21-Jan-19	8
194787r7v1	11-Jan-2019	21-Jan-19	7
213483r2v1	16-Jan-2019	21-Jan-19	4
190467r17v1	18-Jan-2019	21-Jan-19	2
210610r1v2	18-Jan-2019	21-Jan-19	2

## 8.5 Road Safety

The following Road Safety programs/tasks were delivered during December 2018 & January 2019.

<b>Table 8.5</b>			
<b>Target group/issue</b>	<b>Project/Event</b>	<b>Date</b>	<b>Description</b>
Young road users	Graduated Licensing Scheme (GLS) Parent Workshop	Ongoing	Graduated Licensing Scheme Workshops for the parents and supervisors of Learner Drivers have been scheduled for 2018. RSO has been holding the GLS workshops on the day of the Log Book Run. The RMS recommended power point presentations have been used and are held at the Police Driver Trainers Venue. Next date March 2019
Young road users	Log Book Run	Ongoing	The next log book run is scheduled for March 2019.
Plan B	Plan B Promotions	December	RSO distributed over 1500 Plan B coasters, 1000 Plan B bottle bags and 500 Plan B posters and stickers to liquor outlets in the Goulburn LGA.
Plan B	Plan B trailer	January 2019	RSO worked with the RMS with the Plan B trailer breathalysing patrons that attended the Taralga Rodeo. Breath testing was conducted Saturday night and Sunday morning.
Plan B	Staff Christmas Party	December 2018	RSO promoted Plan B at GMC's staff Christmas part by supplying an Instagram photo frame for staff to dress up and take selfies on to get a further reach about the message.
Speeding	Mobile Speed Sign	Ongoing	The two advisory speed signs are situated on Deccan at the request of a resident and aquatic centre staff. They are situated in front of the aquatic centre entrance to slow traffic down while there is a high volume of pedestrians using the facility during the summer holidays
National Disability Day	Cycle Safety	December 2018	National disability day was celebrated at the Recreational Area on Monday 1 December 2018. RSO contributed by setting up a cycle track for the participants to ride around with the three trikes that were provided. Riders got to experience stop signs, roundabouts, pedestrian crossings and duck crossings.
Adults with disabilities	Cycle Safety	Ongoing	Once a month RSO works with adults with disabilities to help them to stay fit and healthy whilst learning about cycle safety. We all meet at Carr Confoy to



GOULBURN MULWAREE OPERATIONS

			cycle around the netball courts and learn how to cycle safely.
<b>Traffic Control</b>	<b>Events</b>	January 2019	RSO implemented traffic Control and Plan for: <ul style="list-style-type: none"> <li>• Swap meet</li> <li>• Pictures and Popcorn in the Pool</li> </ul>
<b>Safety Around Schools</b>	<b>Parking</b>	January 2019	RSO has been working with Council's parking Ranger on parking around schools. A parking blitz around school took place at the start of the term to educated/remind motorist about their responsibly around schools.
<b>Bus Routes</b>	<b>Inspection</b>	December 2018	RSO was requested by Transport for NSW to conduct a bus route inspection as Hogans request to extend their run.
<b>Grants</b>	<b>Active Transport</b>	December 2018	RSO worked with GMC grants officer to apply for three active transport grants for pedestrian infrastructure.
<b>Safe Seats</b>	<b>Safe Seat Vouchers</b>	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2018/19 program. To date we have handed out \$1,200 worth of vouchers



**9 Projects**

**Legend for Status**

- Issue requires immediate action
- Monitor for future attention and action
- Proceeding in accordance to project requirements

Mountain Ash Road Rehabilitation		
Description	Status	Comments
Progress	●	Construction works completed, final seal over prime required
Budget / Expenditure	●	\$471,970 / \$479,852 under pressure to be over spent due to additional drainage requirements.
WHS	●	No Issues to report
Quality	●	No issues to report
Environment	●	No issues to report
Milestones	●	No issues to report
Issues	●	No issues to report



Mountain Ash Road after prime seal

Gurrundah Road Widening		
Description	Status	Comments
Progress	●	Works completed bar linemarking
Budget / Expenditure	●	\$200,000 / \$285,000. Soft spots in road requiring additional drainage works extended scope.
WHS	●	No issues to report
Quality	●	No issues to report
Environment	●	No issues to report
Milestones	●	No issues to report
Issues	●	No issues to report



Gurrundah Road with final seal



Mary Street Extension		
Description	Status	Comments
Progress	●	Commenced stripping site and cut to fill.
Budget / Expenditure	●	\$558,630 / \$40,640
WHS	●	No issues to report
Quality	●	No issues to report
Environment	●	No issues to report
Milestones	●	No issues to report
Issues	●	No issues to report



Mary Street Bulk Earth Works

Currawang Road Rehabilitation		
Description	Status	Comments
Progress	●	Widened existing road and ripped ready for gravel overlay
Budget / Expenditure	●	\$123,520 / \$14,733
WHS	●	No issues to report
Quality	●	No issues to report
Environment	●	No issues to report
Milestones	●	No issues to report
Issues	●	No issues to report



Currawang Road – Ripped and ready for gravel overlay



Windellama Road Widening		
Description	Status	Comments
Progress	●	Ripped and compacted existing road, gravel overlay underway.
Budget / Expenditure	●	\$296,500 / \$50,073
WHS	●	No issues to report
Quality	●	No issues to report
Environment	●	No issues to report
Milestones	●	No issues to report
Issues	●	No issues to report



Windellama Road – Ripped ready for gravel overlay



**10 Vandalism Report**

The following table is a listing of vandalism that has occurred in the Goulburn Mulwaree area during November, December 2018 and January 2019. This indicates the location and the cost to repair this damage, which includes materials and labour costs.

<b>Table 10.1</b>		
<b>Vandalism Reports for period November, December 2018 and January 2019</b>		
<b>Description of Vandalism</b>	<b>Location</b>	<b>Costs (Materials/ Labour)</b>
Graffiti	Marulan, Seiffert x 5, O'Briens Park x 2, Belmore Park x 9, Leggett Park, South Eastgrove x 3, Prell Oval x 3, Marsden Weir x 2, Tony Onions x 3, Tallong toilets, Skate Park, Adventure Playground, Steam Museum	\$7750
Broken toilet roll & graffiti	Belmore Park	\$250
Broken toilet roll holder	Leggett Park	\$250
Graffiti/Broken Seat	Seiffert Oval	\$300
Graffiti/Needles	Prell Oval	\$250
Graffiti/Needles	Prell Oval	\$250
Broken toilet roll holder	O'Brien Park	\$250
Broken pipe and toilet	Recreation Area	\$400
Graffiti/Needles	Leggett Park	\$250
Graffiti/Broken toilet roll holder	Belmore Park	\$250
Graffiti/Needles	Leggett Park	\$250
Graffiti/Needles	Prell Oval	\$200
Broken door lock	Marsden Weir	\$150
Graffiti & broken tap	Belmore Park	\$200
Graffiti/Needles	Leggett Park	\$200
Needles	Prell Oval	\$200
Graffiti & broken tap	Prell Oval	\$280
Broken toilet	Carr Confoy	\$200
Broken Glass	Prell Oval	\$150
Broken toilet roll holder x 2	Seiffert Oval	\$250
Broken soap dispenser	Belmore Park	\$200
Broken paper towel holder	Belmore Park	\$150
Broken toilet roll holder and clean after fire	Soccer Field toilets	\$300
Broken toilet roll holder	Leggett Park	\$200
Broken toilet roll holder	South Eastgrove	\$200
Broken soap dispenser	Belmore Park	\$150
Smashed mirror	Belmore Mens toilets	\$350
Graffiti & Broken Sink	Seiffert Oval	\$350
Fire	Leggett Park	\$200
45° No parking sign pulled out	Goldsmith/Albert Sts	\$130
Cyclist sign pushed over	Windellama Rd	\$140
Giveway sign replaced	Clifford & Bourke St	\$90

<b>Table 10.1</b>		
<b>Vandalism Reports for period November, December 2018 and January 2019</b>		
<b>Description of Vandalism</b>	<b>Location</b>	<b>Costs (Materials/ Labour)</b>
Rural Sign post bent – new post	Not provided	\$110
Sign post bent – new post	Lillikar St & Ducks Ln	\$90
Sign pushed over – straighten post	Windellama Rd, Brisbane Grove	\$90
Sign pushed over - new post	Brisbane Grove Rd	\$110
Graffiti on back of sign	Range Rd	\$90
Sign post hit & chain fence – new sign & straighten fence	Citizen & Cowper St	\$150
<b>Total</b>		<b>\$15380.00</b>

<b>Table 10.2</b>	
<b>Month</b>	<b>Cost</b>
February 2018	\$3,700
March 2018	\$4,690
April 2018	\$4,370
May 2018	\$4,100
June 2018	\$3,615
July 2018	\$3,265
August 2018	\$5,775
September 2018	\$5,983
October 2018	\$5,430
November 2018	\$5,150
December 2018	\$4,600
January 2019	\$5,630
<b>Rolling Annual Cost</b>	<b>\$56,308.00</b>
<b>Rolling Annual Average Monthly Cost</b>	<b>\$4692.00</b>

**11 Fleet**

For the months of November and December 2018 the following scheduled/unscheduled works occurred.

<b>November 2018</b>	<b>Service (Scheduled)</b>	<b>Repairs (Unscheduled)</b>	<b>Cost (Total)</b>
Light Vehicles	3	9	\$3,960.03
Heavy Plant	8	27	\$17,930.73
Minor Plant	0	1	\$83.49
RFS	0	1	\$641.00

<b>December 2018</b>	<b>Service (Scheduled)</b>	<b>Repairs (Unscheduled)</b>	<b>Cost (Total)</b>
Light Vehicles	6	6	\$3,538.47
Heavy Plant	5	16	\$5,902.42
Minor Plant	0	3	\$1,182.73
RFS	0	0	-

**WH&S Daily Maintenance Vehicle Inspection Departmental Returns**

<b>Daily Maintenance Inspections between 1/11/18 –31/12/18</b>	<b>Department</b>	<b>Plant Items Requiring Operator Initiated Inspections</b>	<b>Potential Returns</b>	<b>Total Returns Received</b>	<b>% Returns</b>
	Community Facilities	24	96	75	78
	Fleet	4	16	16	100
	Noxious Weeds	4	16	16	100
	Parks & Gardens	22	88	85	96
	Rangers	10	40	0	0
	Store	2	8	8	100
	Waste Management	40	160	143	89
	Waste Water	14	56	41	73
	Water & Sewer	28	112	107	95
	Water Filtration	10	40	40	100
	Works Construction	34	136	116	85
	Works Maintenance	30	120	99	83
	<b>Total</b>	<b>222</b>	<b>888</b>	<b>746</b>	<b>84</b>

**Plant Purchases:**

<b>Plant No.</b>	<b>Date of Purchase</b>	<b>Description</b>	<b>Cost</b>
9058	16/11/18	Holden Colorado LS 4x4	\$37,896.80
1215	18/12/18	Isuzu D-Max 4x4 Cab Chasi	\$31,893.64

**12.15 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 7 FEBRUARY 2019**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 7 February 2019

**RECOMMENDATION**

That the report from Director of Operations in regards to the Traffic Committee minutes from Thursday 7 February 2019 be received.

**HEADING**

There are no matters in the minutes that require a decision of Council.



**OUR VISION & VALUES** ONE TEAM DELIVERING WITH  
**PRIDE**  
Passion | Respect | Innovation | Dedication | Excellence  
**OUR MISSION** TO BE EASY TO DO BUSINESS WITH

# MINUTES

## Traffic Committee Meeting

7 February 2019

**Order Of Business**

<b>1</b>	<b>Apologies</b> .....	<b>4</b>
<b>2</b>	<b>Late Items / Urgent Business</b> .....	<b>4</b>
<b>3</b>	<b>Disclosure of Interests</b> .....	<b>4</b>
<b>4</b>	<b>Confirmation of Minutes</b> .....	<b>4</b>
4.1	Minutes of the Traffic Committee Meeting held on 6 December 2018.....	4
<b>5</b>	<b>Items for Determination</b> .....	<b>5</b>
5.1	Request for height clearance bars to be placed on Garooragang Road at the rail underpass .....	5
5.2	road safety and traffic officers report .....	5
5.3	Task List from Meeting 6 December 2018 .....	5
<b>6</b>	<b>General Business</b> .....	<b>5</b>
6.1	General Business .....	5



**MINUTES OF GOULBURN MULWAREE COUNCIL  
TRAFFIC COMMITTEE MEETING  
HELD AT THE HETHERINGTON STREET WORKS DEPOT, WINDELLAMA ROOM  
ON THURSDAY, 7 FEBRUARY 2019 AT 2.00PM**

**PRESENT:** Ms Jayd Marsh - RMS, Ms Sally Cooper - Local Member's Rep, Mrs Tracey Norberg, Cr Andrew Banfield, Cr Peter Walker, Mr Chris Upton - Sergeant

**IN ATTENDANCE:** Mr Matthew O'Rourke – Director Operations GMC, Francis Norku – Business Manager Design & Asset GMC, Tash Woods – EA Operations GMC

**1 APOLOGIES**

Stefan Gerakios – Engineering Project Officer GMC

**2 LATE ITEMS / URGENT BUSINESS**

Nil

**3 DISCLOSURE OF INTERESTS**

Nil

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 DECEMBER 2018**

**COMMITTEE RESOLUTION 2019/1**

**Moved:** Cr Andrew Banfield

**Seconded:** Ms Jayd Marsh - RMS

**That the Traffic Committee minutes from Thursday 6 December 2018 be confirmed.**

**CARRIED**

**5 ITEMS FOR DETERMINATION****5.1 REQUEST FOR HEIGHT CLEARANCE BARS TO BE PLACED ON GAROORAGANG ROAD AT THE RAIL UNDERPASS****COMMITTEE RESOLUTION 2019/2****Moved: Cr Andrew Banfield****Seconded: Ms Sally Cooper - Local Member's Rep****That**

- 1. The report from the Road Safety and Traffic Officer regarding the concerns about lack of signage at Garoorigang Road underpass be received.**
- 2. The request for height clearance bars to be placed on Garoorigang Road at the rail underpass to warn motorists of the height restriction ahead be declined.**
- 3. The existing advanced warning signage remains the same.**

**CARRIED****5.2 ROAD SAFETY AND TRAFFIC OFFICERS REPORT****COMMITTEE RESOLUTION 2019/3****Moved: Ms Jayd Marsh - RMS****Seconded: Ms Sally Cooper - Local Member's Rep****That the Road Safety and Traffic Officers report is noted reporting on the promotions and activities of the Road Safety and Traffic Officer.****CARRIED****5.3 TASK LIST FROM MEETING 6 DECEMBER 2018****COMMITTEE RESOLUTION 2019/4****Moved: Cr Andrew Banfield****Seconded: Ms Sally Cooper - Local Member's Rep****That the report from the Road Safety and Traffic Officer on the ongoing task list be received and the information noted.****CARRIED****6 GENERAL BUSINESS****6.1 GENERAL BUSINESS**

The following General Business items were discussed.

Bourke Street Parking – complaint from Goulburn Catholic Mission Office, regarding construction staff next door parking in front of cathedral. Tracey Norberg to consult with development owner regarding staff parking.

**7 TASK LIST****7 TASK LIST FROM 7 FEBRUARY 2019 MEETING**

The following task list contains items to be actioned

<b>Responsible Officer</b>	<b>Item #</b>	<b>Task</b>	<b>Report by/Status</b>
TN	Item 6.1	Consultation with Site Manager at Marion College construction site, regarding educating staff on day parking	April 2019

**The Meeting closed at 2.39pm.**

**The minutes of this meeting were confirmed at the Traffic Committee Meeting held on 4 April 2019.**



.....

**CHAIRPERSON**

**12.16 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Goulburn Mulwaree Youth Council Meeting Minutes 25 January 2019**  

<b>Link to Community Strategic Plan:</b>	CL3 We actively collaborate with others in the region
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the minutes from the following meeting be noted:

1. Goulburn Mulwaree Youth Council Meeting Minutes 25 January 2019

**REPORT**

Please find attached the minutes from the:

1. Goulburn Mulwaree Youth Council Meeting Minutes 25 January 2019



**Goulburn Mulwaree Youth Council  
Discussion Items & Action List**

**Meeting Details**

Friday 25<sup>th</sup> January 2019 at 5.30pm  
Goulburn Chambers

**Attendees**

Charlotte Hargan, Braydon Hall, Axel Drake, Cole Park, Codey Hedges, Holly Caffery & Alex Dawes

**Discussion Items**

- More work to be done on our Communication Plan. Four members encouraged to use group chat
- We have the draft Youth Service Action Plan and Policy. We need to work with Luke Wallace and provide input
- Meeting Planned so we can discuss our role and activities at VIBE Fest
- Everyone encourage to attend Australia Day in Victoria Park and help with dunking machine and water activities. Charlotte will be needed on the stage for the official ceremony
- We discussed Goulburn’s Birthday and wondering if the Youth Mayor should make a speech on the day of the cake cutting?
- Plan for political debate to be held Friday 22 February at 5.30pm to 7.30pm with tea and coffee afterwards. All candidates to be invited. We will invite students and other Youth groups. Also need to contact the media. Ensure the sound system is working
- Youth Camp supported by CDAT, Suicide Network, Headspace and Mission Australia. This will be our event for Youth Week
- Talk about our ‘pitch’ for the 2021 NSW Youth Conference to be in Goulburn. What have we got that is unique from other cities?
  - Police Academy & Driver School, Wakefield Park, Marulan Driver Training School
  - We will hopefully have a new Aquatic Centre, Performing Arts Centre
  - Maybe law and order could be a theme?
  - It would be great if all students could be accommodated at the Police Academy.
  - We need to think more about this.

**Action List**

No	Description	Responsible Person	Target Date	Completion Date
1	Political Debate	Charlotte Hargan	22.2.2019	
2	Policies	All	22.2.2019	
3	Youth Camp	All	13 to 15 April 2019	
4	Youth Conference	Carol James to book	13 to 15 September 2019	
5	First Aid Training	Carol James to book	5.5.2019	

GOULBURN MULWAREE YOUTH  
COUNCIL PRESENTS

# YOUTH POLITICAL CANDIDATE DEBATE

Meet your candidates in the upcoming state election and hear them discuss issues concerning youth in our area.

**22 FEBRUARY 2019**  
**FROM 5.30-7.30PM**

Goulburn Mulwaree Council  
Chambers Next to Library



Can't make it? watch the live stream on our  
Goulburn Mulwaree Youth Council Facebook page



**12.17 COUNCILLOR BRIEFING SESSION SUMMARY**

**Author:** Warwick Bennett, General Manager  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Civic Leadership
<b>Cost to Council:</b>	Cost of Councillor Briefings is funded from Councils operation budget
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the General Manager on Councillor Briefing Session Summary be received.

**REPORT**

The following is a summary of the issues discussed at Councillor Briefing Sessions and the attendance of Councillors at these Briefing Sessions for the past month.

Tuesday 4 December 2018 4.30pm

Issues discussed

1. Id Briefing – 2016 Census
2. Multiquip VPA
3. Hockey fields design
4. Barefoot Waterski Club Proposal Copford Reach
5. Clarification on Business Paper Issues

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Apology
Cr Andrew Banfield	Yes (from 4.50pm)	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		No
Cr Sam Rowland		Apology
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 18 December 2018 4.30pm

Issues discussed

1. Business Paper questions

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker	Yes	
Cr Andrew Banfield		Apology
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		No
Cr Sam Rowland		No
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 29 January 2019 4.30pm

Issues discussed

1. Barefoot Water Ski Club – Site Inspection
2. New Model Code and Meeting Practice
3. Development Application Update
  - a. Lee and Thomas Building
4. Wakefield Park Noise Complaint Update
5. Veolia Mulwaree Trust
6. PWC Benchmarking
7. CBD Enhancement Consultation Update
8. Hospital Parking Community Consultation
9. Election Priorities – Meet the candidates
10. Questions from Councillors

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker		No
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		No

Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 5 February 2019 4.30pm

Issues discussed

1. Urban and Fringe Housing Strategy
2. Heritage Grants
3. Workspace 2580

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker	Yes	
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		No
Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

**13 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**13.1 Veolia Host Fees**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**13.2 AI-Mabarar Benevolent Society Limited**

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**13.3 Debt Recovery / Sale of Land for Unpaid Rates**

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**13.4 Minutes of the General Manager Performance Review Meeting held on 6 February 2019**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).