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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**20 July 2021**

**Warwick Bennett**  
**General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 20 July 2021 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
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<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>8</b>
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<b>11</b>	<b>Matters Arising</b> .....	<b>34</b>
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<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>38</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>39</b>
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<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>40</b>
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<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>41</b>
	15.1 DA/0428/2021 - Alterations and Additions to existing dwelling at 53 Citizen Street, Goulburn.....	41
	15.2 DA/0227/2021 - Seven (7) lot community title subdivision and erection of six dwelling houses at 14 Grimston Circuit Goulburn .....	76
	15.3 Planning Proposal to Rezone Land at the Teneriffe Residential Subdivision, Marys Mount Road, Goulburn .....	100
	15.4 Zoning & Minimum Lot Size Anomaly - 100 Cathcart Street, Goulburn.....	106
	15.5 St John's Orphanage - 52 Mundy Street, Goulburn .....	152
	15.6 Urban and Fringe Housing Strategy - (Northern) Sooley Precinct Reconsideration Request for DPIE Endorsement.....	164
	15.7 1819T0015 Winning and Crushing bulk materials tender extension .....	170

15.8	2021T0026 Supply Gravel Materials Panel Tender .....	171
15.9	1718T0023 Maintenance Grading and Gravel Re Sheeting Tender Extension.....	174
15.10	2021T0001 Construction of the Drill Mud Processing Facility .....	176
15.11	Regional Tourism Activation Fund.....	178
15.12	Fixing Local Roads Round 3 .....	193
15.13	Request for Financial Assistance - Lieder Theatre Company .....	196
15.14	Request for Financial Assistance - Cancer Council Relay for Life .....	207
15.15	Request for Financial Assistance - RSL Sub-Branch Goulburn .....	213
15.16	Request for Financial Assistance - Lions Club of Marulan & District Inc. ....	215
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15.21	Statement of Investments & Bank Balances.....	309
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15.23	Unspent Funds - Financial Assistance Policy .....	315
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15.25	Reuse Scheme Goulburn - June 2021 Status Report.....	319
15.26	Cookbundoon Pavilion Upgrade - June 2021 Status Report.....	324
15.27	Natural Disaster Essential Public Asset Restoration Project - June 2021 Status Report .....	328
15.28	Goulburn Aquatic Centre Redevelopment Stage 1 Construction - June 2021 Status Report .....	334
15.29	Goulburn Performing Arts Centre - June 2021 Status Report.....	344
15.30	Growing Local Economies Common Street - June 2021 Status Report.....	350
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	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>540</b>

**Cr Bob Kirk**

**Warwick Bennett**

**Mayor**

**General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council’s website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

OR

Prayer

“We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind.”

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council’s Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS****8.1 DONATION TO GOULBURN-QUELICAI FRIENDSHIP FUNDRAISER****Author: Warwick Bennett, General Manager****Authoriser: Warwick Bennett, General Manager****Attachments: Nil****PRESENTATION**

Mayor Bob Kirk will be making a presentation of \$800 from the Mayoral Discretionary Fund to Maggie & Daryl Patterson from the Goulburn-Quelicalai Friendship Fundraising Committee to aid in the aftermath of Cyclone Seroja's destruction to Quelicalai's crops, harvests and food stores.

Council's donations are being administered by Quelicalai's new Mayor, Mr Sebastiano Pirez, with the local priest and police ensuring equitable distribution of essential food items such as rice, maize, corn and oil.

The Goulburn communities contribution toward the Timor Leste's COVID effort has been immense with much of the medical equipment sent 2 years ago redirected to an emergency COVID Hospital.

Goulburn-Quelicalai Friendship Agreement was formalised on the 18 October 2018.

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 15 JUNE 2021**

**Author:** Warwick Bennett, General Manager

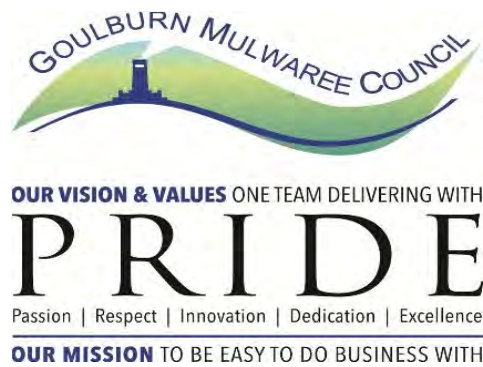
**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 15 June 2021

**RECOMMENDATION**

That the Council minutes from Tuesday 15 June 2021 and contained in Minutes Pages No 1 to 26 inclusive and in Minute Nos 2021/242 to 2021/283 inclusive be confirmed.





# MINUTES

## Ordinary Council Meeting

15 June 2021

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>6</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>6</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
	10.1 Minutes of the Ordinary Meeting of Council held on 1 June 2021 .....	6
<b>11</b>	<b>Matters Arising</b> .....	<b>6</b>
	11.1 Matters Arising from Council Meeting Minutes from the 1 June 2021 .....	6
	11.2 Outstanding Task List from All Previous Meetings.....	7
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>7</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>7</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
	15.1 REV/0001/2021 - 109 Mulwaree Street, Tarago - Continued use of an approved shed for the purposes of a Vehicle Body Repair Workshop .....	7
	15.2 Development Service Plan - Goulburn Stormwater .....	8
	15.3 Social Sustainability Strategy and Action Plan Update .....	8
	15.4 Draft Vegetation Removal Offset Policy.....	9
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15.16	St Clair Conservation Works - Status Report.....	17
15.17	Mountain Ash Road Blackspot Project - May 2021 Status Report .....	17
15.18	Cookbundoon Pavilion Upgrade - May 2021 Status Report.....	18
15.19	Natural Disaster Essential Public Asset Restoration Project - May 2021 Status Report .....	18
15.20	Goulburn Aquatic Centre Redevelopment Stage 1 Construction - May 2021 Status Report .....	18
15.21	Goulburn Performing Arts Centre - May 2021 Status Report.....	18
15.22	Goulburn Regional Hockey Facility - May 2021 Status Report .....	19
15.23	Growing Local Economies Common Street - May 2021 Status Report.....	19
15.24	Reuse Scheme Goulburn - May 2021 Status Report.....	19
15.25	Operations Directorate Report - May 2021 .....	19
15.26	Planning & Environment Directorate Report May 2021.....	20
15.27	Utilities Directorate Report - May 2021 .....	20
15.28	Corporate & Community Services Directorate Report May 2021 .....	20
15.29	Copford Reach Working Party Minutes - 19 May 2021 .....	20
15.30	Goulburn Mulwaree Youth Council Meeting Notes - 28 May 2021 .....	20
15.31	External Meeting Minutes .....	21
15.32	Councillor Briefing Session Summary .....	21
15.33	Making of Rates and Charges .....	21
<b>16</b>	<b>Closed Session .....</b>	<b>25</b>
16.1	Sale of 2C Sloane Street and 49-61 Hovell Street, Goulburn .....	25
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>26</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 15 JUNE 2021 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick L. Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations) & Amy Croker (Office Manager).

## **1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

## **3 COUNCILLORS DECLARATION AND/OR PRAYER**

The declaration was read by Cr Sam Rowland.

## **4 APOLOGIES**

Nil

## **5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

## **6 LATE ITEMS / URGENT BUSINESS**

### **RESOLUTION 2021/242**

**Moved:** Cr Denzil Sturgiss

**Seconded:** Cr Carol James

**That**

- 1. Item 15.33 Making of Rates and Charges be accepted into the meeting as a late item for determination because Council are required to make and levy its rates in time for the first instalment to be sent out before 31 July 2021 otherwise the first instalment of rates would not fall due until the 30 November 2021 which would have a significant impact on our cash flow. The information has already been supplied to Council in Appendix C of the Operational and Delivery Plan.**
- 2. The audit report associated with Item 15.2 Development Service Plan - Goulburn Stormwater be accepted as a late information for the consideration of this item as the Audit Report was referred to in the substantial report stating that the**

**Development Services Plan complied with Government policy and recommended the report for adoption. The Audit Report does not alter any recommendation for the report.**

- 3. The confidential evaluation reports for Item 15.12 2021T0022 - Design and Construct Carrick Road Bridge Renewal & Item 15.13 2021T0020 - Design and Construct Towrang Road Bridge Renewal be received as additional information for this meeting as those evaluation reports clarify the recommendation contained within the open part of the meeting.**

**CARRIED**

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Carol James and Denzil Sturgiss

Against: Cr Margaret O'Neill

## **7 DISCLOSURE OF INTERESTS**

Mayor Bob Kirk declared a non-pecuniary/non-significant conflict of interest in Item 15.7 "2021-2022 Operational Plan Adoption - External Submissions" and Item 15.8 "Crown Land Improvement Fund – Grants" as both items refer to the Goulburn Junior Rugby League are being considered as part of those reports and his daughter is the Treasurer of that Club. As the disclosure was not of a significant nature Mayor Bob Kirk will remain in the meeting while discussion and determination takes place.

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

## **8 PRESENTATIONS**

Nil

## **9 PUBLIC FORUM**

Nil

## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 1 JUNE 2021**

#### **RESOLUTION 2021/243**

**Moved: Cr Sam Rowland**

**Seconded: Cr Leah Ferrara**

**That the Council minutes from Tuesday 1 June 2021 and contained in Minutes Pages No 1 to 17 inclusive and in Minute Nos 2021/222 to 2021/241 inclusive be confirmed.**

**CARRIED**

## **11 MATTERS ARISING**

### **11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 1 JUNE 2021**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2021/244**

**Moved: Cr Sam Rowland  
Seconded: Cr Andrew Banfield**

**That Council notes the Task List and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 REV/0001/2021 - 109 MULWAREE STREET, TARAGO - CONTINUED USE OF AN APPROVED SHED FOR THE PURPOSES OF A VEHICLE BODY REPAIR WORKSHOP**

**RESOLUTION 2021/245**

**Moved: Cr Andrew Banfield  
Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The staff assessment report for REV/0001/2021 being the Review of the refusal Determination of DA/0241/1920 which sought approval for a continued use of an approved shed for the purposes of a Vehicle Body Repair Workshop be received.**
- 2. In accordance with Section 8.4 of the Environmental Planning & Assessment Act that Council confirm the determination from 7 November 2020 to refuse DA/0241/1920 as the applicant has chosen not to respond to the additional information request.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss**

**Against: Nil**

**15.2 DEVELOPMENT SERVICE PLAN - GOULBURN STORMWATER****RESOLUTION 2021/246****Moved: Cr Alfie Walker****Seconded: Cr Denzil Sturgiss****That:**

- 1. The post exhibition report on the Draft Development Service Plan, Goulburn Stormwater prepared by Council's Business Manager Planning and Development be received.**
- 2. Council adopt the Goulburn Mulwaree Development Service Plan 2021, Goulburn Stormwater subject to a commencement date of 1 July 2021.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss**

**Against: Nil**

**15.3 SOCIAL SUSTAINABILITY STRATEGY AND ACTION PLAN UPDATE****RESOLUTION 2021/247****Moved: Cr Bob Kirk****Seconded: Cr Carol James****That:**

- 1. The report on the Social Sustainability Strategy and Action Plan Implementation Update from Director Planning & Environment be received.**
- 2. The Social Sustainability Strategy and Action Plan be included for discussion at the 13 July 2021 Councillor Briefing.**

**CARRIED**

**15.4 DRAFT VEGETATION REMOVAL OFFSET POLICY****RESOLUTION 2021/248****Moved: Cr Peter Walker****Seconded: Cr Sam Rowland****That:**

- 1. The report from the Landscape & Heritage Planner on the Draft Vegetation Removal Offset Policy be received.**
- 2. The Draft Vegetation Removal Offset Policy be placed on public exhibition for a period of 28 days.**
- 3. Any submissions or recommended amendments as a result of the exhibition process be reported back to Council prior to the adoption of the Vegetation Removal Offset Policy. Should no submissions be received, that the policy be adopted by Council without a further report following the public exhibition.**
- 4. A new inspection fee of \$130 per tree (upon application to Council) for the removal of vegetation be payable. Noting that the payment of the fee does not guarantee approval for removal. An inspection fee of \$130 will also generally apply for pruning/lopping but would be applied for any number of trees – not per tree.**
- 5. The new fee be publicly exhibited with the Draft Vegetation Removal Offset Policy and be placed on public exhibition for a period of 28 days, and should no submissions be made in relation to the fees, that the new fees be incorporated into Council's Fees and Charges.**
- 6. Unauthorised removal of trees will be pursued by Council with appropriate compliance action and fines as applicable.**
- 7. Council investigate the use of Sooley and Pejar Dam catchments and other applicable publicly owned areas or any other area determined by the Sustainability Working Party for native vegetation offset and planting.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss**

**Against: Nil**



**15.5 REQUEST FOR SEARS - WOODLAWN ADVANCED ENERGY RECOVERY CENTRE**

**RESOLUTION 2021/249**

**Moved: Cr Peter Walker**

**Seconded: Cr Leah Ferrara**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:39 pm.

**CARRIED**

**RESOLUTION 2021/250**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Alfie Walker**

**That Council move back into Open Council.**

Council moved back into Open Council at 7:27 pm.

**CARRIED**

**RESOLUTION 2021/251**

**Moved: Cr Alfie Walker**

**Seconded: Cr Andrew Banfield**

**That**

1. **The report from the Director Planning and Environment in regard to the Department of Planning & Environment's request for input into the Secretary's Environmental Assessment Requirements (SEARs) for the proposed Woodlawn Advanced Recovery Centre be received.**
2. **Council acknowledges that it is in the best interests of the community for Council to contribute to this SEARS process to ensure that community concerns are addressed in the application.**
3. **Council addresses in its submission to the Department of Planning & Environment (DPIE) on the proposed Woodlawn Advanced Recovery Centre the issues raised in the Director – Planning and Environment Assessment's report to the 15 June Council meeting detailing the following issues:-**
  - (a) **Air quality and odour -**
  - (b) **Human Health Risk**
  - (c) **Greenhouse Gas Emissions**
  - (d) **Noise and Vibration**
  - (e) **Traffic and Transport**
  - (f) **Visual**
  - (g) **Biodiversity**
  - (h) **Heritage**
  - (i) **Social**
  - (j) **Hazard and Risk**
  - (k) **Water – including residential water supplies**
  - (l) **Waste feedstock availability and management**

- (m) **Economic**
  - (n) **Land capability stability and soils**
  - (o) **Built Environment**
4. **Additional to the matters addressed in paragraph 3 of this resolution, the applicant must also demonstrate as part of the application that they have addressed the following**
- (a) **Comprehensive identification and consultation with all residents within a minimum 6.75km radius (to the eastern side of the Braidwood Road so as to include the township of Tarago) that will enable the people in the area to consider the impact of this proposal on them**
  - (b) **Comprehensive over view of existing transmission infrastructure constraints and the need for upgrading. Upgrading of transmission infrastructure should be fully identified within the EIS. The impacts of any required upgrades to transmission infrastructure form part of the EIS assessment and should not be deferred.**
  - (d) **The proposed emission capturing technology delivers and exceeds European and NSW standards and build on past experiences to deliver a first class outcome.**
  - (e) **Demonstrate beyond reasonable doubt that there will be no adverse impact to human, animal and environmental health as a result of the proposal.**
  - (f) **A full reassessment of the haul route between Crisps Creek Intermodal Facility and the site be undertaken, with specific emphasis on the provision of a climbing lane on Bungendore Road to be installed.**
5. **The General Manager be authorised to forward Tarago and Districts Progress Association Inc submission under separate cover noting to the Department of Planning that the submission was not received in time for their endorsement.**
6. **There should be a minimum community consultation period of at least three months.**
7. **Council requests the engagement of independent scientific expert(s) by the Department of Planning Industry and Environment to undertake a critical review of the proposal in its entirety before the public consultation process. This critical review to be made publicly available during the consultation process.**
8. **The EIS and the Department of Planning need to consider the cumulative impacts of the proposed Energy Recovery Facilities being proposed in this Local Government Area.**
9. **Goulburn Mulwaree Council does not support this type of infrastructure in our Local Government Area and expresses its disappointment in the process thus far.**

**CARRIED**

#### **RESOLUTION 2021/252**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Bob Kirk**

**That**

1. **Goulburn Mulwaree Council advises the New South Wales State Government that it would be inappropriate to issue any Secretary's Environmental Assessment Requirements (SEARs) until a policy on facilities that handle and/or process waste products from outside the receiving local government area has been developed and endorsed by State Government.**
2. **Goulburn Mulwaree Council states that we will oppose any Waste to Energy and/or external waste facility proposals until such times as the State Government develops a**

**policy that establishes that such facilities are in the best interest of communities, the environment, human animal and biodiversity health.**

**Such a policy should include statements that:**

- **Limit new Waste Management facilities to one (1) in any Local Government Area, where the waste feedstock is predominantly sourced from outside the Local Government Area**
- **Sets out the environmental outcomes (in particular air quality) expected from any facility**
- **Determines details of locations and zoning of land that would be acceptable for such facilities – avoiding at all costs national parks or other areas of environmental significance**
- **Meaningful community input and consultation process that becomes an important part of the determination process**
- **Sets out technology outcomes required that provides safeguards to the environment, human health, animal health and biodiversity health**

- 3. The Mayor seek the support for this Council position from the Canberra Region Joint Organisation, Regional Cities NSW and Country Mayors NSW.**

**CARRIED**

The meeting took a recess for dinner at 7.45pm.

At 7.45pm, Cr Margaret O'Neill left the meeting and did not return.

At 7.45pm, Cr Denzil Sturgiss left the meeting and did not return.

The meeting resumed at 8.17pm

**15.6 2021-2022 OPERATIONAL PLAN ADOPTION - INTERNAL REVIEW****RESOLUTION 2021/253****Moved: Cr Alfie Walker****Seconded: Cr Andrew Banfield****That**

- 1. The report of the Director Corporate & Community Services on 2021-22 Operational Plan Adoption – Internal Review be received**
- 2. The following changes be made to the draft Operational Plan as a result of the internal review undertaken by staff during the exhibition period**
  - (a) The Interest on Overdue Rates and Charges on Page C1 of the Appendices be updated to set the interest rate at 6% as per the announcement by the Office of Local Government**
  - (b) The loan repayments for both the Internal Loan for the Goulburn Performing Arts Centre and the TCorp Loan for the Aquatic Centre Upgrade be updated to better reflect actual interest rates**
  - (c) The budget figures for depreciation be updated to reflect the review of depreciation undertaken following revaluations and to reflect the impact of projected depreciation on new assets expected to be commissioned within the next 12 months**
  - (d) The projects carried over as a result of the March 2021 Quarterly Budget Review as endorsed by Council by resolution on the 18<sup>th</sup> May 2021 be included in the 2021-22 Budget**
  - (e) The budget allocation in the water fund for the Integrated Water Strategy from 2022-23 onwards be removed as this is a one-off project in 2021-22**
  - (f) A one-off allocation of \$100,000 be included in the sewer fund's 2021-22 budget to enable relevant studies/planning to be undertaken for the sale of the former Irrigation Farm**
  - (g) An allocation of \$150,000 be made for the Marulan Flood Study/Floodplain Risk Management Grant project funded by way of grants (\$100,000) and a transfer from the Marulan s64 – Drainage Reserve (\$50,000)**
- 3. Council notes the changes to the Employee Costs budget due to changes made to Council's payroll during the exhibition period**

**CARRIED**

**15.7 2021-2022 OPERATIONAL PLAN ADOPTION - EXTERNAL SUBMISSIONS****RESOLUTION 2021/254****Moved: Cr Sam Rowland****Seconded: Cr Peter Walker****That**

- 1. The report by the Director Business Services on the 2021-2022 Operational Plan Adoption – External Submissions be received.**
- 2. In relation to the submission from Fay Longstaff in relation to the frequency of Council’s waste collections:**
  - (a) No changes be made to the draft budget**
  - (b) Staff continue with the strategy to determine what service our community would prefer in regards to organic and general waste collection to be reported back for Council for consideration for the 2022/23 financial year.**
- 3. In relation to the submission by Tarago and District Progress Association Inc in relation to footpath projects in Tarago:**
  - (a) No changes be made to the draft budget**
  - (b) Projects on the priority list that cannot funded through the Local Roads & Community Infrastructure Round 2 be included in Council’s future footpath construction program**
- 4. In relation to the submission by the Goulburn Stockmen JRLFC in relation to inclusion of a lighting upgrade for North Park in the 2021-2022 budget:**
  - (a) No change be made to the draft budget**
  - (b) Council continue to seek grant funding for projects at North Park in accordance with the North Park Master Plan.**
- 5. In relation to the submission by Upper Lachlan Shire Council in relation to the Rural Waste Card Fee for ULSC Residents, no changes be made to the draft Operational Plan**
- 6. The above submitters be thanked for their submissions and be notified of the outcomes of their submissions**
- 7. The 2021-2022 Operational Plan be adopted with the approved budget amendments and the amendments approved as a result of the external submissions received.**

**CARRIED**

**15.8 CROWN LAND IMPROVEMENT FUND - GRANTS****RESOLUTION 2021/255****Moved: Cr Sam Rowland****Seconded: Cr Carol James****That**

- 1. The report of the General Manager on Crown Land Improvement Fund grants be received**
- 2. Council make application under the Crown land Improvement Fund Grants for the following projects in the following priority order**
  - a) North Park Pavilion – cost \$1,200,000**
  - b) Seifert Oval toilets, fencing and pathway – cost \$240,000**
- 3. When Council is notified of the results of these grants a further report be presented to Council on how to fund the Shannon drive Extension project if it proceeds**

**CARRIED****15.9 MONTHLY FINANCIAL REPORT**

At 8:32 pm, Cr Sam Rowland left the meeting. At 8:36 pm, Cr Sam Rowland returned to the meeting.

**RESOLUTION 2021/256****Moved: Cr Alfie Walker****Seconded: Cr Carol James**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.**

**CARRIED****15.10 STATEMENT OF INVESTMENTS & BANK BALANCES****RESOLUTION 2021/257****Moved: Cr Alfie Walker****Seconded: Cr Carol James**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.**

**CARRIED**

**15.11 REQUEST FOR FINANCIAL ASSISTANCE - GOULBURN DISTRICT HISTORICAL & GENEALOGICAL SOCIETY (HISTORY GOULBURN)****RESOLUTION 2021/258**

**Moved: Cr Peter Walker**  
**Seconded: Cr Andrew Banfield**

**That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – History Goulburn Company be received.**
- 2. Council approve a contribution of \$3,500 to The Goulburn District Historical & Genealogical Society Inc. funded from the 2021/22 Financial Assistance budget.**

**CARRIED**

**15.12 2021T0022 - DESIGN AND CONSTRUCT CARRICK ROAD BRIDGE RENEWAL****RESOLUTION 2021/259**

**Moved: Cr Carol James**  
**Seconded: Cr Leah Ferrara**

**That**

- 1. The report from the Director Operations on 2021T0022 for the Design and Construction of Carrick Rd Bridge Renewal be received.**
- 2. The tender from GC Civil Contracting Pty Ltd is accepted for \$ 829,440 excl. GST in accordance with the RFT documents. This amount comprises of \$ 784,488 excl. GST for bridge design and construction costs plus \$ 44,952 excl. GST for bridge approach costs.**
- 3. The General Manager is authorised to approve variations of up to ten (10) percent of the contract amount being \$82,944 (excl. GST)**

**CARRIED**

**15.13 2021T0020 - DESIGN AND CONSTRUCT TOWRANG ROAD BRIDGE RENEWAL****RESOLUTION 2021/260**

**Moved: Cr Peter Walker**  
**Seconded: Cr Leah Ferrara**

**That:**

- 1. The report from the Director Operations on 2021T0020 for the Design and Construction of Towrang Rd Bridge Renewal be received.**
- 2. The tender from Bridgeworks (Aust) Pty Ltd is accepted for \$3,027,972.73 excl. GST in accordance with the RFT documents. This amount comprises of \$2,772,700 excl. GST for bridge design and construction costs plus \$ 255,272.73 excl. GST for earthworks and bridge approach costs.**
- 3. The General Manager is authorised to approve variations of up to ten (10) percent of the contract amount being \$302,797.27 (excl. GST)**

**CARRIED**

**15.14 HUME HIGHWAY & OLD TALLONG ROAD**

**RESOLUTION 2021/261**

**Moved: Cr Leah Ferrara  
Seconded: Cr Sam Rowland**

**That:**

- 1. The report from Director Operations on a proposal to connect Old Tallong Road to the Hume Highway adjacent to the heavy vehicle weigh station be received.**
- 2. No further action be taken on this proposal.**

**CARRIED**

**15.15 BUSINESS DEVELOPMENT UPDATE**

**RESOLUTION 2021/262**

**Moved: Cr Peter Walker  
Seconded: Cr Alfie Walker**

**That the report from the Communications & Business Development Officer be received and noted for information**

**CARRIED**

**15.16 ST CLAIR CONSERVATION WORKS - STATUS REPORT**

**RESOLUTION 2021/263**

**Moved: Cr Alfie Walker  
Seconded: Cr Sam Rowland**

**That the report from the Business Manager Marketing, Events & Culture on the status of the St Clair Conservation Works be received.**

**CARRIED**

**15.17 MOUNTAIN ASH ROAD BLACKSPOT PROJECT - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/264**

**Moved: Cr Leah Ferrara  
Seconded: Cr Peter Walker**

**That the report from the Business Manager of Works on the Mountain Ash Road Blackspot Project status updated be received.**

**CARRIED**



**15.18 COOKBUNDOON PAVILION UPGRADE - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/265**

**Moved: Cr Alfie Walker**

**Seconded: Cr Carol James**

**That the report from the Business Manager Community Facilities on the Cookbundoon Pavilion Upgrade – April 2021 Status Report.**

**CARRIED**

**15.19 NATURAL DISASTER ESSENTIAL PUBLIC ASSET RESTORATION PROJECT - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/266**

**Moved: Cr Sam Rowland**

**Seconded: Cr Peter Walker**

**That the report from the Business Manager Projects on the status for the Natural Disaster Essential Public Asset Restoration Project be received.**

**CARRIED**

**15.20 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/267**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.**

**CARRIED**

**15.21 GOULBURN PERFORMING ARTS CENTRE - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/268**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.**

**CARRIED**

**15.22 GOULBURN REGIONAL HOCKEY FACILITY - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/269**

**Moved: Cr Peter Walker**

**Seconded: Cr Leah Ferrara**

**That the report from the Business Manager Projects on the status of the Goulburn Regional Hockey Facility be received.**

**CARRIED**

**15.23 GROWING LOCAL ECONOMIES COMMON STREET - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/270**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Sam Rowland**

**That the report from the Project Manager - Grants on the status of the Growing Local Economies Common Street construction be received**

**CARRIED**

**15.24 REUSE SCHEME GOULBURN - MAY 2021 STATUS REPORT**

**RESOLUTION 2021/271**

**Moved: Cr Sam Rowland**

**Seconded: Cr Leah Ferrara**

**That the report from the Business Manager Infrastructure on the Reuse Scheme Goulburn status update be received.**

**CARRIED**

**15.25 OPERATIONS DIRECTORATE REPORT - MAY 2021**

**RESOLUTION 2021/272**

**Moved: Cr Sam Rowland**

**Seconded: Cr Peter Walker**

**That the activities report for May 2021 by the Director Operations be received and noted for information.**

**CARRIED**

**15.26 PLANNING & ENVIRONMENT DIRECTORATE REPORT MAY 2021**

**RESOLUTION 2021/273**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Alfie Walker**

**That the activities report by the Director Planning & Environment be received and noted for information.**

**CARRIED**

**15.27 UTILITIES DIRECTORATE REPORT - MAY 2021**

**RESOLUTION 2021/274**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Sam Rowland**

**That the report from the Director Utilities be received and noted for information.**

**CARRIED**

**15.28 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT MAY 2021**

**RESOLUTION 2021/275**

**Moved: Cr Alfie Walker**

**Seconded: Cr Leah Ferrara**

**That the activities report by the Director Corporate & Community Services be received and noted for information.**

**CARRIED**

**15.29 COPFORD REACH WORKING PARTY MINUTES - 19 MAY 2021**

**RESOLUTION 2021/276**

**Moved: Cr Sam Rowland**

**Seconded: Cr Alfie Walker**

**That the Copford Reach Working Party Minutes dated 19 May 2021 report from the General Manager be noted.**

**CARRIED**

**15.30 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 28 MAY 2021**

**RESOLUTION 2021/277**

**Moved: Cr Carol James**

**Seconded: Cr Alfie Walker**

**That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 28 May 2021**

**CARRIED**

**15.31 EXTERNAL MEETING MINUTES**

**RESOLUTION 2021/278**

Moved: Cr Alfie Walker  
 Seconded: Cr Carol James

That:

1. The minutes from the Country Mayors Meeting held on the 28 May 2021 be received.
2. The Minutes from the Peppertree Community Consultative Committee Meeting held on the 31 March 2021 be received.

**CARRIED**

**15.32 COUNCILLOR BRIEFING SESSION SUMMARY**

**RESOLUTION 2021/279**

Moved: Cr Carol James  
 Seconded: Cr Andrew Banfield

That the report from the General Manager on Councillor Briefing Session Summary be received.

**CARRIED**

**15.33 MAKING OF RATES AND CHARGES**

**RESOLUTION 2021/280**

Moved: Cr Sam Rowland  
 Seconded: Cr Carol James

That:

1. The report from the Director Corporate & Community Services on Making of Rates and Charges be received.
2. Rates and charges in the 2021/22 Operational Plan commencing 1 July 2021 be made as detailed in the following tables:

**Ordinary Rates - s493 Local Government Act**

Sub-Category	Ad Valorem Rate (c/\$)	Base Rate	Minimum Rate
Residential - General	0.19300	\$283.00	
Residential - Goulburn	0.43200	\$354.00	
Residential - Marulan	0.26000	\$268.00	
Business - General	0.91300		\$565.00
Business - Goulburn	0.91300		\$565.00
Business - Goulburn Town Centre	1.64300		\$565.00
Business - Marulan	0.91300		\$565.00
Mining	1.79000		\$565.00
Farmland	0.16700	\$570.00	

**Domestic Waste Management - s496 Local Government Act**

Category	Charge
Occupied – First Service (3 Bins)	\$394.00

<b>Occupied – Subsequent Service (3 Bins)</b>	<b>\$394.00</b>
<b>Occupied – Subsequent Service (Red Bin)</b>	<b>\$267.00</b>
<b>Occupied – Subsequent Service (Yellow)</b>	<b>\$128.00</b>
<b>Occupied – Subsequent Service (Green Bin)</b>	<b>\$128.00</b>
<b>Unoccupied</b>	<b>\$39.50</b>

**Tarago**

<b>Category</b>	<b>Charge</b>
<b>Occupied (Recycling Only)</b>	<b>\$209.00</b>

**Other Waste Management Charges (Marulan) - s501 Local Government Act**

<b>Category</b>	<b>Charge</b>
<b>1 Service</b>	<b>\$334.00</b>
<b>2 Services</b>	<b>\$623.00</b>
<b>3 Services</b>	<b>\$950.00</b>
<b>4 Services</b>	<b>\$1,220.00</b>
<b>5 Services</b>	<b>\$1,500.00</b>
<b>6 Services</b>	<b>\$1,805.00</b>
<b>7 Services</b>	<b>\$2,095.00</b>

**Rural Waste Charge - s501 Local Government Act**

<b>Category</b>	<b>Charge</b>
<b>Rural Waste Charge</b>	<b>\$150.00</b>

**Water Availability Charges (Goulburn/Run-O-Waters) - s501 Local Government Act**

<b>Category</b>	<b>Meter Size</b>	<b>Annual Charge</b>
<b>Water Availability - Vacant</b>		<b>\$177.00</b>
<b>Occupied</b>	<b>20mm</b>	<b>\$177.00</b>
	<b>25mm</b>	<b>\$278.00</b>
	<b>32mm</b>	<b>\$430.00</b>
	<b>40mm</b>	<b>\$702.00</b>
	<b>50mm</b>	<b>\$1,095.00</b>
	<b>65mm</b>	<b>\$2,140.00</b>
	<b>80mm</b>	<b>\$2,790.00</b>
	<b>100mm</b>	<b>\$4,380.00</b>
	<b>150mm</b>	<b>\$9,860.00</b>

**Water Availability Charges (Marulan) - s501 Local Government Act**

<b>Category</b>	<b>Meter Size</b>	<b>Annual Charge</b>
<b>Water Availability - Vacant</b>		<b>\$253.00</b>
<b>Occupied</b>	<b>20mm</b>	<b>\$253.00</b>
	<b>25mm</b>	<b>\$395.00</b>
	<b>32mm</b>	<b>\$625.00</b>
	<b>40mm</b>	<b>\$1,005.00</b>
	<b>50mm</b>	<b>\$1,565.00</b>
	<b>65mm</b>	<b>\$3,070.00</b>
	<b>80mm</b>	<b>\$4,000.00</b>
	<b>100mm</b>	<b>\$6,270.00</b>
	<b>150mm</b>	<b>\$14,140.00</b>

**Water Consumption Charges (Goulburn/Run-o-Waters) - s502 Local Government Act**

Category	Meter Size	Tariff 1 (per kl)	Tariff 2 (per kl)	Tariff 2 Trigger (kl per day)
Occupied	20mm	\$2.90	\$3.93	Over 0.80
	25mm	\$2.90	\$3.93	Over 1.30
	32mm	\$2.90	\$3.93	Over 2.00
	40mm	\$2.90	\$3.93	Over 3.30
	50mm	\$2.90	\$3.93	Over 5.15
	65mm	\$2.90	\$3.93	Over 9.15
	80mm	\$2.90	\$3.93	Over 13.15
	100mm	\$2.90	\$3.93	Over 20.55
	150mm	\$2.90	\$3.93	Over 46.23

**Water Consumption Charges (Marulan) - s502 Local Government Act**

Category	Meter Size	Tariff 1 (per kl)	Tariff 2 (per kl)	Tariff 2 Trigger (kl per day)
Occupied	20mm	\$2.90	\$3.93	Over 0.80
	25mm	\$2.90	\$3.93	Over 1.30
	32mm	\$2.90	\$3.93	Over 2.00
	40mm	\$2.90	\$3.93	Over 3.30
	50mm	\$2.90	\$3.93	Over 5.15
	65mm	\$2.90	\$3.93	Over 9.15
	80mm	\$2.90	\$3.93	Over 13.15
	100mm	\$2.90	\$3.93	Over 20.55
	150mm	\$2.90	\$3.93	Over 46.23

**Backflow Device Charges - s501 Local Government Act**

Category	Annual Charge
First Device Per Property	\$68.00
Subsequent Device Per Property	\$35.00

**Sewerage Charges (Goulburn) – s501 Local Government Act**

Category	Meter Size	Annual Charge
Residential Occupied		\$790.00
Residential Vacant		\$435.00
Flats & Unit (Per Unit)		\$790.00
Business	20mm	\$435.00
	25mm	\$685.00
	32mm	\$1,120.00
	40mm	\$1,750.00
	50mm	\$2,700.00
	65mm	\$4,610.00
	80mm	\$6,995.00
	100mm	\$10,875.00
	150mm	\$16,190.00

**Sewerage Charges (Marulan) – s501 Local Government Act**

Category	Meter Size	Annual Charge
Residential Occupied		\$955.00

<b>Residential Vacant</b>		<b>\$705.00</b>
<b>Flats &amp; Unit (Per Unit)</b>		<b>\$955.00</b>
<b>Business</b>	<b>20mm</b>	<b>\$705.00</b>
	<b>25mm</b>	<b>\$1,075.00</b>
	<b>32mm</b>	<b>\$1,660.00</b>
	<b>40mm</b>	<b>\$2,570.00</b>
	<b>50mm</b>	<b>\$4,005.00</b>
	<b>65mm</b>	<b>\$6,810.00</b>
	<b>80mm</b>	<b>\$10,345.00</b>
	<b>100mm</b>	<b>\$16,145.00</b>

**Sewerage Consumption Charges (Goulburn) – s502 Local Government Act**

<b>Category</b>	<b>Meter Size</b>	<b>Charge (per kl)</b>
<b>Residential Occupied*</b>		<b>N/A</b>
<b>Flats &amp; Unit (Per Unit)*</b>		<b>N/A</b>
<b>Business</b>	<b>20mm</b>	<b>\$3.08</b>
	<b>25mm</b>	<b>\$3.08</b>
	<b>32mm</b>	<b>\$3.08</b>
	<b>40mm</b>	<b>\$3.08</b>
	<b>50mm</b>	<b>\$3.08</b>
	<b>65mm</b>	<b>\$3.08</b>
	<b>80mm</b>	<b>\$3.08</b>
	<b>100mm</b>	<b>\$3.08</b>
	<b>150mm</b>	<b>\$3.08</b>
<b>* Usage Component included in Annual Charge</b>		

**Sewerage Consumption Charges (Marulan) - s502 Local Government Act**

<b>Category</b>	<b>Meter Size</b>	<b>Charge (per kl)</b>
<b>Residential Occupied*</b>		<b>N/A</b>
<b>Flats &amp; Unit (Per Unit)*</b>		<b>N/A</b>
<b>Business</b>	<b>20mm</b>	<b>\$3.08</b>
	<b>25mm</b>	<b>\$3.08</b>
	<b>32mm</b>	<b>\$3.08</b>
	<b>40mm</b>	<b>\$3.08</b>
	<b>50mm</b>	<b>\$3.08</b>
	<b>65mm</b>	<b>\$3.08</b>
	<b>75mm</b>	<b>\$3.08</b>
	<b>80mm</b>	<b>\$3.08</b>
	<b>100mm</b>	<b>\$3.08</b>
	<b>150mm</b>	<b>\$3.08</b>
<b>* Usage Component included in Annual Charge</b>		

**Liquid Trade Waste Charge – s501 Local Government Act 1993**

<b>Category</b>	<b>Annual Charge</b>
<b>Category 1</b>	<b>\$124.00</b>
<b>Category 2</b>	<b>\$134.00</b>
<b>Category 3</b>	<b>\$485.00</b>

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RESOLUTION 2021/281**

**Moved: Cr Alfie Walker**

**Seconded: Cr Carol James**

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:**

**16.1 Sale of 2C Sloane Street and 49-61 Hovell Street, Goulburn**

**This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**

**CARRIED**

Council resolved into Closed Session at 9.14pm.

Council resolved into Open Council at 9.28pm.

**RESOLUTION 2021/282**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Leah Ferrara**

- 1. That Council moves out of Closed Council into Open Council.**
- 2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.**

**CARRIED**



**16.1 SALE OF 2C SLOANE STREET AND 49-61 HOVELL STREET, GOULBURN**

**RESOLUTION 2021/283**

**Moved: Cr Alfie Walker**

**Seconded: Cr Peter Walker**

**That;**

- 1. The report from the Business Manager Property & Community Services on the sale of 2C Sloane Street and 49-61 Hovell Street, Goulburn be received.**
- 2. Reserve Prices for the sale of these properties have regard to the independent Market Valuation Reports and reflect the management recommendations referred to in this report.**
- 3. The General Manager be given delegated authority to accept a maximum of 10% less than the individual Reserve Prices during the auction if necessary.**
- 4. Part of the proceeds of sale from 2C Sloane Street, Goulburn cover costs equivalent to the provision of a 100amp electricity supply and a meter to the former Council nursery at 2B Sloane Street, Goulburn (Lot 1 DP 157664) and the electricity supply to 2C Sloane Street, Goulburn be terminated.**
- 5. The remaining proceeds of the sale of 2C Sloane Street, Goulburn and 49-61 Hovell Street, Goulburn be used to reimburse the Property Sales Reserve (38177) and the Aquatic Centre Reserve (38189).**
- 6. Council’s seal be affixed to all documentation necessary to complete these property settlements.**

**CARRIED**

**17 CONCLUSION OF THE MEETING**

**The Meeting closed at 9.29pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 June 2021.**

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 15 JUNE 2021**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Task List - 20 July 2021 [↓](#) 

**RECOMMENDATION**

That Council notes the Task List and authorises the deletion of completed tasks.

**REPORT**

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p>	General Manager	<p>The applicant is still required to finalise reports in regard to Water NSW and RFS. The issue of a second access to Run-O-Waters is another task on this list and thus all issues associated with this task are beyond the control of Council</p> <p><b>RECOMMEND COMPLETION</b></p>
<p><u>Mogo Road Hi Quality</u></p> <p>Council agreed to undertake work on Mogo Road using the Section 94 fees collected to date</p>	General Manager	<p>This matter has been discussed at a Council Briefing on the 19 July and work will commence this financial year.</p> <p><b>RECOMMEND COMPLETION</b></p>
<p><u>Community Centre Options</u></p> <p>Location of Community Centre deferred 18 months</p>	General Manager	<p>Will be referred to Council in December 2021.</p>
<p><u>Veolia Host Fees</u></p> <p>The Mayor and General Manager to continue discussions with Veolia</p>	General Manager	<p>A report on this matter will be presented to the 3 August 2021 Council Meeting.</p>
<p><u>Review of Heavy Haulage routes in the Goulburn Mulwaree area</u></p> <p>A structural assessment is carried out on bridge and drainage structures on Currawang Road, Taralga Road, and Cullerin Road as part of the 2021/222 budget with the outcome reported back to Council on the suitability of these road as future B-Double routes.</p>	Director Operations	<p>Assessment being undertaken. Report will be presented to Council once consultant has completed their work – likely towards the end of 2021.</p>
<p><u>Truck Depot – 31 Lockyer Street</u></p> <p>DA deferred pending negotiations with applicant</p>	Director Planning & Environment	<p>The applicant has been unable to find an alternative location so this matter will be placed on the 3 August Council agenda.</p>



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<u>Planning Proposal</u> – Amendments to exempt development within Schedule 2 of the LEP and to the Goulburn Mulwaree DCP for private events	Director Planning & Environment	Proposed amendments are currently awaiting final feedback from State Agencies prior to Gateway.
<u>Goulburn Mulwaree Award</u> Establish Working Party after Council elections	General Manager	No action required at this time.
<u>Future of 2 Bourke Street</u> Discussion to be held with Councillors at Briefing	General Manager	Additional report to be presented to Council Briefing
<u>Second access to Run-O-Waters</u> Council discuss at the Council Briefing the future road link from Run-O-Waters to Gurrundah Road on to Middle Arm Road with potential access to the Hume Highway	General Manager	Issue presented to Council Briefing – Further report to Council in near future
<u>B6 Enterprise Corridor</u> Planning Proposal on public exhibition	Director Planning & Environment	Report was presented to Council in May 2021  <b>RECOMMEND COMPLETION</b>
<u>Wilson Drive Marulan Zoning Anomaly</u> Seeking approval for Planning Proposal Department of Planning	Director Planning & Environment	Report included in this Business Paper  <b>RECOMMEND COMPLETION</b>
<u>DA Matrix Policy</u>	Director Planning & Environment	No submissions were received so the Policy is now endorsed.  <b>RECOMMEND COMPLETION</b>
<u>Marsden Weir Park – Plan of Management</u>	Director of Corporate and Community Services	To be placed on public exhibition including public hearing
<u>Proposed Amendments to Road Widths</u> Council agreed on road widths minimums	Director Planning & Environment	Currently on public exhibition
<u>Draft Vegetation Removal Offset Policy</u> To be placed on public exhibition	Director Planning & Environment	Currently on public exhibition

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)****13.1 NOTICE OF MOTION - ST JOHNS ORPHANAGE****Attachments: Nil**

I, Deputy Mayor Peter Walker, give notice that at the next Ordinary Meeting of Council be held on 20 July 2021, I intend to move the following motion:-

**MOTION**

That the General Manager prepare a report to Council with the options available to Council to ensure that the fire damaged buildings at St Johns Orphanage and made safe for the public.

**RATIONALE**

The St Johns Orphanage located on Glebe Street has been subject to a number of fires in recent years which has made the site potentially unsafe for the public. As a Council we need to be aware of all the options open to us and give staff a direction to address what has rapidly become a significant community safety issue.

I commend this Notice of Motion to Council.

Signed via email approval

Deputy Mayor Peter Walker

**14 NOTICE OF RESCISSION(S)**

Nil



**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 DA/0428/2021 - ALTERATIONS AND ADDITIONS TO EXISTING DWELLING AT 53 CITIZEN STREET, GOULBURN**

**Author:** Ryan Gill, Development Assessment Officer

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. **Proposed Plans** [↓](#) 
  2. **Statement of Heritage Impact** [↓](#) 
  3. **Statement of Environmental Effects** [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 9: Heritage – Vision 2040 – Goulburn Mulwaree’s cultural heritage is conserved, actively adapted for use (where appropriate) and celebrated.
<b>DA Number:</b>	DA/0428/2021
<b>Address:</b>	53 Citizen Street, Goulburn (Lot 53 DP 1089363)
<b>Proposal Description:</b>	Alterations and additions to existing dwelling
<b>Type of Development:</b>	Local
<b>Zone:</b>	R1 General Residential
<b>Variations to Policy:</b>	Variation to Height of buildings under <i>Goulburn Mulwaree Local Environmental Plan 2009</i>
<b>Submissions:</b>	Nil
<b>Key Issues:</b>	Height of building (4.6 Variation under <i>Goulburn Mulwaree Local Environmental Plan 2009</i> )

**RECOMMENDATION**

That:

1. The staff assessment report for development application DA/0428/2021 for the proposed alterations and additions to existing dwelling be received.
2. Consent be granted for DA/0428/2021 for an alterations and additions to existing dwelling located at 53 Citizen Street, Goulburn subject to the following conditions.

**SCHEDULE ONE:**

**SECTION A: GENERAL CONDITIONS**

1. Approved Development and Use

Development consent has been granted in accordance with this Notice of Determination for the purposes of Alteration and additions under the *Goulburn Mulwaree Local Environmental Plan 2009*.

**(Reason:** *To confirm the components of the approval)*

2. Development in Accordance with Documentation

The development must only be carried out:

- a) in compliance with the conditions of this Notice of Determination; and
- b) in accordance with the approved plans and documentation listed in the table below.

Reference/Dwg No	Title/Description	Prepared By	Date
Job no. 0920-1269, Drawing DA-00, Rev A	Title Page	Tim Lee Architects	19/03/2021

Job no. 0920-1269, Drawing DA-01, Rev A	Survey	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-02, Rev A	Proposed Site Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-03, Rev A	Existing Floor Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-04, Rev A	Demolition Floor Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-05, Rev A	Demolition Elevations	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-06, Rev A	Demolition Elevations	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-07, Rev A	Proposed Ground Floor Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-08, Rev A	Proposed First Floor Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-09, Rev A	Proposed Elevations	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-10, Rev A	Proposed Elevations	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-11, Rev A	Roof Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-12, Rev A	Sections	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-13, Rev A	Sections	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-14, Rev A	Window and Door Schedule	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-15, Rev A	Erosion and Control Plan	Tim Lee Architects	19/03/2021
Job no. 0920-1269, Drawing DA-16, Rev A	Basix Certificate	Tim Lee Architects	19/03/2021
Job no.0920-1269 Drawing DA-17, Rev B	Section BCA Compliance	Tim Lee Architects	05/05/2021
Plan no. 21754-A- 20200921-GWF	Contour Detail Survey Plan	CPC Land Development Consultants Pty Ltd	21/09/2020
SEE	Statement of Environmental Effects, Lot 53 DP 1089363	Tim Lee Architects	Undated
BASIX Certificate A408068	BASIX Certificate	Tim Lee Architects	30 March 2021
Heritage Impact Statement	Heritage Impact Statement	Tim Lee Architects	Undated

**(Reason:** *To ensure that the development is undertaken in accordance with the submitted plans and documents as amended)*

3. Documentation Inconsistency

In the event of any inconsistency between the conditions of this Notice of Determination, the drawings and any accompanying documentation referred to above, the conditions of this Notice of Determination prevail, to the extent of the inconsistency.

**(Reason:** *To ensure that the development is undertaken in accordance with the submitted plans and documents as amended)*

4. Documentation to be Kept on Site

At all times, a complete set of all endorsed plans, specifications and any other documentation referenced by this Notice of Determination must be kept on **'site'** and be readily available for perusal by any officer of **'Council'** or the **'Principal Certifier'** upon their request.

**(Reason:** *To ensure that the form of the development undertaken is in accordance with the determination of Council, Public Information and to ensure ongoing compliance)*

**SECTION B: PRESCRIBED CONDITIONS IMPOSED UNDER EP&A ACT, THE REGULATION, AND OTHER RELEVANT LEGISLATION**

5. Building Code of Australia Compliance

All building work must be carried out in accordance with the provisions of the National Construction Code Series.

**(Reason:** *Prescribed by cl. 98 of 'the Regulation')*

6. Home Building Act Requirements

Residential building work within the meaning of the *Home Building Act 1989*) must not be carried out unless the **'Principal Certifier'** for the development to which the work relates (not being **'Council'**) has given **'Council'** written notice of the following information:

- a) in the case of work for which a **'Principal Contractor'** is required to be appointed:
  - i. the name and licence number of the 'Principal Contractor'; and
  - ii. the name of the insurer by which the work is insured under Part 6 of that Act, or
- b) in the case of work to be done by an owner-builder:
  - i. the name of the owner-builder; and
  - ii. if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing residential building work are changed while the work is in progress so that the information submitted to **'Council'** in accordance with this conditions is out of date, work must not be carried out unless the **'Principal Certifier'** for the development to which the work relates has given **'Council'** written notice of the updated information.

**Note:** *A certificate of insurance that complies with the Home Building Act 1989 is in force in relation to that work in the name under which the person contracted to do the work is to be provided in relation to part 1a(ii).*

**(Reason:** *Prescribed by cl. 98B of 'the Regulation')*

7. Construction Certificate Requirements

Building work, demolition or excavation in accordance with the Notice of Determination must not be commenced until a Construction Certificate required by s.6.3 of **'the Act'** for the relevant part of the works has been issued in accordance with the provisions of **'the Act'** and **'the Regulation'**.

**(Reason:** *Statutory; To ensure appropriate safeguarding measures are in place prior to the commencement of any building work, demolition or excavation)*

8. Issue of a Construction Certificate

In accordance with cl.145 of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with a construction Certificate must not be inconsistent with this Notice of Determination.

**(Reason:** *Prescribed by legislation)*

9. Occupation Certificate Requirements

A person must not commence occupation or use of the whole or any part of a new building (new building includes an altered portion of, or an extension to, an existing building) unless an Occupation Certificate required by s.6.3 of **'the Act'** for the relevant part of the works has been issued in accordance with the provisions of **'the Act'** and **'the Regulation'**.

**(Reason:** *Prescribed by legislation)*

10. Critical Stage Inspections

Building work must be inspected by the **'Principal Certifier'** at the critical stage occasions prescribed by **'the Act'**, **'the Regulation'** and as directed by the appointed **'Principal Certifier'**.

Critical stage inspections are defined as: -

- a) after excavation for, and prior to the placement of any footings; and
- b) prior to pouring any in-situ reinforced concrete building element; and
- c) prior to covering of the framework for any floor, wall, roof or other building element; and
- d) prior to covering waterproofing in any wet areas; and
- e) prior to covering any stormwater drainage connections; and
- f) after the building work has been completed and prior to any Occupation Certificate being issued in relation to the building.

**(Reason:** *Prescribed by legislation)*

**SECTION C: TO THE SATISFACTION OF COUNCIL PRIOR TO ISSUE OF A CONSTRUCTION CERTIFICATE**11. s.306 Compliance Certificate

A s.306 Certificate of Compliance under Division 5 of Part 2 of Chapter 6 of the *Water Management Act 2000* must be obtained from '**Council**' as the sewer and water authority prior to the issue of any Construction Certificate.

**Note:** *s.64 of the Local Government Act 1993 authorises '**Council**' to issue Certificates of Compliance under s.306 of the Water Management Act 2000 and to impose pre-conditions to the issuing of Certificates of Compliance.*

*To obtain a s.306, a s.305 application must be lodged with '**Council**'.*

**(Reason:** *To retain a level of service for the existing population and to provide the same level of service to the population resulting from new developments)*

12. Damage to Public Infrastructure

A dilapidation survey and report (including photographic record) must be prepared by a suitably qualified consultant/person which details the pre-developed condition of the existing public infrastructure in the vicinity of the development '**site**'. Attention must be paid to accurately recording any pre-development damage so that '**Council**' is informed when assessing any future damage to public infrastructure caused as a result of the development. The dilapidation survey and report must be submitted to, and approved in writing by '**Council**' prior to the issue of any Construction Certificate.

The person entitled to act upon this Notice of Determination will be held liable for all damage to public infrastructure in the vicinity of the development '**site**' where such damage is not accurately recorded and demonstrated as pre-existing under documentation provided by this condition.

**Note:** *Vicinity is defined as all public infrastructure immediately adjacent to the '**site**' (full road reserve width) and to a distance of 10m beyond the '**site**' boundaries.*

**(Reason:** *To record the condition of public infrastructure prior to the commencement of construction to the consent authority's satisfaction)*

**SECTION D: SUBSIDIARY MATTERS TO BE COMPLETED PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**13. Long Service Levy Payments

The payment of a long service levy as required under Part 5 of the *Building and Construction Industry Long Service Payments Act 1986*, is required, proof that the levy has been paid, is to be submitted to '**Council**' prior to the issue of any Construction Certificate. '**Council**' acts as an agent for the Long Services Payment Corporation and the levy may be paid at '**Council**' office.

**(Reason:** *Statutory requirement)*

14. Damage Bond General

A public infrastructure damage deposit of \$2780 for a single Lot frontage must be paid to '**Council**'.

The damage bond will only be eligible for refund upon satisfactory completion of all '**works**' and following the issue of the final Occupation Certificate. All costs associated with any reinstatement works required to be carried out by '**Council**' to rectify any damage caused by the '**works**', shall be deducted from the damage deposit.

Documentation demonstrating compliance with the above must be submitted to, and approved by the '**Certifier**' prior to the issue of any Construction Certificate.

**Note:** *A bond administration fees applies to the lodgement of this bond. Bond values and administration fees are calculated at time of actual lodgement in accordance with Council's adopted Fees and Charges and may differ from the above.*

*All required damage to Council property, however caused, by undertaking the '**works**' must be reinstated on a like for like basis and in accordance with '**Council's**' engineering standards prevailing at the time to the satisfaction of '**Council**' as the roads authority and prior to the issue of an Occupation Certificate.*

**(Reason:** *Protection of Council infrastructure and to ensure any damage to public infrastructure is rectified)*

15. Colours, Finishes, Materials -Conservation Area

The finishes, materials and exterior colours must be complementary to the architectural style of the original building and sympathetic to the character of the Heritage Conservation Area. A schedule of finishes, materials and external colours in consultation with '**Council**' must be submitted to the '**Certifier**' for approval with the Construction Certificate application. The '**Certifier**' must ensure that the building plans and specifications

submitted fully satisfy the requirements of this condition prior to the release of any Construction Certificate.

**(Reason:** *To ensure that the completed colours, finishes and materials are complementary to the Conservation Area)*

16. s.7.12 Contributions

Under s.7.12 of **'the Act'** **'Council'** has determined that development contributions are applicable to this development, as the development is likely to require the provision of, or increase the demand for, public amenities and public services within the Goulburn Mulwaree local government area.

The following Goulburn Mulwaree Council developer contributions plans are applicable to the development:

- Section 94a Contribution Plan

The contributions in accordance with **'Council's'** Fees and Charges at the time of payment must be paid prior to the issue of any Construction Certificate.

The level of contributions is calculated on the cost of carrying out the works and in accordance with cl.25I of **'the Regulation'** and **'Council's'** contribution plans at the time of payment.

A cost summary report must be completed for works under \$200,000. Where the value of the work exceeds \$200,000 the cost shall be certified by a registered Quantity Surveyor or an equivalent or acceptable alternative agreed to by Council.

Where staging of the **'works'** occurs the value of the **'works'** for each stage is to be calculated as a cumulative total.

Documentation as issued by **'Council'** demonstrating that the contribution has been paid must be submitted to, and approved by the **'Certifier'** prior to the issue of a Construction Certificate.

**Note:** *Copies of the Contributions Plans are available from 'Council' or alternatively, they can be downloaded from 'Council's' website.*

*Payment is to be accompanied by the attached sheet entitled "Summary of Charges". If payment is by personal or company cheque the plans subject to this approval will not be available for collection until such time as the cheque has been honoured (i.e. a minimum of 10 days).*

**(Reason:** *To retain a level of service for the existing population and to provide the same level of service to the population resulting from new development)*

17. Skylight Projections

Skylight flashing(s) and frame(s) must be coloured to match the roofing material. Skylight(s) must not sit any higher than 100mm above roof plane when in a closed position. Plans and specifications which comply with this condition must be submitted to, and approved by, the **'Certifier'** prior to the issue of any Construction Certificate.

**(Reason:** *To minimise the visual impact of the skylight(s) on the roof plane)*

18. Basix Commitments

Under clause 97A of **'the Regulation'** the commitments listed in each relevant BASIX Certificate for the development must be fulfilled. Details and plans demonstrating compliance with these requirements must be submitted to, and approved by the **'Certifier'** prior to the issue of any Construction Certificate.

In this condition:

- a) relevant BASIX Certificate means:
  - i. a BASIX Certificate that was applicable to the development when this development consent was granted (or, if the development consent is modified under section 4.55 of the Act, a BASIX Certificate that is applicable to the development when this development consent is modified); or
  - ii. if a replacement BASIX Certificate accompanies any subsequent application for a Construction Certificate, the replacement BASIX Certificate; and
- b) BASIX Certificate has the same meaning as defined under **'the Regulation'**

**(Reason:** *To ensure the proposed development will meet the Government's requirements for sustainability and statutory requirements)*

19. Asbestos and Hazardous Material Survey

In relation to the demolition or alteration of the existing building (or part of a building) on the **'site'**:

- a) a report prepared by an appropriately qualified person (such as an Occupational Hygienist or Environmental Consultant) must be submitted to the **'Certifier'** with the Construction Certificate application, detailing whether asbestos or hazardous materials exist on the **'site'** that will be or likely to be affected by the proposed works and if they exist on **'site'** their location and quantity.

**Note:** *Hazardous materials include but shall not be limited to lead in paints, ceiling dust, glass fibre insulation and asbestos based products.*

*If no hazardous materials are identified, the works may proceed in accordance with AS.2601 and the following conditions, including dust control and SafeWork NSW*

*requirements.*

- b) where unacceptably high levels of lead are found in a premises to be demolished soil samples from **'site'** are to be tested by a NATA Registered laboratory before and after demolition and submitted to **'Council'**. This will determine whether remediation of the **'site'** is necessary.
- c) the demolition must be undertaken in accordance with AS.2601.
- d) any works involving asbestos based products must be undertaken in accordance with the requirements of the SafeWork NSW in relation to removal, handling and disposing of material, and the Work Safe Australia Asbestos Code of Practice. (Refer to the information publications provided in your approvals package for more specific information).
- e) all work involving lead removal must not cause lead contamination of air or ground, and the Work Plan submitted must comply with the requirements of AS.4361.2-1998 : *Guide to lead paint management - Residential and commercial buildings*. Particular attention must be given to the control of dust levels on the **'site'**.

Details demonstrating compliance with these requirements must be submitted to, and approved by the **'Certifier'** prior to the issue of any Construction Certificate.

**(Reason:** *To ensure the long-term health of workers on site and occupants of the building is not put at risk unnecessarily)*

**SECTION E: PRIOR TO THE COMMENCEMENT OF ANY DEMOLITION, BUILDING OR SUBDIVISION WORKS**

20. Prior to Commencement

**'Works'** must not commence on **'site'** in connection with this Notice of Determination until:

- a) a Construction Certificate (where required) for the building work has been issued by:
  - i. the consent authority; or
  - ii. an **'Accredited Certifier'**; and
- b) the person having the benefit of the development consent has:
  - i. appointed a **'Principal Certifier'** for the building work, and
  - ii. notified the **'Principal Certifier'** that the person will carry out the building work as an owner-builder, if that is the case, and
- c) the **'Principal Certifier'** has, no later than two (2) days before the building work commences:
  - i. notified the **'Council'** of his or her appointment, and
  - ii. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and
- d) the person having the benefit of this Notice of Determination, if not carrying out the work as an owner builder, has:
  - i. appointed a **'Principal Contractor'** for the building work who must be the holder of a contractor licence if any residential building work is involved, and
  - ii. notified the **'Principal Certifier'** of such appointment, and
  - iii. unless that person is the **'Principal Contractor'** notified the **'Principal Contractor'** of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and
- e) the person having the benefit of this Notice of Determination has given at least two (2) days' notice to the **'Council'** of the person's intention to commence building work.

Documentary evidence confirming the above statutory requirements have been satisfied must be submitted to **'Council'** not less than two (2) days before any commencement of **'works'**.

**(Reason:** *Statutory; to ensure appropriate safeguarding measures are in place prior to the commencement of any building work, demolition or excavation)*

21. Sediment and Erosion Control

All required erosion and sedimentation techniques must be properly installed prior to the commencement of any **'site' 'works'** and be maintained in a functional and effective condition throughout the construction activities until the **'site'** is stabilised.

The installation is to be approved by the **'Principal Certifier'** prior to further commencement of **'site' 'works'**.

**(Reason:** *To protect the environment from the effects of sedimentation and erosion from development sites)*

22. Stabilised Access

Unless an existing stabilised **'site'** access is utilised, stabilised access to the **'site'** consisting of at least 200mm of aggregate at 30–60mm in size, be a minimum of three (3)m in width and must be provided from the road edge to the front of the building being constructed. The stabilised access must be fully maintained and removed from the **'site'** when a permanent driveway has been constructed.

The installation is to be approved by the **'Principal Certifier'** prior to any further commencement of **'site' 'works'**.

**(Reason:** To protect the environment from the effects of sedimentation and erosion from development sites)

23. Site Facilities

**'Site'** facilities must be provided as follow;

- a) if the development involves building work or demolition work the **'site'** must be fully enclosed by a temporary security fence (or hoarding) before **'works'** commence. Any such hoarding or fence is to be removed when the **'works'** have been completed;
- b) a minimum width of 1.5m must be provided between the **'site'** and the edge of the roadway so as to facilitate the safe movement of pedestrians. If trees are present in the footpath the minimum width must be provided to one side of the trees;
- c) a garbage receptacle fitted with a tight-fitting windproof lid for the reception of all putrescible and all waste capable of being windblown from the work **'site'** must be provided prior to **'works'** commencing and must be maintained and serviced for the duration of the **'works'**; and
- d) adequate toilet facilities must be provided on the work **'site'**. Each toilet provided must be a standard flushing toilet, connected to a public sewer, or if connection to a public sewer is not available, to an on-site effluent disposal system approved by the **'Council'**, or an approved temporary chemical closet. The provision of toilet facilities must be completed before any other **'works'** are commenced.

The installation of the site facilities must be approved by the **'Principal Certifier'** prior to any further commencement of **'site'** **'works'** and prior to the first inspection.

**(Reason:** To ensure the health and safety of the community and workers on the site)

24. Site Sign

A sign must be erected in a prominent position on any **'site'** on which work involved in the erection or demolition of a building is being carried out:

- a) stating that unauthorised entry to the **'site'** is prohibited;
- b) showing the name of the **'Principal Contractor'** (or person in charge of the **'site'**), and a telephone number at which that person may be contacted at any time for business purposes and outside working hours; and
- c) showing the name, address and telephone number of the **'Principal Certifier'** for the work.

Any such sign must be maintained while the **'works'** are being carried out and must be removed when the **'works'** have been completed.

The installation is to be approved by the **'Principal Certifier'** prior to any further commencement of **'site'** **'works'**.

**(Reason:** Statutory requirement)

**SECTION F: CONDITIONS TO BE COMPLIED WITH DURING DEMOLITION, BUILDING OR SUBDIVISION WORKS**

25. Construction Hours

All **'works'** must be restricted to within the hours of 7.00 am to 6.00 pm Monday to Friday and on Saturday to within the hours of 8.00 am to 1.00 pm inclusive, with no work on Sundays and Public Holidays.

Demolition and excavation works must be restricted to within the hours of 8.00 am to 5.00 pm Monday to Friday only.

All builders, excavators must display, on-site, their twenty-four (24) hour contact telephone number, which is to be clearly visible and legible from any public place adjoining the site.

**Note:** Demolition work means any physical activity to tear down or break up a structure (or part thereof) or surface, or the like, and includes the loading of demolition waste and the unloading of plant or machinery.

Excavation work means the use of any excavation machinery and the use of jackhammers, rock breakers, excavators, loaders, or the like, regardless of whether the activities disturb or alter the natural state of the existing ground stratum or are breaking up/removing materials from the site and includes the unloading of plant or machinery associated with excavation work.

**(Reason:** To ensure that works do not interfere with reasonable amenity expectations of residents and the community)

26. Excavation and Demolition

Any person acting on this Notice of Determination must ensure that: -

- a) all excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with appropriate professional standards.
- b) all excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.
- c) demolition work must be undertaken in accordance with the provisions of AS.2601- Demolition of Structures.

d) the builder is to ensure that persons working on the site comply with the SafeWork NSW requirements.

**(Reason:** *To ensure that work is undertaken in a professional and responsible manner and protect adjoining property and persons from potential damage)*

27. Demolition and Removal of Buildings

Any person acting on this Notice of Determination must ensure that: -

- a) demolition must be carried out in accordance with AS.2601–1991, *Demolition of structures*.
- b) demolition materials shall not be burnt or buried on the work site.
- c) a person having the benefit of this certificate must ensure that all vehicles leaving the work site carrying demolition materials have their loads covered and do not track soil or waste material onto the road.
- d) if demolition work obstructs or inconveniences pedestrians or vehicular traffic on an adjoining public road or reserve, a separate application must be made to **'Council'** to enclose the public place with a hoarding or fence.
- e) erosion and sediment controls be provided in accordance with the details shown on the approved plans, prior to the disturbance of any soil on the **'site'** and must be maintained in a functional condition throughout the construction activities until the **'site'** is fully stabilised.
- f) the **'site'** must be left free of waste and debris when **'works'** have been completed.

**(Reason:** *To ensure that work is undertaken in a professional and responsible manner and to protect adjoining property and persons from potential damage)*

28. Plumbing and Drainage Work

In accordance with the *Plumbing and Drainage Act 2011*, a plumbing and drainage Notice of Work must be completed and returned to **'Council'** for its records, no later than two (2) business days before the work concerned is undertaken. The Notice of Work is to identify what plumbing and drainage work is to be carried out and must provide the details of the particular plumber/drainer.

**(Reason:** *To ensure compliance with the statutory requirements)*

29. Sanitary Drainage Inspections

All sanitary drainage, plumbing and backflow prevention is to be carried out in accordance with AS.3500 and the *Plumbing and Drainage Act 2011*. The following stages of construction are to be inspected by **'Council'** as the Water and Sewer Authority.

- Plumbing and Drainage before backfilling.
- Pressure testing or waterpipes within the building prior to fixing of linings.
- Final inspection of water plumbing and sewer drainage.

Inspections can be booked in person at Customer Service or by phone on 02 4823 4444. Please note inspection fees apply and a minimum 48 hours' notice is required.

**(Reason:** *To ensure compliance with the statutory requirements)*

**SECTION G: CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE**

30. Compliance with Conditions of Consent

Prior to the issue of any Occupation Certificate the person having the benefit of this Notice of Determination must demonstrate to the **'Principal Certifier'** that all conditions required to be complied with, either at or before the occupation stage, including conditions identified as at all times have been complied with. An Occupation Certificate must not be issued where the development undertaken is in breach of this Notice of Determination.

**(Reason:** *To ensure compliance with the terms of this Notice of Determination)*

31. Asbestos and Other Hazardous Materials Disposal

Prior to the issue of any Occupation Certificate the person having the benefit of this Notice of determination must provide to the **'Principal Certifier'** copies of all waste disposal receipts and documentation demonstrating that all asbestos containing materials and other hazardous waste has been lawfully disposed.

The **'Principal Certifier'** must be satisfied that quantity of waste disposed of or recycled is commensurate to the quantity of waste actually generated by the **'works'**.

**(Reason:** *To ensure waste material is appropriately recycled and lawfully disposed)*

32. Water Management Act

A Compliance Certificate issued under s.307 of the *Water Management Act 2000* must be obtained from the Utilities Division of **'Council'** prior to the release of any Occupation Certificate.

Documentary evidence issued by **'Council'** confirming that the final inspection was satisfactory must be provided to the **'Principal Certifier'** prior to the issue of any Occupation Certificate.



*(Reason: To ensure compliance with the statutory requirements)*

33. Plumbing and Drainage Finalisation

A final inspection of water plumbing and sewer drainage must be conducted by '**Council**' as the Water and Sewer Authority.

Documentary evidence issued by '**Council**' confirming that the final inspection was satisfactory must be provided to the '**Principal Certifier**' prior to the issue of any Occupation Certificate.

*(Reason: To ensure compliance with the statutory requirements)*

34. Certificate of Compliance

A Compliance Certificate and a sewer service drainage diagram as issued by the plumber who submitted the Notice of Work must be issued to '**Council**' prior to the release of any Occupation Certificate.

Documentary evidence confirming that the above requirements have been fulfilled must be provided to the '**Principal Certifier**' prior to the issuing of any Occupation Certificate.

*(Reason: To ensure compliance with the statutory requirements)*

35. Domestic Works as Executed Plans

A scaled works as executed plan drawn on '**Council's**' approved template detailing the layout and location of the sewer and stormwater pipe work must be submitted to '**Council**'.

Documentary evidence from '**Council**' as the roads authority confirming that this condition has been satisfied must be provided to the '**Principal Certifier**' Prior to the issue of any Occupation Certificate.

*(Reason: Prescribed – Statutory)*

## SECTION H: CONCURRENCE AGENCY CONDITIONS

36. Erosion and Sediment Controls

The applicant is to submit, to the satisfaction of '**Council**', an Erosion and Sediment Control Plan in accordance with Chapter 2 of the NSW Landcom's Soils and Construction: Managing Urban Stormwater (2004) manual – the 'Blue Book', outlining the controls that will be used to prevent sediment entering dams, drainage depressions and watercourses and/or street stormwater drainage systems.

*(Reason: To ensure the development has a neutral or beneficial effect on water quality)*

## SECTION I: ADVISORY INFORMATION

- a) Prior to commencing any building, subdivision or associated constructions works, the following provisions of '**the Act**' are to be complied with:
  - i. A Construction Certificate is to be obtained in accordance with Section 6.3 of '**the Act**'.
  - ii. A Principal Certifier is to be appointed and Council is to be notified of the appointment in accordance with Section 6.6 of the Act.
  - iii. Council is to be notified at least two (2) days of the intention to commence building works, in accordance with Section 6.6(2)(a) of the Act.
- b) Changes to the layout of the subdivision configuration may require the submission of a further modification under Section 4.55 of '**the Act**'.  
Discussion with Council Development Liaison Team would assist in identifying such changes which may require the submission of a modification of a Development Application under Section 4.55 of '**the Act**'.
- c) Prior to any '**Work**' commencing on '**site**' all services should be clearly located and identified by contacting "Dial before you Dig" by telephoning 1100 or utilising [www.1100.com.au](http://www.1100.com.au)
- d) '**Council's**' fees and charges are adjusted annually on the 1<sup>st</sup> July, all fees are calculated at the time of payment this may mean that amounts required to be paid increase.
- e) The mailbox erected to service the property must not encroach on the footpath or kerb area.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

## BACKGROUND

The proposal (DA/0428/2021) for alterations and additions to an existing dwelling at 53 Citizen Street, Goulburn was lodged with Council via the NSW Planning Portal on 6 April 2021. Additional information was requested on 5 May 2021.

The applicant provided the additional information to Council on the same day (5 May 2021).

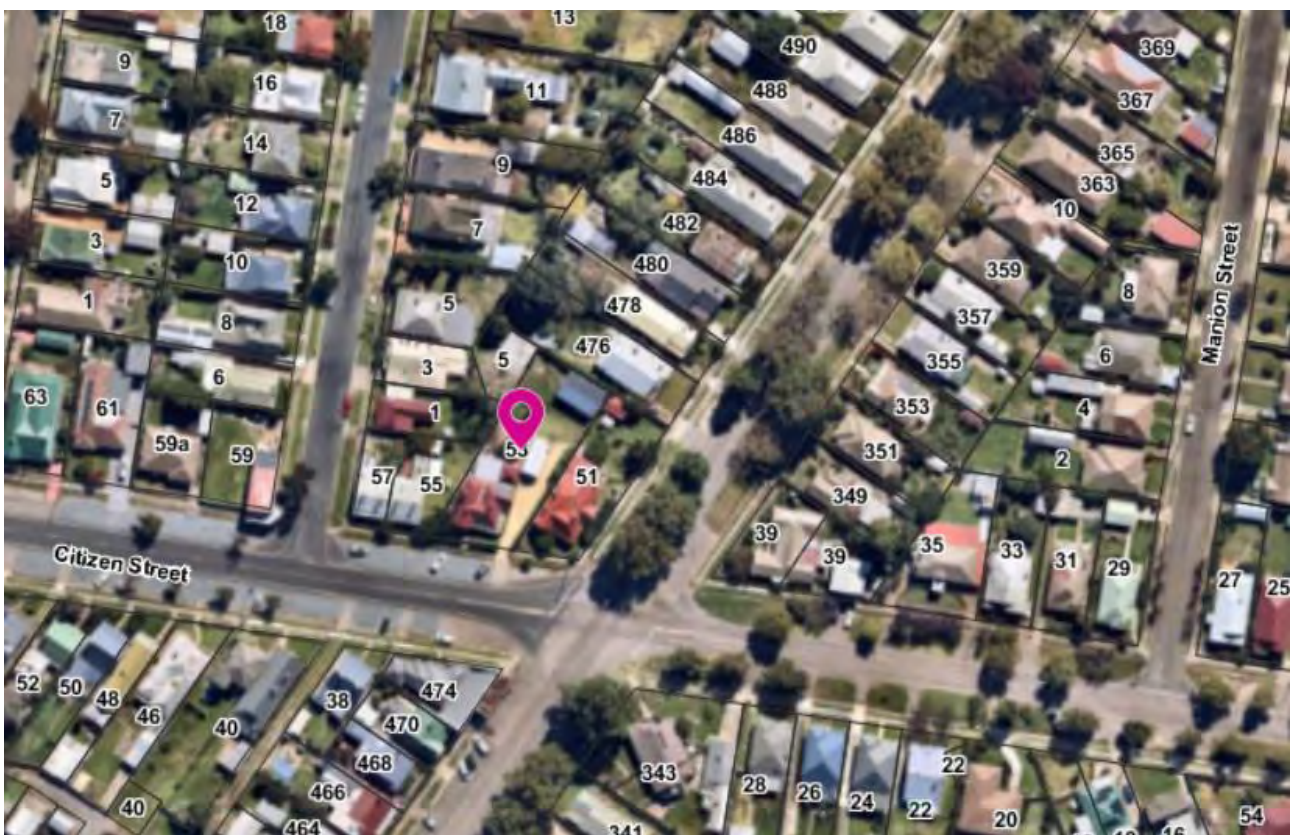
The proposal was notified to surrounding and adjoining properties on 2 June 2021 and no submissions were received by Council. As the proposal requires a variation to the *Goulburn Mulwaree Local Environmental Plan 2009* in regards to building height, Council staff delegated authority is limited and a proposal to vary a standard within the *Goulburn Mulwaree Local Environmental Plan 2009* requires Council determination.

## REPORT

### Site Context

The site known as 53 Citizen Street, Goulburn is located north of the Goulburn CBD and is close to the intersection of Citizen Street and Auburn Street. The lot size is 1,041m<sup>2</sup> and is surrounded mostly by residential development and is located within the Heritage Conservation Area.

A locality plan of the development site is below and plans of the proposal are included in the Attachment.



### Consultation and Submissions made in accordance with Act or Regulations

#### Public Submissions

The proposed development was notified to fifteen (15) adjoining and nearby residents and was also advertised in the local paper and on Council's website. Public exhibition of the proposal resulted in no submissions being received.

#### **Assessment against Legislation and Policies**

- State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011

The site is located within the Sydney Drinking Water Catchment. The proposal has been assessed as having a neutral or beneficial impact on water quality.

▪ Goulburn Mulwaree Local Environmental Plan 2009

**Land Use Table - Zone R1 General Residential**

The objectives of the R1 General Residential are as follows:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To maintain the economic strength of commercial centres by limiting the retailing of food and clothing.

The proposed addition will meet the objectives of the R1 General Residential zone.

**Clause 4.3 - Height of Buildings**

The height of the proposed addition is above the maximum height limit of eight (8) metres. The reasons for the exceedance of height is to allow for the ceiling height to match the existing ceiling height of the dwelling and to allow for the roof form to be in keeping with the existing dwelling by allowing for a 45 degree roof pitch. The new works are unlikely to compromise the streetscape or the character of the area in which the addition is located. The addition will not impact the amenity of neighboring properties in terms of visual bulk, access to sunlight, privacy and views. The bulk and scale of development does not have an unacceptable impact on the streetscape and character of the area in which the development is located.

**Clause 4.6 – Exceptions to development standards**

The proposal requires Council to act on the clause to allow a variation to the *Goulburn Mulwaree Local Environmental Plan 2009* standard. The applicant has requested a variation to allow a height of 8.924m which is a variation of 924mm in building height of the clause 4.3 of the *Goulburn Mulwaree Local Environmental Plan 2009*. Permitting the variation will allow the proposed addition to be in keeping with the existing roof pitch of 45 degrees. The proposed variation will be in the public interest as it meets the objectives for the height of buildings which are as follows:

- a) *to ensure the height of buildings complements the streetscape or the rural character of the area in which the buildings are located,*
- b) *to protect the heritage character and significance of buildings and avoid an adverse effect on the integrity of heritage items,*
- c) *to ensure the height of buildings protects the amenity of neighbouring properties in terms of visual bulk, access to sunlight, privacy and views.*

The variation will allow the protection of the heritage character and the design is complementary to the streetscape.

▪ Goulburn Mulwaree Development Control Plan 2009

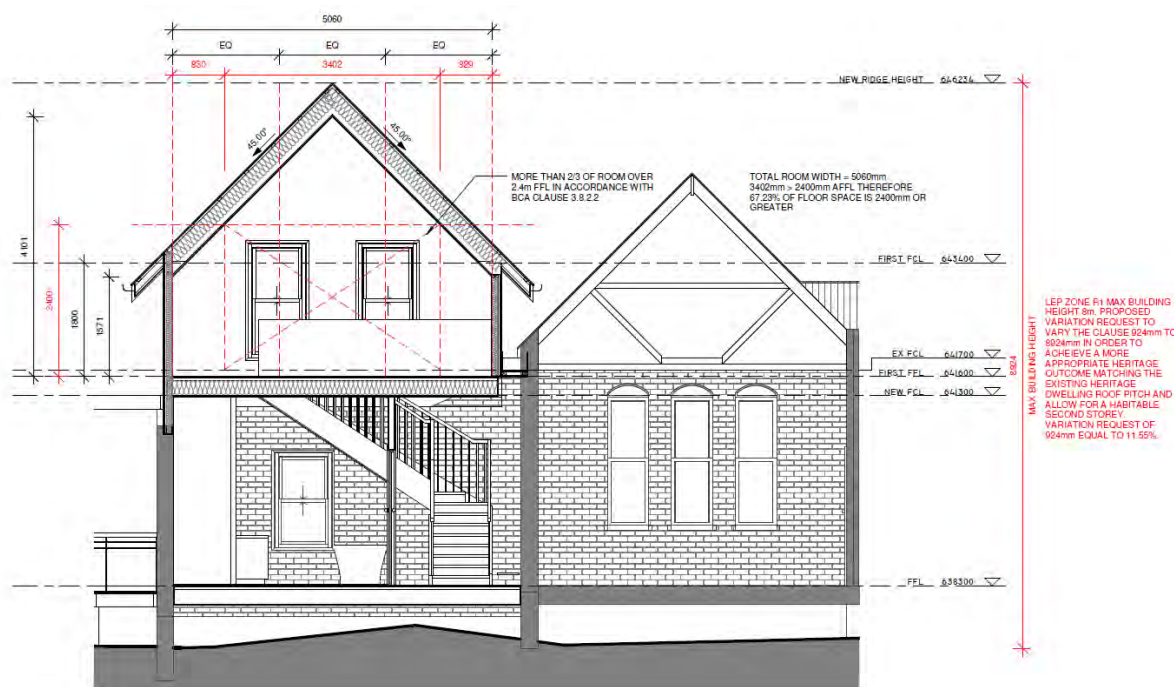
**3.2 Heritage Conservation**

The subject site is listed as a heritage item and is located within a heritage conservation area. Clause 3.3.2 addresses the requirements for alterations and additions for heritage items which requires the proposed development to meet the following objectives:

1. *Protect heritage significance by minimising impacts on the significant elements of heritage items.*
2. *Encourage alterations and additions which are sympathetic to the building's significant features and which will not compromise heritage significance.*
3. *Ensure that materials, alterations and additions respect the scale, form and massing of the existing building.*

The proposal was reviewed by Council’s Heritage Advisor and no issues were raised in regards to the proposed design.

The proposal does not change the front elevation and locates the new works to the rear of the original building. The rear of the dwelling is mostly of infill extensions of poor design as they did not respect the heritage design of the dwelling. The proposal respects the scale, form and style of the existing building. The new addition will be higher than the original roof. This is to allow the slope of the roof to match the original and to interpret the original form. The height permits the ceiling to flow throughout the dwelling and for the rooms within the addition to satisfy 3.8.2.2 of Building Code of Australia in relation to minimum ceiling heights.



The use of timber fretwork and brick allows for the addition to differentiate to the original building which is mostly brick.

**4.1.2 – Character and Appearance**

The proposal achieves a coherent site layout that provides a pleasant, attractive, manageable, resource efficient and sustainable living environment.

The bulk and scale does not have an unacceptable impact on the streetscape or the character of the locality.

**4.1.6 Private Open Space**

The proposed private open space is oriented towards the north. The dwelling will still be able to provide at least 75m<sup>2</sup> of private open space and the proposed living spaces (dining and kitchen) are located adjacent to proposed private open spaces.

**4.1.7 – Setbacks**

The wall proposed to be constructed adjacent to the allotment boundary must comply with the Building Code of Australia fire rating requirements. The wall for the addition will be approximately 1,139mm from the Lot boundary. Therefore, the setbacks meet Council’s development controls in regards to setbacks.

## Likely Impact of Proposed Development

### *Visual Amenity:*

The proposal being located to the rear of the building will not be viewed as dominating to the streetscape and allows the addition to keep the roof form throughout the dwelling. The locality is a mixture of different housing styles and period and the scale of the addition is not adversely affecting to the existing form and character of the locality. The second storey will consist of a bedroom and bathroom and there are no windows that directly face adjoining properties. The proposal will not have an impact on the visual amenity of the locality and it is recommended that the proposal be supported.

## Suitability of the Site for the Proposed Development

The site at 53 Citizen Street is suitable for the proposed addition to the rear of the existing dwelling as it does not create adverse impacts on adjoining properties in terms of overlooking or overshadowing and the variation to the height will allow the roof form to follow the same pitch as the existing roof form.

## Policy Considerations

- Goulburn Mulwaree LEP 2009 (as amended)
- Goulburn Mulwaree DCP 2009 (as amended)
- Goulburn Mulwaree Section 94A Levy Plan 2009

## Conclusion and Recommendation

The proposed addition to the rear of the dwelling and the request for a variation to the standard Local Environmental Control in terms of building height is supported. The extension of the building height will allow the addition to have the same roof pitch as the existing dwelling, allow the ceiling to flow from the existing dwelling to the proposed addition and allow the rooms to meet Building Code of Australia requirements. Therefore, it is recommended that the development application for the alterations and additions to the existing dwelling and the associated variation to the height controls under the Goulburn Mulwaree Local Environmental Plan be supported and approved subject to conditions.

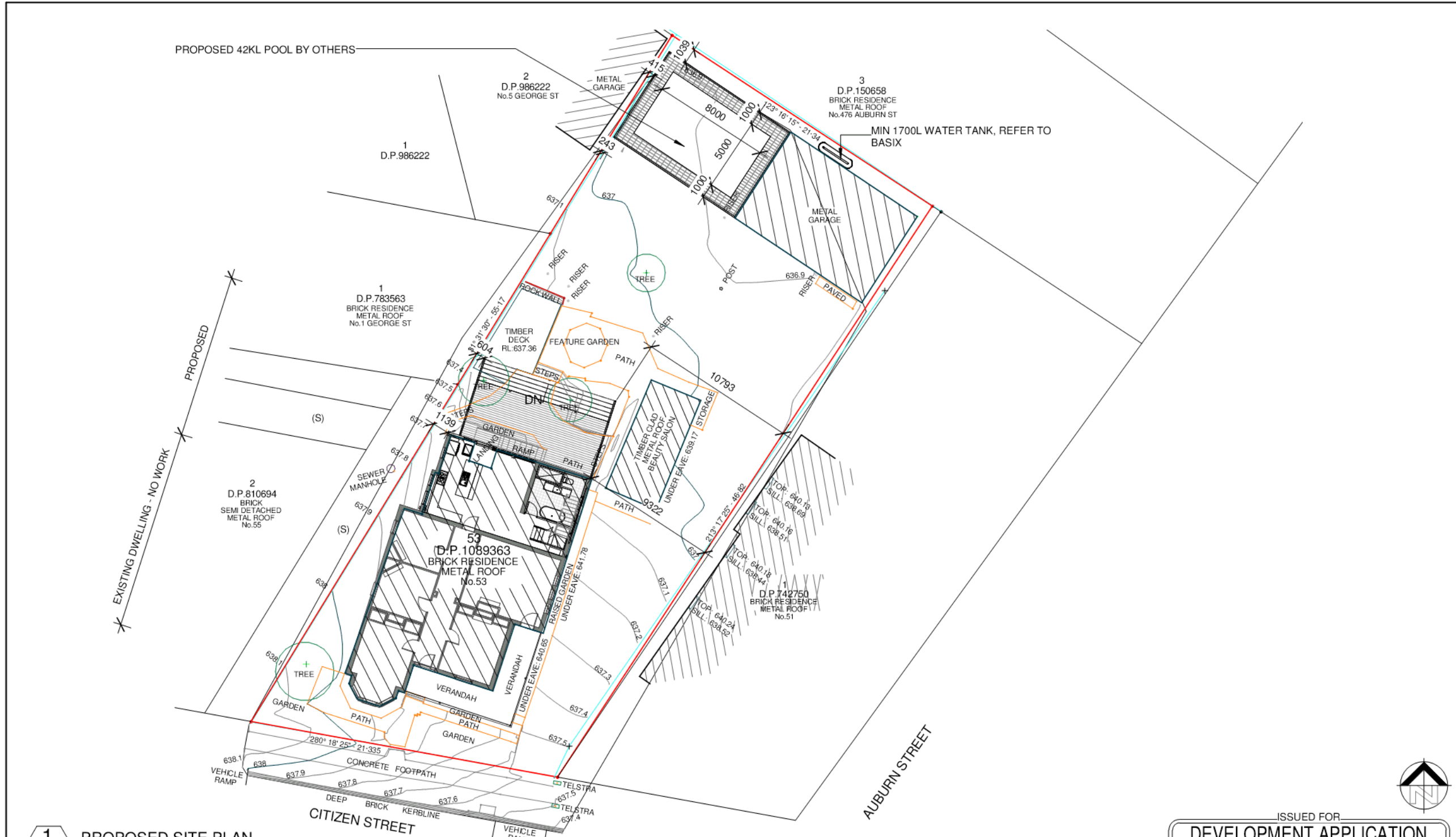
## FINANCIAL IMPLICATIONS

Financial implications are likely to Council if the applicant of the development proposal chooses to appeal the recommended approval conditions to the Land and Environment Court.

## LEGAL IMPLICATIONS

Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.



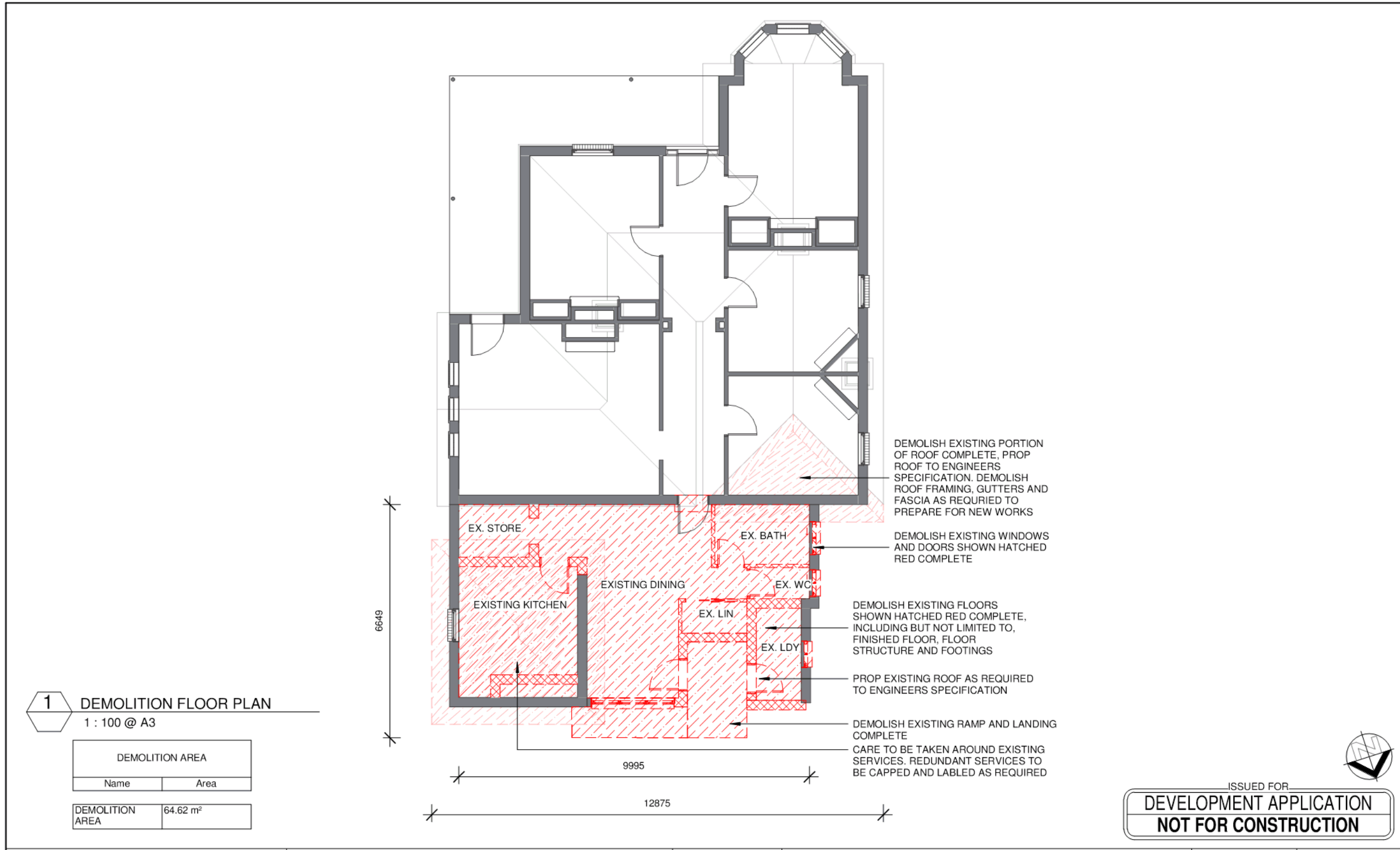


**1** PROPOSED SITE PLAN  
1 : 250 @ A3

ISSUED FOR  
**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE		DRAWING TITLE		DRAWING COMMENCED		DRAWING VERIFIED BY	
REVISION	DESCRIPTION	DATE	HAZELDELL ALTERATIONS		PROPOSED SITE PLAN		10/20		TL	
A	DEVELOPMENT APPLICATION	19/03/2021	CLIENT		LOT AND DEPOSITED PLAN NO.		DRAWING SCALE		DRAWN BY	
			N AND L CAIN		LOT 53 DP1089363		1 : 250 AT SHEET SIZE		AH	
			Figured dimensions take precedence. Do not scale drawings. Builder to check all levels datum and dimensions on the job, conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian standards, BCA. Local regulation and manufacturers current printed instructions. Unless noted otherwise use only best quality materials, fittings and fixtures. COPYRIGHT TIM LEE ARCHITECTS Drawings subject to copyright and may not be reproduced in any form without the written permission of the architect.		STREET ADDRESS		DRAWING IDENTIFICATION NUMBER		JOB NUMBER	
					53 CITIZEN ST GOULBURN NSW 2580		DA-02		0920-1269	
							AMENDMENT ISSUE		A	

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**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE	<b>TIM LEE ARCHITECTS</b> residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030	DRAWING TITLE	DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION A	DESCRIPTION DEVELOPMENT APPLICATION	DATE 19/03/2021	HAZELDELL ALTERATIONS		DEMOLITION FLOOR PLAN	10/20	T.L.
			CLIENT N AND L CAIN	LOT AND DEPOSITED PLAN NO. LOT 53 DP1089363	DRAWING SCALE 1 : 100 AT SHEET SIZE A3 SHEET	DRAWN BY AH	
			<small>Figured dimensions take precedence. Do not scale drawings.                      Builder to check all levels datum and dimensions on the job, conflicting information to be resolved by the project manager prior to commencing work.                      All materials and workmanship to be in strict accordance with current Australian standards, BCA, Local regulation and manufacturers current printed instructions. Unless noted otherwise use only best quality materials, fittings and fixtures.                      COPYRIGHT TIM LEE ARCHITECTS                      Drawings subject to copyright and may not be reproduced in any form without the written permission of the architect.</small>	STREET ADDRESS 53 CITIZEN ST GOULBURN NSW 2580	JOB NUMBER 0920-1269	AMENDMENT ISSUE A	
					DRAWING IDENTIFICATION NUMBER DA-04		

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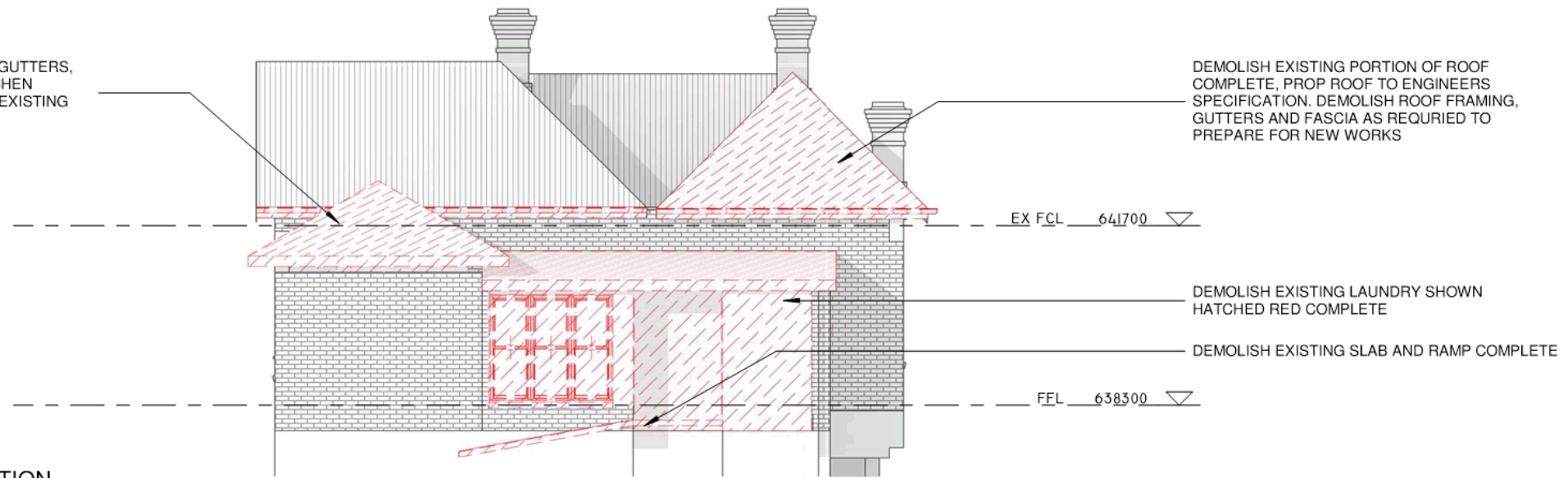


**1** EAST DEMOLITION ELEVATION  
1 : 100 @ A3



DEMOLISH EXISTING ROOF, STRUCTURE, GUTTERS, FASCIAS AND CEILINGS OF EXISTING KITCHEN COMPLETE. CARE TO BE TAKEN AROUND EXISTING WALLS

**2** NORTH DEMOLITION ELEVATION  
1 : 100 @ A3

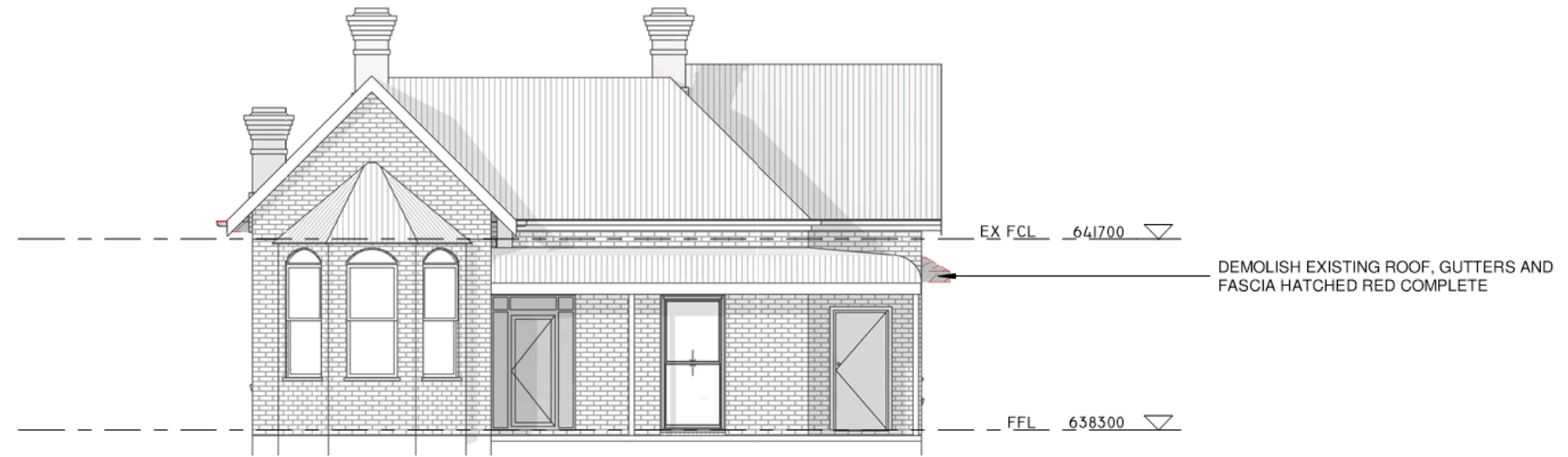


ISSUED FOR  
**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE	TIM LEE ARCHITECTS	DRAWING TITLE	DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION A	DESCRIPTION DEVELOPMENT APPLICATION	DATE 19/03/2021	HAZELDELL ALTERATIONS	<b>TIM LEE ARCHITECTS</b> residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030	DEMOLITION ELEVATIONS	10/20	TL
			CLIENT N AND L CAIN		LOT AND DEPOSITED PLAN NO. LOT 53 DP1089363	DRAWING SCALE 1 : 100 AT SHEET SIZE A3 SHEET	DRAWN BY AH
			<small>Figured dimensions take precedence. Do not scale drawings. Builder to check all levels datum and dimensions on the job, conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian standards, BCA, Local regulation and manufacturers current printed instructions. Unless noted otherwise use only best quality materials, fittings and fixtures. COPYRIGHT TIM LEE ARCHITECTS Drawings subject to copyright and may not be reproduced in any form without the written permission of the architect.</small>		STREET ADDRESS 53 CITIZEN ST GOULBURN NSW 2580	DRAWING IDENTIFICATION NUMBER DA-05	JOB NUMBER 0920-1269
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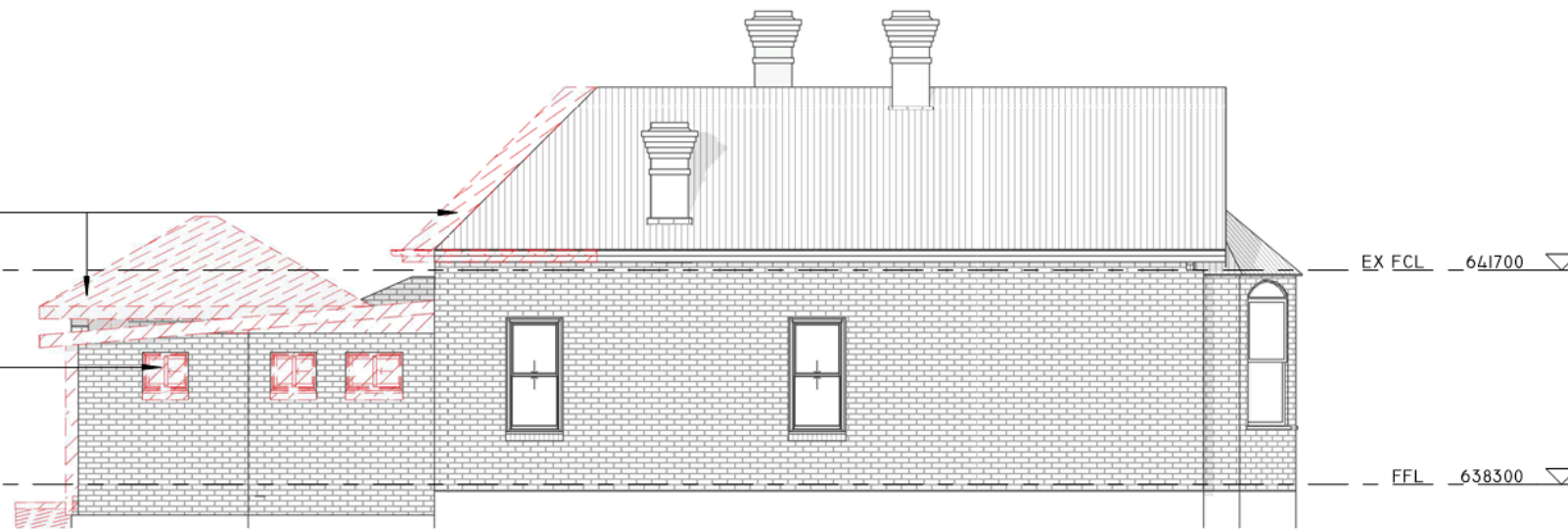
**1** SOUTH DEMOLITION ELEVATION  
1 : 100 @ A3




DEMOLISH EXISTING ROOF, STRUCTURE, GUTTERS AND FASCIA COMPLETE, CARE TO BE TAKEN AROUND EXISTING BUILDING.

DEMOLISH EXISTING WINDOWS HATCHED RED COMPLETE, CARE TO BE TAKEN AROUND EXISTING WALLS.

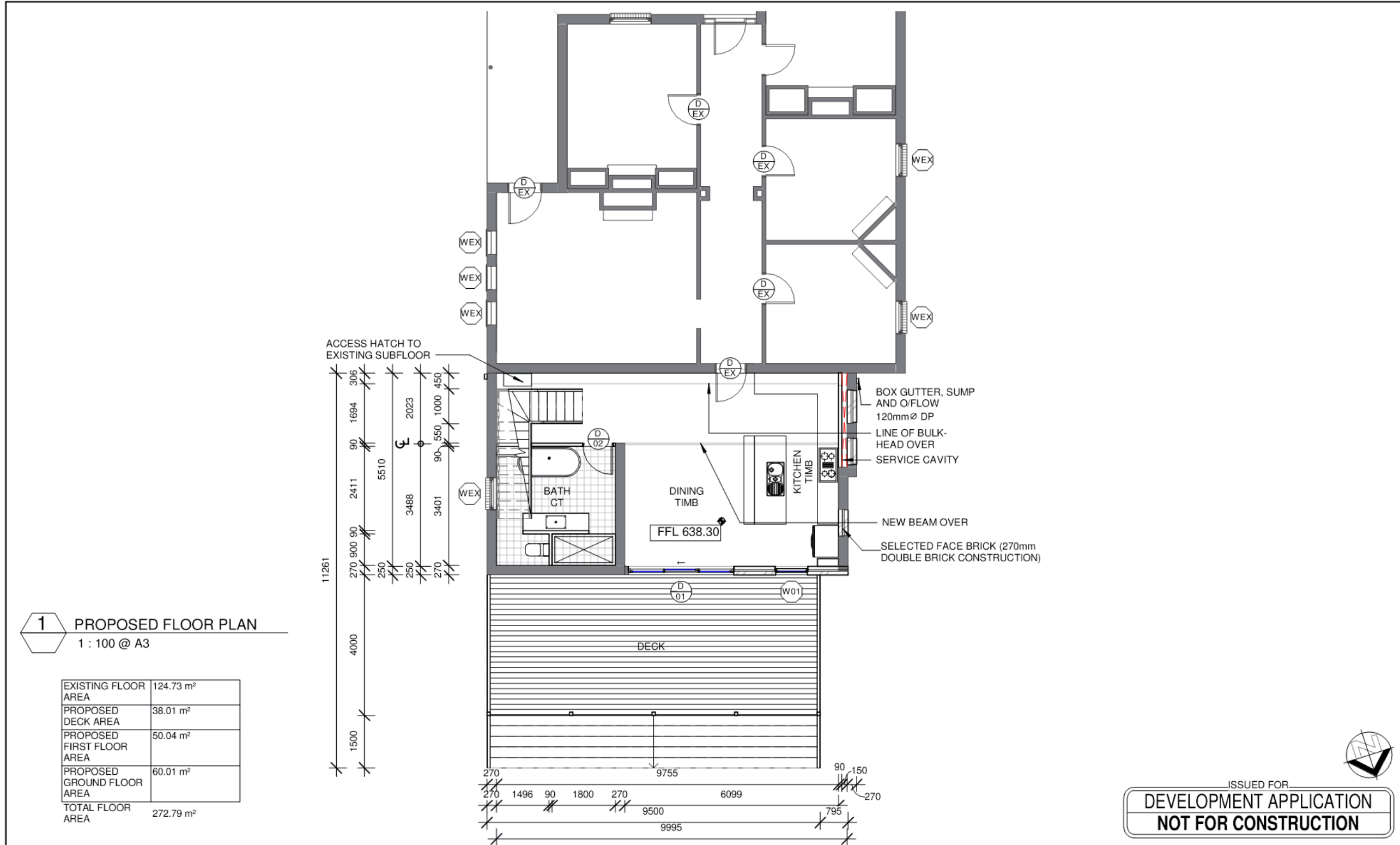
**2** WEST DEMOLITION ELEVATION  
1 : 100 @ A3



ISSUED FOR  
**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE	 <b>TIM LEE ARCHITECTS</b> <small>residential commercial industrial</small>	DRAWING TITLE	DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION A	DESCRIPTION DEVELOPMENT APPLICATION	DATE 19/03/2021	HAZEDELL ALTERATIONS			DEMOLITION ELEVATIONS	10/20
			CLIENT		LOT AND DEPOSITED PLAN NO.	DRAWING SCALE	DRAWN BY
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			<small>Figured dimensions take precedence. Do not scale drawings.                      Builder to check all levels datum and dimensions on the job, conflicting information to be resolved by the project manager prior to commencing work.                      All materials and workmanship to be in strict accordance with current Australian standards, BCA, Local regulation and manufacturers current printed instructions. Unless noted otherwise use only best quality materials, fittings and fixtures.                      COPYRIGHT TIM LEE ARCHITECTS                      Drawings subject to copyright and may not be reproduced in any form without the written permission of the architect.</small>	<small>P: 02 4822 5934                      ABN: 71 425067537                      ROSS PLACE                      GOULBURN NSW                      2580</small>		A3 SHEET	JOB NUMBER
			<small>NOMINATED ARCHITECT:                      TIM LEE                      NSW REG. 7304                      ACT REG. 1030</small>		STREET ADDRESS		0920-1269
					53 CITIZEN ST GOULBURN NSW 2580	DRAWING IDENTIFICATION NUMBER	AMENDMENT ISSUE
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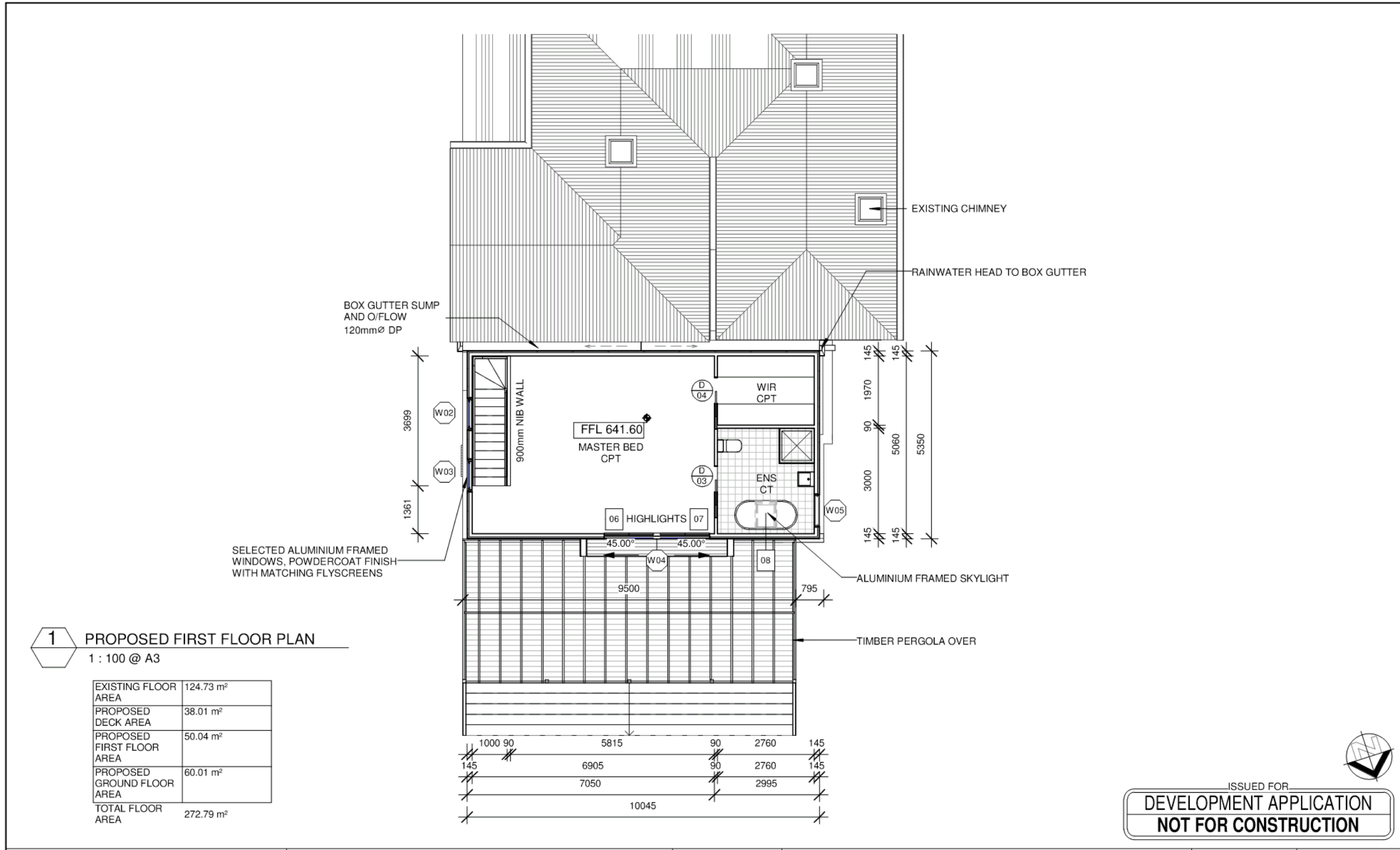
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**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE	DRAWING TITLE	DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION	DESCRIPTION	DATE	HAZELDELL ALTERATIONS	PROPOSED GROUND FLOOR PLAN	10/20	TL
A	DEVELOPMENT APPLICATION	19/03/2021	CLIENT	LOT AND DEPOSITED PLAN NO.	DRAWING SCALE	DRAWN BY
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			TIM LEE ARCHITECTS residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030	53 CITIZEN ST GOULBURN NSW 2580	A3 SHEET	0920-1269
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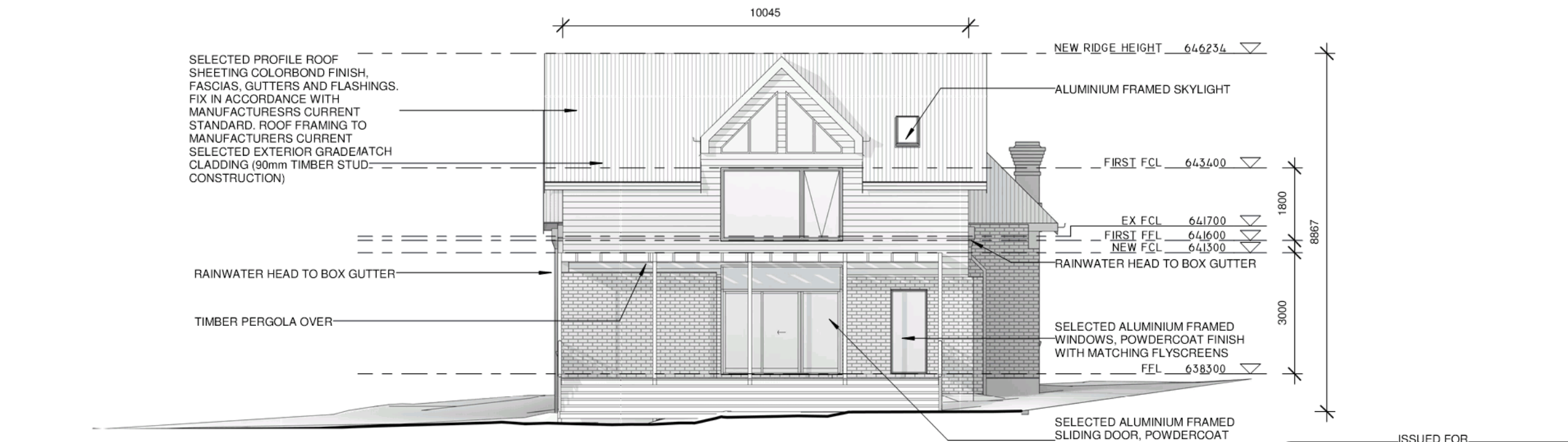
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<b>DRAWING AMENDMENTS</b>			PROJECT TITLE HAZELDELL ALTERATIONS	<b>TIM LEE ARCHITECTS</b> residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030	DRAWING TITLE PROPOSED FIRST FLOOR PLAN	DRAWING COMMENCED 10/20	DRAWING VERIFIED BY TL
REVISION A	DESCRIPTION DEVELOPMENT APPLICATION	DATE 19/03/2021	CLIENT N AND L CAIN		LOT AND DEPOSITED PLAN NO. LOT 53 DP1089363	DRAWING SCALE 1 : 100 AT SHEET SIZE A3 SHEET	DRAWN BY AH
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**1 EAST PROPOSED ELEVATION**  
1 : 100 @ A3



**2 NORTH PROPOSED ELEVATION**  
1 : 100 @ A3

ISSUED FOR  
**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE		DRAWING TITLE		DRAWING COMMENCED		DRAWING VERIFIED BY	
REVISION	DESCRIPTION	DATE	HAZELDELL ALTERATIONS		PROPOSED ELEVATIONS		10/20		TL	
A	DEVELOPMENT APPLICATION	19/03/2021	CLIENT		LOT AND DEPOSITED PLAN NO.		DRAWING SCALE		DRAWN BY	
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			<b>TIM LEE ARCHITECTS</b> residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030		53 CITIZEN ST GOULBURN NSW 2580		DRAWING IDENTIFICATION NUMBER		AMENDMENT ISSUE	
							DA-09		A	

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SELECTED PROFILE ROOF SHEETING COLORBOND FINISH, FASCIAS, GUTTERS AND FLASHINGS. FIX IN ACCORDANCE WITH MANUFACTURERS CURRENT STANDARD. ROOF FRAMING TO MANUFACTURERS CURRENT STANDARD. ROOF PITCH TO MATCH EXISTING

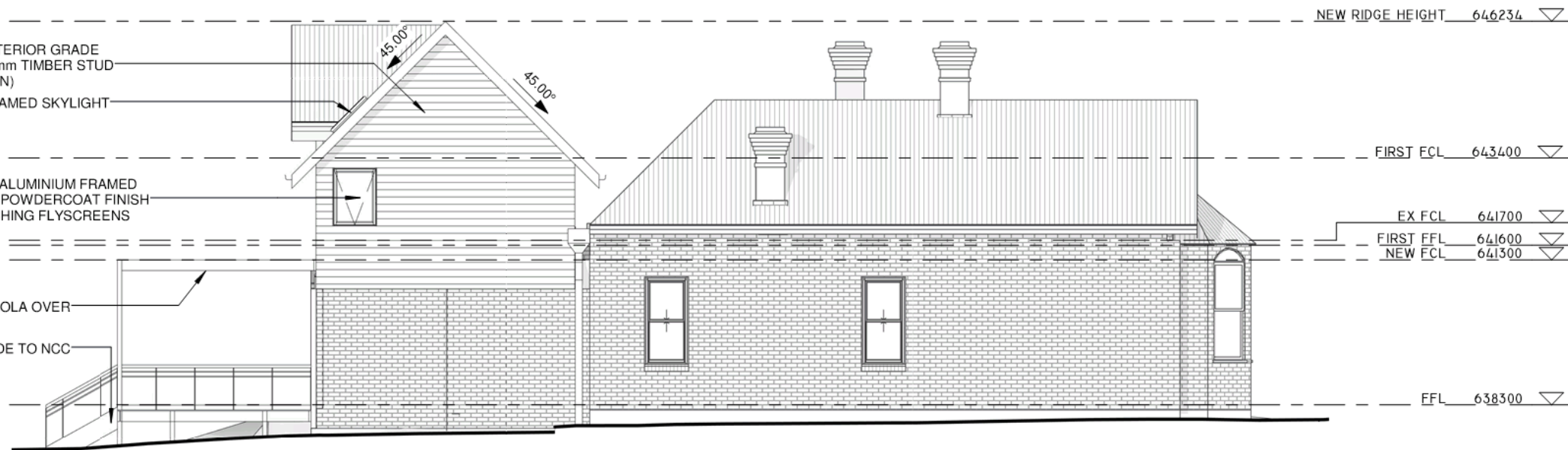


**1** SOUTH PROPOSED ELEVATION  
1 : 100 @ A3

SELECTED EXTERIOR GRADE CLADDING (90mm TIMBER STUD CONSTRUCTION)  
ALUMINIUM FRAMED SKYLIGHT

SELECTED ALUMINIUM FRAMED WINDOWS, POWDERCOAT FINISH WITH MATCHING FLYSCREENS

TIMBER PERGOLA OVER  
STAIR AND BALUSTRADE TO NCC

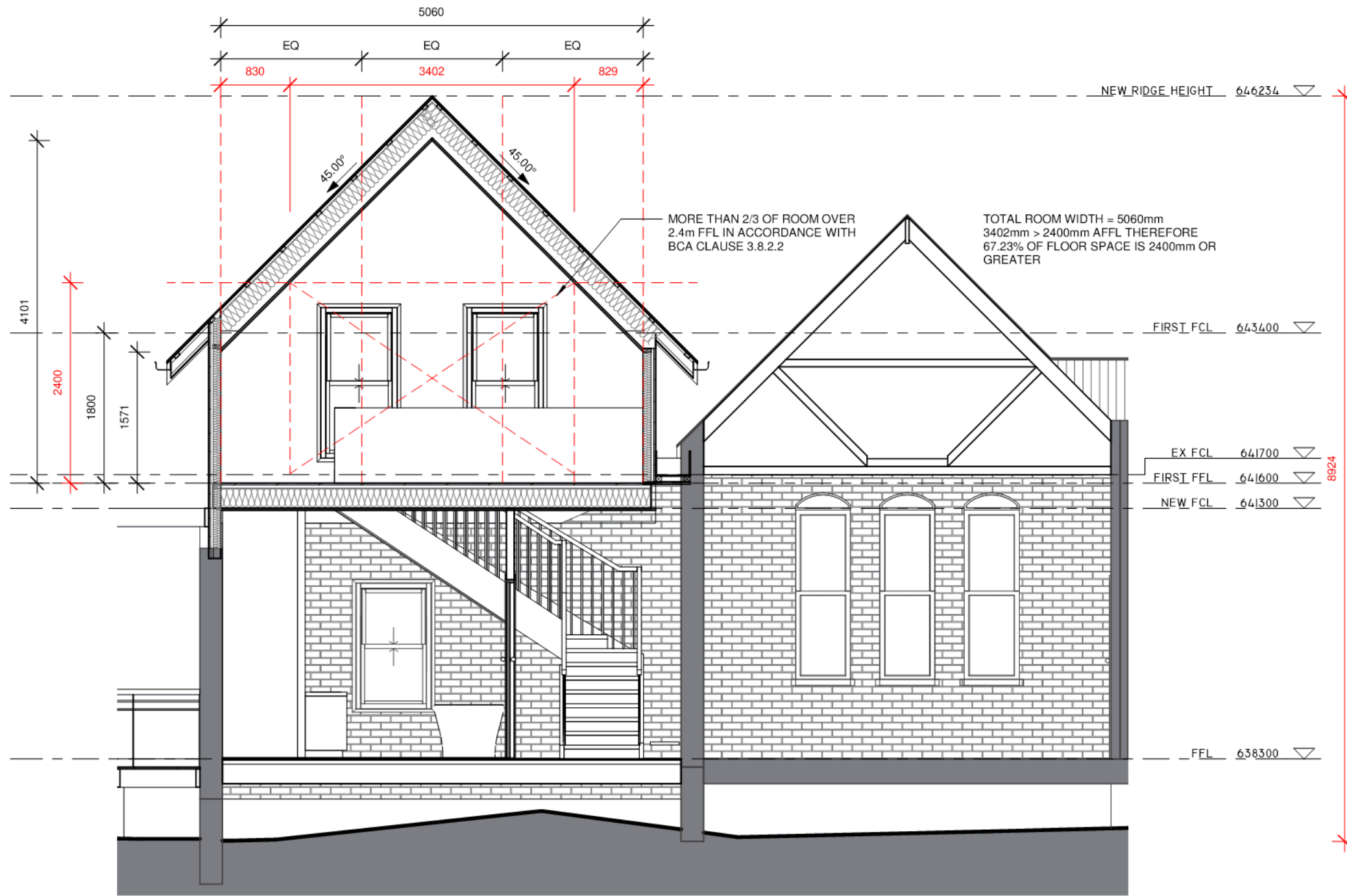


**2** WEST PROPOSED ELEVATION  
1 : 100 @ A3

ISSUED FOR  
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REVISION A	DESCRIPTION DEVELOPMENT APPLICATION	DATE 19/03/2021	HAZELDELL ALTERATIONS		PROPOSED ELEVATIONS	10/20	TL
			CLIENT N AND L CAIN	LOT AND DEPOSITED PLAN NO. LOT 53 DP1089363	DRAWING SCALE 1 : 100 AT SHEET SIZE A3 SHEET	DRAWN BY AH	
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					DRAWING IDENTIFICATION NUMBER DA-10		

30/03/2021 1:58:42 PM



LEP ZONE R1 MAX BUILDING HEIGHT 8m. PROPOSED VARIATION REQUEST TO VARY THE CLAUSE 924mm TO 8924mm IN ORDER TO ACHIEVE A MORE APPROPRIATE HERITAGE OUTCOME MATCHING THE EXISTING HERITAGE DWELLING ROOF PITCH AND ALLOW FOR A HABITABLE SECOND STOREY. VARIATION REQUEST OF 924mm EQUAL TO 11.55%.

**1** SECTION B-B - Callout 1  
1 : 50 @ A3

ISSUED FOR  
**DEVELOPMENT APPLICATION**  
**NOT FOR CONSTRUCTION**

DRAWING AMENDMENTS			PROJECT TITLE	TIM LEE ARCHITECTS	DRAWING TITLE	DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION	DESCRIPTION	DATE	HAZELDELL ALTERATIONS	<b>TIM LEE ARCHITECTS</b> residential commercial industrial P: 02 4822 5934 ABN: 71 425067537 ROSS PLACE GOULBURN NSW 2580 NOMINATED ARCHITECT: TIM LEE NSW REG: 7304 ACT REG: 1030	SECTION - BCA COMPLIANCE	10/20	TL
B	R11 - BUILDING HEIGHTS	05/05/2021	CLIENT		LOT AND DEPOSITED PLAN NO.	DRAWING SCALE	DRAWN BY
			N AND L CAIN		LOT 53 DP1089363	1 : 50 AT SHEET SIZE	AH
			<small>Figured dimensions take precedence. Do not scale drawings. Builder to check all levels datum and dimensions on the job, conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian standards, BCA, Local regulation and manufacturers current printed instructions. Unless noted otherwise use only best quality materials, fittings and fixtures. COPYRIGHT TIM LEE ARCHITECTS Drawings subject to copyright and may not be reproduced in any form without the written permission of the architect.</small>			A3 SHEET	JOB NUMBER
					STREET ADDRESS		0920-1269
					53 CITIZEN ST GOULBURN NSW 2580	DRAWING IDENTIFICATION NUMBER	AMENDMENT ISSUE
						DA-17	B

5/05/2021 12:48:20 PM







Please complete the following Heritage Impact Statement form if your development affects a property that is a heritage item or is in a heritage conservation area (HCA). The form is intended for use for minor impact works. For substantial impact, a report prepared by a suitably qualified heritage consultant will be required.

**Property Address:**

53 Citizen Street, Goulburn NSW.

**HERITAGE LISTING**

Is the site a heritage item?

Yes  No

Is the site located within a heritage conservation area (HCA)?

Yes  No

**Property Type**

Residential	<input checked="" type="checkbox"/>	Rural Property	<input type="checkbox"/>	Community building	<input type="checkbox"/>
Garden/landscape	<input type="checkbox"/>	Tree	<input type="checkbox"/>	Commercial	<input type="checkbox"/>
Church	<input type="checkbox"/>	Industrial	<input type="checkbox"/>	Other	<input type="checkbox"/>
Other (describe)					

**Existing Building Construction** *(this refers to the building before you make any changes)*

Walls	Stone	<input checked="" type="checkbox"/>	Weatherboard	<input checked="" type="checkbox"/>
	Brick	<input checked="" type="checkbox"/>	Rendered and painted	<input type="checkbox"/>
	Fibro	<input type="checkbox"/>	Iron/steel	<input type="checkbox"/>
	Other <i>(please describe)</i>		<input type="checkbox"/>	
Roof	Tiled	<input type="checkbox"/>	Corrugated iron/steel	<input checked="" type="checkbox"/>
	Metal deck	<input type="checkbox"/>	Glass	<input type="checkbox"/>
	Other <i>(please describe)</i>		<input type="checkbox"/>	
Floor	Timber	<input checked="" type="checkbox"/>	Concrete	<input checked="" type="checkbox"/>
	Other <i>(please describe)</i>		<input type="checkbox"/>	
Windows	Timber	<input checked="" type="checkbox"/>	Metal	<input checked="" type="checkbox"/>
	Other <i>(please describe)</i>		<input type="checkbox"/>	

Statement of Heritage Impact Effective from 1 July 2020 to 30 June 2021

**PROPOSED NEW WORK** (What are you asking Council for permission to do?) More than one box can be ticked.

Changes to the existing building, garden, landscape etc	<input checked="" type="checkbox"/>
Adding to the existing building, garden, landscape etc	<input checked="" type="checkbox"/>
Demolition of whole building or part of building or removal of garden/landscape	<input checked="" type="checkbox"/>
New garage, car parking structure, car parking area, driveway, or fence	<input type="checkbox"/>
Removal of tree	<input type="checkbox"/>
Change of use	<input type="checkbox"/>
Repainting	<input type="checkbox"/>
New services	<input type="checkbox"/>
New signage	<input type="checkbox"/>
<input type="checkbox"/> Other (please describe)	

**Describe the new work** (eg. Single storey additions to a house, with a new garage and a reconstructed front fence; removal of two trees and a new swimming pool)

The proposed works include:

Demolishing the existing kitchen, store room, bathroom, laundry and linen cupboard. Demolishing existing windows and doors to the rear of the dwelling.

Demolishing portions of existing brick work.

Existing lean to roof and separate kitchen roof to be demolished as well as cooktop brickwork and associated brick chimney.

New work includes:

Reconfiguring the existing rear ground floor into a new kitchen, dining and bathroom.

New second storey addition to the rear of existing dwelling over existing kitchen and dining area to be a new master bedroom suite.

New swimming pool to the rear of the yard.

**HERITAGE IMPACT**

What are the important heritage features of the property? (eg. The Federation style house, the original barn, the character of the street)

Hazledell is a Victorian Italianate dwelling, heritage item number 120 of local significance. The existing dwelling features an asymmetrical facade with decorated window surrounds, faceted front bay window, ornate door with tiled wrap around bull-nose verandah with ornate steel work matching the steel columns. The existing dwelling is full brick with timber floors internally. The western facade features 3 windows with curved top sills and matching brick arcs externally as well as detailed timber fret work and timber finial to the gable end roofing. The northern facade presents as a lean-to towards the existing roof line and a separate hip end roof over the existing kitchen. There are 4 brick chimneys to the existing roof, 2 of which are visible from the streetscape.

Internally the existing brick work has been exposed in places through the dwelling as well as the retention of the existing timber flooring and brick fire places.

Overall the front facade of the dwelling, the high pitched roof lines, brick chimneys and window details are of specific heritage value to the Victorian Italianate architecture.

**General**

Can all of the important heritage elements of the heritage item and/or HCA be kept?  Yes  No

Are the changes to the building/garden/landscape required as a result of a change of use?  Yes  No

Does the existing use contribute to the significance of the heritage item?  Yes  No

Are the form, proportions, design, materials, colours, architectural details of the proposed new work sympathetic to the heritage item and/or HCA?  Yes  No

Will the new work (eg new structures or additions) visually dominate the heritage item and/or HCA?  Yes  No

Will the proposed work affect views to, and from, the heritage item and or HCA?  Yes  No

**Demolition**

Is the demolition essential for the heritage item to function?  Yes  No

Are important or particular features of the heritage item or HCA affected by the demolition?  Yes  No

If the partial demolition is a result of the condition of the building, is it certain that it cannot be repaired?  Yes  No  NA

**Repainting**

Has the original colour scheme been investigated?  Yes  No

**Reroofing or re-cladding**

Have the original design, details and materials been investigated?  Yes  No

If no, why is a different design or material being proposed? NA

**New services**

Has the impact of the new services on the heritage fabric of the item been minimised?  Yes  No

Will they be visible externally?  Yes  No

**Solar**

If your development includes solar panels or solar hot water will they be visible from the public domain? E.g. the street, lane, park  Yes  No

**Removal of a tree or landscaping**

Does the tree or landscaping contribute to the heritage values of the item or landscape?  Yes  No

**Work in the vicinity of a heritage item**

Is the work visible from another heritage item?  Yes  No

Is the proposed work compatible with the character of the setting of the other heritage item?  Yes  No

**Signage**

Has the impact of the new signage on the heritage item and /or HCA been minimised?  Yes  No  
NA

Will the signage visually dominate the heritage item, heritage conservation area or heritage streetscape?  Yes  No  
NA

**Did you consider other options for the proposed work and why they were not chosen?**

Other options have been extensively explored, including:

Extending the dwelling north into the yard. This was discarded as it would create more demolition both of existing building fabric and natural landscape elements. This option also resulted in disjointing the existing plan of the dwelling.

The preferred option for the proposal is to remodel the least significant portion of the existing dwelling and extend the dwelling to a second storey within the existing footprint.

**How will the proposed development affect the heritage significance of the heritage item or HCA?**

If it is a positive impact describe why; if it is negative impact show how it was the chosen alternative and describe steps taken to minimise the impact.

The proposal will have a positive impact on the heritage item, by removing previous, poor infill extensions and replacing them with well designed and well constructed building material will result in a more versatile floor plan whilst complementing the existing building fabric and architectural styles of the dwelling.

**HAVE YOU CONSULTED COUNCIL'S HERITAGE ADVISOR?**

No  Yes Appointment Date: 09/11/2020

**PHOTOGRAPHS**

The following photographs of the existing property must be attached.

- |    |   |   |
|----|---|---|
| 1. | Front of property from the street.              | x |
| 2. | Back of the property.                           | x |
| 3. | Sides of the building                           | x |
| 4. | Details of the area affected by the development | x |
| 5. | Pictures of all buildings to be demolished.     | x |
| 6. | Front of each property on either side.          | x |

Details describing the photos should also be included. More photographs may be included to provide a better understanding of the property and/or the proposed development.

**DETAILS OF PERSON COMPLETING THE FORM**

<b>Name:</b>	<b>Tim Lee Architects</b>
<b>Phone:</b>	<b>48225934</b>
<b>Email:</b>	<b>angus.h@timleearchitects.com</b>
<b>Date:</b>	<b>17/03/21</b>

*Council collects personal information only for a lawful purpose that is directly related to Council's planning functions and activities. For further information please contact Council's Privacy Officer or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au).*

Statement of Heritage Impact Effective from 1 July 2020 to 30 June 2021 Page 4 of 4

## Statement of Environmental Effects

Accompanying a Development Application for

### Alterations and Additions

At

Lot 53 DP 1089363  
53 Citizen Street, Goulburn

March 2021

Statement of Environmental Effects  
53 Citizen Street, Goulburn

**Introduction**

This Statement of Environmental Effects has been prepared by Tim Lee Architects to accompany a development application for alterations and additions at 53 Citizen Street, Goulburn. The application is being lodged by Tim Lee Architects, pursuant to Clause 4.12 of the Environmental Planning and Assessment Act 1979.

The proposal has been designed to achieve the relevant provisions of The Goulburn Mulwaree Local Environmental Plan 2009 as amended, and Clause 4.15 of the Environmental Planning and Assessment Act 1979 (as amended).

The proposed development is for the construction of alterations and additions to the rear of the existing dwelling.

This statement has been prepared having regard to the following documentation:

- Architectural plan set
- This SOEE
- Heritage Report
- Basix

Statement of Environmental Effects  
53 Citizen Street, Goulburn

**1. Site description and analysis**

**1.1 Location and property description**



Overall view of 53 Citizen Street, Goulburn (image courtesy six maps)

**1.2 Site characteristics**

The Site is the township of Goulburn and is bound by residential dwellings to the East, North and West and Citizen Street to the South.

**1.3 Surrounding development**

The surrounding development are well established residential dwellings.

Statement of Environmental Effects  
53 Citizen Street, Goulburn

## 2. Details of proposal

### 2.1 Proposed works

- Erection of a two storey addition to the rear of the existing property which will house a new kitchen, dining, bathroom and master suite.

### 4 Clause 4.15 -Matters for consideration

The following provides an assessment of the proposal against the provisions of Clause 4.15 of the Environmental Planning and Assessment Act (as amended).

*(a) the provisions of:*

*(b) (i) any environmental planning instrument*

### State Environmental Planning Policies

[State Environmental Planning Policy No 55—Remediation of Land](#)

#### 20.1 Previous land uses

Research on the site has provided no record of the subject land being used for any contaminating activity in the past 30 years.

#### 5.13.2 Adjoining Land Uses

Adjoining land uses on the East, West and North of the subject allotment are residential dwellings with the Southern side bound by Citizen Street.

#### 5.13.3 Site Inspection

A visual inspection was carried out to identify the presence of any rubbish tips, mounds, holes or bare ground that could possibly indicate landfill or materials that may or may not contain contaminants. No obvious contamination on the subject land was identified.

#### 5.13.4 Potentially Contaminating Activities

There are no known potentially contaminating activities that would have related to the prior use of the site.

#### 5.13.5 Remediation Activities

There is no information that the land has been subject to any notices concerning the need for remediation of the site. There is no information to indicate that the land has been subject to voluntary remediation by any prior landowner.



Statement of Environmental Effects  
53 Citizen Street, Goulburn

### 5.13.6 Contaminated Land Assessment Summary

From this assessment there appears to be no visible signs of contamination or potential contamination on the land which is the subject of the proposed development. Based on this preliminary assessment it is considered that the site is presently suitable for the proposed alteration and additions to the existing dwelling.

### Local Environmental Plan

The Goulburn Mulwaree Local Environmental Plan 2009 as amended is the applicable LEP in this instance.

The following provisions are specifically relevant to the proposal.

#### Zone R1 General Residential

##### 1 Objectives of zone

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To maintain the economic strength of commercial centres by limiting the retailing of food and clothing.

##### 2 Permitted without consent

Home occupations; Roads

##### 3 Permitted with consent

Attached dwellings; Bed and breakfast accommodation; Boarding houses; Centre-based child care facilities; Community facilities; Dwelling houses; Food and drink premises; Group homes; Home industries; Hostels; Multi dwelling housing; Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Pond-based aquaculture; Residential flat buildings; Respite day care centres; Semi-detached dwellings; Seniors housing; Serviced apartments; Shop top housing; Tank-based aquaculture; Any other development not specified in item 2 or 4

##### 4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Charter and tourism boating facilities; Commercial premises; Correctional centres; Crematoria; Eco-tourist facilities; Electricity generating works; Entertainment facilities; Extractive industries; Farm buildings; Forestry; Freight transport facilities; Function centres; Funeral homes; Heavy industrial storage establishments; Helipads; Highway service centres; Home occupations (sex services); Industrial retail outlets; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Passenger transport facilities; Recreation facilities (major); Registered clubs; Research stations; Restricted premises; Rural industries; Rural workers' dwellings; Service stations; Sewerage systems; Sex services premises;

Statement of Environmental Effects  
53 Citizen Street, Goulburn

Storage premises; Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste or resource management facilities; Water recreation structures; Water supply systems; Wharf or boating facilities; Wholesale supplies

The proposed development is consistent with the permissible pathway under the LEP.

**Variation requested under the Goulburn Mulwaree Local Environmental Plan 2009 to vary the height control under the R1 zone (Maximum 8m).**

We seek to vary the clause under this document in order to achieve a more appropriate Heritage design outcome. The height sought is 8.9m, which is a variation of 900mm from the existing clause, as recommended by the Heritage Advisor Mr David Hobbs. This is to match the proposed works with the existing roof pitch of the dwelling.

***(iii) any development control plan***

The Goulburn Mulwaree Development Plan 2009 is the applicable DCP in this instance.

The proposed alterations and additions have been designed in accordance with the provisions of this document. No variations to the clauses of this document are requested

***(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F***

Not applicable

***(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)***

Not Applicable

***(v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979), that apply to the land to which the development application relates,***

Not Applicable

***(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,***

There are no perceived negative impacts of the proposed development. The work is designed and will be executed in accordance with the requirements of the relevant building and planning codes

***(c) The suitability of the site for the development,***

The area is a residential small lot subdivision. This proposed development is appropriate to the site and to the area.

***(d) any submissions made in accordance with this Act or the regulations,***

Consideration will be given to any submissions made as a result of Council's consultation and notification processes.

**5.0 Other considerations**

**5.1 Visual Impacts**

Statement of Environmental Effects  
53 Citizen Street, Goulburn

The proposed development will not adversely impact the visual amenity of the surrounding area.

#### **5.2 Open Space**

The proposed development will not impact any existing council owned parks or open tracts of land.

#### **5.3 Overshadowing and Privacy**

The proposed development will not overshadow adjoining development.

#### **5.4 Erosion Control Measures**

Refer to the attached erosion and sediment control plan for management of the site during construction.

Once completed the proposed development will incorporate appropriate landscaping to mediate any additional run off problems.

#### **5.5 Economic and Social Impacts**

The proposed development will generate local employment during the construction period. Once complete the proposed development will have no social impact and economically add to the maintenance of high-quality residential development occurring in the area.

#### **5.6 Stormwater/flooding**

The proposed development is not located in a flood zone and does not impede the required overland flow pathways established as per to the overall subdivision development. Internal stormwater management is in compliance with Goulburn Mulwaree Council planning policies relating to the management of Stormwater and also in compliance with the requirements for NORBE as defined by the Sydney water.

#### **5.7 Heritage**

Heritage matters have been addressed during the process of design as requested by Councils Heritage advisor.

#### **6.0 Conclusion**

The proposed alterations and additions have been designed in accordance with the requirements of Goulburn Mulwaree Local Environmental Plan 2009 and Development Control plan.

The design is in compliance with the various prescriptive elements of these codes and no variation to those codes is sought.




Assessment of the applicable SEPP documentation has been provided.

In summary the proposed development is considered appropriate for the location and has been designed in concurrence with the relevant codes, standards and regulations applicable to the Site.

**15.2 DA/0227/2021 - SEVEN (7) LOT COMMUNITY TITLE SUBDIVISION AND ERECTION OF SIX DWELLING HOUSES AT 14 GRIMSTON CIRCUIT GOULBURN**

**Author:** Dialina Day, Senior Development Assessment Officer

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Applicant’s response to Council’s final additional information request - 4 June 2021 [↓](#) 
  2. Proposed Plans [↓](#) 
  3. Submission [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 1: Infrastructure - Vision 2040 – Infrastructure meets the needs of a growing community
<b>DA Number:</b>	DA/0227/2021
<b>Address:</b>	14 Grimston Circuit, Goulburn
<b>Proposal Description:</b>	Seven (7) lot Community Title Subdivision and erection of six (6) dwelling houses
<b>Type of Development:</b>	Local
<b>Zone:</b>	R1 General Residential
<b>Variations to Policy:</b>	Variations to DCP: Solar access and private open space
<b>Submissions:</b>	One
<b>Key Issues:</b>	Solar access, overshadowing, usable and functional private open space, trees and vegetation, full cost breakdown

**RECOMMENDATION**

That:

1. The staff assessment report for development application DA/0227/2021 for the proposed seven (7) lot community title subdivision and erection of six (6) dwelling houses be received.
2. DA/0227/2021 for a seven (7) lot community title subdivision and erection of six (6) dwelling houses located at 14 Grimston Circuit Goulburn is refused, for the following reasons:
  - a) The proposal does not satisfy Part 1 Section 1.3 (c) of “the Act” as it does not promote the orderly and economic use and development of land.
  - b) The proposal does not meet the aim under Clause 1.2(2)(a) of the “GMC LEP 2009” in that the proposed development does not promote and co-ordinate the orderly and economic use and development of the land. The proposed development does not provide an appropriate level of amenity to its future occupants and has not adequately considered existing vegetation removal impacting adjoining land.
  - c) The proposal does not meet all the objectives of the R1 General Residential zone of the “GMC LEP 2009” in that the proposal does not provide for the housing needs of the community and does not provide for a variety of housing types.
  - d) The proposal does not meet all the objectives of the R1 General Residential zone of the “GMC LEP 2009”.
  - e) The proposal does not meet the objective of section 4.1.1 of the “GM DCP 2009” for a site layout that provides a pleasant and sustainable living environment.
  - f) The proposal does not meet the objective of section 4.1.3 of the “GM DCP 2009” for utilisation of passive solar access design that provides residents with year round comfort and reduces energy consumption.

- g) The proposal does not meet the objective of section 4.1.5 of the “GM DCP 2009” for providing private open space for recreation within the site.
- h) The proposal having regard to the provision of Section 4.15(1)(b) of “the Act” has not satisfactorily considered the likely impacts of the development, including environmental impacts on the built environment.
- i) The proposal having regard to the provision of Section 4.15(1)(c) of “the Act” has not considered the suitability of the site for the development.
- j) The proposal having regard to the provision of Section 4.15(1)(e) of “the Act” is considered to not be in the public interest.

*Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.*

## BACKGROUND

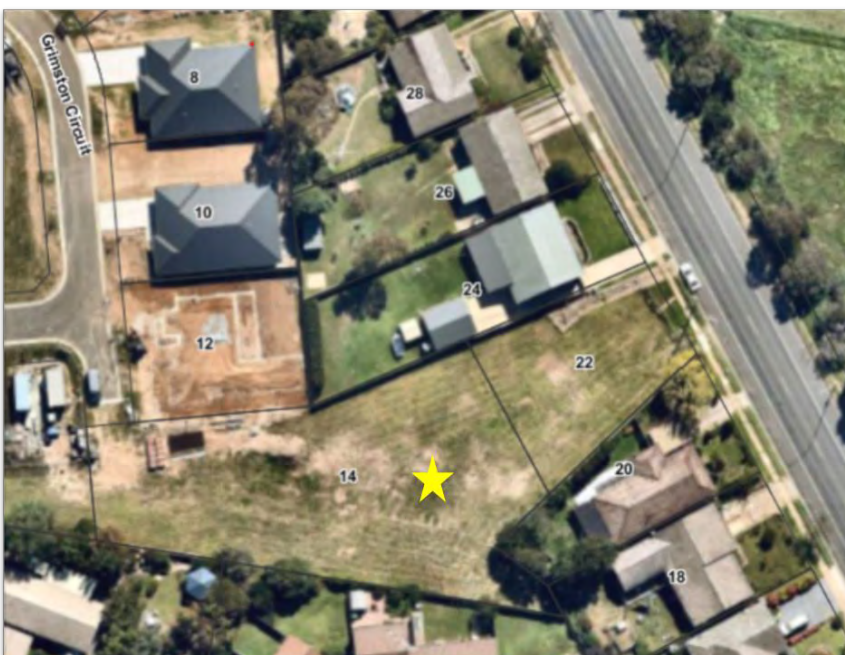
DA/0227/2021 was lodged with Council on 27 November 2020. An additional information request was made on 4 February 2021 in regard to various matters such as solar access, private open space, impacts to trees on adjacent land and submission of a full cost breakdown of the development proposal. An extension of time was provided to the applicant to supply the additional information until 5 April 2021. A response was received on 9 April 2021 which was subsequently reviewed by Council and found not to adequately address all of the additional information requested.

Council wrote to the applicant on 12 May 2021 providing another opportunity to satisfactorily address the requested additional information. A meeting was held with the applicant and the matters were discussed. A response to Council’s additional information request was received from the applicant on 4 June 2021 (refer Attachment). Unfortunately the response received did not satisfactorily address Councils concerns.

## REPORT

### Proposed Development

DA/0227/2021 is for a seven (7) lot community title subdivision and erection of six (6) dwelling houses at Lot 10 DP 1258427, 14 Grimston Circuit Goulburn.



**Background**

The site consists of a vacant lot created from the subdivision of land formerly known as 22 Fitzroy Street Goulburn. The land has limited site frontage to Grimston Circuit, principally incorporating the access point only, and is surrounded by residential development largely consisting of detached dwellings.

The land slopes downward gently, from south west to north east.

**Site Context**

The proposed development site is located to the north west of the Goulburn Central Business District (CBD). The land is zoned R1 General Residential and is serviced by mains sewer and water. The area predominantly consists of detached residential dwellings on lots around 700m<sup>2</sup>.

Plans of the proposal are included in the Attachment.

**Consultation and Submissions made in accordance with Act or Regulations**

Public Submissions

The proposed development was notified to 61 adjoining and nearby residents (which included all property owners in two strata schemes) for a period of 14 days. It was also advertised on Council’s website for the same period. The notification of the proposal resulted in one submission being received (refer attachment).

The following is a summary of the issues raised in the submissions and the planning response:

Issue	Response
Small lots	<p><b>Issue:</b> Building blocks are small incorporating limited depth</p> <p><b>Response:</b> The proposal incorporates a community title subdivision which enables lot sizes which are less than the minimum lot size prescribed (i.e. 700m<sup>2</sup>). However the development application is not being recommended for approval because on balance, the proposal does not achieve a suitable amount of amenity for each proposed dwelling, as further discussed in this report.</p>
Privacy	<p><b>Issue:</b> Privacy is invaded because of the small lots.</p> <p><b>Response:</b> The proposed dwellings at the southern boundary of the land are located at a lower elevation than that of the existing dwellings to the south. The proposed dwellings will be located parallel to the southern boundary, unlike, adjoining dwellings to the south. This will alleviate privacy impacts as window locations will not be located directly opposite each other at the same level. Privacy impacts are not considered unreasonable.</p>
Insufficient recreation area	<p><b>Issue:</b> Insufficient recreation area is provided for occupants of the development.</p> <p><b>Response:</b> The proposed development does not incorporate any communal recreation area for all dwelling occupants to utilise, which the proposal would benefit from, due to limited and impractical areas of private open space provided for each dwelling. The proposal does not achieve a suitable amount of private open space for each proposed dwelling, as further discussed in this report.</p>
Not in character with other adjoining developments	<p><b>Issue:</b> Other residences in the development are of much larger size, therefore the proposed dwellings at the boundary will look out of place.</p> <p><b>Response:</b> The proposal will provide detached housing within a proposed community title subdivision which characteristically provides smaller lot sizes. The proposal does not provide sufficient and usable private open space for each dwelling, due to lack of solar access in some cases, and in others, private open spaces that incorporate limited depth and width to render them impractical for recreational use.</p>

<p>No outdoor recreation area within the subdivision</p>	<p><b>Issue:</b> The subdivision development contains no public open spaces or playing grounds. <b>Response:</b> This is correct, although there are other public open spaces located in the vicinity of this subdivision.</p>
<p>View Loss</p>	<p><b>Issue:</b> my views will disappear because of this development. <b>Response:</b> the subject lot has been approved to be developed with future residential development as part of a former subdivision proposal. Therefore it is to be expected that there will be an extent of view loss. However, as the proposal is being recommended for refusal on other grounds, this impact has not been fully quantified as this will be subject to an alternative proposal.</p>
<p>Loss of solar access</p>	<p><b>Issue:</b> I will lose the sunshine I also enjoyed. <b>Response:</b> the overshadowing impacts of the proposed development have not been fully quantified as the applicant did not provide Council with shadow diagrams to identify the full extent of solar access to the proposed development as well as the impact on neighbouring dwellings to the south. Therefore this matter is unresolved and as a result the proposal is considered unsatisfactory.</p>

External Referrals

Water NSW: Concurrence is granted from Water NSW under *State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011* as the proposed development is for the creation of more than 4 lots, and additional impervious area is proposed.

**Assessment against Legislation and Policies**

- *State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011*

The site is located within the Sydney Drinking Water Catchment. The proposal has been assessed as having a neutral or beneficial impact on water quality.

- *State Environmental Planning Policy (Koala Habitat Protection) 2021*

The land does not contain any trees that are listed in Schedule 2 of this Policy. Therefore the site does not support potential koala habitat.

- *State Environmental Planning Policy No 55- Remediation of Land*

The site is the product of a subdivision proposal from larger residential zoned land. The land is not considered to be potentially contaminated.

- *Goulburn Mulwaree Local Environmental Plan 2009*

Land Use Table – R1 General Residential

The proposal is permissible with Council’s consent. The objectives of the R1 zone are as follows:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To maintain the economic strength of commercial centres by limiting the retailing of food and clothing.

The proposal does not provide appropriate housing types and densities, because the needs of the residential property dwellers are not considered to have been met. In this instance an appropriate extent of usable private open space with solar access is an important amenity requirement for residential development, but has not been provided.

Furthermore, the applicant has not adequately demonstrated how the proposal will provide an appropriate extent of private open space that is practical and that contains a satisfactory amount of direct solar access.

- *Goulburn Mulwaree Development Control Plan 2009*

#### 4.1.2- Site Planning, bulk, scale and density

The objective of this part is to achieve a site layout that provides a pleasant and sustainable living environment. Due to limited solar access being provided (discussed further below), it is considered that dwellings No. 3-6 will not be provided with a pleasant and sustainable living environment because the private open spaces will contain limited if not any direct solar access during the winter solstice. The private open space will neither be usable or attractive for recreational purposes, particularly during the colder months in winter.

The proposed northern dwellings contain private open spaces that have limited opportunity for recreational purposes. This will be discussed later in this report.

As a result, the proposal is considered unsatisfactory.

#### 4.1.4- Solar Access

Proposed dwellings No. 4-6 do not meet the objectives of this control in that the private open space is provided with no or a very limited opportunity for passive solar design for year round comfort. The private open spaces of these dwellings are oriented to the south incorporating limited depth, meaning that these spaces will not be provided with at least three hours of sunlight between 9am and 3pm on the winter solstice. These spaces will be overshadowed and therefore will not be desirable to be used, particularly during winter. Dwelling No. 3 will have its private open space oriented to the east and although there is opportunity for some direct solar access, it will not be for the required duration of at least three hours.

The applicant did not provide shadow diagrams to detail the extent of solar access provided to the proposed development and to neighbouring dwellings to the south.

#### 4.1.6 – Private Open Space

The objective of this clause is to provide private open space for private recreation within the site. The controls require a minimum of 75m<sup>2</sup> of private open space, with a north easterly aspect, to be provided per dwelling.

Proposed Dwelling No. 6 in particular provides less than the above area requirement. All other dwellings provide the minimum area requirement, however, they do not provide usable and functional private open space either due to:

- The private open space being located to the south of the dwelling incorporating limited depth and therefore, very limited direct solar access, and/or
- The location of the private open space is such that the extent of area (incorporating limited width, depths and overall limited continuity) is considered to be impractical.

Dwellings No. 1 & 2 meet the latter point above. There is at least 75m<sup>2</sup> of private open space, however, the area is not one continuous space. The built development is placed on the site such that it is intended to be located as close as possible to the northern boundary.



Consequently, left over space is what the applicant indicates will be for the purposes of private open space. This is considered to be unsatisfactory.

The size of proposed built development has compromised the extent of quality usable private open space. As a result, the proposal is considered unsatisfactory.

### **Likely Impact of Proposed Development**

**Context and Setting:** The proposal's impact on context and setting is considered unreasonable. A lesser minimum lot size for a community title subdivision can be facilitated, however, this cannot be at the expense of amenity considerations such as lack of solar access to private open spaces during winter, the size of private open space being provided and the practicality of private open spaces for future dwelling occupants. The irregular shape of the site compromises the extent of the built development that can occur. The design as submitted has not fully considered the required amenity values and appropriately factored these into the design. As a result, the proposal is considered unsatisfactory.

**Access, Transport and Traffic:** The proposal design and Community Title Subdivision nature means that Council's Garbage service will not be entering the site to collect garbage. Consequently, the only location where mobile waste bins can be collected is from the front of the site, within the Grimston Circuit road reserve, along the eastern side of the adjoining lot (to the west) eastern boundary. The density proposed in this development application results in 12 bins located within this area of road reserve on a weekly basis. The application has not satisfactorily demonstrated how the garbage truck will be able to collect and empty the bins in a safe and functional manner. As a result, the proposal is considered unsatisfactory.

**Visual Amenity:** The proposal is considered to have suitable impacts.

**Noise & Acoustic Amenity:** The proposal is not considered to have any detrimental noise/acoustic impact.

**Natural Hazards:** The land is not subject to any natural hazards.

**Safety, Security and Crime Prevention:** The proposal has positive impacts on Crime Prevention through Environmental Design principles. The proposed internal cul-de-sac road offers limited entrapment points and it not a thoroughfare thereby alleviating potential for anti-social impacts.

**Social Impact on the Locality:** The proposal will have compromised social impacts, with overshadowed private open spaces, particularly in winter, for proposed lots 3-6. This will make these spaces impractical to use for the colder parts of the year. As a result, the proposal is considered unsatisfactory.

**Economic Impact on the Locality:** The provision of future residential land will provide opportunity for future building works and opportunities for additional residents to occupy land in Goulburn and invest in the area. However, the design of the dwellings must be acceptable and provide sufficient amenity for future occupants.

**Site Design and Internal Design:** The design of the development proposal is compromised by limited opportunity for private open spaces to be utilised all year round, due to vastly overshadowed, unusable and impractically located private open spaces. As a result, the proposal is considered unsatisfactory.

### **Suitability of the Site for the Proposed Development**

The proposed development is not suitable for the site concerned. A design incorporating lesser dwelling density will provide greater opportunity for quality private open spaces to be provided that will be practical, functional, and receive an appropriate amount of direct solar access.

There are trees and vegetation on adjoining land to the south and east which the development proposal will potentially impact, as a result of retaining walls proposed adjacent to boundaries which can impact the Tree Protection Zone. The trees and vegetation have not been shown on the proposed plans and they have not been adequately accounted for in the development proposal.

An arborist report has not been submitted to demonstrate that the proposal will not have any detrimental impacts on this vegetation. Owners consent has also not been provided from adjacent property owners in regard to the lodgement of the Development Application, concerning the proposed removal of these trees. This matter has not been adequately addressed in the application, therefore, the application cannot be supported.

The current design is considered overdevelopment of the site as the proposal is not able to meet all the relevant provisions of the Goulburn Mulwaree Development Control Plan. As a result the proposal cannot be approved in its current form.

### **Policy Considerations**

- Goulburn Mulwaree LEP 2009 (as amended)
- Goulburn Mulwaree DCP 2009 (as amended)
- Goulburn Mulwaree Section 94A Levy Plan 2009

### **Conclusion and Recommendation**

The proposal has been considered against relevant Legislation and Policy. The proposal is considered to highly compromise practical and functional private open space due to the density of dwellings proposed. A majority of the proposed dwellings' private open space will not receive sufficient solar access and in some cases no solar access. This is unsatisfactory.

Trees and vegetation must be accounted for, if in the event the proposal will have potential impacts on their structural integrity. It is unsatisfactory for this requirement to be disregarded.

Although not an issue associated with the design of the proposal, the applicant was requested to provide a full cost breakdown for the market cost of all labour and material costs for all elements of the proposal, to determine whether additional Development Application fees are required to be paid, however, the applicant has not provided this information. Consequently, it is not in the public interest to approve a development application where the correct application fees have not been paid.

Finally, in consideration of the above there is no alternative other than to refuse development application DA/0277/202.

### **FINANCIAL IMPLICATIONS**

Financial implications to Council are likely if the applicant of the development proposal chooses to appeal the refusal through the Land and Environment Court.

### **LEGAL IMPLICATIONS**

Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.



04.06.2021  
Dialina Day  
Senior Development Assessment Officer  
Goulburn Mulwaree Council  
Locked Bag 22  
Goulburn NSW 2580

Dear Dialina,

Subject: DA/0227/2021  
Location: 14 Grimston Circuit, Goulburn, NSW, 2580

I am writing this letter in reply to the request for additional information letter dated 12<sup>th</sup> of May 2021 and the formal meeting held on Tuesday 18<sup>th</sup> of May with yourself, Scott Martin (Director of Planning and Environment), Jake Freebody (Building Designer), John Ridley (Managing Director ARW) and Joshua Stapleton (General Manager ARW).

Throughout this response I will refer to your matters that are considered as grounds for refusal (highlighted Red) individually and as per their relevant point numbers as indicated in your letter dated the 12<sup>th</sup> of May 2021.

1. The location of existing trees on adjacent land are required to be shown on an amended site plan. The distance of these trees to the proposed built development must be shown. As the development proposed works in the immediate vicinity of the adjacent trees, therefore, it must be demonstrated that the proposal will not have any impact on the Tree Protection Zone (TPZ) of these trees. An Arborist Report is required to be submitted from an experienced person possessing Level 5 Australian Qualification Network (AQF) Arborist or an experienced person with qualification in Diploma of Arboriculture. If trees are to be removed, a site plan must be provided showing the required details. Owners consent must be provided from the owners of impacted trees.

As agreed at the meeting held on Tuesday 18<sup>th</sup> of May, we concluded that the need to plot the existing trees on a site plan was not necessary. As depicted in the photographs presented at that meeting, there are no significant trees that the proposed development will have an impact on. I have attached an official response from the neighbouring properties that we have their consent to remove and replace the existing dilapidated boundary fence. *Please see Attachment A.*

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2. Dwellings No. 3-6 will not receive at least 3 hours of direct solar access between 9am and 3pm on the winter solstice, in accordance with the Goulburn Mulwaree Development Control Plan 2009 (GM DCP 2009), to a majority of the Private Open Space. The revised plans did not satisfactorily address this requirement.

The grounds for refusal in point 2 refers to the Private Open Space in units 3-6 not receiving at least 3 hours of direct sunlight between 9am and 3pm on the winter solstice, this is only the case for units 4-6 with unit 3 adhering to the above requirement. Due to points 4.1.3 and 4.1.5 of the GMC DCP being contradictory regarding objective, we have designed the proposed multi-unit development in a way that we feel provides the greatest adherence to the DCP and will have the greatest outcome for the community as a whole. We have based our design around the below points in the DCP that relate to above:

#### **3.5.4 - Streetscape**

(Objectives: To provide attractive streetscapes that reinforce the functions of a street, enhance the amenity of buildings, and are sensitive to the built form, landscape, environmental conditions, and services of locality)

Currently the proposed design meets the above objective by providing a built environment that is to be professionally landscaped and aesthetically pleasing. Alternatively, if the private open space were to the North of units 4-6 this would cause the design to be non-compliant with the above objective. For example, if a homeowner decided to construct a 1,800mm high Colourbond fence to their exterior boundary of the private open space, this would ultimately have a negative bearing on the overall Streetscape of the development. However, a fence of this type would be essential for creating 'Private Open Space' in this location.

#### **3.5.5 - Fences and Gates**

(Objectives: Design fences to complement the architectural styles of the building and local area)

The current design has addressed the above point in the DCP. If the design were to be altered to provide private open space to North, and therefore achieve the direct solar access as requested, this would have a detrimental effect on point 3.5.5 of the DCP. In addition, one of the controls states that any street boundary fencing must not exceed 1,200mm in height or it shall be 50% transparent. This would then create the issue of the area not providing privacy, and therefore the private open space would be rendered non-compliant. Point 3.5.5 also requires the provision of adequate sight lines for emerging vehicles to enable pedestrian surveillance. This is not achievable if the private open space is to the North/Roadside of the proposed dwellings.



**3.7 - Crime Prevention through environmental design**

(Objectives: To enhance and improve community safety within the Goulburn Mulwaree local government area; Create a physical environment that encourages a feeling of safety; Address community concerns with regard to issues of community safety and crime prevention; Reduce the level of crime within the Goulburn Mulwaree local government area; Prevent the opportunity for criminal activity; Ensure that new developments promote CPTED)

The proposed has been developed to comply with point 3.7 of the DCP. We feel this is of high importance due to the nature of the proposed development being a private road, cul-de-sac style roadway. This roadway will be incredibly quiet from day to day with only local traffic. This magnifies the importance of taking full advantage of any casual/ passive surveillance available. If the private open space were to the North of units 4-6, this would have a significant effect on maximising crime prevention as required by the DCP. This would be made evident by minimal to no casual/passive surveillance of the streetscape by units 3-6, which equates to 50% of the entire development. This point is reinforced in points 3.7.2, 3.7.5, 3.7.7 and 3.7.8 of the DCP.

**4.1.1 - Site planning, bulk, scale, and density.**

(Objective: Achieve a coherent site layout that provides a pleasant, attractive, manageable, resource efficient and sustainable living environment; Ensure bulk and scale does not have an unacceptable impact on the streetscape and the character of the locality; Higher density developments are located close to public transport shopping and community facilities.)

The current design addresses point 4.1.1 of the DCP to the full extent. The proposed layout integrates the proposed dwellings into the surrounding environment by utilising the published controls listed in the DCP. The proposed design is based around dwellings that are detached and provide ample off-street/garage car parking spaces with individually fenced lots. This allows for the integration of the proposed development into the surrounding built environment and for the proposed units to maintain a similar living condition to that of the neighbouring dwellings for the individuals that will occupy them.

Further to this I refer to figure 4-2 of the DCP shown below:

- Zone R1 General Residential;
- Subject lot area – 1,500m<sup>2</sup>;
- Average site area required for each proposed dwelling unit – 350m<sup>2</sup>;
- Number of dwellings is calculated by dividing lot area (1,500) by dwelling site area required (350);
- Maximum number of dwellings allowed (rounded) is 4.
- Note: this theoretical calculation is based on full reticulated services being available to the site.



The above table outlines the potential for maximum site yield for multi-unit development in zone R1: General Residential. With this in mind, it is evident that the proposed development should not be considered “over development of the site” as this is strictly within the guidelines of the DCP.

#### **4.1.3 - Solar Access**

(Objective: Achieve energy efficient urban housing, using passive solar design that provides residents with year-round comfort and reduces energy consumption)

Solar access for this development has been addressed to the full extent. This has been demonstrated in all unit designs as the living areas and kitchens are provided with a Northerly orientation. In addition, when possible, the proposed units have been designed to incorporate raked, North facing highlight windows to greatly increase solar access into the living spaces and maximise interior comfort for the occupants. In doing so, this has ensured we have achieved the above objective in that each unit is energy efficient and solar passive throughout, ultimately providing year-round comfort. This has also ensured that the energy consumption will be kept to a minimum.

Further to this, our Northerly placement of units 4-6 has ensured we have not affected the private open space of our Southerly neighbours which was made evident when there were no formal submissions or complaints when this development was placed on public exhibition.

#### **4.1.4 - Privacy**

(Objectives: Ensure privacy between dwellings; Avoid overlooking of living spaces in buildings and private open spaces)

If the private open space of units 4-6 was located toward the North, this would create issues with privacy for each of the aforementioned dwellings. The neighbouring dwellings to the North would have direct view of all private open space for units 4-6, and therefore this area would not be regarded as ‘private’. In addition, by locating the private open space to the rear of each dwelling, we are effectively creating a privacy buffer to neighbouring dwellings to the South. This greatly enhancing the privacy for the proposed dwellings 4-6, and the existing dwellings to the South.



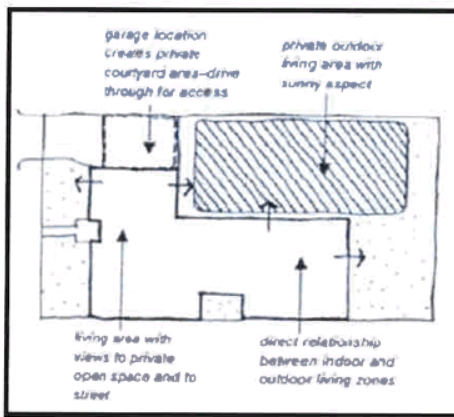
**4.1.5 - Private Open Space**

Objectives: Provide open space for recreation within the site; Maintain and enhance the existing streetscape and landscape character; Provide for privacy and shade)

Please see below extract of the published controls for point 4.1.5:

**Controls**

**Figure 4-9: Optimising private open space**



Whenever possible, open space is to be orientated to have a north easterly aspect and living areas are to open out thereon, whenever possible (refer to **Figure 4-9**).

Areas used for driveways, car parking, drying yards and service yards shall not be included as landscaped open space.

Recommended amount of private open space per dwelling is 75 m<sup>2</sup>.

As can be seen, this control uses very colloquial language “whenever possible” and “recommended”. It is in our opinion that the current design has addressed this point to the full extent. Furthermore, the objective for private open space lists both “privacy” and “shade” as a key factors (this is in direct contradiction with point 4.1.3 of the DCP). Compliance with this objective would be unachievable if the private open space were located toward the North, and hence why point 4.1.5 has been prioritised over point 4.1.3 of the DCP.

**4.1.6 - Setbacks**

(Objectives: minimise adverse impact on adjacent and adjoining properties)

The current design ensures any adverse impacts on adjacent and adjoining neighbouring dwellings will be minimised. Again, this was made evident with no formal submissions throughout the public exhibition process. If we were to change the proposed design and move the private open space to the North/Northeast, this would have a negative impact on existing neighbouring dwellings to the South as setbacks would be reduced to an absolute minimum.

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**4.1.8 - Traffic Safety and Management**

(Objectives: Reduce the visual impact of garages, carports and parking areas on the streetscape and improve dwelling presentation; Provide sufficient and convenient parking for residents, visitors, and service vehicles; Ensure vehicular and pedestrian safety; Encourage access design to form part of the overall landscape design; Provide acceptable levels of access, safety, and convenience for all road users)

If the private open space for the proposed design were to the streetside of the dwellings 4-6 (North), compliance with point 4.1.8 of the DCP would be unachievable and would pose a risk to those utilising the site.

**4.1.10 - Energy efficient siting and layout**

(Objectives: Achieve improved energy efficiency through the siting and design of all buildings)

The proposed design shows a clear and considered approach to point 4.1.10 of the DCP in that each dwelling utilises North facing windows where possible increasing solar access and minimising the developments dependence on mechanical forms of heating and lighting. This is further reinforced by achieving a pass mark for all dwellings that are to be located on the site.

**3. Dwellings Nos. 4-6 do not provide Private Open Space with a north easterly aspect, in accordance with the GM DCP 2009.**

As you can be concluded from reading point 2, the above listed items are relevant to point 3. Please use the response for point 2 to address point 3.





- 4. Dwellings No. 6 does not provide at least 75m<sup>2</sup> of Private Open Space in accordance with the GM DCP 2009. The revised plans did not satisfactorily address this requirement.

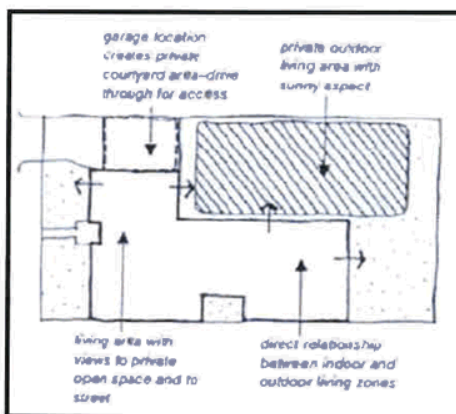
Please see below for the objectives outlined in point 4.1.5 – Private Open Space of the DCP.

(Objectives: Provide open space for recreation within the site; Maintain and enhance the existing streetscape and landscape character; Provide for privacy and shade)

Please see below extract of the published controls for point 4.1.5:

**Controls**

**Figure 4-9: Optimising private open space**



Whenever possible, open space is to be orientated to have a north easterly aspect and living areas are to open out thereon, whenever possible (refer to **Figure 4-9**).

Areas used for driveways, car parking, drying yards and service yards shall not be included as landscaped open space.

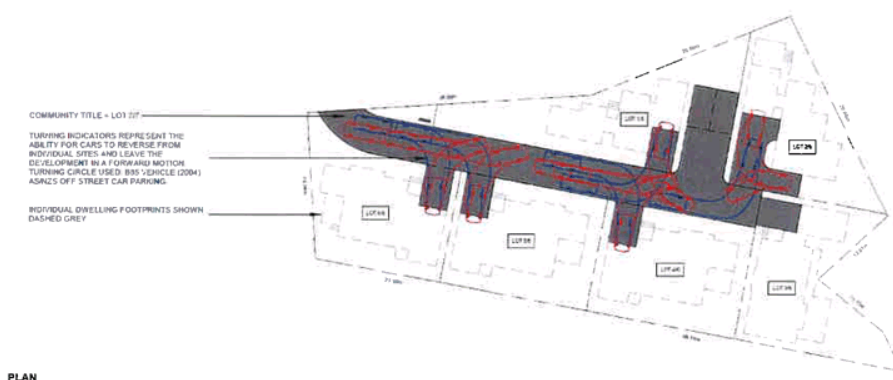
Recommended amount of private open space per dwelling is 75 m<sup>2</sup>.

Unit 6 provides 79.96m<sup>2</sup> of private open space in accordance with the objective and controls listed above. In the early stages of the design phase, we attempted to provide private open space with a North/Easterly orientation, but this was not possible as has been demonstrated above in response to point 2. Unit 6 provides area for recreation within the site and exceeds the recommended amount of private open space as listed in the DCP.



- 5. The vehicle manoeuvring plan is conflict with the proposed fixed structures as the turning circles provided for the B85 vehicle are tight and cannot occur wholly within the designated paved area for vehicles.

As depicted in plan A003 drawing Issue D, we have revised the plan to show that vehicle manoeuvring can occur wholly within the designated paved areas.



PLAN

- A) The window locations/orientations indicated within the BASIX certificate for each dwelling do not match the orientations on the submitted plans.

The North arrow depicted on Plans A022 – A025 was incorrect but has since been revised. See plan A022 – A025 drawing Issue B.

- B) Some of the submitted elevations do not match their correct orientation.

All elevations matched their correct orientation. No revisions required.

- C) Dwellings No. 1-6 do not provide functional and usable private open space.

Please see response to point 4. As per point 4.1.5 of the DCP, the proposed design complies with the recommendations for private open space. In addition, the DCP does not outline what is deemed to be “functional” or “usable” private open space and therefore is open to interpretation.



- D) The vehicle manoeuvring plan has not demonstrated the connectivity with the public road to ensure two vehicles can safely pass side by side when entering/exiting the proposed development.

Please refer to plan A001 drawing Issue D which now demonstrates the connectivity to the existing public road. In dealing with the issue of 2 cars passing at the entry/exit radius, I have sought advice from a licenced traffic management expert. They have advised that in this scenario they would suggest placing a permanent traffic management sign stating, "Shared Zone 10km/h" (location shown on plan) in conjunction with the existing kerb that will act as a speed control measure. They also stated that the line of sight at the entry and exit of this development is exceptional and will not pose an issue. By implementing a shared zone this also has benefits for the pedestrians in this area and will increase the overall safety of the entire development.

- E) As waste cannot be collected from within the site, the revised plans have not shown the proposed connectivity with the public road and where the mobile garbage bins will be placed for collection.

Please refer to plan A001 drawing Issue D which shows the proposed garbage bin collection area.

- F) A full cost breakdown for the market cost of all labour and material costs for all elements of the proposed development has not been provided.

ARW are seeking permission to provide this breakdown once the DA has been approved to ensure no further unnecessary outlay or expense on a project that has the possibility of being refused approval. Your understanding of this is appreciated.

Throughout the DCP the objectives of the Private Open Space and Solar Access are very contradictory. With this development it was impossible to address both points in their entirety. This being the case, we have prioritised part 4.1.3 - Solar Access in relation to the physical dwellings and part 4.1.5 – Private Open Space in relation to the private open space. As can be seen throughout this response, the pros of this approach undeniably outweigh the cons and allow us to create a safe, functional and energy efficient design. This ensures we can develop a marketable, saleable, and first-class product for our end users. This development provides great diversity in a market that is currently quite one dimensional. For example, we feel that smaller lots with low maintenance internal and external assets, will appeal to a large sector of the market ranging from first home buyers, professionals all the way to the elderly/assisted care living. Ultimately, increasing the quality of design and diversity in Goulburn.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Joshua Stapleton'.

Joshua Stapleton  
General Manager ARW

DA/0227/2021 – 14 Grimston Cct



**PROPOSED NEW MULTI UNIT DEVELOPMENT & COMMUNITY TITLE SUBDIVISION  
LOT 102 IN DP 1258427  
FITZROY GARDENS ESTATE, GOULBURN, NSW, 2580**


SCHEDULE OF ARCHITECTURAL DRAWINGS		
REVISION	SHEET NAME	SHEET NO.
D	NOTIFICATION PLAN	A001
D	SITE/COMMUNITY TITLE SUBDIVISION PLAN	A002
D	ROAD & DRIVEWAY/TURNING CIRCLE PLAN	A003
D	LANDSCAPE PLAN	A004
C	CUT & FILL/EROSION CONTROL PLAN	A005
A	EROSION CONTROL NOTES	A006
B	STREET ELEVATIONS	A007
B	UNIT 1 - SITE PLAN	A008
B	UNIT 1 - SITE SET OUT PLAN	A009
A	UNIT 1 - FLOOR PLAN	A010
A	UNIT 1 - FIRST FLOOR PLAN	A011
A	UNIT 1 - SET OUT PLAN	A012
A	UNIT 1 - ROOF PLAN	A013
A	UNIT 1 - ELEVATIONS	A014
A	UNIT 1 - ELEVATIONS	A015
A	UNIT 1 - DETAILED SECTION	A016
B	UNIT 1 - ENVIRONMENTAL RATING SCHEME	A017
B	UNIT 1 - ENVIRONMENTAL RATING SCHEME	A018
A	UNIT 1 - SCHEDULES	A019
C	UNIT 2 - SITE PLAN	A020
A	UNIT 2 - SITE SET OUT PLAN	A021
B	UNIT 2 - FLOOR PLAN	A022
B	UNIT 2 - FIRST FLOOR PLAN	A023
B	UNIT 2 - SET OUT PLAN	A024
B	UNIT 2 - ROOF PLAN	A025

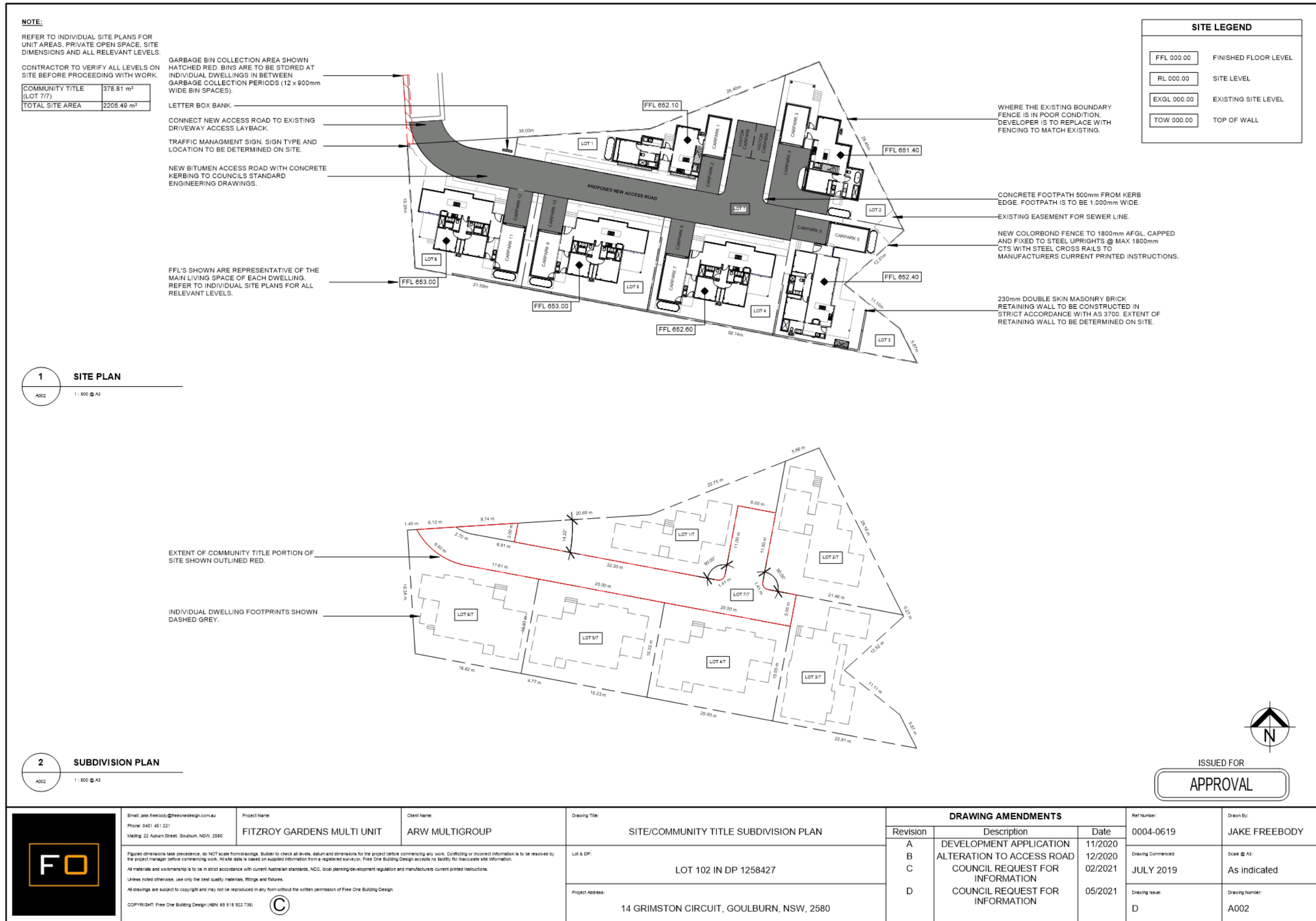
SCHEDULE OF ARCHITECTURAL DRAWINGS		
REVISION	SHEET NAME	SHEET NO.
A	UNIT 2 - ELEVATIONS	A026
B	UNIT 2 - ELEVATIONS	A027
A	UNIT 2 - DETAILED SECTION	A028
C	UNIT 2 - ENVIRONMENTAL RATING SCHEME	A029
C	UNIT 2 - ENVIRONMENTAL RATING SCHEME	A030
B	UNIT 2 - SCHEDULES	A031
B	UNIT 3 - SITE PLAN	A032
A	UNIT 3 - SITE SET OUT PLAN	A033
A	UNIT 3 - FLOOR PLAN	A034
A	UNIT 3 - SET OUT PLAN	A035
A	UNIT 3 - ROOF PLAN	A036
A	UNIT 3 - ELEVATIONS	A037
A	UNIT 3 - ELEVATIONS	A038
A	UNIT 3 - DETAILED SECTION	A039
B	UNIT 3 - ENVIRONMENTAL RATING SCHEME	A040
B	UNIT 3 - ENVIRONMENTAL RATING SCHEME	A041
A	UNIT 3 - SCHEDULES	A042
B	UNIT 4 - SITE PLAN	A043
A	UNIT 4 - SITE SET OUT PLAN	A044
A	UNIT 4 - FLOOR PLAN	A045
A	UNIT 4 - SET OUT PLAN	A046
B	UNIT 4 - ROOF PLAN	A047
A	UNIT 4 - ELEVATIONS	A048
C	UNIT 4 - ELEVATIONS	A049
A	UNIT 4 - DETAILED SECTION	A050

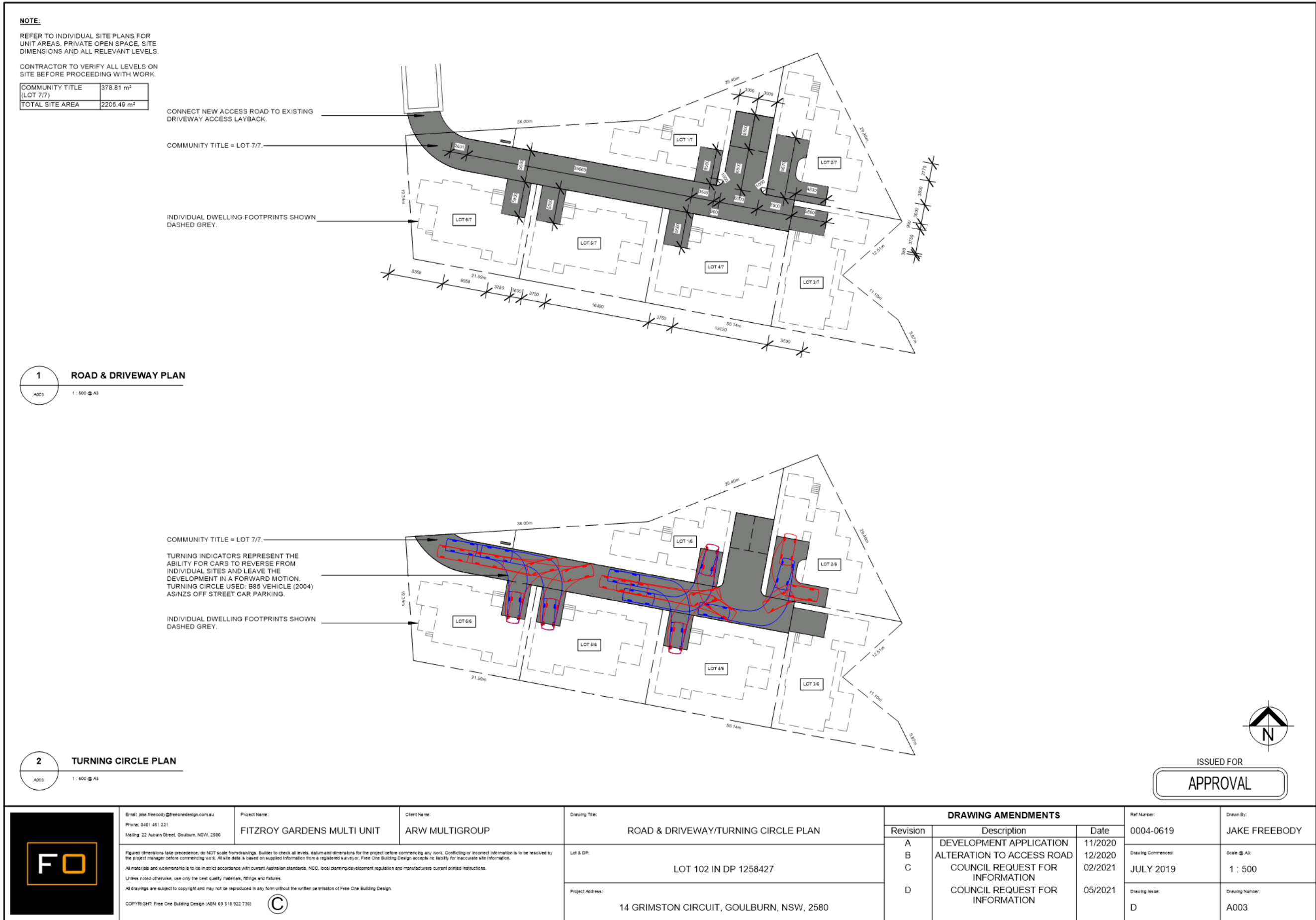
SCHEDULE OF ARCHITECTURAL DRAWINGS		
REVISION	SHEET NAME	SHEET NO.
C	UNIT 4 - ENVIRONMENTAL RATING SCHEME	A051
C	UNIT 4 - ENVIRONMENTAL RATING SCHEME	A052
B	UNIT 4 - SCHEDULES	A053
B	UNIT 5 - SITE PLAN	A054
A	UNIT 5 - SITE SET OUT PLAN	A055
A	UNIT 5 - FLOOR PLAN	A056
A	UNIT 5 - SET OUT PLAN	A057
B	UNIT 5 - ROOF PLAN	A058
A	UNIT 5 - ELEVATIONS	A059
C	UNIT 5 - ELEVATIONS	A060
A	UNIT 5 - DETAILED SECTION	A061
C	UNIT 5 - ENVIRONMENTAL RATING SCHEME	A062
C	UNIT 5 - ENVIRONMENTAL RATING SCHEME	A063
B	UNIT 5 - SCHEDULES	A064
D	UNIT 6 - SITE PLAN	A065
B	UNIT 6 - SITE SET OUT PLAN	A066
A	UNIT 6 - FLOOR PLAN	A067
A	UNIT 6 - SET OUT PLAN	A068
B	UNIT 6 - ROOF PLAN	A069
A	UNIT 6 - ELEVATIONS	A070
B	UNIT 6 - ELEVATIONS	A071
A	UNIT 6 - DETAILED SECTION	A072
C	UNIT 6 - ENVIRONMENTAL RATING SCHEME	A073
C	UNIT 6 - ENVIRONMENTAL RATING SCHEME	A074
B	UNIT 6 - SCHEDULES	A075



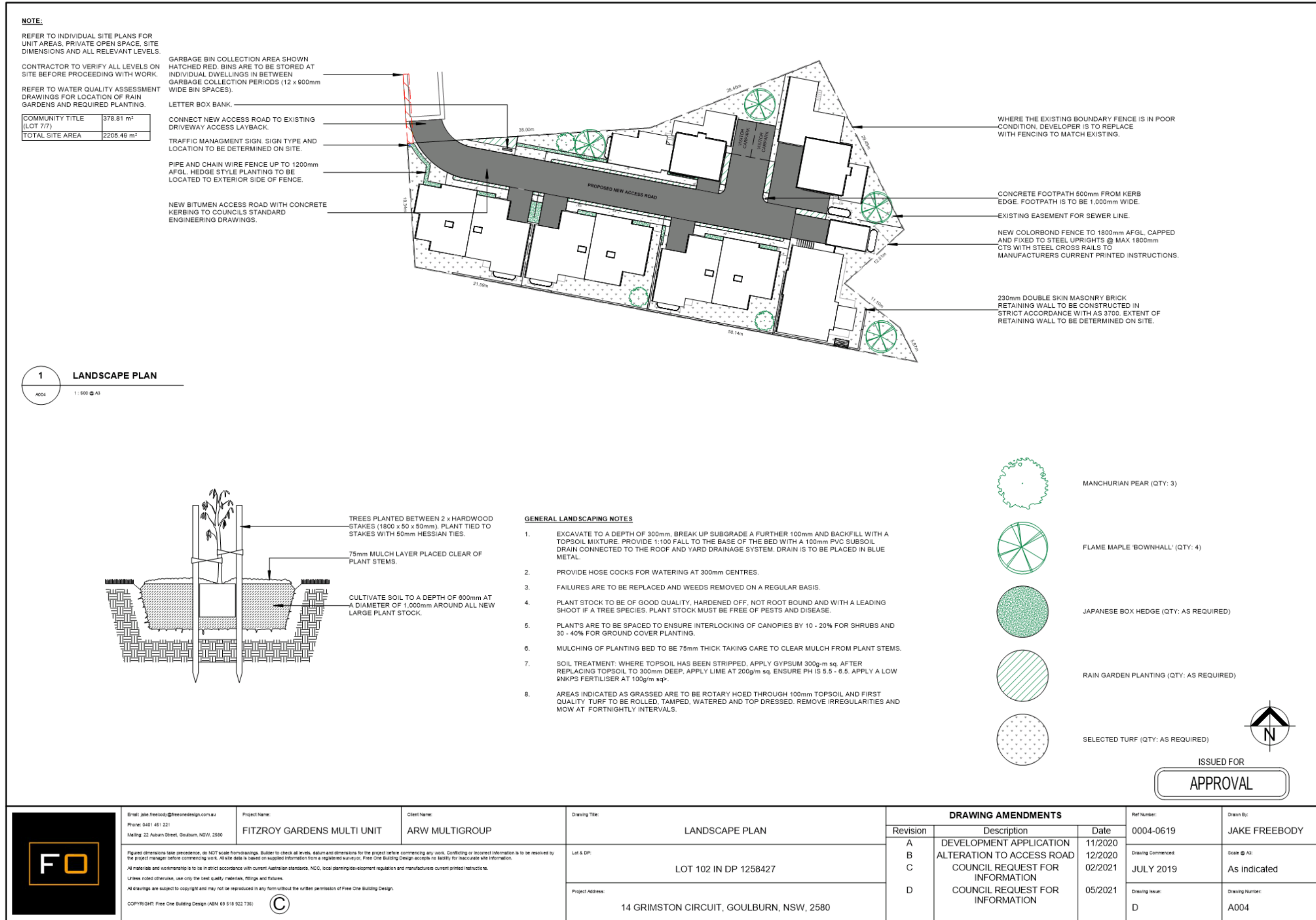
ISSUED FOR  
**APPROVAL**

 <p>                     Email: <a href="mailto:jake.freebody@freeonedesign.com.au">jake.freebody@freeonedesign.com.au</a>                      Phone: 0401 451 221                      Mailing: 22 Auburn Street, Goulburn, NSW, 2580                 </p>	Project Name: <b>FITZROY GARDENS MULTI UNIT</b>	Client Name: <b>ARW MULTIGROUP</b>	Drawing Title: <b>TITLE PAGE</b>	<b>DRAWING AMENDMENTS</b>			Ref Number: 0004-0619	Drawn By: JAKE FREEBODY
	Lot & DP: LOT 102 IN DP 1258427			Revision A DEVELOPMENT APPLICATION B ALTERATION TO ACCESS ROAD C COUNCIL REQUEST FOR INFORMATION D COUNCIL REQUEST FOR INFORMATION	Date 11/2020 12/2020 02/2021 05/2021	Drawing Commenced: JULY 2019		Scale: A3
	Project Address: 14 GRIMSTON CIRCUIT, GOULBURN, NSW, 2580						Drawing Issue: D	Drawing Number: TITLE
	<p>                     Figured dimensions take precedence. Do NOT scale from drawings. Builder to check all levels, datum and dimensions for the project before commencing any work. Conflicting or incorrect information is to be resolved by the project manager before commencing work. All site data is based on supplied information from a registered surveyor. Free One Building Design accepts no liability for inaccurate site information.                      All materials and workmanship is to be in strict accordance with current Australian standards, NCC, local planning/development regulation and manufacturers' current printed instructions.                      Unless noted otherwise, use only the best quality materials, fittings and fixtures.                      All drawings are subject to copyright and may not be reproduced in any form without the written permission of Free One Building Design.                      COPYRIGHT: Free One Building Design (ABN: 69 518 922 736)                 </p>							





	Email: jake.freebody@freeonedesign.com.au Phone: 0401 451 221 Mailing: 22 Auburn Street, Goulburn, NSW, 2580	Project Name: <b>FITZROY GARDENS MULTI UNIT</b>	Client Name: <b>ARW MULTIGROUP</b>	Drawing Title: <b>ROAD &amp; DRIVEWAY/TURNING CIRCLE PLAN</b>	<b>DRAWING AMENDMENTS</b>			Ref Number: 0004-0619	Drawn By: JAKE FREEBODY
	Lot & DP: LOT 102 IN DP 1258427				Revision A	Description DEVELOPMENT APPLICATION	Date 11/2020	Drawing Commenced: JULY 2019	Scale A3: 1 : 500
	Project Address: 14 GRIMSTON CIRCUIT, GOULBURN, NSW, 2580				Revision B	Description ALTERATION TO ACCESS ROAD	Date 12/2020	Drawing Issue: D	Drawing Number: A003
					Revision C	Description COUNCIL REQUEST FOR INFORMATION	Date 02/2021		
Copyright: Free One Building Design (ABN 69 518 922 736)					Revision D	Description COUNCIL REQUEST FOR INFORMATION	Date 05/2021		





**NOTE:**  
REFER TO INDIVIDUAL ELEVATIONS FOR ALL RELEVANT INFORMATION PERTAINING TO EACH UNIT.

**1 NORTH STREET ELEVATION**  
A007 1:200 A3

**2 SOUTH STREET ELEVATION**  
A007 1:200 A3

ISSUED FOR APPROVAL

	Email: jake.freebody@freeonedesign.com.au Phone: 0401 451 221 Mailing: 22 Auburn Street, Goulburn, NSW, 2580	Project Name: <b>FITZROY GARDENS MULTI UNIT</b>	Client Name: <b>ARW MULTIGROUP</b>	Drawing Title: <b>STREET ELEVATIONS</b>	<b>DRAWING AMENDMENTS</b>			Ref Number: 0004-0619	Drawn By: JAKE FREEBODY	
	Figured dimensions take precedence, do NOT scale from drawings. Builder to check all levels, datum and dimensions for the project before commencing any work. Conflicting or incorrect information is to be resolved by the project manager before commencing work. All site data is based on supplied information from a registered surveyor, Free One Building Design accepts no liability for inaccurate site information.				Revision A B	Description DEVELOPMENT APPLICATION COUNCIL REQUEST FOR INFORMATION	Date 11/2020 02/2021	Drawing Commenced: JULY 2019	Scale A3: 1 : 200	
	All materials and workmanship is to be in strict accordance with current Australian standards, NCC, local planning/development regulation and manufacturers current printed instructions. Unless noted otherwise, use only the best quality materials, fittings and fixtures. All drawings are subject to copyright and may not be reproduced in any form without the written permission of Free One Building Design.				Lot & DP: LOT 102 IN DP 1258427				Drawing Issue: B	Drawing Number: A007
	Project Address: 14 GRIMSTON CIRCUIT, GOULBURN, NSW, 2580									



Dear Dialina,

After careful consideration I have decided it would be fruitless contesting the above development.

I would however, like to voice my disappointment at the councils consent to this development for the following reasons

1. The building blocks are ridiculously small. The buildings have a backyard of 3 metres at some point, and 2 metres at another.
2. My privacy is invaded because of the size of these blocks.
3. There is not enough recreational area for children or animals in that confined space
4. The other residences in that development are of a much larger size, therefore these proposed buildings at my back fence will look completely out of place.
5. There doesnt seem to be any area in that sub division for parks or playing grounds.

Unfortunately, my property is the only one in the complex to be affected. My once lovely view will now entirely disappear because of this sub division and my concern is will I also lose the sunshine that I also enjoyed.


I wonder how the developer would react if this was to be at their backdoor.

Yours truly

**15.3 PLANNING PROPOSAL TO REZONE LAND AT THE TENERIFFE RESIDENTIAL SUBDIVISION, MARYS MOUNT ROAD, GOULBURN**

**Author:** Nick Thistleton, Senior Strategic Planner

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Letter of Request [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
<b>Cost to Council:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Senior Strategic Planner on the Planning Proposal to Rezone Land at the Teneriffe Residential Subdivision, Marys Mount Road be received.
2. Council prepare a planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* rezone Lot 184 DP 1250044 from part R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> and part RU6 Transition with a minimum lot size of 20 hectares to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup>.
3. The planning proposal once prepared, be submitted to the Department of Planning, Industry and Environment for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*.
4. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the planning proposal.
5. In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

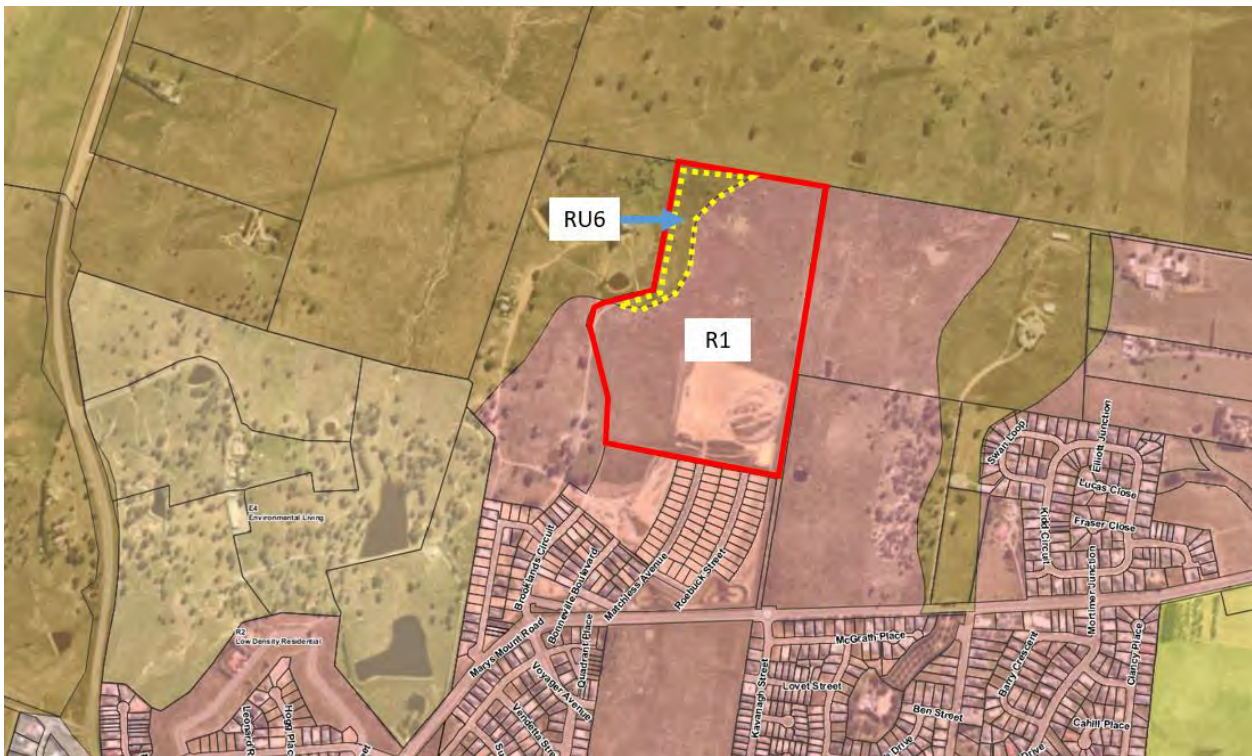
**BACKGROUND**

This matter has not previously been reported to Council.

**REPORT**

**Introduction**

Council has received a request from the developer of the Teneriffe residential subdivision on Marys Mount Road, Goulburn to rezone part of their land from RU6 Transition with a minimum lot size of 20 hectares to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> under the *Goulburn Mulwaree Local Environmental Plan 2009* (GM LEP) (**Attachment 1**). This request relates specifically to Lot 184 DP 1250044, which has development consent for subdivision into approx. 222 x 700m<sup>2</sup> lots, constituting four (4) stages of the larger approved Teneriffe residential subdivision that have not been registered as yet (DA/0183/1718) (**Figure 1**).



**Figure 1:** Zone map showing boundary of 184 DP 1250044 outlined in red with the location of the RU6 Transition zone outlined in yellow.

All of the lots approved as part of DA/0183/1718 covered partly or wholly by the RU6 Transition zone and 20 hectare minimum lot size on Lot 184 DP 1250044 were approved as community title lots, with the remainder of the larger Teneriffe residential subdivision being approved as Torrens title lots. These lots were approved in this manner as there were no minimum lot size restrictions applicable to community title subdivisions in the RU6 Transition zone at the time and because the lots were otherwise contiguous with an existing residential area within the same lot boundary. The ability to do a community title subdivision in the RU6 Transition zone that resulted in lots below the minimum lot size has since been removed from the GM LEP, following Amendment 19 to the GM LEP, endorsed by Council on 17 November 2020 (resolution 2020/483) and made on 27 November 2020. This amendment does not, however, affect the approval of DA/0183/1718.

The reason for the proponent’s request to rezone the RU6 Transition zone and 20 hectare minimum lot size portion of the subject land is to allow them to convert the approved residential lots from a community title subdivision to a Torrens title subdivision. Torrens title subdivision is preferred by the proponent as it does not burden future owners of the approved lots with complex management structures or regulations applicable under separate community title subdivision legislation for lots that otherwise look like and function as a standard Torrens title subdivided residential lot.

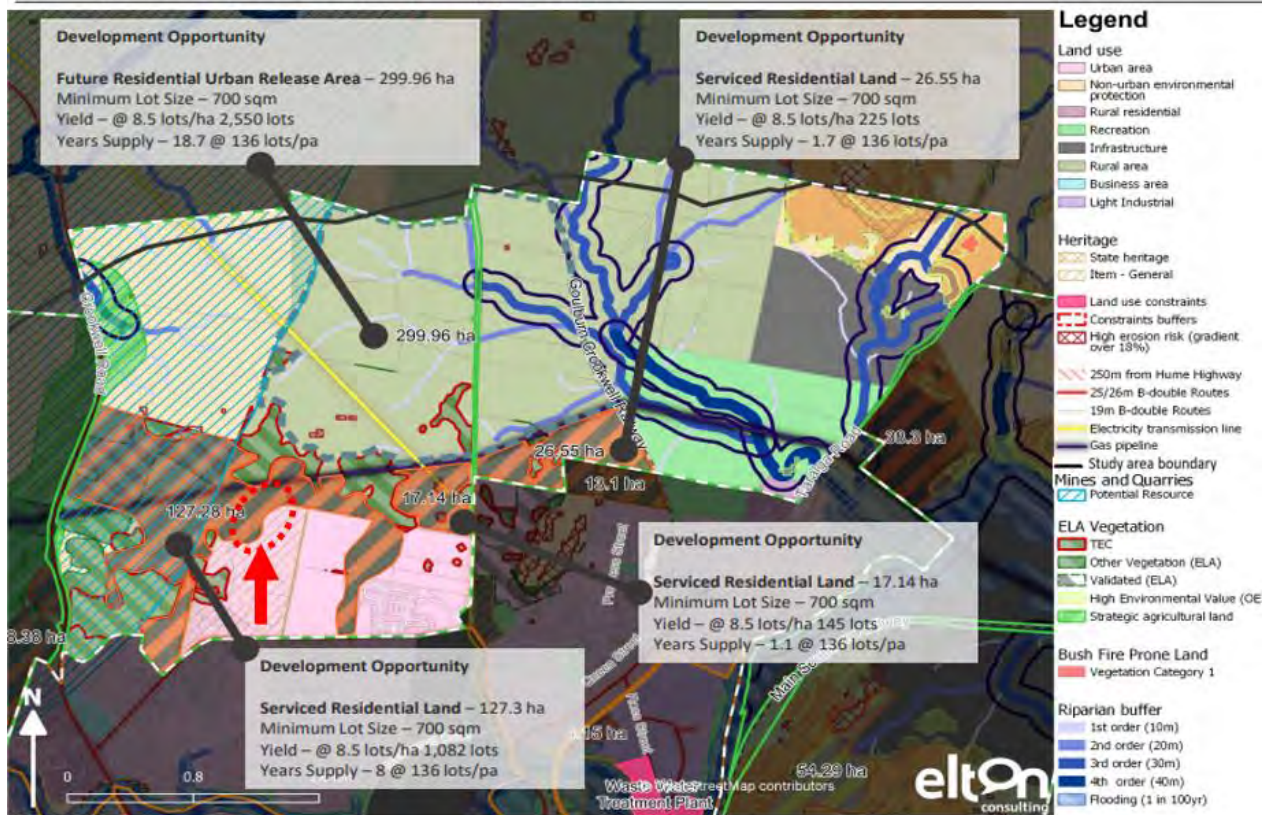
Strategic Planning supports the request from the proponent as it will benefit future owners of the as yet unregistered lots if they were to be modified and become Torrens title subdivided lots. As outlined in this report, this request is supported by Council’s adopted *Urban and Fringe Housing Strategy* and the prior approval of DA/0183/1718.

**Strategic Assessment**

The request from the proponent to rezone Lot 184 DP 1250044 from part R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> and part RU6 Transition with a minimum lot size of 20 hectares to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> is supported on the basis that it is consistent with the recommendations of Council’s adopted *Urban and Fringe Housing Strategy* and the prior approval of DA/0183/1718.

The subject site is directly identified as an urban release area in the Middle Arm Precinct under the *Urban and Fringe Housing Strategy* (**Figure 2**). This means that the area is identified as suitable for immediate release into 700m<sup>2</sup> residential lots subject to relevant site specific environmental assessments and approval processes.

5/6 - Middle Arm constraints and opportunities



**Figure 2:** Extract from *Urban and Fringe Housing Strategy* with the approximate location of the urban release area over the subject site circled in dotted red.

Additionally, the site is already subject to approval for 700m<sup>2</sup> residential lots under DA/0183/1718. This means that effectively all relevant site planning considerations have already been fully assessed and that no further assessments, such as biodiversity, contamination or bushfire assessments are considered necessary for the purposes of the planning proposal.

It is also understood from internal discussions with Council’s planning team and Utilities Directorate that the reason for the imposition of the RU6 Transition zone over part of the lot, as opposed to the edge of the lot boundary, was partly to represent what used to be the maximum elevation that could be serviced by Goulburn’s reticulated water supply and partly to reflect the ridgeline in the area. The purpose of the RU6 Transition zone in this specific instance was therefore to indicate what land was considered undevelopable for residential purposes just prior to the GM LEP being created in 2009. It is now understood from internal discussions with the Utilities Directorate and the assessment of DA/0183/1718 that this land is now capable of being serviced by Goulburn’s water supply and has been assessed as not causing an unacceptable impact upon the ridgeline.

**Conclusion and Recommendation**

It is recommended that the request to rezone Lot 184 DP 1250044 from part R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> and part RU6 Transition with a minimum lot size of 20 hectares to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup> be supported by Council. If the recommendation is supported, the planning proposal will be reported back to Council for final consideration after agency consultation and public exhibition is completed in accordance with the gateway determination.



1 June 2021

Goulburn Mulwaree Council  
Locked Bag 22  
Goulburn NSW 2580

Attention: Mr Nick Thistleton  
Ms Kate Wooll

#### **Request for Planning Proposal – Partial Rezoning of Teneriffe**

Dear Nick & Kate,

I refer to our meeting on 27 April 2021 and your email of the same date regarding a Proposal to rezone 21 blocks in Stage 2D2 of the Teneriffe subdivision.

Following discussions with Council, we understand Council requires a letter requesting the rezoning and outlining a rationale and justification for same. As such, please accept this letter as our formal request, with details of the Proposal provided in the following sections.

#### **Proposal**

Core Developments are the Proponent of a residential subdivision at 133 Marys Mount Road (Lot 500 DP1247515). The subdivision was originally approved on 27 September 2018 (DA0183/1718) as a two-stage residential subdivision. A modification was subsequently lodged and approved in 2019 to split the subdivision into 7 stages. The blocks subject of this rezoning request are in Stage 2D2, which is the final stage.

In respect of Stage 2D2, Condition 74 of the modification determination (2019) noted that a number of lots fell within the RU6 Transition zone and therefore could only be delivered under a Community Title scheme. The lots subject to this condition are:

- C1, C2, C23, C24, E1 – E11, E13 – E19

Instead of delivering these lots under Community Title, the Proponent is seeking to have these lots rezoned to R2 Low Density Residential zone, consistent with the rest of the Teneriffe estate.

#### **Rationale**

Rezoning the blocks to R2 is considered to be a better outcome for the estate and future landowners as it ensures all blocks within the estate are zoned the same (R2 low density), and it means that future owners of these blocks are not subject to body corporate fees or maintenance and upkeep requirements associated with Community Title common property.

It is understood that the intent of the RU6 transition zone is to:

1. *Protect and maintain land that provides a transition between rural and other land uses of varying intensities or environmental sensitivities*
2. *To minimise conflict between land uses within this zone and land uses within adjoining zones*

In the case of Teneriffe, the RU6 zone provides a buffer between residential uses (R2 Zone) and areas of environmental significance and/or sensitivity (E3 Zone).

**Core Developments**  
Unit 3/57 Dacre Street  
MITCHELL ACT 2911  
Phone: 6108 4918  
Email: info@coredev.com.au



Noting the buffer zone (RU6) expands some 650m between the R2 Low Density zone and the E3 Environmental Management area, the proposed adjustment to the zone boundary is not considered to erode the function of either the RU6 zone or the E3 zone. This is on the basis that the proposed rezoning represents a minor zone realignment only, leaving a 550m buffer between the residential and environmental zones upon successful variation.

The proposed rezoning is also considered to meet the recommendations of the *Goulburn Mulwaree Council Urban and Fringe Housing Strategy*, noting the Strategy states 'much of this land (RU6 Transition Zone) has been identified as some of the land less constrained and therefore better suited for urban development'. In addition, the Strategy states that management of the interface between the zones and managing land use conflicts will be key. Noting there will continue to be significant separation between residential and environmental land uses, the proposed rezoning is considered consistent with this recommendation.

Further, the *Goulburn Mulwaree Strategy 2020* recommends location of residential living areas on land that is able to be serviced by infrastructure in a cost-effective way, and on land which is less productive from an agricultural perspective. Given the expansion of urban areas on blocks adjacent to the site and also within the Teneriffe estate, it is considered the majority of land zoned RU6 in proximity to the site is unsuitable for agricultural use and as such, rezoning of this land is consistent with the recommendations of the *Goulburn Mulwaree Strategy 2020*.

Noting the rezoning only affects a very small portion of the transition zone and the fact that a 550m buffer will remain between the residential zone and environmental protection zone, even after successful rezoning, the interface between the zones will not be negatively impacted.

#### **Conclusion**

In conclusion, we seek Council's support for a rezoning of 21 blocks in the Teneriffe estate from RU6 Transition Zone to the R2 Low Density Zone. The purpose of the rezoning is to facilitate residential subdivision of the blocks inline with DA0183/1718.

In the determination for DA0183/1718, Council recommended subdivision of these lots under a Community Title scheme, however, upon review of the requirements associated with Community Title schemes, the Proponent considers rezoning blocks to R2 to be a better outcome for future residents.

The proposed rezoning is also considered consistent with the *Goulburn Mulwaree Council Urban & Fringe Housing Strategy* and *Goulburn Mulwaree Strategy 2020*. In addition, the intent of the RU6 transition zone is not considered to be impacted by the rezoning, noting a 550m buffer between the proposed R2 and E3 zone will remain, even upon successful rezoning.

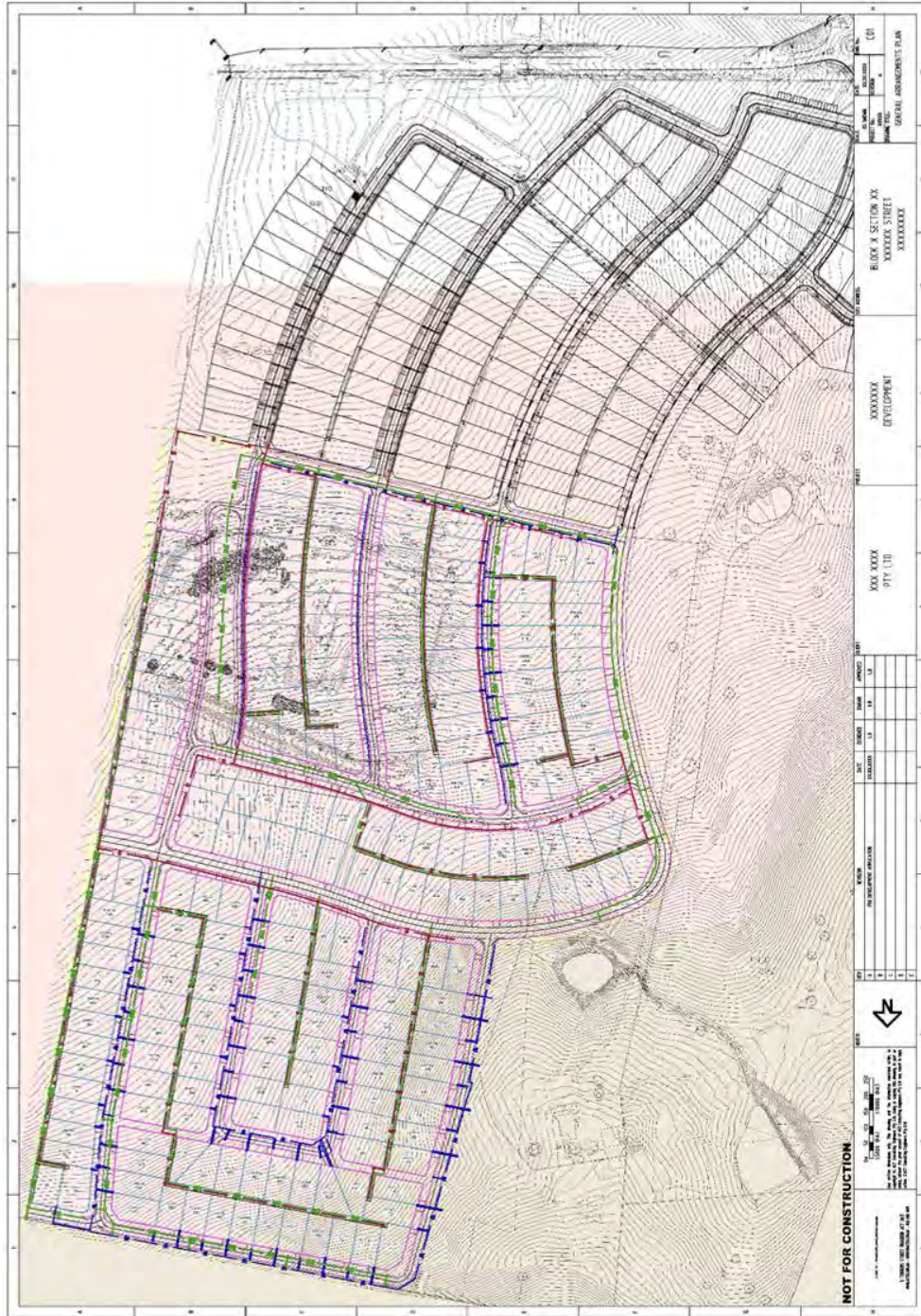
Should Council require clarification of any of the information provided, or wish to discuss the Proposal further, please do not hesitate to contact Emily Leemhuis or Matt Cuthbert of Core Developments.

Yours Sincerely,





Figure 1: Tenerife Zoning Plan



**15.4 ZONING & MINIMUM LOT SIZE ANOMALY - 100 CATHCART STREET, GOULBURN**

**Author:** Nick Thistleton, Senior Strategic Planner

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 100 Cathcart Street Letter of Request [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
<b>Cost to Council:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Senior Strategic Planner regarding the zoning and minimum lot size anomaly at 100 Cathcart Street, Goulburn be received.
2. Council request that the Department of Planning, Industry and Environment undertake the following amendments to the *Goulburn Mulwaree Local Environmental Plan 2009* in accordance with s3.22 of the *Environmental Planning and Assessment Act 1979* as soon as practicable, without Council being subject to any of the requirements of the ordinary planning proposal process:
  - (a) Move the boundary of the E4 Environmental Living zone and 8,000m<sup>2</sup> minimum lot size from the western portion of Lot 2 DP 1232721 to the perimeter of the western lot boundary.
  - (b) Extend the R5 Large Lot Residential zone and 2,000m<sup>2</sup> minimum lot size to the western boundary of Lot 2 DP 1232721 in place of the E4 Environmental Living zone and 8,000m<sup>2</sup> minimum lot size.
3. Council endorse a planning proposal (with the relevant applicable fees) to affect the above amendment in the event that the amendment cannot be undertaken using s3.22 of the *Environmental Planning and Assessment Act 1979*. This includes the following activities:
  - (a) The planning proposal, once drafted, be forwarded to the Department of Planning, Industry and Environment for a gateway determination in accordance with s3.34 of the *Environmental Planning and Assessment Act 1979*.
  - (b) In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**BACKGROUND**

This matter has not previously been reported to Council.

**REPORT**

**Introduction**

Council has received a request to resolve a zoning and minimum lot size anomaly for 100 Cathcart Street, Goulburn (Lot 2 DP 1232721)(**Attachment**). This anomaly involves the misapplication of the E4 Environmental Living zone and 8,000m<sup>2</sup> minimum lot size onto a small section on the western portion of this lot under the *Goulburn Mulwaree Local Environmental Plan 2009* (GM LEP) (**Figures 1-3**).



**Figure 1:** Aerial image of the subject lot in red, and the approximate location of the zoning anomaly in broken red.



**Figure 2:** Zone map, with the location of the lot in red and the location of the anomaly in broken red.



Figure 3: Minimum lot size map, with the location of the lot in blue and the location of the minimum lot size anomaly in broken blue.

This intrusion of the E4 Environmental Living zone and 8,000m<sup>2</sup> minimum lot size of approximately 9m into the western portion of the lot means that the remaining ~32,000m<sup>2</sup> of land can only be subdivided into 8,000m<sup>2</sup> lots, despite this remaining land being subject to a 2,000m<sup>2</sup> minimum lot size and a residential zone (Figure 3). This is because clause 4.1(3) of the GM LEP stipulates that:

*The size of any lot resulting from a subdivision of land to which this clause applies is not to be less than the minimum size shown on the Lot Size Map in relation to that land*

In effect this means that no subdivision can be undertaken on the lot unless all resultant lots are a minimum of 8,000m<sup>2</sup> in size. Unfortunately, there are no means of varying this restriction without amending the GM LEP maps themselves as the wording of this section is mandated by the NSW Government via the *Standard Instrument (Local Environmental Plans) Order 2006*.

Following receipt of the letter from the representative of the landowner, it was advised that Council may seek to resolve this zoning and minimum lot size anomaly via an amendment to the GM LEP under s3.22 of the *Environmental Planning and Assessment Act 1979*. This section of the *Environmental Planning and Assessment Act 1979* provides for the fast tracking of any amendment to a Local Environmental Plan by bypassing the need for any NSW Government agency referrals, gateway determinations or public exhibition. Amendments made under this section are usually reserved for fixing anomalies or errors in Local Environmental Plans that are consistent with prior decisions of the plan making authority and do not, in and of themselves, merit further consideration of environmental, social or economic impacts. The representative of the landowner confirmed that this was the preferred approach, separate to the letter of request attached to this report.

The use of a s3.22 amendment is supported in this instance as it will fix a mapping anomaly and is consistent with the intended effect of the zoning of that land. Due to the relatively small area of land affected by this anomaly, it is also not considered that any further environmental, social or economic assessment is considered necessary for this amendment.

If Council does not resolve this zoning and minimum lot size anomaly, it is unlikely that this lot will be developed to its intended potential or meaningfully contributed to the supply of residential development in Goulburn.

## Results of Property File Search

Strategic Planning has undertaken a comprehensive property file search of 100 Cathcart Street, Goulburn and has determined that this anomaly is the result of an unintended result of the approval of DA/0189/1526. This application involved the subdivision of 100 Cathcart Street, Goulburn into two (2) lots, with the newly created lot now being known as 115 Carr Street, Goulburn (Lot 1 DP 1232721).

As the boundary between the newly created 115 Carr Street, Goulburn and 100 Cathcart Street, Goulburn was aligned approximately 9m west of the boundary of the two (2) zones and minimum lot sizes, this had the unintended effect of making the entirety of the newly created lot on 100 Cathcart Street, Goulburn, subject to the 8,000m<sup>2</sup> minimum lot size restriction instead of the 2,000m<sup>2</sup> minimum lot size restriction that applies to the majority of the land.

Notwithstanding the above, it is considered reasonable to determine that moving the zone and minimum lot size restriction approximately 9m to the lot boundary is consistent with the overarching intent of the zoning and minimum lot size applied to the area, as established by Council during the creation of the GM LEP in the Special Council Meeting of 24 July 2008. It is also noted that the letter of request includes an environmental assessment that shows that all significant vegetation on the lot is located to the east of the subject area.

Strategic Planning is also unaware of any knowledge or special interest in this anomaly from the general public.

## Conclusion and Recommendation

It is recommended that the request to adjust the minimum lot size and zone boundary for 100 Cathcart Street, Goulburn to the lot boundary be supported on grounds that it is consistent with the intent of the residential zoning and 2,000m<sup>2</sup> minimum lot size applicable to the majority of the lot. Due to the comparatively small area involved and the supporting documentation provided as part of the letter indicating the location of biodiversity constraints away from the subject area, it is not considered that a more detailed assessment of social, environmental or economic impacts is required through a planning proposal.

If the recommendation is supported by Council, the request to resolve the zoning and minimum lot size anomaly will be forwarded to the Department of Planning, Industry and Environment (DPIE) for assessment. If DPIE supports the proposal as an amendment to be made under s3.22 of the *Environmental Planning and Assessment Act 1979*, no further reports or consultation will be necessary.

If DPIE does not support the proposal, then the amendment must take the form of a planning proposal, where it will require a gateway determination, government agency consultation and a report back to Council after public exhibition. This is why the recommendation of the report includes a provision to undertake the planning proposal process to affect the amendment, so as to avoid need to report it back to Council if the s3.22 application is unsuccessful.





167 Bourke Street Goulburn NSW 2580  
 PO Box 111 Thirroul NSW 2515  
 ABN: 55 583 029 605

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Email: [gregtodd.srle@gmail.com](mailto:gregtodd.srle@gmail.com)

2 June 2021

Ref: T01904

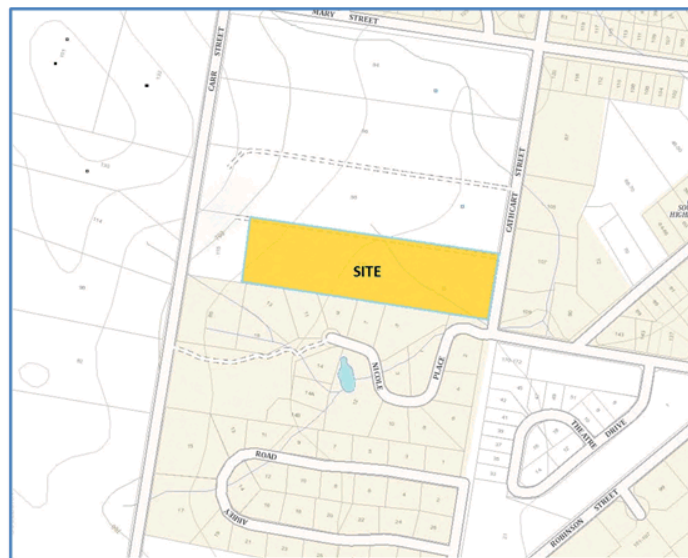
The General Manager  
 Goulburn Mulwaree Council  
 Civic Centre  
 184-194 Bourke Street  
 Goulburn NSW 2580

Attention: Kate Woolf

Dear Kate,

**Re: 100 Cathcart Street, Goulburn – Zoning anomaly**

We write to Council regarding an anomaly in a zoning boundary which divides the property at 100 Cathcart Street, Goulburn. The property is located near the intersection with Lansdowne Street and the property description is Lot 2 DP1232721. The total property area is 3.374 Ha. The property has historically been cultivated and used for stock grazing with services are available including sewer and water supply.



**Figure 1 - Locality Sketch (Six viewer extract)**

The majority of the property is zoned *R5 - Large Lot Residential* with a minimum lot size of 2,000m<sup>2</sup> in accordance with the Goulburn Local Environmental Plan 2009 (LEP) Lot Size map. There is a narrow strip of land at the western end of the property which is zoned *E4 - Environmental Living* which requires a minimum lot size of 8,000m<sup>2</sup>. The area of the *E4 - Environmental Living* is 808m<sup>2</sup> or 2.4% of the total property area and has an average width of approximately 8.5m. The objectives of each zone are as follows:

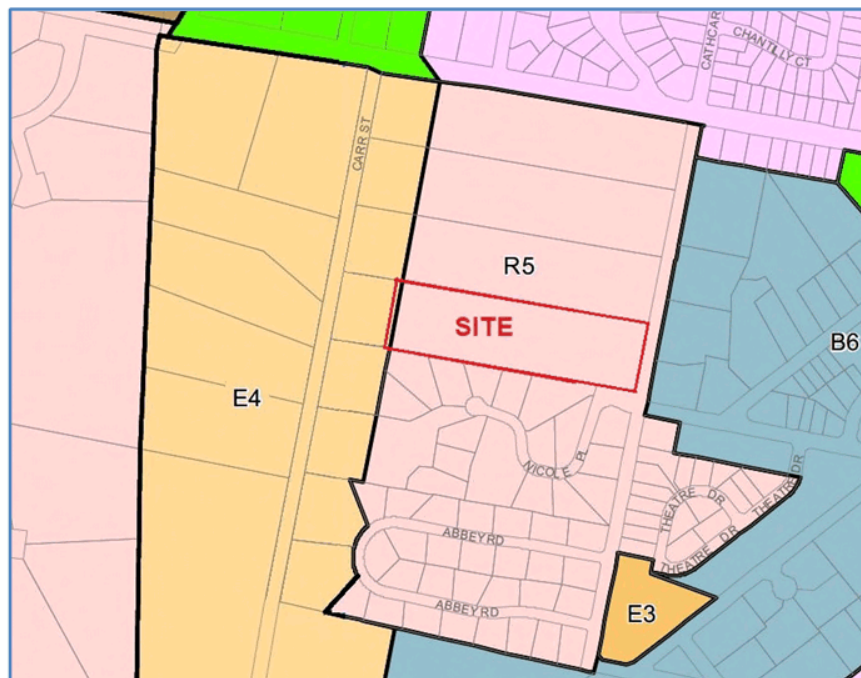
*R5 Large Lot Residential*

- To provide residential housing in a rural setting while preserving environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.

- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To facilitate and promote an increased range of residential opportunities by providing for low intensity residential development compatible with the rural characteristics of the locality.
- To encourage subdivision of land that is consistent with the constraints and opportunities of the land.

E4 Environmental Living

- To provide for low-impact residential development in areas with special ecological, scientific or aesthetic values.
- To ensure that residential development does not have an adverse effect on those values.
- To avoid or minimise impacts on the natural environment and to protect environmentally sensitive land.



**Figure 2 - Zoning Plan Extract**

A subdivision Development Application for the property was lodged in June 2020 which was recently approved. Prior to the lodgement of the DA, Council had advised that the area zoned *E4 Environmental Management* would require a minimum lot size of 8,000m<sup>2</sup> as clause 5.3(3)(aa) of the GMCLEP 2009 explicitly prohibits the use of clause 5.3 in that zone the application of which was previously proposed by the applicant at the pre-lodgement meeting. Council did however suggest that a request could be forwarded to Council that the area of *E4 Environmental Management* be rezoned along the western boundary of the property similar to what has occurred for the Abbey Road subdivision to the south of the property as shown on the Zoning Plan Extract sketch above.

To support this rezoning request, attached is the Capital Ecology Ecological Impact Assessment (EIA) report prepared for the subdivision DA for the property. The primary aims of this EIA report were to document the ecological values of the property and to determine and assess the likely impacts of a proposed subdivision of the whole of the property upon habitat for terrestrial flora and fauna species and ecological communities listed pursuant to the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) and/or the NSW *Biodiversity Conservation Act 2016* (BC Act).

The EIA report identified that twenty-five (25) scattered remnant Yellow Box *Eucalyptus melliodora* and Blakely’s Red Gum *E. blakelyi* are present in the eastern half of the property (Appendix D and E) and that a midstorey is largely absent from the property, with only a few small Yellow Box and Blakely’s Red Gum saplings present. Also, the



2 June 2021

100 Cathcart Street, Goulburn – Zoning anomaly

Ref: T01904

current groundstorey is highly modified and is almost entirely composed of exotic pasture and weed species. There were no BC Act listed threatened flora species recorded on the property during the field survey undertaken for the report. The report summarises that the property does not support either of the EPBC Act listed threatened ecological communities, which have the potential to occur in the locality, and does not contain potential breeding habitat or potentially important foraging habitat for any threatened or migratory fauna species.

The EIA report also undertook an assessment of the property relating to koala habitat. The report states that there are no records of koalas in the locality and no scratches or other evidence of koala presence identified during the survey and therefore the study area is highly unlikely to support 'koala habitat' and that the land is not koala habitat.

So based upon the EIA report the area of the property currently zoned *E4 Environmental Management* does not contain any areas with special ecological, scientific or aesthetic values and therefore rezoning to *R5 Large Lot Residential* will not have an adverse effect on those values as there is no environmentally sensitive land. As this is only a minuscule area in comparison with the surrounding area zoned *R5 Large Lot Residential* then this will not compromise the objectives of that zoning.

The rezoning also satisfies the intent of the recent Urban and Fringe Housing Strategy. The current zoning allows for only the one lot to incorporate the area zoned *E4 Environmental Management* whereas the rezoning will enable the creation of an additional three lots (four in total) which:

- encourages higher density residential development closer to the Goulburn CBD
- the rezoned land will deliver infill and medium density housing in suitable locations
- considers properties on a merits-basis where serviced lots within the existing urban footprint become surplus to needs, or the land uses change
- maximises the use of existing infrastructure and minimises the cost of development to Council and the community
- avoids environmentally sensitive areas and areas of high value conservation and natural hazards

Furthermore, the additional three lots will generate an additional economic benefit to the community through the payment of the required contributions and rates over the long term and will also generate positive social impacts for Goulburn with the additional community members.

We therefore request that this area be regarded as an anomaly to the current zoning plans and be rezoned *R5 - Large Lot Residential* as part of the next amendment to the Goulburn Local Environmental Plan 2009.

Yours sincerely



Greg Todd

Attach:



3 October 2019

Cartwright Verner Pty Ltd  
PO Box 1277  
Goulburn NSW 2580

C/ -

Mr Greg Todd  
Southern Region Land Engineering (SRLE)  
167 Bourke Street, Goulburn NSW 2580  
PO Box 111, Thirroul NSW 2515  
T: 02 4823 5577  
M: 0417 235415  
E: [gregtodd.srle@gmail.com](mailto:gregtodd.srle@gmail.com)

## **Proposed subdivision of 100 Cathcart Street, Goulburn, NSW (Lot 2 DP1232721) – Ecological Impact Assessment**

**Capital Ecology project no. 2917**

Dear Mr Todd,

This letter provides an Ecological Impact Assessment (EIA) for the proposed subdivision (the 'proposed development') of 100 Cathcart Street (Lot 2 DP1232721), Goulburn, NSW (the 'site'). The site encompasses 33,600 m<sup>2</sup> (3.36 ha) and is located on the western periphery of Goulburn. According to the *Goulburn Mulwaree Local Environment Plan 2009* (LEP), the site is zoned 'R5 Large Lot Residential' (LEP Land Zoning Map - Sheet LZN\_001D) with a minimum lot size of 'V = 2,000 m<sup>2</sup>' (LEP Lot Size Map - Sheet LSZ\_001D).

The proposed development seeks to subdivide the site to create 14 new residential lots, together with a central street and other associated infrastructure (i.e. power, water, sewer etc.).

Figure 1 shows the location of the site in the Goulburn locality. Figure 2 shows the site, vegetation assessment results, and tree assessment results on recent aerial imagery. Figure 3 shows the native vegetation extent within the site. Figure 4 shows the proposed development layout and the impacts to native vegetation as discussed in this EIA.

The primary aims of this EIA are to document the ecological values of the site and to determine and assess the likely impacts of the proposed development upon habitat for terrestrial flora and fauna species and ecological communities listed pursuant to the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) and/or the NSW *Biodiversity Conservation Act 2016* (BC Act).

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This EIA has been prepared with regard to:

- spatial data and other information provided by Southern Region Land Engineering Pty Ltd (SRLE) regarding the site and the proposed subdivision;
- the results of database searches for the site, with ecological point data obtained from the NSW Wildlife Atlas (BioNet);
- a four-hour field survey on 3 September 2019, completed to record and assess the ecological values of the site; and
- the knowledge of the authors regarding the biota of the Goulburn locality, specifically the threatened ecological communities, flora, and fauna (and associated habitat) with the potential to occur in the lowland woodland ecosystems of the region.

## 1. Methods

### 1.1 Database and Literature Review

To inform our survey, Capital Ecology completed a desktop review, involving the following.

- A list of threatened species (flora and fauna), threatened populations and threatened ecological communities (TECs) listed pursuant to the EPBC Act with the potential to occur in the site was obtained using the Department of the Environment and Energy's online EPBC Act Protected Matters Search Tool (PMST) on 29 July 2019.
- Ecological point data from the NSW Wildlife Atlas (BioNet) were obtained on 29 July 2019, providing a list of threatened species which have previously been recorded in the locality (i.e. within a 5 km radius of the site).
- Previous and current studies undertaken by Capital Ecology and others in the locality.

### 1.2 Vegetation Survey and Mapping

#### 1.2.1 Vegetation Survey

The site is a peri-urban block on the outskirts Goulburn. The site has been used for agricultural and other purposes for an extended period and has undergone substantial vegetation clearance, intensive pasture improvement, and periods of set-stocking with sheep and other stock. This land use history has modified and degraded the vegetation within the site to the extent that the only remnants of the natural (pre-European) vegetation are the few scattered mature eucalypts and a few small patches where disturbance tolerant native grasses have persisted. Accordingly, rather than attempting to assess the vegetation with reference to the NSW Biodiversity Assessment Method (BAM), notes were taken describing the vegetation and a detailed species inventory was developed.

#### 1.2.2 Remnant Tree Survey

Each of the remnant (i.e. naturally occurring and over 20 cm Diameter at Breast Height [DBH]) woodland eucalypts in the study area was identified to species and marked via hand-held GPS. Data collected for each tree included:

- tree number;
- species;



- DBH (cm);
- Alive or dead;
- approximate height (m);
- remnant/naturally occurring or planted;
- presence of any hollows and the size of hollows; and
- presence of any other notable habitat values such as nests, mistletoe etc.

It is noted that hand-held GPS is accurate to +/- 3 m, therefore detailed survey will be required to accurately record the location of the remnant trees for development design purposes.

### 1.3 Likelihood of Occurrence Assessment

The Likelihood of Occurrence Assessment for threatened flora and fauna species is a categorisation used to determine the likelihood that a subject species occurs within a site. The results are based on the findings of completed desktop studies and field surveys, expert opinion, and consideration of the species' currently recognised distribution and preferred habitat.

Threatened species and populations identified in the Likelihood of Occurrence Assessment include all of those identified during the database and literature review as potentially occurring within five kilometres of the site. Also included are threatened species listed pursuant to the BC Act and considered by Capital Ecology to have some potential to occur in the site.

The likelihood of a species occurring in the site is categorised as either negligible, low, moderate, or high. A species that has been identified within the site during the survey for this EIA or by other confirmed records is expressed as confirmed. The completed Likelihood of Occurrence Assessment is provided as Appendix A. Species assigned a moderate or higher likelihood of occurrence within the site, other than if this is limited to transient visitation, are considered in more detail in Section 2.3 (threatened flora) and Section 2.4 (threatened fauna) of this EIA.

## 2. Results

### 2.1 Vegetation

The Plant community Type (PCT) (i.e. pre-1750 vegetation community) of the site is estimated to be 'PCT 1330 – Yellow Box - Blakely's Red Gum grassy woodland on the tablelands, South Eastern Highlands Bioregion'. Twenty-five (25) scattered remnant Yellow Box *Eucalyptus melliodora* and Blakely's Red Gum *E. blakelyi* are present in the eastern half of the site (Appendix D and E). The midstorey is largely absent, with only a few small Yellow Box and Blakely's Red Gum saplings present.

The site has historically been cultivated and used for stock grazing, this has included cultivation around the trees in the eastern half of the site. As illustrated in Figure 2, the current groundstorey is highly modified and is almost entirely composed of exotic pasture and weed species, particularly Clover *Trifolium* sp., Chilean Needle Grass *Nassella neesiana*, and Shortpod Mustard *Hirschfeldia incana*. There are some areas dominated by the exotic pasture species Phalaris *Phalaris aquatica* and Cock's Foot *Dactylis glomerata*. A large patch midway along the southern boundary is dominated by the exotic Pigweed *Portulaca oleracea*.



The site contains a high density and diversity of exotic weeds, including noxious species such as African Boxthorn *Lycium ferocissimum*, Serrated Tussock *Nassella trichotoma*, Chilean Needle Grass *Nassella neesiana*, and Paterson’s Curse *Echium plantagineum*.

Native cover and diversity is very low across the site, with only highly disturbance tolerant natives persisting. The thin band of native groundstorey dominance running across the property is dominated by Red-leg Grass *Bothriochloa macra*, Wallaby Grass *Rytidosperma* sp., and small patches of Weeping Grass *Microlaena stipoides* and Corkscrew Grass *Austrostipa scabra*.

**2.2 Threatened Ecological Communities**

**Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth)**

Two EPBC Act listed threatened ecological communities have the potential to occur in the area, both listed as critically endangered under the EPBC Act:

- ‘Natural Temperate Grassland of the South Eastern Highlands’; and
- ‘White Box – Yellow Box – Blakely’s Red Gum Grassy Woodland and Derived Native Grassland’ (Box-Gum Woodland).

Due to the presence of remnant eucalypts, only Box-Gum Woodland is considered to have the potential to occur within the study area.

To determine whether a patch meets the criteria for the community, the vegetation must be assessed against the flowchart provided in *Policy Statement 3.5: White Box – Yellow Box – Blakely’s Red Gum grassy woodlands and derived native grasslands* (Commonwealth of Australia 2006<sup>1</sup>). An assessment of the vegetation within the study area against this flowchart is provided below.

1. *Criterion 1. Is, or was previously, at least one of the most common overstorey species White Box, Yellow Box or Blakely’s Red Gum?*

Yes – The two tree species recorded on the site are Yellow Box and Blakely’s Red Gum. The climax community for the site would have been ‘PCT 1330 – Yellow Box - Blakely’s Red Gum grassy woodland on the tablelands, South Eastern Highlands Bioregion’.

2. *Does the patch have a predominantly native understorey?*

Yes – There is a very small patch with both a native overstorey and understorey component. The native understorey in this patch has very low diversity with a large component of exotic pasture species and weeds.

3. *Is the patch 0.1 ha (1000 m<sup>2</sup>) or greater in size with 12 or more native understorey species present (excluding grasses)? There must be at least one important species.*

Or

*Is the patch 2 ha or greater in size with an average of 20 or more mature trees per hectare, or is there natural regeneration of the dominant overstorey eucalypts?*

<sup>1</sup> Commonwealth of Australia (2006). *Policy Statement 3.5: White Box – Yellow Box – Blakely’s Red Gum grassy woodlands and derived native grasslands. Environment Protection and Biodiversity Conservation Act 1999.* Commonwealth Department of Environment and Heritage.



No – The total area of the patch is 0.075 ha (750 m<sup>2</sup>). Additionally, the patch, and indeed the entire site, lacks 12 or more native understorey species.

Conclusion – The site would have historically supported woodland with Yellow Box and Blakely's Red Gum as the most common species. However, due to considerable groundstorey modification, only very small patches grazing tolerant native grasses species remain. As such, the study area does not support a patch of this TEC.

In light of the above, the study area does not support either of the EPBC Act listed threatened ecological communities with the potential to occur in the locality.

#### **Biodiversity Conservation Act 2016 (NSW)**

Two BC Act listed ecological communities have the potential to occur in the study area:

- 'White Box – Yellow Box – Blakely's Red Gum Woodland' (BC Act Box-Gum Woodland); and
- 'Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland in the South Eastern Highlands, Sydney Basin, South East Corner and NSW South Western Slopes Bioregions'.

#### **BC Act Box-Gum Woodland**

This community, listed as endangered in NSW, is described below, together with an assessment of its presence and condition within the study area.

The below description is extracted from the NSW *Final Determination for the TSC Act endangered listed ecological community White Box – Yellow Box – Blakely's Red Gum Woodland* (NSW Scientific Committee 2002, gazetted 15 March 2002<sup>2</sup>).

*White Box Yellow Box Blakely's Red Gum Woodland is found on relatively fertile soils on the tablelands and western slopes of NSW and generally occurs between the 400 and 800 mm isohyets extending from the western slopes, at an altitude of c. 170m to c. 1200 m, on the northern tablelands (Beadle 1981). The community occurs within the NSW North Coast, New England Tableland, Nandewar, Brigalow Belt South, Sydney Basin, South Eastern Highlands and NSW South Western Slopes Bioregions.*

*White Box Yellow Box Blakely's Red Gum Woodland includes those woodlands where the characteristic tree species include one or more of the following species in varying proportions and combinations - Eucalyptus albens (White Box), Eucalyptus melliodora (Yellow Box) or Eucalyptus blakelyi (Blakely's Red Gum). Grass and herbaceous species generally characterise the ground layer. In some locations, the tree overstorey may be absent as a result of past clearing or thinning and at these locations only an understorey may be present. Shrubs are generally sparse or absent, though they may be locally common.*

Although the final determination does not provide specific listing criteria against which to assess a patch of vegetation, a useful key is provided in *Identification Guidelines for Endangered Ecological Communities – White Box Yellow Box Blakely's Red Gum Woodland (Box-Gum Woodland)* (NPWS 2002<sup>3</sup>), which draws its information from the final determination. As described in the final determination and the associated key, the definition for the BC Act Box-Gum Woodland TEC is extremely broad. In effect,

<sup>2</sup> NSW Scientific Committee (2002). *Final Determination for the TSC Act endangered listed ecological community White Box – Yellow Box – Blakely's Red Gum Woodland*. Gazetted 15 March 2002.

<sup>3</sup> NSW NPWS (2002). *Identification Guidelines for Endangered Ecological Communities - White Box Yellow Box Blakely's Red Gum Woodland (Box-Gum Woodland)*. NSW National Parks and Wildlife Service.



any land for which the climax community is Box-Gum Woodland that has not been cultivated, become a stock camp, or otherwise been entirely modified, is likely to meet the minimum definition of the BC Act listed TEC.

As discussed in Section 2.1, based on the remnant overstorey of both Yellow Box and Blakely's Red Gum, the entire site would have once supported 'PCT 1330 – Yellow Box - Blakely's Red Gum grassy woodland on the tablelands, South Eastern Highlands Bioregion'. While components remain of the overstorey representative of BC Act Box-Gum Woodland, the groundstorey is highly modified and now generally overwhelmingly dominated by exotic pasture species and exotic weeds, with only small patches of low diversity native dominance. As such, the vegetation within the site is inconsistent with the definition for this ecological community under the BC Act.

#### **BC Act Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland**

This community, listed as endangered in NSW, is described below, together with an assessment of its presence and condition within the study area.

The below description is extracted from the NSW *Final Determination for the TSC Act endangered listed ecological community Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland in the South Eastern Highlands, Sydney Basin, South East Corner and NSW South Western Slopes Bioregions* (NSW Scientific Committee 2011, gazetted 10 June 2011<sup>4</sup>).

*Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland typically forms an open-forest, woodland or open woodland that transitions into grassland at low tree cover. The canopy is dominated by Eucalyptus pauciflora (Snow Gum), E. rubida (Candlebark), E. stellulata (Black Sallee) and E. viminalis (Ribbon Gum), either as single species or in combinations. A shrub layer may be present and sub-shrubs are often a component of the ground stratum; characteristic species include Hymenanthera dentata and Melichrus urceolatus. The ground layer is dominated by grasses and other herbaceous species including Themeda australis, Poa spp., Austrostipa spp., Austrodanthonia spp., Leptorhynchus squamatus, Chrysocephalum apiculatum, and Asperula conferta. This community may also occur as secondary grassland where the dominant trees have been removed but the ground stratum remains.*

*The ecological community mainly occurs on valley floors, margins of frost hollows, footslopes and undulating hills between approximately 600 and 1400 m in altitude. It occurs on a variety of substrates including granite, basalt, metasediments and Quaternary alluvium. The ecological community occurs as a part of a mosaic of native vegetation communities including swamps, bogs, wetlands, grasslands and sclerophyll forests.*

The final determination does not provide specific listing criteria against which to assess a patch of vegetation, however the presence of the key canopy eucalypts and a native dominated ground stratum are described as the key characteristics of the community. The final determination also states that the community may also occur as secondary grassland. In this regard, based on the final determination, a logical interpretation of the minimum criteria for a patch to constitute the listed community is that the patch must:

1. support a canopy which is dominated by the key eucalypt species and occurs in at least moderately intact condition; or

<sup>4</sup> NSW Scientific Committee (2011). *Final Determination for the TSC Act endangered listed ecological community Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland in the South Eastern Highlands, Sydney Basin, South East Corner and NSW South Western Slopes Bioregions*. Gazetted 10 June 2011.



2. where the canopy has been cleared, the ground stratum remains in at least moderately intact condition (i.e. native dominated with moderate to high diversity).

The dominate tree species in the study area are not those characteristic of the BC Act listed Tablelands Snow Gum, Black Sallee, Candlebark and Ribbon Gum Grassy Woodland TEC. As such, the study area does not meet the criteria for this community under the BC Act.

### 2.3 Threatened Flora Occurrence

No BC Act listed threatened flora species were recorded on the site during the field survey. As detailed in the Likelihood of Occurrence Assessment (refer Appendix A), none of the threatened flora species with the potential to occur in the locality are considered to have a moderate or higher likelihood of occurrence within the site.

### 2.4 Fauna Habitat and Threatened Fauna Occurrence

As recorded during the survey, the site supports the following fauna habitat features.

- A highly modified groundstorey dominated by annual exotic grasses, perennial exotic grasses, and herbaceous weeds. Such areas are unlikely to be of value to threatened fauna species but may be used by common native fauna (e.g. birds, kangaroos, reptiles, arthropods).
- Large mature remnant Yellow Box (16 trees) and Blakely's Red Gum (9 trees). Two hollow bearing trees were recorded, each with one medium hollow. These trees would provide limited nesting and refuge resources for the small common native and exotic birds likely to occur in the site and surrounds. Several common bird species were recorded during our survey, including native species such as Australian Magpie *Gymnorhina tibicen*, Crimson Rosella *Platycercus elegans*, and Sulphur-crested Cockatoo *Cacatua galerita*, and exotic species such as Common Starling *Sturnus vulgaris*. The native birds recorded are common urban-adapted species and are of least concern from a conservation perspective. One small stick nest was recorded in one of the remnant trees. This nest is likely to be an old Magpie nest and it is unlikely that the trees in the site would be of importance as nesting or roosting habitat for any threatened fauna species.
- The site does not contain habitat which could support the Pink-tailed Worm-lizard *Aprasia parapulchella* (vulnerable, EPBC Act and TSC Act), the Striped Legless Lizard *Delma impar* (vulnerable, EPBC Act and BC Act), or the Golden Sun Moth *Synemon plana* (critically endangered, EPBC Act and endangered, BC Act).

In light of the above, and as detailed in the Likelihood of Occurrence Assessment, the site does not contain potential breeding habitat or potentially important foraging habitat for any threatened or migratory fauna species.

## 3. Measures to Maintain or Improve Ecological Values

The following measures have been incorporated into the development design to ensure that the ecological values of the site are maintained or improved.

### Retention of mature remnant trees

One mature tree will be removed (Figure 4, Tree 5) as part of the proposed development, however all of the other 24 mature remnant trees will be retained.





#### Removal of mesh around base of remnant trees

Wire mesh has been wrapped around the base of some of the mature trees, possibly to limit damage from stock. These trees have grown such that the mesh is now constricting the trunk at the base of the tree. The mesh should be removed from all of the trees.

#### Weed management

African Boxthorn *Lycium ferocissimum*, Chilean Needle Grass *Nassella neesiana*, and Serrated Tussock *Nassella trichotoma* are all listed as Commonwealth Weeds of National Significance (WoNS). All WoNS should be removed as part of the proposed development.

Best practice weed management should be implemented to prevent the introduction and/or spread of weeds during construction works and occupation of the newly created lots. This should include a weed control program to prevent the establishment and spread of significant weeds and control other less significant exotic species (lawn/pasture grasses etc.) within road verges, landscaped areas, etc.

#### Recommendations for landscaping

The following principles should be followed for landscaping.

- Local native species should be used for landscaping to the fullest extent practicable.
- Where practicable, a diversity in strata should be established (i.e. groundcover grasses and forbs, midstorey shrubs, and canopy trees) to increase habitat complexity. This will discourage urban-adapted species and encourage small woodland birds to visit the site and surrounds.

## 4. Legislative Requirements

### 4.1 Commonwealth Environment Protection and Biodiversity Conservation Act 1999

The Commonwealth EPBC Act requires that proposed 'actions' be assessed in terms of their potential to impact upon 'Matters of National Environmental Significance' (MNES) as defined under the Act.

Where a potential impact on a MNES may occur as a result of a proposed action, the significance of that impact must be assessed. Guideline criteria for determining whether an impact is significant are provided under the Act. Where a proposed action will, or is likely to, have a significant impact on a MNES, the proposed action must be referred to the Commonwealth Minister for the Environment. The purpose of the referral is to determine whether a proposed action requires approval and/or controls under the EPBC Act.

With regard to the above, it is unlikely that the proposed development will have a significant impact on a MNES given the site does not:

- support any EPBC Act listed ecological communities;
- support any EPBC Act listed flora species; or
- contain habitat of potential importance to EPBC Act listed threatened or migratory fauna species.

In light the above, EPBC Act referral is unwarranted and is not recommended.



## 4.2 NSW Biodiversity Conservation Act 2016

### NSW Biodiversity Offset Scheme

Under the BC Act, the Biodiversity Offsets Scheme (BOS) is triggered, and a Biodiversity Development Assessment Report (BDAR) prepared applying the NSW Biodiversity Assessment Method (BAM) by an accredited BAM Assessor must accompany a development application, for a proposed development which:

1. will involve clearance of native vegetation (including trees, understorey plants, groundcover plants, and wetland plants) or a prescribed impact (as set out in clause 6.1 of the Biodiversity Conservation Regulation 2017 [BC Regulation]) on land identified on the Biodiversity Values Map; and/or
2. will exceed the native vegetation clearance threshold for the smallest minimum lot size associated with the subject land; and/or
3. may significantly impact one or more BC Act listed entities (i.e. threatened species or ecological communities).

### Biodiversity Values Map

The site is not identified on the Biodiversity Values Map

<https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BVMap>

### Native vegetation clearance

The minimum lot size for the site is 'V = 2,000 m<sup>2</sup>' (Goulburn Mulwaree LEP Lot Size Map - Sheet LSZ\_001D). In this regard, as stated in Part 7, Clause 7.2 of the *Biodiversity Conservation Regulation 2017* (BC Regulation), if native vegetation clearance was to exceed 0.25 ha (2,500 m<sup>2</sup>) then a BDAR would be required for the proposed development.

As detailed in this EIA and illustrated in Figure 2, the majority of the site is characterised by an exotic dominant groundstorey with only small patches of native dominant groundstorey persisting. The area of native dominant groundstorey is 0.28 ha (2,753 m<sup>2</sup>). There are 25 mature remnant trees on the site, with a total combined projected foliage cover of 0.33 ha (3,260 m<sup>2</sup>).

The area of BC Act native vegetation present in the site totals 0.53 ha (5,288 m<sup>2</sup>) (Figure 3).

As shown in Figure 4, the proposed development has been designed to avoid impacts to all but one mature remnant trees and will not impact the native groundstorey contained in the south-east corner of the site. As such, the proposed development will impact 0.246 ha (2,458 m<sup>2</sup>) of BC Act native vegetation. Therefore, the proposed development will not involve the clearance 0.25 ha (2,500 m<sup>2</sup>) or greater of BC Act native vegetation.

As demonstrated by the above assessment, the proposed development will not exceed the native vegetation clearance threshold for the minimum lot size associated with the zoning of the subject land.

### Potential to impact one or more BC Act listed entities

As detailed in Section 2, the site does not contain any BC Act listed ecological community or habitat for BC Act listed flora or fauna species. Accordingly, with reference to the BC Act Test of Significance



Guidelines (NSW Government 2018<sup>5</sup>), the proposed development does not have the potential to adversely impact any BC Act listed entity (i.e. listed species, population, or ecological community) and the preparation of a Test of Significance is not required.

As demonstrated above, the BOS is not triggered for the proposed development and the preparation of a BDAR is not required.

#### State Environmental Planning Policies

State Environmental Planning Policies (SEPPs) outline policy objectives relevant to state wide issues. One SEPP of a biodiversity conservation focus, *State Environmental Planning Policy No 44 – Koala Habitat Protection*, is of relevance to the site. SEPP 44 –

*Aims to encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas to ensure a permanent free-living population over their present range and reverse the current trend of koala population decline:*

- (a) by requiring the preparation of plans of management before development consent can be granted in relation to areas of core koala habitat, and*
- (b) by encouraging the identification of areas of core koala habitat, and*
- (c) by encouraging the inclusion of areas of core koala habitat in environment protection zones.*

With regard to the current application of SEPP 44 for the site, the following points are noted.

1. The site is located within the former Mulwaree shire, a local government area to which SEPP 44 applies, as listed in Schedule 1.
2. *Potential koala habitat means areas of native vegetation where the trees of the types listed in Schedule 2 constitute at least 15% of the total number of trees in the upper or lower strata of the tree component.*

The site does not contain any trees of the species listed in Schedule 2. Accordingly, the study area does not support 'potential koala habitat'.

3. There are no recent records of koalas in the locality, with, the closest record being approximately 20 km to the east in a large expanse of intact eucalypt forest.

It is noted that an amendment of SEPP 44 has been proposed, as outlined in the *State Environmental Planning Policy No 44 – Koala Habitat Protection Explanation of Intended Effect (EIE)* November 2016 (NSW Department of Planning and Environment 2016). The elements of this amendment of relevance to the study are as follows.

1. The list of local government areas to which SEPP 44 applies will be updated to recognise recent council amalgamations, and Goulburn Mulwaree will be included. However, as noted above, the site occurs within the former Mulwaree Shire and thus is already subject to SEPP 44.

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<sup>5</sup> NSW Government (2018). *Threatened Species Test of Significance Guidelines*. Office of Environment and Heritage.



- 2. *The current list of 10 recognised koala food tree species will be updated to include 65 species.*  
Both tree species recorded are in the updated species list for Schedule 2.

Notwithstanding the above, as there are no records of koalas in the locality and no scratches or other evidence of koala presence was identified during the survey, the study area is highly unlikely to support 'koala habitat'.

In light of the above, Council can be satisfied that the land is not koala habitat, and it is therefore not prevented, because of this amendment to SEPP 44, from granting consent to the development application.

**Biosecurity Act 2015**

On 1 July 2017, the *Biosecurity Act 2015* came into force, replacing ten whole existing Acts (including the *Noxious Weeds Act 1993*) and parts of four other Acts. Supported by the *Biosecurity Regulation 2016*, the Biosecurity Act provides greater flexibility and improved capacity in the response, management and control of biosecurity risks, and supports the vision of the *Biosecurity Strategy 2013-2021* that biosecurity is a shared responsibility between government, industry and the community. It provides for a range of tools and powers that can be used to support risk-based decision making and allow for increased efficiency and decreased regulation. Further detail is available at: <http://southeast.ils.nsw.gov.au/biosecurity>

One of the key tools prepared under the Biosecurity Act is the new *South East Region Strategic Weed Management Plan 2017-2022* (RSWMP), available at: [http://southeast.ils.nsw.gov.au/\\_data/assets/pdf\\_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf](http://southeast.ils.nsw.gov.au/_data/assets/pdf_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf)

Under the Biosecurity Act, the previous 'noxious weed' status has been replaced by 'state priority weeds' and 'regional priority weeds', species within each category being subject to particular management/control requirements depending upon the region. The appendices of the RSWMP set out the requirements for regional priority weeds in the Goulburn locality. The recommended weed control measures described in Section 3 are consistent with the requirements of the RSWMP.

We trust that this EIA provides the assessment and advice required. If, however, you should have any questions relating to any of the matters discussed herein, please do not hesitate to contact us.

Yours sincerely,

Robert Speirs  
Director / Principal Ecologist  
Accredited BAM Assessor No: BAAS17089

Shannon Thompson  
Field Ecologist



**Attachments:**

Figure 1. Locality Plan

Figure 2. Vegetation Assessment

Figure 3. Ecological Values

Figure 4. Proposed Impacts on Native Vegetation

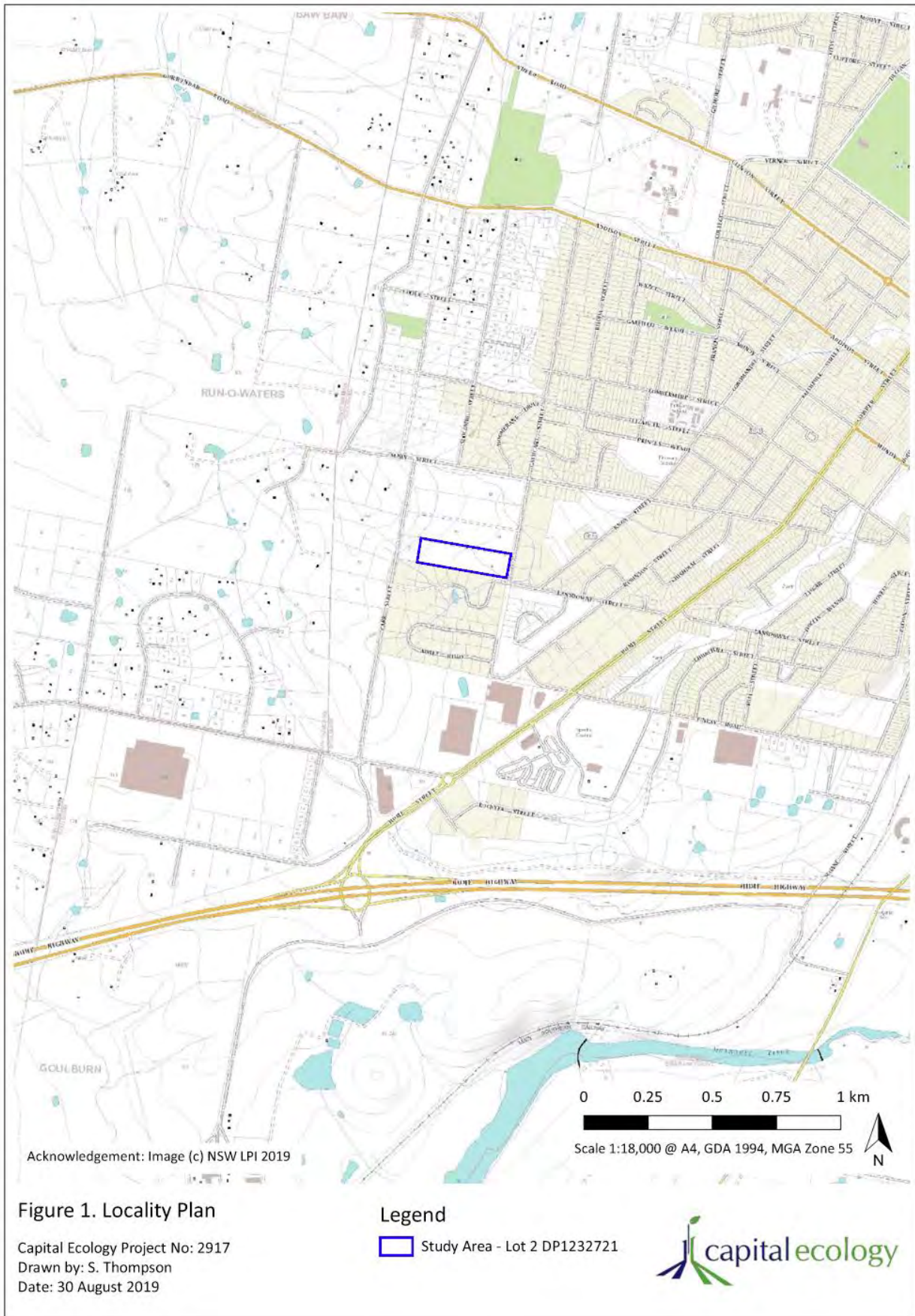
Appendix A. Likelihood of Occurrence Assessment

Appendix B. Recorded Flora Species

Appendix C. Recorded Fauna Species

Appendix D. Tree Habitat Assessment

Appendix E. Photo Plates





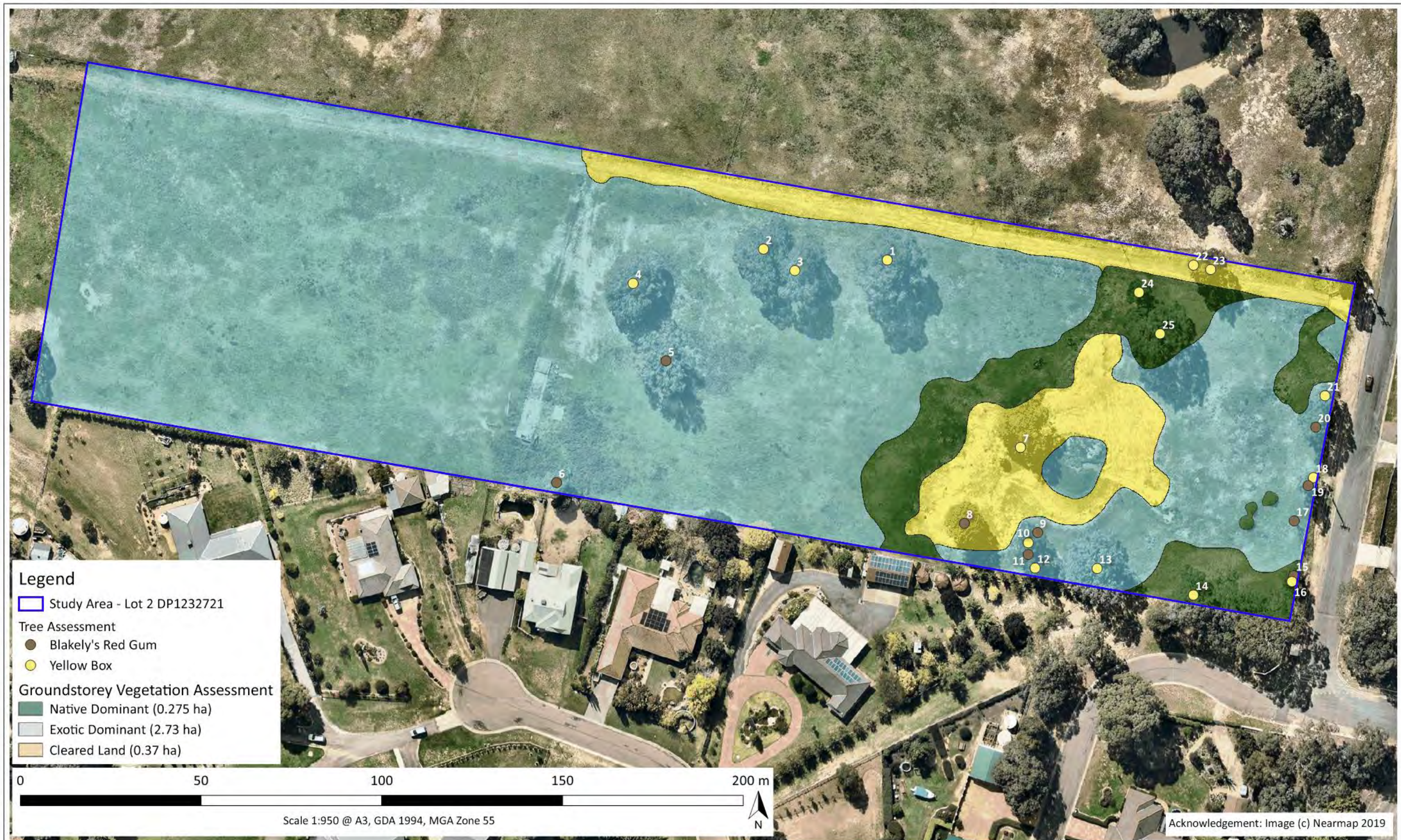


Figure 2. Vegetation Mapping

Capital Ecology Project No: 2917  
 Drawn by: R. Speirs  
 Date: 3 October 2019







Figure 3. Ecological Values

Capital Ecology Project No: 2917  
 Drawn by: R. Speirs  
 Date: 3 October 2019





Figure 4. Proposed Impacts on Native Vegetation

Capital Ecology Project No: 2917  
Drawn by: R. Speirs  
Date: 3 October 2019





**Appendix A. Likelihood of Occurrence Assessment**

**Key for below table**

**EPBC Act:**

- CE - critically endangered
- E - endangered
- V - vulnerable
- CD - conservation dependent

**BC Act:**

- CE1 - critically endangered species (Schedule 1, Part 1)
- E1 - endangered species (Schedule 1, Part 2)
- E2 - endangered population (Schedule 1, Part 2, Division 4)
- E4 - presumed extinct (Schedule 3, Part 1)
- V1 - vulnerable species (Schedule 2, Part 3)

Note: The brief species distribution and habitat descriptions provided in the below table are sourced / appropriated from the threatened species online profiles, listing determinations and/or recovery plans prepared for the species by the Commonwealth Government and NSW Government. These resources and associated references are provided on the relevant government websites.

Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<b>Birds</b>				
<i>Anthochaera phrygia</i> Regent Honeyeater	E	CE1	A semi-nomadic species occurring in temperate eucalypt woodlands and open forests. Most records are from box-ironbark eucalypt forest associations and wet lowland coastal forests. Key eucalypt species include Mugga Ironbark, Yellow Box, Blakely's Red Gum, White Box and Swamp Mahogany. Also utilises a number of other eucalypt species. Nectar and fruit from the mistletoes <i>Amyema miquelii</i> , <i>A. pendula</i> , and <i>A. cambagei</i> are also eaten during the breeding season. Regent Honeyeaters usually nest in horizontal branches or forks in tall mature eucalypts and sheoaks as well as within mistletoe haustoria (section of the root which connects with the host tree). An open cup-shaped nest is constructed by the female of bark, grass, twigs and wool.	Low The site does not contain potential nesting habitat or foraging resources of potential importance.



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Botaurus poiciloptilus</i> Australasian Bittern	E	E1	Australasian Bitterns are widespread but uncommon over south-eastern Australia. In NSW they may be found over most of the state except for the far north-west. Favours permanent freshwater wetlands with tall, dense vegetation, particularly bullrushes ( <i>Typha</i> spp.) and spikerushes ( <i>Eleocharis</i> spp.). Hides during the day amongst dense reeds or rushes and feed mainly at night on frogs, fish, yabbies, spiders, insects and snails.	Negligible There is no potential habitat for this species in the site.
<i>Calidris ferruginea</i> Curlew Sandpiper	CE	E	The Curlew Sandpiper is distributed around most of the Australian coastline. Inland records are probably mainly of birds pausing for a few days during migration. The Curlew Sandpiper breeds in Siberia and migrates to Australia (as well as Africa and Asia) for the non-breeding period, arriving in Australia between August and November, and departing between March and mid-April. It generally occupies littoral and estuarine habitats, and in New South Wales is mainly found in intertidal mudflats of sheltered coasts. It also occurs in non-tidal swamps, lakes and lagoons on the coast and sometimes inland.	Negligible There is no potential habitat for this species in the site.
<i>Grantiella picta</i> Painted Honeyeater	V	V1	The Painted Honeyeater is found in Queensland and New South Wales west of the Great Dividing Range, through to northern Victoria. The species displays some migratory movement and is occasionally found in the Northern Territory and is a vagrant to South Australia and the ACT. The species frequents eucalypt forests and woodlands, particularly those that are infested heavily with mistletoes.	Low The site does not contain potential nesting habitat or foraging resources of potential importance.
<i>Hirundapus caudacutus</i> White-throated Needletail	V	-	The White-throated Needletail is a trans-equatorial migratory bird species which has been recorded in all coastal regions of Queensland and New South Wales and is widespread throughout Victoria. Breeding sites have been primarily located in Asia. In Australia, this species is often recorded above open forest and rainforest, and coastal areas. Feeds on a wide variety of insects during non-breeding season then returns north. Roosts amongst dense tree foliage and in tree hollows.	Low The species is not known to occur in the locality and the subject land does not contain nesting resources or potentially significant foraging resources for the species.



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Lathamus discolor</i> Swift Parrot	CE	E	The Swift Parrot occurs in woodlands and forests of NSW (and occasionally the ACT) from May to August, where it feeds on eucalypt nectar, pollen and associated insects. The Swift Parrot is dependent on flowering resources across a wide range of habitats in its wintering grounds in NSW. This species is migratory, breeding in Tasmania and also nomadic, moving about in response to changing food availability.	Low The species may move through the study area during winter, however this is unlikely due to the paucity of records of the species in the region.
<i>Numenius madagascariensis</i> Eastern Curlew	CE	-	The eastern curlew is Australia’s largest shorebird and a long-haul flyer. The eastern curlew takes an annual migratory flight to Russia and north-eastern China to breed, arriving back home to Australia in August to feed on crabs and molluscs in intertidal mudflats. It is extremely shy and will take flight at the first sign of danger.	Negligible There is no potential habitat for this species within the site.
<i>Polytelis swainsonii</i> Superb Parrot	V	V1	Found mainly in open, tall riparian River Red Gum forest or woodland. Often found in farmland including grazing land with patches of remnant vegetation. Breeds in hollow branches of tall eucalypt trees within nine kilometres of feeding areas.	Negligible The species is not known to occur in the locality and the site does not contain nesting resources or potentially important foraging resources for the species.
<i>Rostratula australis</i> Australian Painted Snipe	V	E1	Usually found in shallow inland wetlands including farm dams, lakes, rice crops, swamps and waterlogged grassland. The species prefers freshwater wetlands, ephemeral or permanent, although it has been recorded in brackish waters.	Negligible There is no potential habitat for this species in the site.
<b>Fish and Crustacea</b>				
<i>Macquaria australasica</i> Macquarie Perch	E	E1	Macquarie Perch are found in the Murray-Darling Basin (particularly upstream reaches) of the Lachlan, Murrumbidgee and Murray rivers, and parts of south-eastern coastal NSW, including the Hawkesbury and Shoalhaven catchments. Macquarie perch are found in both river and lake habitats, especially the upper reaches of rivers and their substantial tributaries.	Negligible There is no potential habitat for this species in the site.
<b>Frogs</b>				



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Litoria aurea</i> Green and Golden Bell Frog	V	E1	The Green and Golden Bell Frog occurs mainly along coastal lowland areas of eastern NSW and Victoria. The furthest inland record of the species is at a recently discovered population near Hoskinstown in the Southern Tablelands (referred to as the Molonglo population). The species was previously known from elsewhere in the Southern Tablelands but is now considered to have disappeared from the ACT and central slopes around Bathurst. In NSW, the species commonly occupies disturbed habitats, and breeds largely in ephemeral ponds. However, in Victoria, the Green and Golden Bell Frog occupies habitats with little human disturbance and commonly breeds in permanent ponds, as well as ephemeral ponds.	Negligible There is no potential habitat for this species in the site.
<i>Litoria littlejohni</i> Littlejohn's Tree Frog	V	V1	Littlejohn's Tree Frog is confined to eastern New South Wales and north-east Victoria. The Frog occurs in scattered locations between the Watagan Mountains, New South Wales, to Buchan in Victoria.  Littlejohn's Tree Frog is known to inhabit forest, coastal woodland and heath from 100 to 950 m above sea level.  Breeding habitat may be temporary pools in forested areas, deep permanent pools of slow creeks (in hanging swamps) or slow, rock-lined rivers, and in dams within undisturbed natural vegetation. The species has been recorded calling at temporary pools, permanent ponds and streams, and therefore that all of the above habitat types are potential breeding habitat.	Negligible There is no potential habitat for this species in the site.
<b>Mammals</b>				
<i>Chalinolobus dwyeri</i> Large-eared Pied Bat	V	V1	The Large-eared Pied Bat appears to exist in a number of small populations throughout its range. Very few maternity sites are known. The species requires a combination of sandstone cliff/escarpment to provide roosting habitat that is adjacent to higher fertility sites, particularly box gum woodlands or river/rainforest corridors which are used for foraging.	Negligible There is no potential habitat for this species in the site.



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Dasyurus maculatus maculatus</i> Spot-tailed Quoll (SE mainland population)	E	V1	The Spot-tailed Quoll occurs along the east coast of Australia and the Great Dividing Range. The species uses a range of habitats including sclerophyll forests and woodlands, coastal heathlands and rainforests. Occasional sightings have been made in open country, grazing lands, rocky outcrops and other treeless areas. Habitat requirements include suitable den sites, including hollow logs, rock crevices and caves, an abundance of food and an area of intact vegetation in which to forage. Seventy per cent of the diet is medium-sized mammals, and also feeds on invertebrates, reptiles and birds. Individuals require large areas of relatively intact vegetation through which to forage. The home range of a female is between 180 and 1000ha, while males have larger home ranges of between 2000 and 5000ha. Breeding occurs from May to August.	Negligible There is no potential habitat for this species in the site.
<i>Petauroides Volans</i> Greater Glider	V	-	The greater glider is restricted to eastern Australia, occurring from the Windsor Tableland in north Queensland through to central Victoria, with an elevational range from sea level to 1200 m above sea level. The greater glider is an arboreal nocturnal marsupial, largely restricted to eucalypt forests and woodlands. It is primarily folivorous, and is typically found in highest abundance in taller, montane, moist eucalypt forests with relatively old trees and abundant hollows. The greater glider favours forests with a diversity of eucalypt species, due to seasonal variation in its preferred tree species	Negligible There is no potential habitat for this species in the site and it is not known to occur in the locality.
<i>Petrogale penicillata</i> Brush-tailed Rock-wallaby	V	E1	In NSW they occur from the Queensland border in the north to the Shoalhaven in the south, with the population in the Warrumbungle Ranges being the western limit. They occupy rocky escarpments, outcrops and cliffs with a preference for complex structures with fissures, caves and ledges, often facing north. They browse on vegetation in and adjacent to rocky areas eating grasses and forbs as well as the foliage and fruits of shrubs and trees.	Negligible There is no potential habitat for this species in the site and it is not known to occur in the locality.



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Phascolarctos cinereus</i> Koala (combined populations of Qld, NSW and the ACT)	V	V1	In NSW, the Koala mainly occurs on the central and north coasts with some populations in the western region. Koalas feed almost exclusively on eucalypt foliage, and their preferences vary regionally. They are solitary with varying home ranges. In high quality habitat home ranges may be 1-2 hectare and overlap, while in semi-arid country they are usually discrete and around 100 ha.	Negligible There are no records of koalas in the locality, the closest record being approximately 20 km to the southeast in a large patch of intact eucalypt forest. There is no potential habitat for this species in the site.
<i>Pseudomys novaehollandiae</i> New Holland Mouse	V		The New Holland Mouse has a fragmented distribution across Tasmania, Victoria, New South Wales and Queensland. The species is known to inhabit open heathlands, woodlands and forests with a heathland understorey and vegetated sand dunes.	Negligible There is no potential habitat for this species in the site and it is not known to occur in the locality.
<i>Pteropus poliocephalus</i> Grey-headed Flying Fox	V	-	The Grey-headed Flying Fox occurs in the coastal belt from Rockhampton in central Queensland to Melbourne in Victoria. Whilst Brisbane, Newcastle, Sydney and Melbourne are occupied continuously, the species is widespread throughout their range during summer. In autumn the species occupies coastal lowlands and is uncommon inland. In winter the species congregates in coastal lowlands north of the Hunter Valley and is occasionally found on the south coast of NSW and on the northwest slopes (associated with flowering eucalypts of these areas).  The Grey-headed Flying-fox requires foraging resources and roosting sites. It is a canopy-feeding frugivore and nectarivore, which utilises vegetation communities including rainforests, open forests, closed and open woodlands, Melaleuca swamps and Banksia woodlands.  The Grey-headed Flying-fox roosts in aggregations of various sizes on exposed branches. Roost sites are typically located near water, such as lakes, rivers or the coast. The roost at Commonwealth Park in Canberra is the only known roost in the ACT region.	Low It is possible that the species may visit the site to forage, however the site does not support or occur near a camp.
<b>Insects</b>				





Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Synemon plana</i> Golden Sun Moth	CE	E1	The Golden Sun Moth's NSW populations are found in the area between Queanbeyan, Gunning, Young and Tumut. The species occurs in Natural Temperate Grasslands and Box-Gum Grassy Woodland in which the groundcover is dominated by Wallaby Grasses ( <i>Rytidosperma</i> spp.). It is believed that the females lay up to 200 eggs at the base of the Wallaby Grass tussocks. After hatching, the larvae tunnel underground where they remain feeding on the roots of Wallaby Grass tussocks. The species is also known to feed on the introduced species (and Weed of National Significance), Chilean Needle Grass <i>Nassella neesiana</i> .	Negligible There is no potential habitat for this species in the site.
<b>Reptiles</b>				
<i>Aprasia parapulchella</i> Pink-tailed Worm-lizard	V	V	The Pink-tailed Worm-lizard is a fossorial species which lives beneath surface rocks and occupies ant burrows. It feed on ants, particularly their eggs and larvae. Thought to lay eggs within the ant nests under rocks that it uses as a source of food and shelter and for thermoregulation. Key habitat features are a cover of native grasses, particularly Kangaroo Grass, sparse or no tree cover, little or no leaf litter, and scattered small rock with shallow embedment in the soil surface.	Negligible There is no potential habitat for this species in the site.
<i>Delma impar</i> Striped Legless Lizard	V	V1	The Striped Legless Lizard is patchily distributed in grasslands of south-eastern NSW, the ACT, north-eastern, central and south-western Victoria, and south-eastern South Australia. Most areas where the species persists are thought to have had low to moderate levels of agricultural disturbance in the past and it has been suggested that ploughing in particular may be incompatible with the survival of the species. Until recently, the species was thought to inhabit only native grasslands dominated by species such as Tall Speargrass and Kangaroo Grass. In recent years, surveys have revealed the Striped Legless Lizard in many sites dominated by exotic grasses such as Phalaris, Serrated Tussock and Flatweed. They have also been found in several secondary grassland sites, generally within two kilometres of primary grassland.	Negligible There is no potential habitat for this species in the site.
<b>Plants</b>				



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Diuris aequalis</i> Buttercup Doubletail	V	E1	<p>The buttercup doubletail has been recorded in Kanangra-Boyd National Park, Gurnang State Forest, towards Wombeyan Caves, the Taralga - Goulburn area, and the ranges between Braidwood, Tarago and Bungendore. The type location (from the 19th Century) is Liverpool, west of Sydney. However, this and other questionable records from the Sydney metropolitan area are unlikely based on current knowledge of the species.</p> <p>Recorded in forest, low open woodland with grassy understorey and secondary grassland on the higher parts of the Southern and Central Tablelands (especially on the Great Dividing Range).</p> <p>Leaves die back each year and resprout just before flowering.</p> <p>Populations tend to contain few, scattered individuals; despite extensive surveys, only about 200 plants in total, from 20 populations are known.</p>	<p>Negligible</p> <p>There is no potential habitat for this species in the site.</p>
<i>Dodonaea procumbens</i> Trailing Hop-bush	V	V	<p>Trailing Hop-bush is found in the dry areas of the Monaro, between Michelago and Dalgety where it occurs mostly in Natural Temperate Grassland or Snow Gum <i>Eucalyptus pauciflora</i> Woodland. A single known population occurs at Lake Bathurst (the northern-most occurrence of the species) where it occurs adjacent to the lake bed in grassland dominated by Corkscrew Grass <i>Austrostipa scabra</i> and Curly Sedge <i>Carex bichenoviana</i>. The species grows on sandy-clay soils in open bare patches where there is little competition from other species.</p> <p>The species often occurs on roadside batters and does not persist in heavily grazed pastures.</p>	<p>Negligible</p> <p>There is no potential habitat for this species in the site.</p>
<i>Eucalyptus aggregata</i> Black Gum	V	V1	<p>Black Gum occurs on the central and southern tablelands of NSW, and in a small disjunct population in Victoria. In NSW, it occurs predominantly in the South Eastern Highlands Bioregion. The species is a small to medium-sized woodland tree which grows in grassy woodlands on alluvial soils in moist sites along creeks on broad, cold and poorly-drained flats and hollows. It commonly occurs with Candlebark <i>Eucalyptus rubida</i>, Ribbon Gum <i>E. viminalis</i>, and Snow Gum <i>E. pauciflora</i>, with a grassy understorey of River Tussock <i>Poa labillardieri</i>. Most populations are located on private land or road verges and travelling stock routes.</p>	<p>Negligible</p> <p>This species is not present in the site.</p>



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Lepidium hyssopifolium</i> Basalt Pepper-cress	E	E	This species is known from a few populations in NSW, Victoria and Tasmania. The Basalt Pepper-cress is known to establish on open, bare ground with limited competition from other plants. It was previously recorded from Eucalypt woodland with a grassy ground cover, low open Casuarina woodland with a grassy ground cover and tussock grassland. Recently recorded localities have predominantly been in weed-infested areas of heavy modification, high degradation and high soil disturbance such as road and rail verges, on the fringes of developed agricultural land or within small reserves in agricultural land. Many populations are now generally found amongst exotic pasture grasses and beneath exotic trees.	Negligible There is no potential habitat for this species in the site.
<i>Leucochrysum albicans</i> var. <i>tricolor</i> Hoary Sunray	E	-	The Hoary Sunray occurs from Queensland to Victoria and in Tasmania. In the ACT the species can be seen in spring in abundance on the roadside along Fairbairn Avenue and into Mt Ainslie Nature Reserve, on the western slopes of Mt Majura and adjacent to the Federal Highway road easement. In NSW it is distributed on the inland slopes and plains including grasslands and woodlands on the Monaro and is quite a common species along in less modified areas. The species is usually found in ungrazed and lightly grazed areas, along roadsides in particular. It appears to be very sensitive to grazing, but responds to disturbance as a coloniser and appears to tolerate mowing. Flowers spring to summer.	Low There is a record of the species adjacent to the site in 2002. All areas within and surrounding the site have now been modified to an extent where the species is highly unlikely to occur.
<i>Pomaderris delicata</i> Delicate Pomaderris	CE	CE	Known at only two sites, between Goulburn and Bungonia, and south of Windellama, Delicate Pomaderris grows in dry open forest dominated by <i>Eucalyptus sieberi</i> with a dense she-oak understorey. It grows in shallow, sandstone derived soils.	Negligible There is no potential habitat for this species in the site.



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Prasophyllum petilum</i> Tarengo Leek Orchid	E	E1	<p>When first described in 1991, the Tarengo Leek Orchid was known only from the Hall Cemetery in the ACT. It has since been found at four sites in New South Wales: Captains Flat Cemetery, Ilford Cemetery, Steves Travelling Stock Route (TSR) at Delegate and the Tarengo TSR near Boorowa.</p> <p>The Tarengo Leek Orchid occurs on relatively fertile soils in grassy woodland or natural grassland. The three cemetery sites originally contained grassy woodland, dominated by Snow Gum <i>Eucalyptus pauciflora</i> and Black Gum <i>E. aggregata</i> at Captains Flat, and Blakely's Red Gum <i>E. blakelyi</i> and Yellow Box <i>E. melliodora</i> at Hall and Ilford. Both Tarengo TSR and Steves TSR are natural grasslands.</p> <p>The species is intolerant of grazing and this is considered to be the key reason it has been found only within cemeteries and TSRs, land from which grazing has been restricted.</p>	<p>Negligible</p> <p>There is no potential habitat for this species in the site.</p>
<i>Rutidosia leptorrhynchoides</i> Button Wrinklewort	E	E1	<p>In the ACT and NSW, Button Wrinklewort occurs in box-gum woodland, secondary grassland derived from box-gum woodland or in natural temperate grassland. It prefers open spaces where it does not have to compete for light. It is known from several sites in the ACT, NSW and Victoria, where it is threatened by habitat loss, grazing and weed encroachment.</p>	<p>Negligible</p> <p>There is no potential habitat for this species in the site.</p>
<i>Swainsona recta</i> Small Purple-pea	E	E1	<p>The Small Purple-pea occurs in the grassy understorey of woodlands and open forests dominated by Blakely's Red Gum, Yellow Box, Candlebark and Bundy. The species grows in association with understorey dominants that include Kangaroo Grass, Poa tussocks and spear-grasses. Plants die back in summer, surviving as rootstocks until they shoot again in autumn. The species is intolerant of grazing but generally tolerant of fire, which also enhances germination by breaking the seed coat and reducing competition from other species.</p>	<p>Negligible</p> <p>There is no potential habitat for this species in the site.</p>



Species Name	EPBC Act Status	BC Act Status	Description (Distribution and Habitat)	Likelihood of Occurrence
<i>Thesium austral</i> Austral Toadflax	V	V1	Found in very small to large populations scattered across eastern NSW, along the coast, and from the Northern to Southern Tablelands. Austral Toadflax is a root parasite that takes water and some nutrients from other plants, especially Kangaroo Grass. It is often found in damp sites in association with Kangaroo Grass but it is also found on other grass species at inland sites. Occurs on clay soils in grassy woodlands or coastal headlands.	Negligible There is no potential habitat for this species in the site.





**Appendix B. Recorded Flora Species**

Species Name	Common Name	Status
<b>Native</b>		
<i>Austrostipa bigeniculata</i>	Tall Speargrass	-
<i>Austrostipa scabra</i>	Rough Spear-grass	-
<i>Bothriochloa macra</i>	Red-leg Grass	-
<i>Elymus scaber</i>	Common Wheat Grass	-
<i>Eucalyptus blakelyi</i>	Blakely's Red Gum	-
<i>Eucalyptus melliodora</i>	Yellow Box	-
<i>Geranium solanderi</i>	Native Geranium	-
<i>Juncus australis</i>	Austral Rush	-
<i>Lomandra filiformis coriacea</i>	Wattle Mat-rush	-
<i>Microlaena stipoides</i>	Weeping Grass	-
<i>Rytidosperma sp.</i>	Wallaby Grass	-
<b>Exotic</b>		
<i>Arctotheca calendula</i>	Cape Weed	-
<i>Bromus sp.</i>	Brome Grass	-
<i>Celtis australis</i>	European Hackberry	-
<i>Cirsium vulgare</i>	Spear Thistle	-
<i>Cynodon dactylon</i>	Couch Grass	-
<i>Dactylis glomerata</i>	Cock's Foot	-
<i>Echium plantagineum</i>	Paterson's Curse	-
<i>Eleusine tristachya</i>	Goose Grass	-
<i>Hirschfeldia incana</i>	Buchan Weed	-
<i>Hypericum perforatum</i>	St John's Wort	-
<i>Hypochaeris radicata</i>	Flatweed	-
<i>Lepidium africanum</i>	Common Peppergrass	-
<i>Lycium ferocissimum</i>	African Boxthorn	WoNS
<i>Malva sp.</i>	Marshmallow Weed	-
<i>Myosotis discolor</i>	Forget-me-not	-
<i>Nassella neesiana</i>	Chilean Needle Grass	WoNS
<i>Nassella trichotoma</i>	Serrated Tussock	WoNS
<i>Paronychia brasiliensis</i>	Brazilian Whitlow	-
<i>Paspalum dilatatum</i>	Paspalum Grass	-
<i>Phalaris aquatica</i>	Phalaris	-
<i>Plantago lanceolata</i>	Plantain / Lamb's Tongue	-
<i>Portulaca oleracea</i>	Pigweed	-
<i>Romulea rosea</i>	Onion Grass	-
<i>Rosa rubiginosa</i>	Briar Rose	-



<i>Sonchus sp.</i>	Milk/Sow Thistle	-
<i>Taraxacum officinale</i>	Common Dandelion	-
<i>Trifolium sp.</i>	Clover	-
<i>Vulpia sp.</i>	Rat's Tail Fescue	-

**Appendix C. Recorded Fauna Species**

Class	Common name	Scientific name	BC Act status
Aves	Australian Magpie	<i>Gymnorhina tibicen</i>	Protected
Aves	Australian Raven	<i>Corvus coronoides</i>	Protected
Aves	Common Starling	<i>Sturnus vulgaris</i>	-
Aves	Crested Pigeon	<i>Ocyphaps lophotes</i>	Protected
Aves	Crimson Rosella	<i>Platycercus elegans</i>	Protected
Aves	Eastern Rosella	<i>Platycercus eximius</i>	Protected
Aves	Magpie-lark	<i>Grallina cyanoleuca</i>	Protected
Aves	Masked Lapwing	<i>Vanellus miles</i>	Protected
Aves	Noisy Miner	<i>Manorina melanocephala</i>	Protected
Aves	Red Wattlebird	<i>Anthochaera carunculata</i>	Protected
Aves	Welcome Swallow	<i>Hirundo neoxena</i>	Protected
Aves	Yellow-rumped Thornbill	<i>Acanthiza chrysorrhoa</i>	Protected
Aves	Sulphur-crested Cockatoo	<i>Cacatua galerita</i>	Protected
Mammalia	Eastern Grey Kangaroo	<i>Macropus giganteus</i>	Protected
Mammalia	European Rabbit	<i>Oryctolagus cuniculus</i>	-







**Appendix D. Tree Habitat Assessment**

Tree Number	Species Name	Common Name	Remnant/ Planted	DBH (cm)	Height (m)	Hollows				Alive/ Dead	Notes  Other Habitat Values (nests, mistletoe etc.)	Proposed Development - Trees to be Retained or Removed
						S	M	L	XL			
T1	<i>E. melliodora</i>	Yellow Box	Remnant	143	17	-	-	-	-	A	Mesh constricting at base - Large stick nest with Raven - Boxthorn at base	Retain
T2	<i>E. melliodora</i>	Yellow Box	Remnant	124	16	-	-	-	-	A	Mesh constricting at base - Boxthorn and Rosa at base	Retain
T3	<i>E. melliodora</i>	Yellow Box	Remnant	89	16	-	-	-	-	A	Mesh constricting at base - Boxthorn and Rosa at base	Retain
T4	<i>E. melliodora</i>	Yellow Box	Remnant	131	14	-	-	-	-	A	Mesh constricting at base - Boxthorn and Rosa at base	Retain
T5	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	86	11	-	-	-	-	A	Small old stick nest	Remove
T6	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	67	7	-	1	-	-	A	Small old tree - missing large limbs	Retain
T7	<i>E. melliodora</i>	Yellow Box	Remnant	105	8	-	-	-	-	A	Mesh constricting at base	Retain
T8	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	51	7	-	-	-	-	A		Retain
T9	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	32	7	-	-	-	-	A		Retain
T10	<i>E. melliodora</i>	Yellow Box	Remnant	41	9	-	-	-	-	A		Retain
T11	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	41	7	-	-	-	-	A		Retain
T12	<i>E. melliodora</i>	Yellow Box	Remnant	27	7	-	-	-	-	A		Retain
T13	<i>E. melliodora</i>	Yellow Box	Remnant	118	14	-	-	-	-	A	Mesh constricting at base	Retain
T14	<i>E. melliodora</i>	Yellow Box	Remnant	83	15	-	-	-	-	A	Mesh constricting at base	Retain
T15	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	27	8	-	-	-	-	A		Retain
T16	<i>E. melliodora</i>	Yellow Box	Remnant	32	8	-	-	-	-	A		Retain
T17	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	35	8	-	-	-	-	D		Retain
T18	<i>E. melliodora</i>	Yellow Box	Remnant	25	7	-	-	-	-	A		Retain
T19	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	35	8	-	-	-	-	A		Retain
T20	<i>E. blakelyi</i>	Blakely's Red Gum	Remnant	38	8	-	-	-	-	A		Retain
T21	<i>E. melliodora</i>	Yellow Box	Remnant	51	9	-	-	-	-	A		Retain
T22	<i>E. melliodora</i>	Yellow Box	Remnant	29	8	-	-	-	-	A		Retain
T23	<i>E. melliodora</i>	Yellow Box	Remnant	41	8	-	-	-	-	A		Retain
T24	<i>E. melliodora</i>	Yellow Box	Remnant	38	8	-	-	-	-	A		Retain
T25	<i>E. melliodora</i>	Yellow Box	Remnant	99	10	-	-	1	-	A	Hollow contained Indian Mynas	Retain

\*Estimated size class of each hollow based upon entrance diameter (i.e. Small <5 cm, Medium 5-15 cm, Large 15 – 25 cm and Extra Large >25 cm)



**Appendix E. Photo Plates**



**Plate 1 – Tree 01.**



**Plate 2 – Trees 02 & 03.**



**Plate 3 – Tree 04.**



**Plate 4 – Tree 05. (Tree to be removed)**



**Plate 5 – Tree 06.**



**Plate 6 – Tree 07.**



**Plate 7 – Tree 08.**



**Plate 8 – Trees 09, 10, 11, & 12.**



**Plate 9 – Tree 13.**



**Plate 10 – Tree 14.**



**Plate 11 – Trees 15 & 16.**



**Plate 12 – Tree 17.**



**Plate 13 – Trees 18 & 19.**



**Plate 14 – Tree 20.**



**Plate 15 – Tree 21.**



**Plate 16 – Trees 22 & 23.**



**Plate 17 – Tree 24.**



**Plate 18 – Tree 25.**

**15.5 ST JOHN'S ORPHANAGE - 52 MUNDY STREET, GOULBURN**

**Author:** Sarah Ainsworth, Business Manager Environment & Health

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. **Heritage Advice following Site Inspection on 1 July 2021** [↓](#) 
  2. **Emergency Order dated 7 November 2016** [↓](#) 
  3. **Emergency Order dated 21 November 2016** [↓](#) 

<b>Link to Community Strategic Plan:</b>	EN1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.  CO4 - Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage.
<b>Cost to Council:</b>	NIL
<b>Use of Reserve Funds:</b>	NIL

**RECOMMENDATION**

1. That the report from the Business Manager Environment & Health in relation to St John's Orphanage be received.
2. A Demolish Works Order be issued in accordance with Schedule 5 of the Environmental Planning and Assessment Act 1979 for all outbuildings onsite, being items 'B', 'C' & 'D' in the map/image below:





The period for compliance will be 30 days from the issuing of the Order.

3. In accordance with the advice received from the Heritage Advisor, Council engage an independent Structural Engineer at the cost of the landowner (as per Council's adopted fees and charges) to provide a report for the main building (Former St Johns Orphanage depicted as 'A' in the image within Paragraph 2 of this resolution) in relation to the integrity and viability of the structure in relation to its restoration/reconstruction potential. Subject to the findings of any report received, issue a Demolish Works Order in accordance with Schedule 5 of the Environmental Planning and Assessment Act 1979 for either the whole or part of the main building.

The period for compliance will be 30 days from the issuing of the Order.

4. In addition to Paragraph 2 and 3 of this resolution, and regardless of the outcome of any structural assessment of the main building, Council requires that any Demolition Order relating to this St John's Orphanage site will contain the following conditions with regards to heritage conservation:
  - i. That the area in front of the main block, including the masonry boundary wall, driveway, forecourt area and remnant trees and shrubs be retained and restored to conserve the original setting for the building.
  - ii. That the main building be professionally recorded by way of drawings and photographs for an archival record.
  - iii. That significant features such as the crucifix, specific stone elements (as recommended by Council's Heritage advisor) and the foundation plaque be salvaged for future interpretation or relocation to an appropriate place.
5. The General Manager be required to investigate Council's legal options in relation to prosecution as its preferred alternative to the issuing of Penalty Infringement Notices in the event that the landowner fails to adhere to the terms of any Development Control Order imposed upon the site, or if the landowner commences demolition works without regard to statutory process. It is noted that the maximum Penalty Infringement Notice for non-compliance with either scenario is \$3000 for an individual.

## BACKGROUND

The former St Johns Orphanage site at 52 Mundy Street, Goulburn is a well-known historical landmark of Goulburn and is of local heritage significance as demonstrated by its listing as item 262 in the Heritage Schedule of the Goulburn Mulwaree LEP 2009. The site is also located within the Goulburn City Heritage Conservation Area.

The main Orphanage building and associated outbuildings have been left derelict for a number of years and as such have been known to be accessed and routinely utilised by squatters. Council is also routinely in receipt of complaints regarding the surrounding land being unkempt.

The buildings onsite have been extensively damaged by a series of fires since 2016, with the most recent incident in June 2021 causing further damage and deterioration of the structures. The premises have been assessed as having a range of Asbestos Containing Materials present on site and this combined with the inadequate restriction of access to the site which permits ongoing unauthorised entry presents an ongoing risk to the public which must be addressed.

## REPORT

In October and November 2016 the buildings on the site were extensively damaged by a number of successive fires. It is noted that a number of smaller fires had occurred prior to this time, however none had caused significant damage to the overall structure. At this time site assessments were undertaken by Council Officers, the NSW Police and the NSW Fire Brigade. This resulted in Emergency Orders being issued which required the installation of security fencing around all fire affected buildings and structures.

This was to prevent unauthorised access by the public and to provide an exclusion area to contain any material in the event of structural failure or collapse. Further to this, due to the suspected presence of Asbestos Containing Materials onsite, the Council Orders also required the site to be assessed by a qualified Occupational Hygienist to determine the extent of any contamination onsite and report on the associated risk.

The resultant Asbestos Assessment Report detailed that the site had been identified as containing friable asbestos with a very high risk hazard rating. Subsequently the property owner was required to conduct background air monitoring, dust suppression and installation of erosion and sediment controls onsite to manage the risk of exposure by the public to asbestos fibres from the site.

Since 2016 two Orders have remained in force at the property, one with regard to site security and warning signage under the Environmental Planning & Assessment Act, 1979 and another relating to Asbestos contamination management under the Local Government Act, 1993 (both attached).

Council Officers have routinely undertaken site inspections of the premises to ensure compliance with these Orders, however Council has continued to receive numerous complaints regarding ongoing unauthorised access to the site, the security fencing not being maintained, the unkempt nature of the land and periodically small portions of building collapsing. These matters have been routinely pursued with the property owner and the observations by Council Officers during numerous site visits remains that the security fencing provided onsite has been increasingly ineffective in restricting ongoing access to the premises as it has not been routinely maintained or secured.

In this regard Council now needs to consider that the most recent fires have further compromised the structural integrity of the building. It is concerning that any attempts at maintaining a security fence are ineffective, allowing the structure to be inhabited by squatters and trespassers. This significantly increases the risk to public safety, particularly if a further fire was to take place or another partial collapse occurred whilst occupied.

Of further concern is the confirmed presence of both friable and non-friable Asbestos identified in both a 2016 Asbestos Assessment Report and a subsequent 2018 Asbestos Report and Register for the site. Both reports document a high risk associated with the asbestos containing materials present and Council is not in receipt of any information from the property owner that any Asbestos removal as identified, particularly in 2018, has been undertaken.

In addition to the above, since the initial major fires of 2016 there have been a series of further fires, most recently in June 2021 which has resulted in additional damage to both the main building and outbuildings. These events have required Council to reassess the ongoing effectiveness of the measures currently in place to manage the risk presented at the site.

Council has most recently requested a heritage assessment be undertaken by its Heritage Advisor, David Hobbes which was received on 6 July 2021. This assessment (attached) revealed the following with regard to the current condition of the structures:

- The roof has largely collapsed and the upper floors are largely destroyed and open to the elements;
- The masonry walls of brick and stone to the main block remain intact and on casual inspection appear viable. This masonry work including two tones of face brick, sandstone plinths and sills, arches, gables and castellated turrets is attractive and of good quality. The detailing is also reflected in the masonry boundary walls. A structural assessment is recommended.
- The main façade also includes several elements which identify the history and use of the building including a name and date incised in the sandstone, a crucifix on the gable and a foundation stone.
- The decorative two storey timber verandah on the main northern elevation is intact, although in need of restoration.

- The wing to the west has mostly collapsed / been demolished with few walls standing and strewn rubble on the ground.

Based upon findings from the site inspection the Heritage Advisor has recommended that a structural assessment be undertaken for the main building (item 'A' in the image below) to determine if any portion of the building is structurally viable to be retained. It is the opinion of the Heritage Advisor that if proven structurally viable the front portion of the main building should be retained, repaired, reconstructed and conserved.



In the interests of transparency, ensuring that the process maintains integrity, and that the outcome of any assessment is not influenced through bias of the landowner or any other interested party, it is recommended that Council engage an independent Structural Engineer, albeit at the expense of the landowner. This is permitted in accordance with Council's adopted fees and charges.

Regardless of the outcome of any assessment of the main building, it is recommended that should a Demolition Order be issued by Council that the following conditions with regard to heritage conservation be included as recommended by the Heritage Advisor:

1. That the area in front of the main block, including the masonry boundary wall, driveway, forecourt area and remnant trees and shrubs be retained and restored to conserve the original setting for the building.

2. That the main building be professionally recorded by way of drawings and photographs for an archival record.
3. That significant features such as the crucifix, some stone elements and the foundation plaque be salvaged for future interpretation or relocation to an appropriate place.

In addition to the above, it is recommended that based upon the findings of the assessment, that Council issue a Demolition Order for several outbuildings (items 'B', 'C' & 'D' in the image above) on the site which have been fire affected and are in varying states of disrepair as they are not of significant heritage value and pose a continued risk to the public for further deterioration and collapse.

It should be noted that any demolition works undertaken on the site will need to be undertaken with serious consideration to the asbestos contamination present and carried out in accordance with all required standards to minimise any potential risk in regard to further contamination or exposure to the public.

In recognition of the risk that the site poses, Council is required to ensure that any enforcement actions taken are taken seriously by the landowner and compliance achieved within the required timeframes, and in accordance with the relevant conditions. In the event that the landowner fails to adhere to the terms of any Development Control Order imposed upon the site, or if the landowner commences demolition works without regard to statutory process, Council needs to consider its enforcement options.

In this regard it is noted that the maximum Penalty Infringement Notice for non-compliance with either scenario is \$3000 for an individual. However, it is recognised that this penalty is relatively minor and insignificant in comparison to the complex nature of the site and its ongoing inaction and the public interest. This is compounded by the heritage status of the site, the amount of time that has passed to date with no attempts to remediate or restore the building following previous fires and vandalism, and the public health and safety matters that are currently presenting themselves. It is therefore recommended that the General Manager investigate Council's legal options in relation to prosecution as its preferred alternative to the issuing of Penalty Infringement Notices if the situation requires.

## DAVID HOBBS HERITAGE CONSULTANT

42/87 CROZIER CIRCUIT, KAMBAH ACT 2902  
tel 0421 915 499 email: [daverhobbes@gmail.com](mailto:daverhobbes@gmail.com)  
abn: 58630721835

### Item

Former St Johns Orphanage  
52 Mundy St Goulburn

### Heritage Status

- Listed on Goulburn Mulwaree LEP 2009, Heritage Schedule, Item 262
- Part of Goulburn City Conservation Area.

### Matter

The premises have been derelict for some years and extensively damaged by a series of fires. In response to two most recent fires in the last week I have been asked for an opinion on whether a demolition order should be issued for the structures on the site

I inspected the site with Kate Wooll and Jack Miller most recently on 1.7.21 although I note that have inspected the property on two previous occasions and am familiar with the building condition and its issues.

### Observations

The Orphanage is of local heritage significance for its social history and is a city landmark, being highly prominent on its hilltop site. The building is attractive but not rare or unique or of exceptional aesthetic or technical merit.

On inspection I note:

The roof has largely collapsed and the upper floors are largely destroyed and open to the elements.

The masonry walls of brick and stone to the main block remain intact and on casual inspection appear viable. This masonry work including two tones of face brick, sandstone plinths and sills, arches, gables and castellated turrets is attractive and of good quality. The detailing is also reflected in the masonry boundary walls. A structural assessment is recommended.

The main façade also includes several elements which identify the history and use of the building including a name and date incised in the sandstone, a crucifix on the gable and a foundation stone.

The decorative two storey timber verandah on the main northern elevation is intact, although in need of restoration.

The wing to the west has mostly collapsed / been demolished with few walls standing and strewn rubble on the ground.

**Advice**

In my opinion, if proven to be structurally viable, the front portion of the building should be retained, repaired, reconstructed and conserved. The extent of this is illustrated in Figure 1 below and comprises the two storey 'H' shaped form shown and most particularly the northern façade.

This would retain a structure containing c. 12 rooms of various sizes which could be sympathetically restored / reconstructed and adaptively re-used.

The area in front of the main block, including the masonry boundary wall, driveway, forecourt area and remnant trees and shrubs should also be retained and restored to conserve the original setting for the building.

In my opinion the rear and side wings of this main building and the several detached structures on the site could be demolished and the site redeveloped.

If the structure is proven unviable or it can be conclusively demonstrated that restoration /reconstruction is unviable for other reasons the main building identified should be professionally recorded by way of drawings and photographs for an archival record and significant features such as the crucifix, some stone elements and the foundation plaque should be salvaged for future interpretation or relocation to an appropriate place.



David Hobbes  
Heritage Advisor to Goulburn Mulwaree Council  
6.7.21

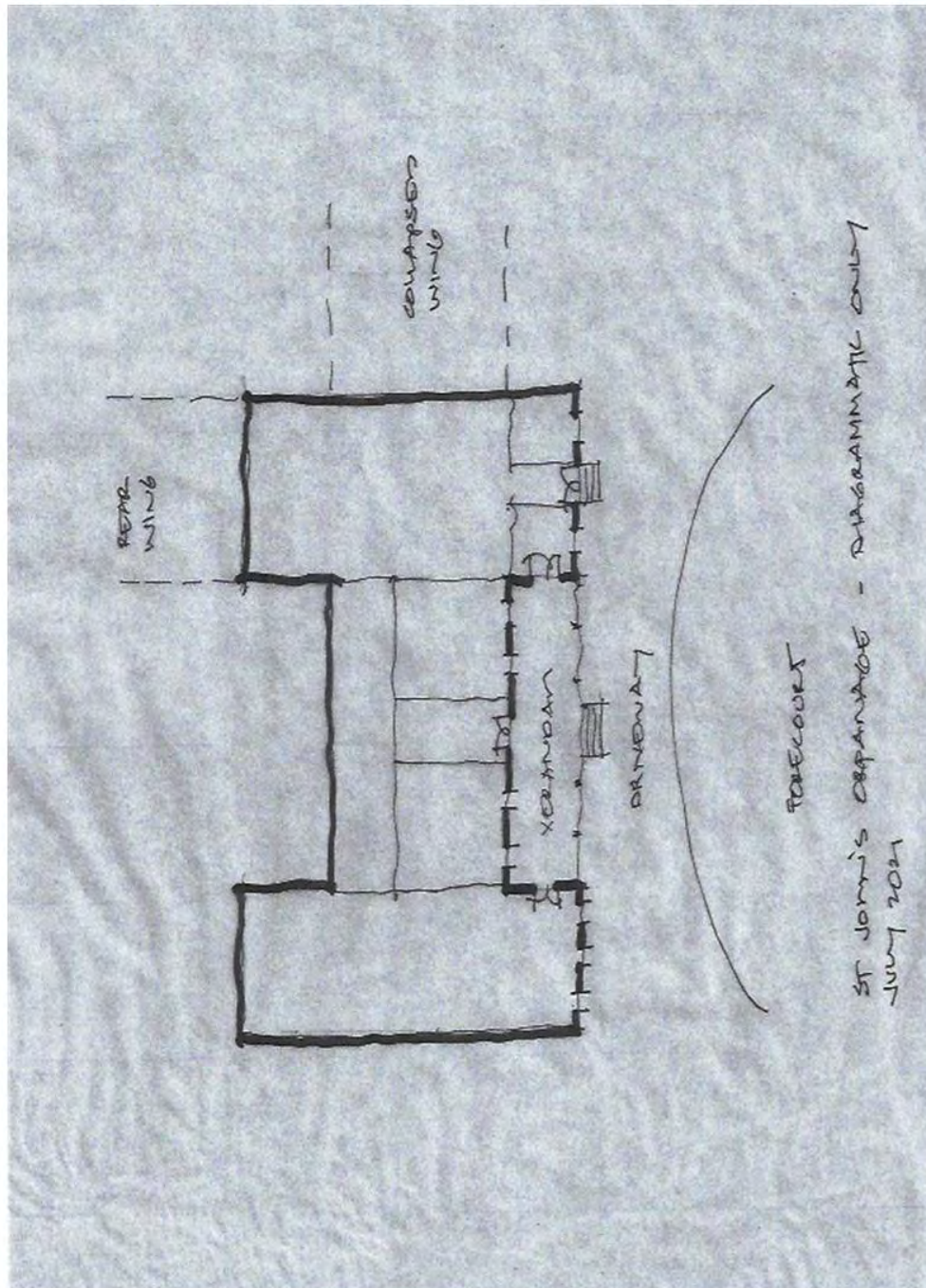


Figure 1. Area recommended for retention is defined by the heavy black line.



Civic Centre 184-194 Bourke Street Goulburn NSW  
 Telephone: (02) 4823 4444 • Facsimile: (02) 4823 4456  
 Email: council@goulburn.nsw.gov.au • www.goulburn.nsw.gov.au  
 Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Contact: Scott Martin  
 Ref: 52 Mundy Street

21 November 2016

Dear

**EMERGENCY ORDER  
 UNDER THE LOCAL GOVERNMENT ACT 1993  
 SECTION 124, ORDER NUMBER 21**

**PREMISES: Lot 3, DP 583385, (No. 52) Mundy Street, Goulburn.**

**Details of Order**

In accordance with the inspection (Asbestos Assessment Report Management Plan Report Number 09112016-01) conducted on 8 November 2016 by Ben Williams from Asbestos Consultants, Council orders you to:

1. Conduct background air monitoring by a Licenced Asbestos Assessor on the perimeter of the site to ensure staff and tenants on site and neighbouring properties are not at risk of loose fibres.
2. Dust suppression shall be set up and arranged to stop the site from drying out and allowing the release of asbestos fibres.
3. Set up erosion control measures along the low side of the site to ensure that no contaminants can migrate off site causing further contamination.

**Compliance Date**

The terms of this Order must be complied with as follows:

Item 1 and 3 as described above under the heading Details of the Order, must be complied with by 5.00pm Monday 28 November 2016.

Items 2 as described above under the heading Details of the Order, must be complied with by 4.00pm Tuesday 22 November 2016 and continue until all materials on site deemed as contaminated by a Class A Asbestos Removalist are removed.

**Reasons for Order**

In accordance with the inspection (Asbestos Assessment Report Management Plan Report Number 09112016-01) conducted on 8 November 2016 by Ben Williams from Asbestos Consultants the site has been identified as containing friable asbestos with a very high risk hazard.



**Appeal**

You may appeal to the Land and Environment Court against the Order or a specified part of the Order within twenty-eight [28] days after the service of this Order upon you.

Yours faithfully



Scott Martin  
**Business Manager Building & Environment**

*The Government Information Public Access Act 2009 (GIPAA) came into force on 1 July 2010 and affects your Section 121B Order. Order information is publically available and may be published on Council's Website. A factsheet detailing how GIPAA affects your Section 121B Order is enclosed.*



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Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Contact: Scott Martin  
Ref: 52 Mundy Street

7 November 2016

Dear

**EMERGENCY ORDER  
UNDER THE LOCAL GOVERNMENT ACT 1993  
SECTION 124, ORDER NUMBER 21**

**PREMISES: Lot 3, DP 583385, (No. 52) Mundy Street, Goulburn.**

**Details of Order**

This Order revokes previous Orders under the Environmental Planning and Act 1979 issued on 18 October 2016 and 5 November 2016.

Council orders you to:

1. Engage 24 hour a day static security until item 2 has been complied with.
2. Install security fencing around all buildings and structures damaged by fire on 17 October, 3 November 2016 and 4 November 2016. The fence must be constructed to prevent unauthorised access by the public and in a location that would contain any material in the event of structural failure or collapse.
3. Install warning signs advising that the site is hazardous and unauthorised access is prohibited. The signs shall be erected at boundary access points to the site and on the security fencing at no less than 20 metre intervals.
4. Remove all roofing iron from the building that was damaged by fire on 17 October 2016.
5. Remove all loose roofing iron from the site.
6. Have all the fire damaged buildings assessed by a qualified structural engineer. The structural engineer shall be a current member of Engineers Australia and/or is currently registered on the National Professional Engineers Register.
7. Submit to Council a copy of the structural engineers' assessment report detailing the actions that are required to be undertaken to ensure the building is rendered structurally safe.
8. Have all fire damaged buildings assessed for the presence of asbestos by a certified occupational hygienist.
9. Submit to Council a copy of the certified occupational hygienist report detailing the actions that are required to be undertaken to ensure the building is safe.

**Compliance Date**

The terms of this Order must be complied with as follows:

Item 1 as described above under the heading Details of the Order, must be complied with by 5.00pm Monday 7 November 2016.

Items 2, 3, 4 and 5 as described above under the heading Details of the Order, must be complied with by 4.00pm Tuesday 8 November 2016.

Items 6, 7, 8 and 9 as describe above under the heading Details of the Order, must be complied with by 4.00pm Thursday 10 November 2016.

**Reasons for Order**

The buildings have been damaged by fire, the land and premises are not in a safe or healthy condition and are likely to become a danger to the public.

**Appeal**

You may appeal to the Land and Environment Court against the Order or a specified part of the Order within twenty-eight [28] days after the service of this Order upon you.

Yours faithfully



Scott Martin  
**Business Manager Building & Environment**

*The Government Information Public Access Act 2009 (GIPAA) came into force on 1 July 2010 and affects your Section 121B Order. Order information is publically available and may be published on Council's Website. A factsheet detailing how GIPPA affects your Section 121B Order is enclosed.*

**15.6 URBAN AND FRINGE HOUSING STRATEGY - (NORTHERN) SOOLEY PRECINCT RECONSIDERATION REQUEST FOR DPIE ENDORSEMENT**

**Author:** Kate Wooll, Business Manager Strategic Planning

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Letter from Precise Planning 6 June 2021  

<b>Reference to LSPS:</b>	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Strategic Planning in relation to a request from Precise Planning for the Department of Planning, Industry and Environment (DPIE) to review its exclusion of the northern section of the Sooley Precinct from its endorsement of the *Urban and Fringe Housing Strategy* be received.
2. Council request that the Department of Planning, Industry and Environment reconsider its exclusion of the northern section of the Sooley Precinct (identified as a large lot opportunity area) from the *Urban and Fringe Housing Strategy*.
3. No further exhibition of the *Urban and Fringe Housing Strategy* be undertaken in relation to this precinct until such a time as a gateway determination is issued for a planning proposal.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**BACKGROUND**

Council at its meeting of 21 July 2020 resolved that:

1. ***The report from the Director Planning & Environment be received.***
2. ***Council adopt Urban and Fringe Housing Strategy subject to the following amendments:***
  - a) ***Crookwell Road - an area of approximately 52.93 hectares be included, relating to a portion of 515 Crookwell Rd and east of the ridgeline that does not drain to the Sooley Dam Catchment as identified in the map below, for consideration of 2 hectare lots.***



- b) *The reference to the Brayton Road haulage route at Marulan be amended to read the Gunlake Quarry haulage route comprising of Brayton Road to the Hume Highway including Red Hill and Ambrose Roads.*
3. *The report Council refer the adopted Urban and Fringe Housing Strategy to the Department of Planning, Industry and Environment (DPIE) for endorsement.*

In accordance with the above resolution, Council referred the adopted *Urban and Fringe Housing Strategy* (with the inclusion of the Northern Sooley Precinct) to DPIE for endorsement. DPIE on 20 November, 2020 issued its endorsement of the Strategy but excluded the northern portion of the Sooley Precinct which identified large lot residential opportunity sites (un-serviced). The reason provided for this exclusion being:

*"... the proposed large lot residential opportunity sites in the Sooley and Marulan East Precincts are not endorsed as further assessment of the environmental and other constraints is required to demonstrate the suitability of these areas for urban development. Council could consider undertaking further strategic planning for these sites in consultation with the community and agencies to address constraints."*

## REPORT

### Request for DPIE Reconsideration

Precise Planning submitted a letter to Council on 6 June 2021 (refer Attachment) advising that DPIE in a letter to its office dated 21 February 2021 suggested its position may be reconsidered:

*"...subject to Council providing information as to why the sites were excluded from the second exhibition documents and justification as to why Council should not need to go back to the community for further consultation on these sites".*

Precise Planning are subsequently seeking that Council approach DPIE for its reconsideration of this matter following additional site specific studies undertaken for the subject area.

Site specific studies provided for DPIE's information are:

- Catchment Analysis, prepared by Blue Water dated 1 July 2020
- Preliminary Onsite Wastewater and Stormwater Management Constraints Assessment: 515 Crookwell Road, Kingsdale prepared by Martens Consulting Engineers dated May 2020
- Ecological Constraints Assessment- 515 Crookwell Road, Kingsdale prepared by Eco planning dated 20 April, 2021.

It is noted that these studies have not been attached as this report, as this report is not intended to be an assessment of the proposal, but rather seeking the endorsement of Council to engage with DPIE. The studies will be provided to DPIE in full.

In relation to the community consultation issues raised by DPIE, Precise Planning has stated

*"...we envisage such a process could be undertaken either prior to, or post, the reconsideration request from Council to DPIE. We observe, however, that if a Planning Proposal is submitted to Council in relation to this precinct, the proposal would be referred to agencies as required and will be exhibited in accordance with the requirements of the Act. This would provide the opportunity for comment on the proposal, thereby potentially addressing DPIE's concerns in this regard."*

### **Consultation with DPIE**

DPIE has verbally advised that it has already been separately contacted by Precise Planning and is already in the process of reviewing the submitted studies in consultation with the relevant State agencies. Notwithstanding this, DPIE requires that this request for reconsideration be made by Council.

In view of the above, and Council's prior adoption of the Strategy (including this site as a large lot opportunity area), it is not considered to be appropriate or necessary in this instance for Council at this stage to review and refer the submitted studies to the various State agencies (as DPIE will do this). Pending the decision by DPIE, Council will potentially need to review any submitted matter associated with any future planning proposal for the rezoning of this site.

### **Community Consultation**

This northern section of the Sooley Precinct was not identified as an opportunity area for residential development in either the first or second public exhibition periods for the *Urban and Fringe Housing Strategy*.

The inclusion of this northern section of the Sooley Precinct was a result of the exhibition process in so far as it was put forward in a submission in relation to No. 515 Crookwell Road, Kingsdale. Council has already adopted the *Urban and Fringe Housing Strategy* and any planning proposal to rezone the site (or change minimum lots sizes) will require public exhibition. Accordingly, further exhibition of the *Urban and Fringe Housing Strategy* at this point by Council is not recommended.

### **Conclusion and Recommendation**

In conclusion, Council has already endorsed the Strategy with the inclusion of this northern section of the Sooley Precinct identified as a large lot residential opportunity area (large lot residential being unserviced lots with a 2ha minimum lot size).

### **FINANCIAL & LEGAL IMPLICATIONS**

There are no financial or legal implications identified in relation to this matter. Council has already adopted the *Urban and Fringe Housing Strategy* with the inclusion of the northern section of the Sooley Precinct.



Planning | Development | Management

6 June 2021  
Our Ref: 1424

The General Manager  
Goulburn Mulwaree Council  
Locked Bag 22  
GOULBURN NSW 2580

Dear Sir

Attn: Scott Martin

**DPIE ENDORSEMENT OF GOULBURN URBAN AND FRINGE HOUSING STRATEGY  
515 CROOKWELL ROAD KINGSDALE – SOOLEY PRECINCT**

We are writing in reference to the above matter.

We acknowledge receipt of emailed advice from Council (dated 23 November 2020) that DPIE excluded the Sooley precinct from its endorsement of the Goulburn Urban and Fringe Housing Strategy (**'the strategy'**). We note that, fundamentally, the reasons given by DPIE for its decision were:

- *They were not included in the second exhibition of the draft strategy and so the community and agencies did not have an opportunity to comment on the proposals at that time; and*
- *Due to insufficient investigation of potential impacts on High Environmental Value land through a reduction of existing environmental protections including a reduction in minimum lot size. I understand the Sooley precinct may contain natural temperate Grassland endangered ecological community.*

DPIE, in a letter to our office dated 2 February 2021, suggested its decision may be reconsidered "...subject to Council providing information as to the reasons why the sites were excluded from the second exhibition documents and justification as to why Council should not need to go back to the community for further consultation on these sites".

**1. Environmental investigations**

The subject land is currently zoned E3 Environmental Management and DPIE, in its correspondence, has referred to "... insufficient investigation of potential impacts on High Environmental Value land through a reduction of existing environmental protections including a reduction in minimum lot size. DPIE may not have been aware that the owner of the subject

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W: [preciseplanning.com.au](http://preciseplanning.com.au)  
A: 152 Sailors Bay Road Northbridge NSW 2063  
P: PO Box 426 Northbridge NSW 1560

Goulburn Urban and Fringe Housing Strategy  
515 Crookwell Road Kingsdale – Sooley precinct

site had commissioned a comprehensive soils study to investigate the capability of the subject land to accommodate onsite effluent disposal. This report was forwarded to Council in 2020, prior to its adoption of the strategy, but for convenience may be accessed at the following link:

<https://www.dropbox.com/s/ha00bgsiq2nopoc/1424%20-%20Wastewater%20and%20stormwater%20constraints%20report%20%28Martens%29.pdf?dl=0>

In addition, a catchment analysis was prepared and presented to Council, which determined that approximately 52.93ha of the site did not drain stormwater to Sooley Dam. Again, for convenience, the catchment analysis report may be accessed at the following link:

<https://www.dropbox.com/s/n0rf12k6zzrfqq8/1424%20-%20Catchment%20Analysis.pdf?dl=0>

In terms of the concerns regarding the potential existence of Natural Temperate Grassland Endangered Ecological Community, the owner of the subject site has now commissioned Ecoplanning to undertake an investigation and prepare an Ecological Constraints Analysis ('ECA') of the area identified in the strategy (52.93ha). The ECA may be accessed at the following link:

<https://www.dropbox.com/s/u3gkzjionct24yz/Ecoplanning%202021%20-%20Kingsdale%20515%20Crookwell%20Rd%20-%20ECA%20-%2020210420.pdf?dl=0>

The ECA has found that, whilst it is possible that the historical vegetation community would have been Natural Temperate Grassland of the South Eastern Highlands ('NTG-SEH'), the assessment resulted in too low a score of either native grasses or non-grass native species, thereby not meeting the condition thresholds required.

It is our view that the three (3) reports referred to above provide sufficient "...investigation of potential impacts on High Environmental Value land..." to warrant reconsideration by DPIE of its decision not to endorse the Sooley precinct as part of the strategy.

To this end, we are now requesting that Council approach DPIE to reconsider its decision in relation to the Sooley precinct, based on the ground-truthed information presented in the specialist reports.

## **2. Community consultation**

In terms of community consultation, we envisage such process could be undertaken either prior to, or post, the reconsideration request from Council to DPIE. We observe, however, that if a Planning Proposal is submitted to Council in relation to this precinct, the proposal would be referred to agencies as required and will be exhibited in accordance with the requirements of the Act. This would provide the opportunity for comment on the proposal, thereby potentially addressing DPIE's concerns in this regard.

We trust this request to approach DPIE to reconsider its decision meets with a favourable response from Council. In our view, the matters of concern have been appropriately investigated, potentially already to a greater degree than some other precincts which were endorsed. We look forward to Council's reply.



Planning | Development | Management

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Goulburn Urban and Fringe Housing Strategy  
515 Crookwell Road Kingsdale – Sooley precinct

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Please contact us if any additional information or action is required.

Yours faithfully  
**PRECISE PLANNING**



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**Jeff Bulfin**



Planning | Development | Management

**15.7 1819T0015 WINNING AND CRUSHING BULK MATERIALS TENDER EXTENSION**

**Author:** Andrew Cartwright, Business Manager Works

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3.2 – Implement Road Infrastructure Capital Works and Maintenance Programs
<b>Cost to Council:</b>	To be funded from the current and future Operational budgets for both Maintenance and Capital Works.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report of the Business Manager of Works on the Winning and Crushing Bulk Material panel be received
2. Council approve to extend the current Winning and Crushing Bulk Materials contract for a period of one (1) year to expire on 20 July 2022 for the following companies:
  - Denrith Pty Ltd;
  - Maas Group Holdings (Regional Quarries Australia Pty Ltd).

**BACKGROUND**

As per the Council meeting held on the 16 July 2019 (Resolution 2019/240) Council approved to establish two (2) suitably qualified and equipped contractors to undertake the winning and crushing of specified gravel materials within Council owned and managed gravel pits.

The contract allows for three (3) one (1) year extension options at the discretion of Council if the contractor’s performance has been satisfactory and they have met all of their contractual obligations.

**REPORT**

To achieve Council’s level of service in undertaking both capital works and maintenance projects, Council is required to establish a winning and crushing of bulk materials panel with suitably qualified and equipped contractors to undertake the winning and crushing of specified gravel materials within Council owned and managed gravel pits. This gravel is crushed to a specific size suitable for project specifications and used on site to construct or improve road pavements.

The contract is initially for a period of two (2) years and may be extended by up to three (3) years in one year intervals at the sole discretion of Council. The decision to extend the engagement will depend on Contractor performance during the initial term and the circumstances existing at that time.

The performance of the contractors has been reviewed by Works staff and they are satisfied that Denrith Pty Ltd and Maas Group Holdings (Regional Quarries Australia Pty Ltd) have met their contractual obligations and it is therefore recommended that the contract be extended for a period of one (1) year to expire on the 20 July 2022.

**15.8 2021T0026 SUPPLY GRAVEL MATERIALS PANEL TENDER**

**Author:** Andrew Cartwright, Business Manager Works

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. 2021T0026 Supply Gravel Material Tender Evaluation Report - Confidential
  2. 2021T0026 Supply Gravel Material Tender Evaluation Sheet - Confidential

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	To be funded from current and future allocated Capital Works and Operational budgets
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. That the report from the Business Manager of Works on the Supply Gravel Materials Panel Tender be received
2. Council accept Tender submissions from Cleary Bros (Bombo) Pty Ltd, Denrith Pty Ltd, Gunlake Quarries NSW Pty Ltd and Multiquip Aggregates Pty Ltd as suitable companies to supply Council with nominated materials from their respective quarries for the period of three (3) years with the option to extend for an additional two (2) one (1) extensions.
3. Council delegate authority to the General Manager to extended this contract by up to two (2) one (1) year extensions subject to satisfactory performance.

**BACKGROUND**

Gravel supply is an integral part of the Council’s Capital Works and Maintenance programmes. It is used for the construction, pavement rehabilitation and maintenance of Council roads and beneath kerb and gutter and footpaths.

Additional to gravel, other material such as oversized rock, crusher dust and different sized aggregates are required for similar purposes throughout Council.

It is necessary to have additional sources of gravel and similar products other than what can be provided from Council’s internal gravel pits to supplement existing supplies, provide different quality gravel products when required and to provide more cost effective options when individual works are not in close proximity to Council’s gravel pits.

**REPORT**

Given the supply of gravel materials is limited to Council’s internal quarries, Council requires external suppliers for the provision of these services to ensure appropriate coverage throughout the LGA. Additionally there are some materials such as aggregates that are unable to be produced internally by Council.

The agreement is initially for a period of three (3) years and may be extended by an additional two (2) one (1) year extensions subject to satisfactory performance. The decision to extend the

engagement will depend on Contractor performance during the first three (3) years and the circumstances existing at that time.

A Request For Tender (RFT) was called for on the 18 May 2021 under 2021T0026 Supply Gravel Materials. The tender process was conducted in accordance with the Division of Local Government Tendering Guidelines. The RFT closed on the 15<sup>th</sup> of June 2021.

Tender submissions were received from the following four (4) companies

Company	Address
Cleary Bros (Bombo) Pty Ltd	35 Five Islands Road Port Kembla 2505
Denrith Pty Ltd	17090 Hume Hwy Goulburn NSW 2580
Gunlake Quarries NSW Pty Ltd	715 Brayton Road Marulan NSW 2579
Multiquip Aggregates Pty Ltd	260 Tenth Avenue Austral NSW 2179

A Tender Evaluation Panel was established comprising of:

- Business Manger Works (Chair);
- Maintenance Engineer; and
- Construction Engineer.

The evaluation process was carried out by the panel following the process as outlined in the Tender Plan. The Tender Plan was completed and signed prior to the advertisement.

The final Evaluation Report is attached to the Council Report

The panel met to determine whether the tenders were conforming to the mandatory requirements. Clarifications were sought from Cleary Bros (Bombo) Pty Ltd, and Gun Lake Quarries NSW Pty Ltd as to additional information required form their submissions to then proceed to the evaluation stage.

The clarifications were provided within the allocated timeframe and the submissions were able to proceed to evaluation.

The panel then completed the detailed evaluation of the non-price criteria in accordance to the following weightings

Non-price Criteria	Criteria % Weighting
<b>Capacity</b> - Ability to provide nominated tonnage of specified material within the timeframe nominated in the specification of receiving an order	10 %
<b>Safety Management Processes and Systems</b> - Provide vehicle movement plan applicable to each pit or quarry relevant to heavy vehicle movements. Provide a Quarry Management Plan for each pit or quarry relevant to your Response	20 %
<b>Chain of Responsibility Systems</b> - Provide Chain of Responsibility Policy or Procedure relevant to the loading of material.	10 %
Total of Non-price Weightings	40%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weightings for price and non-price were applied at:

- Non Price Criteria - 40%
- Price Criteria – 60%

The Evaluation Panel determined that all submissions complied with the non-price eligibility criteria for the RFT. The pricing submissions were then assessed against the criteria as stipulated in the Supply Gravel Material Tender Plan.

Due to the schedule of rates nature of the tender panel an overall ranking was unable to be determined, however all companies schedule of rates were determined as being within the industry market value and would result in a value for money outcome to Council.

Following the completion of the tender evaluation, the panel recommends Cleary Bros (Bombo) Pty Ltd, Denrith Pty Ltd, Gun Lake Quarries Pty Ltd and Multiquip Aggregates Pty Ltd as the preferred Tenderers for the Provision of Supply Gravel Materials Panel in accordance with the documentation for 2021T0026.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**15.9 1718T0023 MAINTENANCE GRADING AND GRAVEL RE SHEETING TENDER EXTENSION**

**Author:** Andrew Cartwright, Business Manager Works

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	To be funded from the current 2020/21 and future Operational budgets for both Maintenance and Capital Works
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report of the Business Manager Works on the one (1) year extension of the 1718T0023 Maintenance Grading and Gravel Re Sheeting be received.
2. Council extend the current contract for Maintenance Grading and Gravel Re Sheeting for a period of one (1) year for to expire on the 13<sup>th</sup> of August 2022 for the following companies:
  - Denrith Pty Ltd
  - Keegan Civil Pty Ltd
  - Coopers Earth Moving and Haulage Pty Ltd
  - JCF Contracting

**BACKGROUND**

As per the Council meeting held on the 7th of August 2018 (Resolution 2018/271) Council approved to establish four (4) suitably qualified and equipped contractors to provide maintenance grading and gravel re sheeting services to maintain and improve Council’s unsealed road network for a period of two (2) years with the provision of two (2) one (1) year extensions subject to Council approval.

The first of the one (1) year extensions was granted in the Ordinary Council Meeting held on the 4 August 2020.

**REPORT**

Maintenance grading and gravel re sheeting forms an integral part of the Council’s annual capital works and maintenance programme.

Annually Council maintain over 420km of unsealed roads, many of these unsealed roads require multiple grades throughout the financial year due to unforeseen circumstances such as storm events, extended dry periods and increased traffic volumes. To achieve Council’s level of service in maintaining the unsealed road network to a safe standard, Council require contractor assistance to ensure the required service standards are maintained.

The current contract allows for two (2) one (1) year extension options at the discretion of Council if the contractor’s performance has been satisfactory and they have met all of their contractual obligations.

The performance of the contractors has been reviewed by Works staff and they are satisfied that Denrith Pty Ltd, Keegan Civil Pty Ltd, Coopers Earth Moving and Haulage Pty Ltd and JCF Contracting have met their contractual obligations and it is therefore recommended that the contract be extended for a further period of one (1) year to expire on the 13<sup>th</sup> August 2022.

**15.10 2021T0001 CONSTRUCTION OF THE DRILL MUD PROCESSING FACILITY**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Drill Mud Processing Facility Tender Evaluation Report - Confidential**

<b>Link to Community Strategic Plan:</b>	IN6 – Implement safe, accessible and efficient management and recycling options for general waste, green waste and sewage
<b>Cost to Council:</b>	The allocated budget for this project is \$575,956 The tender received exceeds the budget allocated.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Director Utilities be received on the Request for Tender for Construction of the Drill Mud Processing Facility be received.
2. Council decline to accept the tender from Denrith Pty Ltd for Construction of the Drill Mud Processing Facility and cancel the current proposal for the contract.
3. Staff review the tender documentation and budget for the scope of this project prior to the calling of a new tender for this work.

**REPORT**

Council undertook a public Request for Tender (RFT) process in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.

The RFT was for the Construction of a Drill Mud Processing Facility at the Goulburn Waste Management Centre, 100 Sinclair Street Goulburn.

The RFT response was assessed against documented criteria and lump sum value or tendered amounts with the intention of recommending a preferred tenderer to Council.

The RFT process started with an advertisement in the Sydney Morning Herald on 2 March 2021 the Goulburn Post Weekly on 3 March 2021 and on Tenderlink from 2 March 2021 .

A non-mandatory pre-tender meeting was held on 11 March 2021 and one company attended this meeting. The Closing Date for receipt of Tenders was 30 March 2021.

One tender was received by the closing date from:

- Denrith Pty Ltd – 282 Carrick Road GOULBURN NSW 2580

The Tender Evaluation Panel (TEP) was established. The TEP consisted of:

1. Teena Riley – Business Manager Waste and Recycling – Chair
2. Ben Croker – Recycling and Landfill Coordinator – Member
3. Yasir Khan – Projects Manager – Grants – Member



The TEP commenced the evaluation of Tenders on the 21 April 2021. The evaluation criteria were set out in full in the RFT document.

The tender was evaluated on both Non-Price and Price Criteria:

- Non-Price – 60%
- Price – 40%

The breakdown of the Non-Price evaluation criteria and respective weighting are as follows:

- Company Experience and Performance – 15%
- Company Capability and Resourcing – 15%
- Project Appreciation and Methodology – 30%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in evaluation. Evaluation of the tenders received against the Price and Non-Price criteria established an overall Value for Money ranking as shown in the following:

<b>Ranking</b>	<b>Tenderer</b>
1	Denrith Pty Ltd

Denrith Pty Ltd provided a tender that demonstrated good understanding of the project as well as demonstrated experience completing similar construction works. The price submission from the tenderer significantly exceeded the budget allocation for the project. The submitted price was higher due to additional requirements that arose during the development application process. This included the requirement to add the installation of a geofabric liner to each pond, to fulfil the requirements of Water NSW. There were also additional costs that arose with meeting the DA requirements for the project that were not included in the budget allocation for the work.

In accordance with Clause 178.3 of the *Local Government Regulation 2005*, a Council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contracts must, by resolution do one of the following:

- (a) postpone or cancel the proposal for the contract,
- (b) invite, in accordance with clause 167 , 168 or 169, fresh tenders based on the same or different details,
- (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,
- (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,
- (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender
- (f) carry out the requirements of the proposed contract itself.

As the tendered price received is substantially above the budget for the project, it is recommended that Council cancel the proposal for the contract. This will allow staff to review the scope of the project and review the budget allocation for these works to re-tender the work.

**15.11 REGIONAL TOURISM ACTIVATION FUND**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Regional Tourism Activation Fund Program Guidelines** [↓](#)   
 2. **Waterworks Map** [↓](#) 

<b>Link to Community Strategic Plan:</b>	IN 4 Our Infrastructure – new community infrastructure
<b>Cost to Council:</b>	Nil at this time
<b>Use of Reserve Funds:</b>	Nil at this time

**RECOMMENDATION**

That

1. The report of the General Manager on the Regional Tourism Activation Fund be received
2. Council make application to the Regional Tourism Activation Fund for the following project
  - (a) Stream One – Goulburn to Crookwell Rail trail - \$5,000,000
  - (b) Stream Two – Waterworks Museum Jetty, Pontoon and disability Walkway - \$450,000
3. Council pursue with State Government other grant opportunities for the Goulburn to Crookwell Rail Trail for the \$2.2 million shortfall as this new tourism asset will be owned by the State Government and they will be the main benefactors of the tourism income generated from this project.

**BACKGROUND**

The State Government is now seeking applications for the Regional Tourism Activation Fund which closes on the 11<sup>th</sup> August 2021

**REPORT**

The State Government is now call for applications for the Regional Tourism Activation Fund. The key dates for the fund are as follows:-

Applications Close: 11 August 2021

Successful Projects announced: Nov 2021

Project completion: 30 June 2023

**The Objectives of the Fund**

The objective of the Regional Tourism Activation Fund is to support the development of unique and high impact tourism and events infrastructure that helps to boost local economies, create jobs and ensure visitors to regional NSW have unforgettable experiences that encourage repeat visitation.

The key objectives of this fund are to:

Accelerate the development of unique and high impact tourism and events infrastructure

Boost the visitor economy in regional NSW by creating desirable experiences that encourage people to plan and book holidays to regional areas improve the visitor experience and accessibility and inclusion for people with disability and accessibility requirements increase expenditure and create new jobs in the tourism sector across regional NSW.

The objectives of the fund are aligned to strategic pillars three and five of the NSW Visitor Economy Strategy 2030 by showcasing the strengths of regional NSW and facilitating growth and diversification of the visitor economy. The fund is also aligned to the 20-year Economic Vision for Regional NSW, the NSW Destination Management Plan, the NSW South Coast Marine Tourism Strategy and the NSW Cruise Development Plan.

### **The Two Streams**

#### Stream One – Unique and high impact visitor experiences

Funding available: minimum \$200,000 up to a maximum of \$5 million

This funding stream aims to accelerate the delivery of new tourism infrastructure projects that will strengthen the local tourism industry and deliver economic benefits in regional NSW. The funding will invest in projects that create unique and high impact visitor experiences for people visiting regional NSW and encourage more people to plan and book holidays in regional areas.

Applicants must demonstrate that their project will create a unique and high-impact visitor experience that introduces a point of difference for visitors to regional NSW.

Projects identified in the relevant Destination Management Plans for regional NSW will be preferred and letters of support from the Destination Network and/or tourism organisation are encouraged.

#### Stream Two – Visitor accessibility and inclusion enhancements

Funding available: minimum \$50,000 up to a maximum of \$500,000

Funding under this stream aims to encourage inclusive tourism by improving accessibility and inclusion at destinations and visitor experiences for people with disability. The funding will have a specific focus on projects that improve accessibility and inclusion at unique and high impact tourism venues and destinations.

Inclusive tourism enables people with disability and accessibility requirements to function independently and with equity and dignity through the delivery of universally designed tourism precincts, services and environments.

Funding will support projects that enhance the visitor experience for people with disability such as improvements to access, installation of a lift, installation of changing places amenities, construction of wheelchair accessible toilets and creating additional accessible parking areas.

Projects that can demonstrate they are aligned to the relevant Disability Inclusion Action Plan will be preferred.

#### The Recommended Applications

We are recommending the following applications be promoted to the Regional Tourism Activation Fund

Stream One – up to \$5 million – Goulburn to Crookwell Rail trail – this will be a joint application with ULSC the same as we did for the Building Better regions fund

For a number of years Council has been supporting and promoting the Goulburn to Crookwell Rail Trail. The cost is \$14.2 million and Council has already made an application to the Federal Government to the Building Better Regions Fund. The outcome of the grant application is expected known later this year. We are recommending that this application for \$5 million be submitted and if we are successful in both grant applications then the two Councils would have a total of \$12 million for this project.

The Goulburn Crookwell rail trail has been included in Councils strategic planning framework for a number of years as well as external organisation such as Destination Southern New South Wales. The steps still required by State Government is full commitment to the project and that can only be achieved with legislation being introduced to close the line. There are three categories for rail lines – operational. Non-operational and closed. The Goulburn to Crookwell rail line is non-operational and thus to move to the closed category requires an Act of Parliament. The legislation is yet to be drafted but we are confident this will happen.

The other issue is that the total project cost is \$2 million short if both grants are approved in full. At this time there is no decision on the Federal Government funding. However the benefit cost of this project is very positive and meets all the criteria for both grant funding schemes. There is absolutely no doubt that this trail ride will create unique and high impact visitor experiences for people visiting regional NSW and encourage more people to plan and book holidays in regional areas. This would be one of the most beautiful parts of rural NSW

At this time we are not making a commitment from Council to close the financial gap. This is and always will be a State Government asset and the tourism funds that will be generated from this new facility will assist all NSW. The recommendation in this report is that if the grants are successful that we continue to pursue with vigour other grants opportunities.

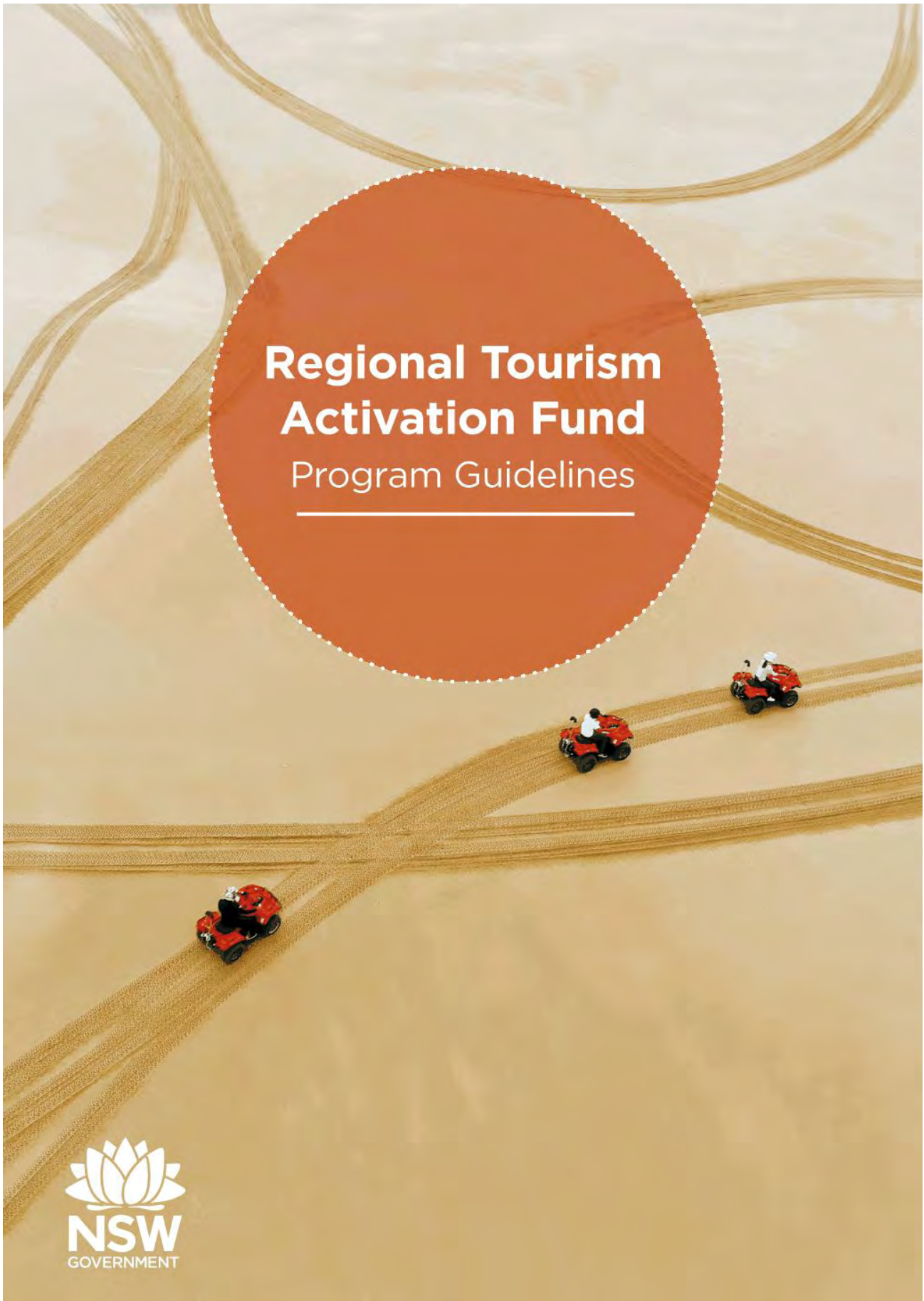
Stream two – up to \$500,000 – the project be recommended for this stream is a jetty at the Water Works Museum including a walkway/pathway specifically design for disabled access. Below is an example of the type of jetty and pontoon we would be envisaging that would allow disabled access.

Funding under stream two aims to encourage inclusive tourism by improving accessibility and inclusion at destinations and visitor experiences for people with disability. The funding focusses on projects that improve accessibility and inclusion at unique and high impact venues and destinations.

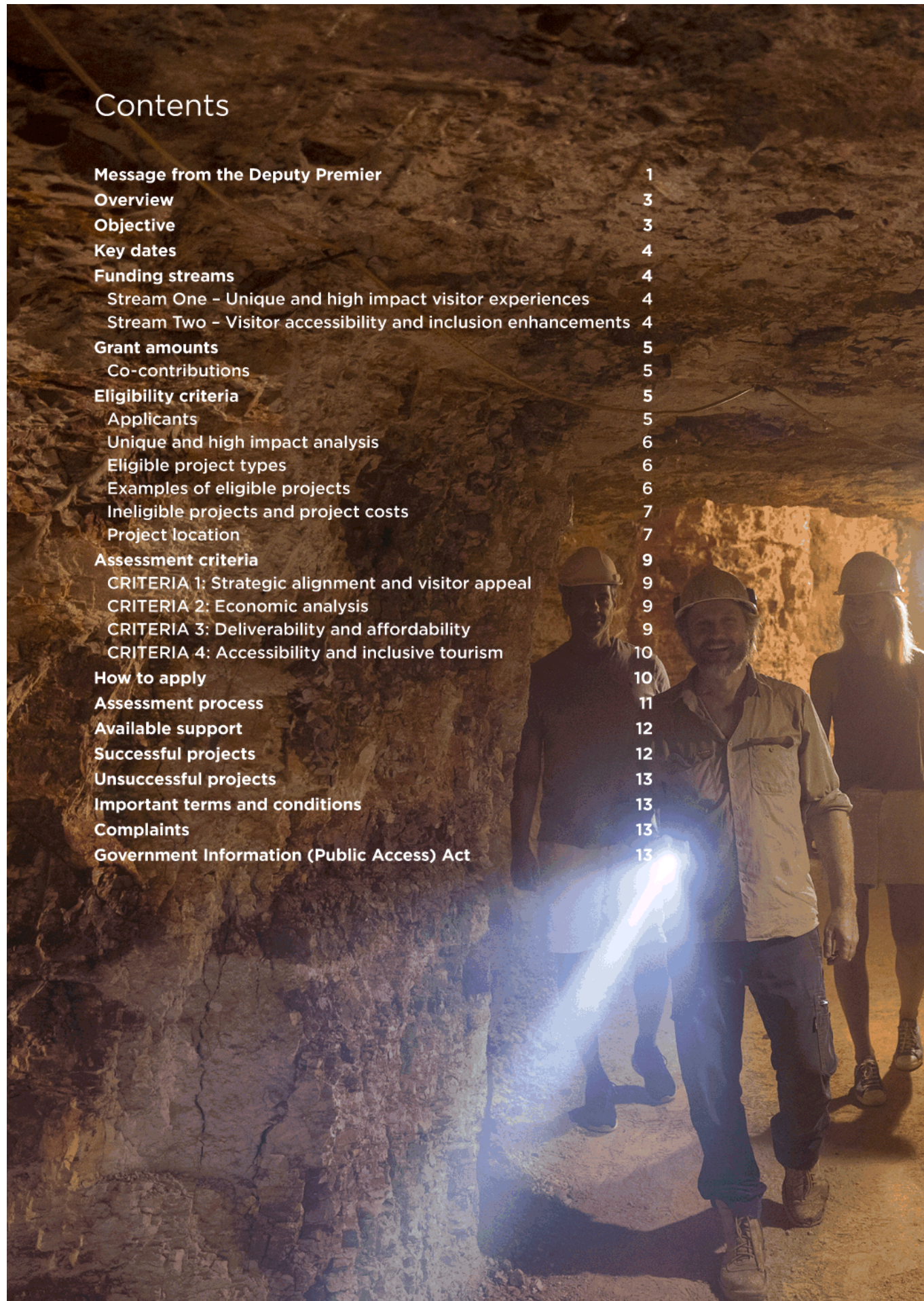
Redevelopment to the existing jetty and inclusion of an accessible launching pontoon, accompanied by paths to and from will provide a great addition to the Goulburn Historic Waterworks and the existing network of paths to and along the Wollondilly River. Detailed costing, investigations and design are being prepared for these works for inclusion with the grant application however costs are estimated at \$450,000

The attached aerial photo shows a yellow dot where the jetty will be redeveloped and the car park marked with a green pin will be sealed, disabled car parks marked and a walkway built from there to the location of the jetty.









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## Message from the Deputy Premier



**The Hon. John Barilaro MP**  
Deputy Premier  
Minister for Regional New South Wales

Regional NSW is a visitor's paradise. With pristine beaches, snow-capped mountains, beautiful rainforests and the rugged outback, our regions offer countless sights to behold, places to explore and experiences to enjoy.

For many of our regional communities, the tourist dollars spent at cafes, shops, accommodation and visitor attractions underpin local economies. Regional tourism not only puts cash through the tills of many local businesses, it creates local jobs and supports local salaries.

The tourism industry and the many regional communities that rely on it have been hit hard by COVID-19 restrictions and border closures. The NSW Government's \$30 million Regional Tourism Activation Fund aims to support our regional visitor economy to recover from the impacts of the last year.

The Regional Tourism Activation Fund will accelerate the development of new and enhanced tourism infrastructure for unique and high impact visitor experiences in our regions. It will invest in new projects that deliver iconic tourism experiences to increase the number of regional visitors, the length of time they stay and repeat visitation.

The fund will also support accessible and inclusive tourism that enables people with disability or accessibility requirements to participate and experience regional attractions more independently.

Earlier this year, we launched the \$20 million Regional Events Acceleration Fund to attract new major events to regional NSW areas, and support existing regional events to grow bigger and better. Our aim is to support and grow the visitor economy in regional NSW, and in doing so, to share with both Australian and international visitors the full scope of unforgettable, unbeatable and accessible visitor experiences across regional NSW.

If you are an eligible applicant, I encourage you to read these guidelines and get in touch with the Department of Regional NSW to submit a funding application to help attract more tourists to our wonderful regions.



## Overview

The NSW Government has committed \$30 million to the Regional Tourism Activation Fund as part of the \$2 billion Regional Growth Fund.

The Regional Tourism Activation Fund will accelerate the development of new and existing tourism infrastructure providing visitors with unique and high impact experiences while visiting regional NSW.

The Fund will focus on projects that increase visitation, expenditure and length of stay in regional NSW. The funding will also provide support to projects that improve accessibility and inclusion and enhance the visitor experience for people with disability.

## Objective

The objective of the Regional Tourism Activation Fund is to support the development of unique and high impact tourism and events infrastructure that helps to boost local economies, create jobs and ensure visitors to regional NSW have unforgettable experiences that encourage repeat visitation.

**The key objectives of this fund are to:**

- accelerate the development of unique and high impact tourism and events infrastructure
- boost the visitor economy in regional NSW by creating desirable experiences that encourage people to plan and book holidays to regional areas
- improve the visitor experience and accessibility and inclusion for people with disability and accessibility requirements
- increase expenditure and create new jobs in the tourism sector across regional NSW.

The objectives of the fund are aligned to strategic pillars three and five of the NSW Visitor Economy Strategy 2030 by showcasing the strengths of regional NSW and facilitating growth and diversification of the visitor economy. The fund is also aligned to the 20-year Economic Vision for Regional NSW, the NSW Destination Management Plan, the NSW South Coast Marine Tourism Strategy and the NSW Cruise Development Plan.



## Key dates

KEY PHASE	DATE
Applications open	16 June 2021
Applications close	11 August 2021
Assessment and approvals process	August – September 2021
Successful projects announced	From November 2021
Final project completion	By 30 June 2023

## Funding streams

The \$30 million Regional Tourism Activation Fund will be available through two funding streams:

### Stream One – Unique and high impact visitor experiences

**Funding available: minimum \$200,000 up to a maximum of \$5 million**

This funding stream aims to accelerate the delivery of new tourism infrastructure projects that will strengthen the local tourism industry and deliver economic benefits in regional NSW. The funding will invest in projects that create unique and high impact visitor experiences for people visiting regional NSW and encourage more people to plan and book holidays in regional areas.

Applicants must demonstrate that their project will create a unique and high-impact visitor experience that introduces a point of difference for visitors to regional NSW.

Projects identified in the relevant Destination Management Plans for regional NSW will be preferred and letters of support from the Destination Network and/or tourism organisation are encouraged.

### Stream Two – Visitor accessibility and inclusion enhancements

**Funding available: minimum \$50,000 up to a maximum of \$500,000**

Funding under this stream aims to encourage inclusive tourism by improving accessibility and inclusion at destinations and visitor experiences for people with disability. The funding will have a specific focus on projects that improve accessibility and inclusion at unique and high impact tourism venues and destinations.

Inclusive tourism enables people with disability and accessibility requirements to function independently and with equity and dignity through the delivery of universally designed tourism precincts, services and environments.

Funding will support projects that enhance the visitor experience for people with disability such as improvements to access, installation of a lift, installation of changing places amenities, construction of wheelchair accessible toilets and creating additional accessible parking areas.

Projects that can demonstrate they are aligned to the relevant Disability Inclusion Action Plan will be preferred.



## Grant amounts

STREAM ONE – UNIQUE AND HIGH IMPACT VISITOR EXPERIENCES		STREAM TWO – VISITOR ACCESSIBILITY AND INCLUSION ENHANCEMENTS	
Aims to accelerate the development of high impact tourism and events infrastructure.		Aims to encourage inclusive and accessible visitor experiences at unique and high impact tourism and events infrastructure.	
Minimum	Maximum	Minimum	Maximum
\$200,000	\$5,000,000	\$50,000	\$500,000

All applicants are encouraged to consider inclusive tourism and the visitor experience of people with disability.

Applicants can apply to both stream one and two if their project includes specific accessibility and inclusion enhancements as part of a broader visitor experience project.

Applications to both stream one and two will be considered and assessed as a project package.

Applications submitted after the closing date may be accepted at the sole discretion of the Department of Regional NSW.

### Co-contributions

Applications for funding from stream one must have a minimum financial co-contribution of 25 per cent of the total grant amount. Co-contributions must be cash and cannot be made in-kind.

Applications for stream two do not need to meet the co-contribution requirement and can apply for 100 per cent of the project cost; however, applicants are strongly encouraged to make a financial co-contribution to their projects.

Applicants must provide evidence of secured financial co-contributions as part of their application, where relevant. The delivery or viability of projects should not be dependent on co-contributions that have not been secured. Co-contributions cannot be made using funding received from the NSW Government.

Projects that maximise investment from the applicant, Commonwealth Government and/or other industry contributions will be preferred.

## Eligibility criteria

Projects will need to meet the program eligibility and assessment criteria to receive funding. All applications will be assessed for eligibility and only eligible applications will be considered for funding.

### Applicants

Applicants must be an incorporated entity and hold an Australian Business Number (ABN), Australian Company Number (ACN) or be registered with NSW Fair Trading under the Associations Incorporation Act 2009 or another Act. Unincorporated organisations are ineligible to apply.

Eligible applicants include:

- councils and Joint Organisations
- non-government organisations
- community organisations registered as incorporated associations
- Local Aboriginal Land Councils.

Applicants are encouraged to work with private operators and industry organisations to identify potential projects. Public/private partnerships are eligible to apply where the lead applicant is an eligible public entity and clear public benefit can be demonstrated. The public entity will be solely responsible for the project's delivery and reporting through a funding deed.

Projects that are developed and delivered in partnership with a NSW Government agency such as NSW National Parks and Wildlife Service or Forestry Corporation of NSW are eligible where the lead applicant is one of the entities listed as an eligible applicant.

### Unique and high impact analysis

Applicants will be required to demonstrate that their project is unique and high impact by providing:

- key visitation data including forecasted annual visitation and the forecasted expenditure per visitor to generate a **value per visitor analysis**
- a data sheet to inform a **benefit to cost ratio** assessment
- **letters of support** from the relevant Destination Network and/or local tourism organisations that support the claim of uniqueness and high impact.

Stream Two applicants will be required to demonstrate that their project is linked to a unique and high impact visitor experience. This could be demonstrated by including letters of support from the Destination Network and/or the local tourism organisation.

### Eligible project types

Eligible project types include:

- construction of new tourism infrastructure and/or significant enhancements to existing infrastructure to create unique and high impact visitor experiences
- upgrades and extensions to existing infrastructure to improve accessibility and inclusion linked to unique and high impact visitor experiences.

Applications must demonstrate that the project can be operated and maintained without the need for additional funding from the NSW Government once construction is complete.

Applications must demonstrate the project will be completed by 30 June 2023 by providing a detailed scope of works, key milestones and previous project management records including the experience/credentials of key personnel.

Projects must demonstrate that they meet the assessment criteria and meet the program objectives.

### Examples of eligible projects

	STREAM ONE - UNIQUE AND HIGH IMPACT VISITOR EXPERIENCES	STREAM TWO - VISITOR ACCESSIBILITY AND INCLUSION ENHANCEMENTS
Project examples	<ul style="list-style-type: none"> <li>• Construction of a new cliff-top walk and viewing platform</li> <li>• Development of a new and unique major event space</li> <li>• Development of a new iconic and nationally recognised attraction</li> <li>• Construction of infrastructure required to provide new nature-based experiences, such as a pontoon for expedition cruising</li> <li>• Creating a mountain bike trail with international appeal</li> </ul>	<ul style="list-style-type: none"> <li>• Installing a lift in a multi-level venue</li> <li>• Construction to allow for clear access pathways from a public space into a venue or tourism business</li> <li>• Upgrades to accessible visitor amenity</li> <li>• Upgrades to information technology including the provision of captioning and audio description</li> <li>• Provision of hearing loops and beacon wayfinding technology</li> </ul>

### Ineligible projects and project costs

The list below is a guide to indicate the types of projects and expenses not supported:

- support for core local government activities or business operations and administrative running costs
- hosting an event
- projects associated with short-term accommodation providers such as Airbnb
- projects or activities already funded by/receiving NSW Government funding
- marketing, advertising, or product promotion including signage
- engaging or paying permanent employees
- activities, equipment or supplies that are already being supported through other sources
- financing costs, including interest and debt financing
- capital expenditure for the purchase of assets for everyday business activities such as office furniture and equipment, motor vehicles, computers, printers or photocopiers
- costs involved in the purchase or upgrade/hire of software (including user licences) and ICT hardware (unless it directly relates to the project)
- costs such as rent and utilities
- staff training and development costs
- insurance costs (applicants must hold and maintain adequate insurance coverage for any liability arising as a result of their participation in funded activities)
- costs related to obtaining resources used on the project, including job advertising and recruiting, and contract negotiations
- depreciation of plant and equipment beyond the life of the project
- opportunity costs relating to allocating resources to the agreed grant project
- projects that require ongoing funding from the NSW Government or Commonwealth Government
- buying or upgrading equipment that is not fixed to a particular site, with the exception of equipment that is essential to the projects viability or equipment required to improve accessibility and inclusion.

### Project location

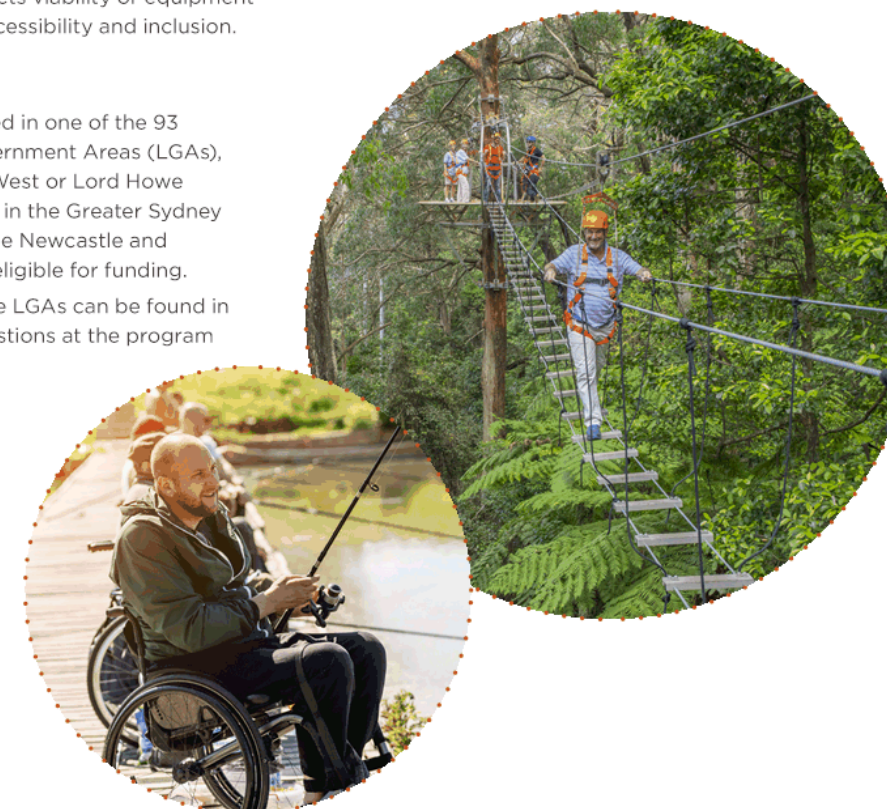
Projects must be delivered in one of the 93 regional NSW Local Government Areas (LGAs), the Unincorporated Far West or Lord Howe Island. Projects delivered in the Greater Sydney metropolitan area, and the Newcastle and Wollongong LGAs are ineligible for funding.

A full list of the 93 eligible LGAs can be found in the frequently asked questions at the program webpage:

[nsw.gov.au/RTAFUND](http://nsw.gov.au/RTAFUND)

Projects can be located on publicly owned land or on private land where there is a clear public benefit.

If the applicant is not the owner of the land where the project will be delivered, landowner's consent and access agreements will be required as part of the application.





## Assessment criteria

Eligible applications will be assessed against four program criteria:

### CRITERIA 1: Strategic alignment and visitor appeal

Applicants need to demonstrate that the project meets the objective of the fund by developing or enhancing unique and high impact tourism and events infrastructure that helps to boost local economies, create jobs and ensure visitors to regional NSW have unforgettable experiences that encourage repeat visitation.

Applications must demonstrate how:

- the project will create or enhance a unique and high impact visitor experience that introduces a point of difference for visitors to regional NSW
- the project will contribute to the advancement of the local government area and region
- the project's objectives align with NSW Government priorities, including the NSW Visitor Economy Strategy 2030, Destination Management Plans relevant to the region, and other regional strategies and policies including the Regional Development Framework, Regional Economic Development Strategies and Regional Plans. Projects identified in Destination Management Plans will be preferred
- the project is supported by the Destination Network and/or the local tourism organisation
- the project does not disadvantage businesses operating in the private sector.

### CRITERIA 2: Economic analysis

Applications must demonstrate how:

- the project has the capacity to create jobs and grow the visitor economy in regional NSW
- the project will generate a high value per visitor by increasing daytrip and/or overnight visitation when compared to the total project cost.

Applicants are required to submit a data sheet to assess the benefit-cost ratio for the project; however, it is not a requirement of the funding that the project receives a benefit to cost ratio greater than 1.0.

### CRITERIA 3: Deliverability and affordability

Applicants will need to demonstrate that the project is financially viable and deliverable by providing:

- construction cost estimates supported by quotes, including all margins and overheads, project and construction management costs, and appropriate amount of contingency for the project stage and risks
- a detailed operating model including any ongoing governance arrangements for the infrastructure such as access agreements
- projected maintenance costs and evidence that the asset owner has the capability and resources to meet these costs over the life of the asset.

The affordability criteria will also consider whether the proposal meets the co-contribution threshold of at least 25 per cent of the funding request for stream one applications. Applications for stream two do not need to meet the co-contribution requirement and can apply for 100 per cent of the project cost.

Project cost estimates and the project budget should include any GST incurred to deliver the works, such as using tradespeople.

Applicants should seek to maximise the financial co-contributions towards their project.

Applicants will need to demonstrate that they have the capacity and capability to deliver the project by providing:

- robust strategies for procurement, project management and risk management
- previous project management record and experience/credentials of key personnel
- a detailed and realistic project management plan, including a risk assessment
- confirmation that all appropriate land consent, planning, construction, zoning, environmental and other approvals are in place
- evidence of appropriate insurance cover including at least \$20 million public liability insurance.

**CRITERIA 4: Accessibility and inclusive tourism**

Applications for both stream one and two are encouraged to consider alignment with the relevant Disability Inclusion Action Plan and the visitor experience of people with disability. Applications that demonstrate a commitment to accessibility and inclusion will be preferred.

Applications to stream two will be required to demonstrate that their project enhances and is linked to a unique and high impact visitor experience.

Applicants will need to demonstrate consideration of the following accessible tourism design principles:

- alignment with the relevant Disability Inclusion Action Plan
- the infrastructure utilises universal design principles and promotes accessibility and inclusion
- the design accommodates a wide range of individual preferences and access requirements and minimises hazards
- the design can be used efficiently and comfortably
- appropriate size and space are provided for approach and use.

**How to apply**

Applications to the Regional Tourism Activation Fund must be submitted online. The application form can be accessed at [rgf.smartygrants.com.au/RTAF](http://rgf.smartygrants.com.au/RTAF)

Applicants must submit the following documents as part of their application through the online portal:

- completed application form
- confirmation of the applicant's co-contribution to the project if required
- completed data sheet
- completed landowner's consent form if required
- development approval from the local council if required
- letters of support.

**Assessment process**

The Department of Regional NSW will lead the assessment process. Applications will be assessed against the eligibility criteria and assessment criteria set out in these Program Guidelines.

During the assessment process the Department of Regional NSW may request additional information from the applicant. Advice may also be sought from other NSW Government agencies or other third parties (such as probity advisors) to assist with the assessment of projects.

An Assessment Panel will be convened to assess project eligibility and assessment outcomes and form a list of projects that are deemed suitable/not suitable for funding. An independent probity advisor will attend Panel meetings.

The Assessment Panel may recommend part-funding of projects if there is insufficient funding available for the whole project or only a component of the project is considered suitable/eligible for funding.

Applicants will be notified as soon as is practical following the assessment outcome. The Assessment Panel can recommend projects are approved for funding without the requirement for a co-contribution at its sole discretion.

Applications may be referred to other funding programs in the NSW or Commonwealth Government for consideration.

The Assessment Panel will consider the individual merits of each project against the program criteria. Broader factors that may be considered when assessing applications include the:

- total amount of funding available
- importance of a project to the local economy
- geographical distribution of projects across the eligible LGAs in regional NSW
- suitability of projects for other government funding opportunities
- alignment with existing NSW Government policies and strategies and Regional Economic Development Strategies.

Projects recommended for funding will be provided to the Deputy Premier for consideration and then submitted to the NSW Cabinet Committee on Expenditure Review for the final funding decision.

The Department of Regional NSW, at its sole discretion, can take other factors into account that may make an application ineligible for funding, such as any person or activity that could cause reputational or other risk to the NSW Government.



## Available support

To help applicants prepare their application, additional information and resources will be available on the Regional Tourism Activation Fund webpage, including relevant application templates and frequently asked questions: [nsw.gov.au/RTAFUND](https://nsw.gov.au/RTAFUND)

An information webinar will be held during the application open period.

The Department can assist applicants to develop strong applications. Please contact [regionalnsw.business@regional.nsw.gov.au](mailto:regionalnsw.business@regional.nsw.gov.au) or call 1300 679 673 for a referral to your local Business Development Manager. Please check with the Department prior to submitting if you are unclear about any part of the application.

Information and links to the relevant Disability Inclusion Action Plan can be found here: [facs.nsw.gov.au/inclusion/advisory-councils/disability/inclusion-plans](https://facs.nsw.gov.au/inclusion/advisory-councils/disability/inclusion-plans)

Research and documents including information on how to obtain Destination Management Plans for regional NSW can also be found on the [destinationnsw.com.au/our-industry/contacts-and-associations/dns](https://destinationnsw.com.au/our-industry/contacts-and-associations/dns) website.

Applicants are encouraged to consult with their Destination Network prior to submitting their application.

Before applying for funding under this program or making any decision, applicants should seek advice from their legal, business and financial advisers to determine their eligibility and the terms of the funding.

## Successful projects

Successful applicants will be required to enter into and abide by the terms of a Funding Deed with the NSW Government. The Funding Deed details a range of deliverables required by the NSW Government.

The NSW Government makes no binding funding commitment to an applicant unless and until both parties sign a Funding Deed.

The Funding Deed will require the successful applicant to provide a copy of all relevant insurances and other supporting documentation relevant to the project or as requested by the Department of Regional NSW. This includes evidence of public liability insurance of at least \$20 million.

Grants will be paid via milestone payments set out in the Funding Deed. Timing and requirements will vary depending on the scope and timelines of the project.

Successful applicants will be required to submit project progress reports to the NSW Government as outlined in the Funding Deed. Examples of measures to be included in the reports are completion of project activities, visitation and visitor expenditure, and number of full-time equivalent employees hired as a result of the project.

Applicants may be requested to keep the grant confidential for a period of time as part of a confidentiality agreement.



## Unsuccessful projects

The NSW Government will notify applicants in writing the outcome of each application and will offer a feedback session to unsuccessful applicants.

## Important terms and conditions

Applicants should note:

- the NSW Government may choose to publicly announce funding for individual applications and the expected visitation, visitor expenditure and jobs created by the funding. It may also use information provided in the grant to develop case studies and make public announcements during and on completion of the project
- requests for variations or changes to the project will only be considered in limited circumstances
- successful applicants will be required to pay back unspent funds, or any funds not spent in accordance with the funding deed
- successful applicants will be required to participate in a program evaluation after the project is complete. The evaluation will require applicants to provide evidence of how projects have resulted in measurable benefits consistent with the fund's objectives, focusing on employment and benefits to regional economies and communities
- all recipients of NSW Government funding should acknowledge this financial support as per the Funding Acknowledgement Guidelines for Recipients of NSW Government Grants available at [nsw.gov.au/nsw-government-communications/branding](https://nsw.gov.au/nsw-government-communications/branding)
- any information submitted by an applicant may be used for promotional material prepared by the NSW Government
- grant funding awarded is GST exclusive. If your organisation is registered for GST this will be paid in addition to your approved grant amount. Local councils although registered for GST must submit an invoice exclusive of GST
- grants are assessable income for taxation purposes, unless exempted by a taxation law. It is recommended applicants seek independent professional advice about taxation obligations or seek assistance from the Australian Taxation Office. The NSW Government does not provide advice on individual taxation circumstances
- the Department of Regional NSW reserves the right to undertake an audit of grant funding within seven years.

## Complaints

Any concerns about the program or individual applications should be submitted in writing to: [regionalnsw.business@regional.nsw.gov.au](mailto:regionalnsw.business@regional.nsw.gov.au). If applicants do not agree with the way the Department of Regional NSW handled the issue, they may wish to contact the NSW Ombudsman via [ombo.nsw.gov.au](https://ombo.nsw.gov.au)

## Government Information (Public Access) Act

Applicants should be aware information submitted in applications and all related correspondence, attachments and other documents may be made publicly available under the *Government Information (Public Access) Act 2009 (NSW)*. Information that is deemed to be commercially sensitive will be withheld. *The Government Information (Public Access) Act 2009 (NSW)* makes government information accessible to the public by:

- requiring government agencies to make certain sorts of information freely available
- encouraging government agencies to release as much other information as possible
- giving the public an enforceable right to make access applications for government information
- restricting access to information only when there is an overriding public interest against disclosure.





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Images: Destination NSW and NSW NPWS.

JN0269





**15.12 FIXING LOCAL ROADS ROUND 3**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN2 – Our Infrastructure
<b>Cost to Council:</b>	This is addressed in the report.
<b>Use of Reserve Funds:</b>	\$225,000 from the Special Projects reserve which will have a nil balance after this transfer.

**RECOMMENDATION**

That

1. The report of the General Manager in regard to Fixing Local Roads Round 3 be received
2. Council confirms the application for the grant program be focussed on Deccan Street (from Goldsmith Street to Clinton Street) and Clinton Street (from Deccan Street to Cowper Street)
3. The Council confirm the grant to be for \$2,250,000 for a total project cost of \$3,000,000.
4. Council’s share of \$750,000 being 25% of the project cost be funded as follows:
  - (i) \$205,000 from savings in the 2021/22 budget due to the reduced Emergency Services Levy contributions payable by Council
  - (ii) \$225,000 from the Special Projects Reserve
  - (iii) \$320,000 from the Local Roads and Community Infrastructure Fund that will be allocated to Council in January 2022.

**BACKGROUND**

This report is to confirm the application made for grant funding under the “Fixing Local Roads” program. The applications for this fund closed on the 5<sup>th</sup> July 2021 and we lodged application for grant funding of \$2,250,000 toward a \$3,000,000 project being Deccan Street (from Goldsmith Street to Clinton Street) and Clinton Street (from Deccan Street to Cowper Street). We emailed all Councillors in regard to this project and did not receive any feedback that was contrary to this project being a priority. See below the map of the proposed upgrade.

To obtain the best possible outcome and success the fund does give favourable consideration if a local contribution is offered – up to 25%. Because this is a large project we have lodged the application with the full 25% local contribution which this report is recommending that the \$750,000 be funded as follows:-

- \$205,000 from the savings in the budget due to the reduced Emergency Service Levy Contribution that will be payable by Council in the 2021/22 budget
- \$225,000 from the Special Projects reserve from monies that will be recommended to be transferred to this reserve from the LED street lighting credits received in the 2020/21 financial year (this will be recommended as part of the carry-over report at the 3 August Council meeting
- \$320,000 from the Local Roads and Community Infrastructure Fund that the Federal Government will release to Council in January 2022.

The Local Roads and Community Infrastructure Fund will be \$2,149,000 so sufficient funds will be available for other opportunities for this grant.

This application for Deccan and Clinton Streets fits the criteria very well with the intention to undertake a full rehabilitation of Deccan from Goldsmith to Clinton Streets and Clinton Street from Deccan Street to Cowper Street. The reasons for choosing Deccan and Clinton Streets are as follows:

- We can apply for the maximum amount being \$3M as it is on one road
- Full project cost will be \$3.0 M (this would include a 25% council contribution of \$750,000 –Providing the 25% funding gives more credibility to the funding application
- It would complement the completion of the Aquatic Centre
- Its condition would give a favourable score on the 'road condition and function' assessment
- It is a heavy vehicle route which fits the 'heavy haulage damage' assessment
- It is currently a road in desperate need of repair

The summary information for Fixing Local Roads grants programme is as follows

*Application for up to \$3M for a single road project or up to \$1M for packages of small road projects.*

*Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule of thumb is a minimum co-contribution of 25 per cent.*

*Aim: to reduce the maintenance backlog for councils, targeting roads that do not meet freight significance or BCR requirements of Fixing Country Roads*

*Projects will be selected for funding based on the ability to deliver against the following:*

- *Promotes regional economic activity*
- *Enhances regional connectivity and sustainability*
- *Enables a safer regional road network*
- *Evidence of on time delivery with agreed milestones in previous rounds*

*To inform project selection, Transport for NSW will be considering the following attributes specific to the road, or the project outcomes:*

- *Projects which are able to commence in the first six months from receipt of a signed funding deed*
- *Projects which create jobs and economic growth*
- *Current road condition*
- *Local road function and importance*
- *The infrastructure risk rating of the road*
- *Frequency of lane/road closures due to weather or heavy haulage.*

*Objectives:*

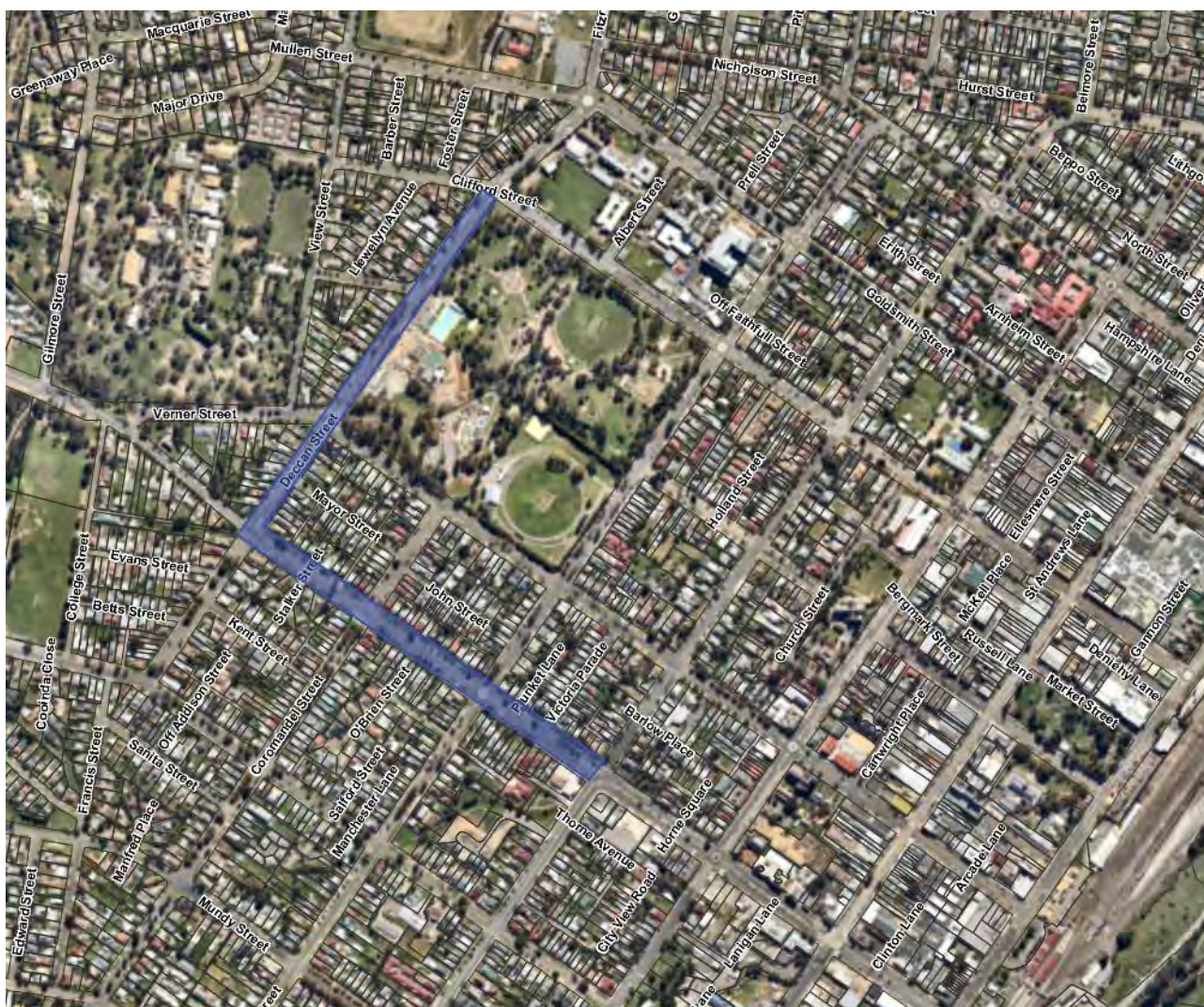
- *Safely, efficiently and reliably moving people and goods*
- *Sustaining and enhancing the liveability of our places*
- *Accessible for all customers*
- *Makes the best use of available resources and assets.*

*Eligible projects: The project must be:*

- *located on a Local Road managed by council (note: Regional and Crown roads are not eligible)*
- *identifiable as a priority or important local road for the local government area or region*
- *able to commence in the first six months from receipt of signed funding deed*
- *deliverable within 24 months of notification from Transport for NSW*
- *Maintenance-driven such as repairing, patching, maintaining or sealing existing roads.*

*Assessment: Attributes informing prioritisation include:*

- *Job creation and local investment*
- *Road condition and function*
- *Road Infrastructure Risk Rating*
- *Frequency of closures due to weather/ heavy haulage damage.*



**15.13 REQUEST FOR FINANCIAL ASSISTANCE - LIEDER THEATRE COMPANY**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Application for Financial Assistance - Lieder Theatre Company** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$62,645 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That:

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Lieder Theatre Company be received.
2. Council approve a cash contribution of \$5,500 to the Lieder Theatre funded from the Financial Assistance budget.

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

A request has been received from The Lieder Theatre Company seeking \$5,500 financial assistance to aid the many productions, workshops and skill development programs that they have each year.

In 2020 the Lieder Theatre Company’s program of events came to a standstill due to the COVID-19 Pandemic and Government regulations surrounding social distancing and bans on large public gatherings, including theatre attendance.

The COVID-19 restrictions placed programs and performances by the Lieder Theatre Company in jeopardy as all means of generating income had ceased. Many programs and performances have been cancelled. Further detail on these can be found in the attached application.

Under the former Community Grants & Donations Policy, the Lieder Theatre received annual contributions of \$4,000 under the recurrent funding stream, however, in 2018 Council approved \$5,500 financial assistance to the Lieder Theatre for productions and events. In 2019 Council awarded \$5,000 in funding under the policy. In addition, in November 2019 the Lieder Theatre Company was Beneficiary of the Holcim Mayoral Charity Golf Day and were awarded \$2,571.10. Council also provided a cash donation of \$5,500 in 2020/21 under the Financial Assistance policy.

Given the important role the Lieder Theatre Company plays in the cultural sector in the LGA, and the obvious impact COVID had on its revenue raising capacity in 2020, it is recommended that an amount of \$5,500 be granted under Council's Financial Assistance Policy.

A copy of the application is attached for your consideration. As required for all requests of \$5,000 and above, a copy of the most recent financial statements is included in the application.

# Application for Financial Assistance

Submission date: **28 March 2021, 2:54PM**  
 Receipt number: **17**  
 Related form version: **1**

## Applicant/Organisation Details

Name	Goulburn Liedertafel Inc.
Address:	52 Goldsmith Street, NSW, 2580
Contact Person:	Jack Bell
Telephone:	[REDACTED]
Email Address:	[REDACTED]
Amount applied for (including GST if applicable)	\$5500
Which funding stream are you applying under? (Please tick one)	<input checked="" type="checkbox"/> Financial Assistance for Community Event and/or Project

## Other Grant Funding

Please list other grant funding you have received	Create NSW CASP grant for the project Prophecy-\$3300 Southern Tablelands Arts grant for installation of a small mosaic in front of the building-\$3000
---	--

## Description of Project, Service or Event

	The Lieder Theatre Company is the longest running theatre company in Australia. Established in 1891 it has now become the focus for the performing arts in
--	--

the Goulburn Region, providing and developing a broad range of quality theatre which is entertaining, educational, healing and innovative, building integrity, pride and

respect for the arts in our community.

The Lieder Theatre Company presents up to six major productions each

year in their historic Lieder Theatre venue.

The Lieder Theatre Company is a major cultural resource for all aspects of theatre and performing arts in the Goulburn Mulwaree region. It creates, presents and promotes high quality live theatre which is enriching and rewarding for the community; develops performing arts programs that acknowledge and

respond to the needs and interests of the regional community, building integrity, pride and respect for the arts; provides a wide range of training opportunities for the regional community in all areas of the performing arts; develops and nurtures the Lieder Youth Theatre Company as the focus of regional young people's engagement in contemporary theatre; provides and maintains a venue for the activities undertaken by the company and for hire by other organisations.

The Lieder Youth Theatre Company provides regional and isolated youth in the Goulburn area with recreational and training opportunities in the performing arts.

\*Weekly and holiday workshops and drama classes including regional gatherings for isolated youth keen on the arts

\*Backstage and technical Production skills training (including lights, sound engineering, stage management, costumes, props)

\*Acting and circus skills development

The Lieder Youth Theatre Company presents at least

one major performance project each year as well as performing at many of the major outdoor entertainment events in Goulburn Mulwaree as stilt walkers, fire-twirlers, acrobats, clowns, face painters and dancers.

The Lieder Youth Theatre Company is regarded as an important bridge into further training and careers in the performing arts. Many ex-Lieder students are working professionally around Australia and the world in arts-related jobs.

In 2021 the Lieder Theatre will:

\*Develop and perform at least two acrobatic fire shows with the Lieder Youth Theatre; one for the Steampunk Festival, and another for the 2021 National Youth Conference hosted by Goulburn.

\*Facilitate the Mighty Playwrights initiative, a project in which a number of youth (primary school aged) from Goulburn write and develop scripts under the mentorship of Lieder members. These pieces will then be staged as part of an event celebrating the young writers.

\*Undergo a partnership with Canberra-based REBUS theatre company to develop a show with people with disabilities (Date TBA)

\*Continue running 4 separate drama classes accessible to all youth in the Goulburn area

\*Run holiday workshops and intensives to develop circus, acrobatic and dramatic skills

\*Host an event celebrating the company's 130th birthday (Yet to be advised)

\*Host the Prophecy project, an abstract showcase of the arts in June.

Benefits to the Goulburn region:

\*Cultural enrichment for the well-being of the whole community



- \*Education opportunities for local youth and community members interested in theatre as a career option
- \*Motivational opportunities for specialty groups and individuals exploring personal development avenues and using drama and theatre as a tool for change and improvement
- \*Financial benefits to surrounding cafes, restaurants and occasionally motels and petrol stations who support patrons attending shows
- \*Historical and cultural resource to individuals and groups interested in the history of Goulburn
- \*Theatrical resource for other local drama groups with advise and materials regarding staging theatre events (costumes, lights, props, staging, etc)

Who will benefit from the project:

- \*Audience members, performers backstage crew and front of house volunteers will benefit directly from the staged productions
- \*Over 60 young people between the ages of 8 – 18yrs who attend weekly and holiday drama classes and workshops
- \*The broad community of Goulburn/Mulwaree, surrounding district and greater southern region of NSW
- \*Lieder members who embrace the challenges of working in a community theatre environment

Please upload letters of support if applicable.

For applications seeking funding of \$5,000 and above the application must be accompanied by financial statements. Please attach here. [Annual accounts-2020.pdf](#)

## Declaration

Application checklist.

Have you read and understood the guidelines?  
Have you completed all sections of the form?  
Have you attached all relevant support materials and letters of support?  
Have you included all necessary documentation?

Name

Jack Bell

Position

Treasurer

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct



[Uploaded signature image: Signature.jpg](#)

# **Goulburn Liedertafel Incorporated**

## **Annual Accounts**

**for the year ended 31st December, 2020**

## Goulburn Liedertafel Inc.

### Income and Expenditure Account Year ended 31st December, 2020

	2020	2019
<b>Income</b>		
Box Office	4,494	58,186
Theatre Hire	1,486	2,040
Membership subscriptions	486	605
Program sales	232	1,824
Advertising	1,353	817
Front of House sales	95	2,896
Raffles	50	2,348
Sundry income	1,762	4,716
Grants (note 1)	22,994	2,200
Donations	10,431	12,829
Interest income	65	317
<b>Total Income</b>	<b>43,448</b>	<b>88,778</b>
<b>Expenses</b>		
<i>Administration Expenses</i>		
Insurance	6,559	6,767
Depreciation	499	3,996
Printing & office supplies	0	739
Subscriptions	100	0
Telephone	1,103	1,148
Postage	122	123
Electricity	2,625	3,369
Gas	701	1,742
Property rates & taxes	5,172	5,489
Maintenance - building	2,072	4,275
Maintenance - plant & equipment	200	2,204
Retainer - artistic director	12,000	19,000
Other expenses	1,024	1,610
<b>Total Administration expenses</b>	<b>32,177</b>	<b>50,462</b>
<i>Production expenses</i>		
Advertising	612	1,116
Set construction	586	1,607
Props	815	3,435
Performing rights	4,233	4,741
Fees for artists & directors	4,782	3,482
Fees for artistic director	1,000	11,327
Programs	658	1,749
Photographs	0	9
Front of House	443	1,759
Cleaning	183	338
Other expenses	132	252
<b>Total Production expenses</b>	<b>13,444</b>	<b>29,815</b>
<b>Total expenses</b>	<b>45,621</b>	<b>80,277</b>
<b>Operating profit/(loss)</b>	<b>-2,173</b>	<b>8,501</b>
<b>Net profit/(loss)</b>	<b>-2,173</b>	<b>8,501</b>

## Goulburn Liedertafel Inc.

Balance Sheet  
as at 31st December, 2020

	2020	2019
<b><u>Current Assets</u></b>		
Cash & Cash Equivalents (Note 2)	48,490	54,129
Debtors	0	0
Prepayments (Note 3)	2,788	2,563
GST net receivable (Note. 4)	777	0
<b>Total Current Assets</b>	<b>52,055</b>	<b>56,692</b>
<b><u>Fixed Assets (at valuation)</u></b>		
Land & Buildings	350,000	350,000
Furniture, Fittings & Floor coverings	38,500	38,500
Equipment & Props	30,600	30,600
Costumes	12,500	12,500
<b><u>Fixed Assets (at cost)</u></b>		
Building Improvements	112,096	112,096
Furniture, Fittings & Floor coverings	9,038	9,038
Accumulated depreciation	-9,038	-9,038
Plant & Equipment	48,871	46,142
Accumulated depreciation	-46,641	-46,142
Costumes at cost	1,920	1,920
Accumulated depreciation	-1,920	-1,920
<b>Total Fixed Assets</b>	<b>545,926</b>	<b>543,696</b>
<b>Total Assets</b>	<b>597,981</b>	<b>600,388</b>
<b><u>Current Liabilities</u></b>		
Creditors	2,052	2,133
GST - net payable (note 4)	0	153
<b>Total Current Liabilities</b>	<b>2,052</b>	<b>2,286</b>
<b>Total Liabilities</b>	<b>2,052</b>	<b>2,286</b>
<b>Total Net Assets</b>	<b>595,929</b>	<b>598,102</b>
<b><u>Capital</u></b>		
Accumulated Funds - beginning	598,102	589,601
Current period accumulated profit/(loss)	-2,173	8,501
<b>Accumulated Funds - ending</b>	<b>595,929</b>	<b>598,102</b>

## Goulburn Liedertafel Inc.

### Notes to the Annual Accounts ended 31st December, 2020

	2020	2019
<b>Note. 1</b>		
<b>Grants</b>		
CASP - Journey through Country	4,800	2,200
GMC - Might Playwrights	18,194	0
<b>Total Grants</b>	<b>22,994</b>	<b>2,200</b>
 <b>Note. 2</b>		
<b>Cash &amp; cash equivalents</b>		
Cheque account	13,798	25,708
Donations account	7,587	1,381
Term Deposit	26,465	26,400
Petty cash	640	640
<b>Total cash &amp; cash equivalents</b>	<b>48,490</b>	<b>54,129</b>
 <b>Note. 3</b>		
<b>Prepayments</b>		
Insurance - general	2,565	2,563
Insurance - AON	223	0
<b>Total Prepayments</b>	<b>2,788</b>	<b>2,563</b>
 <b>Note.4</b>		
GST - net receivable		
- GST collected	296	1,943
- GST Paid	-1,073	-1,790
<b>Total GST - net payable</b>	<b>-777</b>	<b>153</b>

**15.14 REQUEST FOR FINANCIAL ASSISTANCE - CANCER COUNCIL RELAY FOR LIFE**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Financial Assistance Request - Cancer Council Relay for Life** [↓](#)   
 2. **Booking Confirmation & Estimate** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this business paper would leave a remaining amount of \$62,645 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance be received.
2. Council provide the following in-kind support to the NSW Cancer Council’s Relay For Life event to the value of \$1,715.50 to be funded from the Financial Assistance budget
  - 50% Hire Fees for Eastgrove South Park \$ 544.50
  - Amenity Cleaning, bin hire, waste removal \$1,171.00

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

An application for financial assistance has been received from the Cancer Council NSW seeking financial assistance in the form of in-kind support to the value of \$2,260 (including GST) to hold the annual Relay for Life event that will take place at Eastgrove South Park on the 29<sup>th</sup> to 31<sup>st</sup> October 2021

The Relay for Life is an annual community fundraising event that spreads the message of hope and support to those affected by Cancer. In previous years Council has provided the Cancer Council with in-kind support for this event.

The in-kind support for 2021 is made up of the following:

- Eastgrove South Park Hire Fees .....\$1,089.00
- Amenity Cleaning, Bin Hire, Waste Removal.....\$1,171.00

Council's Financial Assistance Policy allows for in-kind support and also up to 50% fee waiver for venue hire, this should be taken into consideration when determining this application.

The Cancer Council Relay for Life Committee have received \$2,500 from the Community Recovery Contribution Program to assist with this event. The money received from that program will go towards other expenses associated with the event such as equipment hire, PA system, printing, advertising, first aid and security.

In accordance with Council's Financial Assistance Policy it is recommended Council provide in-kind support to Cancer Council NSW's Relay for life to the value of \$1,715.50. This amount takes into consideration that the policy allows for a 50% waiver of hire venue hire fees.

A copy of the application is attached for your consideration.





29 April 2021

Mayor of Goulburn Mulwaree, Cr Bob Kirk  
Goulburn Mulwaree Council  
Locked Bag 22  
Goulburn NSW 2580

Dear Mr Mayor,

**Request to Waive Fees for 2021 Goulburn Relay For Life –  
Saturday 30<sup>th</sup> October & Sunday 31st October**

The 2021 Relay For Life campaign is underway and we are looking forward to a more memorable event than ever before. This year our Relay returns to Eastgrove Park on Saturday 30<sup>th</sup> & 31<sup>st</sup> October. We are looking forward to getting the community back together physically, but also offer the option for people to still 'relay their own way' if they would prefer that.

In the past, Goulburn Mulwaree Council has generously supported the Relay For Life event and I am writing to request this support again in 2021. This event brings together the whole community including local businesses, families, community groups, sporting groups, schools and anyone else interested in getting involved. We usually have about 500 people attend and we have been bringing this event to the community for nearly 20 years.

Goulburn Relay for Life was also delighted to be nominated as 'Event of the Year' at the Australia Day awards this year. I know I speak for the whole committee in saying thank you – this was truly an honour.

In the past, Goulburn Mulwaree Council has generously waived the fees for hanging our banners in the main street of Goulburn, hiring fee of Eastgrove South Park, cleaning of the amenities and for the supply and distribution of bins. We would be delighted if you would consider waiving the fees for these items again.

Relay for Life is an overnight community fundraising event that spreads the message of hope and support to those affected by cancer. It is an incredibly important event and it promotes ways to prevent cancer, awareness about how to get information and support through the Cancer Council's 131120 as well as providing an opportunity for the community to fundraise for the many services we provide.

Cancer Council NSW is a 94% community funded organisation, we only exist because of the generosity supporters like you and it is through events like these that we can continue to provide the Goulburn community with local cancer support services, prevention programs and allow easy access to financial, legal and emotional support. As well as local services and

Cancer Council NSW  
ABN 51 115 463 846

Southern Region Office  
Cancer Council NSW  
PO Box 21  
Fairy Meadow NSW 2519

T: 4223 0200  
E: sthnrfl@nswcc.org.au  
W: relayforlife.org.au





programs, Cancer Council funds more world-class cancer research projects than any other cancer charity.

We hope that the Goulburn Mulwaree Council will once again assist Goulburn Relay for Life which will greatly support us in hosting an event we are incredibly proud of and help the Cancer Council in its mission to help us create a cancer free future. Due to the crisis surrounding COVID-19, cancer patients need us more than ever and your support would be incredibly helpful for us to lessen our costs so we can raise more money to support people affected by cancer in the community.

We look forward to hearing from you soon.

Yours sincerely,

Brooke Manzione  
 Community Relations Coordinator  
 02 4223 0201  
 brooke.manzione@nswcc.org.au

Cancer Council NSW  
 ABN 51 115 463 846

Southern Region Office  
 Cancer Council NSW  
 PO Box 21  
 Fairy Meadow NSW 2519

T: 4223 0200  
 E: sthnrl@nswcc.org.au  
 W: relayforlife.org.au



Booking Confirmation

Booking ID 3474



Locked Bag No. 22  
GOULBURN NSW 2580

Contact:

30 Apr 2021

RELAY FOR LIFE  
BROOKE MANZIONE  
SUITE 7 ENTERPRISE 1 INNOVATION CAMPUS SQUIRES WAY  
NORTH WOLLONGONG NSW 2500

Dear BROOKE,

**Subject: Confirmation of Booking**

Please find below the confirmation of your booking.

**Booking particulars**

Booking Reference Number	54364 to 54366 inclusive
Event Description	Cancer Council - Goulburn Relay for Life (Brooke Manzione - 0419 411 227)
Booking Status	Confirmed
Payment Arrangement	Applied for Fee Waiver
Specified instructions	Toilet blocked cleaned before and after event
Phone number on file	0419 411 227

**Booking Details**

Facility Booked	Date	From	To	Charges (inc GST)
Eastgrove Park South (Set-up)	29 Oct 2021	07:00 AM	09:00 PM	\$363.00
Eastgrove Park South	30 Oct 2021	09:30 AM	12:00 AM	\$363.00
Eastgrove Park South	31 Oct 2021	12:00 AM	10:00 AM	\$363.00
<b>Total Bookings \$:</b>				<b>\$1 089.00</b>

Booking Confirmation

Booking ID 3474

**Other Booking Charges**

Additional Charges	Qty	Hours	\$ per hour	Charges
Sports Field Amenity Cleaning	2		\$174.00	\$348.00
Sports Field Waste 240L Bin Delivery & Pick Up Fee	1		\$60.00	\$60.00
Sports Field Waste 240L Bin Hire	30		\$0.00	\$0.00
Sports Field Waste 240L Bin Empty	30		\$19.50	\$585.00
Sports Field 1100L Delivery & Pick Up Fee	1		\$100.00	\$100.00
Sports Field Waste 1100L Bin Empty	2		\$27.00	\$54.00
Sports Field Waste 1100L Bin Hire	2		\$12.00	\$24.00

**Total Additional Charges \$: \$1 171.00**

**Payment Details**

Payment Date	Payment Amount	Receipt #

**Total Payments: \$0.00**

**GRAND TOTAL (including GST) \$2 260.00**

If you have any questions about this booking or any of Council's facilities, please call me on 02 4823 4901.

Yours faithfully

ANGELA REMINGTON  
Goulburn Mulwaree Council

**15.15 REQUEST FOR FINANCIAL ASSISTANCE - RSL SUB-BRANCH GOULBURN**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Request for Financial Assistance - RSL Sub-Branch Goulburn [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$62,645 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance –RSL Sub-Branch Goulburn be received.
2. Council provide a \$4,600 cash contribution to the RSL Sub-Branch Goulburn to cover the cost of hiring a public address system for its ANZAC Day Service to be funded from the Financial Assistance budget.

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

The RSL Sub-Branch Goulburn are seeking financial assistance for the ANZAC Day Commemorations to be held in Belmore Park, Goulburn on Monday 25<sup>th</sup> April 2022. The amount sought is \$4,600 (incl. GST) and will cover the cost of hiring a public address system which includes all necessary equipment along with audio technicians to assist with operations at the Dawn Service and the 11am Service.

In previous years when the PA Systems requirements were provided by a local provider, Council provided approximately \$3,000 in support for this event. However, due to circumstances, the service is now sourced from Canberra and the costs of the PA Systems increased due to the travel and accommodation requirements (due to the early set up times).

The RSL Sub-Branch Goulburn have previously advised that quotations for this service are difficult to obtain due to the timing of the service (and the early morning start) and the fact that, with ANZAC Day Services being held all over the country, the demand for PA Systems on the day is extremely high.

Given the importance of ANZAC Day to the community it is recommended that Council provide a cash contribution to the RSL Sub-Branch Goulburn of \$4,600.

A copy of the request is attached.



**SCANNED**

**THE RETURNED AND SERVICES LEAGUE  
OF AUSTRALIA**

(New South Wales Branch)  
 "The Price of Liberty is Eternal Vigilance"  
 ABN 12 233 103 569 CFN 21232  
 Patron Mr G.A. (Peter) Lloyd AC OBE MID

**President:** Gordon Wade OAM  
**Hon Sec:** Malcolm Ritchie JP  
**Hon Treas:** Patrick Reynolds

Goulburn RSL Sub-Branch  
 PO Box 405  
 Goulburn NSW 2580  
 Email: [rsl@goulburn.net.au](mailto:rsl@goulburn.net.au)

24<sup>th</sup> May 2021

Mr Warwick Bennett  
 General Manager  
 Goulburn Mulwaree Council

Goulburn Mulwaree Council

Date Received: 24.5.21

Signature: 

Dear Mr Bennett

On behalf of Goulburn RSL Sub-Branch I would like to thank the Goulburn Mulwaree Council for covering costs of a suitable PA system for Anzac Day Services, not only this year but also previous years. With approximately 2,000 people attending the Dawn and Commemorative Services it is important all people can hear and feel part of these services.

We would like to request if the Council would consider covering these costs in 2022 (\$4,600). The PA company come down from Canberra the day before Anzac Day to set up and ensure everyone can hear and do an excellent job, confirmed by positive feedback received from the public.

Thank you for your consideration.

Yours sincerely







Malcolm Ritchie

**15.16 REQUEST FOR FINANCIAL ASSISTANCE - LIONS CLUB OF MARULAN & DISTRICT INC.**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Request for Financial Assistance - Lions Club of Marulan & District Inc. [↓](#) 
  2. Booking Confirmation 1 [↓](#) 
  3. Booking Confirmation 2 [↓](#) 
  4. Booking Confirmation 3 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$62,645 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Lions Club of Marulan & District Inc. be received.
2. Council approve a contribution of \$1,536.00 to Lions Club of Marulan & District Inc. in the form of a 50% fee waiver for the hire of Marulan Hall for their 2021/22 activities funded from the 2021/22 Financial Assistance budget.

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

A request has been received from the Lions Club of Marulan & District Inc. seeking financial assistance in form of a partial fee waiver for use of the Marulan Hall for their regular activities for a period of 12 months from 1 July 2021 to 30 June 2022. The activities include:

- Lions senior activity group
- Lions dinner meetings
- Lions cards players club

The total cost for the Marulan Hall hire for a 12 month period for all of these bookings would be \$3,072.

It should be noted that the Financial Assistance Policy allows for 50% fee waiver for the hire of Council owned venues. Based on this, the amount of assistance sought is \$1,536.00.

A copy of the request and the booking confirmation is attached for consideration.

Due to the active role that the Lions Club of Marulan & District Inc. play in the local community, it is recommended that the request be approved and \$1,536 worth of in-kind support be provided to them in the form of a 50% fee waiver for the bookings of the Marulan Hall for their regular activities during the 2021-22 financial year.





Lions Club of Marulan & District Inc.

Est 1981

marulan.nsw@lions.org.au

P.O Box 69. Marulan 257

09 JUN 2021
Goulburn Mulwaree Council

SCANNED

Mayor Bob Kirk 07/06/2021
G.M.C
Goulburn.

Re; Marulan Hall Hire

Dear Si

Thank you for your past support to our Lions Club.

May we once again request the reduced fees continue for the next 12 months?

We would like to pay the next 12 months in advance commencing July 2021

Dates being;

JULY Mondays; 5th. 12th. 19th. 26th
Tuesdays; 13th. 27th.
Wednesdays; 7th. 14th. 21st. 28th

\*\*\*\*\*

AUGUST Mondays; 2nd. 9th. 16th. 23rd. 30th.
Tuesdays; 9th. 23rd.
Wednesdays; 4th. 11th. 18th. 25th.

\*\*\*\*\*

SEPTEMBER Mondays ; 6th. 13th. 20th. 27th.
Tuesdays ; 14th. 28th.
Wednesdays ; 1st. 8th. 15th. 22nd. 29th. Cont;

Page 2 Cont.

OCTOBER. Monday's; 4<sup>th</sup>. 11<sup>th</sup>. 18<sup>th</sup>. 26<sup>th</sup>.  
 Tuesday's; 12<sup>th</sup>. 26<sup>th</sup>.  
 Wednesdays ; 6<sup>th</sup>. 13<sup>th</sup>. 29<sup>th</sup>. 27<sup>th</sup>.

\*\*\*\*\*

NOVEMBER Mondays ; 1<sup>st</sup>. 8<sup>th</sup>. 15<sup>th</sup>. 22<sup>nd</sup>. 29<sup>th</sup>.  
 Tuesday's 9<sup>th</sup>. 23<sup>rd</sup>.  
 Wednesday's 3<sup>rd</sup>. 10<sup>th</sup>. 17<sup>th</sup>. 24<sup>th</sup>.

\*\*\*\*\*

DECEMBER Mondays 6<sup>th</sup>. 13<sup>th</sup>. 20<sup>th</sup>. 27<sup>th</sup>.  
 Tuesday's 14<sup>th</sup>. 21<sup>st</sup>.  
 Wednesday's 1<sup>st</sup>. 8<sup>th</sup>. 15<sup>th</sup>. 22<sup>nd</sup>. 29<sup>th</sup>.

JANUARY 2022 Monday's 3<sup>rd</sup>. 10<sup>th</sup>. 17<sup>th</sup>. 24<sup>th</sup>. 31<sup>st</sup>.  
 Tuesday's 11<sup>th</sup>. 25<sup>th</sup>  
 Wednesday's 5<sup>th</sup>. 12<sup>th</sup>. 19<sup>th</sup>. 26<sup>th</sup>.

\*\*\*\*\*

FEBRUARY Monday's 7<sup>th</sup>. 14<sup>th</sup>. 21<sup>st</sup>. 28<sup>th</sup>.  
 Tuesday's 8<sup>th</sup>. 22<sup>nd</sup>.  
 Wednesday's 2<sup>nd</sup>. 9<sup>th</sup>. 16<sup>th</sup>. 23<sup>rd</sup>.

MARCH Monday's 7<sup>th</sup>. 14<sup>th</sup>. 21<sup>st</sup>. 28<sup>th</sup>.  
 Tuesday's 8<sup>th</sup>. 22<sup>nd</sup>.  
 Wednesday's 2<sup>nd</sup>. 9<sup>th</sup>. 16<sup>th</sup>. 23<sup>rd</sup>. 30<sup>th</sup>.

\*\*\*\*\*

Page 3.

APRIL    Monday's      4<sup>th</sup>. 11<sup>th</sup>. 18<sup>th</sup>. 25<sup>th</sup>.  
           Tuesday's      12<sup>th</sup>. 26<sup>th</sup>  
           Wednesday's    6<sup>th</sup>. 13<sup>th</sup>. 20<sup>th</sup>. 27<sup>th</sup>

\*\*\*\*\*

MAY     Monday's      2<sup>nd</sup>. 9<sup>th</sup>. 16<sup>th</sup>. 23<sup>rd</sup>. 30<sup>th</sup>.  
           Tuesday's      10<sup>th</sup>. 24<sup>th</sup>  
           Wednesday's    4<sup>th</sup>. 11<sup>th</sup>. 18<sup>th</sup>. 25<sup>th</sup>.

.....

JUNE    Monday's      6<sup>th</sup>. 13<sup>th</sup>. 20<sup>th</sup>. 27<sup>th</sup>.  
           Tuesday's      13<sup>th</sup>. 27<sup>th</sup>.  
           Wednesday's    1<sup>st</sup>. 8<sup>th</sup>. 15<sup>th</sup>. 22<sup>nd</sup>. 29<sup>th</sup>.

\*\*\*\*\*

MONDAYS ;        LIONS SENIOR ACTIVITY GROUP  
 TUESDA'S ;       LIONS DINNER MEETINGS.  
 WEDNESDAY'S    LIONS CARD PLAYERS CLUB

PERMANENT BOOKINGS ARE REQUESTED FOR THE DATES MENTIONED ON PAGES 1-3.

We look forward to your reply

Marlene Skipper  
 President

*m.m. Skipper O.A.M.*

Booking Quote 3076



Locked Bag No. 22  
GOULBURN NSW 2580

11 Jun 2021

LIONS CLUB OF MARULAN DISTRICT INC  
MARLENE SKIPPER  
PO BOX 69  
MARULAN NSW 2579

Dear Marlene

**Subject: Booking Enquiry & Quote**

Please find below the details and quote for your booking enquiry.

**Booking particulars**

Booking Reference Number	42785 to 55114 inclusive
Event Description	Marulan Lions Club
Booking Status	Confirmed
Phone number on file	

**Booking Details**

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	13 Jul 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	27 Jul 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	10 Aug 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	24 Aug 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	14 Sep 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	28 Sep 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	12 Oct 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	26 Oct 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	09 Nov 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	23 Nov 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	14 Dec 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	21 Dec 2021	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	11 Jan 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	25 Jan 2022	03:00 PM	09:00 PM	\$24.00

Page 1 of 2

Booking Quote 3076

Marulan Hall Supper Room only	08 Feb 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	22 Feb 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	08 Mar 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	22 Mar 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	12 Apr 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	26 Apr 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	10 May 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	24 May 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	14 Jun 2022	03:00 PM	09:00 PM	\$24.00
Marulan Hall Supper Room only	28 Jun 2022	03:00 PM	09:00 PM	\$24.00

**GRAND TOTAL GST                    \$52.32**  
**GRAND TOTAL (inc GST)            \$576.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL  
 Goulburn Mulwaree Council

Booking Quote 3137



Locked Bag No. 22  
GOULBURN NSW 2580

11 Jun 2021

MARULAN LIONS CARD PLAYERS CLUB  
MARLENE SKIPPER  
PO BOX 69  
MARULAN NSW 2579

Dear Marlene

**Subject: Booking Enquiry & Quote**

Please find below the details and quote for your booking enquiry.

**Booking particulars**

Booking Reference Number	44560 to 55166 inclusive
Event Description	Lions Senior Card Players
Booking Status	Confirmed
Phone number on file	

**Booking Details**

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	07 Jul 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	14 Jul 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	21 Jul 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	28 Jul 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	04 Aug 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	11 Aug 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	18 Aug 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	25 Aug 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	01 Sep 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	08 Sep 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	15 Sep 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	22 Sep 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	29 Sep 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	06 Oct 2021	07:00 PM	09:30 PM	\$24.00

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Booking Quote 3137

Marulan Hall Supper Room only	13 Oct 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	20 Oct 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	27 Oct 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	03 Nov 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	10 Nov 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	17 Nov 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	24 Nov 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	01 Dec 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	08 Dec 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	15 Dec 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	22 Dec 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	29 Dec 2021	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	05 Jan 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	12 Jan 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	19 Jan 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	26 Jan 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	02 Feb 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	09 Feb 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	16 Feb 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	23 Feb 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	02 Mar 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	09 Mar 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	16 Mar 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	23 Mar 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	30 Mar 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	06 Apr 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	13 Apr 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	20 Apr 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	27 Apr 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	04 May 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	11 May 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	18 May 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	25 May 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	01 Jun 2022	07:00 PM	09:30 PM	\$24.00

Booking Quote 3137

Marulan Hall Supper Room only	08 Jun 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	15 Jun 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	22 Jun 2022	07:00 PM	09:30 PM	\$24.00
Marulan Hall Supper Room only	29 Jun 2022	07:00 PM	09:30 PM	\$24.00

**GRAND TOTAL GST                    \$113.36**  
**GRAND TOTAL (inc GST)        \$1 248.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL  
 Goulburn Mulwaree Council



Booking Quote 3276



Locked Bag No. 22  
GOULBURN NSW 2580

11 Jun 2021

LIONS CLUB OF MARULAN DISTRICT INC  
MARLENE SKIPPER  
PO BOX 69  
MARULAN NSW 2579

Dear Marlene,

**Subject: Booking Enquiry & Quote**

Please find below the details and quote for your booking enquiry.

**Booking particulars**

Booking Reference Number	49150 to 55061 inclusive
Event Description	Seniors Activity Group
Booking Status	Confirmed
Phone number on file	

**Booking Details**

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	05 Jul 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	12 Jul 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	19 Jul 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	26 Jul 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	02 Aug 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	09 Aug 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	16 Aug 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	23 Aug 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	30 Aug 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	06 Sep 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	13 Sep 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	20 Sep 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	27 Sep 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	04 Oct 2021	12:00 PM	04:00 PM	\$24.00

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Booking Quote 3276

Marulan Hall Supper Room only	11 Oct 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	18 Oct 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	25 Oct 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	01 Nov 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	08 Nov 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	15 Nov 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	22 Nov 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	29 Nov 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	06 Dec 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	13 Dec 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	20 Dec 2021	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	27 Dec 2021	12:00 PM	04:00 PM	\$24.00
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Marulan Hall Supper Room only	10 Jan 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	17 Jan 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	24 Jan 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	31 Jan 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	07 Feb 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	14 Feb 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	21 Feb 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	28 Feb 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	07 Mar 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	14 Mar 2022	12:00 PM	04:00 PM	\$24.00
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Booking Quote 3276

Marulan Hall Supper Room only	06 Jun 2022	12:00 PM	04:00 PM	\$24.00
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Marulan Hall Supper Room only	20 Jun 2022	12:00 PM	04:00 PM	\$24.00
Marulan Hall Supper Room only	27 Jun 2022	12:00 PM	04:00 PM	\$24.00

**Total Bookings \$: \$1 248.00**

**Other Booking Charges**

Additional Charges	Qty	Hours	\$ per hour	Charges (inc GST)

**GRAND TOTAL GST \$113.36**  
**GRAND TOTAL (inc GST) \$1 248.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL  
 Goulburn Mulwaree Council

**15.17 REQUEST FOR FINANCIAL ASSISTANCE - TINA MILSON - PORTRAITS ON MAIN**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Application for Financial Assistance - Tina Milson** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this business paper would leave a remaining amount of \$62,645 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Tina Milson, *Portraits on Main* be received.
2. The request for Financial Assistance of \$10,000 be declined as the application does not meet the eligibility requirements of the Financial Assistance Policy

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

A request has been received from Tina Milson seeking \$10,000 financial assistance to hold a main street photographic exhibition in the shopfronts on Auburn Street, Goulburn.

The exhibition will be held from 13<sup>th</sup> November 2021 and will celebrate the multicultural, older generations in Goulburn Mulwaree who “give back”. The applicant, Tina Milson advises that “*Portraits on Main*” will also be a genuine, unique tourist attraction drawing prospective clients and shoppers alike to explore Goulburn and surrounds. The portraits and their stories will be displayed inside occupied retail shops and unoccupied retail shops free of charge.

While this project has obvious merit, unfortunately it does not meet the eligibility requirements under the Financial Assistance Policy. While there are references to the Goulburn & District Chamber of Commerce auspicing the grant funding received for this project, the application has been submitted by an individual member of the community. Under the policy, funding for Community Projects can only be made to “community and/or charitable organisations...”

A copy of the application is attached for your consideration.

It should be noted that, under the Financial Assistance Policy, financial statements are required for requested amounts of \$5,000 and above. No financial statements have been included with this application.





## Application for Financial Assistance

Applicant / Organisation Details	
<b>Name:</b>	Tina Milson
<b>Address:</b>	[REDACTED]
<b>Contact Person:</b>	Tina Milson
<b>Telephone:</b>	[REDACTED]
<b>Email Address:</b>	[REDACTED]

Amount Applied for (Including GST if Applicable)
\$ 10,000

**Which Funding Stream are you applying under? (Please select one):**



*Financial Assistance for Community Events* and/or projects *Mayor's Discretionary Fund*  
 (See below) (See below)

**Funding Principles:**

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**  
*Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.*

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

- **Mayor’s Discretionary Fund**

*Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.*

This stream will be reserved for donations to charitable and “not for profit” organisations.

(Refer to Policy Document attached to this form for information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

<b>Other Grant Funding</b>
<b>Please provide details of funding received from other sources either approved or pending</b>
<p>\$3000 received from the Country Arts Support Program Grant (CASP) through the auspices of the Goulburn Chamber of Commerce.</p>

**Description of the Project, Service or Event** *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

Proposed date: 13th November 2021  
 Venue: Main street of Goulburn; Auburn Street  
 Art form: Visual Arts  
 Project title : **Portraits on Main**

Under the original banner of the NSW Government initiative, 'The Art of Ageing', I have taken and continued to record images and the stories of these local people over the last 5 years who contribute to our Goulburn Mulwaree Council community. Portraits of people in our diverse communities, representing various ethnicities and backgrounds over 50 years of age who give back in some way, large or small.

The portraits and their stories will be hung inside the Auburn Street shop front windows, in unoccupied premises, (on average 15 shops per annum) and now by request, occupied retail shops which will create a new streetscape, a main street photographic exhibition. Shop owners participating would not have to pay a fee, a little gesture from the project *Portraits on Main team* to say thank you for participating in these unwieldy times. Imagine walking down the street to see a photo and story of someone you know, a familiar face or someone you haven't even met who gives back to the community, you will feel a sense of pride.

Visually, the photographs, (B/W and colour) in three different sizes to suit the space, will be hung inside the shop fronts, starting no less than 50cm above the footpath and no greater than 1 metre high. The photographs printed locally, will be excellent quality, UV protected/matt finished, on a durable backing for travelling packing purposes. Shop owners/lessees will still have room for advertising or viewing into their premises. Some of the stories may be found as a QR code. At present, a small number of QR codes will be facilitated through the kind offer of The Southern Tablelands Arts.



Street banners, depending on available poles and finances, would work well to highlight the event and could be used for other community events in Goulburn as only faces would be printed. I can expand on this idea if you would like?

Originally, I was looking at a September/October 2021 start, it is now anticipated the exhibition will begin November 2021 as access to portrait subjects and finding shop owners/proprietors has been dependent on the current Covid-19 variable.

This project will celebrate our multicultural, older generations in Mulwaree who give back. "*Portraits on Main*", will also be a genuine, unique tourist attraction as it will draw prospective clients and shoppers to look inside whilst using Goulburn's many services. A win, win for Goulburn businesses, attracting new customers or prospective property buyers, then to follow, Crookwell and Yass.

With your help, this project provides a platform where we can show our gratitude both to individuals and groups who give back to our community in some way. Your financial support alongside the existing grant from the Country Arts Support Program (CASP) will allow this project to come to fruition. *Portraits on Main* received the CASP grant under the auspices of the Goulburn and District Chamber of Commerce. We do care and appreciate what their contribution means to us. Together we can all make a difference.

As an executive of the Goulburn Education Foundation (18 years) I intend to influence the young emerging artists in Goulburn. In collaboration with our local schools, we will celebrate an individual selected by the senior students. These students will collectively tell the story of their selected individual after which I will then take their photograph. I know the importance of educating the young by first hand experience and hope to encourage some to work alongside me. The younger generation is promoting the older generation, it does not get much better!

Due to changes in travel with the COVID19 restriction this project will support regional tourism. Encouraging local visitors to nearby towns, they can view the public art and in turn boost the small local economy. The Australian Bureau of Statistics estimated our growing population for 2021 is 32,168. Goulburn is currently averaging over 700,000 domestic visitors per year (2020 statistic). Adding the undeniable importance of retail and hospitality to our economy we need to find other ways to attract people. The main street location will also encourage both locals and visitors alike to walk inside small boutique shops as well as the large shops, revitalising the shopping precincts. The

project then has the potential to tour to other regional centres encouraging travel and engagement in the arts across the region.

Ewan Gilbert from ABC Central West radio NSW, conducted a live interview with me to introduce his audiences to the project. Ewan expressed great interest in the project and is eager to follow its success. Ewan alongside our local media and social media, will play an intrinsic role with the promotion of the project. Currently, I am working with Southern Tablelands Arts to coordinate the promotion of the project *Portraits on Main* on their website.

In November 2021, walk, observe, sense their souls, read their stories. We, the Goulburn Mulwaree community need to show our appreciation to our dedicated, quiet achieving citizens.

Once the project is in situ, I will have a template of 'Portraits on Main' for other regional centres wishing to follow in our footsteps. I see the opportunity to work collaboratively with the NSW Government and the Goulburn Mulwaree Council using *Portraits on Main* as a demonstration project to then share the concept and process with other NSW Government areas. An online *How to Toolkit* could be developed based on the *Portraits on Main*, Goulburn.

**Funding:** Currently, our estimated cost of printing and production is over \$20,000.

We have a team of volunteers however I would like to hire a team of locals to assist.

Cost breakdown:

70 x PVC sheets (2400x1200cm)	\$17,500
Banners (\$140 each) hanging equipment	\$ 1,800
Team of 12 people @ \$80 per day for 4 days	\$ 960
Project Manager/Photographer: Tina Milson	\$ 2,500

Recipient of (CASP) Country Arts Support Program Grant	\$ -3,000
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### Today's Auburn Street



### Tomorrow's Auburn Street: A Goulburn Community Exhibition



Please find above an example of the possible presentation



Interview with Mike Dalton for Channel 9 News, introducing Jacki Waugh and Steve Ridley, my portrait subjects on display for the NSW Government's *Art of Ageing* tour.

Please find below letters of support from Wendy Tuckerman MP, Frances Van Zinnen (Art of Ageing) and Paul Stamatellis (property/retail/commercial)

<https://mail.google.com/mail/u/0?ui=2&ik=6dcaefb3ae&attid=0.1&permmsgid=msg-f:1699334765266265065&th=17953ff72e2ae3e9&view=att&disp=safe>

Application for Financial Assistance



To whom it may concern

I have known and worked with Tina Milson for five years in my previous capacity as a Senior Policy Officer with the NSW Department of Communities and Justice.

Tina was chosen through a competitive process to be one of a select group of photographers engaged to deliver a series of photographs and didactics for the NSW Government initiative, the Art of Ageing. The Art of Ageing is a large scale photographic exhibition and is currently on tour to 44 sites across NSW.

Tina demonstrates great willingness and capacity, and readily accepted the challenge of delivering a speech at the Ministerial opening of the exhibition in NSW Parliament House in March 2020.

Tina's artworks are of the highest standard and were chosen for both the 2018 and the 2020 iteration of the Art of Ageing exhibitions.

I know Tina to be a hardworking, motivated individual and skilled communicator who will make a success out of any project she turns her attention to.

It is my pleasure to recommend and support Tina in her projects.

Kind Regards

Frances van Zinnen



7/5/2021

Page 8 of 11

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Corrie Wong

Goulburn and District Chamber of Commerce.

Level 1 56 Clinton St

Goulburn nsw 2580

Dear Corrie,

It is with pleasure I support this exciting initiative to revitalise our main street.

The Main Street Project idea arose through Tina's involvement, (2017 -2021) with the NSW Government initiative, "The Art of Ageing." Portraits of people in our community over 50 years of age who don't let getting older hamper their lives. These people make our community a wonderful place to live and we must celebrate how they give back to our community, their way. These extraordinary individuals are resilient, positive, kind, active, volunteer, still working and certainly humble, when you read their stories and sense the soul in Tina's images you won't be disappointed.

The Main Street Project will not only fill the shop front windows in unoccupied premises in the main street but also occupied retail shop fronts.

The exhibition will be held September/October 2021 dependent on the current Covid-19 variable.

This project will not only celebrate our region for the locals but also a genuine tourist attraction giving back to the community by celebrating the people in our region. This is important for Goulburn businesses as well attracting new customers or prospective property buyers. Yass and Crookwell will also be included which adds scope for the three towns to showcase our communities as a whole.

This main street gallery will not only revitalise our economy, it will boost the main street activity through art and community engagement. Especially at this unusual time a positive project such as this needs endorsement.

Best regards

**Paul Stamatellis**

Managing Director

**Office Address** Ground Floor AMP Building 189-191 Auburn St Goulburn NSW 2580


**Mail - PO Box** 292 Goulburn NSW 2580 Australia



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Application for Financial Assistance

<b>Financial Information</b>
For applications seeking funding of \$5,000 and above, the application <u>must</u> be accompanied by financial statements.

 <b>Application checklists – Please complete before signing the Declaration</b>	
<input checked="" type="checkbox"/>	Have you read and understood the guidelines?
<input checked="" type="checkbox"/>	Have you completed <b>all</b> sections of the application form?
<input type="checkbox"/>	Have you attached all relevant support materials and letters of support?
<input checked="" type="checkbox"/>	Have you included all necessary documentation (e.g. Financial Information if applicable)
<input checked="" type="checkbox"/>	Has the application been signed?
<input type="checkbox"/>	Have you kept a copy of your application for your own records?

<b>Declaration</b>			
I/ certify that, to the best of my/our knowledge, the information of this application is true and correct			
<b>Signature</b>		<b>Signature</b>	
<b>Name</b>	Tina Milson (Christina)	<b>Name</b>	
<b>Position</b>	Project Manager	<b>Position</b>	

<b>NOTES</b>
<ul style="list-style-type: none"> <li>All applications are to be returned to Council's Business Services Department, Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580</li> <li><b>Incomplete applications or applications with insufficient information will not be accepted.</b></li> </ul>

**To whom it may concern**

Thank you for your consideration. I have many letters of support and more details on the project should you require more information.

Warm regards,

Tina Milson

*Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)*



**15.18 END OF TERM REPORT**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. End of Term Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Not Applicable

**RECOMMENDATION**

That

1. The report from the Director Corporate & Community Services on the End of Term Report be received.
2. The Council endorse the End of Term Report.

**BACKGROUND**

It is a requirement under the Local Government Act 1993 for all Councils to report on the progress of the implementation of their Community Strategic Plan through the Delivery Plan. This “End of Term Report” on Council’s Community Strategic Plan and Delivery Plan must be presented to one of the final meetings of the outgoing Council for their endorsement.

**REPORT**

Following the Local Government elections in 2016, Council prepared and adopted a Regional Community Strategic Plan 2016-2036 (CSP). Following the adoption of the CSP, Council adopted a four year Delivery Plan outlining how it would deliver on the strategies contained within the CSP during its term on Council. Due to the Covid-19 Pandemic, the period covered by the Delivery Plan extended to five years. Now, in accordance with Section 402 of the *Local Government Act 1993*, Council staff have prepared an End of Term Report to the outgoing Council as at 30 June 2021.

The End of Term Report details the implementation and effectiveness of the Council Delivery Plan in achieving Council’s five strategic pillars (Our Environment, Our Economy, Our Community, Our Infrastructure and Our Civic Leadership) over the past five years.

The End of Term report has been provided as a separate enclosure and is presented for Council’s endorsement.

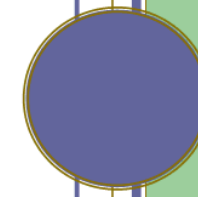


# **GOULBURN MULWAREE**

## **Regional Community Strategic Plan**

### **END OF TERM REPORT**

**July 2021**



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## Mayoral Message

Welcome to Goulburn Mulwaree Council's End of Term report for 2017 - 2021.

This extended five year term of Council has been one of immense growth as we set about on an ambitious works program to greatly improve the offerings of our region. We have been through many challenges but have presented a united team, which I feel has achieved a lot that we can be proud of.

We have welcomed over 1,300 new residents to our region over the past 5 years, and expect this number to continue to accelerate. One of our key projects within this term was the Goulburn Mulwaree Urban & Fringe Housing Strategy, setting out how the city of Goulburn, and Marulan will grow to accommodate this expected growth. This is now completed and being successfully implemented, with planning for essential water, sewer, road and other infrastructure being completed as we see development occur.

Council's Community Strategic Plan (CSP) sets out a number of Strategic Goals that guide our priorities until 2036 underneath five pillars being environment, economy, community, infrastructure and civic leadership. This framework has allowed us to focus on capital works priorities while keeping the big picture in mind. We are here to work for and with our community to achieve outcomes that we can all be proud of, and I believe we have achieved this. As we prepare this end of term report we are beginning the process for our next Community Strategic Plan, which will guide councillors who are to be elected at the 2021 elections.

Over the past five years we have undertaken many projects that have had an incredibly positive impact on Goulburn Mulwaree. Roadworks on key routes such as the Windellama Road, alongside bridge replacement projects have improved our transport links. Infrastructure such as the Wastewater Treatment Plant upgrade have enabled future growth, and Council is currently in the planning stage for both water and wastewater upgrades for Marulan. We have also improved the liveability of the region with huge lengths of walking and cycling tracks particularly along our rivers, and extensions of footpaths in villages.

The Goulburn Aquatic Centre Redevelopment, and adaption of the McDermott Centre to build the Goulburn Performing Arts Centre have been two landmark projects for our City and the wider region. These were both risky, big picture projects which we have undertaken in conjunction, and I look forward to seeing these amazing facilities open and welcoming residents and tourists in February 2022.

Council has placed considerable emphasis into process improvement and our vision of being easy to do business with throughout this term. I believe we have made significant improvements to many of our processes, and I hope this is reflected in community sentiment. We also understand that alongside all of these projects and population growth it is essential to have economic growth, and we continue to work hard to make Goulburn Mulwaree one of NSW's great regional centres. It is pleasing to see that unemployment is at just 5% which is near the historic lows we saw in 2011 and 2012 and that we are seeing significant development around the region.

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Goulburn is of course ideally located on the Hume Highway with fantastic road and rail links, and we are also telling the story of our excellent services such as the NBN, schools and preschools, medical, childcare and many more. Goulburn Mulwaree is part of the Canberra Region Joint Organisation, a collaboration of 11 Councils of the NSW's South East, including the ACT Government. Just recently we also joined the Regional Cities NSW network which is proving to be a formidable advocacy group. Our Marketing, Events & Culture team continue to tell the fantastic story of our region which will continue to develop further; Goulburn is a great place to work, play and invest.

I am continually impressed by our cultural, environmental, social and community services. This is a key area of local government and one where I believe we are leaders. The Goulburn Regional Art Gallery has gone from strength to strength with wonderful exhibitions and during the past three years has progressed to launching shows that have toured the State. The Library continues to grow and improve, and welcomes hundreds of visitors each day to a brilliant facility. We also continue to offer top-shelf community outreach programs and youth services which do a wonderful job. I am looking forward to seeing the offerings of the Goulburn Performing Arts Centre (GPAC) in 2022 and beyond.

Council continues to invest in community organisations, which is important in an area with small regional communities. We support our villages through the Village Discretionary Fund, which has enabled delivery of a number of great projects. I've also been pleased recently to see more grant funding also directed towards projects in villages, including extensive footpath creation and now most recently hall upgrades, street planting and sporting infrastructure.

Finally I would like to thank the community for the support and feedback over the past five years. We will continue to provide efficient services, and I look forward to watching Goulburn Mulwaree grow in the coming years as some of these exciting projects come to fruition.

Thank you for taking the time to read this report.



**MAYOR**  
**Cr Bob Kirk**

## Executive Summary

In accordance with Section 482(2) of the *Local Government Act 1993* and the requirements of the Integrated Planning and Reporting Legislation and Guidelines (Office of Local Government) an **End of Term Report** is required detailing Council’s progress in implementing the Community Strategic Plan (CSP) during its term. The focus of this report is on initiatives that Council has direct influence over and utilises a range of performance and assessment methods identified in its Community Strategy Plan and integrated planning documents.

The Integrated Planning & Reporting Framework opens the way for Councils and their communities to have important discussions about funding priorities, service levels and preserving local identity and to plan in partnership for a more sustainable future. The main components of the Integrated Planning and Reporting legislation for Local Government are shown in the diagram below:



In July 2016 Goulburn Mulwaree Council, Upper Lachlan Shire Council and Yass Valley Council prepared a joint Regional Community Strategic Plan for the Tablelands region, this was adopted by Council on 21<sup>st</sup> February 2017. This report meets the requirements of the Legislation and reports on Council’s progress and performance outcomes in implementing the Regional Community Strategic Plan strategies for each of the five Strategic Pillars of Council’s operations during the previous four year Council term 2016-2021 (term extended by 12 months due to COVID-19).

The Tablelands Regional Community Strategic Plan is a ten year vision that was developed through close consultation between the community and the three Councils, Goulburn Mulwaree, Upper Lachlan Shire Council and Yass Valley Council. The RCSP identifies our priorities and aspirations as a community. To achieve the priorities identified, the RCSP is supported by the following implementation strategies:

- Resourcing Strategy
- Delivery Program
- Operational Plan

Contained within the Regional Community Strategic Plan and supporting plans are the five Strategic Pillars undertaken by Council that provide a focus for the development of key strategies, program actions and performance measures. These are as follows:

**1. Our Environment**

*We appreciate our range of rural landscapes and habitats, and act as custodians of the natural environment for future generations.*

Strategy	Goal
EN1	Protect and enhance the existing natural environment, including flora and fauna native to the region .
EN2	Adopt environmental sustainability practices.
EN3	Protect and rehabilitate waterways and catchments.
EN4	Maintain a balance between growth, development and environmental protection through sensible planning.
EN5	To investigate and implement approaches to reduce our carbon footprint.

**2. Our Economy**

*We have a strong regional economy experiencing sustainable growth, which provides for a diverse range of employment opportunities.*

Strategy	Goal
EC1	Capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment.
EC2	Jointly develop appropriate tourism opportunities and promote the region as a destination.
EC3	Support and foster conditions that enable local and small/home-based businesses to grow.
EC4	Foster and develop a diverse, adaptive and innovative agricultural industry.
EC5	Encourage collaboration between businesses, government and training providers to develop employment and training opportunities for young people in the region.

**3. Our Community**

*"We are a network of vibrant, inclusive and diverse communities that value our rural lifestyle"*

Strategy	Goal
CO1	Facilitate and encourage equitable access to community infrastructure and services such as health care, education and transport.
CO2	Encourage and facilitate active and creative participation in community life.
CO3	Foster and encourage positive social behaviours to maintain our safe, healthy and connected community.
CO4	Recognise and celebrate diverse cultural identities and protect and maintain our community's natural and built cultural heritage.
CO5	Maintain our rural lifestyle.

**4. Our Infrastructure**

*“Our community is well serviced and connected to built, social and communications infrastructure*

Strategy	Goal
IN1	Develop high speed rail links between the region, Canberra, Sydney and Melbourne.
IN2	Improve public transport links to connect towns within the region and increase access to major centres.
IN3	Maintain and improve road infrastructure and connectivity.
IN4	Maintain and update existing community facilities and support the development of new community infrastructure as needed.
IN5	Ensure high quality water supply options for the towns in the region.
IN6	Implement safe, accessible and efficient management and recycling options for general waste, green waste and sewage.
IN7	Secure improvements for and future proof telecommunications infrastructure.
IN8	Improve accessibility to and support the development of health and medical facilities in the region.
IN9	Improve accessibility to and support the development of education and training facilities in the region

**5. Our Civic Leadership**

*“Our leaders operate ethically and implement good governance. We empower our residents with the tools to participate actively in the development of our communities”*

Strategy	Goal
CL1	Effect resourceful and respectful leadership and attentive representation of the community.
CL2	Encourage and facilitate open and respectful communication between the community, the private sector, Council and other government agencies.
CL3	Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making and encourage similar cooperation across other sectors and community groups.
CL4	Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region.



## Goulburn Today

The Goulburn Mulwaree Council Local Government Area (LGA) covers an area of 3,223 square kilometres making it approximately 1.5 times the size of the Australian Capital Territory. The LGA shares its borders with Upper Lachlan, Palerang, Wingecarribee and Shoalhaven LGAs.

The LGA has a total population of 31,500 with a steady average annual growth rate of approximately 1.37% over the last decade.

The City of Goulburn is a major regional centre having the largest population base within the LGA with 23,500 people. Smaller outlying villages include Marulan, Tarago, Tallong, Lake Bathurst, Bungonia and Towrang.

The largest non-Australian ethnic groups in Goulburn are English (40.7%), Irish (12.8%) and Scottish (9.7%). The number of people that identify as being of Aboriginal or Torres Strait Islander ancestry is 2.8%.

Although fewer than 3% of the population speak a language other than English at home, the most commonly spoken non-English languages are Greek, Italian and German.

The largest industries of employment for people in the Goulburn LGA are Health & Social Care (16%), Retail Trade (14%) and Public Administration & Safety (12%).

The Goulburn Mulwaree LGA scores 951 on the SEIFA index which measures degrees of social and economic disadvantage.

Geologically, the LGA forms part of the Southern Tablelands, and rises to about 700 metres above sea level.

The Wollondilly River and Mulwaree Chain of Ponds wind through the LGA forming part of the Hawkesbury-Nepean and Shoalhaven Catchments.



*Wollondilly Walking Track*



*Adventure Playground*



*Rocky Hill War Memorial Museum*

**“Our Environment”**  
**CSP Strategy EN1**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Protect and enhance the existing natural environment including flora and fauna native to the region”</i>			
<b>Actions</b>			
EN1.1	Council continues the establishment of the Goulburn Biobank Site.	Compliance with the annual Biobank returns submitted to the NSW Office of Environment and Heritage.	The Goulburn biobank has been established and ongoing maintenance works continue. Annual reports are submitted to the NSW Biodiversity Conservation Trust detailing the works completed in accordance with the works program outlined in the biobank agreement.
EN1.2	Review and monitor Local Environmental Plan and Development Control Plan.	Reviews completed and amendments made to existing plans.	Review of the LEP and DCP has been ongoing with a number of significant amendments made to both plans over the reporting period.
EN1.3	Facilitate legislative compliant public health and environmental protection outcomes.	Number of incidents report at state-agency level and mandatory inspection programs completed.	Annual inspection programs have been completed each year for registered premises within the local government area. All complaints received are investigated in accordance with Councils customer request procedure. Statistics for regulated premises are reported to the relevant state government authority at the end of each financial year.

**CSP Strategy EN2**

<b>Strategy</b> <i>“Adopt environmental sustainability”</i>			
	<b>Measures and Targets</b>	<b>Performance Outcomes</b>	
<b>Actions</b>			
EN2.1	Design, construct and seek approvals for the Goulburn Reuse Scheme (Southern Tablelands Water Reuse Infrastructure Scheme).	Complete design, construction and commissioning of the scheme.	Final design complete. Construction has commenced with an estimated completion date of December 2022. Approval for the scheme is finalised following the completion of construction and implementation of the Recycled Water Management Plan.
EN2.2	Provision of Waste Centres that prioritise and encourage recycling and reuse to limit the reliance on landfill while meeting environmental obligation.	Annual EPA Returns demonstrate improvement in recycling rates.	Domestic recycling rates (yellow lid bin collections) improved slightly from 31.37% in the 2018/2019 Waste and Resource Recovery Return; to 32.39% in 2019/2020. The move to a free weekend bulky waste disposal solution has significantly increased recycling rates for the bulky waste service from 15.97% in 2018/2019 to 37.34% in 2019/2020. The 2020/2021 figures are not completed until August 2021. Any further significant increase in recycling rates would require enhanced domestic recycling processing. A planned upgrade to Goulburn Waste Management Centre will improve overall recycling rates. Council is composting Food and Garden Organics at Goulburn Waste Management Centre, which has had a significant impact on reducing waste to landfill and improving environmental outcomes. No compliance issue were raised regarding the Environment Protection Licence for Goulburn Waste Management Centre.

EN2.3	Effectively manage the sewage treatment systems to minimise impacts to the environment.	Completion of the annual rehabilitation program and a reduction in sewer overflows as reported annually to NSW DPI Water.	<p>Effective operation and maintenance of the sewer system and the maintenance of the telemetry has been completed at the sewer pump stations and treatment plants to prevent outages and potential discharges to the environment.</p> <p>To reduce the risk of sewer main failures Council have undertaken a comprehensive mains relining program which has seen 35km of Sewer mains relined during the reporting period.</p>
EN2.4	Provision of Waste Collection services that encourage the source separation of organic waste and recycling.	Annual EPA Returns demonstrate improvement in recycling rates.	<p>Council provides a successful, in-house three bin waste collection service. All homes in the residential collection zones at Goulburn and Marulan now have access to the weekly collection of a 140L red bin (landfill waste); a 240L yellow bin (co-mingled recycling) and a 240L green bin (food and garden organics). The colours on all bin lids meets Australian Standards and EPA requirements. Residents can also choose to have additional bins to meet their needs, which could include an additional green or yellow bin if required at a reduced rate compared to an additional red bin.</p> <p>The recycling collected is taken to Council's contracted recycling processor, Endeavour Industries, which is a local charity providing employment for disabled clients. When Endeavour Industries closed for a short period due to the COVID-19 pandemic, Council arranged for the recycling to be transported to the ACT Materials Recovery Facility for processing to ensure the recycling was not disposed of in landfill.</p> <p>The organic waste collected by Council is composted at Council's own compost facility at Goulburn Waste Management Centre.</p>

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EN2.5	Activate whole of Council commitment to sustainability.	Sustainability priorities are reflected in Council's policies and procedures.	Sustainability priorities have been included in Council projects as well as various policies and procedures.
EN2.6	Drive our operations based on quadruple bottom line principles of environmental, social, financial and cultural values.	Training implemented and principles incorporated into Council documents.	Ongoing

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**CSP Strategy EN3**

<b>Strategy</b>		
<i>“Protect and rehabilitate waterways and catchments”</i>		
<b>Actions</b>		
	<b>Measures and Targets</b>	<b>Performance Outcomes</b>
EN3.1	Conduct On-site Sewage Management System Inspection Program.	Inspection program implemented
		Ongoing on-site sewage management system inspection program conducted each year with inspection results either resulting in the issuing of Approval to Operate for the system or rectification works. Every system within the local government area is scheduled to be inspected every two years in high risk areas and every seven years in low risk areas in accordance with program objectives.
EN3.2	Rehabilitation of local waterways including the Mulwaree Chain of Ponds and the Wollondilly River extending up and downstream from Goulburn Wetlands.	Water quality reporting
		Rehabilitation of the Mulwaree Chain of Ponds and Wollondilly River occurred under Grant funded projects co funded from City Wide Creek Bed Improvements. Ongoing grant applications put forward to continue works in future years.

## CSP Strategy EN4

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Maintain a balance between growth, development and environmental protection through sensible planning”</i>			
<b>Actions</b>			
EN4.1	Protect, conserve and enhance local built heritage.	Heritage fund applications	<ul style="list-style-type: none"> <li>• Funding obtained for stage one conservation works at St Clair Villa Museum &amp; Archives</li> <li>• Funding obtained for significance and building assessment of Rocky Hill War Memorial</li> <li>• Ongoing participation/administration of the Local Heritage Grants Scheme with Heritage NSW.</li> <li>• Introduction of Goulburn CBD Grants.</li> </ul>
EN4.2	Review and monitor the Local Environmental Plan and Development Control Plan.	Reviews completed and amendments made to existing plans.	<p>Reviews are typically in the form of strategies and have included:</p> <ul style="list-style-type: none"> <li>• Urban and Fringe Housing Strategy</li> <li>• Employment Lands Strategy</li> <li>• Social Sustainability Strategy and Action Plan</li> <li>• Heritage Study Review</li> </ul> <p>Council is working through the recommendations of the various strategies above in relation to the LEP and DCP to maintain a balance between growth, development and environmental protection.</p>

## CSP Strategy EN5

<b>Strategy</b>		
<i>“Investigate and implement approaches to reduce our carbon footprint”</i>		
	<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<b>Actions</b>		
EN5.1	Investigate the feasibility of developing a biogas treatment system in Goulburn.	Completed feasibility study, design and construction.  Feasibility study completed and biogas collection and treatment is not cost effective for the size of our treatment plants. This becomes economical for larger sized plants.
EN5.2	Investigate the feasibility of installing floating solar panels at the Marulan Water Treatment Plant.	Completed feasibility study, design and construction.  Study completed and floating panels were not considered feasible for the Marulan Water Treatment Plant. The technology is very expensive, evaporation reduction rates are low and the site currently only uses moderately low levels of electricity. Currently a review of the Marulan Water Treatment Plant is being completed to develop options to upgrade the plant. Fixed solar panels would be considered during the upgrade works.
EN5.3	Investigate and implement processes to beneficially reuse organic waste and not dispose of in landfill.	Processed organics being utilised by customers and not disposed of in landfill. Annual EPA Returns demonstrate reduction of organics being disposed on in landfill.  Goulburn Mulwaree is now one of only a small number of Councils across NSW that collect food and garden organics, and process this waste into a nutrient rich compost at its own Council run facility. This is a significant achievement that ensures Council has ‘closed the loop’ and domestic organic waste that was initially grown on farms is returned to the soil as compost. No organic waste is disposed of directly to landfill unless this is done so directly by waste centre



		<p>customers that have not separated their waste streams correctly.</p> <p>Less than a third of NSW Councils currently collect food waste from residents during domestic waste collections. One of the targets of the NSW Government’s Waste and Sustainable Materials Strategy 2021-2027 is to halve the amount of food waste disposed of in landfill by 2030, including through ensuring all Council areas have a food and organic waste collection (which Goulburn Mulwaree now has in place).</p> <p>Council provided green bins and kitchen caddies to all residents in the domestic waste collection zone with the support of grant funding provided by the NSW Government’s Waste Less Recycle More program. This same grant program also provided assistance for Council to expand its compost processing area and purchase a loader, which is required for composting operations.</p> <p>Compostable bio-bags are available from Council on an on-going basis.</p>
<p>EN5.4 Reduce greenhouse gases from Council operations.</p>	<p>Reduction year on year across Council operations</p>	<p>Council completes a number of activities that contribute to the reduction of greenhouse gas emissions including: the installation of solar panels to self-generate green power; modification of operations to reduce power consumption; collection and processing of FOGO (Food organics garden organics) to reduce methane generation in our landfills; changing of the city street lights to LED lights reducing power consumption; providing the choice of a hybrid car during vehicle replacement; and the purchase of two hybrid car as part of the Council fleet.</p>

**“Our Economy”**  
**CSP Strategy EC1**

**Strategy**

*“Capitalise on the region’s close proximity to Canberra and its position as a convenient hub to South East Australia to attract industry and investment”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

EC1.1	Implementation of the Goulburn Australia Marketing Campaign and associated activities to attract visitors, new residents, new industry and investment.	Annual monitoring of campaign effectiveness	Annual marketing campaign undertaken focussed on attracting visitors, new residents, industry and investment under the four pillars of Visit, Live, Work and Invest. Campaign activities amended annually to reflect changes in the market, trends, opportunities and available budget. New branding and campaign implemented in 2020/21 – Country Life, City Heartbeat.
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**CSP Strategy EC2**

<b>Strategy</b>			
<i>“Jointly develop appropriate tourism opportunities and promote the region as a destination”</i>			
<b>Actions</b>			
	<b>Measures and Targets</b>	<b>Performance Outcomes</b>	
EC2.1	Work collaboratively and regionally under the brand Canberra Region Tablelands.	Destination NSW funding obtained for regional marketing campaign	Coordinator Marketing & Events is the Chair of the Tablelands Tourism Group. Tourism Managers across the Tablelands region work closely and collaboratively to initiate regional activities focussed on destination management, capacity building and marketing. The Tablelands Tourism Destination Development Plan 2020-2025 and Goulburn Mulwaree Tourism Action Plan 2020-2025 were also developed during this time, with implementation well underway.
EC2.2	Identify opportunities to bid for regional, state and national events that deliver significant economic outcomes for the community.	New events secured each year	Events secured include: <ul style="list-style-type: none"> <li>• Australian Superbikes</li> <li>• Tag20 ANZAC Cup</li> <li>• 2021 Youth Conference</li> <li>• State Duathlon Championships</li> <li>• The Festival of Place</li> <li>• Country NSW Cricket Championships</li> <li>• E-sports</li> <li>• Table Tennis – Southern Invitational</li> <li>• Junior 2-day cycle tour</li> <li>• Golf NSW Country Championships</li> <li>• National Square Dance Convention</li> <li>• Darts Australia Championships</li> <li>• Plus many more.</li> </ul>

			Numerous events were postponed or cancelled due to the impact of COVID-19 from February 2020 through to March 2021.
EC2.3	Facilitate the development of a rail trail.	New facility developed	Ongoing. Rail Trail project subject to a number of Grant Funding applications as at 30 June 2021

**CSP Strategy EC3**

<b>Strategy</b>			
<i>“Support and foster conditions that enable local small/home based-business to grow”</i>			
<b>Actions</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
EC3.1	Develop a Smart City Action Plan.	Plan being developed and implemented if achieving the affordability criteria.	The Goulburn Mulwaree Smart City Strategy was endorsed by Council in 2017. Projects are implanted depending on affordability. Successful initiatives include Public WIFI, the Library Big Read Bus and online development application lodgement.
EC3.2	Council works with the community to support village development and opportunities for business and growth.	Development of Village Plans that inform strategic plans, program and service delivery.	Village Plans have been developed for Marulan and Tarago but these plans are more capital works oriented. A Villages Strategy is on the Strategic Planning Program but has been delayed pending the finalisation of other strategies and State reviews on agricultural land use planning and mapping.

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### CSP Strategy EC4

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Foster and develop a diverse, adaptive and innovate agricultural industry”</i>			
<b>Actions</b>			
EC4.1	Implement priority actions in Employment Lands Strategy.	Completion of actions	The majority of actions in the <i>Employment Lands Strategy</i> have been implemented and a review of this strategy is identified an an action within the <i>Local Strategic Planning Statement</i> .

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### CSP Strategy EC5

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Encourage collaboration between businesses, government and training providers to develop employment and training opportunities for young people in the region”</i>			
<b>Actions</b>			
EC5.1	Advocate for the education and training needs of the young people in the region.	Affordable and relevant training and education options accessible for young people.	Establishment of country university centre at the TAFE facility in Goulburn this has expanded to over 100 students.

**“Our Community”**  
**CSP Strategy CO1**

**Strategy**

*“Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

CO1.1	Advocate and facilitate discussions with relevant authorities and funding bodies to improve access to services and facilities for youth.	Funding and location secured. Dedicated youth space/centre appropriately resourced.	<p>With Council’s assistance, the PCYC obtained some grant funding for a proposed new Youth Hub at their property in Avoca Street, Goulburn.</p> <p>PCYC are currently investigating reconfiguring their existing building to accommodate the hub without having to rely on additional funds to construct another building linked to their main building. Separate to these investigations, PCYC continue to pursue other grant funding opportunities in the background.</p> <p>Council’s Property &amp; Community Services Business Unit continues to liaise with the PCYC’s Property Team in Sydney on the Youth Hub initiative.</p>
CO1.2	Development and implementation of Disability Inclusion Action Plan (DIAP).	Implementation of high priority actions	A comprehensive review of the DIAP 2017-2021 has been completed in consultation with staff representatives from each Directorate and the NSW Disability Council. A number of high priority actions identified in the DIAP 2017-2021 have been implemented during this period.

		<p>A new DIAP 2021-2026 has been prepared to include updated statistical information on programs and services offered by Council and more specific information relating to;</p> <ol style="list-style-type: none"> <li>1. Regional Community Strategic Plan 2036</li> <li>2. Local Strategic Planning Statement</li> <li>3. Social Sustainability Strategy and Action Plan</li> <li>4. Accessible Council Programs and;</li> <li>5. Employment initiatives</li> </ol> <p>The DIAP 2021-2026 commenced on 1 July 2021.</p>
<p>CO1.3 Continue with Council's aged care and disability services.</p>	<p>CHSP services periodic reviews</p>	<p>Neighbour aid and respite services continued to be provided throughout the reporting period. The Community Centre relocated from the McDermott Centre to continue rolling out programs and services following Council's decision to construct the Goulburn Performing Arts Centre on the site of the former Community Centre.</p>

**CSP Strategy CO2**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Encourage and facilitate active and creative participation in community life”</i>			
<b>Actions</b>			
CO2.1	Provide, maintain and improve the range of social and cultural services including the goulburn.art REGIONAL GALLERY, Goulburn Mulwaree Library, St Clair Villa Museum & Archives, Rocky Hill War Memorial and the Goulburn Waterworks.	Increase in attendance at/use of cultural services. Increase in public programs and exhibitions at each location.	<p><i>Library:</i></p> <p>2017/18 – 106, 685 visits to the Library   11,331 attended adults and children programs &amp; events.</p> <p>2018/19 – 101,302 visits to the Library   8,821 attended adults and children programs &amp; events</p> <p>2019/20 – *74,067 visits to the Library   7,856 attended adults and children programs &amp; events.</p> <p>2020/21 – 58,713 visits to the Library   6,770 attended adults and children programs &amp; events (to 20 May).</p> <p><i>Gallery:</i></p> <p>2017/18 – 22, 164 physical reach</p> <p>2018/19 – 28,458 physical reach</p> <p>2019/20 – *36,016 physical &amp; digital reach</p> <p>2020/21 – 42,938 (to 20 May 2021)</p> <p><i>Rocky Hill War Memorial Museum:</i></p> <p>2017/18 – 20,147 visitors to Tower &amp; Museum</p> <p>2018/19 – 10,143 visitors to Tower (Museum</p>



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closed due to construction during this period)  
 2019/20 – Closed due to construction  
 2020/21 – 42,212 visitors to Tower & Museum  
 New state of the art Rocky Hill War Memorial  
 Museum opened 1 June 2021.

*Goulburn Historic Waterworks:*

2017/18 – 8,757 visitors  
 2018/19 – 10,834 visitors  
 2019/20 – \*8,484 visitors  
 2020/21 – 18,061 visitors (to 30 April)

*St Clair Villa Museum & Archives:*

Closed throughout for conservation works.

\*Physical attendance figures were heavily impacted by the closure of the Museums, Gallery and Library as part of the NSW Public Health Order. This led to the teams innovating their service delivery and moving to a heavily online presence through online exhibitions and programs using various social media platforms and our websites. The Library also developed a 'click and collect' type service allowing Library members to book their resources online and collect through a dedicated pick up service. In-person public programs were delayed significantly under the COVID-19 restrictions, impacting this performance outcome. However, the innovation to online across various activities continues alongside normal programming and has been a wonderful complement to increase our collective presence to a broader audience.

CO2.2	Development and delivery of new and existing cultural and creative assets, including built heritage assets.	Museums open daily, with new and exciting exhibits year-round.	<ul style="list-style-type: none"> <li>• New state of the art Rocky Hill War Memorial Museum opened 1 June 2021.</li> <li>• Conservation works ongoing at St Clair Villa Museum &amp; Archives.</li> <li>• Increased operating hours/days across Museums</li> <li>• Museums closed from March to May 2020 as a result of NSW Public Health Order, re-opening as soon as was allowed in line with the restrictions in place.</li> </ul>
CO2.3	Planning for public spaces is undertaken to reflect the growing community's needs.	Plans and policies are in place that define public space requirements.	<ul style="list-style-type: none"> <li>• North Park Master Plan completed</li> <li>• Recreation Area Plan of Management completed</li> <li>• Victoria Park Master Plan completed</li> <li>• Ongoing for all other open space Plans of Management in line with crown land program – due for completion July 2023.</li> </ul>

**CSP Strategy CO3**

**Strategy**

*“Foster and encourage positive social behaviours to maintain our safe, healthy and connected community”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

CO3.1	Develop and implement programs for youth to encourage empowerment, resilience and capacity building.	Increase in young people engaged in Be Seen Be Heard activities and events.	<p>There has been an ongoing increase in the number of new participants attending School Holiday Program activities. Opportunities for this participation were maintained throughout the COVID-19 crisis with the introduction of innovative online /Zoom activities directly built on the interests of our youth.</p> <p>Our Youth Services team received staff performance awards for innovation following feedback and praise from others in the youth services sector and recognition by management.</p> <p>Youth Week grants have been successfully applied for and used to deliver exciting community events. Each year these events have been planned in consultation with other local youth support services to ensure that money is spent purposefully. Example: In 2021 Council Youth Services worked in partnership with PCYC Goulburn to deliver a family fun community event and then again with headspace, PCYC Goulburn,</p>
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Mission Australia and NSW Police to deliver outreach BBQ's at both Goulburn and Mulwaree High Schools. A total of 1,608 sausage sandwiches served and valuable time spent connecting with our local youth.

Our Youth Services Coordinator has been trained in the delivery of Youth Mental Health First Aid and this training is being regularly rolled out within the LGA.

Our Youth Services Coordinator has also been trained to deliver 'Love Bites' training (healthy relationships and domestic violence). This is being delivered to all student years at Goulburn High School throughout 2021.

Our Youth Services Coordinator and Youth Support Officer have also been trained to deliver 'Save a Mate' training (alcohol and drug awareness). This has been rolled out to students at local high schools.

The Paperback Café located within the local library was established in Feb 2019. This serves as a training café for at risk and disabled youth, allowing them to build valuable skills and knowledge and to obtain recognised qualifications with a view to future employment opportunities. 80 participants have been supported through this program. At the NSW Youth Work Awards in 2020, our Youth Services Coordinator received a special highly commended mention for his work in

		<p>establishing the Paperback Café.</p> <p>The Youth Mentoring Program was introduced in early 2020. It supports those local youth who would not otherwise have the opportunity to develop leadership and peer mentoring skills. The program highlight was a trip to the Northern Territory to walk the Larapinta Trail, drawing on teamwork, personal resilience, mental wellbeing and the ability to overcome challenges.</p> <p>The Vibesfest annual youth music festival provides an opportunity for local youth to showcase their musical talents. This is organised in partnership with Council’s Events team and attracts a strong audience.</p> <p>To maximise outcomes and build capacity for local youth, Council’s Youth Services team consistently consults and networks with other local youth services when planning activities and events. The team has strong partnerships with other youth workers and organisations and also supports other local programs such as the PCYC ‘Fit 4 Life’ program.</p>
<p>CO3.2 Develop community partnerships to provide education programs focussed on sustainability and waste minimisation.</p>	<p>Annual Waste Education Program developed and implemented that encourages the development of community partnerships.</p>	<p>Council worked with a number of local schools and community groups to provide waste education initiatives. This included initiatives such as: supporting the introduction of new Food and Garden Organics (FOGO) bins to all properties in the waste collection zone; Waste to Art School Incursions in partnership with Goulburn Regional Art Gallery; waste education activities with</p>

			<p>various local primary, high and pre-schools; workshops in partnership with Southern Tablelands Arts; coordinating Keep Australia Beautiful's EnviroMentors program at local schools plus environmental workshops featuring Eaton Gorge Theatre Company with local high schools and theatre groups; workshops at Goulburn Mulwaree Library; participation at community events such as International Day of People with a Disability and Clean Up Australia Day; stalls at locations such as Goulburn Square and the Rotary Parkside Markets and a partnership with the Department of Education's Bournda Environmental Education Centre. Presentations were also held at events hosted by organisations such as Soroptimist International Goulburn and Southern Tablelands Women's Breakfast Club. Council's Business Manager Waste and Recycling has participated as Chair of the Canberra Region Joint Organisation's Waste and Resource Recovery Working Group, and Council is also actively involved in the CRJO Waste Education Sub-Group. Funding for some waste education programs has been provided by the EPA through the CRJO. Council has also participated in and supported initiatives such as National Recycling Week, the Household Chemical CleanOut and Garage Sale Trail.</p>
CO3.3	Build social capital	Priority actions in Social Infrastructure Plan implemented.	Council has developed a Social Sustainability Strategy and Action Plan which is being implemented and monitored annually.

**CSP Strategy CO4**

**Strategy**

*“Recognise and celebrate our diverse cultural identities and protect and maintain our community’s natural and built cultural heritage”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

CO4.1	Create a cultural environment that contributes socially and economically to the community.	Increase in visitation to arts and cultural facilities year on year.	<p><i>Library:</i></p> <p>2017/18 – 106, 685 visits to the Library   11,331 attended adults and children programs &amp; events.</p> <p>2018/19 – 101,302 visits to the Library   8,821 attended adults and children programs &amp; events</p> <p>2019/20 – *74,067 visits to the Library   7,856 attended adults and children programs &amp; events.</p> <p>2020/21 – 58,713 visits to the Library   6,770 attended adults and children programs &amp; events (to 20 May).</p> <p><i>Gallery:</i></p> <p>2017/18 – 22, 164 physical reach</p> <p>2018/19 – 28,458 physical reach</p> <p>2019/20 – *36,016 physical &amp; digital reach</p> <p>2020/21 – 42,938 (to 20 May 2021)</p> <p><i>Rocky Hill War Memorial Museum:</i></p>
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2017/18 – 20,147 visitors to Tower & Museum

2018/19 – 10,143 visitors to Tower (Museum closed due to construction during this period)

2019/20 – Closed due to construction

2020/21 – 42,212 visitors to Tower & Museum  
New state of the art Rocky Hill War Memorial Museum opened 1 June 2021.

*Goulburn Historic Waterworks:*

2017/18 – 8,757 visitors

2018/19 – 10,834 visitors

2019/20 – \*8,484 visitors

2020/21 – 18,061 visitors (to 30 April)

*St Clair Villa Museum & Archives:*

Closed throughout for conservation works.

\* Physical attendance figures were heavily impacted by the closure of the Museums, Gallery, and Library as part of the NSW Public Health Order. This led to the teams innovating their service delivery and moving to a heavily online presence through online exhibitions and programs using various social media platforms and our websites. The Library also developed a 'click and collect' type service allowing Library members to book their resources online and collect through a dedicated pick up service. In-person public programs were delayed significantly under the COVID-19 restrictions, impacting this performance outcome. However, the innovation to online across various activities continues alongside normal programming and has been a wonderful complement to increase our collective presence to a broader audience.



**CSP Strategy CO5**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Maintain our rural lifestyle”</i>			
<b>Actions</b>			
CO5.1	Review and monitor Local Environmental Plan and Development Control Plan.	Reviews completed and amendments made to existing plans.	<p>Reviews are typically in the form of strategies and have included:</p> <ul style="list-style-type: none"> <li>• Urban and Fringe Housing Strategy</li> <li>• Employment Lands Strategy</li> <li>• Social Sustainability Strategy and Action Plan</li> <li>• Heritage Study Review</li> </ul> <p>Council is working through the recommendations of the various strategies above in relation to the LEP and DCP.</p> <p>Ongoing review is being undertaken with a number of significant amendments having been made to the LEP and DCP in relation to:</p> <ul style="list-style-type: none"> <li>• Heritage – the Heritage Study Review 2018 has resulted in a new DCP chapter and a housekeeping amendment to update the LEP heritage schedule. Currently Council’s Heritage Advisor is also working through a list of proposed items to be added to the LEP.</li> <li>• Changes to DCP chapters in relation to vegetation clearing, residential development, highway signage.</li> <li>• LEP amendments in relation to subdivision in the RU6 Transition Zone; removing cemeteries as a permissible use from the environment zones; updating the LEP exempt provisions; and amendments to zones following the recommendations of the Employment Lands Strategy.</li> </ul>

**“Our Infrastructure”**

**CSP Strategy IN1**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Develop high speed rail links between the region Canberra, Sydney and Melbourne”</i>			
<b>Actions</b>			
IN1.1	To collaboratively advocate and lobby for development of a high speed rail service with State and Federal governments.	Annual progress reporting	NSW Premier stated in April 2021 that the NSW Government is committed to moving ahead with improvements to rail. We continue to advocate and lobby.

**CSP Strategy IN2**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Improve public transport links to connect towns within the region and increase access to major centres”</i>			
<b>Actions</b>			
IN2.1	Maintain and upgrade GMC regional road network.	All TfNSW reporting requirements met	RRRP project completed on Union Street. Blackspot project commenced and carried forward to 2021/22 for completion on Taralga Road. Stabilised heavy patching program undertaken on Bungendore Road. Routine maintenance undertaken on Taralga Road, Highland Way and Bungendore Road via RRBG funds. Works proposal for 1km rehabilitation on Bungendore Road in 2021/22

IN2.2	Eliminate networks safety hazards when identified.	Specific funding announcements	Road rehabilitation works completed on Mountain Ash Road, Windellama Road, Taralga Road, Collector Road, Forbs Street, Bourke Street, Auburn Street, McDermott Drive, Robinson Street Clifford Street. Additionally \$15m of Natural Disaster funds in response to Natural Disasters in January/February/August 2020. Works on going into 2021/22. Completion of allocated Capital Works program.
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**CSP Strategy IN3**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Maintain and improve road infrastructure and connectivity”</i>			
<b>Actions</b>			
IN3.1	Carry out asset inspection regime and condition assessment to identify and prioritise capital works & maintenance programs.	Monthly Progress Reporting	Asset inspection regime completed in accordance with asset inspection program. This is reported monthly in the Operations Departmental Report.
IN3.2	Implement road infrastructure capital works and maintenance programs.	Monthly Progress Reporting	Completion of annual Capital Works program with identified carry over projects. Completion of scheduled maintenance programs

**CSP Strategy IN4**

<b>Strategy</b>		
<i>“Maintain and update existing community facilities, and support the development of a new community infrastructure as needed”</i>		
<b>Actions</b>		
<b>Measures and Targets</b>	<b>Performance Outcomes</b>	
IN4.1 Operate community facilities to maximise use.	Measure use or attendance	<p>Goulburn Recreation Area                      2017/18 – 90,435                      2018/19 – 131,857                      2019/20* – 90,073                      2020/21 – 69,193</p> <p>Goulburn Recreation attendance figures were heavily impacted due to:                      # impacted by Covid restrictions from March 2020* – total shutdown of Veolia &amp; Basketball stadiums, no major events held. Major events also cancelled due to bushfires in January / February 2020.</p> <p># impacted by Covid – no events permitted until January/ February 2021.</p> <p>Goulburn Aquatic Centre                      2017/18 – 98,990 visitors                      2018/19 –96,120 visitors                      2019/20 – *79,859 visitors</p>

		2020/21 – #50,323 visitors to 24 April	
		<p>Figures at the Goulburn Aquatic Centre were impacted heavily due to:</p> <p># Indoor pool closed due to roof collapse from September 2019 to February 2020. Indoor and outdoor pool closed from March to end of June due to Covid restriction.</p> <p>#Pool remained closed due to Covid until late September 2020. Outdoor Pool remained open until Late April, with total centre now closed due to redevelopment.</p>	
IN4.2	Upgrade community facilities to improve service provision (Aquatic Centre, Adventure Playground & Wollondilly Walking Track).	Monthly Progress Reporting	<ul style="list-style-type: none"> <li>• Aquatic Centre redevelopment underway, expected completion March 2022.</li> <li>• Adventure Playground in Victoria Park completed and open to the public.</li> <li>• Wollondilly Walking Trail underway, final stage due for completion in early 2022.</li> </ul>

**CSP Strategy IN5**

<b>Strategy</b>			
<i>“Ensure high quality water supply options for the towns in the region”</i>			
<b>Actions</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
IN5.1	Operate, maintain and upgrade water systems to provide high quality water to our customers.	Completion of programs as per the SBP, IWCM and DWMP and Compliance with the ADWG, licences and indicators in the DPI Water annual return	<p>The water treatment plant are operated and maintain to produce high quality water that meets the Australian Drinking Water Guidelines.</p> <p>An options study for the upgrade of Marulan WTP have commenced to upgrade the current plant to address current aesthetic water quality concerns. Upgrades have been completed on the Goulburn WTP to ensure high water quality during periods of poor raw water quality. Council’s Drinking Water Management plan has been reviewed and updated to correspond with changes in water supply systems.</p>
IN5.2	Investigate safe and secure water supply options to accommodate regional growth.	IWCM complete	IWCM to be completed. Will also incorporate Housing Strategy (completed in late 2020) into IWCM to ensure projected growth is accounted for.

**CSP Strategy IN6**

<b>Strategy</b>			
<i>“Implement safe, accessible and efficient waste management and recycling options for general and green waste and sewerage”</i>			
<b>Measures and Targets</b>			
<b>Performance Outcomes</b>			
<b>Actions</b>			
IN6.1	Operate, maintain and upgrade the sewer systems to provide high quality water to our customers.	Completion of programs as per the SBP, IWCM and DWMP and Compliance with the ADWG, licences and indicators in the DPI Water annual return.	Maintenance programs continue to ensure equipment is maintained adequately. The Goulburn Wastewater Treatment Plant upgrade was completed in 2018 that treats sewage to a high quality standard. Marulan Wastewater Treatment Plant Concept Design has commenced for completion by June 2021, with Detailed Design to start by mid-2021.
IN6.2	Investigate safe and secure sewer collection and treatment options to accommodate regional growth.	IWCM complete	IWCM to be completed. Will also incorporate Housing Strategy (completed in late 2020) into IWCM to ensure projected growth is accounted for.
IN6.3	Develop the Goulburn, Marulan and Tarago Waste Management Centres to meet community and environmental needs.	Annual EPA returns demonstrate improved waste practices and data.	Council’s waste centres have continued to operate effectively and efficiently with no licence or legislation breaches reported, or environmental complaints received. A variation to the Environment Protection Licence at Goulburn Waste Management Centre was obtained to allow commercial composting operations to commence, and Development Application (DA) consents were obtained for the construction of a Drill Mud Processing Facility and a major upgrade to

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Goulburn Waste Management Centre.

The detailed design of the DA approved waste centre upgrade was completed, which includes the construction of a customer friendly Re-Use Hub (tip shop) and Recycling Shed. The upgrade will include avenues for the free disposal of hazardous waste through a Community Recycling Centre.

Improvements to Marulan and Tarago Waste Management Centres have included new amenities buildings and the installation of solar power, which facilitated the use of an electronic rural waste card system across all three of Council's landfills.

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**CSP Strategy IN7**

<b>Strategy</b>			
<i>“Secure improvements for and future proof telecommunications infrastructure”</i>			
<b>Actions</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
IN7.1	Develop a Smart City Action Plan	Plan being developed and implemented if achieving the affordability criteria.	The Goulburn Mulwaree Smart City Strategy was endorsed by Council in 2017. Projects are implanted depending on affordability. Successful initiatives include Public WIFI, the Library Big Read Bus and online development application lodgement.

**CSP Strategy IN8**

<b>Strategy</b>			
<i>“Improve accessibility to and support the development of health and medical facilities in the region”</i>			
<b>Actions</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
IN8.1	Lobby State Government to provide adequate health and medical facilities within the Local Government Area.	Annual progress reports	During reporting period, NSW State Government allocated \$150M in budget for upgrade of Goulburn Base Hospital – this project is nearing completion and has been supplemented by an allocation in the 2021 State Budget towards important health services for the region including MRI and CT Scanning equipment.
IN8.2	Support the development of community health services and infrastructure that is accessible to residents living in remote areas and to less mobile residents.	Annual progress reports	The focus has been the redevelopment of the Goulburn base Hospital and there has been a significant uptake of doctors of demand through a telehealth service.

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**CSP Strategy IN9**

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<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Improve accessibility to and support the development of education and training facilities in the region”</i>			
<b>Actions</b>			
IN9.1	Advocate for the education and training needs of the young people in the region.	Annual progress reports	Annual progress reports provided to the Executive. The most recent report uncovered accessibility to expanded funding allowing further development of the trainee and apprentice program.

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## *“Our Civic Leadership”*

### CSP Strategy CL1

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Effect resourceful and respectful leadership and attentive representation of the community”</i>			
<b>Actions</b>			
CL1.1	Actively promote sound governance practices and procedures within the organisation.	All statutory obligations and requirements met	All statutory obligations and requirements have been met. Policies and procedures were reviewed every 2 years and training provided on a minimum of 2 topics per year.
CL1.2	Ensure the long term financial sustainability of Council through effective and prudent financial management.	Accepted Financial Key Performance Indicators	Council has received unqualified audit reports throughout the reporting period and has met or exceeded KPI benchmarks throughout.
CL1.3	Support Council to be compliant, efficient and more effective through use of technology.	Systems available and performance	Council has continued the deployment of mobile devices to allow better access to information in the field. Also council continues to have a strong security focus for all systems. The Service desk was able to complete 75.3% of all requests in under 8 hours. This was achieved even with a significant increase in number of supported devices (new mobile equipment). System availability was well above 99%.
CL1.4	Deliver excellence in customer service throughout the organisation.	Customer Service satisfaction surveys	Customer Service has strived to improve service and Customer satisfaction has significantly improved. Customer Surveys are tracking with a consistent average of 98% excellent or good.
			Goulburn Mulwaree Council Customer Service is

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currently ranked 1<sup>st</sup> in Local Government Sector with an average of 83.6% Sector bench mark is 52.9%. Overall compared to all business participating we are ranked 2<sup>nd</sup> overall just behind Holmesglen with an average of 85.1%. We have continued to improve and learn from each year to now leading the way for other Councils.

Customer Service Team introduced the following track our progress :

**2017-18**

- March 2017 and November 2017 in house internal mystery shopper
- Internal staff survey October 2017
- Front Counter external survey
- Customer Service feedback forms
- External customer survey

**2018-19**

- 2018-19 CSBA Mystery shopper program
- Customer Service feedback forms
- QR code introduced for feedback surveys
- iGMC knowledge project implemented

**2019-20**

- 2019-20 CSBA Mystery shopper program
- Customer Service feedback forms
- QR code feedback surveys
- iGMC stage two implemented

**2020-21**

- 2020-21 CSBA Mystery shopper program
  - Customer Service feedback forms
  - QR code feedback surveys
  - In house mystery shopper and internal survey to be completed towards end of year.
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- iGMC continued expanding

Customer Service have received the following team awards.

2017 National Local Government Customer Service Network Customer Service Team of the Year 2017 Highly commended.

2019 Customer Service Team of the Year Award – Finalist

2019 Customer Service Performance recognition Award – Exceptional Team delivered with Pride  
2019 Category Winner for Innovative Business Improvement Award

CSBA Best in Sector Government July 2019-June 2020

CSBA Best in Sector Government April 2020 to March 2021

CSBA Best in Sector Government January to December 2020

CSBA Best in Sector Government October 2019 to September 2020

Livepro runners up Award 2021 for knowledge use and our work on iGMC project.

A few statistics over the past 5 years:

- Phone calls taken on 4823 4444 = 227,336
- Receipts processed = 84,498 totalling \$80,698,982.67

Customer Service have trained 47 casuals, 6 trainees, and had many staff changes to full time team members. Many of these staff are currently working in full time roles in other departments within Council.



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### CSP Strategy CL2

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**Strategy**

*“Encourage and facilitate open and respectful communication between the community, the private sector, Council and other government agencies”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

CL2.1	Undertake community consultation in accordance with adopted Community Engagement Strategies.	Participation in all consultation/engagement activities.	In accordance with the <i>NSW Environmental Planning and Assessment Act, 1979</i> Council has prepared and adopted a <i>Community Participation Plan</i> in 2019 which is being implemented in relation to planning consultation.
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### CSP Strategy CL3

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**Strategy**

*“Collaborate and co-operate to achieve efficiencies and a greater voice in regional decision making and encourage similar co-operation across other sectors and community groups”*

**Measures and Targets**

**Performance Outcomes**

**Actions**

CL3.1	Actively participate in the Canberra Region of Joint Councils (CBRJO.)	Attendance and participation at all levels of CBRJO.	Attendance level >90% for Board and General Managers Advisory Committee (GMAC) and Special Interest Group (SIG) Meetings by relevant staff.
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**CSP Strategy CL4**

<b>Strategy</b>		<b>Measures and Targets</b>	<b>Performance Outcomes</b>
<i>“Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region”</i>			
<b>Actions</b>			
CL4.1	Continue with active Grant’s Officer program within Council’s organisational structure.	All relevant grant funding opportunities pursued and/or referred to relevant community organisations.	During the reporting period Council has been successful in gaining \$67,941,623 in grant funding for a range of capital projects.



**15.19 RATES OUTSTANDING REPORT**

**Author:** Julie McEntee, Revenue Coordinator

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Outstanding rates continue to accrue interest at a rate some 6% above the rate at which Council could invest its cash.  Rates outstanding remain a charge on the land and are always collectable.
<b>Use of Reserve Funds:</b>	Not Applicable

**RECOMMENDATION**

That the report from the Revenue Coordinator on Rates Outstanding be received.

**BACKGROUND**

The purpose of this report is to advise on the status of rates collections as at 1<sup>st</sup> July 2021.

**REPORT**

The following table summarises the rates transactions and collections processed up to 1<sup>st</sup> July 2021.

	<b>Amount</b>
Rates and Charges Outstanding at 1 July 2020	\$39,434.02
Levies and Write Offs	\$26,057,908.19
Total Collectable	\$26,097,342.21
Rates and Charges Collected	-\$26,005,310.31
Pre payments	\$958,219.95
Amount Outstanding	\$1,050,251.85
Percentage of Rates and Charges Outstanding	<b>4%</b>

The percentage recorded here shows that the rates are being collected in accordance with the end of financial year. The outstanding rates currently stand at 4% which indicates the outstanding debt percentage remains low.

Analysis of the outstanding debts shows that there are a total of 404 properties with an outstanding debt of more than \$500. Now that regulations regarding COVID-19 have ceased Council have posted 255 letters of demand on 21<sup>st</sup> June 2021 for these properties with arrears that had not previously entered into payment arrangements.

Council have recommenced debt recovery action in line with current legislation. It should be noted that a considerable number of ratepayers have entered into repayment agreements in accordance with Council’s Policy.

These overdue amounts are further dissected below;

<b>Debt Range</b>	<b>No of Properties</b>	<b>Total Debt for Range</b>	<b>Average Debt</b>
\$150-\$499	675	\$215,559	\$319
\$500-\$2,000	294	\$263,429	\$896
\$2,001-\$5,000	81	\$261,867	\$3232
Above \$5,000	29	\$285,198	\$9834

**OUTSTANDING BALANCES >\$5,000**

<b>Property No.</b>	<b>Outstanding Balance</b>	<b>Action Taken</b>
1003689	5,134.86	Current debt recovery
1019333	5,377.92	Current debt recovery
1016852	5,567.58	Current debt recovery
1005354	5,619.31	N/A Postpone Rates
1020004	5,857.87	Current debt recovery
1002524	5,887.30	Current debt recovery
1006508	6,014.55	Current debt recovery
1003162	6,264.44	Current debt recovery
1008127	6,507.27	N/A Postpone Rates
1006861	6,873.31	Current debt recovery
1002679	7,381.90	Property sold
1001332	7,456.21	Current debt recovery – arrangement in place
1003523	7,521.62	Current debt recovery
1022151	7,556.86	Current debt recovery
1003336	7,941.28	Current debt recovery – arrangement in place
1004192	8,184.88	N/A Postpone Rates
1010106	9,214.45	Current debt recovery – Company in Liquidation
1020822	8,719.71	Current debt recovery – arrangement in place
1020840	9,697.21	Current debt recovery – arrangement in place
1016977	10,311.89	Current debt recovery
1005070	10,913.21	Current debt recovery
1010105	10,865.33	Current debt recovery – Company in Liquidation
1001810	9,720.70	N/A Postponed Rates
1002041	10,727.17	N/A Postponed Rates

1020940	12,938.42	Postponed Rates & Arrears – Deceased Estate
1002184	16,755.81	Current debt recovery
1009848	14,820.84	Current debt recovery – Property to be sold
1010110	19,766.47	Current debt recovery – arrangement in place
1004839	35,600.42	Solicitor engaged – Ratepayer seeking Non-rateable status
	<b>285,198.79</b>	

**15.20 MONTHLY FINANCIAL REPORT**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Monthly Financial Report** [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.

**BACKGROUND**

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.



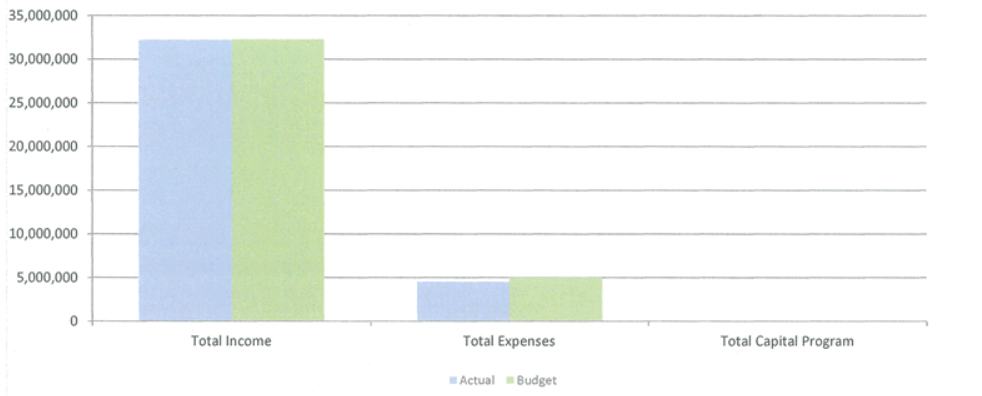
Council Directorate Summary Report for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Executive Services

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ3	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								
Rates & Annual Charges	21,187,200	<u>21,035,629</u>	0	0	21,035,629	21,187,200	151,571	99%
Interest & Investment Revenue	540,000	<u>403,914</u>	0	0	403,914	225,000	-178,914	180%
Other Revenues	74,412	<u>87,097</u>	0	0	87,097	95,340	8,243	91%
Operating Grants & Contributions	6,192,665	<u>6,211,774</u>	0	0	6,211,774	6,193,484	-18,290	100%
Internal Income	4,570,646	<u>4,483,288</u>	0	0	4,483,288	4,570,646	87,358	98%
<b>Total Income</b>	<b>32,564,923</b>	<b>32,221,703</b>	<b>0</b>	<b>0</b>	<b>32,221,703</b>	<b>32,271,670</b>	<b>49,968</b>	<b>100%</b>
<b>Expense</b>								
Employee costs	3,402,723	<u>3,000,157</u>	680	0	3,000,837	3,314,919	314,082	91%
Materials & Contracts	368,770	<u>249,194</u>	4,650	0	253,844	529,890	276,046	48%
Depreciation & Impairment	1,723	<u>158,597</u>	0	0	158,597	1,723	-156,874	9205%
Other Expenses	579,679	<u>636,275</u>	3,422	0	639,697	669,679	29,982	96%
Internal Expenses	506,671	<u>506,671</u>	0	0	506,671	506,671	0	100%
<b>Total Expense</b>	<b>4,859,565</b>	<b>4,550,893</b>	<b>8,752</b>	<b>0</b>	<b>4,559,645</b>	<b>5,022,882</b>	<b>463,237</b>	<b>91%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>27,705,358</b>	<b>27,670,810</b>	<b>-8,752</b>	<b>0</b>	<b>27,662,058</b>	<b>27,248,789</b>	<b>-413,269</b>	<b>102%</b>
Capital Income								
<b>Operating Surplus/(Deficit) after Capital</b>	<b>27,705,358</b>	<b>27,670,810</b>	<b>-8,752</b>	<b>0</b>	<b>27,662,058</b>	<b>27,248,789</b>	<b>-413,269</b>	<b>102%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,723	158,597	0	0	158,597	1,723	-156,874	9205%
<b>Total Non Cash</b>	<b>1,723</b>	<b>158,597</b>	<b>0</b>	<b>0</b>	<b>158,597</b>	<b>1,723</b>	<b>0</b>	<b>9205%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>27,707,081</b>	<b>27,829,407</b>	<b>-8,752</b>	<b>0</b>	<b>27,820,654</b>	<b>27,250,512</b>	<b>-570,143</b>	<b>102%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-747,190	0	0	0	0	-759,190	-759,190	0%
Transfers to Developer Contributions	0	0	0	0	0	-537,442	-537,442	0%
Transfers from Internal Reserves	3,250	0	0	0	0	23,250	23,250	0%
Transfers from Developer Contributions	0	0	0	0	0	537,442	537,442	0%
Transfers from Other External Reserves	0	0	0	0	0	79,275	79,275	0%
<b>Total Reserve Movements</b>	<b>-743,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-656,665</b>	<b>-656,665</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,963,141</b>	<b>27,829,407</b>	<b>-8,752</b>	<b>0</b>	<b>27,820,654</b>	<b>26,593,847</b>	<b>-1,226,808</b>	<b>105%</b>

Summary



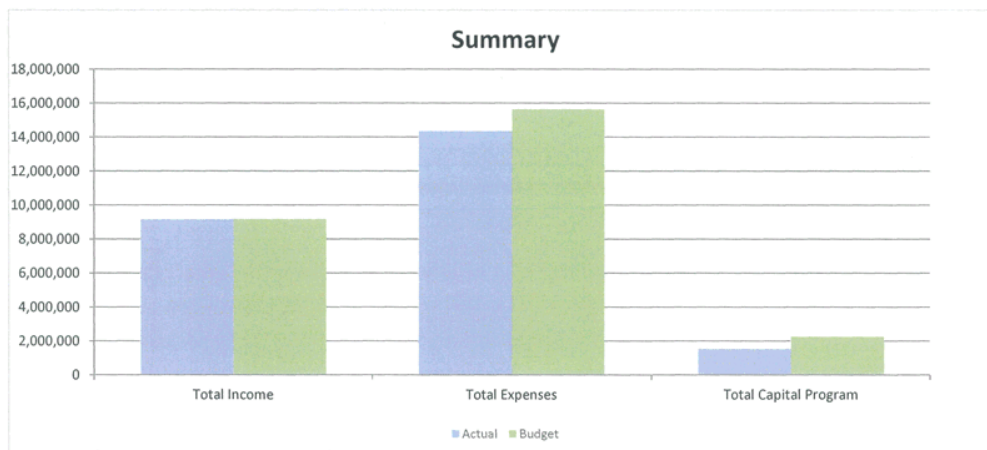


Council Directorate Summary Report for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Corporate and Community Services

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ3	% of Time:	
							\$ Variance	100%
<b>Income</b>								
User Charges & Fees	351,760	340,929	0	0	340,929	369,740	28,811	92%
Interest & Investment Revenue	15,000	27,770	0	0	27,770	15,000	-12,770	185%
Other Revenues	707,942	509,163	0	0	509,163	694,796	185,633	73%
Operating Grants & Contributions	507,712	772,605	0	0	772,605	595,583	-177,022	130%
Internal Income	6,333,858	6,333,858	0	0	6,333,858	6,333,858	0	100%
<b>Total Income</b>	<b>7,916,272</b>	<b>7,984,324</b>	<b>0</b>	<b>0</b>	<b>7,984,324</b>	<b>8,008,977</b>	<b>24,652</b>	<b>100%</b>
<b>Expense</b>								
Employee costs	6,540,833	5,903,714	2,542	0	5,906,256	6,569,848	663,592	90%
Materials & Contracts	2,978,681	2,152,561	64,317	0	2,216,878	2,867,322	650,444	77%
Borrowing Costs	18,405	23,204	0	0	23,204	18,405	-4,799	126%
Depreciation & Impairment	1,154,580	1,270,160	0	0	1,270,160	1,154,580	-115,580	110%
Other Expenses	2,189,630	2,200,345	7,004	0	2,207,348	2,262,580	55,231	98%
Internal Expenses	2,765,692	2,783,681	0	0	2,783,681	2,765,692	-17,990	101%
<b>Total Expense</b>	<b>15,647,820</b>	<b>14,333,665</b>	<b>73,863</b>	<b>0</b>	<b>14,407,527</b>	<b>15,638,427</b>	<b>1,230,900</b>	<b>92%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-7,731,549</b>	<b>-6,349,340</b>	<b>-73,863</b>	<b>0</b>	<b>-6,423,203</b>	<b>-7,629,450</b>	<b>-1,206,247</b>	<b>84%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	0	1,162,198	0	0	1,162,198	55,905	-1,106,293	2079%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-7,731,549</b>	<b>-5,187,142</b>	<b>-73,863</b>	<b>0</b>	<b>-5,261,005</b>	<b>-7,573,545</b>	<b>-2,312,540</b>	<b>69%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,154,580	1,270,160	0	0	1,270,160	1,154,580	-115,580	110%
WDV of Asset Disposals	0	1	0	0	1	0	-1	0%
<b>Total Non Cash</b>	<b>1,154,580</b>	<b>1,270,161</b>	<b>0</b>	<b>0</b>	<b>1,270,161</b>	<b>1,154,580</b>	<b>0</b>	<b>110%</b>
<b>Investing Fund Flows</b>								
Capital Works	-1,141,000	-1,517,082	0	-296,494	-1,813,576	-2,245,294	-431,718	81%
Asset Sales	1,500	0	0	0	0	1,500	1,500	0%
<b>Total Investing Fund Flows</b>	<b>-1,139,500</b>	<b>-1,517,082</b>	<b>0</b>	<b>-296,494</b>	<b>-1,813,576</b>	<b>-2,243,794</b>	<b>-430,218</b>	<b>81%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-58,927	-58,927	0	0	-58,927	-58,927	0	100%
<b>Total Financing Fund Flows</b>	<b>-58,927</b>	<b>-58,927</b>	<b>0</b>	<b>0</b>	<b>-58,927</b>	<b>-58,927</b>	<b>0</b>	<b>100%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,775,396</b>	<b>-5,492,990</b>	<b>-73,863</b>	<b>-296,494</b>	<b>-5,863,346</b>	<b>-8,721,686</b>	<b>-2,858,340</b>	<b>67%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-32,448	0	0	0	0	-179,553	-179,553	0%
Transfers to Other External Reserves	-90,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	430,000	0	0	0	0	1,559,641	1,559,641	0%
Transfers from Developer Contributions	50,000	0	0	0	0	50,000	50,000	0%
Transfers from Other External Reserves	80,000	0	0	0	0	256,737	256,737	0%
<b>Total Reserve Movements</b>	<b>437,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,596,825</b>	<b>1,596,825</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,337,844</b>	<b>-5,492,990</b>	<b>-73,863</b>	<b>-296,494</b>	<b>-5,863,346</b>	<b>-7,124,861</b>	<b>-1,261,514</b>	<b>82%</b>

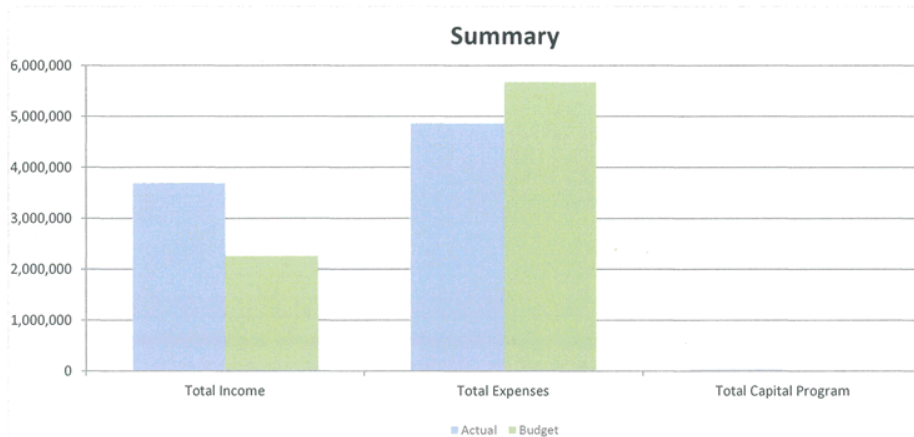




Council Directorate Summary Report for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ3	\$ Variance	% of Time:
								100%
<b>Planning &amp; Environment</b>								
<b>Income</b>								
User Charges & Fees	1,239,550	2,477,605	0	0	2,477,605	1,644,550	-833,055	151%
Other Revenues	204,945	207,986	0	0	207,986	176,919	-31,067	118%
Operating Grants & Contributions	391,797	1,004,273	0	0	1,004,273	413,714	-590,559	243%
<b>Total Income</b>	<b>1,836,292</b>	<b>3,689,864</b>	<b>0</b>	<b>0</b>	<b>3,689,864</b>	<b>2,235,183</b>	<b>-1,454,681</b>	<b>165%</b>
<b>Expense</b>								
Employee costs	3,408,721	2,967,631	0	0	2,967,631	3,501,915	534,285	85%
Materials & Contracts	370,310	407,270	74,719	0	481,988	658,386	176,398	73%
Depreciation & Impairment	20,057	15,172	0	0	15,172	20,057	4,885	76%
Other Expenses	47,030	39,546	295	0	39,841	47,030	7,189	85%
Internal Expenses	1,443,720	1,430,499	0	0	1,430,499	1,443,720	13,221	99%
<b>Total Expense</b>	<b>5,289,838</b>	<b>4,860,117</b>	<b>75,014</b>	<b>0</b>	<b>4,935,131</b>	<b>5,671,109</b>	<b>735,977</b>	<b>87%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-3,453,546</b>	<b>-1,170,254</b>	<b>-75,014</b>	<b>0</b>	<b>-1,245,268</b>	<b>-3,435,926</b>	<b>-2,190,658</b>	<b>36%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	0	240	0	0	240	0	-240	0%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-3,453,546</b>	<b>-1,170,014</b>	<b>-75,014</b>	<b>0</b>	<b>-1,245,028</b>	<b>-3,435,926</b>	<b>-2,190,897</b>	<b>36%</b>
<b>Non Cash</b>								
Depreciation & Impairment	20,057	15,172	0	0	15,172	20,057	4,885	76%
<b>Total Non Cash</b>	<b>20,057</b>	<b>15,172</b>	<b>0</b>	<b>0</b>	<b>15,172</b>	<b>20,057</b>	<b>0</b>	<b>76%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	-30,760	0	0	-30,760	-30,480	280	101%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>-30,760</b>	<b>0</b>	<b>0</b>	<b>-30,760</b>	<b>-30,480</b>	<b>280</b>	<b>101%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,433,489</b>	<b>-1,185,603</b>	<b>-75,014</b>	<b>0</b>	<b>-1,260,617</b>	<b>-3,446,349</b>	<b>-2,185,732</b>	<b>37%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-301,000	-883,931	0	0	-883,931	-301,000	582,931	294%
Transfers from Internal Reserves	10,000	0	0	0	0	88,352	88,352	0%
Transfers from Developer Contributions	1,000	0	0	0	0	11,000	11,000	0%
Transfers from Other External Reserves	0	0	0	0	0	16,167	16,167	0%
<b>Total Reserve Movements</b>	<b>-290,000</b>	<b>-883,931</b>	<b>0</b>	<b>0</b>	<b>-883,931</b>	<b>-185,481</b>	<b>698,450</b>	<b>477%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,723,489</b>	<b>-2,069,534</b>	<b>-75,014</b>	<b>0</b>	<b>-2,144,548</b>	<b>-3,631,830</b>	<b>-1,487,282</b>	<b>59%</b>

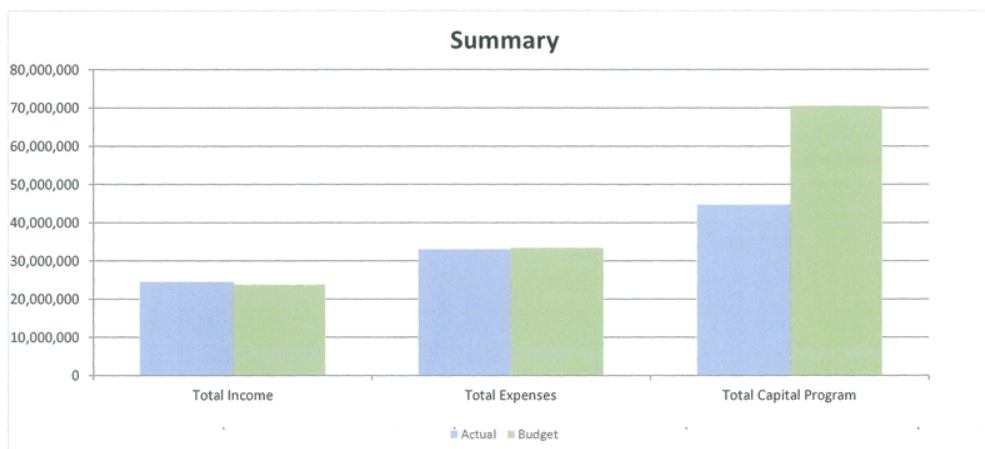




Council Directorate Summary Report for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Operations	Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ3	% of Time:		
								\$ Variance	100%	
									% of Budget	
<b>Income</b>										
	User Charges & Fees	939,090	642,743	0	0	642,743	752,715	109,972		85%
	Other Revenues	303,811	398,013	0	0	398,013	263,391	-134,623		151%
	Operating Grants & Contributions	3,472,079	4,190,856	0	0	4,190,856	9,150,851	4,959,995		46%
	Internal Income	5,205,764	5,202,426	0	0	5,202,426	5,173,763	-28,664		101%
	<b>Total Income</b>	<b>9,920,743</b>	<b>10,434,039</b>	<b>0</b>	<b>0</b>	<b>10,434,039</b>	<b>15,340,720</b>	<b>4,906,681</b>		<b>68%</b>
<b>Expense</b>										
	Employee costs	7,028,696	6,109,195	0	0	6,109,195	6,822,641	713,445		90%
	Materials & Contracts	4,253,331	7,935,287	625	1,985,126	9,921,038	11,165,836	1,244,799		89%
	Borrowing Costs	141,711	125,445	0	0	125,445	141,711	16,266		89%
	Depreciation & Impairment	8,368,895	12,193,429	0	0	12,193,429	8,368,895	-3,824,534		146%
	Other Expenses	1,933,033	1,665,525	0	0	1,665,525	1,885,937	220,412		88%
	Internal Expenses	5,057,693	4,968,541	0	0	4,968,541	5,057,793	89,252		98%
	<b>Total Expense</b>	<b>26,783,359</b>	<b>32,997,423</b>	<b>625</b>	<b>1,985,126</b>	<b>34,983,174</b>	<b>33,442,813</b>	<b>-1,540,361</b>		<b>105%</b>
	<b>Operating Surplus/(Deficit) before Capi</b>	<b>-16,862,616</b>	<b>-22,563,384</b>	<b>-625</b>	<b>-1,985,126</b>	<b>-24,549,135</b>	<b>-18,102,093</b>	<b>6,447,041</b>		<b>136%</b>
<b>Capital Income</b>										
	Capital Grants & Contributions	41,362,693	14,117,912	0	0	14,117,912	31,671,819	17,553,907		45%
	<b>Operating Surplus/(Deficit) after Capi:</b>	<b>24,500,077</b>	<b>-8,445,472</b>	<b>-625</b>	<b>-1,985,126</b>	<b>-10,431,223</b>	<b>13,569,726</b>	<b>24,000,949</b>		<b>-77%</b>
<b>Non Cash</b>										
	Depreciation & Impairment	8,368,895	12,193,429	0	0	12,193,429	8,368,895	-3,824,534		146%
	WDV of Asset Disposals	0	332,857	0	0	332,857	0	-332,857		0%
	<b>Total Non Cash</b>	<b>8,368,895</b>	<b>12,526,286</b>	<b>0</b>	<b>0</b>	<b>12,526,286</b>	<b>8,368,895</b>	<b>0</b>		<b>150%</b>
<b>Investing Fund Flows</b>										
	Capital Works	-69,080,345	-44,639,210	0	-20,141,147	-64,780,356	-70,522,465	-5,742,108		92%
	Asset Sales	520,500	532,845	0	0	532,845	520,500	-12,345		102%
	<b>Total Investing Fund Flows</b>	<b>-68,559,845</b>	<b>-44,106,364</b>	<b>0</b>	<b>-20,141,147</b>	<b>-64,247,511</b>	<b>-70,001,965</b>	<b>-5,754,453</b>		<b>92%</b>
<b>Financing Fund Flows</b>										
	Loan Principal	-592,419	-592,419	0	0	-592,419	-592,419	0		100%
	Proceeds from Borrowings	21,200,000	21,200,000	0	0	21,200,000	21,200,000	0		100%
	<b>Total Financing Fund Flows</b>	<b>20,607,581</b>	<b>20,607,581</b>	<b>0</b>	<b>0</b>	<b>20,607,581</b>	<b>20,607,581</b>	<b>0</b>		<b>100%</b>
	<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-15,083,292</b>	<b>-19,417,969</b>	<b>-625</b>	<b>-22,126,273</b>	<b>-41,544,867</b>	<b>-27,455,763</b>	<b>14,089,104</b>		<b>151%</b>
<b>Reserve Movements</b>										
	Transfers to Internal Reserves	-213,996	0	0	0	0	-1,106,013	-1,106,013		0%
	Transfers to Developer Contributions	-1,861,600	-2,865,836	0	0	-2,865,836	-1,861,600	1,004,236		154%
	Transfers to Other External Reserves	-3,900,000	0	0	0	0	-1,679,674	-1,679,674		0%
	Transfers from Internal Reserves	716,316	0	0	0	0	6,813,094	6,813,094		0%
	Transfers from Developer Contributions	2,028,515	0	0	0	0	3,384,431	3,384,431		0%
	Transfers from Other External Reserves	1,904,000	0	0	0	0	1,838,771	1,838,771		0%
	<b>Total Reserve Movements</b>	<b>-1,326,765</b>	<b>-2,865,836</b>	<b>0</b>	<b>0</b>	<b>-2,865,836</b>	<b>7,389,009</b>	<b>10,254,845</b>		<b>-39%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,410,057</b>	<b>-22,283,805</b>	<b>-625</b>	<b>-22,126,273</b>	<b>-44,410,703</b>	<b>-20,066,754</b>	<b>24,343,949</b>		<b>221%</b>



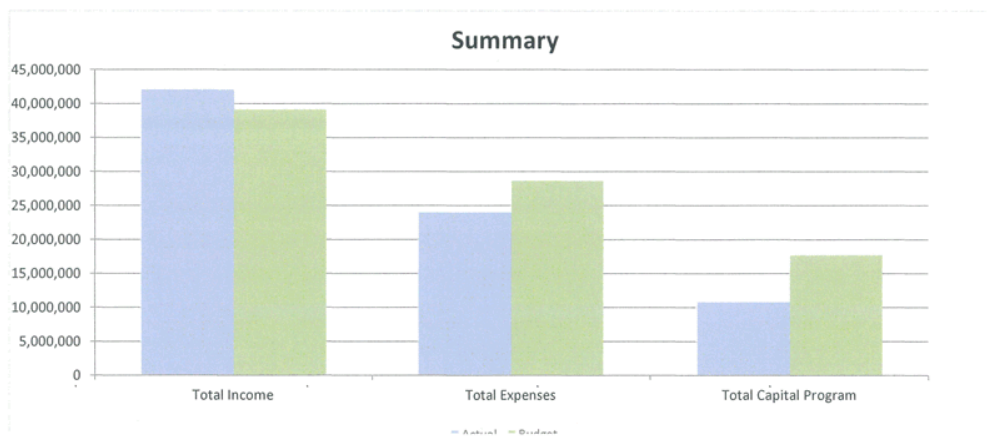




Council Directorate Summary Report for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Utilities	Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ3	\$ Variance	% of Time:
									100%
<b>Income</b>									
	Rates & Annual Charges	15,992,174	<u>16,607,988</u>	0	0	16,607,988	15,992,174	-615,814	104%
	User Charges & Fees	12,744,173	<u>11,874,888</u>	0	0	11,874,888	13,119,173	1,244,285	91%
	Interest & Investment Revenue	724,155	<u>553,385</u>	0	0	553,385	724,155	170,770	76%
	Other Revenues	206,758	<u>657,196</u>	0	0	657,196	166,758	-490,438	394%
	Operating Grants & Contributions	264,000	<u>272,316</u>	0	0	272,316	264,000	-8,316	103%
	Internal Income	3,456,804	<u>2,785,246</u>	0	0	2,785,246	3,456,804	671,558	81%
	<b>Total Income</b>	<b>33,388,064</b>	<b>32,751,020</b>	<b>0</b>	<b>0</b>	<b>32,751,020</b>	<b>33,723,064</b>	<b>972,044</b>	<b>97%</b>
<b>Expense</b>									
	Employee costs	6,592,215	<u>5,573,391</u>	0	0	5,573,391	6,608,151	1,034,760	84%
	Materials & Contracts	5,030,831	<u>3,564,633</u>	0	202,491	3,767,124	5,153,743	1,386,619	73%
	Borrowing Costs	1,116,968	<u>959,977</u>	0	0	959,977	1,116,968	156,991	86%
	Depreciation & Impairment	5,412,621	<u>4,611,427</u>	0	0	4,611,427	5,412,621	801,194	85%
	Other Expenses	1,197,900	<u>822,175</u>	0	14,240	836,415	1,205,900	369,485	69%
	Internal Expenses	9,164,210	<u>8,488,898</u>	0	0	8,488,898	9,164,210	675,313	93%
	<b>Total Expense</b>	<b>28,514,745</b>	<b>24,020,501</b>	<b>0</b>	<b>216,731</b>	<b>24,237,231</b>	<b>28,661,593</b>	<b>4,424,361</b>	<b>85%</b>
	<b>Operating Surplus/(Deficit) before Capi</b>	<b>4,873,319</b>	<b>8,730,520</b>	<b>0</b>	<b>-216,731</b>	<b>8,513,789</b>	<b>5,061,471</b>	<b>-3,452,317</b>	<b>168%</b>
<b>Capital Income</b>									
	Capital Grants & Contributions	6,284,553	9,313,655	0	0	9,313,655	2,545,567	-6,768,088	366%
	<b>Operating Surplus/(Deficit) after Capit</b>	<b>11,157,872</b>	<b>18,044,175</b>	<b>0</b>	<b>-216,731</b>	<b>17,827,444</b>	<b>7,607,038</b>	<b>-10,220,406</b>	<b>234%</b>
<b>Non Cash</b>									
	Depreciation & Impairment	5,412,621	4,611,427	0	0	4,611,427	5,412,621	801,194	85%
	WDV of Asset Disposals	0	3,154	0	0	3,154	0	-3,154	0%
	<b>Total Non Cash</b>	<b>5,412,621</b>	<b>4,614,581</b>	<b>0</b>	<b>0</b>	<b>4,614,581</b>	<b>5,412,621</b>	<b>0</b>	<b>85%</b>
<b>Investing Fund Flows</b>									
	Capital Works	-27,930,604	<u>-10,825,552</u>	0	-2,471,179	-13,296,731	-17,724,305	-4,427,574	75%
	Asset Sales	0	<u>8,567</u>	0	0	8,567	0	-8,567	0%
	<b>Total Investing Fund Flows</b>	<b>-27,930,604</b>	<b>-10,816,985</b>	<b>0</b>	<b>-2,471,179</b>	<b>-13,288,164</b>	<b>-17,724,305</b>	<b>-4,436,141</b>	<b>75%</b>
<b>Financing Fund Flows</b>									
	Loan Principal	-1,000,366	<u>-1,000,367</u>	0	0	-1,000,367	-1,000,366	1	100%
	Proceeds from Borrowings	4,280,000	<u>-6,300,000</u>	0	0	-6,300,000	-6,300,000	0	100%
	<b>Total Financing Fund Flows</b>	<b>3,279,634</b>	<b>-7,300,367</b>	<b>0</b>	<b>0</b>	<b>-7,300,367</b>	<b>-7,300,366</b>	<b>1</b>	<b>100%</b>
	<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-8,080,477</b>	<b>4,541,404</b>	<b>0</b>	<b>-2,687,910</b>	<b>1,853,495</b>	<b>-12,005,012</b>	<b>-13,858,506</b>	<b>-15%</b>
<b>Reserve Movements</b>									
	Transfers to Internal Reserves	0	<u>0</u>	0	0	0	-200,000	-200,000	0%
	Transfers to Developer Contributions	-1,000,000	<u>-3,035,109</u>	0	0	-3,035,109	-1,000,000	2,035,109	304%
	Transfers to Other External Reserves	0	<u>0</u>	0	0	0	-4,115,894	-4,115,894	0%
	Transfers from Internal Reserves	298,633	<u>0</u>	0	0	0	845,481	845,481	0%
	Transfers from Developer Contributions	4,265,017	<u>0</u>	0	0	0	3,768,590	3,768,590	0%
	Transfers from Other External Reserves	4,500,000	<u>0</u>	0	0	0	6,374,072	6,374,072	0%
	<b>Total Reserve Movements</b>	<b>8,063,650</b>	<b>-3,035,109</b>	<b>0</b>	<b>0</b>	<b>-3,035,109</b>	<b>5,672,249</b>	<b>8,707,358</b>	<b>-54%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,827</b>	<b>1,506,295</b>	<b>0</b>	<b>-2,687,910</b>	<b>-1,181,614</b>	<b>-6,332,763</b>	<b>-5,151,148</b>	<b>19%</b>



Date Report Run: 01-Jul-2021

Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending June



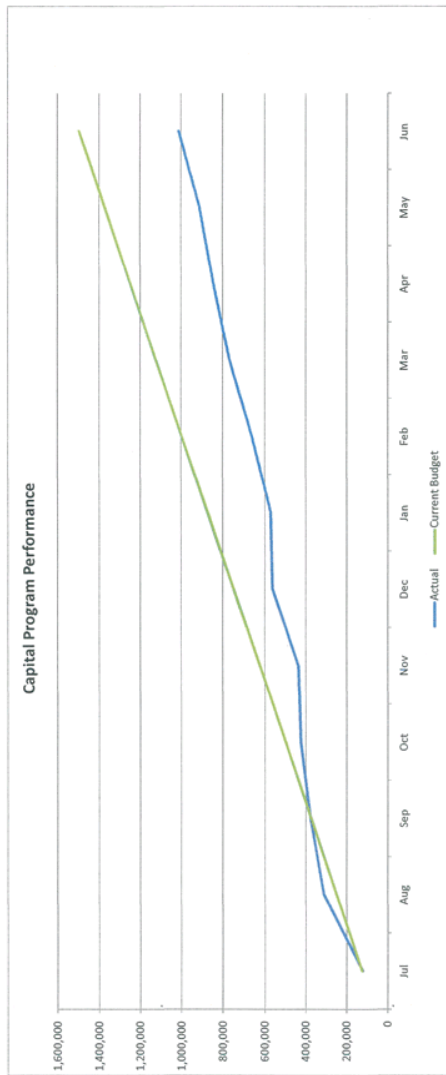
Description	Renewal %	Original Budget 21PJOB	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 21PQ3	% of Times		Status	Comments
								\$ Variance	% of Budget		
<b>140 - Innovation &amp; Technology</b>									100%		
IT Renewal Assets	Renewal 100%	467,000	431,427	0	20,716	452,143	576,704	124,600	78%	Completed	Some funds not spent due to delivery issues. Will catch up in 2021/22
Technos Upgrade	Renewal 100%	100,000	18,887	0	0	18,887	289,000	270,113	7%	Completed	Priorities changed due to planning portal implementation
Contingency	Renewal 0%	100,000	14,574	9,085	0	23,658	100,000	76,342	24%	Completed	
Chambers Video Upgrade	Renewal 100%	100,000	0	0	140,944	140,944	100,000	-40,944	141%	Completed	Equipment ordered however works not finalised pending outcome of grant funding agreement
56 Clinton St IT Upgrade	Renewal 100%	80,000	8,698	0	0	8,698	80,000	71,302	11%	Quarterly review, carryover required	Works delayed due to emerging priorities during year.
BCRRF - WiFi Rec A GBN CL S1 (G)	Renewal 0%	0	4,832	0	4,126	8,958	15,000	6,042	60%	Quarterly review, carryover required	Unexpended grant due to timing of grant announcement. Grant agreement does not require completion until end of 2021/22 Financial Year.
<b>180 - Marketing &amp; Culture</b>									56%		
VIC Replacement Assets	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	Quarterly review, carryover required	Delays with A/C contractor and getting parts have resulted in this work not being completed. Funds to be carried to 2021/22.
VIC New Assets	Renewal 0%	0	4,186	0	0	4,186	0	-4,186	0%	Completed	Marquee purchase for Aus. Day funded from operational and moved to capital projects.
Library Renewal Assets	Renewal 100%	5,000	27,332	0	0	27,332	25,100	-2,232	109%	Completed	lighting upgrade completed. Overspend covered by underspend in other Library projects.
Book Resources Gbn Library	Renewal 100%	115,000	116,662	0	1,358	118,020	115,000	-3,020	103%	Completed	Annual resource allocation. Overspend covered by underspend in other Library projects.
Art Gallery Acquisitions	Renewal 0%	10,000	10,550	0	0	10,550	10,000	-550	105%	Completed	
Public Art and Street Art	Renewal 0%	30,000	24,884	0	0	24,884	30,000	5,116	83%	Completed	
Art Gallery - P&E Renewal	Renewal 100%	5,000	4,872	0	0	4,872	5,000	128	97%	Completed	
Museum Capital Works - Renewal	Renewal 100%	15,000	13,462	0	0	13,462	15,443	2,081	87%	Quarterly review, carryover required	Delays with contractor to finalise work. Funds to be carried to 2021/22.
St Clair Museum Restoration Works (G)	Renewal 100%	0	655,925	0	128,440	784,365	769,857	-14,508	102%	Quarterly review, carryover required	Project to be carried to 2021/22 to ensure finalisation of S1 works.
Waterworks Upgrades	Renewal 100%	50,000	5,529	0	909	6,438	50,000	43,562	13%	Quarterly review, carryover required	Delays due to heritage investigations, approvals and unavailability of contractors to complete the work. Project to be carried to 2021/22.
WW2 Digital Honour Roll (G)	Renewal 0%	0	9,294	0	0	9,294	0	-9,294	0%	Completed	Grant funded project. Complete.
<b>270 - Property &amp; Community Services</b>									97%		
Clinton St Offices Upgrade	Renewal 100%	240,000	872,696	0	130,708	1,003,403	1,030,500	27,097	97%	On time, expected to be overspent	Project now complete - overexpenditure due to contested charge in relation to power boards with company under administration. Work continues to obtain reimbursement of charge
Novel St Concept Subdivision	Renewal 0%	0	31,465	0	0	31,465	0	-31,465	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
Community Centre Furniture	Renewal 100%	4,000	3,636	0	0	3,636	4,000	364	91%	Completed	
Clinton Street Refurbishment & Upgrades	Renewal 100%	0	0	0	0	0	0	0	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
Sale of Land - Braidwood Road, Tarago	Renewal 0%	0	5,697	0	0	5,697	0	-5,697	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
Sale of Land - 2C Sloane St, Goulburn	Renewal 0%	0	106	0	0	106	0	-106	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
Crown Land Acquisition - Speedway Road	Renewal 0%	0	24,500	0	0	24,500	0	-24,500	0%	Completed	
<b>Total Capital Program</b>		<b>1,141,000</b>	<b>1,516,936</b>	<b>9,085</b>	<b>296,894</b>	<b>1,822,515</b>	<b>2,245,294</b>	<b>422,779</b>	<b>0%</b>		



Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/03	% of Time	% of Budget	Status	Comments
									100%		





Planning & Environment Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

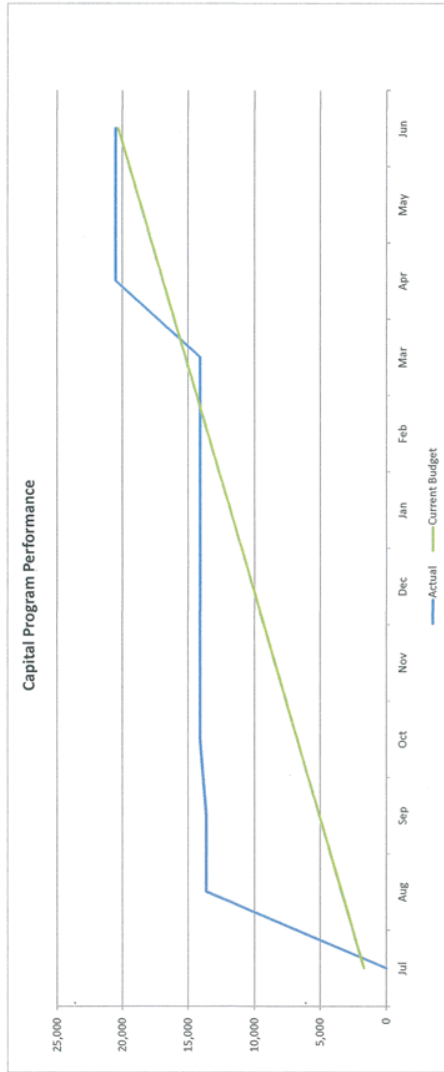
Description	Renewal %	Original Budget 21P/06	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/03	% of Time:		Status	Comments
								\$ Variance	% of Budget		
190 - Environment & Health Cat Condos- CAF	Renewal 0%	0	21,175	0	0	21,175	20,480	-695	103%	Completed	
280 - Strategic Planning Developer Contributions Calculator	Renewal 0%	0	21,175	0	0	21,175	20,480	-695	103%	On time, on budget	
<b>Total Capital Program</b>		0	30,760	0	0	30,760	30,480	-280	0%		



Planning & Environment Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/03	% of Time: \$ Variance	% of Budget	Status	Comments
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Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending June



Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Budget	Status	Comments
<b>200 - Projects</b>											
Performing Arts Centre (G)	Renewal 0%	12,804,000	10,925,077	0	4,642,769	15,567,846	12,045,744	-3,522,102	129%	On time, on budget	Under construction
Growing Local Economies (G) 2018-2022	Renewal 0%	3,754,832	352,649	0	5,954	358,603	255,900	-102,703	140%	On time, on budget	Tender phase completed and evaluation report to be completed.
Aquatic Centre Upgrade (G)	Renewal 0%	15,000,000	16,417,478	0	11,153,277	27,568,755	16,504,361	-11,064,394	167%	On time, on budget	Under construction.
PP May Street (Park Rd - bridge)	Renewal 0%	0	107,150	0	107,150	107,150	48,352	-58,798	219%	Completed	Claims outstanding
K&G May St East	Renewal 0%	0	19,127	0	19,127	19,127	25,600	6,473	75%	Completed	Finalisation stage
K&G May Street (Existing - Bridge)	Renewal 0%	0	1,418	0	1,418	1,418	30,900	29,482	4%	Completed	Construction commence
SCC Riverside Park Project (G)	Renewal 0%	0	76,639	0	76,639	76,639	87,514	10,875	88%	Completed	Requires funding to proceed. Project has been superseded
Wollodilly River/Trail - Stage2 (G)	Renewal 100%	550,000	0	0	0	0	0	0	0%	On time, on budget	Budget to be transferred
BR May St Bridge replacement	Renewal 100%	0	824,769	0	207,414	1,032,183	833,473	-188,710	124%	Completed	
Hockey Facility Purchase	Renewal 0%	9,000,000	0	0	0	0	3,000,000	3,000,000	0%	Late, expected to be on budget	
Townford Road Bridge Replacement	Renewal 100%	153,000	130,036	0	650	130,686	153,000	22,314	85%	On time, on budget	Tender awarded and design underway.
Thornton Road Bridge Replacement (G)	Renewal 100%	0	282,000	0	0	282,000	282,000	0	100%	Completed	
Goubrin-Crookwell Rail Trail (G)	Renewal 0%	16,000,000	0	0	0	0	16,000,000	16,000,000	0%	Not commenced	Funds required to proceed
Crookwell Rd - Shared User Path (G)	Renewal 0%	0	313,377	0	313,377	313,377	315,197	1,820	99%	Completed	
Riverside Pk PlaySpace	Renewal 0%	0	401,512	0	1,000	402,512	400,000	-2,512	101%	Completed	
Wollodilly Walking Track - Lower Sterne St (G)	Renewal 0%	0	278,891	0	279,240	556,131	543,756	-12,375	102%	On time, on budget	Footpath completed and final restoration underway.
Hockey Redevelopment - West Field Refurb (G)	Renewal 50%	0	572,843	0	1,215,510	1,788,353	1,200,000	-588,353	149%	On time, on budget	Construction underway.
Hockey Redevelopment - Car Park (G)	Renewal 0%	0	50,140	0	3,042	53,182	200,000	146,818	27%	On time, on budget	Design completed and procurement construction underway.
Hockey Redevelopment - New Amenities (G)	Renewal 0%	0	5,500	0	5,500	11,000	50,000	39,000	22%	On time, on budget	Design completed and DA submitted to Council.
Hockey Redevelopment - Lighting Upgrade (G)	Renewal 25%	0	211,761	0	155,853	367,614	200,000	-167,614	184%	On time, on budget	Construction underway.
Wollodilly Walking Track - Cemetery St (G)	Renewal 0%	0	76,941	0	175,281	252,222	150,000	-102,222	168%	Completed	
Crookwell Rd Footpath Bridge to Mary Martin Drive (G)	Renewal 0%	0	78,640	0	78,640	78,640	80,000	1,360	98%	Completed	
Hockey Redevelopment - Power Upgrade (G)	Renewal 0%	0	30,193	0	225,418	225,418	50,000	-175,418	451%	On time, on budget	Construction is scheduled for August 2021.
Carrick Road Bridge Upgrade (G)	Renewal 100%	0	30,843	0	30,843	30,843	100,000	69,157	31%	On time, on budget	Tender awarded and design underway.
<b>210 - Operations</b>											
RR8G - Taralga Road - Rural (G)	Renewal 100%	305,000	171,042	0	13,636	184,679	200,854	16,175	92%	Completed	Completion report submitted.
RR8G - Taralga Road - Urban (G)	Renewal 100%	103,484	290,869	0	16,153	307,023	312,850	5,827	98%	Completed	Not a project.
Drainage Slocombe St - Loder to Stewart Sts CO	Renewal 100%	0	390	0	390	390	0	-390	0%	Not commenced	
Gravel Resheeting	Renewal 100%	100,000	45,648	0	35,015	80,664	100,000	19,336	81%	Quarterly review, carryover required	
Guardrails - Urban - Local	Renewal 100%	700,000	434,624	0	0	434,624	541,000	106,376	80%	Completed	
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	15,565	0	0	15,565	24,800	9,235	63%	Completed	
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	206,752	0	206,752	199,318	199,318	-13,434	107%	Completed	
RHL Collector Rd - Veolia Sec34	Renewal 100%	322,512	473,672	0	99	494,374	634,000	139,626	78%	Completed	Unspent to go back into reserve.
Rural Resealing	Renewal 100%	562,085	341,994	0	20,703	494,374	343,723	1,729	99%	Completed	Report received 2 Sept - delay in hand over
Urban Resealing	Renewal 100%	451,496	478,496	0	42,591	521,087	512,893	-8,194	102%	Completed	Handed over 1 Sept, R2R issues have meant this program needs to be revised, some bits of the program will be removed
St Lighting and Traffic facilities	Renewal 0%	25,000	30,169	0	0	30,169	25,000	-5,169	121%	Completed	Progressing
Light Fleet Replacements	Renewal 0%	502,000	495,270	0	31,467	526,737	502,000	-24,737	105%	On time, on budget	Plant not expected until next financial year.
Minor Plant Replacements	Renewal 0%	45,000	908	0	20,648	21,556	65,000	43,444	33%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	900,000	1,788,700	0	653,343	2,442,044	2,058,089	-383,955	119%	On time, on budget	
RRP - Taralga Rd SRR Repair (G)	Renewal 100%	160,000	0	0	0	0	0	0	0%	Not commenced	
CPTIGS Bus Shelters (G)	Renewal 70%	105,000	0	0	0	0	0	0	0%	Not commenced	
Footpath Replacement	Renewal 100%	200,000	45,501	0	37,937	81,438	108,200	26,762	75%	Late, expected to be on budget	Works to commence early July delayed due to wet weather.
ROUNDABOUTS future years	Renewal 0%	350,000	0	0	0	0	0	0	0%	Not commenced	
Range Road - Fixing Country Roads (G)	Renewal 40%	0	221,123	0	0	221,123	221,412	289	100%	Completed	

Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending June



Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	21P/Q3		% of Times \$ Variance	% of Budget	Status	Comments
							Budget	Current Budget				
RHL - HI Quality Sec94	Renewal 100%	0	11,715	0	56,364	68,078	78,009	10,231	87%	Completed	Budget \$338k Ambrose & Brayton Combined - quarterly review	
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	132,190	0	4,612	136,802	220,430	83,628	62%	Completed	Limited progress, handover estimate late Oct Weather affected, planned to start mid April completed early may 21.	
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	100,000	122,116	0	3,064	125,179	113,700	-11,479	110%	Completed	As per previous comments to be amended in Q review	
RHL - MultiQuip Sec94	Renewal 100%	0	52,522	0	0	52,522	50,000	-2,522	105%	Completed		
RHL Con Pockley/Shannon Drive Link	Renewal 0%	0	26,500	0	0	26,500	30,000	3,500	88%	On time, on budget		
RHL Cullula Rd - HI Quality Sec 94	Renewal 0%	120,000	48,177	0	29,500	77,677	64,235	-12,752	120%	On time, on budget		
RHL 5th Marulan - Boral Sec 94	Renewal 100%	0	101,405	0	0	101,405	150,000	8,595	92%	Completed	Unspent to go back into reserve.	
Crowkwell / Mary's Mount Rd: Intersection	Renewal 0%	0	280,492	0	0	280,492	280,492	0	100%	Completed		
Drainage Fitzroy St (near Lamarra Pl)	Renewal 0%	100,000	10,559	0	0	10,559	10,000	-559	106%	Not due to commence	Not a project.	
RTR Pomeroy Rd - SRR Construction (G)	Renewal 0%	0	0	0	0	0	0	0	0%	Not commenced	Completion report in progress.	
Backspot Mountain Ash (G)	Renewal 90%	1,401,358	1,392,866	0	1,105	1,392,866	1,401,358	8,492	99%	On time, on budget		
Urban Road Rehabilitation	Renewal 100%	108,053	1,105	0	0	1,105	0	-1,105	0%	Not commenced		
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	25,766	0	0	25,766	20,000	-5,766	129%	Completed		
Kerb & Gutter Replacement	Renewal 100%	205,000	80,185	0	0	80,185	205,000	124,815	39%	On time, underspent	Carry over required to Robinson Street.	
Drainage General Rural	Renewal 0%	150,000	13,541	0	0	13,541	150,000	136,459	9%	Late, expected to be on budget	Carry over required to Rosebery Street.	
R2R Windfalla Road Rehabilitation (G)	Renewal 100%	720,865	619,478	0	0	619,478	611,762	-7,716	101%	Completed		
R2R Forbes Street Reconstruction (G)	Renewal 100%	133,192	150,059	0	0	150,059	137,992	-12,107	109%	Completed		
R2R Bourke Street Rehabilitation (G)	Renewal 100%	207,000	9,702	0	13,700	23,402	207,000	183,598	11%	Late, expected to be on budget		
R2R Auburn - Mundy R/About Rehab (G)	Renewal 100%	99,200	128,886	0	10,752	139,638	109,759	-29,879	127%	Completed		
Victoria Park Precinct Parking Alterations	Renewal 70%	100,000	0	0	0	0	100,000	100,000	0%	Not commenced	Carry over required.	
Pomeroy Rd - Rural Road Construction	Renewal 0%	0	12,826	0	0	12,826	35,000	12,174	51%	Completed		
Backspot - Bourke/Addison Roundabout (G)	Renewal 0%	35,865	464,587	0	0	466,987	804,403	337,416	58%	Quarterly review, carryover required	Design complete. Works programmed for 20/21 - 21/22	
20-21 Footpath Stimulus Program LHA/CGP (G)	Renewal 100%	804,403	277,413	0	2,400	283,283	400,000	16,717	96%	On time, on budget	Carry over required	
Mountain Ash Road - Pavement Renewal (G)	Renewal 60%	0	552,612	0	42,594	595,607	1,251,153	655,546	48%	On time, on budget		
Carrick Road - Sealing (G)	Renewal 0%	0	201,122	0	181,995	383,116	446,309	466,309	46%	On time, on budget		
SRP Windfurthering Road Marulan (G)	Renewal 100%	0	50,440	0	0	50,440	75,000	24,560	67%	Completed	Completion report in progress.	
SRP Auburn St Pedestrian Safety (G)	Renewal 0%	0	19,795	0	0	19,795	35,000	15,205	57%	On time, on budget	Scope amended with TfNSW	
Windfalla Road - Hing Country Rds (G)	Renewal 90%	0	9,868	0	80,337	90,205	0	-90,205	0%	Not commenced	Project design phase.	
<b>220 - Community Facilities</b>		<b>9,396,513</b>	<b>9,834,788</b>	<b>0</b>	<b>1,403,082</b>	<b>11,237,870</b>	<b>13,199,712</b>	<b>1,961,841</b>	<b>85%</b>			
Plant & Equipment - Aquatic Centre	Renewal 100%	0	0	0	18,588	18,588	19,890	903	95%	On time, on budget		
Recreation Area Improvements	Renewal 100%	50,000	45,233	0	0	45,233	46,360	1,127	98%	On time, on budget		
Belmore Park Improvements	Renewal 100%	25,000	27,857	0	0	27,857	25,000	-2,857	111%	Completed		
Avenues of Honour - Tree Planting	Renewal 0%	50,000	87,387	0	1,900	89,287	95,707	6,420	93%	Completed		
CBID Asset Renewals	Renewal 100%	20,000	16,280	0	3,720	20,000	20,000	0	100%	Completed	Grant funding required	
Playground Facility Renewals	Renewal 100%	70,000	0	0	0	0	0	0	0%	Not commenced		
Saifert Oval pavilion (G)	Renewal 100%	0	0	0	0	0	0	0	0%	Completed		
Memorial Gardens Beams	Renewal 0%	30,000	27,321	0	0	27,321	30,000	2,679	91%	Completed		
Building Asset Replacement	Renewal 100%	40,000	34,077	0	0	34,077	40,000	5,923	85%	Completed		
Civic Centre Furniture & Fittings	Renewal 100%	30,000	29,152	0	0	29,152	30,000	848	97%	Completed		
Civic Centre Carpet Renewal	Renewal 100%	20,000	15,038	0	0	15,038	20,000	4,962	75%	Completed		
CBID Masterplan Implementation	Renewal 0%	500,000	872,657	0	83,180	955,836	1,008,362	52,526	95%	On time, underspent	to be rolled over into phase 2.	
Other Parks/Reserves Replacements	Renewal 100%	20,000	8,788	0	6,534	15,321	20,000	4,679	77%	Completed		
City Wide Creek Bed Improvements	Renewal 100%	35,000	1,064	0	0	1,064	35,000	33,936	3%	On time, underspent	To be rolled over as grant funding	
Public Conveniences Renewal	Renewal 100%	100,000	9,182	0	0	9,182	0	-9,182	100%	Not commenced	Grant funding required - reserves.	
Civic Centre Security Renewal	Renewal 100%	25,000	8,569	0	15,730	24,298	25,000	702	97%	Completed		
Civic Centre Renewal - Air Conditioner	Renewal 100%	150,000	9,240	0	134,350	143,590	150,000	6,410	96%	On time, on budget		



Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget 21P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/03	% Variance \$	% of Time	% of Budget	Status	Comments
Hetherington St Depot Workshop Renewal	Renewal 100%	600,000	85,006	0	138	85,744	344,184	258,440	25%	97%	Late, expected to be on budget	
Active Recreation Facilities - Renewal Future Years	Renewal 100%	50,000	31,299	0	0	31,299	32,381	1,082	0%	0%	Completed	Grant funding required - reserves.
Japanese Gardens - Victoria Park	Renewal 0%	250,000	0	0	0	0	0	0	0%	0%	Not commenced	
George Street Marulan Landscaping	Renewal 0%	25,000	25,000	0	0	25,000	28,656	3,656	87%	87%	Completed	
Woolindilly Walking Track - Eastgrove (G)	Renewal 0%	0	7,933	0	0	7,933	6,244	-1,691	127%	127%	Completed	
Climate Change Mitigation Rec Area (G)	Renewal 0%	0	45,351	0	9,864	55,314	69,375	14,061	80%	80%	On time, on budget	
Conversation Pit - Victoria Park	Renewal 0%	70,000	57,779	0	0	57,779	70,000	12,221	83%	83%	Completed	
Veolia Arena Surface Resealing	Renewal 100%	12,000	15,640	0	0	15,640	15,640	0	100%	100%	Completed	
Seiffert Oval Grandstand Improvements	Renewal 100%	250,000	224,572	0	0	224,572	224,500	-72	100%	100%	Completed	
Cookbundoon Amenities Building (G)	Renewal 0%	0	855,312	0	186,789	1,042,100	1,074,884	32,784	97%	97%	Late, expected to be on budget	
Hedley Facility - Goulburn Workers Arena	Renewal 0%	0	14,533	0	3,659	18,192	8,500	-9,692	212%	212%	Completed	
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 100%	0	95,109	0	0	95,109	95,110	1	100%	100%	Completed	
Outdoor Lighting Upgrade - Aquatic Centre	Renewal 65%	0	694,156	0	0	694,156	742,902	48,746	93%	93%	On time, underspent	Have asked for a variation to make project a bit bigger due to the underspent.
North Park Storage Shed Gbn Jnr Rugby League	Renewal 0%	0	9,068	0	0	9,068	9,068	0	100%	100%	Completed	
Marulan Cricket Oval Pitch	Renewal 100%	0	28,485	0	0	28,485	28,485	0	100%	100%	Completed	
Marulan Soccer Field Fencing	Renewal 0%	0	9,300	0	0	9,300	9,300	0	100%	100%	Completed	
Talling Toilet Block Renewal (G)	Renewal 100%	0	0	0	86,640	86,640	100,000	13,360	87%	87%	Late, expected to be on budget	
BCRRF - CL Animal Welfare GBN S1 (G)	Renewal 0%	0	0	0	0	0	5,000	5,000	0%	0%	Completed	
LRCI - Village Projects Capital (G)	Renewal 0%	0	0	0	42,945	42,945	0	-42,945	0%	0%	On time, on budget	Bungonia village - funding has not been carried over.
Seiffert Oval Sight Screens Replacement (G)	Renewal 100%	0	351	0	35,238	35,589	35,238	-351	101%	101%	Completed	
<b>230 - Asset &amp; Design</b>		<b>2,022,000</b>	<b>3,397,438</b>	<b>0</b>	<b>629,673</b>	<b>4,027,110</b>	<b>4,474,038</b>	<b>452,928</b>	<b>90%</b>	<b>90%</b>		
Survey Equipment	Renewal 100%	0	12,847	0	0	12,847	10,000	-2,947	129%	129%	Completed	
On-Road Cycleways in CBD (G)	Renewal 0%	0	245,896	0	38,834	284,730	281,000	-3,730	101%	101%	Completed	
		<b>0</b>	<b>258,843</b>	<b>0</b>	<b>38,834</b>	<b>297,677</b>	<b>291,000</b>	<b>-6,677</b>	<b>102%</b>	<b>102%</b>		
<b>Total Capital Program</b>		<b>69,880,345</b>	<b>44,639,210</b>	<b>0</b>	<b>20,141,147</b>	<b>64,780,356</b>	<b>70,522,465</b>	<b>5,742,108</b>	<b>0%</b>	<b>0%</b>		

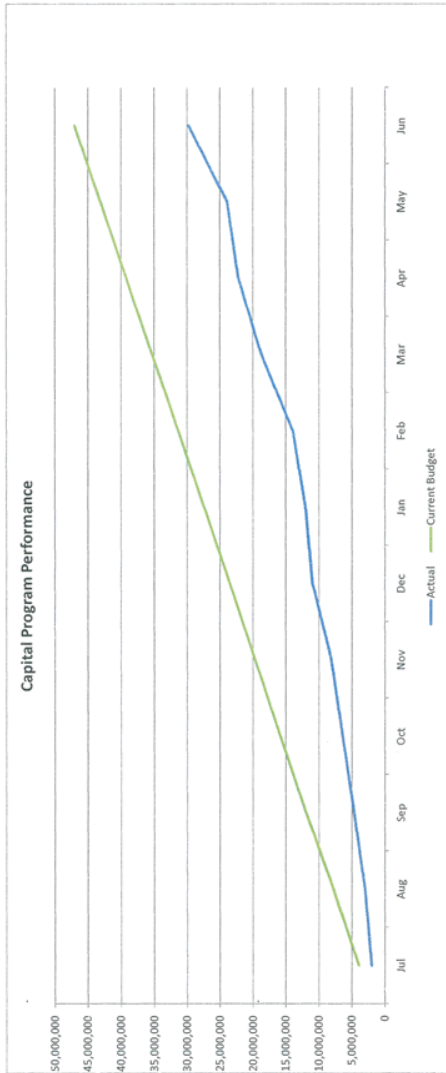


Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending June



Date Report Run: 01-Jul-2021

Description	Renewal %	Original Budget 21P/06	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/Q3	% of Times \$ Variance	% of Budget	Status	Comments
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Utilities Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021



Description	Renewal %	Original Budget ZIPJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIPJOB	% of Time:		Status	Comments
								\$ Variance	% of Budget		
<b>240 - Waste Management</b>											
Environmental Improvement Works Goulburn	Renewal 100%	100,000	137,991	0	1,000	138,991	185,000	46,009	75%	On time, underspent	Litter nets delivered. Remaining funds to be carried over to 2122FY.
Environmental Improvement Works Marulan	Renewal 100%	30,000	59,016	0	0	59,016	40,000	-19,016	148%	Late, not expected to be completed this year	Landfill reconfiguration completed and a new leachate pump has been received. Further stormwater works will require a period of dry weather to commence, and are therefore not expected to be completed this financial year, now showing as remaining funds carried over to 2122FY.
Goulburn WMC Improvements - Renewal CO	Renewal 100%	0	3,918	0	0	3,918	0	-3,918	0%	On time, on budget	Remaining funds carried over to 2122FY.
Replacement Bins & Lifters	Renewal 100%	80,000	39,140	0	0	39,140	80,000	40,860	49%	On time, underspent	Remaining funds carried over to 2122FY.
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	0	0	0	0	0	0	0%	On time, on budget	
Tarago WMC Environmental Works	Renewal 100%	0	0	0	0	0	0	0	0%	On time, on budget	
Goulburn WMC Improvements - Drilling Mud CO	Renewal 0%	0	180	0	0	180	0	-180	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	0	314,886	0	0	314,886	300,036	-14,850	105%	On time, on budget	
Tarago WMC Improvements - Power CO	Renewal 0%	0	7,381	0	0	7,381	21,886	14,505	34%	On time, underspent	Tender Upload Fee - Drill Mud.
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	Late, not expected to be completed this year	Grant variation approved for underspent funds have been allocated toward the purchase of a trommel.
Goulburn WMC Improvements - New	Renewal 0%	7,300,000	24,245	0	48,764	73,009	550,000	476,991	13%	Late, not expected to be completed this year	Business case indevelopment following tender process with report expected to go to Council on 20 July 2021.
Commercial Waste Tubs - Renew	Renewal 100%	40,000	32,548	0	0	32,548	40,000	7,452	81%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	600	0	0	600	5,000	4,400	12%	On time, on budget	
Screening Machine - Composting	Renewal 0%	0	0	0	0	0	350,000	350,000	0%	Late, not expected to be completed this year	To be purchased in 2122FY.
Truck Camera/Software	Renewal 0%	0	18,776	0	0	18,776	20,000	1,224	94%	On time, on budget	Software installation currently in development. Remaining funds to be carried over to 2122FY.
Compactor "Wrapping"	Renewal 0%	0	2,350	0	0	2,350	9,000	6,650	26%	Late, not expected to be completed this year	Designs completed, remaining funds to be carried over to 2122FY for printing.
<b>250 - Water Services</b>											
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	7,555,000	640,832	0	49,764	690,595	2,124,517	1,433,922	33%	Completed	
Goulburn WTP Raw Water Augmentation	Renewal 0%	0	14,422	0	0	14,422	23,109	8,687	62%	On time, on budget	
Goulburn Retubulation Renewal	Renewal 100%	3,000,000	12,225	0	145,775	158,000	3,170,245	3,012,045	5%	Completed	
Water Connections - Private Works	Renewal 100%	2,500,000	2,528,608	0	0	2,528,608	2,500,000	-28,608	101%	Completed	
Hetherington St Depot Improvements	Renewal 100%	352,014	248,384	0	909	249,293	252,014	2,721	99%	Completed	
Water Meter Replacement	Renewal 100%	60,000	23,061	0	0	23,061	60,000	36,939	38%	Completed	
Potable Low Level Standpipes	Renewal 0%	0	0	0	0	0	0	0	0%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	3,318	0	0	3,318	33,021	29,703	10%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	100,000	21,036	0	24,640	45,676	222,275	176,599	21%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	0	107,835	0	0	107,835	118,442	10,607	91%	Completed	
Chlorination Systems renewal	Renewal 100%	0	445	0	0	445	0	-445	0%	Completed	
Pajar Dam Amenities Water Service Replacement	Renewal 100%	100,000	101,658	0	0	101,658	100,000	-1,658	102%	Completed	
Dam Safety and Rehabilitation	Renewal 0%	25,000	23,273	0	0	23,273	25,000	1,727	93%	On time, on budget	
Marulan PS Pontoon Design & Replacement/Sandbagazine of Bank	Renewal 100%	200,000	5,134	0	0	5,134	6,000	866	86%	On time, on budget	
Water Services Shed Main Renewal	Renewal 100%	30,000	25,800	0	0	25,800	30,000	4,200	86%	Completed	
WTP Cottage/Office Renewals	Renewal 100%	0	10,087	0	0	10,087	13,000	2,913	78%	Completed	
Gbn WTP Mechanical/Electrical Renewal	Renewal 100%	0	14,208	0	0	14,208	14,208	0	100%	Completed	
WSM Growing Local Economies Common St (G)	Renewal 0%	623,590	353,636	0	0	353,636	353,656	20	100%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	36,139	0	3,905	39,445	30,000	-9,445	131%	On time, expected to be overspent	Awaiting Grant fund clarifications.
<b>260 - Waste Water Services</b>											
Marulan Pump Station Improvements	Renewal 100%	1,000,000	7,656	0	0	7,656	6,688	-968	115%	Not due to commence	Scheduled to commence 21/22 financial year. Land acquisition in process.
Pump Replacements	Renewal 100%	45,000	24,433	0	0	24,433	45,000	20,567	54%	Completed	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	1,993,072	0	909	1,993,981	2,000,000	6,019	100%	Completed	
Sewer Connections - Private Works	Renewal 100%	100,000	15,086	0	0	15,086	100,000	84,914	15%	Completed	



Utilities Capital Report by Business Unit for 2020/21  
for YTD Period Ending June

Date Report Run: 01-Jul-2021

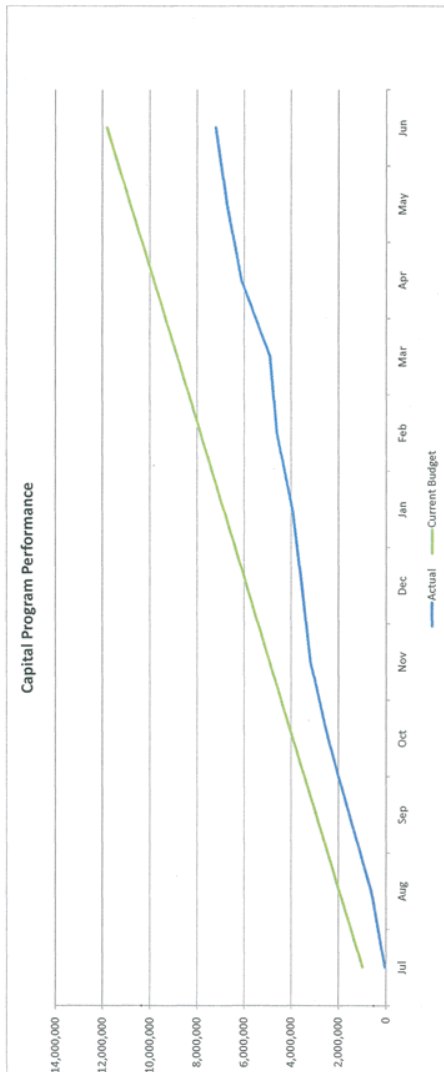
Description	Renewal %	Original Budget ZIP/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIP/Q3	\$ Variance	% of Budget	Status	Comments
Manulan WWTP - Renewal	Renewal 100%	5,000,000	142,953	0	1,447	144,399	128,914	-15,485	112%	On time, on budget	
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	70,021	0	0	70,021	101,472	31,451	69%	Completed	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	5,000,000	3,576,552	0	2,150,379	5,676,931	4,118,900	-1,558,031	138%	On time, on budget	Ongoing Project. Incorrectly costed.
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	6,568	0	0	6,568	0	-6,568	0%	Completed	
Gbn WWTP Electrical/Mechanical Renewals	Renewal 100%	150,000	128,251	0	42,404	170,655	150,000	-20,655	114%	Completed	
Goulburn WWTP Solar	Renewal 0%	0	669,042	0	0	669,042	1,023,838	1,023,838	40%	Completed	
BP West P5 replacement design	Renewal 100%	0	0	0	0	0	100,000	100,000	0%	Not commenced	
Gbn WWTP Shed & Revegetation	Renewal 0%	0	24,836	0	0	24,836	37,000	12,164	67%	Completed	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	24,041	0	0	24,041	7,984	-16,057	301%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	15,922	0	1,947	17,869	10,000	-7,869	179%	On time, expected to be overspent	
Goulburn WWTP Sludge Lagoon	Renewal 100%	150,000	6,839	0	0	6,839	100,300	93,461	7%	Completed	
Goulburn WWTP Step Screen Replacement	Renewal 100%	0	6,655,453	0	49,700	8,902,039	49,700	-8,852,339	100%	Quarterly review, carryover required	Scheduled to receive Step Screen start of 21/22 financial year.
<b>Total Capital Program</b>		<b>27,930,604</b>	<b>10,825,552</b>	<b>0</b>	<b>2,471,179</b>	<b>13,296,731</b>	<b>17,724,305</b>	<b>-4,427,574</b>	<b>0%</b>		



Utilities Capital Report by Business Unit for 2020/21  
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Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/03	% of Time: \$ Variance	% of Budget	Status	Comments
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**15.21 STATEMENT OF INVESTMENTS & BANK BALANCES**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Statement of Investments**  

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 30/06/2021.

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of May 2021 was \$87,631,995 meaning that this month’s balance of \$99,473,951 equates to an increase of \$11,841,956 in investments and cash held.

The table on the following page outlines the reasons for this increase.

<b>Receipts</b>		
Rates and Water Receipts	3,754,070	
Financial Assistance Grant	1,796,313	
Sundry Debtors	1,630,057	
Investment Redeemed		
S64/94 Income	2,603,105	
Other Income (including interest, term deposits redeemed, loan proceeds)	17,315,940	
<b>Total Receipts</b>		<b>27,099,485</b>
<b>Payments</b>		
Salaries and Wages	2,610,322	
Payments to Creditors	12,647,207	
<b>Total Payments</b>		<b>15,257,529</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>11,841,956</b>

**3. Investments matured/defaulted this financial year**

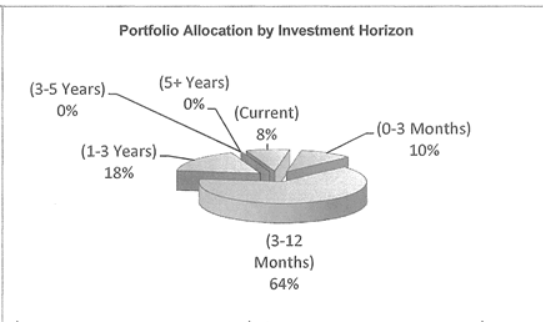
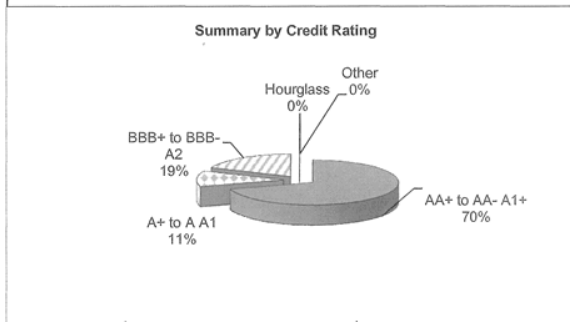
No investments have matured or defaulted in the 2020/21 financial year.

Performance Indicators - Investments and Interest Earned - As at 01 July 2021

Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	68,124,697	68,124,697	70.14%	100%
2	A+ to A	A1	0	11,000,000	11,000,000	11.33%	100%
3	BBB+ to BBB-	A2	0	18,000,000	18,000,000	18.53%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	97,124,697	97,124,697	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	8,124,697.31	8.37%	100.00%
B	Working Capital	(0-3 Months)	10,000,000.00	10.30%	90.00%
C	Short Term	(3-12 Months)	62,000,000.00	63.84%	80.00%
D	Medium Term	(1-3 Years)	17,000,000.00	17.50%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			97,124,697		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	<b>Benchmark Rate - Average for 2020/2021</b>		
	Benchmark Rate -Average for 2020/2021		0.0474%
	Portfolio Over Benchmark	89,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	89,000,000	
	Excludes At Call	8,124,697	
	Total including At Call	97,124,697	
2	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2020		0.1015%
	Benchmark - 90 Day BBSW Average for August 2020		0.0989%
	Benchmark - 90 Day BBSW Average for September 2020		0.0889%
	Benchmark - 90 Day BBSW Average for October 2020		0.0737%
	Benchmark - 90 Day BBSW Average for November 2020		0.0200%
	Benchmark - 90 Day BBSW Average for December 2020		0.0159%
	Benchmark - 90 Day BBSW Average for January 2021		0.0159%
	Benchmark - 90 Day BBSW Average for February 2021		0.0116%
	Benchmark - 90 Day BBSW Average for March 2021		0.0341%
	Benchmark - 90 Day BBSW Average for April 2021		0.0407%
	Benchmark - 90 Day BBSW Average for May 2021		0.0407%
	Benchmark - 90 Day BBSW Average for June 2021		0.0267%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>0.0474%</b>



**Statement of Investment and Bank Balances as at 01 July 2021**

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.10%	\$ 8,124,697
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	1.65%	\$ 3,000,000
ING Bank Australia 735 Day TD - RimSec	22/02/2022	TD	A1	1.60%	\$ 2,000,000
ING Bank Australia 729 Day TD - Curve	17/03/2022	TD	A1	1.50%	\$ 2,000,000
Westpac 731 Day TD	27/06/2022	TD	A1+	1.01%	\$ 5,000,000
AMP 364 Day TD - Curve	16/11/2021	TD	A2	0.75%	\$ 5,000,000
AMP 365 Day TD - RimSec	1/12/2021	TD	A2	0.75%	\$ 3,000,000
AMP 364 Day TD - RimSec	9/12/2021	TD	A2	0.75%	\$ 2,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	16/02/2022	TD	A1+	0.41%	\$ 10,000,000
ME Bank 365 Day TD - Curve	3/03/2022	TD	A2	0.48%	\$ 1,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	4/03/2022	TD	A1+	0.46%	\$ 10,000,000
Macquarie Bank 90 Day Term Deposit	7/07/2021	TD	A1	0.25%	\$ 7,000,000
NAB 365 Day TD - NAB 9295 1144	2/06/2022	TD	A1+	0.35%	\$ 10,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	8/06/2022	TD	A1+	0.45%	\$ 15,000,000
ME Bank 364 Day TD - Curve	23/06/2022	TD	A2	0.53%	\$ 2,000,000
Bank Of Queensland 218D TD	2/02/2022	TD	A2	0.45%	\$ 2,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	29/06/2022	TD	A1+	0.44%	\$ 10,000,000
<b>Total Investments Held</b>					\$ 97,124,697

<b>Total Investments Held</b>	\$ 97,124,697
Balance as per Passbook-Commonwealth Bank	1,563,524.48
Add: Outstanding deposits	69,539.14
Less: Unpresented cheques	15,899.89
<b>Balance as per Cash Book-Commonwealth Bank</b>	<b>1,617,163.73</b>
<b>Add- Trust Fund</b>	<b>732,090.38</b>
<b>Total Cash &amp; Investments @ 01/07/2021</b>	<b>99,473,951.42</b>



**15.22 WATER CHARGES OUTSTANDING REPORT**

**Author:** Karen Gray, Administration Team Leader

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Outstanding water charges accrue interest at a rate some 5% above the rate at which Council could invest its cash.  Outstanding water charges remain a charge on the land and are always collectable.
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the Administration Team Leader on Water Outstanding be received.

**BACKGROUND**

The purpose of this report is to advise on the status of water charges collections as at 30 June 2021.

**REPORT**

The following table summarises the water transactions and collections processed up to 30 June 2021.

	Amount
Outstanding Water Balance as at 1 July 2020 (1)	\$ 509,568.30
Water Charges Raised this financial year to 31/3/21 (2)	\$ 20,924,502.56
Current Total Water Charges collectable (1+2) (3)	\$ 21,434,070.86
Total Water Charges paid from 1 July 2020 (4)	\$ 20,923,963.85
Total Amount Outstanding (3-4) (5)	\$ 510,107.01
Less current charges not yet due (monthly accounts not yet paid)	\$ 170,795.85
Credit Balance (money paid in advance)	\$ 497,984.34
Total Overdue Amount	\$ 837,295.50
Percentage of Water balance outstanding	3.91%

An analysis of the outstanding debts greater than \$100 shows that there are a total of 1,496 properties with a total accumulated balance of \$828,961.31.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	241	\$ 36,459.55	\$ 151.28
\$200-\$500	921	\$ 298,479.42	\$ 324.08
Above \$500	334	\$ 494,022.34	\$ 1,479.11

Please note the following:

The Quarterly accounts were due on 11 June 2021 and the overdue notices were sent 29 June 2021. Monthly accounts are due on 28 July 2021, which contributes to the current charges not yet due.

The fitting of restrictors to properties commenced 1/7/2021 in accordance with Council’s Debt Recovery Policy.

The overall statistics as at 30 June 2021 for water account actions:

	Number	Outstanding balance
Restrictors in place	15	\$ 67,709.91
Legal Action Started	1	\$ 4,379.60
Disconnections	1	\$ 1,981.79
Receivership/bankrupt	0	\$ 0.00
Deceased Estates	2	\$ 2,118.36

**15.23 UNSPENT FUNDS - FINANCIAL ASSISTANCE POLICY**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Unspent funds in the Financial Assistance Grants and Mayoral Discretionary Funding budgets are currently transferred to the Trust Fund
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That

1. The report of the Director Corporate & Community Services on the Unspent Funds – Financial Assistance Policy be received
2. The balance of \$11,331.07 in the 2010/11 Flood Appeal Trust Account be transferred in to the Mayoral Disaster Relief Trust Fund
3. Transfers from the Financial Assistance Policy be capped so that the balance in the Mayoral Disaster Relief Trust Fund does not exceed net contributions (contributions from the community less distributions made) plus \$20,000
4. The amount in the Mayoral Disaster Relief Trust Fund surplus to the current cap (an amount of \$78,979.18) be transferred back to the General Fund to fund other priority projects.

**BACKGROUND**

At its meeting on 7 April 2020, Council considered a report on “Surplus Funds” from the Financial Assistance budget and resolved the following:

*That*

1. *The report from the Director Corporate & Community Services on Surplus Funds – Financial Assistance Budget be received.*
2. *Any surplus funds in the Financial Assistance/Mayoral Discretionary fund budget in any given financial year be transferred to the Mayoral Disaster Relief Trust Fund*

**REPORT**

Monies have been transferred to the Mayoral Disaster Relief Trust Fund (MDRTF) as per this resolution at the end of both the 2019/2020 and 2020/2021 Financial Years. As a result of these transfers the balance of the MDRTF as at 30 June 2021 stands at \$132,041.08.

A summary of how this balance has come about is as follows:

Financial Year	Transaction Description	Amount	Running Balance
2018/19	Donations/Contributions Received	\$38,474.90	\$38,474.90
2018/19	Payments made	-\$300.00	\$38,174.90
2019/20	Donations/Contributions Received	\$1,148.40	\$39,323.30
2019/20	Payments Made (includes Rec Area Tap)	-\$6,661.40	\$32,661.90

2019/20	Transfer from Financial Assistance Grant	\$40,298.08	\$72,959.98
2020/21	Balance of Mayor Appeal Fund 2005/06 t'ferred in	\$400.00	\$73,359.98
2020/21	Transfer from Financial Assistance Grant	\$58,681.10	<b>\$132,041.08</b>

In short, the balance comprises:

Donations less payments made (including 2005/06 Funds)    \$33,061.90  
 Amounts Transferred from Financial Assistance Budget       \$98,979.18

In addition to this, there is some funds sitting in the Trust Account from a Flood Appeal held in the 2010/11 Financial Year. It is recommended that this amount (\$11,331.07) be transferred into the MDRTF, increasing the balance of that fund to \$143,372.15. Of this amount \$44,392.97 would represent donations & contributions received for distribution (net contributions).

Due to the large amount currently tied up in the MDRTF, we are recommending that its balance be capped at a level of net contributions plus \$20,000. If this were in place the cap would currently be \$64,392.97. This would mean that the transfer from the Financial Assistance Budget would only occur if the balance in the MDRTF was less than this capped amount. It is further recommended that the current surplus amount be transferred back into the General Fund to fund other priority projects.

**15.24 TRIBE BREWERIES SECTION 64 DEVELOPER CHARGES ANNUAL REPORT**

**Author:** Marina Hollands, Director Utilities  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN5.1 Operational Plan – Operate, maintain and upgrade water systems to provide high quality water to our customers. IN6.1 Operational Plan – Operate, maintain and upgrade the sewer systems to maximise performance and minimise environmental, operational and capital projects risks.
<b>Cost to Council:</b>	The discount recommended reduces the Section 64 income received.
<b>Use of Reserve Funds:</b>	This income is allocated to the Section 64 reserve.

**RECOMMENDATION**

That

1. The report from the Director of Utilities on the Tribe Breweries Section 64 Developer Charges Annual Report be received.
2. Council notes that Tribe Breweries has met the local employment requirements of Council resolution 2018/105 and that the 50% discount be applied to the developer charges applicable for 2020/21.
3. Tribe Brewery be charged \$320,526.33 for Section 64 developer charges based on the additional water and sewer usage during the 2020/21 Financial year. This is payable by 30 June 2022.

**BACKGROUND**

Tribe Breweries is operational at 2 Ducks Lane Goulburn producing products for both the local and international market.

On 3 April 2018, Council resolved the charging regime for the section 64 fees for the brewery as per resolution 2018/105

The fees for the first year of operation were calculated in July 2020 and were payable by 30 June 2021. This report details the fees for the second year of operation for the capacity used above what was charged for the first year of operation.

**REPORT**

In accordance with resolution 2018/105, the developer fees for Tribe Brewery, based on the first year of operation were calculated in July 2020 payable by 30 June 2021. These were reported to Council on 21 July 2020. The charging regime was based on paying for the growth in production as it occurs rather than paying for the ultimate capacity upfront and potentially not reaching ultimate production rates for a number of years. The total growth of production is capped as per the development approval.

During the 2020/21 financial year, Tribe Brewery had the following water use and sewer discharge from the site:

	2020/21 Usage (kL)	2020/21 ET Equivalent	ET Charged 2019/20
Water	101648	441.9478261	430.6652174
Sewer	76216	544.4	422.1271429

The increased use in Equivalent Tenements (ET's) is:

Water	11.2826
Sewer	122.2728571

The Section 64 developer charges have been calculated according to the Council resolution with CPI increase of 2% in accordance with the CPI rate that was applied to the Goulburn, Marulan and Marys Mount Section 64 developer charges for the 2020/21 financial year. The calculated fees are:

	Contribution	Fee after 50% discount
Water	\$ 41,630.84	\$ 20,815.42
Sewer	\$ 599,421.82	\$ 299,710.91
<b>Total</b>	<b>\$ 641,052.66</b>	<b>\$ 320,526.33</b>

As at 30 June 2021, Tribe Brewery employed 53 staff that reside in the Goulburn Mulwaree Council Local Government Area. This included 50 full time staff and 3 casual staff. This level of employment achieved by Tribe Breweries fulfils the requirements for the 50% discount to be applied to the developer charges as detailed in resolution 5 (2018/105). With the 50% discount, the Section 64 fees for the additional ET's used for water and sewer for Year 2 of the brewery operation is \$320,526.33. This is payable by 30 June 2022, as per the resolution (2018/105).

The Section 64 fees for subsequent years, is payable on the usage above equivalent tenement calculations for 2020/21, until full capacity is reached.

We have consulted with the management of Tribe Brewery and they accept with the calculations in this report and the timing of the payment.

**15.25 REUSE SCHEME GOULBURN - JUNE 2021 STATUS REPORT**

**Author:** Mathew Jones, Business Manager Infrastructure

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN5 – Ensure high quality water supply options for the towns in the region. IN6 – Implement safe, accessible and efficient management and recycling options for general waste, greenwaste and sewage.
<b>Cost to Council:</b>	\$8,800,000 total project cost. \$4,400,000 is funded through Building Better Regions Fund.
<b>Use of Reserve Funds:</b>	\$4,400,000 from Sewer Fund

**RECOMMENDATION**

That the report from the Business Manager Infrastructure on the Reuse Scheme Goulburn status update be received.

**BACKGROUND**

To provide Council with an update on the current status of the Reuse Scheme Goulburn project.

**REPORT**

The Goulburn Reuse Scheme is a project to provide drought resilience to playing fields and community recreation spaces through the use of high quality treated water for the purpose of irrigation. This will reduce demand on the water system ensuring the Goulburn community enjoys world class facilities and parks all year round.

The project comprises of a distribution system incorporating, new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems.

Irrigation sites included are Hudson Oval, North Park, Victoria Park, Carr Confoy, East Grove South, Goulburn Golf Club, Recreation Area, and Goulburn District Race Track.

**Project Program**

<b>Task</b>	<b>Expected date of completion</b>	<b>Task Status</b>
<b>Construction</b>		
Reticulation pipeline construction	30 December 2021	Ongoing
Irrigation including pumping station, tanks	30 June 2022	Not commenced
WWTP Construction works	30 June 2022	Not commenced
Telemetry and communications	31 December 2022	Not commenced
Commissioning	31 December 2022	Not commenced
<b>Approvals</b>		
Section 60 Approval	31 December 2022	Ongoing

**Construction Cost**

Item	Value
Contract Value	\$8,800,000
Variation Payments to date	Nil
Contract Payments to date	\$2,457,987.40 (28%)

**Project Status**

The reticulation design for construction, Review of Environmental Factors, Ecological Impact Assessment and the Geotechnical investigation and survey work is complete.

Letters seeking approval and issues to be addressed have been sent to various authorities including Fisheries, Crown Lands, ARTC, John Holland Rail Corporation, and TfNSW (Traffic for NSW) to seek approval for the various rail and road crossings for the project. This is in progress.

The first milestone report for the grant funding has been submitted to Building Better Regions Fund.

Reticulation mains are currently being constructed within various streets around Goulburn. The table below is an update on each streets status:

Street Name	Status
Lower Sterne Street	Complete
May Street	Complete
Bathurst Street	Complete
Park Road	Ongoing
Forbes Street	Complete
Bridge Street	Complete
Bungonia Road	Complete
Blackshaw Road	Commenced
Sloane Street	Commenced
Glebe Avenue	Not yet commenced
Auburn Street	Not yet commenced
Addison Street	Not yet commenced
Faithfull Street	Not yet commenced
Cemetery Street	Commenced
Maud Street	Complete
Chatsbury Street	Complete
Dalley Street	Not yet commenced
Queen Street	Not yet commenced
Record Street	Commenced

**Project Issues**

Item	Status
Obtaining authorities approval	Liaising closely with the authorities and responding with relevant documents.
Weather condition (e.g.: Flood, extreme cold weather)	Reticulation construction was on hold few times due to the adverse weather condition. The project is still ahead of schedule.



**Works Expected for Next Two Months**

- Advertise tender for irrigation and WWTP integration works.
- Continuation of reticulation construction including Cowper Street underbore.
- Complete Recycled Water Management System for Department Primary Industry and Environment for review.
- Continue gaining approvals for crossings from various authorities.

**Completed reticulation overview 58% completed**



— Completed



**Bungonia Road Bridge Crossing**



**North Park Reticulation**



**Sloane St Underbore**



**15.26 COOKBUNDOON PAVILION UPGRADE - JUNE 2021 STATUS REPORT**

**Author:** Robert Hughes, Business Manager Community Facilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved budget for the upgrade of the Cookbundoon Pavilion is \$1,072,884. Expenditure to date is \$877,675
<b>Use of Reserve Funds:</b>	The project is being funded from the following reserves as resolved at the 21 <sup>st</sup> July 2020 Ordinary meeting of Council on 21 <sup>st</sup> July 2020: Community Infrastructure Reserve Fund - \$500,000 The balance of the budget (\$572,884) is grant funded from the Local Roads and Community Infrastructure Grant Program.

**RECOMMENDATION**

That the report from the Business Manager Community Facilities on the Cookbundoon Pavilion Upgrade – June 2021 Status Report.

**BACKGROUND**

To provide Council with an update on the current status of the Cookbundoon Pavilion Upgrade.

**REPORT**

This is the June 2021 summary report from the Cookbundoon Pavilion Upgrade.

**Program**

Following is the current program for the Cookbundoon Pavilion Upgrade and status of each component. Note additional tasks may be added as the project progresses.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
Advertising of RFT	15-09-20	20-10-20	Completed
Closing of RFT	20-10-20	20-10-20	Completed
Procurement of electrical and demolition contractors	13-10-20	03-11-20	Completed
Review of submissions and Council Report for RFT	04-11-20	17-11-20	Completed
Engagement of contractor for design and construction of pavilion	06-11-20	06-11-20	Completed
Demolition and electrical works	24-11-20	20-12-20	Completed
Construction of pavilion	08-02-21	21-07-21	Underway
Commissioning and Handover	21-07-21	28-07-21	
Completion	30-06-21	28-07-21	

Work completed during June 2021 included:

- External painting of building;
- Wall coverings finalised and partially gyprocked; and

- Commencement of internal fit out

Due to the poor weather throughout May and June the project will now be completed and ready for handover at the 28<sup>th</sup> July 2021. The remaining works are now all indoors with all trades lined up to complete the works on this time.

The progress claims to date indicate that the project will be completed at the end of July, with two payments left in the payment cycle. At this stage the project is expected to be completed on budget.

### **Expenditure to Date**

As reported previously the expenditure to date, represents preliminaries, power relocation, demolition, asbestos removal, and progress payments on the pavilion. Several items are at 100% completion within the project including window glazing, block work, preliminaries, carpentry, plumbing PC items, footings and paths, excavation, preliminaries (design and construction certificate), and kitchen equipment.

Ongoing progress claims have been for the construction of the new pavilion. This has been accounted for in the table below.

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Preliminaries	\$21,884	\$19,397
Power Relocation	\$19,000	\$19,172
Demolition	\$24,000	\$23,181
New Pavilion (370m2)	\$958,788	\$800,434
Contingency (5%)	\$49,212	
• Asbestos Removal		\$15,491
<b>Total</b>	<b>\$1,072,884</b>	<b>\$877,675</b>

The June 2021 Progress Claim was \$175,445.

### **Project Variations**

The funding body has been contacted in relation to the late finish.

### **Contractual Issues**

Nil to report this month, noting comments above on potential late finish.

### **Priorities for next month**

The following priorities have been identified for July 2021:

- Internal painting;
- Internal fit out – including finalisation of tiling, fixtures, lighting, etc;
- Floor coverings
- Kitchen fit out;
- Landscaping; and
- Finalisation preparation.

### **Project Risks**

The significant project risks and control measures for June 2021 are as follows:

- The tendered price is within budget but with less of contingency built into the price to cover unforeseen issues during construction;
  - Regular meetings to monitor progress and potential cost implications as issues arise;
- Project interruptions due to COVID-19 and weather delays
  - Follow up to date government directives and site protocols – monitor; and
  - Monitor weather programming works around predicted weather events.
- Delays to completion date
  - Monitor project progress and inform funding partner and stakeholders if a delay is likely.

### **Current Pictures of the Cockbundoon Pavilion Upgrade**



*New Cockbundoon Pavilion*



Cookbundoon Pavilion – Kitchen flooring installed



Cookbundoon Pavilion – Internal wall coverings (function room)

**15.27 NATURAL DISASTER ESSENTIAL PUBLIC ASSET RESTORATION PROJECT - JUNE 2021 STATUS REPORT**

**Authors:** Adam Kiss, Business Manager Projects  
 Susan McLean, Administration Officer - Storm Damage

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	Nil. Funded from the Natural Disaster Assistance Response – Natural Disaster No: AGRN 898 Floods \$6,005,550 and Natural Disaster No: AGRN 871 Fire \$1,399,175 (Total \$7,404,725). Natural Disaster AGRN 923 Floods \$7,424,260. Expenditure to Date under AGRN 871 & 898: \$3,119,825.00 Expenditure to Date under AGRN 923: \$ 536,278.00
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

1. That the report on the status of the Natural Disaster Essential Public Asset Restoration Project from the Business Manager Projects be received.
2. Council approve engagement of the following contractors for natural disaster restoration works in accordance with the Minor Civil Work Panel (2021T0016) approved at the 16 March 2021:
  - RECS Group for works on Bullamalita Rd to the value of \$284,643.00
  - RECS Group for works on Dewsbury Lane allocated to the value of \$348,814.00
  - Form and Pour Pty Ltd for works on Covan Creek Road to the value of \$438,064.00

**BACKGROUND**

In February 2020 Goulburn Mulwaree Council (GMC) incurred a combined total of \$7.4 million in storm and fire damage to the local and regional road network. This event resulted in GMC being declared a Natural Disaster area with funds for this damage repair approved by the NSW government office of justice.

In August 2020, GMC incurred another Flooding Event which resulted in another \$7.4 million worth of damage to the Local Government Area road network. This event has also been approved by the NSW government Office of Justice.

In addition Council received confirmation on Wednesday 16<sup>th</sup> June 2021 that it now forms part of the March 2021 Natural Disaster Event AGRN 960. Council is currently preparing the relevant claim documentation for this event.



In accordance with the Natural Disaster Finding Arrangements, Council engaged an experienced consultant Project Engineer to manage the Natural Disaster Restorations. This consultant in addition to a new hire are now engaged to manage the works required under the Natural Disaster Project which incorporates all three events and which now sits under the Business Manager Projects portfolio.

**REPORT**

This report summaries some of the works in progress and completed during June 2021 associated with the February 2020 and August 2020 Natural Disaster events. Furthermore the report outlines the criteria used for the allocation of works for this project under 2021T0016 the Minor Civil Works Panel Agreement.

The establishment of 2021T0016 the Minor Civil Works Panel was developed to provide adequate contractual conditions and streamline and expedite the procurement process to ensure that Council meets the designated timeframes associated with executing the Natural Disaster Program. This report received Council resolution on 16 March 2021.

Allocation of works under the Minor Civil Works Panel has been based on the following criteria:

- Price – the project schedule of rates,
- Suitability – qualifications, equipment and resourcing,
- Availability; and
- Past Performance.

These works will be completed over June and July, weather permitting

<b>Entity</b>	<b>Package</b>	<b>Value \$</b>
AJ Parsons Earthmoving	Range Rd	\$ 231,886.00
	Chinamans Ln	\$ 83,006.36
JCF Earthmoving	Lumley Rd	\$ 223,064.43
Coopers Earthmoving	Towrang Rd	\$ 236,703.00
	Mills Road	\$ 25,454.55
	Arthurs Road	\$ 97,200.00
JCF Earthmoving	McGaw Rd	\$ 62,696.09
	Oallen Ford Rd	\$ 62,696.00
	Cunningham Drive	\$ 121,818.18
	Windellama Rd	\$ 28,261.59
	Pontilla Ln	\$ 51,014.10
	Lumley Rd	\$ 210,805.45
Form and Pour	Highlands Way, and	\$ 89,883.64
	Barbers Creek Rd	\$ 97,220.91
	Mulwaree Drive.	\$ 54,070.00
	Blackshaw Rd	\$ 25,098.18
RECS Group	Parkesbourne Rd	\$ 152,610.00
	Wollogorang Rd	\$ 80,000.00
	Gurrandah Rd	\$ 86,592.27
	Sims Rd	\$ 12,090.00
	Merrilla Lane	\$ 28,819.09
	<b>Total</b>	<b>\$2,060,989.84</b>

The project continues to make monthly reimbursement claims with TfNSW for Essential Asset Restoration, with council’s allocation, spend, commitments and amounts claimed to date listed below:

Event	NDAFA Allocation	Spend	Commitments	Amount Claimed to date
AGRN 871 & 898 – February 20	\$ 7,445,727.00	\$ 3,119,825.00	\$ 734,409.00	\$ 3,034,059.00
AGRN 923 - August 20	\$ 7,424,260.00	\$ 536,278.00	\$ 1,074,688.00	\$ 401,00.00

- Data correct as at 28 June 2021
- Data does not include Wollondilly claim.

**Council Endorsement for Works Over \$250,000**

The following packages of works and purchases orders will be raised in excess of \$250,000 during the July 2021 that requires Council resolution. These are:

Entity	Package	Value \$
RECS Group	Dewsbury Lane	\$348,814.00
RECS Group	Bullamalita Rd	\$284,643.00
Form and Pour	Covan Creek Rd	\$438,064.00
	<b>Total</b>	<b>\$1,336,813.00</b>

**Project Variations**

Nil approved variations

**Contractual Issues**

No contractual delays for this period.

**Overall Project Timeframe**

Under the NSW Natural Disaster Essential Public Asset Restoration Guidelines the Natural Disaster declared on:

- 11<sup>th</sup> February 2020 must be completed within two (2) years after the end of the financial year in which the disaster occurred. Under the above arrangements the works associated with response to the damage sustained in February will need to be completed by the 30<sup>th</sup> June 2022.
- 5<sup>th</sup> August 2020, with the timeframe for completion commencing two years from the end of the financial year. This means that council has until 30<sup>th</sup> June 2023 to restore the roads impacted by this event.

The recently declared March 2021 event has the same timeframe as the August 2020 event, with a completion date of 30<sup>th</sup> June 2023.

**Progress during month**

- Continue to developing and refine the program of works and expenditure forecasting.
- Commenced allocation of works under the Minor Civil Works Panel.

- Submit and claim payment for works completed and/or in progress for Essential Public Asset Reconstruction Works.

**Priorities for next month**

- Submit to TfNSW Estimate of Claim for the March 2021 event and have the damages assessed and approved by TfNSW

**Project Risks**

The project risks for June 2021 are as follows:

- Procurement Timeframes.
  - Utilisation of panels and procurement exemptions for urgent works.
- New Natural disaster events.
  - Roads being reassessed and prioritised and programmed into current works.
- Weather causing delays.
  - Schedule of appropriate works in line with weather forecast.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.



Erosion Repair works in progress on Wollogorang Rd



Causeway Erosion Repair works on Barbers Creek Rd - Before



Causeway Erosion Repair works in progress on Barbour's Creek Road

**15.28 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - JUNE 2021 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Goulburn Aquatic Centre - Changing Places [↓](#) 

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$26,944,756 for construction costs and \$2,933,000 for Council costs.  Expenditure to date is \$17,931,626
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**REPORT**

This is the June 2021 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**Program**

The table below outlines the construction program. Tasks generally progressed in accordance with the program during the month however four days were lost to rain. This table will be reviewed monthly to monitor site progress.

Concrete works continued for the eastern concourse area and the floor of the basement plant room. Similarly, backfill around the completed pools continued to allow installation of reinforcing steel and formwork for the pool hall floors.

Erection of structural steel for the pool hall was complete in June 2021. The full outline of the new indoor pool hall is now evident. Safety barriers will be installed around the perimeter of this structure to permit installation of the roof throughout July 2021.

Demolition of the existing male toilet block commenced late June 2021. Significant concrete was encountered in the footings requiring more substantial excavation. This is the final demolition

component of the project, with the scheduling to coincide with the closure of the outdoor pool. Works in the northern car park will commence when demolition works finish.

Installation of in ground services was ongoing in June 2021. HV conduits were installed between the new pad mount substation and the new pool hall. Hydraulic services were also installed in advance of concrete works in the pool hall.

The water tightness test was completed on the program / learn to swim pool. The final water tightness test on the splash pad area and will be carried out in July 2021 and represent the conclusion of this task for all pools.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design amendment by FDC	27-03-20	30-08-20	Complete
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Complete
• Design amendment review # 3 by GMC	27-07-20	30-08-20	Complete
• Issue Final Construction Drawings	30-08-20	21-09-20	Complete
• Site works / earthworks	23-09-20	18-12-20	Complete
• Leisure pool / main pool hall	17-11-20	18-11-21	Commenced & ongoing
• Warm water pool hall / admin area	22-12-20	03-01-22	Commenced & ongoing
• Grandstand	23-02-21	06-04-21	Commenced & ongoing
• External works	28-07-21	08-09-21	
• Western car park	21-07-21	08-09-21	
• Eastern car park	04-08-21	06-09-21	
• Commissioning / handover	29-10-21	14-03-22	

**Project Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs		
• Stage 1 construction	\$26,265,247	\$16,471,013
• Gymnasium	\$679,509	-
Sub-total	\$26,944,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$395,316
• Preliminary works	\$761,000	\$669,459
• Café & gym fit-out	\$300,000	-
• Extra 100 kW solar	\$172,000	-
• Contingency	\$1,300,000	\$395,838
Sub-total	\$2,933,000	\$1,460,613
<b>Total</b>	<b>\$29,877,756</b>	<b>\$17,931,626</b>

The June 2021 progress claim has been received for \$1,503,603.

**Project Variations.**

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for removal of contaminated material encountered during demolition works. This was a nominated exclusion in FDC's RFT submission.	\$347,960
VO-02	Overhead rail from change rooms to warm water pool for access	\$47,878
	<b>Total</b>	<b>\$395,838</b>

**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC date</u>
EOT-01	The contractor has submitted a request for an Extension of Time totalling five days for rain effected days in March 21. This request has been granted.	07-03-22
EOT-02	The contractor has submitted a request for an Extension of Time totalling five days for rain effected days in May 21. This request has been granted.	14-03-22
EOT-03	The contractor has submitted a request for an Extension of Time totalling four days for rain effected days in June 21. This request has been granted.	18-03-22

**Priorities for next month**

The priorities over the next month include more concrete pours for the pool hall floor and concourse, installation the pool hall roof, commencement of external cladding, completion of demolition of the existing male toilets and northern car park.

Installation of the pool hall roof is scheduled for the second half of July 2021 although this will be subject to impacts from wind. When complete, this will substantially reduce the risk of weather delays and enable commencement of the internal fit out. Completion of the roof will represent a significant milestone.

Installation of conduits for the HV power upgrade will continue in June 2021, with conduits linking the pad mount substation to the external network in Deccan Street.



Works will commence on the northern car park while the existing car park is not in use. This work will prompt some adjustments to the temporary access into the 50m pool.

A Draft Expression Of Interest (EOI) has been prepared seeking responses from suitably qualified and experienced café operators. This EOI will be advertised in July 2021 with the objective of having an operator in place when the new facility opens early 2022.

### **Project Control Group (PCG)**

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office of Sport (OOS) and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings.

The monthly PCG Meeting was held on 23 June 2021. The next PCG Meeting is scheduled for 29 July 2021.

### **Project Risks**

The significant project risks for July 2021 are as follows:

- Wet weather and wind delays.
  - Regular monitoring of weather forecasts – monitor and reporting.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.
- Encountering contaminated materials beneath the existing male change rooms.
  - Follow contaminated materials protocols implemented for earlier demolition works – additional cost may be result as this was an agreed exclusion.
- Cold weather impacts preventing application of some building materials (adhesives & tiles)
  - Review proposed methodology to identify alternative methods.

**Current Pictures of the Aquatic Centre Redevelopment**







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**15.29 GOULBURN PERFORMING ARTS CENTRE - JUNE 2021 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
<b>Cost to Council:</b>	The approved construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$14,460,175.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balance at 30 June 2023 of \$388,780).

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

**REPORT**

This is the June 2021 summary report for the Goulburn Performing Arts Centre construction works.

**Program**

Following is the current construction program for the Goulburn Performing Arts Centre. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-03-20	Complete
• Groundwork and Sub-structure	01-04-20	20-08-20	Complete
• Structural Works	04-08-20	31-12-20	Commenced and ongoing
• Roofing and Cladding	01-12-20	29-01-21	Commenced and ongoing
• Services & Finishes	01-09-20	10-06-21	Commenced and ongoing
• External Works	28-01-21	09-05-21	Commenced and ongoing
• Commissioning and Handover	03-06-21	20-09-21	
• Completion	20-09-21	03-11-21	



Works continued during June on the internal fit out and service installation (hydraulic, fire, electrical, mechanical and IT services). Painting of the auditorium ceiling and upper walls also commenced in June.

Internal wall framing continued in the auditorium and throughout the back of house area during June. Gyprock lining on the internal framing also progressed to establish finished surfaces prior to painting or acoustic lining.

The external scaffolding was removed in June, exposing some of the finished exterior walls. Windows and cladding is still required to complete the external finishes. A mobile crane was on site for some elevated works in June with another visit required to finalise lifting materials and equipment to the roof.

The Building Certifier visited site to review works progress in light of building code compliance. The visit identified be some access and fire compliance issues likely to prompt additional works prior to finalising the occupancy certificate. A list of these tasks will be developed for actioning as part of the occupation certificate process.

The fly tower roof and penetration in the stage floor have been closed following the removal of the crane. Sheeting is to be installed over the back of house which will essentially water proof the building.

Repair of existing render on the internal walls of the McDermott Centre continued in June. Painting of these wall will commence once all render repairs are complete.

The contractor is currently reviewing changes to the kitchen layout and joinery. The changes represent a deviation from the original design prompted by the building operations team. The impact of these changes is expected to be known in July.

The contractor's site manager has left the project. In response the contractor has assigned additional supervisory resources to cover this departure. While this is not ideal at this stage of the works, assurance have been given this change will not impact the project completion.

The building works insurance was renewed by Council with cover extended to the end of 2021. This extension was necessary to cover the various project delays previously reported and is an additional cost to Council.

**Construction Phase Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs	\$16,534,343	\$12,513,899
Council Costs		
• Preliminary works	\$1,490,657	\$1,451,609
• Café fit-out	\$125,000	
• Contingency	\$800,000	\$494,667
Sub-total	\$2,415,657	
<b>Total</b>	<b>\$18,950,000</b>	<b>\$14,460,175</b>

The June 2021 progress claim has been received for \$942,081.

**Project Variations**

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for additional piling works including extra screw piles, pile caps and foundation adjustments to accommodate the additional piles.	\$123,742
VO-02	This variation claim is for additional overhead costs associated with completion of Construction Certificate 1 works.	\$128,000
VO-03	This variation is for additional structural steel required for floor support compared to that included in the initial tender.	\$59,136
VO-04	This variation is to install a fire sprinkler system in the existing McDermott Centre building to satisfy current building code requirements.	\$105,865
VO-05	This variation is to install six additional fire dampers for isolation of building sections as part of the fire management system	\$77,924
<b>Total</b>		<b>\$494,667</b>

**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC Date</u>
EOT-01	The contractor submitted an Extension of Time request in May 20 for three days due to inclement weather. The request was granted.	23-09-21
EOT-02	The contractor has submitted several requests for an Extension of Time totalling seven days for the substantial rainfall during August 20 plus wind effected days. These requests have been granted.	01-10-21
EOT-03	The contractor has submitted several requests for an Extension of Time totalling seven days for rainfall and wind effected days in late September 20 and October 20. These requests have been granted.	08-10-21
EOT-04	The contractor has submitted a request for an Extension of Time totalling three days for rainfall and wind effected days in late October 20 and November 20. These requests have been granted.	13-10-21
EOT-05	The contractor has submitted a request for an Extension of Time totalling four days for rainfall and wind effected days in December 20 and January 21. These requests have been granted.	19-10-21
EOT-07	The contractor has submitted a request for an Extension of Time totalling three days for rainfall and wind effected days in February 21. These requests have been granted.	22-10-21
EOT-08	The contractor has submitted a request for an Extension of Time totalling four days for rain effected days in March 21. These requests have been granted.	29-10-21
EOT-09	The contractor has submitted a request for an Extension of Time totalling three days for wind effected days in May 21. These requests have been granted	03-11-21
EOT-10	The contractor has submitted a request for an Extension of Time totalling three days for wind effected days in June 21. These requests have been granted	08-11-21

There are no other contractual issues to report for June 2021.

### **Project Control Group (PCG)**

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. A PCG meeting was held on 24 June 2021 and the next PCG meeting will be scheduled for 27 July 2021. This status report also serves as the monthly status report discussed at the PCG meetings.

### **Priorities for next month**

Installation of interval wall linings and building services will continue over the next month. This includes mechanical equipment such as the building air conditioning and ventilation systems plus the 10 kW solar system which are located on the roof.

The scaffolding in the auditorium is expected to be removed in July. Higher level painting and service installation will be finished to enable removal of the higher level scaffolding. As the scaffolding is removed the internal finishing of the auditorium will commence, including the acoustic lining.

More regular site visits for the Private Certifier have been arranged over the coming months. This will assist to minimise additional works or adjustment necessary for final building compliance and to finalise the Occupation Certificate.

The building is expected to achieve lock up by the end of July. The roller door at the loading dock, main entrance door and side access doors will be installed during the next month.

### **Project Risks**

The significant project risks for July 2021 are as follows:

- Extent of works in the existing McDermott Centre building.
  - The contractor is continuing works the McDermott Centre building including installation of service ducts, reinstatement of internal brickwork, installation of a fire sprinkler system and reinstalment of the existing ceiling. This work requires thorough investigation to clarify the scope of works as the heritage nature of the existing building may present some unknown issues.
- Weather
  - Weather impacts on the project are reduced although the cold weather may impact the application of adhesives, tiles and plaster works.
- Final Building Certification
  - As the project approaches completion the focus will move to obtaining an Occupation Certificate (OC). The Private Certifier will sign off on an OC however may require some amendments or adjustments before this process is concluded. Fire engineering and access are two of the significant risks to resolve.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.

**Recent Photos of Goulburn Performing Arts Centre**





**15.30 GROWING LOCAL ECONOMIES COMMON STREET - JUNE 2021 STATUS REPORT**

**Author:** Yasir Khan, Project Manager - Grants

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3 – Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	The approved construction budget for this project is \$7,788,082 consisting of: Grant funding - \$7,150,000 and Council Contribution - \$638,082 Expenditure to date is \$1,084,002
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Project Manager - Grants on the status of the Growing Local Economies Common Street construction be received

**BACKGROUND**

To provide Council with an update on the current status of the Growing Local Economies Common Street construction project.

This project includes an upgrade on the following components:

- Sydney Road and Common Street intersection.
- Common Street between Sydney Road and Chiswick Street.
- Sinclair Street between Common Street and the Waste Management Centre.
- Water and sewer infrastructure.

**REPORT**

This is the June 2021 summary report for the Growing Local Economies Common Street construction project.

**Program**

Following is the current program for the Growing Local Economies Common Street Construction Project. The program will be expanded once tenders have been reviewed and contracts awarded for the various construction tasks.

The program below has considered the following delays encountered to date:

- Acquiring in-principal acceptance of the concept design for the roundabout at the intersection of Common Street and Sydney Road from Transport for NSW (TfNSW). The process examined two options for intersection treatment – a roundabout or signals. The in-principal acceptance was received on 21 August 2020.
- The concept design for the intersection is directly linked to the design for Common and Sinclair Streets, and therefore the design for these roads has been impacted by the above delays.

- Staff resources were diverted to the intersection upgrade of Marys Mount Road and Crookwell Road as this project had a deadline of 30 June 2020 with little advance notice when the funding was announced.
- Acquiring approval of roundabout pavement structural design from Transport for New South Wales (TfNSW)

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-01-19	30-07-21	Underway and ongoing.
• Site Establishment	02-08-21	13-08-21	Not started
• Preliminary works	16-08-21	09-10-21	Not started
• Construction works	11-10-21	08-03-22	Not started
• Commissioning and Handover	09-03-22	05-04-22	Not started
• Completion	06-04-22	22-06-22	Not started

During the past month, Goulburn Mulwaree Council (GMC) has managed tender enquiries and are in process of evaluating tenders. A tender evaluation report with recommendations will be submitted for Council approval at the 3 August 2021 Council Meeting.

Land acquisition and easement requirements are near completion and it is expected that this task will be completed by August 2021 before the start of construction works.

A detailed Bill of Quantities (BOQ) for electrical works was received in June 2021 and the scope of works outlined by Essential Energy for relocation of power infrastructure has exceeded significantly than what was anticipated when GMC submitted the grant funding application. Consequently, a change request to the funding body may be required when the tenders are evaluated to deliver an outcome in line with the original project intent and allow the project to be completed within the approved budget.

A formal project agreement variation has been submitted to the funding body (Infrastructure NSW) on 9 November 2020, which considered the amended scope and time delays. The variation was approved in May 2021, however, the slow turnaround of the variation request has impacted the project program. It is expected that another scope and time variation may be required to allow for Essential Energy approved scope of works for power relocation, this will be reported at a later date when the outcome is known.

### **Project Budget and Expenditure – June 2021**

Expenditure Component	Budget Amount	Actual Expenditure
• Preliminaries	\$993,438	\$611,584
• Land Acquisition	\$230,000	\$118,782
• Utilities - Water and Sewer	\$1,787,131	\$353,636
• Construction	\$4,266,439	-
• Contingency	\$511,074	-
<b>Total</b>	<b>\$7,788,082</b>	<b>\$1,084,002</b>

### **Project Variations**

Nil to report for June 2021.

**Contractual Issues**

Nil to report for June 2021.

**Priorities for next month**

- Receive and evaluate tenders
- Seek tender clarifications
- Prepare tender evaluation report.

**Project Control Group (PCG)**

A Project Control Group (PCG) report is sent to the funding body each month. The purpose of the PCG is to monitor and review the progress of the project every month. A monthly progress report was sent on 9 June 2021, and the next report is scheduled for 9 July 2021.

**Project Risks**

The significant project risks for July 2021 are as follows:

- Delays in final approved detailed design for the roundabout from TfNSW (note in principle approved received).
- Approval delays along with the approved scope of works for the relocation of power infrastructure could result in higher project costs than what was initially anticipated. The unpredictability of COVID-19 could delay the project further.
- Delays due to relocation of the utilities in the vicinity of the proposed roundabout which needs to be coordinated with the asset owners.
- Provision of access for the businesses and stakeholder management during construction phase.



**15.31 GOULBURN REGIONAL HOCKEY FACILITY - JUNE 2021 STATUS REPORT**

**Author:** Adam Kiss, Business Manager Projects

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4.2 – Upgrade community facilities to improve service provision								
<b>Cost to Council:</b>	<p>The approved budget for the Goulburn Regional Hockey Facility is \$7,081,000 and is funded from the following sources</p> <table> <tr> <td>Restart NSW</td> <td>\$ 3,872,000</td> </tr> <tr> <td>Goulburn Mulwaree Council</td> <td>\$ 3,009,000</td> </tr> <tr> <td>Goulburn District Hockey Association</td> <td>\$ 200,000</td> </tr> <tr> <td>Expenditure to date is</td> <td>\$ 840,244</td> </tr> </table>	Restart NSW	\$ 3,872,000	Goulburn Mulwaree Council	\$ 3,009,000	Goulburn District Hockey Association	\$ 200,000	Expenditure to date is	\$ 840,244
Restart NSW	\$ 3,872,000								
Goulburn Mulwaree Council	\$ 3,009,000								
Goulburn District Hockey Association	\$ 200,000								
Expenditure to date is	\$ 840,244								
<b>Use of Reserve Funds:</b>	<p>The Goulburn Mulwaree Council contribution is being partly funded from the following reserves:</p> <ul style="list-style-type: none"> <li>\$300,000 General unrestricted cash reserve</li> <li>\$2,709,000 Veolia Host Fee Reserve</li> </ul>								

**RECOMMENDATION**

That the report from the Business Manager Projects on the status of the Goulburn Regional Hockey Facility be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Regional Hockey Facility.

**REPORT**

This is the June 2021 summary report for the Goulburn Regional Hockey Facility.

**Program**

Following is the current construction program for the Goulburn Regional Hockey Facility. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

<b>West Field Refurbishment</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Tendering	01-11-20	02-02-21	Complete
• Design	03-02-21	31-03-21	Complete
• Stage 1 Construction – Pavement, drainage and Irrigation works)	06-04-21	31-07-21	Commenced and ongoing
• Stage 2 Construction – Shock pad and artificial turf	04-10-20	30-11-21	

<b>Lighting Upgrade</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Tendering	01-11-20	02-02-21	Complete
• Procurement of lights	03-02-21	28-05-21	Installation commenced
• Installation	28-06-21	09-07-21	

<b>Car Park Upgrade</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design	01-12-20	28-05-21	Complete
• Tendering	01-06-21	27-07-21	Underway
• Construction	02-08-21	04-10-21	

<b>New and Existing Amenities Upgrade</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design, Specification and DA documentation	19-01-21	31-05-21	Complete
• DA Submission and GMC Approval	07-06-21	7-09-21	Submitted to GMC
• Construction Procurement	14-07-21	30-09-21	
• Construction	01-10-21	30-4-22	

### **Project Update**

The construction of the west field pavement has been put on hold due to the recent wet weather. Polytan will remobilise once the weather conditions improve. The construction of the field was always planned to be completed in two phases, no impact of the final completion date is anticipated.

Design for the new and existing buildings have been completed and DA submitted to Council for consideration.

The new lights have been installed and commissioned utilising the existing power supply. The new switchboard will be signalled once the new substation is delivered during August 2021.

Car park design is now complete, procurement for construction has commenced with a preferred contractor submitted to Council for consideration during August 2021.

In regard to the settlement of the property, the Subdivision Certificate Application and all supporting documentation for the 2 lot subdivision was lodged on the 30<sup>th</sup> April 2021. The target date of the settlement is now the end of July, pending issue of Sub Cert and subsequent registration with NSW LRS.

### **Construction Phase Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Purchase of Land	\$3,000,000	\$0
West Field Refurbishment	\$ 1,800,000	\$572,843
Lighting Upgrade	\$425,000	\$211,761
New Car Park	\$650,000	\$50,140
New Amenities	\$716,000	\$5500
Existing Amenities	\$240,000	\$0
New substation	\$250,000	\$0
<b>Total</b>	<b>\$7,081,000</b>	<b>\$840,244</b>

### **Project Variations**

There were no Project Variations to report for June 2021.

### **Contractual Issues**

There were no other contractual issues to report for June 2021.

### **Project Risks**

The significant project risks for June 2021 are as follows:

- Weather
  - Recent wet weather has led to minor delays during the pavement construction. At this stage not likely to affect the overall program.
- Project interruptions due to COVID-19.
  - No issues to report
  - Follow up to date government directives and site protocols – monitor.
- Essential Energy Approvals
  - Essential Energy have now provided approval of the electrical supply upgrade. The substation has been ordered and delivery with cut over scheduled for the 2 and 3<sup>rd</sup> August 2021. In the interim the new lights will be connected to the existing power supply.

**Recent Photos of Goulburn Regional Hockey Facility**





**15.32 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT JUNE 2021**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Corporate & Community Services Directorate Report June 2021 [↓](#)



<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

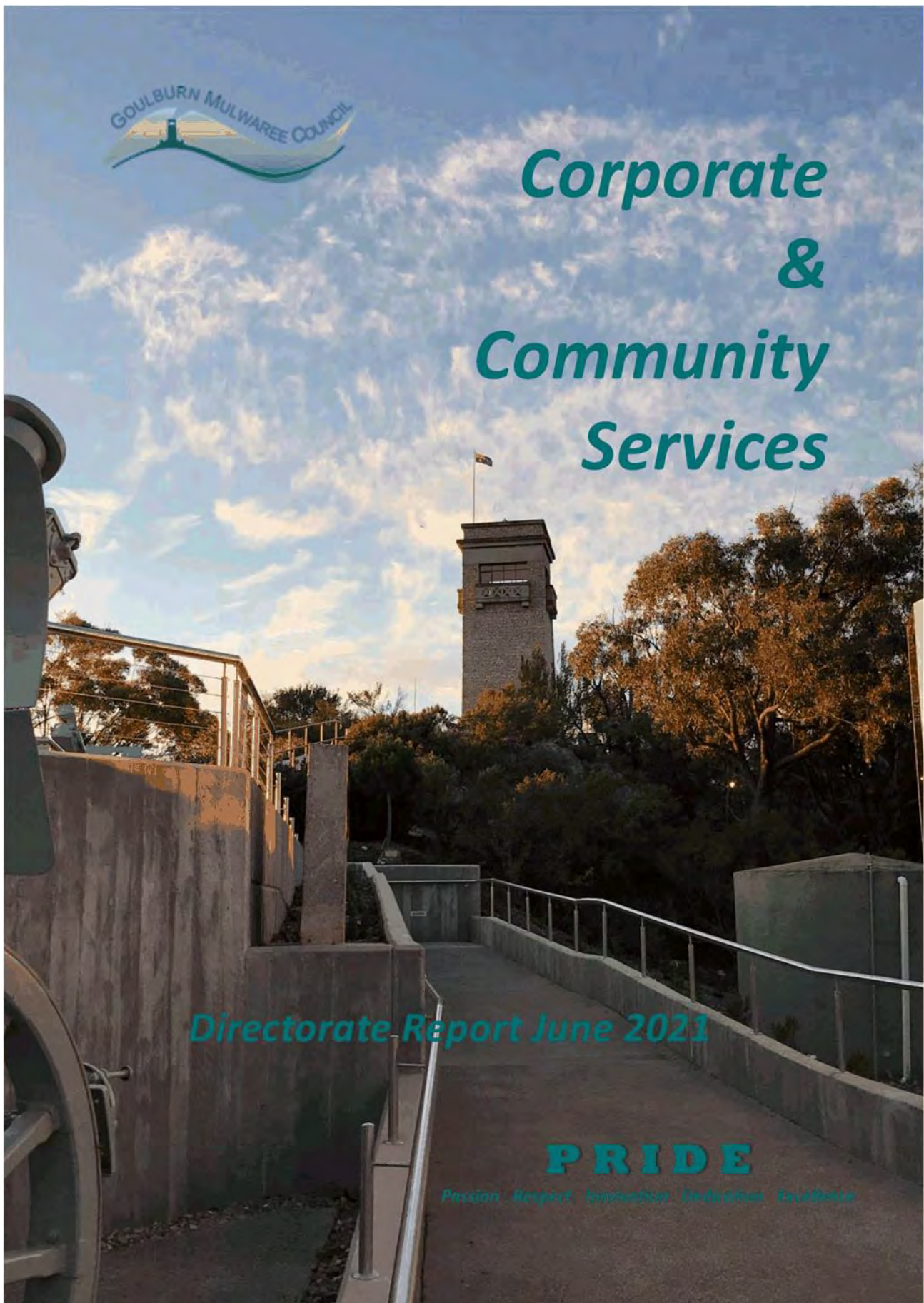
That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of June 2021.



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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- Work has started on the video improvements to the chambers. Design has been completed and work is due to start on the 18<sup>th</sup> of August 2021.
- GIS office position has been advertised. Expected to interview early August.
- End of financial year changeover has occurred for all IT systems.
- Cyber Security workload continues to grow. There have been multiple significant events worldwide. These are being reviewed and action taken when required.

## 2. Finance

Finance activities currently underway include:

- The External Interim Audit is nearing completion.
- The finance system is being setup for the 2021/2022 financial year.
- Legal action and debt recovery processes are in progress as per Councils Debt Recovery and Hardship Policies.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.

## 3. Governance

Governance Activities & Projects – June 2021:

- 47 property file requests processed
- 3 formal access applications received
- 21 requests for information processed

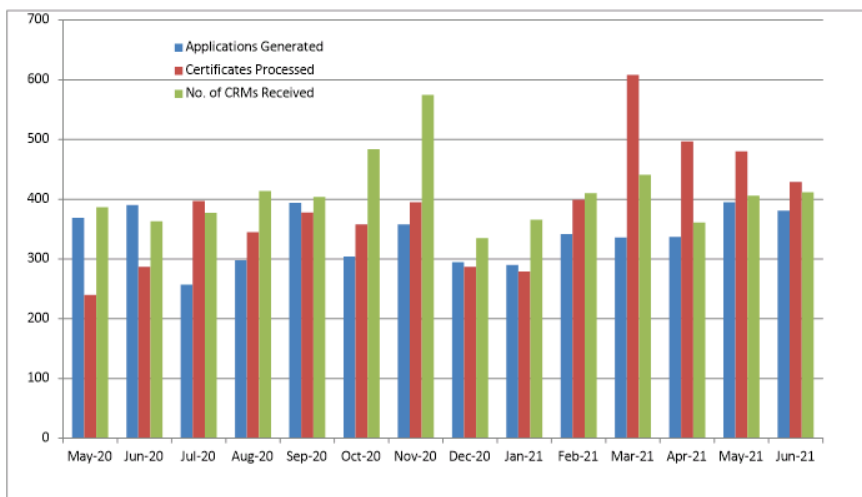
## 4. Customer Service

Customer service were kept busy in June preparing for the end of the financial year. All fees and charges were updated along with our customer forms. Toni has been busy training Joy in her new role and Hayley has been working with Planning and IT in preparation for the mandatory changes to the Development Application process through the NSW Planning Portal.

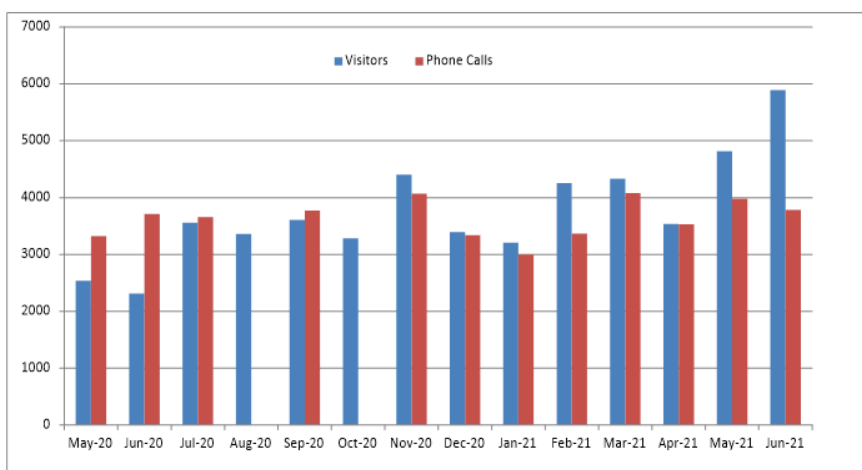
Abby, our Trainee, has settled in well and is now half way through her studies. Sharon has been training our team ready for the changes coming into effect from 1<sup>st</sup> July 2021 not only on the Planning Portal but also process changes to Governance enquires, driveway inspections and private applications.

Refer to the Graphs Below for Statistical Information:

**Productivity – June 2021**



**Visitors and Phone Calls – June 2021**



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services. The following pages provide a detailed summary on the status of various property matters and community service programs and activities that this business unit has been involved with over the past month.

### 5.1 Property Services

Property Services includes strategic advice, property management (including Managed Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries.

Property Disposals
<ul style="list-style-type: none"> <li>• <b>49-57 &amp; 59-61 Hovell Street, Goulburn</b> <ul style="list-style-type: none"> <li>- Contract for Sale of Land prepared. LJ Hooker Real Estate marketing with development approval for multi-lot residential subdivision.</li> <li>- Auction scheduled for 6 August.</li> <li>- Council set Reserve Price at its meeting on 15 June 2021.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>2C Sloane St (formerly 2/1 Dossie Street &amp; surrounding land, Goulburn</b> <ul style="list-style-type: none"> <li>- Contract for Sale of Land prepared. LJ Hooker Real Estate marketing ‘as-is’ (i.e. zoned Rural Landscape) with full disclosure of contamination constraints.</li> <li>- Auction scheduled for 6 August.</li> <li>- Council set Reserve Price at its meeting on 15 June 2021.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>2 Bourke Street, Goulburn</b> <ul style="list-style-type: none"> <li>- Possible sale of all or part by public auction subject to further consideration by Council.</li> </ul> </li> </ul>
Property Acquisitions
<ul style="list-style-type: none"> <li>• <b>Hockey Grounds &amp; Facilities - Part 135 Hume Street, Goulburn</b> <ul style="list-style-type: none"> <li>- Some delays experienced with Vendor’s preparations in order to register the Pan of Subdivision and arrange settlement.</li> <li>- Settlement now scheduled for late July/early August 2021.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>New Roundabout – Common Street &amp; Sydney Road</b> <ul style="list-style-type: none"> <li>- All land acquisitions nearing completion with signed documents from McDonalds pending.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Common Street Upgrades + Common &amp; Chiswick Streets Turning Head Streets</b> <ul style="list-style-type: none"> <li>- Land acquisitions nearing completion subject to receiving Mortgagee Consents from 2 banks.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Part 4 Montague Street, Goulburn (Goulburn Courthouse)</b> <ul style="list-style-type: none"> <li>- Documentation lodged for compulsory acquisition of 256.9m<sup>2</sup> to widen Post Office Lane to improve access to GPAC for service delivery vehicles and Department of Communities and Justice transporting inmates to/from Goulburn Courthouse.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>New Towrang Bridge Project</b> <ul style="list-style-type: none"> <li>- Letter of Offer accepted to acquire Part 49 Towrang Road, Towrang (privately owned land) on northern side of proposed bridge.</li> <li>- Preparation of documentation to compulsorily acquire 3 x Part Crown Reserves on southern side of proposed bridge underway.</li> </ul> </li> </ul>

Corporate & Community Services

**Easement Acquisitions**

- **4 Montague Street, Goulburn (Sewerage/Electricity Easements for GPAC)**
  - Approximately \$9,000 paid to the Valuer General's Property NSW Compulsory Acquisition branch for management, administration and valuation fees associated with these easements.
  - \$18,750 paid to DPIE – Crown Lands for the Determination of Compensation.
  - This matter is now completed.
- **Various parcels of land in Common Street, Goulburn (Sewerage Easements)**
  - Awaiting valuation reports to assist with negotiations with land owners.

**Leases / Licences**

- **56 Clinton Street, Goulburn (Workspace Goulburn - First Floor)**
  - New short term lease negotiated with Essential Employment Services (existing tenant)
  - Discussions continue with Goulburn History to lease a portion of the basement area for storage of plans and records from E.C. Manfred Collection.
  - Utilisation of Meeting Rooms, Events Space and Hot Desks continues to increase on 1<sup>st</sup> Floor.
  - Additional new internal and external advertising space negotiated with existing tenants (at their expense)
  - Minor upgrades proposed to part of air conditioning system on Ground Floor.
- **47 Braidwood Road, Goulburn**
  - Several Crown Land Licences are currently under review for renewal purposes.

**Road Closure Applications**

- **Part Road Reserve off Braidwood Road, Tarago**
  - Preparation of Road Closure Application completed (for road vested in Council).
  - Acquisition of DPIE - Crown Lands closed road underway
  - Consolidation of these parcels of land with surplus Council strip of land then required
  - All consolidated land to be placed on market for sale.
- **Part 754 Taralga Road, Tarlo**
  - Road Closure Application prepared to swap section of road reserve with privately owned land to provide legal access to a proposed rural subdivision.

**Plans of Management (PoM)**

- **Goulburn Recreation Area**
  - PoM adopted.
- **Marsden Weir Park/Goulburn Historic Waterworks**
  - Public Hearing held on 9 June to consider proposed land classifications under *LG Act 1993*.
  - Aiming to present draft PoM to Council for endorsement in August 2021.
- **Victoria Park**
  - First draft of Victoria Park PoM completed and to be submitted to Council in August for endorsement prior to placing on exhibition and arranging a public hearing.
- **Carr Confoy Sporting Fields/Park**
  - Preparations to commence in July 2021

**Goulburn Performing Arts Centre (GPAC)**

- **Plan of Delineation + Plan of Consolidation**
  - GPAC – Titles to 3 x old parcels of Crown Land finally corrected at NSW LRS.
  - Plan of Redefinition to consolidate titles executed by DPIE – Crown Lands for lodgement with NSW LRS;
  - Compulsory acquisition of this Crown Land will then commence under *the Land Acquisition (Just Terms Compensation) Act 1991*.

**Corporate & Community Services**

- Unnamed former lane adjoining GPAC (owned by Council) will then be consolidated with former Crown Land titles comprised in GPAC site.

**Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System**

- **Property Addressing**
  - We said farewell to Jane Cilia and welcomed our new Part time Administration Officer - Property Services – Maggie Lo. Maggie has settled in well to this role and hit the ground running.
  - This position oversees the following functions;
    - Customer Service - attending to ongoing enquiries, anomalies and oversights (i.e. for new and old subdivision approvals)
    - Land Attribute Updates - attending to ongoing land attribute update requests and ensuring accuracy of s10.7 certificates for conveyancing and development applications etc.
    - Integration of New Subdivision Data - Information updated to Council's Property & Rating System and feeding into GIS updates
    - Gazette Notification of Roads - Publishing notices in NSW Government Gazette for several old and new roads identified on registered Plans of Subdivision.

Corporate & Community Services

5.2 Community Services

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Youth Services Coordinator, Neighbour Aid Coordinator and Leisure Link Coordinator in June 2021 is included in this report.

We welcomed the first month of winter with enthusiasm and excitement. Our Youth Services team counted down the final weeks of preparation for the Larapinta Trail in the NT. There was last minute physical fitness training and a focus on wellbeing preparation. The trip suddenly become very real as everyone began packing their bags and final booking checks were made. The group was meant to fly to Uluru on Monday 28 June however the COVID-19 flare up in greater Sydney resulted in flight cancellations and restrictions for entering NT. The great news is that after many phone calls the group were able to fly to Alice Springs a day earlier. It was an early morning start but so exciting to wave everyone off and wish them happy trekking.



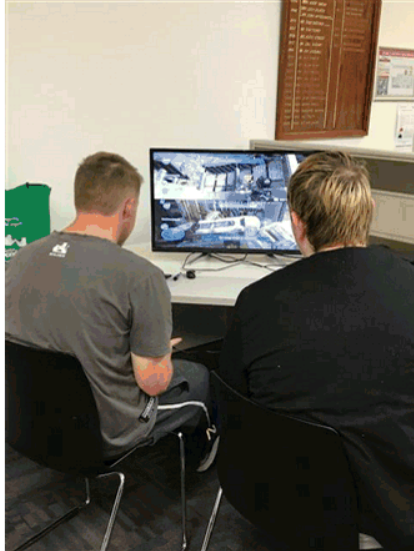
*Off on the Trip of a Lifetime*

For the whole of June our Leisure Link programs have been running normally. Despite the chilly evenings our regular ten-pin bowlers, basketball competition players and Special O swimmers have made their weekly trips to Canberra. Weekend activities have included attending the Rocky Hill Musical Theatre Company performance of Madagascar and the Crookwell Junior Amateur Dramatic Society Jungle Book performance.

Our weekly Mates Group has been connecting over video and card games and our Girls Group really enjoyed attending the 'Be Gentle on Yourself' wellbeing session with Melinda Schneider held at the Soldiers Club. Our 'Bridge to Sing Choir' members have continued to sing, sing, sing each Monday evening and prepare for the end of year spectacular performance. As always Jo-ann has been busy

**Corporate & Community Services**

supporting individual clients with shopping and attendance at individual allied health and hospital appointments.



*Making connections at Mates Group*



*Great Fun at Madagascar*



*Meeting Melinda Schneider*

Our Neighbour Aid/Respite clients have enjoyed catching up each week for luncheons and activities at the Community Centre and the Brewer Centre. Rummy-O is a game that many of them like and it's a great way to pass the time on these wintery days. The Menz Biz group has continued to meet fortnightly and the team has also been supporting clients to use their 'Dine and Discover' vouchers and to keep active in the community in COVID-19 safe ways. Not too much has been happening at our

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**Corporate & Community Services**

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community garden however Kim has been kept very busy helping clients to navigate changes to processes as a result of COVID-19. A simple trip to Queensland is no longer simple as our client Ken discovered. Kim was able to make sure he made it there and back safely – it was the first time he had been there to see his family in 22 years.



*Enjoying Rummy-O*



## 6. Marketing, Events & Culture

### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 19 posts to the Goulburn Australia Facebook page, reaching 33,767 people as at 30 June.
- Published 12 posts to the Goulburn Australia Instagram page, reaching 11,322 people as at 30 June.
- As a result of the COVID exposure to businesses in Goulburn in late May, and the June long weekend approaching soon after, Marketing staff reached out to Trappers Bakery and conducted a live Facebook interview with Jeanette Woodman, to help put peoples' minds at ease that the business and destination is safe to visit. Jeanette explained the process they went through to be able to re-open and advised the process her and her staff had to take to be able to return to work following the potential exposure. The post reached 8,157 people organically, with 2,000 post clicks and 307 reactions, comments or shares. John Woodman advised Marketing staff on the Wednesday following the Long Weekend that trade felt somewhat back to normal, with traffic being on par with the pre-pandemic traffic in 2019, and thanked Council for their support.
- Designed and distributed 4 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 387 subscribers, receiving an average open rate of 48% during June.
- Designed and distributed a 'Monthly What's On' EDM for July to 1,337 subscribers.
- Wrote and distributed 1 media release — *Goulburn Duathlon*
- The 2021/22 Goulburn Marketing Membership renewal process is progressing well. As at 30 June, 132 of the 148 members have renewed. The remaining 16 members are being followed up.
- Assisted the Groups Liaison Officer with a filming permit for a major film shoot taking place in July.
- The ongoing digital campaign running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1-29 June is below:
  - Programmatic (online display) advertisements have received 107,813 impressions, a click through rate (CTR) of 0.13% and 901 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
  - Social Media advertisements have received 84,000 impressions, CTR of 2.01% and 1,689 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
- Sydney Weekender Results – the two Goulburn features re-aired on Sydney Weekender on Sunday 27<sup>th</sup> June. On Monday 28<sup>th</sup> June we received a phone call from a lady from Sydney who was requesting more information so she can plan a trip to Goulburn with her friends, once restrictions ease in Sydney. We expect more visitors as a result of this following lifting of current restrictions.
- Worked with our Groups Liaison Officer and Graphic Designer to develop an advertisement for the Canberra Times 50+ Special feature that ran on Sunday 13<sup>th</sup> June.

Corporate & Community Services

**Goulburn**  
*Country life. city heartseat.*

Make your way to Goulburn Australia and enjoy a day out with your host, on Tuesday 28<sup>th</sup> September 2021, featuring:

- A Guided City Tour, including a visit to the Historic Waterworks Museum along with morning tea
- A tour of St Saviour's Cathedral, featuring an organ recital
- Lunch and a sweet treat at the CWA rooms
- Guided tour of Garroorigang Historic Home, including afternoon tea served on fine china
- A surprise visit to one of our main attractions
- Luxury coach travel
- A Goulburn Australia welcome bag

**\$90 per person\***

Contact the Groups Liaison Officer, Jacki, on: (02) 4823 4531

\*Must pay at time of booking to secure your seat  
 \*9.30am start, meeting at Goulburn Historic Waterworks and concluding at approximately 4pm at Goulburn Historic Waterworks  
 \*Participants to arrange own transport to/from Goulburn

#goulburnaustralia

Canberra Times 50+ Feature

- The Goulburn Visitor Information Centre has recently received the following review on Tripadvisor:

Reviewed by chelseacP9541QF  
12 Jun 2021

Very good visit  
★★★★

Learnt alot about the town. Jon helped alot and the souvenirs were awesome. We enjoyed the visit and will definitely recommend it to everyone. We will come back many more times. Please come here for information and history of Goulburn.

**Groups Liaison**

- Worked in conjunction with Marketing staff to create the Guide to Goulburn advertisement for the Canberra Times which was published on 13<sup>th</sup> June. We have advertised a day tour that individuals can book.
- Issued a Filming Permit for NRMA from 3<sup>rd</sup> – 5<sup>th</sup> July.
- Ongoing involvement with the Working Party for the 2021 Youth Conference, including attendance at meetings and various other tasks as they come to hand.
- Ongoing involvement with the Goulburn Mulwaree Event Strategy project including collating a database of contacts for the Community Consultation meeting, and attending this meeting.
- Working on a major Filming Permit for an upcoming July shoot.

**Corporate & Community Services**

**Events**

- **Goulburn Duathlon** – Working with Elite Energy on logistics and attended a site meeting.
- **Youth Council Conference** – Attended fortnightly Working Party Meetings. Compiling EOI's, quotations and budget updates. Also working on the online Registration Form.
- **Steampunk Victoriana Fair** – working on the Regional Events Acceleration Fund application.
- **GMC Event Strategy** – Setting up and liaising with stakeholders for the Community Consultation session including following up with a survey. Over 70 responses were received which means at least two people or more from each group participated.
- **Other events working on** – Esports League event coming up as part of Goulburn Comic Con in September, as well as Vibesfest in February (pop-up music workshop currently in planning).
- **Event Development Funding Applications** – We have received an application for the Southern Invitational Table Tennis. Also acquittals received from Goulburn Cycle Club Events. Currently working on Funding Agreements for events including Goulburn Physie, 62nd Annual Square Dance Convention and Hume Chamber Music Festival.

**Visitor Services**

- The Administration Officer and Visitor Services Officer continued their commitments to the LEAP Development Facilitator Training which is running through till the end of July 2021.
- The Visitor Services Officer started the development of a 'Short Drives' brochure. The brochure will outline short drives throughout the LGA promoting visitors to the outlying towns and villages.
- Through the ongoing Marketing Membership drive, a further 9 Directory Memberships were added to the Goulburn Australia Website throughout June.
- There have been 43 event listings added to the Goulburn Australia website throughout June.
- Whilst the Goulburn Australia Website has seen a decrease of 9.06% in sessions when compared to May 2021 figures (a session being the period of time a user is actively engaged with any page on the website) representing 900 sessions, we have seen an increase of 57.21% when compared to the June 2020 sessions, representing an additional 3,300 sessions. The slight decrease from can be attributed to the COVID concerns in Goulburn affecting consumer confidence in the region.

**Postcodes collected for the month of June**

<b>Total Walk-in Visitors</b>	<b>750</b>
Local Residents	128
New South Wales	429
Victoria	64
Queensland	48
South Australia	9
Northern Territory	1
Australian Capital Territory	58
Western Australia	9
Tasmania	4
Overseas/International	0

**Door statistics collected for the month of June**

	<b>2020</b>	<b>2021</b>	<b>Variance</b>	
<b>Walk-in Visitors for June</b>	1660	1793	133	8.0%
<b>Total Walk-in Visitors as at 30<sup>th</sup> June</b>	8227	14557	6330	76.9%

Corporate & Community Services

6.2 Museums

Staff and Volunteers

Rocky Hill Works

Rocky Hill volunteers have been busy re-purposing the previous archive work area under the cottage museum into a volunteer kitchen and meeting area. Pictured here are Neil, Peter and Doug in front of the newly installed kitchen.



Museum display

Rocky Hill volunteers Jenny Sullivan and Blake Robertson curated a display on Goulburn man Clement Percival Withers. Clement served in WW1 and was killed in action on July 23, 1917. The collection includes a rare 'Dead Man's Penny' along with military awards and badges and personal objects belonging to Clement and passed on down through his family.

Staff news

The recent Covid lockdowns have impacted Museums with one of our staff members unable to travel from Sydney.

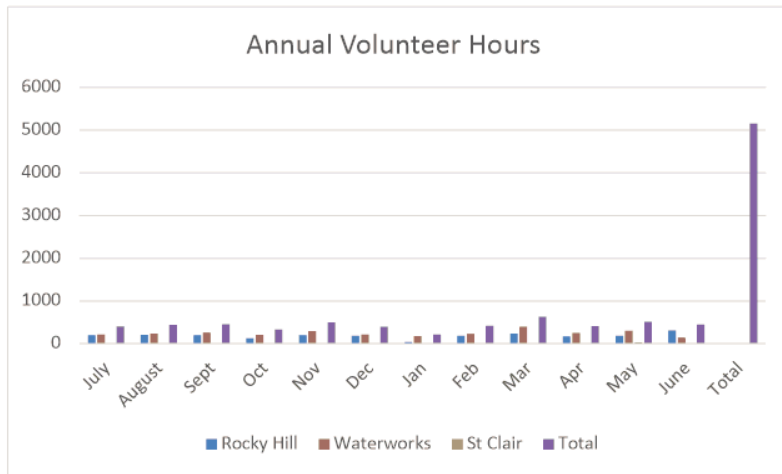


Corporate & Community Services

**Volunteer hours**

This graph shows the total volunteer hours over the previous 12 months. The total of 5149 hours is equivalent to 30.5 full time staff members!

I wish to sincerely thank our volunteer colleagues for all their work and dedication to the museums – we simply couldn't accomplish what we do without them.



**Rocky Hill**

**Museums & Galleries funded volunteer workshops**

The Museums & Galleries funded workshop took place at Rocky Hill War Memorial & Museum on the 3<sup>rd</sup> and the 17<sup>th</sup> of June. Both Workshops were attended by volunteers from the Goulburn Historic Waterworks, Rocky Hill War Memorial & Museum, History Goulburn and Mulwaree Remembrance Museum along with Museums staff. Day 1 focussed on general collection management principles and practices, Day 2 took a more hands on approach to introduce participants to object appraisal, cleaning, minor conservation works, box making and other storage options. Kim Morris from Art & Archival facilitated on both days providing a solid grounding for each museum to put his teachings into practice. The workshops also proved again how versatile the new museum education space in terms of the kinds of events that can be held within.



**Corporate & Community Services**



***2GN and Eagle FM radio interviews***

Museums Coordinator Kerry Ross recorded 2 interviews for local radio stations 2GN and Eagle FM on the 15<sup>th</sup> of June. The interview were prompted by a visit to Rocky Hill by station manager Josh Matthews who came away very impressed with both the museum and our wonderful staff. Aired on the 16<sup>th</sup> of June the interviews provided a great opportunity to talk about what our museums offer young people and what we have planned for the future.

***Museums & Galleries visit***

Emily Cullen from Museums & Galleries NSW popped in for a visit to Rocky Hill on the 14<sup>th</sup> of June to view the museum and discuss how M&G can support us. It was a productive visit with the tour of the memorial and the museum exhibitions followed by a discussion of research and funding support.

***ANU Study Tour visit***

The Annual ANU Study Tour, Anzacs Remembered, usually includes a visit to Anzac Cove in Turkey to mark the sacrifice of Australian soldiers in WW1. Due to Covid, we were fortunate to co-host the Study Tour at Rocky Hill with Professor Bruce Scates, PhD candidate Alex McCosker and 12 ANU History students. It was a fabulous opportunity to meet with tertiary students with a focus on military history and group members indicated an interest in visiting or working with us in the future.



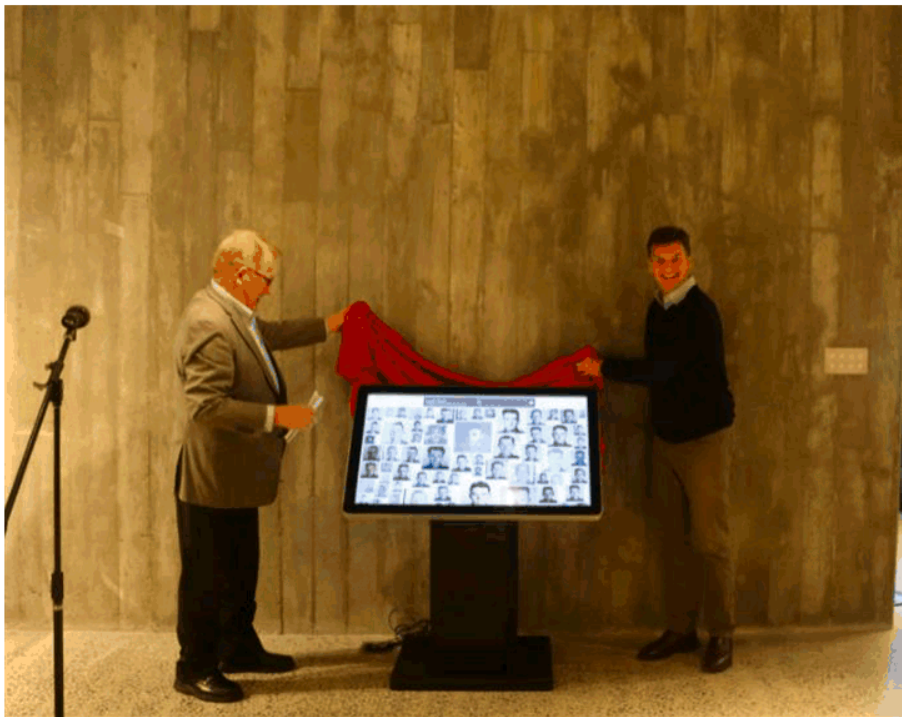
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**Large school student cohort visit Rocky Hill**

Prior to the current restrictions we hosted a visit from 120 students, teachers and teachers' aides from Goulburn West Primary School. Split into 5 groups the afternoon was well planned and extremely well executed. Each group also had an opportunity to witness the daily Service of Remembrance thanks to our accommodating staff members.

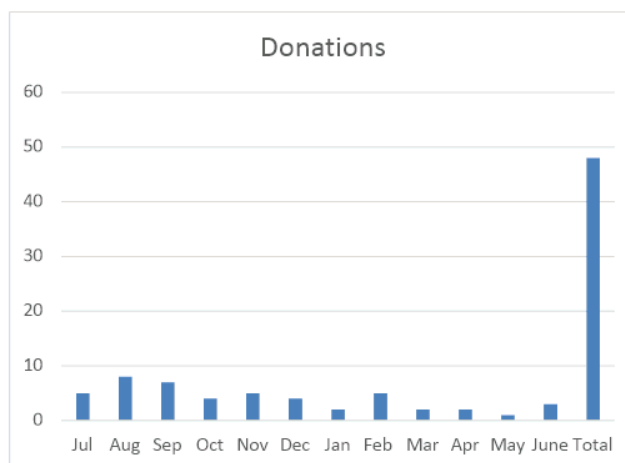
**Virtual Honour Roll launch**

The Digital Honour Roll was finally launched on the 25<sup>th</sup> of June by the Hon Angus Taylor MP. With introductions by the Mayor. The launch was also attended by website developer Riley Post from the University of Canberra, Museum staff and volunteers and members of the public. Many thanks to all for joining us for morning tea to mark the occasion.



**Donations**

Gordon Wade, from the Goulburn RSL Sub-branch, donated a bronze plaque that was dedicated to the HMAS Goulburn by the city of Goulburn during WW2. The plaque will be on display in the upcoming WW2 exhibition at Rocky Hill. The total number of donations to the Rocky Hill museum collection over in the past 12 months is 48. Many of these donations include multiple objects.



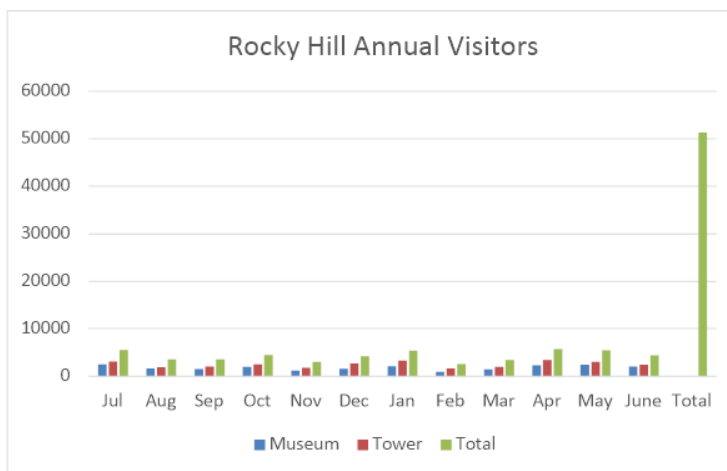
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**Visitor Numbers**

Rocky Hill War Memorial Museum hosted a large number of school students during June – however, despite it being school holidays the end of the month visitor numbers slowed considerably due to the recent Covid lockdowns.

The graph shows Annual visitor numbers have doubled since the opening of the new museum

building – from around 25000 in previous years to a total of 51292 in the past 12 months.



**Goulburn Historic Waterworks**

**Right to Work initiative**

With many thanks to Council’s IT team we have a public computer installed at the Waterworks to facilitate Right to Work learners participation in the creation of a comprehensive reference list of research materials held in the Waterworks onsite research room. The computer also opens the door to recruiting tertiary students with an interest in researching the history of this significant site and the buildings and steam engines it houses.

**Steampunk Victoriana Fair 2021**

Preparations for Steampunk 2021 are well underway with most stallholder sites already booked. The team have also submitted a grant application under the Regional Acceleration Fund – if successful, the funding will support a larger scope of events across 3 days, attracting more local, regional and interstate visitors to Goulburn.

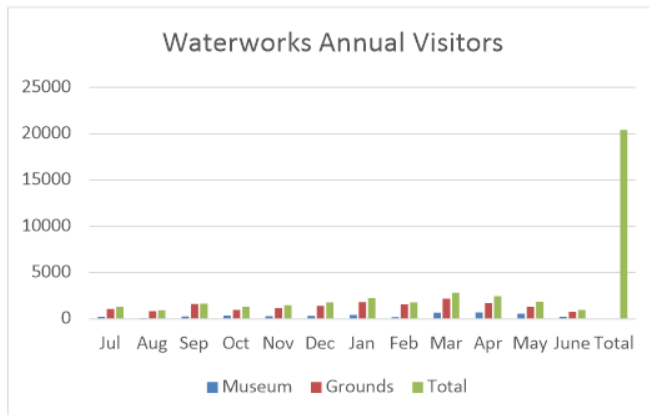


**Corporate & Community Services**

**Visitor Numbers**

Visitor numbers are down with the cold and wet weather in June. Covid 19 restriction reinstated towards the end of the month also led to the cancellation of a large NAIDOC Week BBQ. However, we did host two overseas visitors during the month, one from Japan and one from Korea who explored the Pumphouse and grounds.

Annual visitor numbers since re-opening last year are 20430 – this fairs favourably with previous years despite the cancellation of the Steampunk Victoriana Fair in October 2020.



**St Clair Villa**

**History Goulburn Committee members tour St Clair conservation works**

Hosted by Project manager, Sarah Ruberto, Council Executive toured the St Clair site in June as the current round of conservation works draws to a close.

**Conservation update**

Conservations works continue on-site at St Clair and are reported under separate cover.

### 6.3 Library

#### Monthly Statistics

Activity	April 2021	May 2021	June 2021
Loans and renewals main library and web	9625	10894	11346
Loans and renewals mobile library	112	99	60
Loans and renewals eBook, eAudio, eMagazine	2474	2594	2529
<b>TOTAL loans and renewals</b>	<b>12211</b>	<b>13587</b>	<b>13935</b>
New physical collection items received	402	325	621
New electronic collection items received	7587	57257	2160
<b>TOTAL new collection items received</b>	<b>7989</b>	<b>57582</b>	<b>2781</b>
Visitors	5236	6534	6043
Internet sessions	678	729	666
New members	95	97	110
Local studies enquiries	24	34	33
Children’s programs attendance	411	791	695
Adult’s programs attendance	120	141	97
Social media engagement (Facebook & Instagram)	2460	3811	2784

#### Thanks and Feedback

*“We miss story time at Goulburn Library! We’ve moved to a bigger town, and it’s just not the same! We miss Goulburn Library in general!”*

*“Fran O’Flynn is a very worthy treasure chest indeed.”*

*“We were very grateful that the event could still happen. Thank you so much for the extra efforts to ensure it could go ahead. It was really wonderful.”*

*“Thank you so much for allowing us to run our info stand in the Library. I’m thrilled that we got a number of new students, and we were able to spread the word about the centre.”*

#### Library Activities

- This year’s Mighty Playwrights program commenced in June, with a group workshop for all playwrights and mentors, followed by 6 weeks of mentoring. At the end of June, all draft scripts were submitted for a mid-way review by the director and actors from the Lieder Theatre Company, before the final 3 weeks of mentoring in July. Our 7 young playwrights for 2021 are from 7 of our local primary schools, and are so far immensely enjoying the program.



*The 2021 Mighty Playwrights and their mentors.*

*Back row: Cara Robinson, Imogen Moor from Tambelin, Greg Angus, Scott Pattinson from Marulan, Charlie Sieverts from Ss Peter and Paul’s, Danielle McDonald, and David Cole. Front row: Michelle McAleer, Chloe Halls from Goulburn South, Marianne Powles, Tia Wood from Goulburn Public, Monique Hayes, and Mikaela Harris from Goulburn West.*

**Corporate & Community Services**

- Goulburn Mulwaree Library launched a new suite of research databases at the end of June, provided in partnership with the State Library of NSW. The Gale Cengage suite of databases, include:

**Gale OneFile** - more than 2300 major world newspapers, including 493 Australian newspapers, and thousands of radio and TV broadcasts.

**Gale Health and Wellness** - updated daily with all your health and wellness needs.

**Business Plan Builder** - a step-by-step planning tool for starting and managing a business or non-profit.

**National Geographic Virtual Library** - every page of every issue of National Geographic magazine.

**Gale Books and Authors** - what to read next? Search for books, authors, topics, genres, or subjects.

The databases are all freely available for Library members from the Library's website: <https://gmlib.co/eResources>
- The Library hosted the Country Universities Centre in June, who held an information stall to promote their services and attract new members. Feedback from the day was very positive, with a number of new students now aware of the services available at the Centre. The Library is proud to partner with local organisations such as the Country Universities Centre to promote services and facilities available for research and learning in the community.
- Library staff attended a training session in the use of the NSW online planning portal, ahead of mandatory online DA lodgements coming into force on 1 July. Library staff are able to assist members of the community to scan documents, create email addresses, and navigate the planning portal website.
- The Library participated in the Anglicare winter pantry appeal, which ran in June, by acting as a drop off point for donations. Over 12 full grocery bags of donations were collected in the Library, donated by generous community members.



*Anglicare area manager Toni Reay and Elle Thomas collecting the Library's donations to the Anglicare winter pantry appeal.*

- The Library launched a new Creative Kids program in June. Inking Imagination, a 10 week creative writing course will commence in term 3, with 20 young writers working with teacher and author Andrew Geoffrey Kwabena Moss to develop their creative stories, which will then be

**Corporate & Community Services**

published in a digital anthology at the end of term. Demand for the program has been extremely high, with all 20 available spots now booked. The Library is now working on a year-long program of Creative Kids activities, including writing, illustration, animation, and more.

- The Library made several adjustments to services and programs due to changed COVID restrictions in late June. To abide by the NSW Health restrictions, the Library reverted all spaces to the 1 person x 4m<sup>2</sup> rule, reduced numbers of bookings in the June and July school holiday activities, and July and August children’s programs, removed access to every 2<sup>nd</sup> public PC in order to maintain social distancing, and increased regular cleaning and sanitising of frequently touched surfaces. The Library is grateful to still be able to run programs and remain open and providing services to the community, and is hopeful to be able to continue to do so.

**Programs and Events**

The Library hosted two authors in June, both of whom provided enlightening and educative author talks. Meredith Jaffe spoke about her latest novel in a facilitated in-conversation discussion, and Mary Moody, noted author and former presenter on the ABC’s Gardening Australia television program, spoke about her latest publication and shared with us her journey of mental illness, suicide, and current research programs in this area. We’re looking forward to having Mary return to the Library in 2022 to run a memoir writing workshop as part of BookFest.



*Authors Mary Moody and Meredith Jaffe speaking at Goulburn Library.*

The Library hosted a visit from the Murranga Murranga Learning Centre at the Crescent School. Students explored the Library’s local studies collection, with a special ‘treasure chest’ of photos, artefacts, and historical ephemera, and made some wonderful discoveries about Goulburn’s history.



*“It’s like pirate’s treasure!” Students from the Murranga Murranga Learning Centre at the Crescent School visiting Goulburn Library.*

**Corporate & Community Services**

The Library donated canvas library bags, stencils, and fabric markers to Mulwaree High School for their NAIDOC Week Koori Cook-Off event. While the Library wasn't able to be present in person at the event, we were very happy to donate materials to enable the participants to enjoy a fun craft activity and go home with a brand new individually designed library bag.

The Library kicked off school holidays at the end of June with a Frozen themed story party. Participants enjoyed listening to Frozen stories, created their very own wands and snow globes, and were treated to delicious Frozen themed cookies. The school holidays continue with a mini-Olympics STEM related games afternoon, and a vision board activity for teens, facilitated by Girl Tribe.

**Local Studies**

The Library's newest oral history interviews are now available on the Library website. Dorothy McCabe, 96 years young, shared stories from her childhood in Crookwell and growing up during the War, and Memories of Kenmore is a look back at working life at Kenmore Psychiatric Hospital from retired nurses Maureen Williams, Bev Barden, Lorraine Hyde, and Leone Morgan. The Library's growing oral history collection is a fascinating and poignant collection of stories and memoirs from some of Goulburn's residents, and provides insights and information about our community that cannot be found in books.

Both interviews are now available on the Library's website: <https://gmlib.co/oralhistory>



*Dorothy McCabe and retired nurses from Kenmore Psychiatric Hospital share their stories.*

The Library's local studies collection holds over 15,000 photographs, comprising an incredible number of photos detailing life in Goulburn, important events and business, and much more. For the first time ever, our Library Archives Catalogue now includes records for our full photo collection, enabling people all over the World to search for and find a huge array of sources and information about our local area. All physical photos be viewed in the Library on request, and the Library is gradually adding digitised versions to the catalogue. The Library's photographic collection can now be searched on the Library's website: <https://gmlib.co/archives-search>

**6.4 Art Gallery**

**OF NOTE**

- The Gallery supported 22 artists in 2021 to date
- Instagram, 3,723 followers
- The team have been building a large scale installation inside the Gallery to prepare for a major solo by Dean Cross, 'Icarus, my Son', opening 17 July
- Visitation this year is up around 20% in comparison to 2020 during the same seasons
- Dean Cross, our next exhibiting artist has received significant media coverage, details below
- Education Officer, Sally O'Neill has conducted talks and activities for five groups from one local primary school in June.
- The Gallery hosted 15 workshops, classes and tours in the last two weeks of term 2 in June.
- The Gallery was closed for install when NSW restrictions came in to place on 26 June. Some aspects such as artist travel and freight have been impacted. The Gallery will reopen to the public on 17 July, with reduced capacity.

**PROJECTS**

Australia Council grant, publication: submitted 5 March 2021, unsuccessful

Launch of Dean Cross exhibition: July and November 2021

Collection hang: Utilities Wing: Completed May 2021

Collection hang: Completed May 2021

Collection project 56 Clinton Street: due for completion early July 2021

**MEDIA COVERAGE ON COMING EXHIBITION**

19 June, Panorama Canberra Times, Cover story, Dean Cross, Goulburn exhibition

19 June, Spectrum, Sydney Morning Herald, Cover Story on Dean Cross at Powerhouse

1 June, Art Monthly Asia Pacific, New writing on 'Icarus, my Son' by Dean Cross

23 June, City News Canberra, feature article on Dean Cross by Helen Musa



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**Corporate & Community Services**

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**To come**

Art Collector, Pull Focus, a video interview with Dean Cross  
Art Guide Australia, a feature article on Dean Cross written by Briony Downes  
ABC ArtWorks, Television segment on Dean Cross in Goulburn, filming date TBC  
ABC Art, major article on the Gallery, The Good Initiative and Dean Cross

**EXHIBITIONS ON TOUR**

The Gallery's exhibition Barbara Cleveland: 'Thinking Business' will tour from July 2021 – September 2023 through Museums and Galleries NSW to the following venues:

- Penrith Regional Gallery, Home of the Lewers Bequest, NSW
- Redland Art Gallery, QLD
- Pine Rivers Art Gallery, QLD
- Gosford Regional Gallery, NSW
- Bank Art Museum Moree, NSW
- Somerset Regional Art Gallery – The Condensery, QLD
- Goldfields Arts Centre, WA

This tour has been funded by the Australia Council for the Arts.

Dean Cross' exhibition will travel to Carriageworks in Sydney in November 2021 and be their premier exhibition during Sydney Festival. It will run until January 2022.

**EXHIBITIONS**

16 April – 12 June 2021

- 'Centre of the Centre' is a major new commission by Australian-born, Paris based contemporary artist Mel O'Callaghan. Touring nationally with Museums & Galleries NSW, Goulburn Regional Art Gallery has championed the work, and is extremely proud to be the launch venue.
- Local artist Marilou Chagnaud exhibits her new work in Gallery 2. Created through digitally-printing, and then folding Japanese paper by hand into precise concertina folds, 'Waveforms', 2021 comes to life through the viewer's movement and shifting perspective.
- The Window curated by Gallery Director, Gina Mobayed presents Arthur McIntyre's 'Life Force', 1994. This artwork was donated through the Australian Government's Cultural Gifts Program by Daniel Mudie Cunningham.

**UPCOMING EXHIBITIONS**

17 July – 28 August 2021

- Dean Cross: 'Icarus, my Son'
- Emma Rani Hodges, Gallery 2
- The Window curated by Dean Cross' father, Mike Cross

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**PUBLIC PROGRAMS**

11/06/2021	'Looby' film screening – a documentary on acclaimed and controversial painter Keith Looby. Our Permanent Collection holds a work by the artist, this was moved to display to visitors on the day.
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**PERMANENT COLLECTION**

**The Gallery will process approx \$240,000 of donations (some valuations pending) this financial year, an extraordinary increase to our permanent collection and testament to our reputation.**

**Donations**

The Gallery has accepted a significantly generous gift of twenty works from a local collector. The gift spans major artists such as Judy Cassab, Frank Hodgkinson, Robery Juniper and John Coburn. This is an extraordinary addition to the Collection. Many of these artists are far too significant for the Gallery to acquire under its existing acquisitions budget.

**Cultural Gifts Program**

The Gallery has accepted a suite of fourteen works from prominent local artist Jenny Bell. Valuations are underway and a submission will be prepared once valuations are completed.

A further submission is being prepared for a large scale Rodney Pople painting *titled Bass Strait Ice Breaker* that was a finalist in the prestigious Glover Prize in 2012. The work has a value of \$21,000.

A submission is in for Alex Seton's 'The Passage', valued at \$78,500.



**Corporate & Community Services**

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

**EDUCATION**

1 June	Art Teenies
1 June	3L, Goulburn West Public School, school tour
3 June	5/6N, Goulburn West Public School, school tour
4 June	2G, Goulburn West Public School, school tour
7 June	Extra 'YOURS' workshop, kids only
8 June	Art Teenies
8 June	2M and 2N, Goulburn West Public School, school tour
9 June	'Performative Photography' SmArts program with The Smith Family
18 June	Final Afternoon Art Club for term 2
21 June	'YOURS' with Harriet Body, June workshop

**Afternoon Art Club**

The final project in the last two weeks of term 2 introduced participants to frottage, a dry printing technique. The children created their designs using collaged textures on card and returned the following week to create the frottages or rubbings using various crayons and graphite sticks. The high school aged participants utilized the final weeks of their term to complete their papier mache 'extremophiles'.

Bookings for term 3 are at capacity. The term is due to commence on Tuesday 13 July.

**SmArts**

On 9 June, Hannah Gee & The Smith Family delivered a performative photography workshop with their 'SmArts' program participants. Through 'SmArts' The Smith Family works with young local people to provide knowledge and opportunities in forging a career in the arts.

The group began by considering the work in the permanent collection, Christian Thompson 'The devil made him do it', 2011. The participants took the key concepts from the work, first creating a costume and persona, then creating a series of performative photographs.



Corporate & Community Services

**'Yours' a creative project with artist Harriet Body**

Two workshops were delivered by artist Harriet Body for the project 'YOURS' in June. On 7 June an extra making workshop was conducted for the children and their parents. This allowed the artist more one on one time with the young participants. Harriet has also been conducting interviews with the senior participants from her studio to get to know them better. On 21 June the artist prepared inks from gum leaves which the participants used to paint individually on paper and to contribute to a large group work on canvas. These works will be exhibited in 'Yours' 5 nov.- 8 jan.

**Schools**

This month the Gallery hosted five school groups from Goulburn West Public School (GWPS). These five classes were of twenty two that visited Mel O'Callaghan's exhibition 'Centre of the Centre' in term 2. Schools are led through the three current exhibitions on a mediated tour, finishing with a creative practical activity. The final two classes for the term 2M and 2N were conducted in the Gallery concurrently. GWPS have rebooked all 17 classes to visit Dean Cross 'Icarus, my Son' in early term 3.

**Art Teenies**

Two Art Teenies sessions were conducted in June with an average of 10 participants per session. The workshops connect the very young participants and their parents to some of the main concepts of the current exhibitions through a mediated tour, story time and practical component. Activities in June included sculpture and salt- painting.

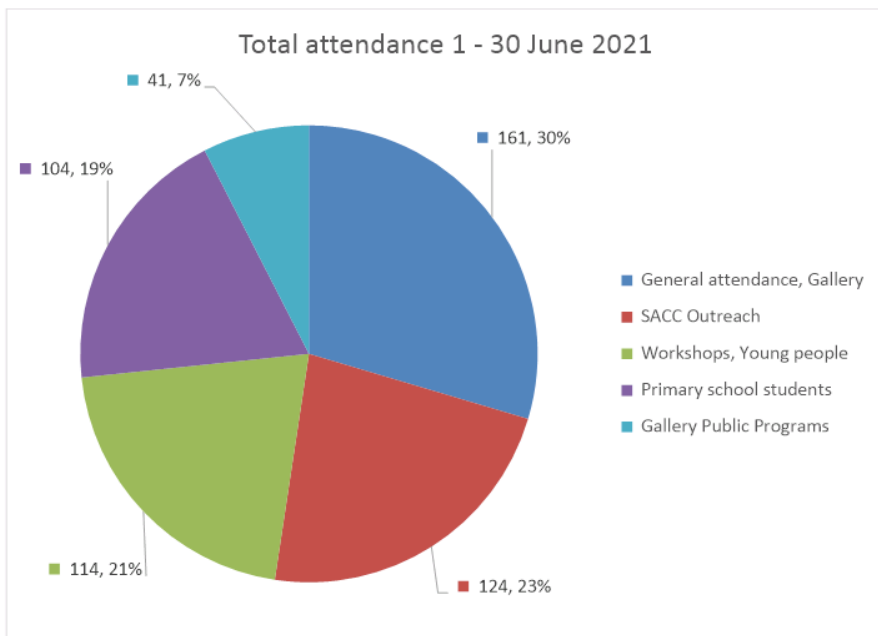
**School as Community Centres – Tarago, Goulburn, Dalton, East Goulburn, Tallong, Marulan**

Janet Gordon Outreach Officer explored colours with the outreach playgroup children. Gordon and the children explored colours through oil pastel drawing, watercolours, Butterfly and Pterodactyl sun catchers, sorting and classifying, train carriage building, scissor practice and much more.

**AUDIENCES AND REACH**

1 – 30 June 2021

Gallery closed for install 14 - 30 June



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**Corporate & Community Services**

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**FEEDBACK**

*'Amazing Gallery Space and great to see contemporary, challenging work being shown in Goulburn.'*

*'Loved my involvement with this! Gina always thinking outside the box. Love contemporary art.'*

*'Congrats Goulburn Regional Art Gallery. So delighted that I'll be able to host this super exhibition at The Condensery - cannot wait.'*

*'An exhibition to indulge the senses and trick the mind.'*

*'Just such an exciting set of shows.'*

*'What a great project!'*

*'I just wanted to say how much I enjoyed the exhibition on at the moment at Goulburn gallery. The screen with the film of the under the ocean seabed was spectacular. Those beautiful flowers. I've actually as a visionary seen these underwater gardens so I was so happy to see it in reality. I came down from Bowral and went to the Wetlands first so it complemented your visual exhibition. Lovely, very inspiring.'*

*'You've been very busy with some really interesting projects appearing on the socials. You are putting the 'Burn on the map!'*

**15.33 UTILITIES DIRECTORATE REPORT - JUNE 2021**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Directorate Report June 2021 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find the attached June 2021 report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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June 2021

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## Departmental Report



One team delivering with Passion Respect Innovation Dedication Excellence

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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

21 May 2021 to 20 June 2021:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	2	2	100%
Water Services	Minor Water Leak	14	14	100%
Water Services	Major Water Break	1	1	100%
Water Services	Water Maintenance	10	10	100%
Water Services	Sewer Blockage	26	26	100%
Water Services	Sewer Overflow	8	8	100%
Water Services	Sewer Odour	1	1	100%
Water Services	Sewer Maintenance	4	4	100%
Waste & Recycling	Missed Bins	24	24	100%
Waste & Recycling	Bin Maintenance	36	36	100%
Waste & Recycling	New or Replacement Bins	11	11	100%
Waste & Recycling	Extra Commercial Pickup	4	4	100%
Waste & Recycling	Street Sweeping	1	1	100%

**1.2 Water Revenue**

Income Raised from 1 July 2020 to 30 June 2021:

Water	
Water Usage	\$5,851,358.56
Water Availability	\$2,598,329.76
Backflow	\$ 20,911.76
<b>Water Total</b>	<b>\$8,470,600.08</b>
Sewer	
Sewer Usage	\$ 1,475,401.04
Sewer Availability	\$ 9,649,528.29
Liquid Trade Waste Usage	\$ 408,143.54
Liquid Trade Waste Availability	\$ 29,409.20
<b>Sewer Total</b>	<b>\$11,562,482.07</b>
Total	
<b>Income Total</b>	<b>\$ 20,033,082.15</b>

Total income raised from 01/07/2019 to 30/06/2020 was \$20,827,405.71  
 Total water balance as at 30/06/2020 is \$509,568.30  
 Total water balance as at 30/6/2021 is \$510,107.01

Currently there are:  
 15 properties that have a restrictor in place  
 1 properties that have been disconnected from Council's water supply  
 0 accounts that are in bankruptcy/receivership  
 1 account had legal action started  
 2 accounts for deceased estates

**2.0 Water Services Operational Performance**

**2.1 Water Performance**

**2.1.1 Goulburn Storages**

The following table shows the status of the water storages as at 30 June 2021:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.01	9014	100.0	90	1	8924	99.0
Sooley	6250	0.18	6285	100.0	300	5	5985	95.2
Rossi	330	0.021	363	100.0	100	30	263	72.5
<b>Total</b>	<b>15580</b>		<b>15662</b>	<b>100.0</b>	<b>490</b>	<b>3.1</b>	<b>15172</b>	<b>96.9</b>

**2.1.2 Consumption**

June 2021:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	207	7.13
Marulan	6.8	0.24

**2.1.3 Source of Water Treated/Dam Releases**

During June 2021 water was sourced from Rossi Weir and the HSP for supply in Goulburn.

In Marulan all water was drawn from the onsite storage dam and the Wollondilly River.

**2.1.4 Estimated Losses**

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

June 2021:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	0
Pejar Dam	0
<b>Total</b>	<b>0</b>

**2.1.5 Rainfall**

Goulburn received 64 mm of rainfall during June 2021.



**2.1.6 Water Quality**

**Raw Water Quality**

Raw water quality was good in Goulburn during June 2021 with no issues in the water sourced preventing effective treatment.

The colour has reduced in the raw water from the Wollondilly River at Brayton. Raw water for Marulan was sourced from the onsite storage dam and the Wollondilly River.

Blue green algae sampling returned low levels at Rossi Weir during the month of June. Low risk algae total cell counts reduced in the Marulan raw water storage and Total Microcystin count remained undetectable at less than 0.3ug/L

**Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system in June 2021 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	3
Iron	mg/L	0.3	N/A	0	0.02
Manganese	mg/L	0.1	0.5	0.004	0
pH		6.5-8.5	N/A	7.39	7.22
Turbidity	NTU	5	N/A	0.7	1
Hardness	mg/L	200	N/A	125	149
Aluminum	mg/L	0.2	N/A	0	*

\*As coagulant is not used at Marulan, Aluminium is not tested

**2.2 Wastewater Performance**

**2.2.1 Wastewater Volume Treated Goulburn**

June 2021:


Treated Effluent	Volume (ML)
Total wastewater inflow	229
Irrigation and onsite reuse	26
River discharge (Full treatment)	203


**2.2.2 Effluent Quality**

June 2021:


Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.73
Suspended solids	mg/L	15	4
Ammonia	mg/L	2	1.2
Total nitrogen	mg/L	10	5.79
Total phosphorus	mg/L	0.3	0.06
Oil and Grease	mg/L	10	0

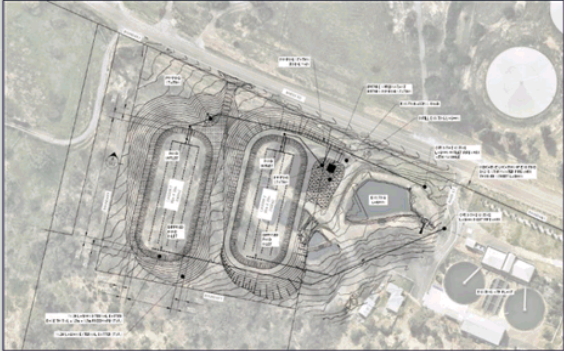
3.0 Water and Sewer Projects

<b>Project</b>	
<b>Title</b>	Capital Works – Water Infrastructure
<b>Project Description</b>	Renewal of existing water mains.
<b>Budget</b>	\$2,500,000
<b>Project Update</b>	Installation of the arrows, painting the hydrant/stop valve lids etc are completed at May St and Ada St. Killard will commence the water main installation in the remaining of May St and Bathurst St in mid July 2021.
<b>Project Images</b>	

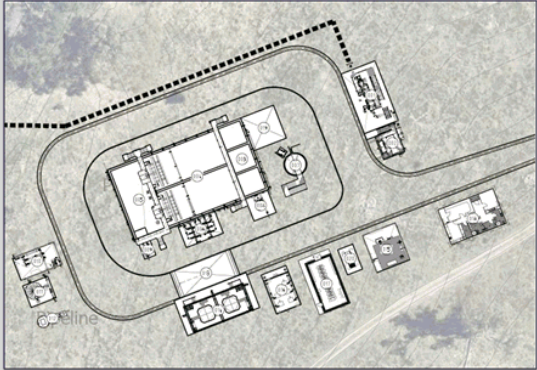
<b>Project</b>	
<b>Title</b>	Capital Works – Reuse Water Scheme
<b>Project Description</b>	Design and construction of new infrastructure for the irrigation of a number of parks and fields within the Goulburn region.
<b>Budget</b>	\$8,800,000.00
<b>Project Update</b>	Under boring works at Sloane St, Bungonia Rd, Wilmot St are completed. Transfer pipe laying works are ongoing in Record St, Queen St and Dalley St.
<b>Project Images</b>	

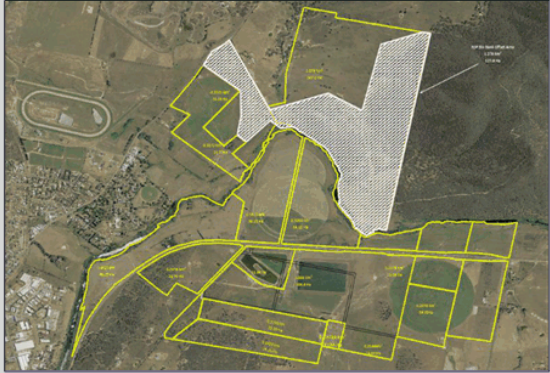
Goulburn Mulwaree Utilities

<b>Project</b>		
<b>Title</b>	Capital Works – Marulan WFP Options Study	
<b>Project Description</b>	Options Study for the upgrade of the Marulan Water Filtration Plant.	
<b>Budget</b>	\$50,000	
<b>Key Dates</b>	Contract Awarded	March 2021
	Works commencing	March 2021
<b>Project Update</b>	Contract for Options Study awarded, on site meeting with consultant held on 28 April 2021. Consultant has reviewed information provided by Council, producing an Issues and Needs Analysis. Potential options to address this report will be received within the next few weeks.	
<b>Project Images</b>		

<b>Project</b>		
<b>Title</b>	Capital Works – Goulburn WFP Sludge Lagoon Detailed Design	
<b>Project Description</b>	Detailed design of new sludge lagoons at the Goulburn WFP, for the drying and processing of sludge.	
<b>Budget</b>	\$169,290	
<b>Key Dates</b>	Start of Detailed Design	March 2021
<b>Project Update</b>	Contract for detailed design awarded, on site meeting with consultant held on 13 May 2021. Consultant currently reviewing data provided by Council.	
<b>Project Images</b>		

Goulburn Mulwaree Utilities

<b>Project</b>	
<b>Title</b>	Capital Works – Marulan WWTP Design
<b>Project Description</b>	Detailed design of the new Marulan Wastewater Treatment Plant to facilitate construction.
<b>Budget</b>	TBC
<b>Key Dates</b>	Start of Detailed Design   August 2021
<b>Project Update</b>	Consultation meeting with state government stakeholders held on 7 May 2021. Council has engaged Hunter H2O to address the concerns from this meeting. Once stakeholders are satisfied Council will progress to detailed design.
<b>Project Images</b>	

<b>Project</b>	
<b>Title</b>	Former Council Irrigation Farm Development
<b>Project Description</b>	Subdivision and rezoning of the former irrigation farm for future uses resolved by Council.
<b>Project Update</b>	Brief for contractors being finalised to obtain the quote for the completion of the various planning works, DA and planning proposal for this work. The DA will cover the boundary adjustments and future subdivision.
<b>Project Image</b>	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

<b>Project</b>	
<b>Title</b>	Re-Use Goulburn Upgrade
<b>Project Description</b>	Construction of a Re-Use Hub (tip shop and workshop) and Recycling Shed. Will include the part grant funded Community Recycling Centre (CRC), which is supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.
<b>Budget</b>	\$6,750,000
<b>Key Dates</b>	Construction   2021/2022
<b>Project Update</b>	Tender advertised.

<b>Project</b>	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre.
<b>Budget</b>	Funds moved to Reserve 38170 for allocation proceeding tender rescope and re-advertisement.
<b>Key Dates</b>	Re-tender   August 2021
<b>Project Update</b>	Project to be re-tendered.

<b>Project</b>	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing environmental improvement works at Goulburn and Marulan sites.
<b>Budget</b>	\$100,000 Goulburn and \$75,000 Marulan.
<b>Key Dates</b>	Ongoing   30 June 2022
<b>Project Update</b>	The Marulan Waste Management Centre requires a period of dry weather for stormwater improvements to be undertaken. Goulburn Environmental Improvement Works ongoing.

**4.2 Waste Education Initiatives**

**Waste Education Initiatives**

EnviroMentors educator Hailey Durham from Keep Australia Beautiful NSW visited Goulburn Public School, Marulan Public School and Bradfordville Public School during early June to deliver waste education programs. The students learnt about waste sorting, what happens to recycling, and how to reduce waste to landfill.

Composing Officer Sam Morris, Waste Education Officer Hannah Cotton, and Recycling Assistant Virginia Gatehouse hosted an education stall at Goulburn Square on 10 June to promote Council's compost, educate the community on Council's current waste services, and provide residents with free compostable caddy liners.

Pictured below: Hailey Durham with students at Marulan PS (left) and Sam Morris and Virginia Gatehouse at Goulburn Square education stall (right).



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#### 4.3 NSW Waste and Sustainable Materials Strategy 2021-2027 and Plastics Action Plan

The NSW Government has released the Waste and Sustainable Materials Strategy 2021-2027. Importantly, the strategy does not include extending the waste levy that currently applies in metropolitan areas and some regional areas, however it does allow the levy to be reviewed every five years. The strategy includes mandating food waste collection as part of domestic waste collection services, which is a system already in place in Goulburn Mulwaree through the green bin Food Organics Garden Organics (FOGO) service. This initiative is part of a strategic direction to achieve zero emissions from organics in landfill by 2030 and will also involve mandating food waste collections from some businesses.

A Plastics Action Plan has also been introduced, which will see items such as single-use lightweight bags, plastic cotton-buds and plastic straws phased out. The Government announced that more than \$356 million will be invested over five years to implement the plans, which will include statewide education campaign with information on how to get onboard with the new waste programs, and learn how to properly dispose of food and organic waste.

NSW Government media surrounding the release of the strategies highlighted that it will also continue to work closely with councils, with \$206 million in funding available to support local government to help deliver on the actions. The Government stated it will consult on and introduce the necessary legislation and regulations to deliver on the plans to Parliament in the coming months.

More information about the Waste Strategy is available from [www.dpie.nsw.gov.au/wsms](http://www.dpie.nsw.gov.au/wsms) and more information about the Plastics Action Plan is available from [www.dpie.nsw.gov.au/pap](http://www.dpie.nsw.gov.au/pap).



**4.4 Goulburn Waste Management Centre Waste Streams Received**

June 2021 (Waste Weigh - Goulburn):

<b>Product</b>	<b>Tonnes Weighed</b>
Asbestos (correctly wrapped)	4.02
Clean Fill - Free of Charge	2121.51
Commercial 4m Skip No Charge	3.12
Drillers Mud	182.89
Endeavour Cardboard	89.40
Endeavour No Charge	1.90
Endeavour Recycling	35.10
Endeavour Residual Skip	61.20
Food Organics Garden Organics	133.33
GMC Commercial	265.88
GMC Domestic	434.02
GMC Green Waste/Organic	133.50
GMC Recycling	137.65
GMC Street Sweeper	63.63
Mixed Waste	475.26
Recyclable metal. Cars NOT accepted	4.88
Tarago Transfer Station	31.36
Tip Recycling to Endeavour	9.70

**4.5 Endeavour Industries Domestic Recycling Contract**

The following table outlines Endeavour Industries' Recycling Statistics provided for May 2021:

<b>Materials Out</b>	<b>Tonnes</b>
Aluminium	0t
PET	0t
HDPE	0t
Mixed Plastics	0t
Glass	34.42t
Steel/Tin Plate	0t
Cardboard (largely commercial cardboard collected by Endeavour)	182.01t
White Paper	0t
Waste to landfill	59.24t
<b>TOTAL TONNAGE</b>	<b>275.67</b>

<b>Materials In</b>	<b>Tonnes</b>
Commercial Cardboard Collection (largely commercial cardboard collected by Endeavour)	115.04t
Commercial Recycling Endeavour	13.92t
Council Domestic Collection Comingled	127.08t
<b>TOTAL TONNAGE</b>	<b>256.04t</b>

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## 5.0 Interesting News, Facts and Information

### **Experts fear NSW tips could soon reach capacity as export bans on waste plastics kick in**

Experts are worried NSW will not be able to deal with its own plastic waste after new export bans were imposed this week.

On July 1, Australia was banned from exporting mixed plastics to China and Indonesia, which means waste will have to be locally processed.

The chief executive of the National Waste and Recycling Industry Council, Rose Read, said she would rank NSW in the bottom half of the states and territories for its ability to process plastic materials for re-use.

"It has taken NSW two years to get out their 20-year waste strategy, which they've only just released, so their focus and priority on waste and recycling hasn't been as high as their focus on other areas," Ms Read said.

She said the ACT and WA governments had worked more effectively with the Commonwealth to find funds for upgrades to their recycling facilities.

"New South Wales has been slower off the mark to do that," she said.

Without enough operational recycling centres, Ms Read said, the state would struggle to deal with mounting recyclable waste.

### **'Nobody wants a new tip'**

In Shoalhaven, plans are already drawn for a recycling facility at the West Nowra Waste Depot, which will aim to reduce waste sent to landfills and process it for re-use.

"Nobody wants a new tip in their backyard," Shoalhaven City Council Mayor Amanda Findley said.

"The bioelectric project is about diverting 95 percent of waste from the landfill."

But Cr Findley says this facility won't be up and running until the end of next year or mid-2023.

Similarly, a new recycling facility in Western Sydney to sort and process plastics won't be complete until next year.

What happens between now and then is "a challenge for all of us", Ms Read said.

### **'Key role' for regions**

New South Wales Greens MLC, David Shoebridge's major concern is what happens to mixed plastics before these centres are up and running.

"The very real concern is that a bunch of it is going to go into landfill because there simply isn't the facility in New South Wales to convert a waste stream into a resource stream," Mr Shoebridge said.

"I suppose it is that mixture of the environmental damage and the lost opportunity that I find a really striking blow."

Ms Read believes regional NSW should be used when it comes to building recycling centres.

"Regional recycling facilities and transfer stations play a key role in aggregating recyclables from homes and businesses and also doing preliminary sorting and separating," she said.

"It's just a question of timeliness and priority of what a state puts on plastic recycling versus other issues they have at hand."

### **Transitioning to circular economy: Minister**

New South Wales Energy and Environment Minister Matt Kean denied the state government wasn't making recycling a priority, saying it had just announced "one of the biggest waste and recycling initiatives in the nation's history".

"I am not going to apologise for taking our time in getting this right and setting up our state to lead the nation when it comes to recycling and dealing with waste," Mr Kean said.

Goulburn Mulwaree Utilities

"We are getting rid of single-use plastics, we are funding projects to turn our plastic waste into manufacturing resources and we are transitioning to a circular economy."

He said the government's 20-year waste strategy was a \$356 million commitment to reducing emissions and boosting jobs.



<https://www.abc.net.au/news/2021-07-03/nsw-lags-recycling-mixed-plastics-waste-landfill-/100264584>

**15.34 OPERATIONS DIRECTORATE REPORT - JUNE 2021**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Operations Directorate Report - June 2021**  

<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report for June 2021 by the Director Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Operations Directorate for the month of June 2021.



June 2021

# Operations



## Departmental Report

One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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## 1 Budget Status

There were no Job Numbers that required reporting in June 2021, that were over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

## 2 Operations Service Response Status

Requests created and closed in June 2021. Over the month of June 2021 Operations received 178 new service response requests generated from customers.

Operations Service Response Status – June 2021					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	7	7	100%	99%
Cemeteries	Cemetery	1	1	100%	97%
Facilities	Graffiti	3	1	33%	86%
Facilities	Parks Ovals	16	12	75%	98%
Facilities	Public Toilets	7	7	100%	100%
Facilities	Unspecified Damages	6	6	100%	100%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	100%
Parks	Fallen Tree	4	4	100%	100%
Parks	Grass Mowing	1	1	100%	100%
Parks	Tree Inspection	3	3	100%	100%
Parks	New Tree	2	2	100%	100%
Parks	Noxious Weeds	4	4	100%	100%
Parks	Remove Tree	3	3	100%	100%
Parks	Verge Maintenance	0	0	N/A	100%
Parks	Root Damage	0	0	N/A	100%
Parks	Trim Branches	7	7	100%	100%
Parks	Trees Unspecified	10	10	100%	100%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	5	5	100%	100%
Works	Dumped Rubbish	12	10	83%	99%
Works	Bridges	0	0	N/A	100%
Works	Corrugations	1	1	100%	100%
Works	Damaged Footpath	1	1	100%	100%
Works	Damaged Kerb	2	2	100%	100%
Works	Depth Gauges	1	1	100%	100%
Works	Development Works	1	1	100%	100%
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	0	0	N/A	100%
Works	Inspection	0	0	N/A	N/A
Works	Line Marking	1	1	100%	100%
Works	Loose Material	4	4	100%	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	24	22	92%	99%
Works	Seal Fail	1	1	100%	100%



GOULBURN MULWAREE OPERATIONS – JUNE 2021

Works	Shoving	0	0	N/A	100%
Works	Traffic Sign	6	4	67%	98%
Works	Road Unspecified	35	33	94%	99%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	0	0	N/A	96%
Works	Grates & Lids	1	1	100%	100%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	0	0	N/A	100%
Works	Storm Pipe	1	1	100%	100%
Works	Trench Subsidence	0	0	N/A	100%
Works	Stormwater Unspecified	8	7	88%	96%
<b>June 2021 Totals</b>		<b>178</b>	<b>163</b>	<b>92%</b>	<b>99%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks completed in June 2021

General Maintenance Tasks (Works) – June 2021	
Location	Type of work
Goulburn – various locations	General footpath repairs
Marulan – various locations	General footpath repairs
Mulwaree Street	Edge break repairs
Maud Street	Edge break repairs
Jerrara Road/Oallen Ford Road	Pot hole patching
Sandy Point Road	Drainage improvements

General Maintenance Tasks (Community Facilities) – June 2021	
Location	Type of work
CBD Paths	Paths along Auburn Street swept daily during weekdays.
Belmore Park	Lawns are mown and edged as required. Mowing days and frequency varies due to weather and events.
	Gardens are checked daily for moisture (irrigation) and weeded as required.
	Waste bins emptied daily with several instances of a second empty in the afternoon due to large volumes of waste.
Aquatic Centre Grounds	Mowing as required due to season and pool being closed due to the redevelopment and the winter shutdown of the outdoor pool.
Rose Garden Maintenance	Gardens are checked weekly and weeded as required.
CBD Garden Maintenance	Weekly maintenance on CBD gardens, with daily litter patrol (including weekends).

Tree Maintenance (Parks & Gardens) –June 2021		
Zone	Location	Type of work
1	Montague St, Clinton St, Auburn St	Fallen branch on footpath, remove branches over building
2	Robinson St, Combermere St, Elizabeth St, Princess Ave, Francis St, O’Brien St, Cressy St, Cathcart St, Carramar Way, Eldon St, Hovell St, Francis St, Coromandel St, Sloane St, Theatre Drv	Trimmed trees overhanging the road, stump grinding; tree removal, remove fallen tree, remove fallen branches, replant/replace damaged tree, removed dead shrubs, removed two large trees over property on council reserve
3	Fitzroy St, Barber St, Cowper St, Furner St, Fitzroy St, Gilmore St, Seiffert Oval, Clifford St, Verner St, Mount St, Macquarie St	Stump grinding, fallen branches remove dead wood from tree, remove fallen trees in reserve, remove fallen branches, remove bag of leaves and remove fallen
4	George St, Hoskins St, Gibson St, Kenmore St, Kinghorne St, Murray St, Whatley Ave, Pitt St, Opal St, Bellevue St, Manar St, Ballanya Ave, Lithgow St, Beppo St, Bishop St, Bradley St, Clyde St, Lithgow St, Mary’s Mount Rd Greenvalley Rd,	Trim trees, fallen branches, planted new tree, stump grinding, remove trees in garden beds, replant with new

GOULBURN MULWAREE OPERATIONS – JUNE 2021

	Endeavor Ave, Chantry St, Elm St, Renshaw St, William St, Albert St, Hurst St, Citizen St	shrubs, remove dead wood from tree, remove damaged tree
5	Record St, Reign St, Komungla Cres, Woodward St, Yarrowlow St, Hawkins Place, Grunsell Cres, Ball Place, Teece Place, Kirke Place, Buttler Place, Glendare Cres, Amaroo Place, Samuel Place, Record St, Dalley St, Progress St,	Trim trees over footpath, removed damaged tree, removed dead trees, trimmed trees, Stump grinding, remove trees overhanging residents boundary fence, trees in reserve
6	Maud St, Chantry St	Stump grinding
7	Carr Confoy Park, Emma St, Blackshaw Rd, Braidwood Rd	Trim trees, whipper snipped long grass, removed flood debris an rubbish from historic well, planted new tree, remove large tree near Baxter's Boots Factory, removing tree, repair fence at Baxter's Boots Factory
9	Maclura Drv - Marulan	Remove roadside vegetation
10	Bumballa St – Tallong	Remove three trees in from of property all dead
13	Spa Rd	Remove fallen tree, clear roadside vegetation from corner

Mowing Maintenance (Parks & Gardens) – June 2021		
Zone	Location	Type of Work
1	CBD	Mowing as per Belmore Park's Crew, which included all sites in the CBD precinct.
2	Manfred Park, Apex Park, Lisgar Reserve, Lansdowne St, Combermere St, Garfield St, Chisholm St Pak, Gibson St Park, Victoria Park & Dog Park, Faithfull St, Eldon St, Hovell St	Mowing, tree planting
3	Victoria Park, Seiffert Oval, View St, Mount St, Prell Oval, Marsden Weir, Wollondilly Walking Track, Fitzroy Causeway, Lamarra Pl, Steam Museum/Water Works, Newton St Park, View St, Clinton St, Sloane St – Honour Park	Top Soil, mowing, tree planting, whipper snipped & edging, tree trimming, load of mulch & mulching set up construction fencing
4	Joshua St, Wilmot St, Chantry St, Brewer St, Middle Arm Rd, Leggett Park, Goodhew Park, Reserve behind PCYC, North Park, Wollondilly Walking Track, Knopp Park, Howard Park, Citizen St, Joshua St, Hoskins St Park, Gerathy Park, Wilmot St, Prince St, Ridge St	Mowing, whipper sniped and edged, removal of tree branches and tree, fence repairs
5	Cookbundoon Sporting Field, Jack White Park, Thorgood Park, Hudson Park	Back filled trench for gas line, mowing, mowing, bin replacement, road repair
7	Carr Confoy, Eastgrove South, Park Rd, 2 x Horse Paddocks Eastgrove, Carr Confoy Netball Courts O'Brien Park, Reserve between Reynolds and New St, Tennison Woods, Grafton St mediums, Richardson Park, Eastgrove Pony Club, Eastgrove Dog Park Eleanor St	Mowing, rubbish removal, tree removal

GOULBURN MULWAREE OPERATIONS – JUNE 2021

14	Tarago Cemetery	Load of mulch
Various	Various	Leaf Collection, unloaded trees of truck at the depot, unlock sporting fields, tree trimming, ark inspections and picking up rubbish, root prune, top soil cricket wickets at Carr Confoy

Street Tree Lifting Program – June 2021		
Zone	Location	Type of work
1	Clinton St	Removal of dead wood & branches
2	Furner St; Cathcart St; Carramar Way; Francis St; Theatre Drv	Removal of dead wood branches & trees
4	Chantry St; Hurst St	Removal of dead wood

Leaf Collections – June 2021	
Location	Number of bags
Goulburn – Various Streets	93

Signs Installed June 2021			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
June	2	1	0

Road Reserve Weed Control – June 2021		
Zone	Location	Weed Type
15	Bungendore Rd, Collector Rd, Willandra Lane, Currawang Rd, Komungla Siding Rd, Brown’s Ln, Tarago	Serrated Tussock, African Love Grass, Fireweed
16	Wollogorang Rd, Cullerin Rd, Barkers Ln, Old South Rd, Yarra School Rd, Gap Rd, Henry Parks Rd, Parkesbourne Rd, Hunts Ln, Weatherstone’s Ln, School House Ln, Sims Ln, Foord Rd, Gurrundah Rd,	Serrated Tussock, African Love Grass

The weeds team completed zone 15 during the month of June. Zone 16 is well advanced during the month of June. Weeds focus for this month was Serrated Tussock and African Love Grass.

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public/traffic for the month of July 2021 going forward.

Planned Works – July 2021		
Location	Date	Description of works
Cookbundoon Fields	All of July	Completion of the Cookbundoon Pavilion/Amenities renewal.
Mountain Ash Road	All of July	Pavement rehabilitation
Carrick Road	All of July	Pavement rehabilitation
Bourke Street (Clifford to Montague)	Mid July	Asphalt pavement works
Clifford street footpath (Auburn to Bourke)	Mid July	Asphalt footpath works
Taralga Road	Mid July	Asphalt pavement works
Cartwright Place	Mid July	Footpath
Lumley Road	Early July	Stabilised heavy patching
Bungendore Road	Mid July	Stabilised heavy patching

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements

**5 Community Facilities**

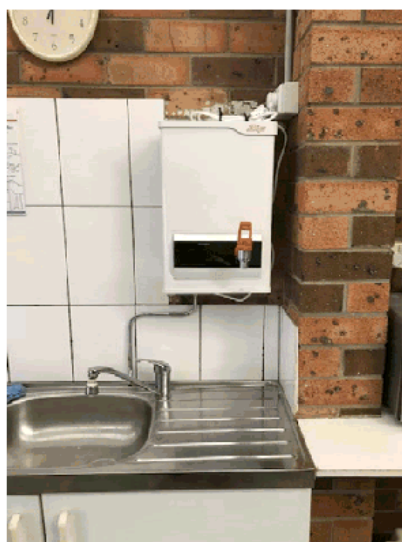
**5.1 Operational**

**Carr Confoy Cricket Wickets** – two wickets were renewed during June. Both wickets are at the end of their useful life showing significant signs of deterioration. The renewed surfaces will allow for more options during the upcoming cricket season with game times. The photo below was taken just after the first wicket was renewed.



Carr Confoy – Renewed Wicket

**Netball Canteen** – the hot water system in the netball canteen was replaced during June, after the original one failed. The unit is used in the canteen for beverages and other items served on a weekend at netball. The photo below is of the new unit.



Carr Confoy Netball Canteen – New Hot Water System

**Auburn Street CBD** – with the completion of the new median strip and tree plantings, the parks staff worked with contractors to install synthetic grass along the southern end of Auburn Street. Pedestrian warning signs and safety hoops were also installed at the same time. The photos below show the new surface just after installation. Staff will be working over the next month to continue rubbing the sand into the synthetic grass to give it a more natural look.



*Auburn Street (Clinton to Verner) synthetic grass.*

**Wellness Garden** – staff, in conjunction with a local contractor, completed the Wellness Garden over the month of June. The Youth Council, led by Cr James, volunteered their time on a weekend to come in and plant out the garden. The photos below were taken during the planting out of the garden by the youth council and staff.



*Wellness Garden – Victoria Park*

**Tree Maintenance** – Tree Maintenance team during the month of June completed a number of scheduled tree maintenance tasks, as well as customer requests. This year’s leaf collection was completed during the month of June. Street tree plantings were completed in Mount Street, View Street and Faithful Street.



Faithful and Mount Streets – Tree Planting

**Avenues of Honour** – lighting was installed on the Avenues of Honour signage during June. The lights were at the request of the Chair of the Avenue of Honour working party and provide coverage of the signs at night. The lights are solar powered and have an inbuilt sensor in them where the lights stay partially on and as objects approach them they light up to one hundred percent.



Avenue of Honour Signage Lights



**Rotary Park** – bench seats were installed in the rotunda at Rotary Park. The seats finish off the rotunda and allow users to sit and enjoy the area, or recover from a long walk. The Rotunda was installed through the generosity of the local Rotary Club, who donated money towards the construction. The photo below is of some of the new benches after installation.



Rotary Park Rotunda

**Belmore Park** – some new seating was installed in Belmore Park to replace some old and missing seats. The picture below was taken just after the maintenance team installed them.



Belmore Park New Seating

**Civic Centre Power Upgrade** – Essential Energy completed an upgrade to the transformer located on the Civic Centre grounds. The electrical asset was part of the network that supplied power to the Civic Centre and some of the surrounding area. Community Facilities and Information Services staff worked in with Essential Energy staff to minimize the disruption to staff and neighbors.



*Civic Centre – Electrical Upgrade*

**Rose Pruning** – staff commenced the winter pruning of the roses. The work began in June with an expected completion at the end of July. The photo below is of one of our garden team members undertaking a pruning on a floribunda style rose.

**Cemeteries** – staff undertook 11 interments during June 2021. This brings the total to 71 interments across Council managed sites for the calendar year. Staff program grounds maintenance activities around the funerals to ensure there is minimal disruption. Other activities undertaken during June, aside from funeral works, included topping up of graves and lawn maintenance activities.

Cemetery	June 2021		YTD Interments	
	Body Interments	Ashes Interments	Body Interments	Ashes Interments
General	4	7	25	28
St Patrick's	0	0	18	0
Tarago	0	0	0	0
Tallong	0	0	1	0
<b>TOTAL</b>	<b>4</b>	<b>7</b>	<b>44</b>	<b>28</b>

## 5.2 Aquatic Centre

Due to the redevelopment, the Goulburn Aquatic and Leisure Centre has been in full close down since the 23<sup>rd</sup> April 2021. During this time staff have focused on the preparing procedures for running the new centre as well as commencing works to prepare the outdoor pool for the upcoming season.

With the outdoor pool is scheduled for opening on 1 September this year, the Aquatic centre team are working on:

- Maintenance and servicing of equipment – Plant has been run Monthly to keep water quality and check operations
- Review of procedures; and
- Commencement of recruitment

With the demolition of the old male change rooms a change to the entry into the centre was required. This is currently being designed with construction during July.

A new initiative was introduced to keep some of our customers engaged with the running of Pilates classes. This was run for two weeks through the month of June with 48 people attending the classes. This will continue through the winter period.

### Attendance Report

Please refer to the table below for the breakdown of June 2021 attendances.

<b>Attendance Report – June 2021</b>			
<b>Program</b>	<b>June 2019</b>	<b>June 2020</b>	<b>June 2021</b>
Aquatic memberships	457	0	0
Health Club (incl. Fitness Classes) memberships	351	0	0
Visit passes (incl. Aquatics and Fitness Classes)	311	0	0
Family memberships (Aquatic and Fitness)	31	0	0
Squad Swimming	114	0	0
Recreational Swimming	1,042	0	0
Children under 2 years	24	0	0
Spectator (excl. Carnivals)	118	0	0
Swimming Lessons	1,103	0	0
Swimming student out of hours	51	0	0
Aqua Aerobics	194	0	48
Aquathon	0	0	0
Fitness Passport- Aquatic	52	0	0
Fitness Passport- Fitness	21	0	0
NSW Police Academy	7	0	0
<b>TOTAL</b>	<b>3,876</b>	<b>0</b>	<b>48</b>

## 5.2 Recreation Area

Activity at the Recreation Area experienced steady attendances during June 2021 despite no major events being held. There were a total of 62 bookings at the Recreation Area during June with 12 irregular private and community bookings during the month. Approximately 7,120 people attended activities at the Recreation Area during June 2021.

### Major and Irregular Events

There were twelve irregular events held at the Recreation Area during June 2021.

The Grace Millsom Centre hosted two training sessions, a birthday, a community consultation and two corporate conferences during June.

Veolia Arena hosted five children's birthday parties, Tiny Tumblers and Playgroup. The Recreation Area was also host to a food truck pop-up for one night during June.

Jump Arena was booked for four days during June but had to be cancelled last minute due to upgraded Covid restrictions.

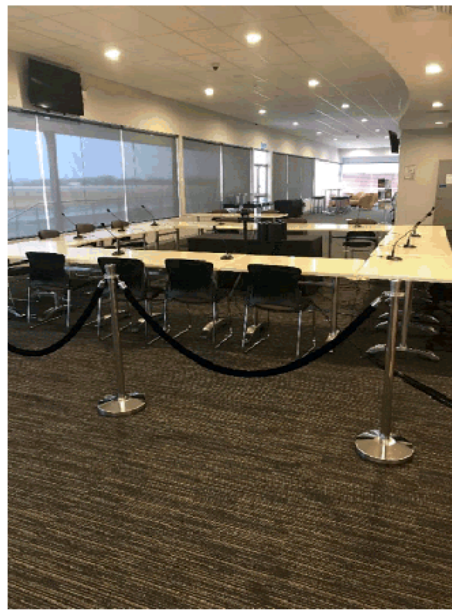
Irregular events attracted approximately 860 visitors to the Recreation Area during June 2021.

### Regular Users

All regular user groups continued their regular activities during June 2021, with many groups holding additional or irregular activities.

In addition to their regular activities the Basketball Association hosted two Waratah Youth League games, the Poultry Club held an Auction. The Harness Club held two race days during May, while the Rodeo Club hosted a barrel racing day.

Regular users attracted approximately 6,260 people to the facility during June 2021.



Conference Setup



*Food Truck Pop-up*



*Barrel Racing*

The tables below show the breakdown of events at the Recreation Area during June 2021.

Breakdown of Events – June 2021	
Event	Attendances
Greyhound Racing	850
Harness Racing	900
Dog Training & Kennel Club	130
Basketball	3,290
Youth League Basketball	300
Netball	450
Rodeo	50
Poultry Auction	250
SESA netball & basketball	40
Private meetings	110
Tiny Tumblers	70
Playgroup	40
Training	60
Birthdays	280
Food Truck Pop-up	300
<b>Total</b>	<b>7,120</b>

<b>Breakdown of Event Facility Locations</b>			
<b>Facility</b>	<b>June 2021</b>	<b>June 2020</b>	<b>June 2019</b>
Veolia Arena	2,110	20	2,215
Grace-Millsom Function Centre	1,030	540	1,100
Recreation Area	3,980	450	5,478
<b>Total Attendances</b>	<b>7,120</b>	<b>1,010</b>	<b>8,793</b>

**Upcoming Bookings**

The tables below outline all major events currently booked for the Recreation Area for 2021 and 2022. Event activity will be subject to COVID-19 restrictions at the time the event is scheduled and are not guaranteed to occur.

2021

<b>Date</b>	<b>Event Name</b>	<b>Facility Booked</b>
7/07/2021	Induction Workshops	Grace Millsom
8/07/2021	Induction Workshops	Grace Millsom
10/07/2021	Carousel of Colour Alpaca Show	Peden Pavilion & Skillion
11/07/2021	Physie Practice Competition	Veolia Arena
15/07/2021	MINI LEAP Workshops	Grace Millsom
18/07/2021	Birthday	Veolia Arena
21/07/2021	LEAP Training	Grace Millsom
6/08/2021	Science and Engineering Challenge	Veolia Arena
7/08/2021	40 <sup>th</sup> Birthday	Grace Millsom
7/08/2021 - 8/08/2021	Physie Interclub Competition	Veolia, Grace Millsom
20/08/2021 – 22/08/2021	Sports & Education Program	Veolia, Grace Millsom, Basketball, Peden Pavilion & Skillion
23/08/2021	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
26/08/2021	Leader Group Workshop	Grace Millsom
10/09/2021 - 12/09/2021	Charles ledger Alpaca Show	Peden pavilion & Skillion
11/9/2021	Presentation Dinner	Veolia Arena
17/09/2021 - 19/09/2021	Youth Camp	Veolia, Grace Millsom, Basketball Stadium
18/09/2021	RSPCA Day	Peden pavilion & Skillion
18/09/2021	Seafood Festival	Picnic Area & Carpark
20/09/2021	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
21/09/2021	Induction Workshops	Grace Millsom
22/09/2021	Induction Workshops	Grace Millsom
25/09/2021	ComicCon	Recreation Area
2/10/2021 – 3/10/2021	Sports & Education Program	Veolia, Grace Millsom, Basketball, Peden Pavilion & Skillion
8/10/2021 - 9/10/2021	Explore LocalExpo	Veolia, Basketball, Peden pavilion & Skillion, Picnic area & car park.
14/10/2021	MINI LEAP Workshops	Grace Millsom

15/10/2021 - 17/10/2021	NSW Indoor Hockey Championships - Masters Men	Veolia, Grace Millsom, Basketball Stadium
18/10/2021	Engagement Party	Grace Millsom
21/10/2021	LEAP Workshop	Grace Millsom
22/10/2021 - 24/10/2021	NSW Indoor Hockey Championships - Masters Women	Veolia, Grace Millsom, Basketball Stadium
23/10/2021	Presentation Dinner	Grace Millsom
24/10/2021	Camel Racing Down Under	Harness Track, Grace Millsom, Picnic Area
29/10/2021 - 31/10/2021	NSW Indoor Hockey Championships - Open Men	Veolia, Grace Millsom, Basketball Stadium
30/10/2021	Wedding	Grace Millsom
30/10/2021	Household Chemical Cleanout	Picnic Area
30/10/2021	Halloween Night Market	Picnic Area & Carpark
30/10/2021 - 31/10/2021	Dog Training & Kennel Club Show	Dog Obedience arena
1/11/2021	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
5/11/2021 - 7/11/2021	NSW Indoor Hockey Championships - Open Women	Veolia, Grace Millsom, Basketball Stadium
12/11/2021 - 14/11/2021	AOGKF 2020 National Karate Gasshuku	Veolia, Grace Millsom, Basketball Stadium
13/11/2021	Convoy 4 Kids	Picnic area & car park, showman's guild, cruise track
19/11/2021 - 21/11/2021	NSW Indoor Hockey - U18 girls	Veolia, Grace Millsom, Basketball Stadium
25/11/2021	Leader Group Workshop	Grace Millsom
26/11/2021 - 28/11/2021	NSW Indoor Hockey - U18 boys	Veolia, Grace Millsom, Basketball Stadium
27/11/2021	Goulburn Car and Motorcycle Show	Gate 3 Picnic Area & Carpark
1/12/2021	Induction Workshops	Grace Millsom
2/12/2021	Induction Workshops	Grace Millsom
18/12/2021	Christmas Night Market	Picnic Area & Carpark
20/12/2021	Harness race	Harness Track, Showman's Guild, Grace Millsom
23/12/2021	Christmas Party	Grace Millsom

2022

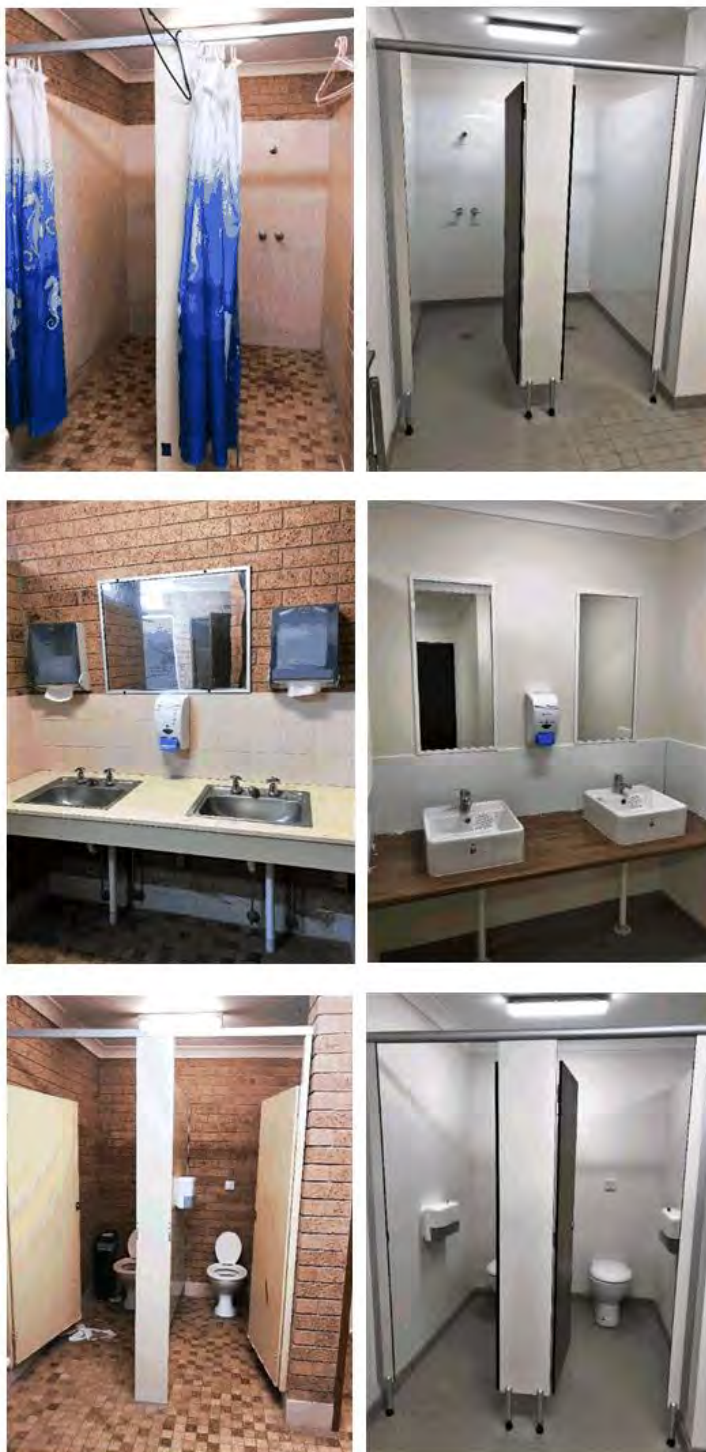
Date	Event Name	Facility Booked
9/01/2022	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
16/1/2022	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
22/01/2022	Classic Riders Swap Meet	Peden Pavilion & Skillion, Carpark & Picnic Area, Rodeo Arena.

5/02/2022	Charity Rodeo	Rodeo Arena, Picnic area & Carpark
12/02/2022	Charity Rodeo	Rodeo Arena, Picnic area & Carpark
21/02/2022	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
5/03/2022 – 6/03/2022	Goulburn Show	Recreation Area
28/03/2022	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
3/04/2022	Rotary Swap Meet	Entire frontage of Recreation Area
4/04/2022	Harness Race Day	Harness Track, Showman's Guild, Grace Millsom
21/04/2022 - 25/04/2022	National Square Dancing Convention	Veolia, Basketball
11/09/2022 - 17/09/2022	Model A Ford Club Rally	Recreation Area
7/10/2022 - 9/10/2022	Model Railway Convention	Veolia Arena
11/11/2022 - 13/11/2022	AGOKF National Event 2022	Veolia, Basketball, Grace Millsom
13/11/2022	Convoy 4 Kids	Picnic area & car park, showman's guild, cruise track



**Projects / Grants**

The Recreation Area received funding under the *Showground Stimulus Funding* to upgrade the amenities in the Peden Pavilion. Works are now complete with the building being completely stripped, electrical wiring upgraded, and the brickwork rendered. All gyprock and cornice has been replaced, and waterproofing completed. New tiling, benches, cubicles, doors, toilets, sinks and tap wear have been installed.



*Peden Amenity Upgrade – Before & After*

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The facility received funding under the *Showground Stimulus Fund* to install a livestock cover over the stockyards inside gate six. Works have now been completed.



Livestock Cover

The Recreation Area received funding for three grant projects under stream one of the *Bushfire Community Recovery and Resilience Fund*, and one under stream two.

- To install new Wi-Fi units in the Emergency Evacuation Centre (Veolia Arena) for individuals who are using the facility during an evacuation. Procurement of components is underway.
- To purchase equipment to assist with accommodating animals during emergency evacuations. Commercial misting fans have been purchased for use in the Peden and Poultry pavilions for animals being housed as part of the evacuations.
- Develop procedures to coordinate interaction and preparation of Goulburn Recreation Area when used as an Emergency Evacuation Centre. Initial consultation and site meeting has been held with a consultant. A draft plan is now being prepared and will be issued to stakeholders for review prior to a stakeholder workshop being held.
- To install additional power bollards near Veolia Arena and Peden Pavilion for use while the facility is being used as an Emergency Evacuation Centre. Quotes are currently being sought.

The *resilience to climate change* grant is nearing completion with stage two of the tree planting completed and animal welfare signage installed, as well as fans, vents and mechanical whirly birds being installed in the Poultry Pavilion. Installation of a misting (cooling) system to the race day stalls has also been completed.



Tree Planting & Animal Welfare Signage

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for June 2021. The focus of work is now on capital works.

Maintenance Grading June 2021	
Completed by Contractor in June 2021	Completed by Council in June 2021
<ul style="list-style-type: none"> <li>• Pontilla Ln</li> <li>• Cunningham Ln</li> <li>• Inverary Rd</li> <li>• Stockade Ln</li> <li>• Rosemont Rd</li> <li>• Shaw-creek Rd</li> <li>• Ayre Dr</li> <li>• Kooringaroo Rd</li> <li>• Grange Cl</li> <li>• Chettle Ln</li> <li>• Barrett’s Ln</li> <li>• Pine Tree Ln</li> <li>• Tiyces Ln</li> <li>• Curlewin Rd</li> </ul>	<ul style="list-style-type: none"> <li>• Thornford Rd</li> </ul>

### 6.2 Operational

During June works continued on Mountain Ash Road on the placement and compaction of 250mm of sub base and base material. Works were again hindered with a total of 63mm of rain falling on site resulting in 8 days lost time. Prime sealing is scheduled for late July on the 2.7km section of road with further works being scoped along Mountain Ash Road, as per the Fixing Local Roads Grant application.

Detailed scoping has been undertaken on Windellama Road as part of the large Fixing Country Roads Grant, these works included general procurement and the reviews of deigns specific to the areas of road in which will be getting rehabilitated.

Guardrail installations commenced on Mountain Ash Road as part of the upgrade with further works to continue into July.

Footpath works have been completed in Bladwell Park and Cartwright Place completing the Footpath Stimulus and Replacement Programs for the 2020/21 financial year.

Works crews have commenced on Carrick Road in June with the establishment of Grader and Drainage crews attending to scoured edges and commencing pavement preparation works as well as starting the sub base overlay.

Stabilised heavy patching has continued on Heavy Haulage Routes during June with works completed on Cullulla Road, Lumley Road and Bungendore Roads. These works were weather affected as well and will run into July.

In Goulburn and Marulan crews have been busy replacing damaged kerb and gutter along with defective footpaths in various locations.

Maintenance Grading has occurred in Zone 14 and 11 in June with contract crews.

**7 Asset Management & Design**

**7.1 Asset Management Planning**

For the month of June 2021, the Asset Management team undertook the following tasks:

- Grant Submissions for Fixing Local Roads - Deccan/Clinton Streets
- Grant Submission for Regional Roads Repair Program – 1Km of Bungendore Road
- Detailed scoping of Windellama Road Fixing Local Roads Project and construction risk assessment
- Gates policy rollout programming
- Capitalisation of 2020 / 2021 Financial Year Projects
- Procurement of road bridge condition inspections
- Detailed scoping and consultation for villages stimulus funded projects
- Responding to 2 Subpoenas for Clinton and Goldsmith Street

**7.2 Data or Condition Assessment**

For the month of June 2021, the Asset Management team undertook the following tasks:

**Urban Transport Infrastructure Inspections**

- GMC Local Urban Roads – 100% of scheduled local road inspections were completed in June
- RMCC State Roads – 100% of scheduled state road inspections were completed in June

**Rural Transport Infrastructure Inspections:**

- GMC Local Roads – 100% of scheduled Local Rural Road inspections completed in June

**7.3 Design Projects**

For the month of June 2021, the Design team undertook the following tasks:

- Concept Design of stage 1. Detailed hydrology assessments for Stage 1 culverts design
- Procurement of Mountain Ash Road survey set out
- Bourke/Addison Street Roundabout handover
- Procurement of 2021 / 2022 capital works ground investigation and survey

**7.4 Application Status**

	<b>S138/Road Opening Applications</b>	<b>S45 (Electrical) /LAAN (Telecom) Applications</b>	<b>NHVR (Heavy Vehicle) Applications</b>
Number Received for June 2021	2	8	39
Number Processed within June 2021	12	2	40
Number of days to process (Timeframe)	19 (10 days)	14 (40 days)	11 (28 days)

### 7.5 Road Safety

The following Road Safety programs/tasks were delivered during June 2021

Road Safety Program – June 2021			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The next one was to be run in June but due to other commitments from the volunteers it has been cancelled. The next one will be held in August.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2020/21 program. This program is promoted throughout Day-care facilities, foster care and medical centres. To date \$3000 has been spent. Another \$3000 has been applied for the year 2021/22
Speeding	Mobile Speed Sign	Ongoing	The speed trailers have been on Mary Street and Hetherington Street and have been since March 1. The trailers are now located in Dixon Street and Sloane Street at the request of residence. Data from their previous location has been sent to the police and is available for the public to view.
Fatigue	Don't Trust Your Tired Self	Ongoing 2020/2021	RSO is running a fatigue campaign over September and October promoting free giveaway reusable coffee cups at the Visitors Information Centre and at the Paper Back Café in the Library. Customers are encouraged to fill out a survey on fatigue to test their knowledge and will receive a free reusable coffee cup to remind them of the dangers of fatigue. Fatigue cups are also being given out at the VIC who are now a Driver Reviver Centre.
GMC Road Safety Plan	Draft	Ongoing	RSO has commenced work on Goulburn Mulwaree Council's Road Safety Plan 2021-2031. This will be ongoing for 2021.
Ice on the windscreen	Ice Scraper	June 2021	The Ice Scarpers campaign is designed to educate drivers about not only the dangers of driving with ice on your windscreen but also the penalties in doing so. The ice scrapers fit perfectly into the glove box of your vehicle to be on hand to remove the ice on your windscreen on those frosty mornings. An extra 575 were ordered and have arrived.
Safety around schools	Parking patrols	June 2021	RSO has been working with the Rangers on patrolling schools during pick up and drop off time. RSO monitors the flow of traffic and

			educates parents and carers about the importance of parking correctly when dropping off their children.
Fatigue	Snow Safe	June 2021	RSO is working with Snowy Monaro RSO, QPRC and police to promote the importance of not trusting your tired self over the snow season. A launch took part to educate drivers on the dangers of fatigue and animals on country roads. The launch took place at Colington Rest Area.
Youth	U Turn the Wheel	June 2021	U turn the Wheel was run this year at the TAFE with 5 schools attending including Yass. Over 350 students attended over the 2 days and got to experience presentations from: <ul style="list-style-type: none"> <li>• NSW Police</li> <li>• NSW Police Rescue and Ambulance</li> <li>• School Liaison Officers</li> <li>• Brain injury Unit</li> <li>• Headspace</li> <li>• ATA 360T Truck</li> <li>• TAFE Heavy Vehicle Simulator</li> </ul>
Schools	School Infrastructure Grant Program	June 2021	RSO has applied for new 40km patches and Dragon teeth for all the schools in the Goulburn LGA through the School Zone Infrastructure sub program. 75 patches and dragons teeth have been applied for.

**Snow Safe Launch**



## 8 Vandalism Report

The following table is a listing of vandalism that has occurred in the Goulburn Mulwaree area during February, March, April, May & June 2021. This indicates the location and the cost to repair this damage, which includes materials and labour costs.

Vandalism Reports for period February, March, April, May & June 2021		
Description of Vandalism	Location	Costs (Materials/Labour)
Graffiti	Leggett Park x 4, Belmore Park x 11, O'Brien Park x 2, Auburn Street x 2, South East Grove, Seiffert Oval, Hudson Park x 5, Prell Oval, Tony Onions Park x 2, Tarago, Walking Track x 6, Pejar Dam x 2, Marulan Soccer Field, Marsden Weir, Tarago, Goodhew Park	\$8,450
Broken tap & broken T/R holder	Belmore Park	\$200
Broken door latch	O'Brien Park	\$150
Broken T/R holder	Leggett Park, Belmore Park, Hudson Park x 4, Carr Confoy, Prell Oval x 2	\$950
Graffiti & broken cistern	North Park	\$250
Broken bin & broken tap	Carr Confoy	\$300
Fire & needles	Leggett Park	\$200
Graffiti & broken door	Seiffert Oval, Hudson Park	\$400
Graffiti & broken tap	Prell Oval	\$250
Broken seat & broken latch	Prell Oval	\$250
Broken T/R holder & broken seat	North Park	\$250
Fire	Leggett Park x 6, Seiffert Oval x 2, Prell Oval x 2, Rocky Hill, Hudson Park	\$2,850
Graffiti & broken toilet seat	Seiffert Oval, Belmore Park, Prell Oval	\$650
Graffiti & broken T/R holder	Carr Confoy, Belmore Park x 2	\$550
Graffiti & broken seat	Prell Oval	\$250
Graffiti & Fire	Leggett Park	\$300
Graffiti & broken door latch	Belmore Park	\$200
Broken soap holder & T/R holder	O'Brien Park	\$200
Graffiti & broken sink	Hudson Park, Marsden Weir	\$600
Graffiti & broken soap holder	O'Brien Park	\$250
Graffiti & Fire	Hudson Park	\$350
Broken light & tap	Marsden Weir	\$200
Broken toilet	Seiffert oval	\$250
Broken soap & T/R holder	O'Brien Park	\$250
Broken door	Hudson Park	\$200
Broken sink & broken door	Belmore Park	\$250
Broken lock	Belmore Park x 2, North Park	\$500
<b>Total</b>		<b>\$19,500</b>

<b>Month</b>	<b>Cost</b>
July 2020	\$3,100
August 2020	\$3,770
September 2020	\$2,830
October 2020	\$2,850
November 2020	\$2,800
December 2020	\$2,800
January 2021	\$4,400
February 2021	\$3,550
March 2021	\$3,450
April 2021	\$4,350
May 2021	\$4,000
June 2021	\$4,150
<b>Rolling Annual Cost</b>	<b>\$42,050</b>
<b>Rolling Annual Average Monthly Cost</b>	<b>\$3,504</b>



## 9 Fleet

For the month of May 2021 the following scheduled/unscheduled works occurred.

May 2021	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	15	3	\$5,708
Heavy Plant	10	19	\$32,281
Minor Plant	-	5	\$4,445

### WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/05/2021 to 31/05/2021	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	11	44	44	100%
	Fleet	2	8	8	100%
	Noxious Weeds	2	8	8	100%
	Parks & Gardens	11	44	44	100%
	Rangers	3	12	12	100%
	Store	1	4	4	100%
	Waste Management	20	80	80	100%
	Waste Water	4	16	16	100%
	Water & Sewer	14	56	55	98%
	Water Filtration	4	16	16	100%
	Works Construction	16	64	62	96%
	Works Maintenance	14	56	56	100%
	<b>Total</b>	<b>102</b>	<b>408</b>	<b>405</b>	<b>99%</b>

### Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9074	19/05/2021	Vermeer Woodchipper	\$118,800
68	21/05/2021	MoCrib Site Van	\$42,633
9180	25/05/2021	Mower Zero Turn Toro	\$42,489

**10 Capital Works**

**Capital Works Program 2020-2021  
Status Report for Operations  
As at 30 June 2021**

**Introduction**

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council.

Separate status reports for the Goulburn Performing Arts Centre, Goulburn Aquatic Centre Redevelopment, North Goulburn Employment Precinct, Mountain Ash Road Blackspot, and Cookbundoon Pavilion are prepared for these projects.

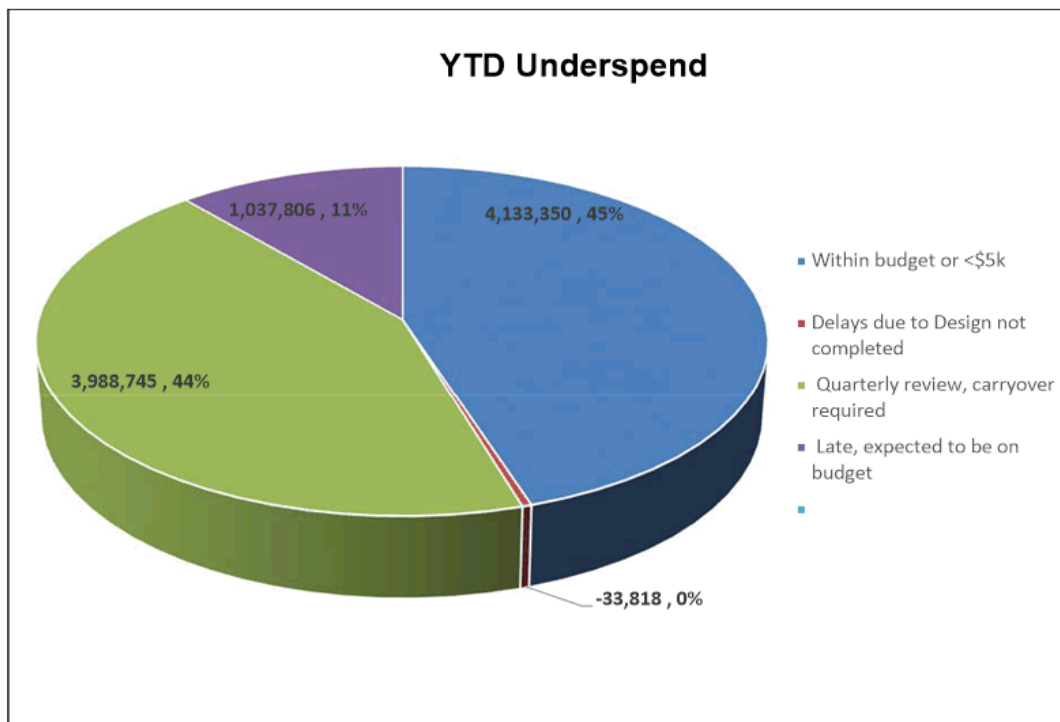
**Financial Performance**

**YTD performance in comparisons to baseline budget - \$9.8m variance**

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$44.6m being \$9.8m or 21% behind the baseline budget. The year to date variation is driven by the following factors:

- Within budget (project is within budget awaiting commitments to be realised, or slight delays) – (Various projects)
- Quarterly review required (project requires budget to be carried over into next financial year) – (Performing Arts Centre, Hetherington St Workshop Upgrade to name a few)

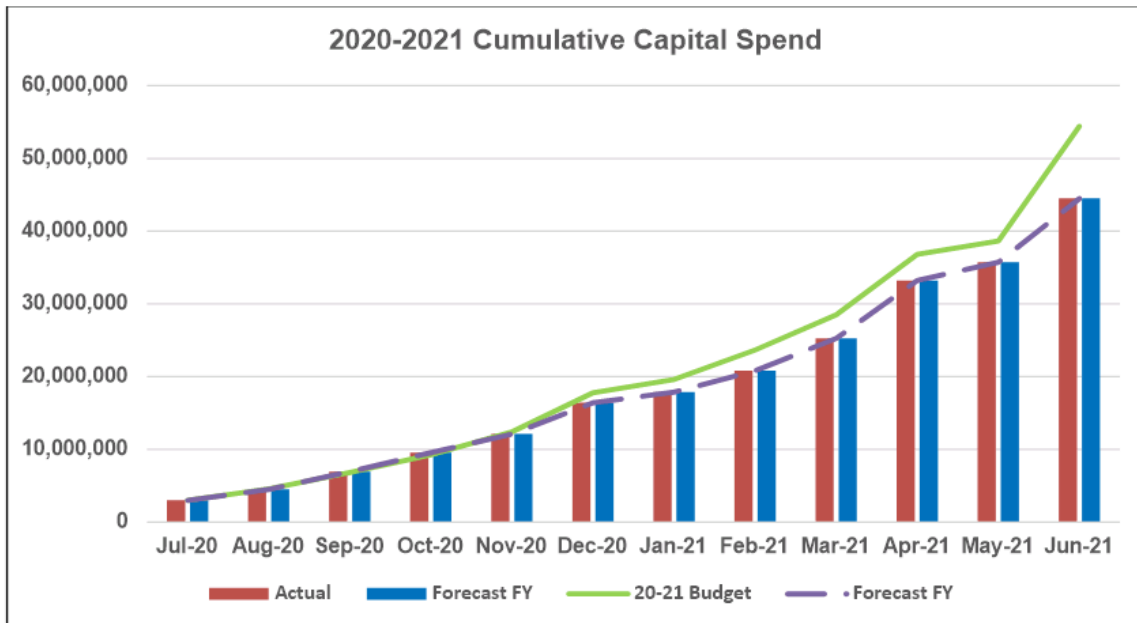
**Graph 1 – YTD Underspend variance** – highlights the driver behind the current overspend for the program



**Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit**

Department	20-21 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	2,055,498	2,055,498	912,378	912,378
Community Facilities	4,034,615	4,034,615	3,295,632	3,295,983
Projects	36,888,007	36,888,007	31,480,367	31,480,367
Works	11,461,677	11,461,677	8,950,446	8,950,095
<b>Total Program</b>	<b>54,439,797</b>	<b>54,439,797</b>	<b>44,638,824</b>	<b>44,638,824</b>

**Graph 2 – Cumulative 2020-21 Capital Expenditure v Capital Works Program Budget**



**Forecast Performance**

The Capital Works Program for Operations was resolved to the value of \$54,439,797 which included the allocation of carry-overs and recent grant approvals. This figure changed throughout the financial year as a result of Council resolutions and Quarterly Review processes.

**Table 1** and **Graph 2** indicates performance and spend for the 20/21 Financial Year to \$44,638,827.

Due to changes in the following projects, some spending has either increased or decreased. The projects are:

- Performing Arts Centre – the original forecast spend for the 20/21 financial year was realign to \$12,045,744, with the YTD spend being \$10,925,077;
- Growing Local Economies – Common Street – original forecast spend of \$3,754,832 was currently predicted not to exceed \$261,909 due to delays in gaining approval from RMS. However the spend has increased to \$352,649.

**COVID 19**

- There is a high risk that projects could be delayed or even stopped due to restrictions being applied to contractors to stop work or reduce team sizes to satisfy social distancing requirements. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restriction are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

**Table 2** indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID-19 restrictions.

**Table 2 –potential projects impacted by COVID-19**

Project	Manager	Status	Budget	Risk Rating	Comment
Performing Arts Centre	Adam Kiss	Construction	18,950,000	High	Contractor from hot spots
Aquatic Centre Upgrade	Adam Kiss	Construction	29,877,756	High	Contractor from hot spots
Urban Resealing	Andy Cartwright	Design	451,496	High	Contractor from hot spots
Roundabout – Bourke/Addison	Andy Cartwright	Design	385,865	High	Contractor from hot spots
Kerb & Gutter Program	Andy Cartwright	Design	275,000	Medium	Pending contractor selection
RHL Collector Rd	Andy Cartwright	Design	322,512	High	Contractor from hot spots
RHL Program	Andy Cartwright	Design	320,000	High	Contractor from hot spots
Rural Resealing Program	Andy Cartwright	Procurement	562,085	High	Contractor from hot spots
Mountain Ash Blackspot	Andy Cartwright	Construction	1,581,358	Medium	Pending contractor selection
R2R Windellama Rd	Andy Cartwright	Design	720,865	Medium	Pending contractor selection
RRBG Taralga Rd Rural	Andy Cartwright	Design	305,000	High	Contractor from hot spots
Mountain Ash Road	Andy Cartwright	Design	2,633,125	Medium	Pending contractor selection
Carrick Road	Andy Cartwright	Design	903,100	Medium	Pending contractor selection
Blackspot Taralga Road	Andy Cartwright	Design	804,403	Medium	Pending contractor selection
Footpaths	Andy Cartwright	Design	600,000	Medium	Pending contractor selection
Light Fleet Replacements	Andy Cartwright	Procurement	502,000	Medium	Availability and delivery risk
Heavy Fleet Replacements	Andy Cartwright	Procurement	900,000	Medium	Availability and delivery risk

**APPENDIX**



**Table 3 - Major Projects**

**Table 3** indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indicate the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	20-21 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	16,504,261	16,504,261	16,417,478	●	●	
Performing Arts Centre (G)	Construction	12,045,744	12,045,744	10,925,077	●	●	Project forecast has slipped by \$5.5m, due to inclement weather and project design delays
Growing Local Economies - Common Street (G)	Design	255,900	255,900	352,649	●	●	Project forecast has slipped by \$3.5m due to delays in design, current forecast is \$262k for the financial year
Mountain Ash (G)	Design	1,251,153	1,251,153	552,612	●	●	
Mountain Ash - Blackspot - (G)	Construction	1,401,358	1,401,358	1,392,866	●	●	
May Street Bridge work	Construction	965,143	965,143	968,029	●	●	Completed
Cookbundoon Pavilion	Construction	1,074,884	1,074,884	855,312	●	●	
Carrick Road (G)	Construction	829,425	829,425	201,122	●	●	
Heavy Fleet Replacements	Construction	2,058,089	2,058,089	1,788,700	●	●	
Blackspot Taralga Rd	Construction	804,403	804,403	464,587	●	●	
Hetherington St Workshop Upgrade	Design	344,184	344,184	85,606	●	●	Project forecast has slipped by \$354k due to delays in design, current forecast is \$314k for the financial year
R2R Windellama Rd Rehabilitation	Construction	611,762	611,762	619,478	●	●	
Re-sheeting	Construction	700,000	700,000	434,625	●	●	
Crookwell Road/Marys Mount Intersection	Construction	280,492	280,492	280,492	●	●	Completed
Landscaped Areas	Construction	339,343	339,343	214,303	●	●	
Footpaths	Design	508,200	508,200	320,314	●	●	
Rural Resealing	Construction	484,133	484,133	341,994	●	●	
Wollondilly Walking Track Stage 3	Construction	543,756	543,756	276,897	●	●	
Light Fleet Replacements	Construction	502,000	502,000	495,270	●	●	
CBD Enhancement	Construction	1,008,362	1,008,362	872,657	●	●	
Urban Resealing	Design	246,054	246,054	478,497	●	●	
Goulburn Showground Rec Area NSW Stimulus (G)	Construction	742,902	742,902	634,156	●	●	
Riverside Park Playground	Construction	400,000	400,000	395,213	●	●	
Bridge Replace - Thornford (G)	Construction	282,000	282,000	282,000	●	●	Completed
RHL	Design	1,271,364	1,271,364	941,797	●	●	
Crookwell Road - Shared User Path (G)	Design	315,197	315,197	313,377	●	●	Completed
RRBG - Taralga Rd - Rural	Construction	200,854	200,854	171,042	●	●	
Sports Fields	Construction	312,324	312,324	317,257	●	●	
Buildings	Construction	265,000	265,000	96,076	●	●	

● No action required ● Escalate issue to Director ● Escalate issue to Council

The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project	RHL Program	
Project Manager	Andy Cartwright	
Contractor	Downer, JCF, Roadworx, GMC	
Budget	\$1,373,712	
Expenditure to date	\$1,044,145	
Funding Partners	Funded by s94 Contributions	
Key Dates	Commence Design	June 2020
	Complete Design	August 2020
	Handover to Works	January 2021
	Construction Commenced	February 2021
	Construction Completed	July 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No, 8 days lost in June due to wet weather. Remainder of works being completed in early July	
Delays experienced during the month	Four weeks due to wet weather. Failed patches on Cullulla Road and Lumley Road requiring re mixing	
Issues to report	Delay in handover to works	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Completed stabilisation works</li> <li>• Sandy Point Road</li> <li>• Cullulla Road</li> <li>• Lumley Road</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Line marking of completed works</li> <li>• Complete pavement stabilisation works on Cullulla Road, Bungendore Road</li> </ul>	
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Project	CBD Enhancement	
Project Manager	Rob Hughes	
Contractor	N/A	
Budget	\$1,140,000	
Expenditure to date	\$1,004,295	
Funding Partners	General Fund	
Key Dates	Completion of Design & Procurement	July 2020
	Construction Commenced	September 2020
	Construction Completed	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes – note additional tasks are in addition to original scope of works (flags, additional median and synthetic grass)	
Delays experienced during the month	Project will be extended to incorporate additional scope for unexpended budget	
Issues to report	No formal response from RMS on project	
Works Completed last month	<ul style="list-style-type: none"> <li>• Installation of synthetic grass and pedestrian safety devices.</li> <li>• Pavement repairs along the CBD footpath</li> <li>• Ordering of flags for CBD</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Installation of flagpoles</li> </ul>	



*Auburn Median Replacement – Verner to Clinton Streets Synthetic Grass and Signs*

Project	Blackspot Taralga Road	
Project Manager	Andrew Cartwright	
Contractor	TBA	
Budget	\$804,403	
Expenditure to date	\$464,587	
Funding Partners	TfNSW Blackspot	
Key Dates	Construction Commence	January 2021
	Construction Complete	November 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No, variation submitted to TfNSW due to two week delay caused by wet weather in March. Variation to include bitumen sealing amount to be carried forward to 21/22	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Carried Forward as above</li> </ul>	





Project	R2R Windellama Rd Rehabilitation	
Project Manager	Chris Brassel	
Contractor	TBA	
Budget	\$611,762	
Expenditure to date	\$619,478	
Funding Partners	Roads to Recovery	
Key Dates	Construction Commence	September 2020
	Construction Complete	April 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No, guardrail contractors were rain affected could not complete the guardrail until late April	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Project Closure Report</li> </ul>	



Project		Goulburn Showground Rec Area NSW Stimulus	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$742,902		
Expenditure to date	\$694,156		
Funding Partners	NSW DPIE – Crown Lands		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	August 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes – an identified underspend was noted and reported to the funding body, where approval to submit additional works in line with the grant application where requested.		
Project forecast to be completed on time	Yes – with the project coming in under budget additional works will be added to the scope that expand on the work completed with the Peden Pavilion Amenities.		
Delays experienced during the month	Project extended to incorporate additional funding received – awaiting approval from grant funding body to install concrete path to amenities and drainage improvements.		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Completion of Cattle Yard Cover</li> <li>• Completion of Peden Amenities Upgrade</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Finalisation of projects and reporting to funding body, and approval to complete additional items of works.</li> </ul>		



*Peden Pavilion – Cattleyard Peden*

Project		Urban/Rural Resealing	
Project Manager	Chris Brassel		
Contractor	Roadworx		
Budget	\$950,187		
Expenditure to date	\$820,491		
Funding Partners	General Fund, Roads to Recovery, Block Grant, TfNSW RRRP		
Key Dates	Construction Commence	November 2020	
	Construction Complete	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No, Wet weather delays in June resulted in works being completed in early July		
Delays experienced during the month	Three weeks due to wet weather		
Issues to report	Weather delay		
Works Completed last Month	Line marking of the following roads <ul style="list-style-type: none"> <li>• Union street</li> <li>• Bourke Street</li> <li>• Bourke/Clifford roundabout</li> <li>• McDermott Drive</li> <li>• Robinson Street</li> <li>• Taralga Road</li> </ul>		
Priorities for the next month	Complete asphalt <ul style="list-style-type: none"> <li>• Small section of Bourke Street remaining</li> <li>• Taralga Road defective section</li> </ul>		



Project	Landscaped Areas	
Project Manager	Rob Hughes	
Contractor	Various	
Budget	\$339,343	
Expenditure to date	\$214,303	
Funding Partners	Goulburn Mulwaree Council/ Funding	
Key Dates	Procurement	November 2020
	Completion of Projects	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Yes – due to Covid the contractors were not able to attend the site to complete the installation of the toilet. This has been relayed to the residents and the funding body	
Issues to report	Unsuccessful in grant application for Playground, budget carried over to the 2021/22FY. Unsuccessful in grant application for Japanese Garden, budget carried over to the 2021/22FY	
Works Completed last month	<ul style="list-style-type: none"> <li>• Preliminary works on Tallong Toilet upgrade completed.</li> <li>• Finalised Installation of avenues of honour signage on North Approach</li> <li>• Finalised procurement for Conversation Pit</li> <li>• Completed inspections with RMS on Avenue of Honour</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Completion of Conversation Pit (Wellness Garden)</li> <li>• Completion of grant reporting.</li> </ul>	

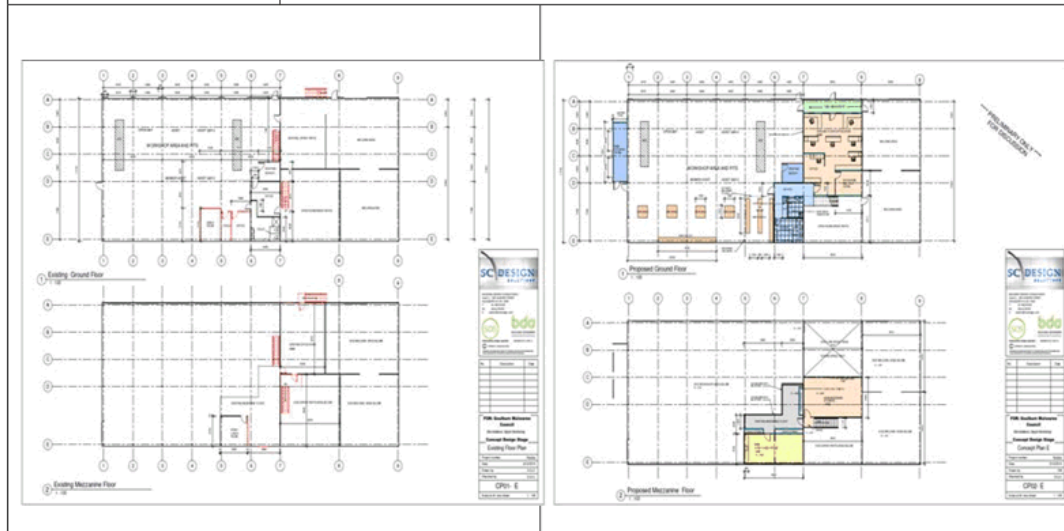


*Conversation Pit (Wellness Garden) – Planting Out of Garden Beds*

Project	Resheeting Program	
Project Manager	Chris Brassel	
Contractor	GMC	
Budget	\$700,000	
Expenditure to date	\$434,625	
Funding Partners	Nil	
	Construction Commenced	July 2020
	Construction Completed	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No – Bullamalita Road budget to be carried forward to 2021/22 due to storm damage works required on the road prior to the gravel re sheet	
Delays experienced during the month	4 days due to wet weather	
Issues to report	Working closely with TfNSW on hauling the material from their stockpile location on the Federal Hwy	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Completion of Thornford Road</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Nil – Programmed works completed</li> </ul>	



<b>Project</b>	<b>Hetherington St Depot</b>	
Project Manager	Carina Smith	
Contractor	Currently in Design	
Budget	\$799,981	
Expenditure to date	\$216,937	
Funding Partners	Goulburn Mulwaree Council	
Key Dates	Detailed Design Completed	August 2020
	Preliminary Works Commenced	June 2020
	Construction Completed	December 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	30 December 2021	
Delays experienced during the month	Materials from Cercol; COVID Restrictions which affected Site Shed being moved to GMC site	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>Plans finalised with SC Design</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Lodgement of Construction Certificate</li> </ul>	



Project		Footpath Program	
Project Manager	Andy Cartwright		
Contractor	Dival's Earthmoving		
Budget	\$508,200		
Expenditure to date	\$320,914		
Funding Partners	COVID-19 Economic Stimulus Package		
Key Dates	Detailed Design Completed		
	Construction Commence	January 2021	
	Construction Complete	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	Completion of footpath works <ul style="list-style-type: none"> <li>• Goldsmith Street (Sloane to Auburn)</li> <li>• Sloane Street (Clifford Street to Verner)</li> </ul>		
Priorities for the next month	Completion of footpath works <ul style="list-style-type: none"> <li>• Goldsmith/Elsmere Street</li> <li>• Bladwell Park</li> <li>• Clifford Street asphalt footpath</li> </ul>		



Project	Light Fleet	
Project Manager	Carina Smith	
Contractor	Various	
Budget	\$502,000	
Expenditure to date	\$495,270	
Funding Partners	Nil	
Key Dates	Plant # 9067 Delivery	May 2021
	Plant # 9051 Delivery	May 2021
	Plant # 9979 Delivery	May 2021
	Plant # 9011 Delivery	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Plant # 9051 delivered 20 April 2021</li> <li>• Plant # 9979 delivered 20 April 2021</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Plant # 9067 due August 2021</li> </ul>	
<i>No Images currently available</i>		



Project	Riverside Park Playspace	
Project Manager	Trudi Klem	
Contractor	Proludic	
Budget	\$400,000	
Expenditure to date	\$401,512	
Funding Partners	Everyone Can Play/GMC	
Key Dates	Construction Commenced	January 2021
	Construction Completed	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Landscaping completed</li> <li>Quiet area completed</li> <li>Official Opening</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Financial closure</li> </ul>	



Project	Sports Fields Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$332,881	
Expenditure to date	\$299,942	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	October 2020
	Construction Completion	February 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Project finalised and closed off through grant funding</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Nil</li> </ul>	



Seiffert Oval Grandstand

Project		On Road Cycleways in CBD	
Project Manager	Martin Wragge-Morley		
Contractor	Capital Lines & Signs, Traffic Calming Australia		
Budget:	\$281,000		
Expenditure to date	\$245,896		
Funding Partners	Transport for NSW		
Key Dates:	Construction Commenced	November 2020	
	Construction Completion	June 2021	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month			
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>Asphalting of Workers area entrance</li> <li>Line marking</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Project Closure Report</li> </ul>		



Project	Buildings Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$265,000	
Expenditure to date	\$85,424	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	July 2021
	Construction Completion	June 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Plant held up in factory due Covid	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Air Conditioning ordered – two replacement boilers that will service the Civic Centre. Awaiting delivery</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Installation of boilers</li> </ul>	



Main Boiler Civic Centre

### Projects in Design

**Table 4** identifies the major projects currently in design phase and how they are tracking against program. These projects pose major risks to the delivery of the Capital Works Program if they are not completed on time.

**Table 4 – Projects in Design**

Project	Planned start of investigation, design & Procurement	Actual start of investigation, design & Procurement	Planned end of investigation, design & Procurement	Actual end of investigation, design & Procurement	Comments

### Unplanned Projects

**Table 5** identifies the major projects added to the Capital Works Program during the year. These projects require additional resources that were not originally allocated in the Capital Works Program, any issues or deferrals required for the delivery of these projects will be identified below.

**Table 5 – Unplanned Projects**

Project	Budget	Date of Advice	Document ID/ Resolution #	Reason	Risk
Goulburn Showground Rec Area NSW Stimulus (G)	742,902	26 Jun 20	1273695	NSW DPIE Grant	Nil
Cookbundoon Pavilion (G)	1,072,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Nil
Mountain Ash Road (G)	2,633,125	30 Jun 20		TfNSW Grant	Nil
Carrick Road (G)	903,100	30 Jun 20		TfNSW Grant	Nil
Carrick Road Bridge (G)	917,612	9-Feb-21			Nil
Hockey Redevelopment (G)	4,100,000			iNSW	Nil
Additional Footpaths (G)	400,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Awaiting scope
Wollondilly Walking Track - Cemetery St (G)	2,000,000				Nil

### Pending Grant Applications

**Table 6** identifies projects with current grant applications submitted, if successful these projects will be added to the program as unplanned projects.

**Table 6 – Pending Grant Projects**

Project	Budget	Fund	Date submitted	Announcement date	Successful Yes/No
Bus Stops	66,000	CPTIGS	18 Sep 19	August	Yes
Nerriga to Tarago Haulage Route	126,000,000	Fixing Country Roads	20 Dec 19	August	
Chinaman's Lane Upgrades	3,000,000	Fixing Country Roads	20 Dec 19	August	No
Wollondilly Walking Track – Stage 3	642,950	Walking & Cycling	13 Mar 20	November	Yes
School Footpath Programs	1,021,003	Walking & Cycling	13 Mar 20	November	
Hockey Redevelopment	3,872,000	NSW Office of Sport	28 Apr 20	Unknown	Yes
Union Street	346,000	RRRP	29 Apr 20	July	Yes
Towrang Road	2,000,000	BRP	29 May 20	November	Yes
Carrick Road	458,806	BRP	29 May 20	November	Yes
Chinaman's Lane Upgrades	349,448	HVSP	29 May 20	November	Yes
North Park BBQ and Shelter	19,852	CBP	9 Jun 20	December	Yes
Marsden Weir BBQ and Shelter	20,690	CBP	9 Jun 20	December	No
Auburn Seat Sealing	15,462	CBP	9 Jun 20	December	No
Goulburn Commuting Cycling Trail	724,350	Streets Shared Places	10 Jun 20	September	
Peden Pavilion Toilet Upgrade	229,675	Stimulus Phase 2	12 Jun 20	August	Yes
Solar Panel Grace Milson	19,086	Stimulus Phase 2	12 Jun 20	August	Yes
Livestock Yards Cover	96,874	Stimulus Phase 2	12 Jun 20	August	Yes
North Park Amenities Block	94,910	CRIF	9 Jul 20	January	No

### Projects Deferred

**Table 7** identifies projects with confirmed budgets in the 20-21 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

**Table 7 – Projects Deferred**

Project	Budget	Reason for deferral	Risk
Urban Road Rehabilitation Blackshaw Road/Park Road Intersection	108,053	Gas main relocation required	Nil
Urban Resealing Faithfull St (Clinton to Addison St) Asphalt	69,120	Budget constraints	Nil
Urban Resealing Clifford St (Auburn to Faithful St) Asphalt	173,280	Budget constraints	Nil

### Projects Completed

**Table 7** identifies the projects that have been completed during the financial year.

**Table 7 – Projects Completed**

Project	Budget	Final Expenditure	Finalisation Document ID
Outdoor Lighting Upgrade – Aquatic Centre	90,000	92,570	N/A
Veolia Arena Surface Resealing	12,000	15,640	N/A
Rec Area Gate 3 Carpark (G)	176,401	168,645	Program – To come
Rec Area Retractable Hoops	101,232	120,620	Program – To come
Rec Area Retractable Sealing	136,254	136,255	Program – To come
George Street Marulan Landscaping	25,000	28,636	N/A
Seiffert Oval Grandstand Improvement	224,500	218,209	N/A
North Park Storage Shed	0	9,068	N/A
Marulan Cricket Oval Pitch	25,000	28,485	N/A
Marulan Soccer Field Fencing	10,320	9,300	N/A
Crookwell Road/Marys Mount Intersection	280,492	280,492	Not received
Urban Resealing – Bungonia Rd	40,040	37,037	Program – To come
Urban Resealing – Adam St	2,753	4,805	Program – To come
Urban Resealing – May St	39,200	35,073	Program – To come
Urban Resealing – Wheeo Rd	30,492	22,860	Program – To come
Urban Resealing – Gorman Rd	19,693	31,962	Program – To come
K&G Auburn St (Citizen to Howard Pk)	70,000	45,113	N/A
K&G – Adam St	39,520	39,006	Program – To come
Pomeroy Road – Rural Road Construction	25,000	12,826	N/A
Guardrail – Windellama Road	122,304	148,262	N/A
RHL – Multiquip	50,000	52,522	Program – To come
Range Road	1,787,182	1,807,893	Not received
Gravel Re-sheet – Wollongorang Rd	154,000	33,290	Program – To come
Gravel Re-sheet – Coopers Rd	50,000	30,943	Program – To come
Gravel Re-sheet – Invarary Rd	70,000	66,666	Program – To come
Gravel Re-sheet – Kooringaroo Rd	118,000	118,177	Program – To come
FP – Goldsmith St	2,289	4,261	Program – To come
Crookwell Road Footpath Bridge – Mary Martin Dr	80,000	78,649	N/A
May Street Bridge	1,618,893	1,637,855	Not received
Thornford Bridge	548,000	452,466	Not received
Gravel Pit Rehab/Improvements	20,000	20,019	N/A
Wollondilly Walking Track – Eastgrove	661,774	661,774	Not received
Crookwell Rd – Shared User Path	723,253	723,252	Not received

**15.35 PLANNING & ENVIRONMENT DIRECTORATE REPORT JUNE 2021**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Planning & Environment Departmental Report - June 2021** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Planning & Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of June 2021.



## Planning & Environment – June 2021





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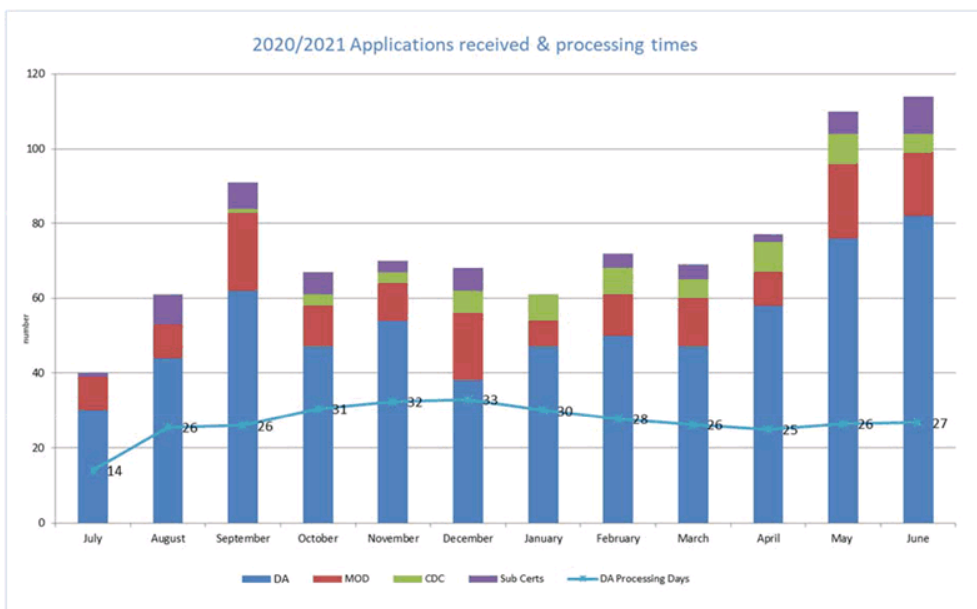
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## 1 Development Assessment

### 1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	82	46
Modifications	17	17
CDC's	5	5
Subdivision Certificates	10	8
<b>Total</b>	<b>114</b>	<b>76</b>
<b>Total cost of new development for the month:</b>	\$452,570,588	
<b>Cumulative total (financial year):</b>	\$422,084,231	

### 1.2 Applications received and processing times



### 1.3 Progress of LEC Proceedings

- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference was held on 19 August 2020. During the s34 conference, the applicant advised they would be seeking a discontinuance of the matter. Council are still awaiting confirmation of the discontinuance. A costs hearing was held on 1 February 2021 and costs were subsequently awarded to the Applicant.

A further Notice of Motion was lodged by the Applicant for indemnity costs which was upheld on 24 May 2021.

The following orders were made:

1. The Respondent is to pay the Applicant's costs of the proceedings (other than the costs associated with the preparation and/or copying of *Government Gazette*, folios 3400 to 3420 and 3425 to 3496 of the annexures to the affidavit of Alyce Kliese dated 24 September 2020):
    - a) on an ordinary basis up to and including 12 November 2020; and
    - b) on the indemnity basis from 13 November 2020 onwards;
  2. The Respondent is to pay the Applicant's costs of this costs motion as agreed or assessed;
  3. The costs referred to in these orders shall be paid within 28 days of agreement or certificate of determination of assessment, as the case may be.
- Class 1 Application – 15 Avoca Street, Goulburn – Appeal against the Demolish Works Order for unauthorised works. The works included the enclosure of a number of carports and the alleged use of part of the newly enclosed area for habitable purposes, noting the site is flood liable. Council negotiated a withdrawal of the appeal against the Demolish Works Order, however the consequent Emergency Stop Use Order was also appealed. This is, once again been withdrawn as a result of negotiations.

In the meantime a Development Application and Building Information Certificate were lodged seeking to regularise the unauthorized works. Both the DA and BIC were refused. Both refusals have now been appealed.

Following a s34 Conference, amended plans were eventually provided to Council and this has enabled Council to draft conditions of consent. There have been provide to Council's legal representative in order to draft a final S34 agreement.

- Class 1 Application – 1270 Towrang Road, Greenwich Park – Appeal against a Demolish Works Order. A farm building has been converted to a residence without consent. Various attempts at regularising the use have been made however Council have not been in a position to issue a consent.

Negotiations were held with the property owner in an attempt to identify a mutually acceptable way forward, however the terms of the agreement were not met by the owner. Council have filed a Statement of Facts and Contentions.

On the 30 April 2021 Council attended a without prejudice meeting in an attempt to find an agreeable approval pathway. The discussion was positive and an agreed direction was reached. It is now up to the applicant to implement that agreed direction and make appropriate representation at the s.34 hearing.

A s34 Conference was scheduled for Friday 18 June 2021, however the matter was vacated and the proceedings are listed for a return directions hearing on 16 July 2021.

#### **1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval**

There are currently no projects requiring the consideration of the Southern Region Planning Panel.

**1.5 State Significant Development**

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Gunlake Quarry Continuation Project	Amendment to heavy vehicle movements	Prepare EIS
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Marulan Solar Farm	Development of a 150 MW solar farm and associated infrastructure	Prepare EIS
Woodlawn Advanced Energy Recovery Centre Project	Construction and operation of an energy recovery facility with a capacity to thermally treat up to 380,000 tpa of residual municipal solid waste and commercial & industrial waste and to generate approximately 39 MW of electrical energy	SEAR's Requested
Jerrara Power Energy from Waste Facility	Construction and operation of an energy from waste facility with capacity to thermally treat up to 330,000 tpa of residual municipal solid waste and commercial and industrial waste, including construction of an overhead 66 kilovolt power line.	SEAR's Requested

**2 Strategic Planning Program**

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Contributions Plan (Section 7.11 and 7.12) Review	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> <li>▪ Organisational significance due to income required for infrastructure projects.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Adopted by Council on 16 March, 2021, plan to commence on 1 June 2021.</li> </ul> <p><b>Completed.</b></p>
2.	Infrastructure Structure Plans – Urban Release Areas	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> <li>▪ Organisational significance</li> </ul>	<ul style="list-style-type: none"> <li>▪ A draft Master Plan for infrastructure has been prepared and was utilised in the preparation of the Local Infrastructure Contributions Plan above.</li> </ul> <p><b>Completed</b> – but ongoing work will continue in relation to master planning for urban release areas in conjunction with planning proposals etc.</p>
3.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the residential chapter, subdivision chapter, heritage chapter, vegetation and signage chapter) and only need conversion to the new format.</li> <li>▪ The Department of Planning Industry and Environment have recently exhibited a number of draft policies which may affect the timing of the comprehensive review.</li> </ul>
4.	CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments)  *UFHS Action *CBD Car Parking Study & Action Plan	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Following the endorsement of the Urban and Fringe Housing Strategy by DPIE in November 2020, work continues on reviewing the CBD planning provisions (both LEP and DCP provisions). Staff have conducted a car parking survey and will link this with land uses to develop a data base for making decisions around car parking rates, etc. Detailed precinct based controls are being developed for the CBD and areas identified as having potential for medium density development in the Strategy. A Councillor briefing session was held in February which provided a more detailed update on progress.</li> </ul>

Priority	Project	Relationship to LSPS or Other Strategies	Progress
			<ul style="list-style-type: none"> <li>A further briefing session is proposed in October/November to discuss changes to LEP and DCP provisions such as height controls, areas of medium density residential, car parking rates etc.</li> <li>The NSW State Government has been exhibiting a number of significant changes to the planning system which has been overlapping with this project and may affect Council's approach to CBD planning.</li> </ul>
5.	Biodiversity Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action</li> <li>Urban and Fringe Housing Strategy – urban release areas</li> <li>Required for Resource Lands Strategy</li> <li>Villages Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Council has appointed an Environment and Biodiversity Officer. Work has commenced on this update/review.</li> </ul>
6.	Marulan Flood Study /LGA Overland Flow Model* *Subject to grant application being successful	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Villages Strategy</li> <li>Organisational significance for infrastructure planning.</li> </ul>	<ul style="list-style-type: none"> <li>Grant approval by DPIE has been issued – the procurement process to appoint a suitable consultant has commenced with a draft request for quote (RFQ) prepared and put to selected suitably qualified consultants. The RFQ submission period closed on 18 June 2021. Staff are currently finalising the selection of a consultant together with DPIE.</li> </ul>
7.	Bushfire Strategy	<ul style="list-style-type: none"> <li>Yet to be scoped. LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Villages Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Yet to be commenced.</li> </ul>
8.	Resource Lands (Agriculture and Extractive Industries) Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Biodiversity Strategy (for review of environmental zones)</li> </ul>	<ul style="list-style-type: none"> <li>Yet to be commenced. Waiting on outcome of the updated Biodiversity Strategy and Dept. Primary Industries regional Important Agricultural Land Mapping project.</li> </ul>
9.	Native Vegetation Offset Policy	Council initiative	<ul style="list-style-type: none"> <li>The Draft Policy is currently on public exhibition until Thursday 29 July, 2021.</li> </ul>
10	Recreational Needs Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> </ul>	<ul style="list-style-type: none"> <li>Original draft under review.</li> </ul>
11.	Villages Strategy	<ul style="list-style-type: none"> <li>LSPS – medium term action (as other work required before this strategy to provide baseline data).</li> </ul>	<ul style="list-style-type: none"> <li>A preliminary outline of strengths and weaknesses is being prepared for consideration. Tarago is being used as the pilot</li> </ul>

Priority	Project	Relationship to LSPS or Other Strategies	Progress
		<ul style="list-style-type: none"> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> </ul>	<p>for a village strategy format, with later strategies planned for Tallong, Bungonia and Towrang.</p> <ul style="list-style-type: none"> <li>▪ The main body of work has yet to be commenced pending outcome of other strategies (Biodiversity, Rural/Resource Lands and Bushfire Strategies – also needs some flooding baseline data).</li> </ul>
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> <li>▪ Council initiative</li> </ul>	<ul style="list-style-type: none"> <li>▪ Commenced</li> </ul>

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	June/July Activities
REZ/0001/1415	37 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	Planning proposal made and finalised on 18 June 2021. <b>Completed.</b>
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome. Biodiversity assessment for the site cannot commence until spring 2021.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issued a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment and Due Diligence have been completed in late March early April. Council has subsequently reconsidered its position on the part of the precinct under its ownership (No. 2C Sloane Street).
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	Proposal to: 1. Apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone. 2. Include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites.	Publicly exhibited until 6 November, 2020. State agency submissions received requiring further matters to be addressed. Consultation is currently being undertaken with State agencies to work through issues raised.  A post exhibition report was presented to Council on 18 May, 2021 where it was resolved to proceed with the plan making process.  The Planning Proposal was referred to DPIE for the finalisation process on 3 June, 2021, as Council is not using its delegation to finalise this matter (due to outstanding State Agency objections).
REZ/0002/1920	Heritage Schedule Update – Council wide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	A draft Planning Proposal has been prepared and was submitted to DPIE for a Gateway determination in at the end of January 2021. The Gateway has been issued subject to conditions and the Planning Proposal was on exhibition until 24 May, 2021.  Staff are currently assessing the submissions received during the exhibition period prior to presenting the post – exhibition report to Council.
REZ/0004/1920	Racecourse Dr	Amend Schedule 1 of GM LEP 2009 to permit commercial horse stabling/facilities	Planning proposal made and finalised on 25 June 2021. <b>Completed.</b>
REZ/0001/2021	Signature Care	Amend Schedule 1 of the GM LEP 2009 to permit aged care facilities at land at Lillkar Road and Ducks Lane.	The proponent has withdrawn from this planning proposal. <b>Withdrawn.</b>



Proposal No.	Location	Proposal	June/July Activities
REZ/0002/2021	Truck Stop Marulan and 159 Rifle Range Rd, Goulburn	Amend Schedule 1 of the GM LEP 2009 to permit additional uses in association with: <ul style="list-style-type: none"> <li>14 – 16 George St&lt; Marulan (food and drink premises/tourist and visitor accommodation).</li> <li>159 Rifle Range Road, dwelling and subdivision of E2 zoned portion from RU6 zoned portion (south of highway).</li> </ul>	Council resolved on 6 April, 2021 to proceed with both proposals (subject to the preparation of the Phase 2 contamination assessment for the Truck Stop site). Council has now received the Phase 2 Contamination Report for the Truck Stop site with the Planning Proposal being updated to include this prior to submission to DPIE for a Gateway determination.
REZ/0003/2021	Council wide	Amend Schedule 2 'Exempt Development' of GM LEP 2009 in relation to exemptions for: Events on Council land; Small scale signage, lighting and other minor development types.	Council resolved to proceed with amendment to LEP on 2 March, 2021. A draft Planning Proposal has been submitted to DPIE for a Gateway determination.

## 2.2 Planning and Related Legislative Updates

On 18 June 2021, the planning proposal involving the rezoning of 37 Ross Street and 23 Brewer Street, Goulburn was notified and finalized. This planning proposal involved the rezoning of the land from IN1 General Industrial to a combination of R1 General Residential, B6 Enterprise Corridor and RE1 Public Recreation to facilitate a mixed use development precinct comprising of health related uses and residential development.

On 18 June 2021, the Department of Planning, Industry and Environment (DPIE) introduced a new natural disasters clause to be inserted into the *Goulburn Mulwaree Local Environmental Plan 2009* from 23 June 2021. Council opted into this clause several months prior and it will have the effect of allowing Council to permit the replacement of lawfully erected dwelling houses and secondary dwellings if they were damaged or destroyed by a natural disaster in the last five (5) years for most of our zones. This clause will avoid the problem of some dwellings losing their existing use rights if not rebuilt to the exact same standard with 12 months of being destroyed, if dwellings are no longer permitted in the zone.

On 25 June 2021, the Racecourse Drive Planning Proposal was made and finalized. This amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* now allows, subject to detailed assessment criteria and controls, horse stabling and other equine in parts of the Racecourse Drive, Goulburn area, (where nearby the local racing track).

On 1 July 2021, a number of amendments to the *Environmental Planning and Assessment Regulation 2000* were notified with respect to how State Significant Development must be submitted and processed. These changes consist of the introduction of expiry dates for environmental assessment requirements, declaration and qualification requirements for those preparing Environmental Impact Statements, the requirement to refer to any application guidelines published by DPIE and the introduction of a new fee structure.

### 3 Goulburn Mulwaree Animal Shelter



#### 3.1 Adoptions for the month



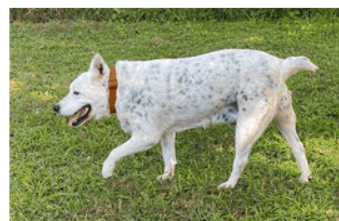
#### 3.2 Adoption updates



3.3 Adoption Updates shared to Facebook



I picked up Poppy from you on the 12 April, she had been tied to the vet practice fence and abandoned, baldly affected by flea allergy mange, covered in scabs on her lower back and generally in a poor condition. I agreed to adopt her and drove down from the Mid North Coast to collect her.



That was 11 weeks ago now, - I just want to let everybody who remembers this incident and who cared about her, to know how happy and how well she is doing, her skin has completely healed, she is on a terrific diet and has put on weight and is looking beautiful. She is living with two pussycats, has a

number of beds, has adapted really well and loves her new home. I absolutely adore her, she has the sweetest nature, she is with me all day as I am now retired, we garden, walk by the river, come off the lead in the park, enjoy sunning in the back garden and generally enjoy life. I just wanted to let you all know that what you do is so worthwhile and valued, thank you all so very much.



Just wanted to send through some pictures and let you know that Rollo is still doing amazing! Him and our older dog sleep together on one bed during the day lol (even though they have their own beds). He walks on a lead beautifully! He's grown too and is filling out nicely! He LOVES his food 🍌. He's really good with the kids now, he knows he can't just lick their faces like crazy 😂. He's still a pup but he's learning so well and is eager to please. Thank you again for everything!



We love him it feels like he's always been here!



Bowie has been settling into his new household like a boss! He spent the first few days and nights in 'the boys room', his new bedroom (which is the same size as the master (hopeless slaves) bedroom).

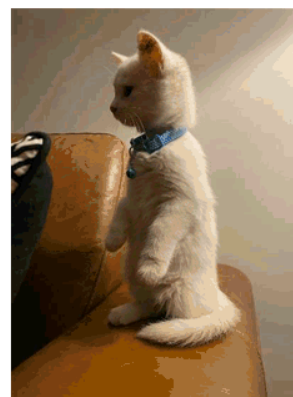
He did have a few accidents but after the first few days he got into the swing of using his kitty litter and occasionally my pot plants.

His first visit to our family vet 'Stacy' went really well. She said he is a lovely little man with perfect hearing and sight. We picked him up some Hills kitten food which he is enjoying (occasionally his big sister (kelpie) and big brother JackJack (black cat) helps him enjoy it too)

It took 2 days for his big sister Dash to fall in love with him, 1 minute for his other mother, 5 days for his big brother and -7 days for me to fall in love. Scout (kelpie) likes him but really doesn't pay him much mind.

Jack and Bowie started to play together on the morning of his 5th day in his new house and Jack likes us to forget that he hissed at Bowie for the first 4.

Adding Bowie to our family was the best decision as Jack no longer sleeps all day around the house. He plays with Bowie and then sleeps out in the living room with the girls (Kelpies). Thank you so much again for considering us to be his new mummies! We all adore him.



## 4 Environment and Compliance

### 4.1 Ranger Services

Number of Animals.....	Dogs	Cats
Impounded <small>Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total.</small>	34	16
Surrendered by Owner	9	2
Returned to Owner	18	1
Sold	8	6
Transferred to Animal Welfare Organisations	0	6
Euthanised	0	0
Remaining in the facility	11	9
Customer Requests		
<b>Animals</b>	<b>Unkempt Land</b>	<b>Total CRM's Completed</b>
65	3	68

### 4.2 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
11	15	3	4	6	0	39

### 4.3 Community Enforcement

Parking	Other	School Zone	Hospital Zone	CBD	GMC Car Parks	Total
Number of Parking Patrols	4	6	14	16	1	30
Total Infringements	1	4	39	39	1	84
Customer Requests						
<b>Parking</b>	<b>Abandoned Vehicles/Articles</b>			<b>Total CRM's Completed</b>		
22	11			33		

**4.4 Biosecurity Weeds**

**4.4.1 Fireweed Program**

This month Councils Biosecurity Weeds Officers have conducted a Fireweed program aimed at increasing awareness and encouraging self-regulation and compliance among landholders. The program targeted two areas within the Local Government Area. Firstly, Caoura Road which is a well-known Fireweed hotspot and secondly, Steins Lane/ Middle Arm Road which has been identified as new incursion area for Fireweed with two infestations being recently found on Steins Lane (refer photo).



The program has been implemented with a three stage approach:

**Stage 1 – Primary Inspection:** Properties are scheduled for inspection in accordance with Councils Weed Inspection Program. If a property is identified as non-compliant (i.e. not undertaking its biosecurity duty with regard to managing Fireweed) a Draft Direction is issued to the property owner.

**Stage 2 – Education Packages:** Councils Biosecurity Weeds Officers developed an information package tailored especially for Fireweed. The package consisted of a general short two page information sheet, a Fireweed booklet, a property spray log sheet and a contractor spray list for providers servicing the Local Government Area. These packages were delivered to property owners in the target areas, both with and without infestations to promote awareness of Fireweed and management requirements. Further to this Biosecurity Officers have also held additional individual consultations with affected landholders.

**Stage 3 – Secondary Inspection:** Properties with identified non-compliance will be reinspected to ensure appropriate actions have been taken (plant removal etc.) after the Draft Direction compliance timeframe has passed.

Fireweed is a particularly invasive species and targeted programs such as this are crucial to identifying new incursions of species such as this so they do not have the opportunity to take hold and cause an impact to pastures and productivity. Unfortunately weeds do not have respect for property or Local Government Area boundaries and as demonstrated in the below picture Fireweed in particular can pop up almost anywhere. This Fireweed plant was identified growing in an inner Sydney suburb and similar small infestations have previously been discovered within the Goulburn city area.

**4.4.2 Damage to Biosecurity Signage**

Unfortunately Council’s Biosecurity Weed Signage on Middle Arm Road was vandalised this month. This type of behaviour is very disappointing and results in a considerable amount of wasted time and resources as signage is required to be repaired and re-erected. The signage is programmed to be reinstated in July.



**4.4.3 General Biosecurity Activities**

Draft Directions	Biosecurity Certificates	Customer Requests
21	1	8

This month, Councils Biosecurity Weeds Officers issued 21 Draft Biosecurity Directions to land holders.

Compliance by landholders with draft directions remains very high. The Draft Directions issued this month were for Serrated Tussock and Fireweed.

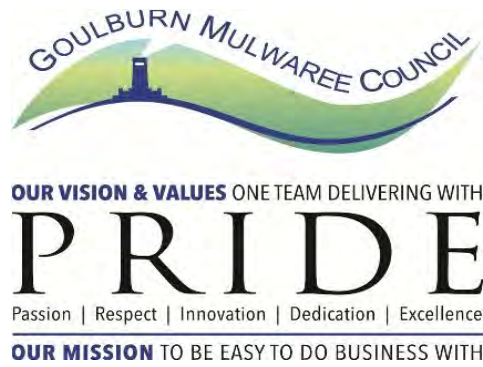
**15.36 MINUTES OF THE SPORTING HALL OF FAME MEETING HELD ON 7 JUNE 2021****Author:** Robert Hughes, Business Manager Community Facilities**Authoriser:** Warwick Bennett, General Manager**Attachments:** 1. Minutes of the Sporting Hall of Fame Meeting held on 7 June 2021**RECOMMENDATION**

That:

1. The report from Manager Community Facilities in regards to the Sporting Hall of Fame minutes from Monday 7 June 2021 be received.
2. Council congratulate the following persons on being inducted into the Goulburn Sporting Hall of Fame:-
  - Claire Polosak
  - David Wright
  - Amy Kolosque
  - Tom Toparis

**REPORT**

Please find attached the minutes of the Sporting Hall of Fame from its meeting 7 June 2021 . There were no issues from this committee that require a Council endorsement. However it should be noted that the Sporting Hall of Fame Induction has been postponed indefinitely due to COVID restrictions.



# MINUTES

## Sporting Hall of Fame

7 June 2021

Councillor

Councillor

Community Representative

Community Representative

Cr Margaret O'Neill OAM (Chair)

Cr Sam Rowlands

Mr Conway Bogg

Mr Michael O'Neill



**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>4</b>
<b>2</b>	<b>Late Items / Urgent Business .....</b>	<b>4</b>
<b>3</b>	<b>Disclosure of Interests .....</b>	<b>4</b>
<b>4</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
	Nil	
<b>5</b>	<b>Items for Consideration.....</b>	<b>4</b>
5.1	Nominations for 2021 Sporting Hall of Fame .....	4
5.2	Sporting Hall of Fame Charter .....	5
5.3	Additonal Memorabilia for Sportng Hall of Fame Member Dunc Gray.....	5

**MINUTES OF GOULBURN MULWAREE COUNCIL  
SPORTING HALL OF FAME  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON MONDAY, 7 JUNE 2021 AT 6.00 PM**

**PRESENT:** Cr Margaret O'Neill OAM, Cr Sam Rowlands, Mr Michael O'Neill, Mr Conway Bogg.

**IN ATTENDANCE:** Mr Robert Hughes (Business Manager Community Facilities) and Mrs Kayleen Pagett (Cemeteries & Community Facilities Administration Officer)

**1 APOLOGIES**

Nil

**2 LATE ITEMS / URGENT BUSINESS**

Nil

**3 DISCLOSURE OF INTERESTS**

Nil

**4 CONFIRMATION OF MINUTES**

Nil

**5 ITEMS FOR CONSIDERATION**

**5.1 NOMINATIONS FOR 2021 SPORTING HALL OF FAME**

**RECOMMENDATION**

**That:**

1. The report from the Business Manager on Nominations for 2021 Sporting Hall of Fame be received.
2. The following persons be inducted into the Goulburn Sporting Hall of Fame:-
  - Claire Polosak
  - David Wright
  - Amy Kolosque
  - Tom Toparis
3. All applicants be notified of the outcome of their application outlining the reason for the decision reached by the committee.

## **5.2 SPORTING HALL OF FAME CHARTER**

### **COMMITTEE RESOLUTION 2021/1**

**Moved: Mr Conway Bogg**

**Seconded: Mr Michael O'Neill**

**That**

- 1. The Report from the Business Manager Community Facilities be received and the information noted; and**
- 2. All application forms received in the future to be typed and not hand written.**

**CARRIED**

## **5.3 ADDITIONAL MEMORABILIA FOR SPORTING HALL OF FAME MEMBER DUNC GRAY**

### **COMMITTEE RESOLUTION 2021/2**

**Moved: Mr Michael O'Neill**

**Seconded: Cr Margaret O'Neill**

**That:**

- 1. The report from the Business Manager Community Facilities on Additional Memorabilia for Sporting Hall of Fame Member Dunc Gray be received.**
- 2. The poem by Mrs Harris and Time Trail Card are included in the Sporting Hall of Fame display in an appropriate frame; and**
- 3. A letter of thanks be sent to Mr Rex Grosby for his contribution.**

**CARRIED**

**6 GENERAL BUSINESS**

- Proposed dinner 24<sup>th</sup> July pending Council approval and availability of Veolia Arena and athletes availability and still residing in Goulburn due to Covid restrictions.
- Invitations to previous recipients
- One piece of memorabilia per inductee to be requested for an auction item.
- Another item to be purchased for raffle.
- Letter to Mr Graeme Northey and request that he emcee the dinner.
- Monday 21/06/2021 at 6pm Council chambers for catch up for dinner requirements

**7 ACTION LIST FRM CURRENT MEETING**

<b>Officer</b>	<b>Task</b>	<b>Due</b>
Council	New application form to be set up to allow applicants to type application	2022
Council	Notify all nominees the outcome of their application	16/06/2021
Council	Frames to be purchased to place new memorabilia for Dunc Gray & then placed in cabinet at Veolia Arena	24/07/2021
Council	Letter of thanks be sent to Mr Rex Grosby for donation of Dunc Gray memorabilia	18/06/2021
Council	Book Grace Milsom for dinner 25/07/2021	08/06/2021
Council	Letter to Graeme Northey inviting him to emcee event	16/06/2021

**The Meeting closed at 7.00 pm.**

**The minutes of this meeting were confirmed at the Sporting Hall of Fame held on .**

.....  
**Cr Margaret O'Neill OAM**  
**CHAIRPERSON**



**15.37 MINUTES CANBERRA REGION JOINT ORGANISATION BOARD - 11 JUNE 2021**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Canberra Region Joint Organisation Board Meeting Minutes 11 June 2021** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL4 Actively investigating and communicate funding sources and collaboration opportunities that can strengthen the region
<b>Cost to Council:</b>	The cost of attending these meetings is covered in the Operational cost
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the minutes from the Canberra Region Joint Organisation Board meeting of the 11 June 2021 be noted.

**REPORT**

Please find attached the minutes of the Canberra Region Joint Organisation (CRJO) from their meeting held on the 11 June 2021.



**CANBERRA REGION**  
JOINT ORGANISATION

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## CRJO Board Meeting

Friday, 11 June 2021

09:00am – 12:30pm

JFK & CDG Rooms, The Vibe Hotel Canberra

Join Zoom Meeting:

<https://zoom.us/j/98843659107?pwd=SUtScTlhNTRObGI3Y0hxdGJNL2JJZz09>

Meeting ID: 988 4365 9107

Passcode: 179844

Our Region...  
Dynamic  
Innovative  
Connected  
...Compelling!

CRJO Board Meeting – 11 June 2021

**AGENDA**

1. Opening Meeting .....	4
2. Welcome & Acknowledgement of Country .....	4
3. Disclosure of Interest .....	4
4. Apologies.....	4
5. Urgent Business .....	4
6. Network Updates .....	4
6.1. ACT Government.....	4
6.2. Resilience NSW .....	4
6.3. Regional NSW.....	4
6.4. Office of the Cross Border Commissioner.....	4
6.5. Office of Local Government .....	4
7. Confirmation of Minutes.....	5
8. Reports to the Board.....	5
8.1. CRJO Budget 2021/22 .....	5
8.2. Shared Audit and Risk Services .....	5
8.3. CRJO Operational Report .....	6
8.4. CRJO Financial Report .....	6
8.5. Submissions and Representations .....	6
8.6. Update from the JO Chairs Forum and Network .....	7
8.6.1. Advocacy on the Emergency Services Levy .....	7
8.6.2. IPART and Rate Peg Review .....	7
8.6.3. Working with DPIE on the Town Water Risk Reduction Program .....	7
8.6.4. Review of Joint Organisations.....	7
9. Presentations .....	7
9.1. Review and Reflection – End of Term.....	7
9.2. LLS South East – Weeds Program.....	8
10. Notice of Rescission .....	8
11. Notice of Motions .....	8
12. Chair’s Minute.....	8
13. Confidential Matters .....	8
14. Close.....	8



CRJO Board Meeting – 11 June 2021

<b>MEMBERS</b>	
Bega Valley Shire Council	Mayor Cr Russell Fitzpatrick Ms Leanne Barnes OAM
Eurobodalla Shire Council	Mayor Liz Innes Dr Catherine Dale
Goulburn Mulwaree Council	Mayor Bob Kirk Mr Warwick Bennett
Hilltops Council	Mayor Brian Ingram Mr Anthony O'Reilly
Queanbeyan-Palerang Regional Council	Mayor Tim Overall Mr Peter Tegart
Snowy Monaro Regional Council	Mayor Peter Beer Mr Peter Bascomb
Snowy Valleys Council	Mayor James Hayes OAM – <b>Deputy Chairperson</b> Mr Matthew Hyde
Upper Lachlan Shire Council	Mayor John Stafford Ms Colleen Worthy
Wingecarribee Shire Council	Mr Viv May Mr Les McMahon
Yass Valley Council	Mayor Rowena Abbey – <b>Chairperson</b> Mr Chris Berry
ACT Government	Ms Wilhelmina Blount Dr David Clapham
East Gippsland Shire Council	Mayor Mende Urie Mr Anthony Basford
Wagga Wagga City Council	Mayor Greg Conkey OAM Mr Peter Thompson
Canberra Airport	Mr Noel McCann
Canberra Region Joint Organisation	Ms Kalina Koloff Ms Sophie Rice-Boshi
<b>ATTENDEES</b>	
Resilience NSW	Mr David Timmins
Office of Local Government	Ms Karen Purser Ms Alison Murphy
NSW Government – Regional NSW	Ms Megan Cleary
NSW Cross Border Commissioner and Regional Town Water Supply Coordinator	Ms Emma Watts Mr James McTavish
Jennifer Lang Australia	Ms Jennifer Lang
Local Land Services	Ms Alison Harker Ms Megan Wylie

CRJO Board Meeting – 11 June 2021

### 1. Opening Meeting

The Chairperson will open the meeting.

### 2. Welcome & Acknowledgement of Country

The Chairperson will welcome members and guests and make an acknowledgment of country.

### 3. Disclosure of Interest

With reference to Chapter 14 of the Local Government Act 1993, and CRJO's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by CRJO at this meeting.

### 4. Apologies

The CRJO Board resolved that the apologies of James McTavish (NSW Cross Border Commission), Les McMahon (Wingecarribee Shire Council), Mayor Mendy Urie (East Gippsland Shire Council), Anthony Basford (East Gippsland Shire Council), Greg Conkey (Wagga Wagga City Council), Brian Ingram (Hilltops Council), and Noel McCann (Canberra Airport) be accepted.

*James Hayes/Tim Overall*

**CARRIED**

### 5. Urgent Business

The Chairperson will call for any Additional Business pursuant to Clause 9.3 of the Code of Meeting Practice. Any additional business to be discussed requires a Board resolution or a ruling by the Chairperson that the matter is of great urgency.

The CRJO Board may resolve to accept any late item, information, or urgent business to be discussed and/or determined at this meeting.

*James Hayes/Bob Kirk*

**CARRIED**

### 6. Network Updates

#### 6.1. ACT Government

#### 6.2. Resilience NSW

#### 6.3. Regional NSW

#### 6.4. Office of the Cross Border Commissioner

#### 6.5. Office of Local Government

CRJO Board Meeting – 11 June 2021

## 7. Confirmation of Minutes

**Attachment:** 6.1 CRJO Board Meeting Minutes - March 26 2021

**RESOLVED**

*That the CRJO Board Meeting minutes from March 26 2021 be accepted.*

*Liz Innes/Tim Overall*

**CARRIED**

## 8. Reports to the Board

### 8.1. CRJO Budget 2021/22

**Reporting officer:** Kalina Koloff & Jennifer Lang

**Attachments:**

7.1.1 Draft CRJO Operational Budget 2021/22

7.1.2 Detailed Draft 2021-22 CRJO Budget

**RESOLVED**

*That the CRJO Board*

1. *Note the CRJO is budgeted to achieve an operating surplus of \$82k with total income of \$2,125k and expenses of \$2,043k for the 2021-2022 Financial Year.*
2. *Adopt the CRJO Draft Budget 2021-2022*
3. *Note potential additional income of \$2,780,632 if the application to the Bushfire Local Economic Recovery Fund is successful (NB: announcement expected in July 2021)*

*Tim Overall/Liz Innes*

**CARRIED**

### 8.2. Shared Audit and Risk Services

**Reporting officer:** Kalina Koloff

**Attachment:** 7.2 Proposal - Internal Audit as a Shared Service

**RESOLVED**

*That the CRJO Board*

1. *Receive and note the proposal and the opt in nature*
2. *Indicate their willingness to participate in a program to deliver an internal audit and risk function through a program office located in the CRJO*

CRJO Board Meeting – 11 June 2021

3. *Indicate preference for a shared ARIC model or maintenance of individual ARIC per LGA **within four weeks***
4. *Upon confirmation of participation the CRJO CEO to prepare a report detailing actual costs and timeline for delivery for endorsement by Councils*
5. *Note appreciation to Jovan Pejic for extensive work completed in this presentation*

**Bob Kirk/John Stafford**

**CARRIED**

### 8.3. CRJO Operational Report

**Reporting officer:** Kalina Koloff

**Attachment:** 7.3 CRJO Operational Report

**RESOLVED**

*That the CRJO Board receive the CRJO operational report.*

**James Hayes/Tim Overall**

**CARRIED**

### 8.4. CRJO Financial Report

**Reporting officer:** Kalina Koloff & Jennifer Lang

**Attachments:**

7.4.1 – Balance Sheet

7.4.2 – Profit and Loss - Overview

7.4.3 – Profit and Loss - Programs

**RESOLVED**

*That the CRJO Board receive the CRJO Finance Report and note the financial position of the Organisation as at 30 April 2021.*

**John Stafford/Bob Kirk**

**CARRIED**

### 8.5. Submissions and Representations

**Reporting officer:** Kalina Koloff

**Attachments:**

7.5.1 Letter of Support – Canberra Raiders for Stadium Australia

7.5.2 Letter of Support – Stronger Country Community Fund – Goulburn Mulwaree Council

7.5.3 Representation at NSW Inquiry into Inland Rail

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7.5.4 Submission – IPART Review on Rate Peg and Population

**RESOLVED**

*That the CRJO Board note the submissions and representations*

**James Hayes/John Stafford**

**CARRIED**

## 8.6. Update from the JO Chairs Forum and Network

**Reporting officer:** Kalina Koloff and Peter Tegart GM QPRC (Items 7.6.1 and 7.6.2)

**Attachments:**

7.6.2 IPART Review on Rate Peg and Population

7.6.3 Presentation – Town Water Risk Reduction Program

7.6.4 Presentation – ARDT JO Review

**8.6.1. Advocacy on the Emergency Services Levy**

**8.6.2. IPART and Rate Peg Review**

**8.6.3. Working with DPIE on the Town Water Risk Reduction Program**

**8.6.4. Review of Joint Organisations**

**RESOLVED**

*That the CRJO Board note the updates from the JO Chairs Forum and Network.*

**Peter Beer/Bob Kirk**

**CARRIED**

## 9. Presentations

### 9.1. Review and Reflection – End of Term

**Reporting officer:** Rowena Abbey, Mayor Yass Valley Council and Kalina Koloff

**Attachment:** 8.1. CRJO End of Term Report

**RESOLVED**

*That the CRJO Board note the end of term report.*

**Tim Overall/James Hayes**

**CARRIED**

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### 9.2. LLS South East – Weeds Program

**Reporting officer:** Allison Harker, Chair LLS South East and colleague Megan Wylie

**Attachment:** 8.2. LLS South East – Weeds Program

#### RESOLVED

1. That the CRJO Board note the presentation on the South East Weeds Program.

**12:00pm - James Hayes, Mathew Hyde, Bob Kirk, Warwick Bennett, Liz Innes, Catherine Dale and Colleen Worthy left the meeting. QUORUM lost**

### 10. Notice of Rescission

Nil.

### 11. Notice of Motions

Nil.

### 12. Chair's Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice the Chairperson without notice put to the meeting minutes on any matter or topic that is within the jurisdiction of the CRJO.

**Action:** *The Board agrees, while out of session, that the October Board Meeting is to be face-to-face instead of online.*

### 13. Confidential Matters

Nil.

### 14. Late Items to be Resolved

#### Attachments:

#### 14.1 CRJO Annual Audit Engagement Plan (Confidential)

#### 14.2 CRJO Statement of Revenue Policy

#### 14.1. CRJO Annual audit engagement plan

The annual audit engagement plan prepared by Deloitte was received by the CEO CRJO on 11<sup>th</sup> June.

The scope of the audit comprises an audit of the CRJO's General Purpose Financial Report, with an Independent Auditor's Report on the general purpose financial statements in accordance with section 417 of the *Local Government Act 1993* (LG Act) and a Report on the Conduct of the Audit in accordance with section 417(3) of the LG Act.

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#### 14.2. CRJO Statement of Revenue Policy

The Canberra Region Joint Organisation is governed by the Local Government Act 1993 and under REG 397 (i) joint organisations must have a statement of their revenue policy for each year. This policy should include:

- (a) an estimate of income and expenditure
- (b) the types of fees proposed to be charged
- (c) any proposed fees for non-business activities
- (d) statement of any proposed borrowings

The 2021-2022 Statement of Revenue Policy has been prepared and is presented for endorsement by the CRJO Board.

#### RESOLVED

*That the CRJO Board adopt the proposed CRJO Annual Audit Engagement Plan and the CRJO Statement of Revenue Policy.*

***Resolved via email***

***CARRIED***

#### 15. Close

Mayor Tim Overall on behalf of the CRJO Board and colleagues thanked Mayor Rowena Abbey for her stewardship and consistent efforts in her role as the CRJO Board Chair and wished her all the best in her future endeavours.

Thanks were also expressed to each member of the CRJO Board and the CRJO Team for a successful year in very challenging circumstance and best wishes and thanks given to outgoing Bega Valley Shire GM Leanne Barnes.

The Chairperson closed the meeting at 12:30pm

**15.38 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 25 JUNE 2021**

**Author:** Carol James, Councillor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Goulburn Mulwaree Youth Council Meeting Minutes 25 June 2021** [↓](#)



<b>Link to Community Strategic Plan:</b>	Our Civic Leadership
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 25 June 2021

**BACKGROUND**

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 25 June 2021

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.





**Goulburn Mulwaree Youth Council  
Discussion Items & Action List**

**Meeting Details**

Friday, 25 June 2021  
Council Chambers

**Attendees**

Holly, Blake and Henry

**Apology**

Zoe, Millie, Sarah, Grace

**Discussion Items**





- Update on NSW conference
- Wellness Garden
  - Help with planting
  - Sunday 27<sup>th</sup> June 10 to 12 Noon
- Winter Movie night cancelled.
- Help with the Japanese Friendship club
- Thoughts on a New Year Eve Event
  - Food stalls
  - Movie till 11pm
  - Countdown with town clock
  - Alcohol free zone

Next Meeting: Friday 30<sup>th</sup> July 2021

**15.39 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Gullen Range Wind Farm Community Consultative Committee Meeting held 31 March 2021 [↓](#) 
  2. Marulan Quarry Project Community Consultative Committee Meeting held 6 May 2021 [↓](#) 
  3. Gunlake Quarry Community Consultative Committee Meeting 21 May 2021 [↓](#) 
  4. Bungonia Village Discretionary Funding WP Meeting Notes 16 June 2021 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL3 – our Civic Leadership
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manager on the following Community Consultative Committee meeting minutes be received:

1. Gullen Range Wind Farm Community Consultative Committee Meeting held 31 March 2021.
2. Marulan Quarry Project Community Consultative Committee Meeting held 6 May 2021.
3. Gunlake Quarry Community Consultative Committee Meeting held on the 21 May 2021.
4. Bungonia Village Discretionary Funding Working Party Meeting Notes 16 June 2021.

**REPORT**

Please find attached the minutes from the:

1. Gullen Range Wind Farm Community Consultative Committee Meeting held 31 March 2021.
2. Marulan Quarry Project Community Consultative Committee Meeting held 6 May 2021.
3. Gunlake Quarry Community Consultative Committee Meeting held on the 21 May 2021.
4. Bungonia Village Discretionary Funding Working Party Meeting notes 16 June 2021.

These minutes are attached for your information and no Council decision is required other than noting the minutes.

**Community Consultative Committee (CCC) Meeting Minutes  
Gullen Range Wind Farm**

Date:	Wednesday, 31 March 2021
Location:	Crookwell CWA Rooms
Time:	5.30pm to 7.00pm
Attendance:	Peter Gordon (Chair)  Dimity Taylor (Community Representative)  Charley Barber (Community Representative)  Councillor Paul Culhane (Upper Lachlan Shire Council)  Scott Martin (Goulburn Mulwaree Council)  Leo Pearce (Asset Manager – GRWF)  Isabel Nelson (Community Engagement Officer – GRWF)
Apologies:	Rosemary Howe (Community Representative)

**Introduction by Chair (Peter Gordon)**

**Conflicting and Pecuniary Interests.**

- None

**Minutes of Previous Meeting.**

- Minutes from 2<sup>nd</sup> September 2020 were accepted by the Committee and are on the website.

**Business arising from the Previous Minutes.**

- No business arising from previous minutes.

**ACTION items from Previous Minutes.**

- GRWF circulated the graphs showing generation data to the Community Consultative Committee (CCC) with the minutes and forwarded concerns related to the Biala Wind Farm Project to the Biala Wind Farm Project Manager.

**Items raised by community representatives.**

- Discussed increasing community representation at CCC meetings. This could potentially be achieved by combining the CCCs of GRWF and Biala Wind Farm. Also, discussed the potential for nearby wind farm CCCs working together more closely in the future.

- The idea of a grant facilitation workshop was raised, for community groups thinking of applying to nearby wind farm Community Enhancement Funds. The workshop could assist community groups to identify funding priorities and develop a master plan for bigger projects, including how to access funding from one or more Community Enhancement Funds over multiple years. GRWF will investigate the idea further and report back to the CCC at the next meeting.
- A request was raised as to whether temporary GRWF signage on fences at the corner of Range Road and Bannister Lane could be removed. GRWF will remove signage that is not required.

#### **Correspondence**

- No correspondence.

#### **Community Information Plan (CIP).**

- GRWF circulated a review of the engagement activities performed in 2020 under the CIP prior to the meeting. The review was discussed by the Committee. GRWF concluded the engagement activities undertaken had been successful in providing information about the wind farm and engaging with the community, in spite of the challenges experienced due to the COVID-19 pandemic. The Committee is welcome to provide feedback regarding the CIP on an ongoing basis. The 2020 review will be posted to the GRWF website and will be circulated with the minutes of the meeting.
- The Committee was also informed of minor updates made to the contact details in the CIP. The updated CIP will be posted to the GRWF website and will be circulated with the minutes of the meeting.
- The Committee discussed using radio, community noticeboards and a text message service as other communication tools to reach the community.

#### **GRWF to brief the meeting on recent developments.**

- No recent developments to report.

#### **Company Reports and Overview of Activities (Leo Pearce and Isabel Nelson)**

- Clean Energy Program (CLEP) update:
  - Approx. **128** buildings have completed Stage 1 of the Program. **79** Stage 2 applications have been approved so far. **68** installations completed to date. For the Q1 2021 Funding Round, GRWF has received **3** Stage two applications. The next Funding Round (Q2 2021) closes on 22<sup>nd</sup> June.
  - CLEP Stage 1 household energy efficiency audits are taking place, with strict COVID-19 protocols in place. Residents have the option of the audit being conducted by telephone if they are not comfortable with the auditor visiting their residence.
- Community Fund:
  - The Community Fund Workshop took place on 16<sup>th</sup> March. As only one attendee registered to join the workshop, it was held via teleconference.
  - The Community Representative vacancy has now been filled on the GRWF Community Fund Committee.

- Community Tours:
  - Due to the COVID-19 pandemic, the 2021 tours are not operating until further notice. Members of the public can register on the GRWF website to be notified when the tours recommence.
- Schools:
  - GRWF has been invited to return as Industry Partner for the [STEM Industry Schools Partnership \(SISP\) program](#).
  - Since the last CCC, GRWF has zoomed into Goulburn High School to take Year 8 students on a 'virtual tour' of the wind and solar farm.
- Sponsorship:
  - Since the last CCC, GRWF has sponsored:
    - Crookwell Public School Parents and Citizens Association (P&C) Christmas hamper raffle
    - Crookwell Public School Year 6 student prizes
    - The 2020 Crookwell Men's Bowling Club's Gullen Range Triples Classic Tournament
    - The 2021 Gunning Arts Festival
    - The 2021 Goulburn Railway Bowling Club's Rose Tournament.
    - 143<sup>rd</sup> Crookwell Show (the Show, usually held in February, has been postponed)
    - Crookwell Junior Green Devils Rugby League Club
- Monitoring and Environmental Performance:
  - Compensatory Habitat Management Plan Area:
    - Revegetation works were carried out by Greening Australia in September 2020, which included planting 300 tubestock endemic native trees and shrubs and 200 native grasses.
    - Feral animal monitoring identified pigs, deer and foxes in the Offset Area. No goats or rabbits were identified. Feral animal control efforts will continue in 2021.
    - Weed surveys showed an increase in exotic weeds, likely due to the substantial rain in 2020. Weed control activities will be carried out in 2021.
- Annual Environmental Management Report (AEMR):
  - 2020 Report submitted to the Department of Planning, Industry and the Environment (DPIE). One non-compliance reported. The usual 6-monthly advertisement of the enquiries and complaints line did not occur due to an administrative error. Advertising was immediately recommenced when the error was identified.
- GRWF circulated graphs showing generation data of the wind and solar farms to the CCC.

- Community Complaints and Response to Complaints:
  - GRWF received two noise complaints since the last CCC meeting. Both complaints were investigated and have now been closed.

#### Summary of Action Items

- GRWF to circulate the final version of the 2020 CIP Review to the CCC members with the minutes and post it to the website.
- GRWF to circulate the updated version of the CIP to the CCC members with the minutes and post it to the website.
- GRWF to remove GRWF signage that is not required at the corner of Range Road and Bannister Lane.
- GRWF to investigate the idea of a Community Fund Grant Facilitation Workshop and report back to the CCC at the next meeting.

#### Next Meeting

- The proposed date for the next meeting is **Wednesday, 23<sup>rd</sup> June 2021 at 5.30pm.**

## **Gullen Range Wind Farm**

Community Information Plan | March 2021

Prepared by:

New Gullen Range Wind Farm Pty Ltd  
Level 1, 1 York Street  
Sydney NSW 2000

NGRWF\_P\_012\_4

31<sup>st</sup> March 2021

**Revision Details**

**Document Information**

	Information
Document No.	NGRWF_P_012
Version:	4
Issue Date	31/03/2021
File Name	Gullen Range Wind Farm – Community Information Plan

**Document History**

Rev.	Issue Date	Changes
1	August 2012	Issued by Goldwind Australia
2	November 2017	Amended and issued by New Gullen Range Wind Farm Pty Ltd
3	1/11/2019	Minor amendments to company ownership details, contacts details and formatting following annual review in conjunction with CCC.
4	31/03/2021	Minor amendments to contact details



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## 1 Plan Overview

### 1.1 Introduction

The purpose of this updated Community Information Plan (CIP) is to guide stakeholder engagement activity for the Gullen Range Wind Farm through its operational and decommissioning phases.

### 1.2 The Project

Gullen Range Wind Farm consists of 73 wind turbines, manufactured by Goldwind Science and Technology. Two different types of turbine are installed on the project: the GRW100-2.5MW (56 turbines) and the GW82-1.5MW (17 turbines). The GW100-2.5MW has a 100m-diameter rotor with a hub height of 80m (this is the height of the centre of the rotor). This makes for a height from ground level to the top of the rotor (the tip height) of 130m. At full power these turbines produce 2.5MW of power. The GW82-1.5MW has an 82m-diameter rotor on an 85m tower, a tip height of 126m and at full power it produces 1.5MW.

Goldwind Capital (Australia) began construction of the project in 2012. The substation was energised and the first turbines began operating in 2013. The wind farm was fully operational with all turbines commissioned and exporting electricity on December 23<sup>rd</sup> 2014. During the construction phase, the wind farm was purchased by BJCE Australia.

The wind farm continues to be owned by BJCE Australia through its subsidiary, New Gullen Range Wind Farm Pty. Ltd. (NGRWF).

### 1.3 Community Information Plan

This document, following consultation with the Community Consultative Committee (CCC), provides an updated version of the approved Community Information Plan (November 2019). It is designed to satisfy the Department of Environment & Planning's 2015 updated requirements of clause 5.3 of the Conditions of Consent of the Project Approval. According to that updated clause, this Community Information Plan (CIP) must include, but not be limited to:

- a) Procedures to inform the local community of planned investigations and construction or decommissioning activities, including blasting works;
- b) Procedures to inform the relevant community of construction or decommissioning traffic routes and any potential disruptions to traffic flows and amenity impacts;
- c) Procedures to consult with local landowners with regard to construction or decommissioning traffic to ensure the safety of livestock and to limit disruption to livestock movements;
- d) Procedures to inform the community where work has been approved to be

- undertaken outside the normal construction or decommissioning hours, in particular noisy activities;
- e) Procedures to inform and consult with those landowners who are eligible for landscaping on their property as determined under condition 2.2 of this approval; and
  - f) Procedures to notify relevant landowners of the process available to review potential impacts on radio and television transmission.

NGRWF has developed this updated CIP to reflect the needs and characteristics of the Gullen Range Wind Farm, which is now in its operations phase. It outlines the objectives and mechanisms it will use to engage with key stakeholders and the local community in relation to its project throughout the operations and decommissioning phases.

#### 1.4 Community Information Plan Objectives

- To ensure open, factual and timely communications between the wind farm and the community.
- To educate and inform the community on wind farm work and activities that may affect them.
- To provide processes for the community to communicate with the wind farm, including where a community member can register a complaint.
- To inform the community of the professionalism with which the wind farm is operated, including the compliance activities undertaken and the results of these activities.
- To illustrate a culture of transparency and accountability to the community.
- To educate the community about the benefits of the wind farm and renewable energy – highlighting the wind farm’s generation and environmental performance.
- To inform community members of wind farm initiatives and opportunities in order that they can benefit from them.
- To be a good local citizen, providing social and economic benefit to the local community.

In addition to these general objectives, NGRWF will continually endeavour to maximise the local and regional benefits of the development, specifically through the Clean Energy Program, educational outreach activities, local sponsorships and the Community Fund.

## 2. Key Stakeholders

### 2.1 Overview

This section of the CIP identifies the key stakeholders with whom NGRWF will engage and communicate throughout the operations and decommissioning phases of the project.

### 2.2 Residents & Landowners

NGRWF distinguishes landowners into the following groups based on whether or not they are involved with the project, and how distant from the wind farm their residence or dwelling is located:

- Involved landowners
- Adjacent neighbours (within 2km from wind turbine)
- Nearby neighbours (2-5km from wind turbine)
- Distant neighbours (5-15km from wind turbine)
- General public (>15km from wind turbine)

### 2.3 Community and Sporting Groups

The following local community groups have been identified as potentially representing key stakeholders. Additional stakeholder groups are likely to be identified through the ongoing communication and engagement process.

- Bannister Hall Committee
- Breadalbane Community Hall and Sporting Fields
- Grabben Gullen Hall Committee
- Grabben Gullen Community Progress Association
- Crookwell & District Historical Society
- Crookwell CWA
- Crookwell Golf Club
- Crookwell Hockey Club
- Crookwell Lions Club
- Crookwell Native Fauna and Flora Club
- Crookwell Men's Shed
- Crookwell Probus Club
- Crookwell Rotary
- Crookwell Rugby league Club
- Crookwell Rugby Union Club
- Crookwell Visitor Information Centre
- Grabben Gullen Landcare Group
- Goulburn Visitor Information Centre
- Gurrundah Community
- Pomeroy Community
- Rural Fire Services in the area
- Upper Lachlan Landcare
- Crookwell Landscaping Guardians

## 2.4 Schools

The following schools are located within relatively easy reach of the wind farm and potentially include students and teachers from the stakeholder group. NGRWF considers them to be important from the perspective of wind farm and renewable energy education.

Name	Website / Contact
Binda Primary School	Queen St, Binda 4835 6052
Bradfordville Public School	10/30 Hampden St, Goulburn NSW 2580 4821 4936
Collector Public School	Lorn St, Collector 4848 0024
Crookwell High School	Crown St, Crookwell, NSW 2583 4832 1421
Crookwell Public School	45 Denison St, Crookwell, NSW 2583 4832 1213
Goulburn East Public School	Eleanor St, Goulburn NSW 2580 4821 4007
Goulburn High School	132 Goldsmith St, Goulburn NSW 2580 4821 4022
Goulburn North Public School	1 Union St, Goulburn NSW 2580 4821 3838
Goulburn Public School	Bourke St, Goulburn NSW 2580 4821 2827
Goulburn South Public School	2 Addison St, Goulburn NSW 2580 4821 2759
Goulburn West Public School	106 Combermere St, Goulburn NSW 2580 4821 1781
Gunning Public School	Yass St, Gunning 4845 1129
Met School	120 Taralga Rd, Goulburn NSW 2580 4822 5588
Mulwaree High School	40 McDermott Dr, Goulburn NSW 2580 4821 4499
ST Joseph's Primary School	101 Lagoon St, Goulburn NSW 2580 4821 3510
St Peter & Paul's Primary School	10 Knox St, Goulburn NSW 2580 4821 3304
St Mary's Primary School, Crookwell.	Wade St, Crookwell, NSW 2583 4832 1592
Tambelin	20 Fenwick Cres, Goulburn NSW 2580 4821 5894
The Crescent School	Fitzroy St, Goulburn NSW 2580 4821 3680
Trinity Catholic College Goulburn	Clinton St & College St, Goulburn NSW 2580 4821 3600

Name	Website / Contact
Wollondilly Public School	Newton St & Hoskins Street, Goulburn NSW 2580 4821 4496

### 2.5 Community Consultative Committee (or CCC)

The CCC provides a forum for open discussion between representatives of the wind farm, the community, Upper Lachlan Shire Council, Goulburn Mulwaree Council and other stakeholders on issues relating to the wind farm.

CCC Independent Chairperson	Website / Contact
Peter Gordon	peter.gordon@charterpoint.com.au Post: PO Box 5519, Kingston, ACT 2064

### 2.6 Local Media

The following local media outlets have been identified as providing an important communication channel to key stakeholders, primarily due to their ability to disseminate information in the vicinity of the wind farm.

Name	Website / Contact
Crookwell Gazette	mail@crookwellgazette.com.au 4832 1077
Goulburn Post	editorial@fairfaxmedia.com.au 4827 3500
The Voice – Upper Lachlan Shire	Media Officer, Upper Lachlan Shire Council council@upperlachlan.nsw.gov.au 4830 1000
Community Blogs	
Radio - Crookwell	
Radio - Goulburn	Eagle FM 93.5 <a href="https://www.eaglefm.com.au/">https://www.eaglefm.com.au/</a>  1368 2GN <a href="https://www.2gn.com.au/">https://www.2gn.com.au/</a>

## 2.7 Local Government

Key officers and staff of the Local Government Authorities have been identified as follows.

Upper Lachlan Shire Council:

Position	Upper Lachlan Shire Council
Mayor	John Stafford
Deputy Mayor	John Searl JP
Councillors	Brian McCormack OAM Paul Culhane Pam Kensit Darren O'Brien James Wheelwright
General Manager	Colleen Worthy

Goulburn Mulwaree Council:

Position	Goulburn Mulwaree Council
Mayor	Bob Kirk
Deputy Mayor	Peter Walker
Councillors	Alfie Walker Andrew Banfield Carol James Denzil Sturgiss Leah Ferrara Margaret O'Neill Sam Rowland
General Manager	Warwick Bennett

## 2.8 Federal and State Ministers and Members

Key elected and Federal representatives have been identified as follows.

Jurisdiction	Position	Member / Minister
State	Minister for Energy and Environment Member for Hornsby	Matthew Kean (Liberal Party)
State	Member for Goulburn	Wendy Tuckerman (Liberal Party)
Federal	Minister for the Environment Federal Member for Farrer	Sussan Ley (Liberal Party)
Federal	Minister for Energy and Emissions Reduction Federal Member for Hume	Angus Taylor (Liberal Party)

### 3. Communication Strategy

#### 3.1 Communication Tools

The following tools will be used to implement this CIP for wind farm stakeholders and the wider community. These tools, which facilitate communication, education and community engagement, have been listed in priority groupings of perceived importance, following consultation with members of the CCC.

Imperative:

- Community Consultative Committee (CCC)
- 1800 telephone number, email, website enquiry/complaints form
- Clean Energy Program
- Community Fund

Additional:

- Wind farm tours
- Website
- Sponsorship
- Social media
- School engagement
- Presentations to interest groups
- One-on-one meetings
- Newspaper advertisements
- Media reports of wind farm progress & activities
- Mail – email or hard copy as preferred
- Local community event participation
- eNewsletters (mailed to those who request this)
- Educational information screen display in the community (permanent or mobile - TBC)
- Digital application (for smartphone or tablet)



3.2 Schedule of Community Activities

Proposed Activity	Guideline Timing	Communication Objectives	Key Stakeholders
<b>CCC</b>	Quarterly or as agreed by the CCC	Maintain open lines of communication  Collect and respond to inquiry and feedback	Involved landowners  Nearby neighbours (2 - 5km from wind turbine)  Government representatives
<b>1800 telephone number, email, website enquiry/complaints form</b>	Ongoing	Maintain open lines of communication  Collect and respond to inquiry and feedback	Involved landowners  All neighbours  Community Stakeholders  General public
<b>Clean Energy Program</b>	Ongoing	Promote and encourage uptake of the Clean Energy program	Uninvolved landowners who live within 5km of a wind turbine
<b>Community Fund</b>	Annually	Implement on-going grant rounds to support community projects	Those located within 10km of a wind turbine on the wind farm  Service for community members located within 10km of a wind turbine on the wind farm

Proposed Activity	Guideline Timing	Communication Objectives	Key Stakeholders
<b>Wind Farm Tours</b>	Six per year	Educate and inform  Promote renewable energy  Provide information on company and wind farm	General public  Community groups  School students, their teachers and parents
<b>Website</b>	Ongoing	Provide latest information about the wind farm and BJCE's achievement to the public over the internet  Seek feedback and enquires  Evaluate and report on the environmental outcomes of the wind farm and its activities in the community	All stakeholders  General public
<b>Sponsorships</b>	On-going	Establish goodwill in the community	Community and sporting groups  Local events
<b>Social Media</b>	On-going	Inform & educate  Share feedback, news and information about the wind farm and its activities in the community  Monitor public perceptions of wind farms	General Public  All stakeholders

Proposed Activity	Guideline Timing	Communication Objectives	Key Stakeholders
<b>School Engagement</b>	Target four (4) school programs/ excursions to the wind farm per year  Attend special events or assemblies to speak about wind farms, renewable energy  Sponsor school awards for academic achievement	Educate and Inform  Enable and encourage learning	School children, their teachers and parents  Residents and Landowners
<b>Presentations to Interest Groups</b>	Ad-hoc	Educate and Inform  Enable and encourage learning  Provide information on company and wind farm	Community stakeholders  General public
<b>One on One Meetings</b>	As requested	Address concern  Seek feedback  Provide information	Involved landowners  Uninvolved neighbours  Community stakeholders
<b>Newspaper Advertisement</b>	2-3 times each year	To remind people of the methods available for them to contact the wind farm	All stakeholders  General public

Proposed Activity	Guideline Timing	Communication Objectives	Key Stakeholders
<p><b>Media Reports of Wind Farm Progress &amp; Activities</b></p>	<p>Monthly</p>	<p>Update community with current project information</p> <p>Educate and inform</p> <p>Provide accurate information, report progress and achievements and seek feedback</p> <p>Promote and market the community fund and sponsorship opportunities to encourage uptake and report outcomes</p>	<p>All stakeholders</p> <p>General public</p>
<p><b>Mail – emails or hard copy as preferred</b></p>	<p>Optional – in special circumstances</p>	<p>Inform and educate stakeholders on particularly important wind farm activities or special circumstances</p>	<p>Involved landowners</p> <p>Uninvolved neighbours</p> <p>Community stakeholders</p>
<p><b>Local Community Event Participation</b></p>	<p>Ad-hoc – but at least twice each year</p>	<p>Inform and educate about the wind farm, the company and renewable/clean energy</p> <p>Promote the community fund and sponsorship opportunities</p>	<p>Involved landowners</p> <p>Uninvolved neighbours</p> <p>Community groups</p> <p>General Public</p>

Proposed Activity	Guideline Timing	Communication Objectives	Key Stakeholders
<b>eNewsletters</b>	Quarterly	<p>Update on developments</p> <p>Provide accurate information, report progress and achievements and seek feedback</p> <p>Promote and market the community fund and sponsorship opportunities to encourage uptake and report outcomes</p>	<p>Involved landowners</p> <p>Uninvolved neighbours</p> <p>Community stakeholders</p> <p>General public via local information centres</p> <p>Government agencies</p>
<b>Educational display screen in the community</b>	This could be a permanent or mobile display located alternatively in different local community centres	<p>Educate and inform</p> <p>Update community with current project information</p> <p>Enable and encourage learning</p> <p>Promote and market the community fund and sponsorship opportunities to encourage uptake and report outcomes</p>	<p>Involved landowners</p> <p>All Neighbours</p> <p>Community groups</p> <p>General public</p>
<b>Digital Application Development</b>	Investigate the possibility of developing an app to provide real time data on wind generated and its impact on electricity supply (e.g. to Goulburn)	Provide latest information and educate on the wind farm, the company and clean /renewable energy	<p>Community Stakeholders</p> <p>School children</p> <p>General Public (potentially)</p>

3.3 How communication tools meet the requirements of clause 5.3

Requirements of Clause 5.3	Communication Tools
a) Procedures to inform the local community of planned investigations and construction or decommissioning activities, including blasting works	Website Emails/mail eNewsletters Social media Presentations to interest groups One-on-one meetings Newspaper advertisements Media reports Educational display screen in the community Mail drop
b) Procedures to inform the relevant community of construction or decommissioning traffic routes and any potential disruptions to traffic flows and amenity impacts	Website Emails/mail eNewsletters Social media Educational display screen in the community
c) Procedures to consult with local landowners with regard to construction or decommissioning traffic to ensure the safety of livestock and to limit disruption to livestock movements	Website Emails/mail eNewsletters Social media Educational display screen in the community
d) Procedures to inform the community where work has been approved to be undertaken outside the normal construction or decommissioning hours, in particular noisy activities	Website Emails/mail eNewsletters Social media Educational display screen in the community
e) Procedures to inform and consult with those landowners who are eligible for landscaping on their property as determined under condition 2.2 of this approval; and	Website Emails/mail eNewsletters Mail drops
f) Procedures to notify relevant landowners of the process available to review potential impacts on radio and television transmission	Website Emails/mail eNewsletters Social media

#### 4. Evaluation and Reporting

The outcomes and effectiveness of the CIP will be evaluated on an ongoing basis and reported annually to the CCC.

As each communication activity is undertaken, the details will be recorded in the wind farm's Consultation Manager software, together with an estimation of audience reach and any specific audience feedback received. Media reports will be collected and collated. Digital data will be collected from the website and social media to evaluate and report visitor traffic and community engagement via the Internet.

Any community complaints will be entered into the Complaints Register and reported with the CIP evaluation each year.

In response to feedback and following consultation with the CCC each year, the CIP can be refined and adjusted as required for the following 12-month period.



### 2020 Gullen Range Wind Farm Community Information Plan Review

Section 4 of the Gullen Range Wind Farm (GRWF) Community Information Plan requires that the outcomes and effectiveness of the plan are evaluated on an ongoing basis and reported to the CCC.

This document reports on the communication tools (imperative and additional) listed in section 3.1 of the plan in order to assess their effectiveness.

The landscape for community engagement changed in 2020, due to the COVID-19 pandemic. There were fewer local events for GRWF to sponsor and participate in. For at least part of the year, most sporting teams stopped competing and newspapers reduced their staff levels and reduced circulation of paper-based publications. Regular events conducted by GRWF, such as the monthly BBQs undertaken in 2019 in front of Crookwell IGA and Gullen Range wind farm public tours and school visits had to be cancelled. In response to the reduced engagement opportunities through conventional means, where possible, GRWF adapted its approach by proactively moving to engaging across online platforms.

**Table 1 shows the Imperative communication tools**

Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<b>Community Consultative Committee (CCC)</b>	<ul style="list-style-type: none"> <li>Due to the COVID-19 pandemic, GRWF arranged for CCC meetings to be held via video/teleconference and two such meetings were held in 2020.</li> <li>The CCC committee was updated on the latest Gullen Range Wind Farm response to COVID-19.</li> <li>Information about meetings, including minutes, is provided on the GRWF website.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF assesses the CCC has been effective in providing a forum for (1) asking questions relating to the wind farm and (2) informing the committee about wind farm work and activities. However, it would be more effective if an additional community member could be sourced.</li> </ul>	<ul style="list-style-type: none"> <li>Advertise for more Committee Member(s)</li> </ul>





Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<p><b>1800 telephone number, email, website enquiry/complaints form</b></p>	<ul style="list-style-type: none"> <li>Ongoing and monitored daily.</li> <li>86 calls to the 1800 telephone number.</li> <li>Approx. 278 emails to <a href="mailto:info@gullenrangewindfarm.com">info@gullenrangewindfarm.com</a></li> <li>GRWF contact information is provided as part of the info@gullenrangewindfarm email signature.</li> <li>8 website feedback form enquiries.</li> <li>Contact information is advertised in the local newspapers. It is also provided on public tours (when they are operating) and at community events attended by GRWF.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF assesses these communication channels to be effective at providing processes for the community to communicate with the wind farm. This is supported by the high number of calls and emails.</li> </ul>	
<p><b>Clean Energy Program (CLEP)</b></p> <p>CLEP comprises two stages. The first stage is an energy efficiency audit, which helps residents identify the best way to improve energy efficiency in their home. The second stage is applying for the energy efficiency grant.</p>	<ul style="list-style-type: none"> <li>During Year 6 of the CLEP (23<sup>rd</sup> December 2019 to 22<sup>nd</sup> December 2020), a total of 13 new Stage 1 applications were received, 16 Energy Efficiency audits were carried out, including four applications received at the end of Year 5 and 16 Stage 1 vouchers were issued to applicants. Regarding Stage 2 of the Clean Energy Program, 11 applications were approved by the Energy Committee, with the total value of all the approved grants for Year 6 amounting to approx. \$75,557.</li> <li>During 2020, information about the CLEP was provided: (1) on the GRWF website, (2) at community events attended by GRWF, (3) at the CCC and (4) when handling enquiries about the wind farm.</li> <li>GRWF communicated with more than 40 community members about the CLEP in 2020. GRWF made more than 90 phone calls and sent 150 emails to local residents regarding the CLEP during 2020.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF assesses that it has effectively promoted and encouraged uptake of the Clean Energy Program in 2020.</li> <li>More applications were received from new eligible residents compared to 2019. This was in spite of the COVID-19 situation, which resulted in the temporary suspension of Stage 1 audits during lockdown. There was also a high visitation rate to the CLEP webpage.</li> <li>GRWF believes the CLEP has been effective as a community engagement tool. This is supported by the high volume of emails sent and phone calls made by GRWF. In addition, there was an opportunity during these CLEP communications</li> </ul>	<ul style="list-style-type: none"> <li>Advert in local newspapers</li> </ul>



Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<p><b>Clean Energy Program (CLEP) contd.</b></p>	<ul style="list-style-type: none"> <li>There were 274 visits to the Clean Energy Program’s webpage in 2020.</li> </ul>	<p>for GRWF to answer questions about other aspects of the wind farm.</p>	
<p><b>Community Fund</b></p>	<ul style="list-style-type: none"> <li>Information about the Community Fund is provided on the GRWF website, CCC and at community events attended by GRWF.</li> <li>The Community Fund Workshop took place again in 2020 to assist the community with the grant application process. The workshop was advertised via the GRWF website and via emails to community groups. It was attended by 8 people and feedback was very positive.</li> <li>There were 373 visits to the Community Fund webpage in 2020.</li> <li>Five projects were funded in 2020, with information about funding outcomes available on the GRWF website.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF believes that the Community Fund grant scheme was effectively communicated to the community, with five community projects receiving grants in 2020.</li> <li>This is supported by the high volume of visits to the Community Fund webpage and attendance by 8 people at the community fund workshop.</li> </ul>	



**Table 2 shows the Additional communication tools**

Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<b>Wind Farm public tours</b>	<ul style="list-style-type: none"> <li>• Due to the COVID-19 pandemic, the 2020 public tours of GRWF were put on hold for health and safety reasons.</li> <li>• Members of the public can register via the GRWF website if they wish to be notified by email when the tours recommence.</li> <li>• There were approx. 616 visits to the Gullen Range Wind Farm’s tour web page.</li> </ul>	<ul style="list-style-type: none"> <li>• The tours have not been effective in 2020, as they have been suspended due to COVID-19.</li> <li>• High visitation rates to the tour web page suggests the public continue to be interested in attending the tours.</li> </ul>	
<b>Website</b>	<ul style="list-style-type: none"> <li>• Live and updated frequently.</li> <li>• 51 news updates posted to the website.</li> <li>• Dedicated COVID-19 response page.</li> <li>• For 2020, there were 5,114 unique visitors to the website and 12,828 page views.</li> </ul>	<ul style="list-style-type: none"> <li>• High visitation rates in 2020 suggest that the website is being accessed and used by the public.</li> <li>• GRWF assesses the website to be an effective communication tool, providing the public with regular news updates about the wind farm, including its activities in the community and response to COVID-19.</li> </ul>	
<b>Sponsorship</b>	<p>Nine community groups/projects were sponsored:</p> <ul style="list-style-type: none"> <li>• 142nd Crookwell Show</li> <li>• Crookwell Meals on Wheels</li> <li>• Crookwell CWA Day Branch</li> <li>• Crookwell/Taralga/Upper Lachlan Community Care</li> <li>• Crookwell Men’s Bowling Club’s Gullen Range Triples Classic Tournament</li> <li>• Goulburn Railway Bowling Club’s 2020 Rose Tournament</li> </ul>	<ul style="list-style-type: none"> <li>• GRWF has been proud to support local community groups, especially those that have struggled to fundraise during COVID-19.</li> <li>• GRWF believes their sponsorships have been an effective way to help local community groups and establish goodwill in the community. Note that some of these</li> </ul>	



Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<b>Sponsorship contd.</b>	<ul style="list-style-type: none"> <li>Gunning Arts Festival FlashWrite Project</li> <li>Crookwell Public School’s student prizes</li> <li>Crookwell Public School Parents and Citizens Association (P&amp;C) Christmas hamper raffle</li> </ul>	<p>sponsorships have been through BJCE Australia, the owner of GRWF.</p>	
<b>Social media</b>	<ul style="list-style-type: none"> <li>GRWF did not post LinkedIn news items in 2020.</li> </ul>	<ul style="list-style-type: none"> <li>This tool was ineffective in 2020, as no resources were invested in this method of communication. GRWF uses the social media as a supplementary communication tool only.</li> </ul>	
<b>School engagement</b>	<ul style="list-style-type: none"> <li>GRWF was an Industry Partner for the STEM Industry School Partnership Program (SISP) in 2020 and as a part of the Program:                             <ul style="list-style-type: none"> <li>Organised a blade viewing event at the Crookwell Showgrounds for more than 90 students, including Yr 5/6 students from Crookwell Public School and Yr 8 students from Crookwell High School.</li> <li>Presented an Industry award to the student team “Exquisite Engineers” at the Crookwell Public School Wind Power Showcase.</li> <li>Conducted online presentations to more than 70 students, including Yr 5/6 students from Crookwell Public School and Yr 8 students from Goulburn High School.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>GRWF assesses that its school engagement was effective at educating, informing and encouraging learning about STEM (Science, Technology, Engineering and Mathematics) and renewable energy in 2020. Students were also provided with a forum to ask questions about the wind farm.</li> <li>This is evidenced by GRWF engaging with large numbers of primary and high school students from four local schools in both face-to-face and online settings.</li> <li>GRWF received positive feedback from the schools and Regional</li> </ul>	



Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<p><b>School engagement contd.</b></p>	<ul style="list-style-type: none"> <li>STEM Connect@AAC: GRWF gave an online STEM lesson to Yr 5/6 students from St Mary’s Primary School in Crookwell. Students made anemometers and were able to measure wind speed generated by fans in the classroom. The event was coordinated by the Crookwell Australian Agricultural Centre (AAC) as part of STEMConnect@AAC.</li> <li>School visits to the wind farm were put on hold in 2020 due to the COVID-19 pandemic. Instead, GRWF proactively adapted its approach and switched to online presentations and ‘virtual’ tours of the wind farm.</li> </ul>	<p>Development Australia Southern Inland (RDA SI) for its involvement in the 2020 SISP. GRWF was invited to return as an Industry Partner in the 2021 SISP program.</p>	
<p><b>Presentations to interest groups</b></p>	<ul style="list-style-type: none"> <li>Upper Lachlan Landcare: GRWF joined Landcare’s online school holiday workshop called, ‘Blowing in the Wind’ to talk about the wind farm and solar farm with local children and parents.</li> </ul>	<ul style="list-style-type: none"> <li>Less effective than 2019 due to the low number of presentations. Due to COVID-19, fewer opportunities were available for presentations to interest groups, particularly in face-to-face settings.</li> <li>GRWF assesses the presentation to the Upper Lachlan Landcare provided an effective forum to present information about the wind farm and for the community to ask questions.</li> </ul>	



Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<b>One-on-one meetings</b>	<ul style="list-style-type: none"> <li>Met with 4 community members throughout 2020.</li> </ul>	<ul style="list-style-type: none"> <li>The individual meetings were effective, however fewer one-on-one meetings (particularly in face-to-face settings) were conducted in 2020 compared to previous years, due to the COVID-19 pandemic.</li> </ul>	
<b>Newspaper advertisements</b>	<ul style="list-style-type: none"> <li>Community Fund Workshop advert</li> <li>Usual 6 monthly advertisement of complaints line did not occur due to an administrative error.</li> </ul>	<ul style="list-style-type: none"> <li>Effectiveness of local newspapers was reduced in 2020 as the Goulburn Post and Crookwell Gazette stopped their printing due to COVID-19, with only the Goulburn Post recommencing their printing in the second half of 2020.</li> </ul>	<ul style="list-style-type: none"> <li>More adverts in 2021. GRWF to explore using radio adverts too.</li> </ul>
<b>Media reports of wind farm progress &amp; activities</b>	<ul style="list-style-type: none"> <li>51 news items were posted to the GRWF website.</li> <li>Two organisations issued media releases involving GRWF to the media.</li> <li>A dedicated COVID-19 web page was set up to inform the community about GRWF's COVID-19 response.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF assesses its media reports and releases have been effective at providing regular updates about the wind farm and its activities.</li> </ul>	
<b>Local community event participation</b>	<ul style="list-style-type: none"> <li>142nd Crookwell Show: GRWF had an information stall for two days at the Crookwell Show. Donations from the face painting stand were given to the Grabben Gullen community. The stall was well attended, with a wide variety of people asking questions about GRWF.</li> <li>Community fundraising BBQ and information stand outside the Crookwell IGA in February. Donations went to the Grabben Gullen Rural Fire Service.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF has endeavoured to participate in local events throughout the year, however, due to COVID-19, fewer opportunities were available. On the occasions where GRWF did participate in such events, GRWF assesses its participation has been effective at positively engaging with the community.</li> </ul>	



Communication Tool	GRWF activities and outcomes	Effectiveness	Future improvements
<b>Local community event participation contd.</b>	<ul style="list-style-type: none"> <li>Two SISP events – Crookwell Public School Wind Power Showcase event and the blade viewing event.</li> <li>Goulburn Railway Club’s Rose Tournament presentation ceremony.</li> </ul>		
<b>eNewsletters</b>	<ul style="list-style-type: none"> <li>A few GRWF activities were announced in the Biala Wind Farm monthly newsletter, such as the Community Fund and sponsorships.</li> </ul>	<ul style="list-style-type: none"> <li>GRWF believes this communication tool was not effective due to the low number of updates provided about the wind farm.</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly eNewsletters</li> </ul>

**Conclusion**

GRWF believes the Community Information Plan (CIP) has overall been effective during 2020, in spite of the challenges caused by the COVID-19 pandemic. In response to the reduced engagement opportunities through conventional means, where possible, GRWF proactively moved to engaging across online platforms. GRWF will continue to identify and implement future improvements to the CIP in consultation with the Community Consultative Committee.

**Marulan Quarry Project**  
**Community Consultative Committee**  
**Seventh Meeting, Thursday 06 May 2021**  
**6.30pm-8.30pm Marulan Community Hall**

Minutes of the meeting – FINAL DRAFT

**Attendees**

**Present**

Ian Colley (Independent Chair)  
Vergilio Serra (Global Quarries)  
Jeff Egan (Global Quarries)  
Ankeedo Esho (Minute taker)  
Graeme Dally  
Wendy Dally  
Shane Hill  
Darryl Pearson  
Don Angelosante  
Bill Kenchington

**Apologies**

Stephanie Mowle could not attend today, and George Emerzidis did not confirm

**6:30pm Meeting Commences**

Wendy: Presented an Acknowledgement to Country noting the close relationship of this area with the Gundungurra people.

*(The group was invited to do a round of introductions, given there were a couple of new faces)*

Jeff Egan: I'd like to introduce myself, as a community engagement consultant, GQ have engaged me to manage the community consultation process moving forward. I don't want to restart the communication process but to build on it and improve it. I'm here tonight to listen and get your feedback and how to move forward.

Bill: noted concern about the lack of notice for confirmation of this meeting.

Ian: My apologies for that. I did email early notice of the rescheduling back in March, but my confirmation email note didn't get sent. I think I only confirmed with Graeme back in April but didn't get that notice out to the full committee. My apologies again.



**Acceptance of Minutes**

Ian: Minutes from the last meeting were posted out a long time ago

Graeme: A few corrections - page 3 bottom of page 3, top of page 4, Bill should be Shane

Ian: is everyone comfortable with the minutes from last time?

*(Minutes were approved)*

**Action items**

Ian: Action update: I'll just go through them and you can give us an update on them, first action was for GQ to address the shooting (Meeting 1, action 4)

Vergilio: Bill had requested something from last meeting, which was what is our leased land, look at the last sheet, Pink area is leased by us, the rest of the area is owned by the owner of the land unfortunately we can only control. I have also highlighted the Crown lands

Don: crown land is 7001?

Vergilio: yes that's correct

Don: went in there and put a yellow mark on there

Shane: so no one trespasses

Virgilio: by all means you can walk in there because it is not owned by us

Shane: just with the shooting we find them in 26 25 and 23 and around those areas,

Darrell: it has ceased

Virgilio: I can only do anything about it when it's in the pink area

Vergilio: For Meeting 1 action 6 on sharing the Environment Impact Statement reports, I have spoken to the director, he has agreed to 1 week prior to submission.

Ian: when are you expecting it to come out?

Vergilio: it is looking like November at this point.

Wendy: it's been two years! That's almost three years now and its very frustrating, the professionalism is really bad, its planning, how can you or GHD not be doing it.

Vergilio: the actual project scope is large, we didn't allocate enough time, unfortunately we do get road bumps. These things is what delays the projects. Right now, we are in the design process and there are always new studies that we have to do that may require us to move things around, we are moving forward but it slower than we wished.

Wendy: it is putting a lot of mental stress on everyone, we got things you're doing and were just waiting. So we just research, and we know everything about quarries, even sand quarries so we

know a lot more info about them, and now its making us more concerned about quarries. Theres no book for dummies, nothing. You guys have money, we only have us. We have nothing but what you guys put in. You haven't even informed us about the environment that is endangered, you won't give us a little info about what to do about the koalas and the spotted quoll. Those little things put us offside, if you gave us answers then we can be on your side. That's what I thought this meeting was going to be. I don't any confidence that you will look after the environment or become a part of our community.

Graeme: the mental stress that comes with this because it's been 6 times that you said you'll give us information.

Wendy: there are a lot of people that rely on us, we know that if you have a problem you've got to research and come to a conclusion.

Vergilio: that is what we're doing

Wendy: there are a lot of people on our road that don't even know where to start, we now know that it requires 50 individual submissions to State Planning regarding the EIS, but before it was 25, so it can go to the next level. We know you can't put any proformas, so we going to encourage people to make individual submissions.

Vergilio: I'm sorry I can't bring up everything you're concerned about, you outlined a lot of things In regards to the environment we need to do all the tests to allow us to put a control in.

Shane: the last meeting we had was about communications, I keep seeing people in my driveway taking photos and with sticks, everyone is looking out for each other.

Ian: let us finish the action items and dig into those updates

Virgilio: (Meeting 1, action 6) the power source is still to be determined but most likely tapped of the current power source to run machinery.

Ian: (5<sup>th</sup> meeting Action 1) the request from Graeme for GQ to come out and talk with NOW.

Vergilio: that's why we brought jeff

Wendy: I thought we already had a communication guy he was really good

Vergilio: Justin was not the communication guy, he was there to take minutes

Graeme: are we going to have the submission shortly?

Ian: (5<sup>th</sup> meeting Action 2) for Vergilio to email invitation for the social impact study

Vergilio: someone had requested that at the 5<sup>th</sup> meeting, to supply with you guys the social impact study, the 47 page document, you can take that one.

Don: when you talked about the impact, have you seen the water lately. I took photos

Ian: does anyone need copies of that or I can send it out? *(it appears that people already have copies of this)*

Vergilio: myself and Jeff worked on that last week and it's still to come.

Graeme: it was actually about invitations to join the second SIA impact assessment. You were going to send me a list of names, addresses etc. GQ was going to let everyone have an input into the second Social Impact Assessment.

Ian: So this action remains incomplete

Ian: Meeting 6 Action 1 was about gaps and inconsistency in the info document

Vergilio: things will constantly get updated

Ian: Meeting 6 Action 2 on Visibility studies, is that completed?

Vergilio: no its not. we weren't actually happy with the company that was doing the visibility studies, so we will redoing that all over again

Ian: so most of the actions items are completed, but a few big pieces remain

Graeme: Karl was going to update last meeting with the bush fires

Vergilio: we are doing the bush fire assessment

Don: who is doing the bush fire assessment?

Vergilio: GHD, I can't do it myself, its sitting at 10% completed, when everything is set in stone then we can do it accordingly.

Graeme: the map you gave us with the stock piles, was to have the right hand exit marked on it as it was missing.

Vergilio: has not be done yet, but I didn't see it in the minutes

Ian: I shall add these two to the action items.

#### **GQ update**

Vergilio: we have done additional field survey where the plant will be, stockpiles, roads etc . We talked about and brainstormed the risks involved, we will also possibly reduce the pit size to increase the distance from the Hume Highway

Don: where will the water go?

Vergilio: we will recycle so it doesn't contaminate the creek, the location of the stockpiles might actually change. We are doing a flood modelling of a 100-year event cycle so we know where to put the stock pile.

Shane: can we go further than 100 do a 200-year flood test?

Vergilio: I can request that. We have also put in 2 advertisements in for Goulburn Post put in for aboriginal consultation.

Bill: can you please explain this, who authorised you to use my address on that advertisement, I want a apology from you people and I want you to fix this in the paper, since when are we having a quarry on my property?

Vergilio: I can't comment on that right now, but I will apologise.

Bill: I want a written apology from GQ.

V: I can apologies on behalf of GQ. I will take this back to GQ.

Wendy: we mentioned it to Aunty Trish, she didn't even know about it.

V: we are doing flood reporting, quarry design, location how to harvest water, ground water and turkey nest water (catching the runoff water in the Dam). Those are the main things, water demands, floods and trying to finalise the quarry pit, when they are finalised, we can move on.

I have given you a progress document, there are new ones that are added, 60 % on quarry design, flood impact assessment sitting at 20%. The agriculture assessment is new.

Land use confinement risk assessment - a new study since the last meeting. We do listen and when you do bring up concerns we do take it in. We are doing flood assessments based on 100 years, we are trying to capture everything you are saying.

Don: all I want is information from you so we know what you're talking about, if you don't give us the info we don't know how to look at it.

V: we are concerned that if we give you the info too early, we might give you the wrong info then we will need to change it. The flood reporting is to determine where the stockpiles are going.

Don: if you see the creek near my house, you will be surprised how much water goes through

Shane: water was touching the bridge on the highway, from the last bit of rain we got 2 weeks ago

V: ill bring that up to the specialist that's doing the flood report

Wendy: do they take into account climate change, if you look around you'll see all these things, we'll get more rain in the summertime, if you put waste VENM stuff here and if you look at climate change if you are not factoring that in. We've been 35 years and we've seen huge change.

V: I do understand your concern, I am sure there is an allowance that can be made.

Bill: Last meeting regarding access from the highway, If you don't have access, has there been a concept design submitted to RMS?

V: Yes, there has, it has been submitted, not a concept plan but a layout plan that we have issued to you guys.

Bill: what did RMS say?

V: they don't give you a concrete answer but they said yes but need a bit more designs, calculations etc. We are committed 100% to not using Winfarthing road.

Bill: I found it hard to believe you guys are going through with this quarry when you don't have the concrete answer about access, you have 2 lots of movement.

V: when we sat with RMS, we brought to them the studies of the road and we told them if we were to build an intersection we will take a left turn to Goulburn and turn around to Sydney, therefore it is too much truck movement which they don't like, RMS wont give an concrete answer at this early stage.

Shane: we know it's the key thing you need is approval with the RMS, so focus on getting an access first so we don't have to waste our time. So we know how to build things and we know the impact

V: it will be nice if we had a check list.

Wendy: it will make it easier for everyone

Graeme: the problem is actually with the state planning framework. It would be better to have the opportunity for an interim proposal, to get the big picture issues sorted, get tentative approval, then do the detailed design. But the system doesn't work like that.

V: I understand the frustration of the communications. Jeff would you like to comment at this point?

Shane: we have a notice board that we put on it, if you have info put it on it

V: where is the board?

Shane: Behind Darryl's place

Jeff: First of all thank you for the input from tonight, we are looking to move forward the process for you. The first thing I'd like to do is go around the room to know the suggestions you all have, and lets do this one at a time.

Don: More information, water coming down the creek to Narambulla Lake, the water going through there is unbelievable.

Jeff: Can we focus on the process of communications at this point rather than the quarry issues, what would you like to see in the future in terms of how we communicate with each other.

Don: more info

Shane: Information, persistence through the community, Don doesn't have internet, we had to put a notice board up. Even if its once a month and we have updates, at the moment its just Chinese whispers, we need people be be informed. It's a poor performance from state planning. Half the people don't have the internet, they won't know about anything. So, state planning is letting the public down. Some communication with GQ has been pretty good. It's the little things that 'P' everyone off. Even if we have someone to contact, so if we need to contact GHD, we can. You are not mentioning the water issues, and pollution of dust that will go into our water that we drink. Vergilio is doing his best but he gets his info from GHD. Do you guys even know what species are threatened? Why can't you tell us more? There needs to be change, is there any stage that you have someone that can help us with any stage?

Jeff: open and honest communication yes?

Shane: Yes

Jeff: you want a communication channel?

Shane: Yes, face to face, or ring us

Bill: Meeting dates, I need proper confirmation because I come from Newcastle. If the quarry goes ahead, I think GQ heads should come to the meetings, so I know they can be a part of the community, at least show their presence, but I do not get a vibe at all from them. The other meeting, we had Karl from GHD he wasn't interested at all when we had a video call with him.

Jeff: you would like to know the meeting dates, and the senior management to commit

and come down

Graeme: Communication, we haven't had a communication meeting since May 2019, or a newsletter, so there's a lot of Chinese whispers. There needs to be more communication for the people that don't have mobiles or internet. Also, the accuracy in the info we get, I can give you 20-40 inconsistencies with the info we have gotten. We need explanations when something gets changed. For the residents, a lot of people are talking about the dust, noise and pollution. If you go ahead will you do these (suggestions for GQ to fund if their proposal is approved) for our community? When we get the wrong info, we doubt everything about the process. I want honesty and integrity from GQ/GHD

Wendy: we only want a little bit of info, if something gets changed, we understand that's design. But you have a basic thing – you've got to follow through and tick things off. We have list from the federal government, 2 pages of it. We read up on the Spotted Quoll but why can't you? That's all we need you to feed back. Silicosis and dust, silicosis is now a big thing, its second to asbestos

Jeff: So, two way communication and feedback?

Wendy: yes, info on little things

Darrel: the lady from Council mentioned newsletters and flyers, this could be done through Council. The Aboriginal consultation, you must show it to Goulburn. Just communicate better with the relevant groups.

Jeff: you guys have raised a few issues about communications. You want us to be open & honest, would it help you if we develop a set of guidelines?

Don: we need that to go to every person, everyone's mailbox, so they know exactly what is happening.

Vergilio: I can guarantee that.

Jeff: I can't give you a time line or a promise I can't keep, I will develop those guide lines

Don: yeah, information

Jeff: give me a couple weeks. We will get back to you but I don't wanna promise you that, I will get it done as soon as I can, once the community is comfortable with those guidelines then.

Vergilio: do a draft to the CCC first then issue to the broader community

Ian: thanks for that feedback. Let me check. Jeff will settle the guidelines then we will look at specific actions, including setting dates for the next CCC meetings.

Vergilio: we have a new director come in, we have an investment come in, Gilba development Pty Ltd, they have purchased a share in that, Maykel is still a part of the company, John has stepped down. Maykel is the director and Gilba development

Shane: what his back ground? Can we find out

Vergilio: their background is not in quarry, that's why they won't affect anything they won't attended the meetings, just a silent partner

Bill: is that company mixed in the VNEM

Vergilio: No, they're not

Shane: we did appreciate the meeting, we need the residents to know that, there's gonna be questions that we don't know the answers to in regards to the new director

Graeme: a bit of background of the Aboriginal ownership. They set up an Aboriginal Lands Council, with Wiradjuri people. But the quarry is actually on Gundungarra land. There are 2 groups.

Shane: GHQ need to know who the original owners of the land is.

Wendy: there are 2 people to talk to - Aunty Trish, and Jenny from Goulburn

Wendy: every time we say something we try to help you

Shane: the more information you get the more it will help you,

Graeme: because we had 6 months before our last meeting, I visited some quarries, GQ will gather 6 million saleable rock, if you are selling 6m tons, 3m tons won't be sold.

Vergilio: majority of grades of rock will be sold, even if its C grade it can be used as road base.

Graeme. there are a lot of product that will not be saleable

Vergilio: core drilling, diamond drilling, RC drilling, those we have done in our part and those determine what is saleable or not. We know now that is a top layer that is not saleable, there is sandstone that is saleable before we get to the aggerate

Shane: the unsaleable, can you still use it?

Vergilio: yes, if we can use it we I will

Shane: Footpath, can we use it as a footpath for the community

Vergilio: yeah if the product meets standards then yes

Shane: Holcim do huge work here in Marulan. They support kids in the soccer, they do all that

Vergilio: Shane we will look at doing all those things. If it goes ahead, we will always be with the community and keep you in the loop. We do want to help you and work with you, so we are all happy and all benefiting from it.

Graeme. Big quarries are doing environmental impact declarations, thinking about ecological impact, reducing the carbon emission by 20-30%. Last thing, is anyone recording this meeting? The minutes are so detailed.

Wendy: mines in the hunter valley, 23 of them, have now said they can't afford to the clean-up In the quarries, replace the top soil, protect species that are endangered. So I'm wondering what you guys are doing, the cost would be \$11-\$23.5 Billion dollars. Those places will now have to be paid for by government. What are you doing? You will need to get seeds from the trees, flowers to help it with the regrowth when putting back the topsoil.

Shane: before you clear it, collect as much seed as you can gather so we can regenerate

Vergilio: first we need to know what we will be clearing before we rehabilitate

Shane: on the website you say GQ is a leading quarry services. You guys never had quarry in your life. Across the board, GHD started on the wrong foot at the very beginning. They put the community offside. We want to start fresh, tell GHD we are not here to hinder anything. If there are any

questions, please bring them up. They need to realise that we live there, and they need to work with us.

Jeff: Do you guys require a single point of contact

Shane: yes just a single contact would be great.

Don: we don't want you telling only one person here, we want you to tell everyone here and or on the notice board and mailbox.

Wendy: not every time but when you get something important, it needs to be communicated in the right way. If you can't tell us anything then tell us you don't know. Tell us that it's not complete and that way it gives us a little bit of useful information,

Shane: even if it's a monthly thing on the notice board.

Ian: in terms of the CCC meeting, should we wait until November?

Graeme- No

Don: people know we are coming to the meeting so they will ask us questions, we need to give people answers.

Jeff: let's get the general communication arrangements right before moving on

Ian: we will hold back from setting a next meeting for now

Bill: lets have a site meeting and bring all the heavies along. Yes, an on-site instead of a hall meeting.

Ian: Thanks everyone, we shall bring this meeting to a close then, and advise soon when the next meeting will happen once the communication arrangements get settled.

#### *Seventh Meeting*

**Action 1:** Ian to make a couple of revisions to the names in the previous minutes (Completed)

**Action 2:** Add these further items to the actions from Meeting 6: Karl to update bushfire assessment, and include the stockpiles on the quarry map, and add the right hand turn exit onto the map with the stockpiles).

#### *Sixth Meeting*

**Action 1:** VS check for inconsistencies and gaps in the information document handed out last meeting (such as contradictory statements on the trig station).

**Action 2** – VS to supply the visibility study when completed

**Action 3** – VS to send a map of the leased area. (Completed)



*Fifth Meeting*

**Action 1** VS to consider meeting with NOW Inc, subject to Covid advice.

**Action 2** (this action item rephrased for clarity) VS to supply its local contact list to NOW and to contact people to participate in the second SIA.

*Third Meeting*

**Action 1** GQ to decide a suitable time for early notice of information to CCC before formal submission of the EIS. (Completed)

*First Meeting*

**Action 4** GQ will make sure that no one is on the land shooting. (From sixth meeting – VS to strongly remind the lessees of their responsibilities). (Completed)

**Action 6** The EIS report will be made available when completed.

**Action 8** GQ will clarify power source to members. (Completed).

**Action 9** GQ to provide details of insurance once approval is granted.

**Minutes of Meeting of Gunlake Quarries Community Consultative Committee  
held at Marulan at 10.00am on 21 May 2021**

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- 1) **Attendance:**  
Don Elder (Chairman), Ron Switzer (CM), Ken Wray (CM), David Humphreys (CM), Scott Martin (GMC), Marie Pender (CM), Jackie Harding (CM), David Blissett (CM), Geoff Kettle (Gunlake), Andrew Wade (Gunlake), David Kelly (Gunlake).
- 2) The Chairman opened the meeting at 10.00am and welcomed Jackie Harding and David Blissett as new community members and Marie Pender as a new alternate community member.
- 3) **Apologies:** Angus Richmond (Gunlake), Tony Mulvihill (CM), Cheryl Bell (CM)
- 4) **Declaration of pecuniary or other interests:** Nil
- 5) **Minutes of meeting held on 26 February 2021** were amended by adding the words "most of which were internal and the numbers quoted were annual" to Item 7(k). With this addition, the Minutes were confirmed.
- 6) **Business arising from the Minutes:**
  - a) Submission to RMS re speed limit; general discussion amongst the CCC on 100kmh vs 80kmh speed limit on the transport route. It is an ongoing issue. The CCC has passed a formal motion of support for the speed limit to be reduced to 80kmh.
  - b) Condition of haul route – dealt with in Company Report.
  - c) Ken Wray and *The Region*: Ken has written to *The Region* to clarify his previous comments made to them, and this clarification has been published.
- 7) **Correspondence**
  - a) Letter 16/04/2021 from Ron Switzer to Chairman regarding community attitudes and letter 16/04/2021 from Chairman to CCC members.  
RESOLVED: to defer this correspondence and the letter from Ed O'Neil dated 13/5/2021 to the CCC to the next CCC meeting when Tony Mulvihill is present.
  - b) Letter 10/05/2021 from Geoff Kettle to Chairman regarding SEARS and letter 10/05/2021 from Chairman to CCC members.
  - c) Correspondence from DPIE regarding appointment of new community CCC members.
- 8) **Company Report** (attached with the minutes).
  - a) Ron Switzer asked where quarry trucks are getting fuel, and whether they are coming through Marulan. All quarry trucks should use the approved route and if any fuel up on Brayton Road they are required to then re-join the Hume Highway and use the approved quarry transport routes.
  - b) Litter on haul route – Gunlake were thanked for clearing up a load of rubbish, GMC asked to still be informed of occurrences.

- c) Gunlake advised the CCC that it will keep them fully updated of all community consultation events associated with the Quarry Continuation project.

**9) General Business**

- a) Chairman's 2020 Gunlake Quarry CCC Report to DPIE was presented to the meeting by the Chair, and is attached with these Minutes.
- b) Ron Switzer commented on recent events of dust emanating from the direction of the quarry. Carrick Road is currently being widened by GMC and dust from works can be seen in the local area.
- c) Ken Wray asked if Gunlake keep a complaints register? Yes, Gunlake is required to keep a complaints register and have previously reported on driver complaints and actions taken by the company. Gunlake will reinsert this into future Company Reports.
- d) Davis Blissett is an apology for the next meeting and Marie Pender was invited to attend as his alternate.

**Next Meeting**

The next meeting is to be held at 10.00am on Friday 27 August 2021 at the Marulan Community Hall.

**The meeting closed at 11-10 am.**

Confirmed

Chairman



# Gunlake Marulan Quarry

## Community Consultation Committee Meeting

21 May 2021





## Company Update on Gunlake Marulan Quarry

- i. Primary Transport Route Update
- ii. Employment
- iii. Community
- iv. Road users
- v. Modification 1 - Biodiversity
- vi. Modification 2 – Truck Movements
- vii. The Quarry Continuation Project



### i. Primary Transport Route Update

- Roadworx under the direction of GMC has just completed a program of road rejuvenation which includes deep lift stabilisation. A 2 coat seal was included on the new improved section of the Primary Transport Route using Section 94 Contributions paid by Gunlake
- Line marking of the new pavement still to be completed once the seal has bedded down.
- A ute load of illegally dumped household goods rubbish was removed from Ambrose Road by quarry staff 2 weeks ago.
- We continue to work with GMC to deliver positive outcomes for both the community and the company with regard to the ongoing operation, safety, maintenance and management of the transport route.

### ii. Employment

- We are always on the lookout for skilled employees and local apprentices.
- We currently have approximately 55 full time employees on site, plus contractors.



### iii. Community Update

- Gunlake is partnering with the Veolia Mulwaree Trust to fund a new rear boundary fence for the Marulan CWA
- Gunlake is providing approximately 60 tonnes of DGB20 road base to the Bowral Pop-in Centre for Survivors and Victims of Domestic Violence, which is in the final stages of completing its building project. It is a house that was kindly donated to the charity and has been retrofitted using donated time, skills and materials. Part of the requirements of council is a carpark in the rear of the property. The material will be carted free of charge by a local haulage contractor.
- Geoff attended and emceed the Tallong ANZAC Commemoration Service.
- Gunlake continues its membership of Goulburn Mulwaree Council's Marulan Village Plan Working Party.
- Gunlake has supplied approximately 100 tonnes of 20mm scalps to the Marulan RFS yard through Jim Divall. They still require more.
- Gunlake, at the request of GMC, were invited to present to the recent SEATs Inc (South East Australia Transport Strategy Inc) meeting in Goulburn on the development of the Primary Transport Route.
- Geoff and David continue to conduct regular meetings with Local MP's, Goulburn Mulwaree Council and other State and Federal Government authorities to keep them updated on Gunlake's activities.
- Gunlake is committed to supporting the local community and we always welcome input from the Committee on other local Community events or projects that may benefit from our support.



iv. Road Users

- If you see or hear about any bad driver behavior then we genuinely want to know, so that we can investigate and take any necessary action. If we do not know we cannot help.
- Induction and reinduction of drivers is an ongoing process along with random driver audits to ensure professional driver and quarry requirements are adhered to.

v. Modification 1 – Biodiversity

- Judgement is awaited from the NSW Land & Environment Court

vi. Modification 2 – Truck Movements

- Modification 2 is following the court process and timescale, with the Section 34 Conference held.





## vii. The Gunlake Quarry Continuation Project

- The Gunlake Quarry Continuation Project application will be for a new State Significant Development (SSD) at the Quarry. The application will be made through the NSW Department of Planning, Industry and Development (DPIE).
- Secretary's Environmental Assessment Requirements (SEARS) for the project were issued by the NSW DPIE on 6 May 2021 and have been circulated to the CCC.
- Gunlake will now undertake an Environmental Impact Statement (EIS) to accompany the State Significant Development Application for the Gunlake Quarry Continuation Project.
- Gunlake will be conducting further engagement activities as the EIS process progresses to ensure the local community and interested stakeholders are informed about the project and to collect their input.

**Gunlake Quarry Community Consultative Committee****Chairman's report for 2020**

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At the commencement of the year, the Community Consultative Committee (CCC) comprised three Company representatives, one representative from Goulburn Mulwaree Council and six Community representatives – Ron Switzer, Ken Wray, David Humphreys, Cheryl Bell, Tony Muvihill and Denis Isbister – with Don Elder as the Independent Chairman.

Denis Isbister resigned from the CCC in February 2020 and this led to disagreements with DPIE as to the interpretation of the CCC Guidelines. These disagreements continued over ten months and involved considerable correspondence. To my way of thinking, DPIE adopted an interpretation of the guidelines that was, at best, doubtful, and the CCC attempted unsuccessfully to point this out and have DPIE change its attitude. I hope that the Guidelines will be revised in the next year or two and I request that I be placed on the revision committee, or at least invited to make a submission on changes. It is very difficult for a CCC to operate where there are possibly different interpretations of the Guidelines.

The CCC met on four occasions during the year. Following one meeting the Company arranged a Community meeting to discuss modifications to its development approval. The proposed modifications created a deal of discussion within the CCC, and I have no doubt there will be submissions from individual members against the proposed modifications. To its credit, the Company has been very open in its discussions and dissemination of information. This aspect of the Company's attitude to the CCC has certainly improved over the last couple of years.

CCC meetings are robust but respectful of everyone's point of view. They are a pleasure to chair and I hope the existing cooperation and openness will continue.

Some years ago, I was advised that a proforma annual report would be made available. I am still awaiting this.



D J Elder

Chairman



**Bungonia Village Discretionary Fund  
Working Party Meeting Notes**

**Meeting Details**

Wednesday 16 June 2021 at 6.30pm  
Meeting held via Zoom

**Attendees**

Cr Leah Ferrara (Councillor and Chair), Scott Martin (Council Staff), Dianna Moran

**Apologies**

Bill Dobbie and Brenda Knoll (Community Reps)

**Absent**

Michael Rogers (Multiquip)

**Discussion Items**

- The current unallocated balance of the discretionary fund is \$2,965.60.
- Two (2) project funding applications were tabled for consideration:

Project	Amount Requested	Comments
Community CB Radio (Greg Callander)	Additional funding amount of \$1460.80	Original funding sought and approved was \$3128.40, however total cost of project ended up at \$4589.20.
Bungonia Progress – ‘Bungonia Village’ branded shade structures	2 quotes received - \$2962.40 (ex. GST) and \$2803.65 (ex. GST).	

Diana advised that a new round of FRRR funding has been made available over the past week. The fund is aimed at supporting local volunteers and first responders in preparing for natural disasters. Suggestion that if CB radio project unsuccessful, the applicant be advised to apply for funding through the FRRR channels.

The proposed ‘Bungonia Village’ shade structures are to be made available for use by all community groups and events within the Bungonia district, such as Progress, hall events, the Markets, Park trust, RFS and the like.

It was noted that Bill and Brenda had provided correspondence as part of their apologies for the meeting that their preference was the CB radio project, however as they were both apologies for the meeting, they did not get to vote in absentia.

The projects were put to vote, with the ‘Bungonia Village’ shade structures being successful.

Meeting closed: 5:55pm

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.