



## **Publication of Notices Policy**

## POLICY OBJECTIVE

To provide guidelines for the publication of Council notices including public exhibition notifications.

## LEGISLATIVE PROVISIONS

*Local Government Act 1993*

*Environmental Planning and Assessment Act 1979*

## POLICY STATEMENT

Goulburn Mulwaree Council is bound by the *Local Government Act 1993* and *Environmental Planning and Assessment Act 1979* to notify the community regarding certain Council business or issues (such as development applications over a certain value.)

This policy seeks to ensure that Council meets its obligations under the legislation, but also that Council is reaching the community in an effective way when advertising the items and issues within the below table.

Issue	Advertising Method	Advertising Period
Annual Report	Council Website, Hardcopies available from Civic Centre	No advertising requirement
DCP Amendments	Council Website, Goulburn Post	Minimum 28 days
Development Application	Goulburn Post, Council Website	Advertisement and notification provisions are set out in the Goulburn Mulwaree Development Control Plan 2009.
Development Application Determinations	Goulburn Post, Council Website	Advertised monthly
Extraordinary Council Meetings	Goulburn Post, Council Website, Local radio	Dependent on when meeting called
Operational Plan	Goulburn Post, Council Website	28 days minimum
Planning Proposals	Goulburn Post, Council Website	28 days minimum but can vary in accordance with legislation
Positions Vacant	Council Website, Goulburn Post, Seek, Facebook, Sydney Morning Herald (for senior positions)	Dependent on position, 14 days minimum
Reclassification of land	Goulburn Post, Council Website, public hearing.	Minimum 28 days in total, minimum 21 days for public hearing
Request for quotation (\$50k - \$150k)	Goulburn Post, Tenderlink	No minimum requirement, typically 21 days
Request for tenders (Above \$150k)	Metro Newspaper - Sydney Morning Herald (once minimum, mandatory), Goulburn Post, Tenderlink	21 day minimum
Road naming	Direct with affected landowners, Goulburn Post, Council Website	28 days minimum
Working Parties	Goulburn Post, Council Website, Facebook, localised newspapers	28 days minimum



## GOULBURN MULWAREE COUNCIL PUBLICATION OF NOTICES POLICY

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	18 September 2018	2018/385	18 September 2018	25 October 2018
2	4 October 2022	2022/362	4 October 2022	1 November 2022

**All policies can be reviewed or revoked by resolution of Council at anytime.**

**DIRECTORATE:** Executive

**BUSINESS UNIT:** Communications