



BUSINESS PAPER

Extraordinary Council Meeting

7 November 2024

We hereby give notice that an Extraordinary Meeting of Council will be held
on:

Thursday, 7 November 2024 at 6:00pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or Chief Executive Officer.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

Nil.

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. Chief Executive Officer.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 MAYORAL MINUTE(S)**10.1 MAYORAL MINUTE - RESIGNATION OF CHIEF EXECUTIVE OFFICER**

Author: Mayor
Director Councillors

Authoriser:

Attachments: Nil

MOTION

That:

1. The Mayoral Minute on the resignation of the Chief Executive Officer be received.
2. Council accepts the resignation of Mr Aaron Johansson, Chief Executive Officer effective from the 1 November 2024.
3. Council authorises Mayor Nina Dillon to seek expressions of interest from recruitment consultants to undertake the recruitment of a new Chief Executive Officer for Goulburn Mulwaree Council.
4. All recruitment consultant expressions of interest received be referred to Council for final selection.
5. The selected agency provide a short list of suitable candidates for the Council to interview and determine the best candidate for the role of Chief Executive Officer with the Goulburn Mulwaree Council.

REPORT

The Chief Executive Officer has resigned from Council effective 1 November 2024. The above resolution accepts the resignation and commences the recruitment process.

It is being recommended that Council call for Expressions of Interest from Recruitment Agencies to undertake the recruitment process. The final selection of a recruitment agency will be a decision of the full Council as will the final appointment of the Chief Executive Officer be a decision of the full Council.

I would like to thank Aaron Johansson for his service to Council and wish him every success in his future endeavours.

10.2 MAYORAL MINUTE - ACTING CHIEF EXECUTIVE OFFICER

Author: Mayor
Director Councillors

Authoriser:

Attachments: Nil

RECOMMENDATION

That:

1. That the Mayoral Minute on the Acting Chief Executive Officer be received.
2. In accordance with Section 334 of the *Local Government Act 1993*, Council appoints Scott Martin to fill the role of Acting Chief Executive Officer from 7 November 2024 until 12 January 2025. In accordance with Sections 377 and 378 of the *Local Government Act 1993* Council delegates to Scott Martin the powers, authorities, duties and functions of the Chief Executive Officer.
3. In accordance with Section 334 of the *Local Government Act 1993*, Council appoints Marina Hollands to fill the role of Acting Chief Executive Officer from 13 January 2025 to 1 March 2025. In accordance with Sections 377 and 378 of the *Local Government Act 1993* Council delegates to Marina Hollands the powers, authorities, duties and functions of the Chief Executive Officer.

REPORT

Following the resignation of Council's Chief Executive Officer Aaron Johansson on the 1 November 2024, in accordance with Section 336 of the *Local Government Act 1993* (the Act) Council must immediately appoint a person under Section 334 of the Act to the vacant position of Chief Executive Officer or appoint a person to act in the vacant position.

A formal resolution of Council is required to officially appoint an Acting Chief Executive Officer and in accordance with Sections 377 and 378 of the Act, to extend all delegations, powers, authorities, duties and functions from Council to the Acting Chief Executive Officer.

It is recommended that Council appoints Council's Director Planning & Environment Scott Martin to undertake the role of Acting Chief Executive Officer from 7 November 2024 to 12 January 2025 and Council's Director Utilities Marina Hollands undertakes the role of Acting Chief Executive Officer from 13 January 2025 to 1 March 2025. Each Director will individually fill the position of Acting Chief Executive Officer for these specified durations that align with the with operational needs of Council until such time as a new Chief Executive Officer is appointed.

These Acting Chief Executive Officer arrangements will be reviewed and further arrangements made at the February 2025 Council Meeting.

11 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

12 CONCLUSION OF THE MEETING

The Mayor will close the meeting.