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# MINUTES

## Ordinary Council Meeting

21 May 2024



**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Attendance by Audio Visual Link</b> .....	<b>5</b>
<b>7</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>8</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>9</b>	<b>Presentations</b> .....	<b>6</b>
9.1	LGNSW Emeritus Mayoral Award and Councillors Service Awards Presentation.....	6
<b>10</b>	<b>Public Forum</b> .....	<b>6</b>
<b>11</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
11.1	Minutes of the Ordinary Meeting of Council held on 9 April 2024 .....	6
<b>12</b>	<b>Matters Arising</b> .....	<b>7</b>
	Nil	
<b>13</b>	<b>Mayoral Minute(s)</b> .....	<b>7</b>
	Nil	
<b>14</b>	<b>Notice of Motion(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>16</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
16.1	Request to Adjust Water Account.....	7
16.2	Reconciliation Action Plan.....	7
16.3	Scrap Metal Removal Panel Tender 2223T0021 .....	8
16.4	Road Naming – MODDA/0088/2122 - 129 Marys Mount Road, Goulburn (Blakelys Run).....	8
16.5	Acquisition of Easement - Part 15 Maud Street, Goulburn.....	9
16.6	TechOne Upgrade Implementation Consultancy .....	9
16.7	Corporate & Community Services Policy Review .....	10
16.8	Request for Financial Assistance - Makayla Jones.....	10
16.9	Quarterly Budget Review .....	10
16.10	Monthly Financial Report.....	11
16.11	Statement of Investments & Bank Balances.....	11
16.12	Draft ARIC Terms Of Reference and Internal Audit Charter .....	11
16.13	Shibetsu Delegation - April 2024 .....	12

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16.14	Debtors Outstanding .....	12
16.15	Rates Outstanding Report.....	12
16.16	Water Charges Outstanding Report .....	12
16.17	Grants Update.....	13
16.18	August 2024 Council Meeting.....	13
16.19	Minutes of the Sustainability Advisory Committee meeting held on 4 April 2024 ....	13
16.20	Minutes of the Ray Harvey Sports Foundation Committee Meeting held on 6 May 2024 .....	13
<b>17</b>	<b>Closed Session .....</b>	<b>14</b>
17.1	Goulburn & District Racing Club Sponsorship Agreement .....	14
<b>18</b>	<b>Conclusion of the Meeting .....</b>	<b>14</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 21 MAY 2024 AT 6PM**

**PRESENT:** Mayor Peter Walker, Deputy Mayor Steve Ruddell, Cr Andrew Banfield, Cr Carol James OAM, Cr Bob Kirk, Cr Michael Prevedello, Cr Daniel Strickland, Cr Jason Shepherd & Cr Andy Wood

**IN ATTENDANCE:**

Aaron Johansson (Chief Executive Officer), Scott Martin (Director Planning & Environment), Brendan Hollands (Director Corporate and Community Services), George Angelis (Director Operations), Marina Hollands (Director Utilities) & Amy Croker (Office Manager to Mayor and Chief Executive Officer)

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Michael Prevedello.

**4 APOLOGIES**

Nil

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 ATTENDANCE BY AUDIO VISUAL LINK**

Nil

**7 LATE ITEMS / URGENT BUSINESS**

Nil

**8 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

Marina Hollands, Director Utilities declared a non-pecuniary/non-significant conflict of interest in Item 16.8 "Request for Financial Assistance – Makayla Jones" as Makayla played hockey with both of her daughters and has coached one of them in juniors and recently at the State championships. Makayla's mother has also been a coach of both of her daughters for around 10 years. As the

disclosure was not of a significant nature Marina Hollands remained in the meeting while discussion took place.

Brendan Hollands, Director Corporate and Community Services declared a non-pecuniary/non-significant conflict of interest in Item 16.8 “Request for Financial Assistance – Makayla Jones” as Makayla played hockey with both of his daughters and has coached one of them in juniors and recently at the State championships. Makayla’s mother has also been a coach of both of his daughters for around 10 years. As the disclosure was not of a significant nature Brendan Hollands remained in the meeting while discussion took place.

## **9 PRESENTATIONS**

### **9.1 LGNSW EMERITUS MAYORAL AWARD AND COUNCILLORS SERVICE AWARDS PRESENTATION**

Mayor Peter Walker presented the following Local Government NSW Emeritus Mayoral Awards and Councillors Service Awards.

#### **Local Government NSW Emeritus Mayor Award:**

**Mrs Margaret O’Neill OAM**

#### **Local Government NSW Service Awards:**

The following 15 Years Certificates of Service were presented to Goulburn Mulwaree elected members:

- 1. Cr Bob Kirk**
- 2. Cr Carol James**
- 3. Cr Andrew Banfield**

## **10 PUBLIC FORUM**

Nil

## **11 CONFIRMATION OF MINUTES**

### **11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 9 APRIL 2024**

#### **RESOLUTION 2024/64**

**Moved: Cr Carol James OAM**

**Seconded: Cr Andy Wood**

**That the Council minutes from Tuesday 9 April 2024 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2024/47 to 2024/63 inclusive be confirmed.**

**CARRIED**

**12 MATTERS ARISING**

Nil

**13 MAYORAL MINUTE(S)**

Nil

**14 NOTICE OF MOTION(S)**

Nil

**15 NOTICE OF RESCISSION(S)**

Nil

**16 REPORTS TO COUNCIL FOR DETERMINATION****16.1 REQUEST TO ADJUST WATER ACCOUNT****RECOMMENDATION**

That

1. The report from the Director Utilities be received on the Request to Adjust water account.
2. Council declines the request to adjust the water account at property 1006097 in accordance with Council's Undetected Water Leakage Policy.

**RESOLUTION 2024/65****Moved: Cr Steven Ruddell****Seconded: Cr Andrew Banfield****That:**

1. The report from the Director Utilities be received on the Request to Adjust water account
2. Council adjust the water usage charge for property 1006097 based upon the four previous quarterly usage volumes with an additional usage factor of 10%. Noting this quarterly usage average excludes the current invoice that is outstanding.

**CARRIED****16.2 RECONCILIATION ACTION PLAN****RESOLUTION 2024/66****Moved: Cr Daniel Strickland****Seconded: Cr Michael Prevedello****That**

1. The report from the Chief Executive Officer on the Reconciliation Action Plan be received.
2. Council endorse the Goulburn Mulwaree Council's Reflect Reconciliation Action Plan.

**CARRIED**

**16.3 SCRAP METAL REMOVAL PANEL TENDER 2223T0021****RESOLUTION 2024/67****Moved: Cr Andrew Banfield****Seconded: Cr Bob Kirk****That**

- 1. The report from the Director Utilities on the Scrap Metal Removal Panel Tender 2223T0021 be received.**
- 2. Council accepts the tender from Sell and Parker Pty Ltd to provide the Scrap Metal Removal Service to Council for the initial year of the contract.**
- 3. Council approves the establishment of a panel of three companies for Scrap Metal Removal. The companies include Kilpatrick Holdings (NSW) Pty Ltd, One Steel Recycling and Sell and Parker Pty Ltd. This panel be initially for one (1) year and may be extended, under delegation of the Chief Executive Officer, for up to five (5) additional one (1) year extensions.**
- 4. Quotes are sought from the panel, for each collection and sale of metal after the initial year of the contract, and the Chief Executive Officer be delegated to approve the quote determined to be best value to Council.**

**CARRIED****16.4 ROAD NAMING – MODDA/0088/2122 - 129 MARYS MOUNT ROAD, GOULBURN (BLAKELYS RUN)****RESOLUTION 2024/68****Moved: Cr Steven Ruddell****Seconded: Cr Carol James OAM****That**

- 1. The report on Road Naming for Road 01 of MODDA/0088/2122 be received.**
- 2. Council endorse the following road name which will then be publicly exhibited for 14 days and consultation undertaken with prescribed authorities in accordance with clause 7 of the *Roads Regulation 2008*:**
  - (a) Road 01 – Blakely’s Road**
- 3. Should no objections to the proposed name be received, Council proceeds with the name listed above and undertake the necessary notices to the public and prescribed authorities in accordance with clause 9 of the *Roads Regulation 2008*.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Andrew Banfield, Carol James OAM, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood**

**Against: Nil**



**16.5 ACQUISITION OF EASEMENT - PART 15 MAUD STREET, GOULBURN****RESOLUTION 2024/69****Moved: Cr Bob Kirk****Seconded: Cr Michael Prevedello****That;**

- 1. The report from the Business Manager Property & Community Services on the acquisition of easement over part 15 Maud Street, Goulburn be received.**
- 2. An application be made to the Minister for Local Government and the Governor of NSW for Council to acquire an easement over approximately 400m<sup>2</sup> (subject to formal survey) of Crown Land at 15 Maud Street, Goulburn (i.e. Lot 1 in DP 880446) due to the revised alignment of this section of the Wollondilly Walking Track having regard to s377(1)(h) of the *Local Government Act 1993*.**
- 3. Council meets costs associated with;**
  - Surveying fees, including NSW Land Registry Services fees**
  - Publication of acquisition of easement in the NSW Government Gazette**
  - Just Terms Compensation Valuations Unit at Valuation NSW | Housing & Property Group | Department of Planning & Environment for management and administration fees associated with this compulsory acquisition.**
  - Compensation payable for acquisition of this easement.**
- 4. Council's seal be affixed to all documentation necessary to complete this acquisition and registration of easement.**

**CARRIED****16.6 TECHONE UPGRADE IMPLEMENTATION CONSULTANCY****RESOLUTION 2024/70****Moved: Cr Steven Ruddell****Seconded: Cr Carol James OAM****That**

- 1. The report of the Director Corporate & Community Services on the TechOne Upgrade Implementation Consultancy be received.**
- 2. Council approves the engagement of Lanluas Consulting Pty Ltd to undertake the implementation of the Technology One Upgrade project up to a maximum spend of \$850,000.**

**CARRIED**

**16.7 CORPORATE & COMMUNITY SERVICES POLICY REVIEW****RESOLUTION 2024/71****Moved: Cr Andrew Banfield****Seconded: Cr Michael Prevedello****That**

- 1. The report from the Business Manager Governance on the Corporate & Community Services Policy Review be received.**
- 2. Council places the revised Pensioner Rebate Policy on public exhibition until 18 June 2024 and, if no submissions are received, it be adopted as the Council policy.**
- 3. Any submissions received are to be considered and reported to Council prior to final adoption of the policy.**

**CARRIED****16.8 REQUEST FOR FINANCIAL ASSISTANCE - MAKAYLA JONES****RESOLUTION 2024/72****Moved: Cr Carol James OAM****Seconded: Cr Andrew Banfield****That**

- 1. The report from the Chief Executive Officer on the Request for Financial Assistance – Makayla Jones be received.**
- 2. Council approves a cash contribution of \$5,000 to Makayla Jones to assist in covering expenses incurred in representing Australia as part of both the U21 and U23 women's hockey teams. The payment is to be made from the Financial Assistance budget.**

**CARRIED****16.9 QUARTERLY BUDGET REVIEW****RESOLUTION 2024/73****Moved: Cr Andrew Banfield****Seconded: Cr Bob Kirk****That:**

- 1. The report of the Director Corporate & Community Services on the March 2024 Quarterly Budget Review be received.**
- 2. The budget variations contained within the March 2024 Quarterly Review be approved**

**CARRIED**

**16.10 MONTHLY FINANCIAL REPORT**

**RESOLUTION 2024/74**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Bob Kirk**

**That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.**

**CARRIED**

**16.11 STATEMENT OF INVESTMENTS & BANK BALANCES**

**RESOLUTION 2024/75**

**Moved: Cr Bob Kirk**

**Seconded: Cr Andy Wood**

**That the report on the Statement of Investments and Bank Balances be noted.**

**CARRIED**

**16.12 DRAFT ARIC TERMS OF REFERENCE AND INTERNAL AUDIT CHARTER**

**RESOLUTION 2024/76**

**Moved: Cr Jason Shepherd**

**Seconded: Cr Michael Prevedello**

**That**

- 1. The report of the Director Corporate & Community Services on the Draft ARIC Terms of Reference and Internal Audit Charter be received.**
- 2. Council adopts the Audit Risk and Improvement Committee Terms of Reference.**
- 3. Council adopts the Internal Audit Charter.**

**CARRIED**

**16.13 SHIBETSU DELEGATION - APRIL 2024****RESOLUTION 2024/77**

**Moved: Cr Peter Walker**  
**Seconded: Cr Carol James OAM**

**That**

- 1. The report of the Director Corporate & Community Services on the Shibetsu Delegation – April 2024 be noted.**
- 2. Council notes the intention of Shibetsu City Council to send a delegation to Goulburn in 2029 to celebrate the 30<sup>th</sup> Anniversary of the Sister City Agreement.**
- 3. Council reaffirms its commitment to the Student Exchange program between Shibetsu and Goulburn whereby a group of Goulburn students will visit Shibetsu every second year including 2024 and Goulburn hosts students from Shibetsu every other year.**
- 4. Council staff maintain dialogue with representatives from Shibetsu City Council to explore opportunities for joint initiatives to benefit both Council areas.**

**CARRIED**

**16.14 DEBTORS OUTSTANDING****RESOLUTION 2024/78**

**Moved: Cr Michael Prevedello**  
**Seconded: Cr Jason Shepherd**

**That the report from the Revenue Officer on Debtor Collections be received.**

**CARRIED**

**16.15 RATES OUTSTANDING REPORT****RESOLUTION 2024/79**

**Moved: Cr Steven Ruddell**  
**Seconded: Cr Daniel Strickland**

**That the report from the Revenue Coordinator on Rates Outstanding be received.**

**CARRIED**

**16.16 WATER CHARGES OUTSTANDING REPORT****RESOLUTION 2024/80**

**Moved: Cr Steven Ruddell**  
**Seconded: Cr Carol James OAM**

**That the report from the Administration Team Leader on Water Charges Outstanding be received.**

**CARRIED**

**16.17 GRANTS UPDATE****RESOLUTION 2024/81**

Moved: Cr Andy Wood  
Seconded: Cr Carol James OAM

That the report on the grants update from the Senior Grants Officer and the Director of Corporate and Community Services be received.

**CARRIED**

**16.18 AUGUST 2024 COUNCIL MEETING****RESOLUTION 2024/82**

Moved: Cr Steven Ruddell  
Seconded: Cr Daniel Strickland

That:

1. The report on the August 2024 Council Meeting from the Chief Executive Officer be received
2. Council reschedule the August 2024 Council Meeting from the third Tuesday in the month (19 August 2024) to the second Tuesday of the month (12 August 2024) due to the Local Government caretaker period.

**CARRIED**

**16.19 MINUTES OF THE SUSTAINABILITY ADVISORY COMMITTEE MEETING HELD ON 4 APRIL 2024****RESOLUTION 2024/83**

Moved: Cr Jason Shepherd  
Seconded: Cr Carol James OAM

That the report from Director Utilities in regard to the Sustainability Advisory Committee minutes from Thursday, 4 April 2024 be received.

**CARRIED**

**16.20 MINUTES OF THE RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING HELD ON 6 MAY 2024****RESOLUTION 2024/84**

Moved: Cr Carol James OAM  
Seconded: Cr Steven Ruddell

That the report from Director of Operations regarding the Ray Harvey Sports Foundation Committee minutes from Monday 6 May 2024 be received.

**CARRIED**

## 17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

### RESOLUTION 2024/85

Moved: Cr Andy Wood

Seconded: Cr Daniel Strickland

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### 17.1 Goulburn & District Racing Club Sponsorship Agreement

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

Council resolved into Closed Session at 7.11pm.

Council resolved into Open Council at 7.25pm.

### RESOLUTION 2024/86

Moved: Cr Andrew Banfield

Seconded: Cr Andy Wood

1. That Council moves out of Closed Council into Open Council.
2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

**CARRIED**

#### 17.1 GOULBURN & DISTRICT RACING CLUB SPONSORSHIP AGREEMENT

### RESOLUTION 2024/87

Moved: Cr Andy Wood

Seconded: Cr Daniel Strickland

That

1. The report from the Director Utilities on the Goulburn and District Racing Club sponsorship agreement be received.
2. Council acknowledges the contribution that the Goulburn and District Racing Club has to the local community and the long-standing arrangement that Council has had in the provision of treated effluent to the site for their operations and accepts the proposed annual connection fee of \$2,000 per year (with an annual CPI adjustment) and the annual sponsorship package, to the value of \$175,000, for a period of five years, for the supply of effluent to the racetrack.

**CARRIED**

## 18 CONCLUSION OF THE MEETING

The Meeting closed at 7.26pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 June 2024.**

.....  
**Cr Peter Walker**  
**Mayor**

.....  
**Aaron Johansson**  
**Chief Executive Officer**