



MINUTES

Ordinary Council Meeting

26 November 2024

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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 26 NOVEMBER 2024 AT 6:00 PM**

PRESENT: Cr Nina Dillon - Mayor, Cr Caitlin Flint – Deputy Mayor, Cr Bob Kirk, Cr Liz McKeon, Cr Christopher O'Mahony, Cr Michael Prevedello, Cr Jason Shepherd, Cr Keith Smith, Cr Daniel Strickland.

IN ATTENDANCE: Scott Martin (Acting Chief Executive Officer), George Angelis (Director Assets & Operations), Marina Hollands (Director Utilities), Brendan Hollands (Director Corporate and Community Services), Stephanie Mowle (Acting Director Planning and Environment) & Amy Croker (Office Manager to Mayor and Chief Executive Officer).

1 OPENING MEETING

Mayor opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Jason Shepherd.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 ATTENDANCE BY AUDIO VISUAL LINK

Nil

7 LATE ITEMS / URGENT BUSINESS

Nil

8 DISCLOSURE OF INTERESTS

Cr Liz McKeon declared a non-pecuniary/non-significant conflict of interest in Item 15.12 "Request for Financial Assistance - The Lieder Theatre Company" as she is a member of the Lieder Theatre however is not a Board Member. As the disclosure was not of a significant nature Cr Liz McKeon remained in the meeting while discussion and resolution took place.

9 PRESENTATIONS

Nicky Rajani from the Audit Office NSW presented to Council on the 2023/24 Audited Financial Statements.

10 PUBLIC FORUM

Nil

11 CONFIRMATION OF MINUTES

11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 OCTOBER 2024

RESOLUTION 2024/190

Moved: Cr Christopher O'Mahony

Seconded: Cr Michael Prevedello

That the Council minutes from Tuesday 22 October 2024 and contained in Minutes Pages No 1 to 9 inclusive and in Minute Nos 2024/178 to 2024/186 inclusive be confirmed.

CARRIED

11.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON 7 NOVEMBER 2024

RESOLUTION 2024/191

Moved: Cr Michael Prevedello

Seconded: Cr Liz McKeon

That the Council minutes from Thursday 7 November 2024 and contained in Minutes Pages No 1 to 6 inclusive and in Minute Nos 2024/187 to 2024/189 inclusive be confirmed.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

13.1 NOTICE OF MOTION - SHARED PATHWAYS PROJECT IN SOUTH GOULBURN**RESOLUTION 2024/192****Moved: Cr Caitlin Flint****Seconded: Cr Bob Kirk****That**

- a. the Chief Executive Officer provides a response in relation to the shared pathways project in South Goulburn, namely at the top of Auburn Street that has created much community conjecture resulting in a petition being created and circulated which attracted hundreds of signatories.

Please outline:

1. The scope of works for this project
 2. How the project is being funded
 3. How the project has evolved as a result of the community interest
 4. What community consultation has taken place to ensure affected residents are kept in the loop of the evolution of this project?
 5. The project delivery timeframe
- b. A report be provided back to Council on the consultation and the final plans for this section for the project.

CARRIED**14 NOTICE OF RESCISSION(S)**

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION**15.1 TENDER 2425T0005 - ELECTRICITY LARGE SITES AND STREETLIGHTING****RESOLUTION 2024/193****Moved: Cr Jason Shepherd****Seconded: Cr Christopher O'Mahony**

This matter be considered in Closed Session under Section 10A(2) - c of the Local Government Act, as discussions on this matter in an open meeting would, on balance, be contrary to the public interest as information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

CARRIED

15.2 APPOINTMENT OF COUNCILLORS TO COMMITTEES & WORKING GROUPS

RESOLUTION 2024/194

Moved: Cr Bob Kirk
Seconded: Cr Jason Shepherd

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 6:34pm.

CARRIED

RESOLUTION 2024/195

Moved: Cr Bob Kirk
Seconded: Cr Nina Dillon

That Council move back into Open Council.

Council moved back into Open Council at 6:57pm.

CARRIED

RESOLUTION 2024/196

Moved: Cr Bob Kirk
Seconded: Cr Jason Shepherd

That

- 1. The report from the Acting Chief Executive Officer on the Appointment of Councillors to Committees and Working Parties be received.**
- 2. Council determines the Councillor representation on the following Council Committee, Council Working Parties and External Committees:**

a. Council Committee:

Name of Committee	Proposed 2024-2028 Council Representative
Sports Council	- Cr Michael Prevedello - Cr Bob Kirk (Alternate)
Recreation Area Committee	- Cr Keith Smith - Cr Liz McKeon - Cr Jason Shepherd (Alternate)
Traffic Committee	- Cr Christopher O’Mahony - Cr Daniel Strickland (Alternate)
Sporting Hall of Fame	- Cr Daniel Strickland - Cr Bob Kirk (Alternate)
Ray Harvey Sports Foundation Committee	- Cr Jason Shepherd - Cr Michael Prevedello - Cr Daniel Strickland (Alternate)

b. Council Working Parties

Name of Working Party	Proposed 2024-2028 Council Representative

Advocacy Working Party	<ul style="list-style-type: none"> - Mayor - Cr Caitlin Flint - Cr Bob Kirk - Cr Jason Shepherd - Cr Christopher O'Mahony
Community Safety Working Party	<ul style="list-style-type: none"> - Cr Liz McKeon - Cr Daniel Strickland (Alternative)
Chief Executive Officer Performance Review Panel	<ul style="list-style-type: none"> - Mayor - Deputy Mayor - Cr Bob Kirk
Goulburn Mulwaree Youth Council	<ul style="list-style-type: none"> - Cr Jason Shepherd - Cr Caitlin Flint (Alternate)
Floodplain Mitigation Working Party	<ul style="list-style-type: none"> - Cr Liz McKeon - Director Assets & Operations
Bungonia Village Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Bob Kirk - Cr Liz McKeon (Alternate)
Tarago Village Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Keith Smith - Cr Caitlin Flint (Alternate)
Marulan Village Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Christopher O'Mahony - Cr Michael Prevedello (Alternate)
Parkesbourne Village Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Nina Dillon - Cr Caitlin Flint (Alternate)
Towrang Village Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Keith Smith - Cr Liz McKeon (Alternate)
Middle Arm Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Jason Shepherd - Cr Caitlin Flint (Alternate)
Tallong Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Daniel Strickland - Cr Caitlin Flint (Alternate)
Windellama Discretionary Fund Working Party	<ul style="list-style-type: none"> - Cr Keith Smith - Cr Caitlin Flint (Alternate)
Sustainability Working Party	<ul style="list-style-type: none"> - Cr Jason Shepherd - Cr Christopher O'Mahony (Alternate)
Goulburn Mulwaree Award Working Party	<ul style="list-style-type: none"> - Mayor - Cr Bob Kirk - Cr Caitlin Flint

c. External Committees:

Name of Working Party	Proposed 2024-2028 Council Representative
Ardmore Park Community Consultative Committee (Multiquip)	- Director Assets & Operations
ClubGRANTS	Nil No elected members on Committee as at September 2023 as resolved by Clubs NSW.
Corrective Services Community Consultative Committee	- Cr Keith Smith - Cr Nina Dillon (Alternate)
Goulburn Liquor Accord	- Cr Bob Kirk
Gullen Range Wind Farm Community Consultative Committee	- Cr Liz McKeon
Gullen Range Wind Farm Community Fund S355 Committee	- Cr Liz McKeon
Gunlake Community Consultative Committee	- Cr Bob Kirk - Cr Nina Dillon (Alternate) - Director Assets & Operations
Develop Woodlawn Project Consultative Committee	- Mayor - Director Planning & Environment
Joint Regional Planning Panel	- Cr Jason Shepherd - Independent (Planning Representative from neighbouring Council)
Local Emergency Management Committee	- Chief Executive Officer - No Councillor representative as per Committee Charter
Lynwood Holcim Consultative Committee	- Cr Bob Kirk - Chief Executive Officer
Marulan Quarry Community Consultative Committee (Winfarthing Road)	- Cr Keith Smith - Business Manager Planning & Development (Observer)
Pepper Tree Community Consultative	- Cr Bob Kirk - Cr Caitlin Flint (Alternative)

Committee	
South East Australian Transport Strategy (SEATS)	- Cr Bob Kirk - Cr Caitlin Flint (Alternate)
Southern Tablelands Zone Bush Fire Management Committee	- Cr Jason Shepherd
Veolia Woodlawn Bioreactor Community Liaison Consultative Committee	- Cr Keith Smith

CARRIED

15.3 2023/24 AUDITED FINANCIAL STATEMENTS

RESOLUTION 2024/197

Moved: Cr Christopher O'Mahony

Seconded: Cr Liz McKeon

That

- 1. The report from the Director Corporate & Community Services on the 2023/24 Audited Financial Reports be received.**
- 2. The Audited Financial Statements for the year ending 30 June 2024 be received and the Financial Position of Council be noted.**

CARRIED

15.4 2023-2024 STATUTORY ANNUAL REPORT & STATE OF THE REGION REPORT

RESOLUTION 2024/198

Moved: Cr Caitlin Flint

Seconded: Cr Bob Kirk

That

- 1. The report by the Director Corporate & Community Services on the 2023/24 Statutory Annual Report and the State of our Region Report be received.**
- 2. Council endorses the 2023/24 Statutory Annual Report and the State of our Region Report as required by the Local Government Act 1993.**

CARRIED

15.5 SEPTEMBER 2024 QUARTERLY BUDGET REVIEW

RESOLUTION 2024/199

Moved: Cr Nina Dillon

Seconded: Cr Christopher O'Mahony

That

- 1. The report of the Business Manager Finance & Customer Service and the Director Corporate & Community Services on the September 2024 Quarterly Budget Review be noted.**
- 2. The budget variations contained within the September 2024 Quarterly Review be approved.**

CARRIED

15.6 MONTHLY FINANCIAL REPORT

RESOLUTION 2024/200

Moved: Cr Nina Dillon

Seconded: Cr Bob Kirk

That the report by the Business Manager Finance & Customer Service and Director Corporate & Community Services on the Monthly Financial Report be noted.

CARRIED

15.7 STATEMENT OF INVESTMENTS & BANK BALANCES

RESOLUTION 2024/201

Moved: Cr Bob Kirk

Seconded: Cr Christopher O'Mahony

That the report of the Business Manager Finance & Customer Service and Director Corporate & Community Services on the Statement of Investments and Bank Balances be noted.

CARRIED

15.8 DEBTORS OUTSTANDING

RESOLUTION 2024/202

Moved: Cr Bob Kirk

Seconded: Cr Caitlin Flint

That:

- 1. The report from the Revenue Officer on Debtor Collections be received.**
- 2. A separate report be provided to the next Council meeting in relation to debtor number 3004419, to include the history, the contentions, and the actions/options available for recovery of the debt.**

CARRIED

15.9 RATES OUTSTANDING REPORT

RESOLUTION 2024/203

Moved: Cr Caitlin Flint

Seconded: Cr Christopher O'Mahony

That the report from the Revenue Coordinator on Rates Outstanding be noted.

CARRIED

15.10 WATER CHARGES OUTSTANDING REPORT

At 7:29 pm, Cr Keith Smith left the meeting.

RESOLUTION 2024/204

Moved: Cr Bob Kirk

Seconded: Cr Caitlin Flint

That the report from the Administration Team Leader on water charges outstanding be noted.

CARRIED

15.11 REQUEST FOR FINANCIAL ASSISTANCE - CONVOY FOR KIDS GOULBURN

At 7:31 pm, Cr Keith Smith returned to the meeting.

RESOLUTION 2024/205

Moved: Cr Michael Prevedello

Seconded: Cr Daniel Strickland

That

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance –Convoy for Kids Goulburn be received.**
- 2. Council provide the following in-kind support to the Convoy for Kids Goulburn to the value of \$3,985.50 to be funded from the Financial Assistance budget:**
 - 50% Hire Fees for Recreation Area \$305.50**
 - Amenity Cleaning, bin hire, waste removal \$3,680.00**
- 3. Convoy for Kids be encouraged to put any future Financial Assistance Grant funding applications forward well ahead of their event.**

CARRIED

15.12 REQUEST FOR FINANCIAL ASSISTANCE - THE LIEDER THEATRE COMPANY

RESOLUTION 2024/206

Moved: Cr Caitlin Flint
Seconded: Cr Daniel Strickland

That:

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Lieder Theatre Company be received.**
- 2. Council approves a cash contribution of \$5,000 to the Lieder Theatre funded from the Financial Assistance budget.**

CARRIED

15.13 2024/2025 LOCAL HERITAGE GRANT PROGRAM

RESOLUTION 2024/207

Moved: Cr Christopher O'Mahony
Seconded: Cr Jason Shepherd

That:

- 1. The report on the 2024/2025 Local Heritage Grant Program be received.**
- 2. The following applicants be offered \$5,000 heritage grants, 14/2024-2025 and 18/2024-2025**
- 3. The following applicants be offered \$2,500 heritage grants, 5/2024-2025, 8/2024-2025, 10/2024-2025, 12/2024-2025, 13/2024-2025, 15/2024-2025, 24/2024-2025 and 26/2024-2025.**
- 4. The following applicants be placed on the reserve list in the order indicated, 31/2024-2025, 27/2024-2025, 16/2024-2025, 19/2024-2025, 22/2024-2025 and 17/2024-2025.**

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Bob Kirk, Michael Prevedello, Daniel Strickland, Jason Shepherd, Nina Dillon, Keith Smith, Christopher O'Mahony, Liz McKeon and Caitlin Flint

Against: Nil

15.14 REVIEW OF AGENCY INFORMATION GUIDE**RESOLUTION 2024/208****Moved: Cr Jason Shepherd****Seconded: Cr Christopher O'Mahony****That**

- 1. The report Review of Agency Information Guide by the Business Manager Governance be received.**
- 2. The reviewed Agency Information Guide be adopted by Council.**

CARRIED**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RESOLUTION 2024/209**Moved: Cr Daniel Strickland****Seconded: Cr Michael Prevedello**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

15.1 Tender 2425T0005 - Electricity Large Sites and Streetlighting

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

16.1 Mayoral Minute - Expressions of Interest for the Chief Executive Officer Recruitment

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

Council resolved into Closed Session at 7.57pm.

Council resolved into Open Council at 8.24pm.

RESOLUTION 2024/210**Moved: Cr Bob Kirk****Seconded: Cr Daniel Strickland**

1. That Council moves out of Closed Council into Open Council.
2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

CARRIED**15.1 TENDER 2425T0005 - ELECTRICITY LARGE SITES AND STREETLIGHTING****RESOLUTION 2024/211****Moved: Cr Caitlin Flint****Seconded: Cr Christopher O'Mahony****That**

1. That the report from the Director Utilities on Tender 2425T0004 – Electricity Large Sites and Streetlighting be received.
2. Council decline to accept tenders from the respondents for Tender 2425T0004 – Electricity Large Sites and Streetlighting, under Clause 178.3 (e) of the *Local Government (General) Regulation 2005* to enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contact in relation to the subject matter of the tender. This will provide the timeframe required to evaluate pricing offered and allow the signing of agreement contracts to be completed.
3. Council notes the reason for declining to invite tenders or fresh applications is that the timeframe for business paper completion exceeds the validity period of tendered prices to be received, assessed and included in a business paper report.
4. The Acting Chief Executive Officer be given delegated authority to award the contract after negotiations have been finalised.

CARRIED

16.1 MAYORAL MINUTE - EXPRESSIONS OF INTEREST FOR THE CHIEF EXECUTIVE OFFICER RECRUITMENT

Scott Martin, George Angelis, Marina Hollands, Brendan Hollands, Stephanie Mowle left the meeting at 8.08pm

RESOLUTION 2024/212

Moved: Cr Nina Dillon

That:

1. In accordance with the requirements of the *Local Government Act 1993* and consistent with the Office of Local Government's Guidelines for the appointment and oversight of general managers ("Guidelines") Council delegates to the Mayor the task of ensuring:
 - a) the selection panel is established,
 - b) the general manager's position description is current and evaluated in terms of salary to reflect the responsibilities of the position,
 - c) the proposed salary range reflects the responsibilities and duties of the position,
 - d) the position is advertised according to the requirements of the Act,
 - e) information packages are prepared, and
 - f) applicants selected for interview are notified.
2. Council appoint McArthur to undertake the recruitment of the new General Manager.
3. The General Manager selection panel consist of all Councillors and a McArthur Consultant.
4. The title of the Chief Executive Officer position be amended to General Manager.

CARRIED

Scott Martin, George Angelis, Marina Hollands, Brendan Hollands, Stephanie Mowle returned to the meeting at 8.26pm

17 CONCLUSION OF THE MEETING

The Meeting closed at 8.27pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 December 2024.

.....
Cr Nina Dillon
Mayor

.....
Scott Martin
Acting Chief Executive Officer