

## SWIMMING POOL CERTIFICATE OF COMPLIANCE APPLICATION

Made under Section 22D of the Swimming Pools Act 1992

PART 1 – APPLICANT DETAILS				
Name:				
Postal Address:				
Phone:				
Email:				
PART 2 – PROPERTY DETAILS				
Lot/s:		Sec:		DP:
Street Address:				
Suburb:		Postcode:		
Please provide contact details and any access requirements for property inspections by Council Staff:				
PART 3 – SWIMMING POOL DETAILS				
NSW Swimming Pool Registration No:				
	<b>Note: the registration number must be entered</b>			
<p>The swimming pool or spa must be registered on the NSW Swimming Pool Register before we are able to complete an inspection or issue a Swimming Pool Certificate of Compliance. To find the registration number of your pool or to register your pool please go to - <a href="https://www.swimmingpoolregister.nsw.gov.au/">https://www.swimmingpoolregister.nsw.gov.au/</a>.</p>				
<b>Swimming Pool Type</b> Please select the type of swimming pool:	<input type="checkbox"/> Above Ground/Inflatable <input type="checkbox"/> Outdoor Inground <input type="checkbox"/> Swim Spa <input type="checkbox"/> Spa/Hot Tub <input type="checkbox"/> Indoor Inground			
<b>Year of Swimming Pool Construction</b> Please select the approximate year the swimming pool was constructed or the barrier / fence replaced:	<input type="checkbox"/> Pre-1 Aug 1990 <input type="checkbox"/> 1 Aug 1990 – 31 Aug 2008 <input type="checkbox"/> 1 September 2008 – 30 April 2013 <input type="checkbox"/> After 1 May 2013			
<b>Swimming Pool Category:</b> Please select which category of building the swimming pool is associated with:	<input type="checkbox"/> Single residential dwelling / house. <input type="checkbox"/> Visitor or Tourist Accommodation, Hotel, Motel, Backpackers, Bed & Breakfast. <input type="checkbox"/> Pool used by more than 2 Dwellings, sole occupancies, apartments. <input type="checkbox"/> Serviced apartment or short-term rental accommodation.			

#### PART 4 – OWNERS DECLARATION AND SIGNATURE

I/We acknowledge that the fees payable are calculated in accordance with Council’s adopted Fees and Charges:

I/We consent to Council Officers entering the subject property at any reasonable time, for the purpose of carrying out an inspection (including the taking of photographs) of the swimming pool barrier.   
 Please Note: The owner must provide Council with a minimum of 48 hours’ notice (excluding weekends and public holidays) prior to each inspection. Inspections must be booked via (02) 48 234 444.

I /We acknowledge that the site will be accessible and the swimming pool ready for inspection at the agreed inspection date and time.

I/We agree that where a reinspection is required due to a non-compliant barrier, payment of the appropriate reinspection fee as prescribed in Council’s adopted Fees and Charges will be made prior to the re-inspection.

I/We agree to perform any work necessary in order to comply with relevant minimum statutory requirements as identified in the terms of any inspection result or Swimming Pool Direction Notice/s that may be issued by Council.

I/We declare that all the information provided is true and correct.

I/We also understand that, if incomplete, the application may be delayed or rejected, and further information may be requested.

Owners Name	Position (if company owned)	Signature

**Please note:**

- All property owners must consent to and sign this application. Please cross (X) each statement to acknowledge.
- If signing on the owner’s behalf, please state your legal authority, and provide documentary evidence (e.g. copy of Power of Attorney, trust deed, etc.)
- If signing on behalf of a body corporate or company, the application should be signed by two authorised representatives of the Company, and the names and positions of authority in the Company must be stated on the form. If you are the Sole Director, or are signing under Common Seal, this should be stated, and one signature will suffice. Alternatively, authority may be provided on Company letterhead.

## PART 5 – LODGEMENT DETAILS

You may lodge the completed form by:

Email: [council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)

In Person: Civic Centre – 184 Bourke Street Goulburn – 8:30am – 5pm Weekdays

Mail: Goulburn Mulwaree Council  
Locked Bag 22  
GOULBURN NSW 2580

For further information please contact Councils Building Surveying Team on (02) 4823 4444

*Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. For further information please contact Council's Privacy Officer or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)*